



ASSOCIATION OF GOVERNMENTS

**Uintah Basin Association of Governments
Regional Review Committee
Daggett County Courthouse
95 North 100 West
Manila, Utah 84046
June 25, 2026
10:00 a.m.**

AGENDA

I. WELCOME

- | | | |
|-----------|---|----------------|
| A. | Call to Order | Chairman Lytle |
| B. | Conflict of Interest Declaration | Chairman Lytle |
| C. | Approval of RRC Minutes March 26, 2026 | Chairman Lytle |
| D. | Approval of 2nd public hearing minutes May 13, 2026 | Chairman Lytle |

II. NEW BUSINESS

- | | | |
|-----------|-------------------------|------------|
| A. | Rating and Ranking 2027 | Kevin Yack |
|-----------|-------------------------|------------|

III. ADJOURN

LUNCH WILL BE SERVED AT 12:15 PM. EVERYONE IS INVITED –

Thank you, Daggett County for hosting!

NOTE: *In compliance with the Americans with Disabilities Act, individuals needing special accommodations during this meeting should notify Laurie Brummond at the address or phone on the cover sheet*

**UINTAH BASIN ASSOCIATION OF GOVERNMENTS
REGIONAL REVIEW COMMITTEE
Uintah County Conference Room
152 East 100 North
Vernal, Utah 84078
March 26, 2026
10:00 a.m.**

ATTENDANCE

RRC Board Members Present:

Sonja Norton – **Chairman**
Jeff Chugg – **2nd Vice Chairman**
Matt Tippets
Tracy Killian
Greg Miles
Willis LeFevre
Scott Allen Phillip
Nile Mathisen
Deborah Herron
Kathi Knight
Brock Arnold
Corey Foley

Uintah County Commissioner
Duchesne County Commissioner
Daggett County Commissioner
Duchesne County Commissioner
Duchesne County Commissioner
Uintah County Commissioner
Altamont Town Mayor
Ballard City Mayor
Duchesne City Mayor
Manila Town Mayor
Naples City Mayor
Vernal City Mayor

RCC Board Members Absent:

Jack Lytle – **1st Vice Chairman**
Randy Asay
John Laursen
Butch Johns
Linda Harrington
Tommy Olsen - **Excused**
Terry Hughes

Daggett County Commissioner
Daggett County Commissioner
Uintah County Commissioner
Dutch John Town Mayor
Myton City Mayor
Roosevelt City Mayor
Tabiona Town Mayor

Guests

Quinn Bennion
Sara Bell
Marty Partridge
Peggy White
Clyde Watkins
Zac Whitwell
Lori Haslem
Kirk Benge
Kyla Allred
Travis Campbell
Conner Haus
Lynn Sitterud
Joel Brown
Ron Winterton

Vernal City Manager
Vernal City
Vernal Area Chamber of Commerce
Daggett County Economic Development
Duchesne County Water Conservancy District
DWS
GOLEO
Tri-County Health
UBTECH
Uintah County
Mike Kennedy's Office UT03
Senator Curtis' Office
Senator Lee's Office
State Senate

UBAOG Staff:

Laurie Brummond

Kevin Yack

Jeremy Garlick

Nate Zilles

Carl Conrad

Tawnya Gallup

Executive Director

Economic Development Director

Chief Financial Officer

Community Development Administrator

BTA

Receptionist



ASSOCIATION OF GOVERNMENTS

**UINTAH BASIN ASSOCIATION OF GOVERNMENTS
REGIONAL REVIEW COMMITTEE**

Uintah County Conference Room

152 East 100 North

Vernal, UT 84078

March 26, 2026

10:00 a.m.

MINUTES

1. WELCOME

a. Call to Order

- i. Commissioner Norton

b. Conflict of Interest Declaration

- i. None

c. Approval of RRC October 23, 2025 minutes

- i. Motion:

- 1. 1st by Commissioner Chugg
- 2. 2nd by Commissioner Tippetts
 - a. Approved unanimously

d. Approval of 1st Public Hearing, January 28, 2026.

- i. Motion:

- 1. 1st by Commissioner Tippetts
- 2. 2nd by Commissioner Killian

2. NEW BUSINESS

a. Rating and Ranking 2026 - Project Approvals

- i. Question about state review methods, centered around the Ashley Valley Food Pantry budget item.

- 1. Motion:

- a. 1st by Commissioner LeFevre
- b. 2nd by Commissioner Miles

- ii. Rating and Ranking 2027 - June 2027 scoring method review

- 1. Motion:

- a. 1st by Commissioner LeFevre
- b. 2nd by Commissioner Miles

b. RRC Elections

- i. **Jack Lytle - Chair**
- ii. **Jeff Chugg, 1st Vice Chair**
- iii. **Nominations**
 - 1. Brock Arnold - Nominated by 6 of 11 votes.
 - 2. Corey Foley
 - 3. Willis LeFevre
 - 4. Motion:
 - a. 1st by Mayor Foley
 - b. 2nd by Commissioner LeFevre

3. ADJOURN

Tawnya Gallup, Secretary _____ **Date** _____

NOTE: *In compliance with the Americans with Disabilities Act, individuals needing special accommodations during this meeting should notify Laurie Brummond at the address or on the cover page.*



The Duchesne County 2nd CDBG public hearing was held on
Wednesday May 13, 2026 in the
Uintah Basin Association of Governments Small Conference Room
330 East 100 South Roosevelt, Utah 84066
Meeting commenced at 3:00 p.m.

ATTENDEES

Commissioner Tippetts
Laurie Brummond
Kevin Yack
Kendra Hackford
Kim Dieter
Tawnya Gallup

Daggett County Commissioner
Executive Director
Economic Development Director
Housing Specialist
CSBG Director
Receptionist



ASSOCIATION OF GOVERNMENTS

**Uintah Basin Association of Governments
Community Development Block Grant
2nd Public Hearing
UBAOG Small Conference Room
May 13, 2026
3:00 p.m.**

Commissioner Tippets called the meeting to order at 3:00 p.m. on May 13, 2026. He welcomed everyone in attendance. The purpose of this public hearing was called to allow all citizens with pertinent information and receive input on the projects awarded under the Community Development Block Grant Program 2026 and to allow for discussion of possible applications for the 2026 funding cycle. The Uintah Basin Association of Governments has amended its capital investment plan and decided to apply for funds on behalf of the Uintah Basin Area which includes Daggett, Duchesne, and Uintah Counties. Commissioner Tippets explains that the application was successful in the regional rating and ranking process.

- I. Commissioner Tippets welcomed those in attendance.
- II. Information on the CDBG Projects – Kevin Yack

The Uintah Basin Association of Governments has been awarded \$50,000.00 for planning and the administration of the Community Development Block Grant Program (CDBG). \$35,000.00 will go towards the administration of the CDBG program in the Uintah Basin Region, which we use to create awareness among the local governments about the CDBG Program and its potential uses and limits. We ensure that quality applications are submitted to the State of Utah that meet program requirements. We ensure that a transparent object and quantifiable rating and ranking system is developed and submitted to our Regional Review Committee. Making sure that the rating and ranking of our region is reflected in our consolidated plan. The additional \$15,000 is to work on our Consolidated Plan. That plan is what ensures the local planning for prioritizing local needs for the CDBG Program is met and we assess needs for the current year and five years down the road.

A. Program Delivery and Housing Rehabilitation – Kendra Hackford

The Uintah Basin Association of Governments housing rehabilitation program uses Community Development Block Grant funds for the rehabbing of roofs, furnaces,

water heaters, windows, water pipelines and septic tank or sewer problems. ADA and many other housing needs.

To receive CDBG Housing Rehabilitation assistance, households must have an Annual Household Income (AHI) at or below 80% of the area median household income (AMI), adjusted for household size and determined annually by HUD.

The UBAOG has been awarded \$260,000.00 for the construction and program delivery for the single-family housing rehab. We have estimated that ten housing units will be assisted.

B. Homebuyers Assistance – Kendra Hackford

The CDBG Homebuyers Assistance Program will receive approximately \$48,000.00 this year in grant funds. Of these funds, \$40,000.00 will go towards closing costs or down payment assistance and \$8,000.00 will go towards other administration. We estimate ten households will be assisted with down payment and/or closing costs associated with purchasing a home. An amount of \$5,000.00 will go toward households whose estimated income is at or below the 80% AMI income limits set by HUD.

C. Food Bank Equipment – Ashley Valley Food Pantry, \$53,172.00 Kim Dieter

We have been awarded \$53,172.00.00 to purchase two reach-in stand-alone refrigerator units and two reach-in stand-alone freezer units for our new Ashley Valley Food Pantry location. These units will be used for our clients to shop for refrigerator and/or freezer items at our pantry. Kevin Yack states they are moveable and they will not require any electrical work to install them, just a normal plug in.

III. Public Input – No public input.

Commissioner Tippetts made a note that copies of the Capital Investment Plan are available if someone would like a copy.

IV. Hearing was adjourned at 3:06 p.m.

**Uintah Basin Association of Governments
Community Development Block Grant
2nd Public Hearing
UBAOG Small Conference Room
May 13, 2026, 3:00 PM**

AGENDA

- I. Welcome**
- II. Information on CDBG Projects**
 - a. Planning and Administration \$50,000.00**
 - b. Homebuyers Assistance, Program Delivery and Housing Rehabilitation \$308,000**
 - c. Food Bank Equipment – Ashley Valley Food Pantry - \$ 53,172**
- III. Public Input**
- IV. Adjourn**