

Kanosh Town Council Regular Meeting

Meeting Minutes

May 14, 2026, 7:00 PM
55 North Main. Street, Kanosh, UT, US

Welcome and Call to Order of Regular Kanosh Town Public Meeting

The Kanosh Town Council Regular Meeting was called to order at approximately 7:00 PM on Wednesday, May 14, 2026, at 55 North Main Street, Kanosh, UT. Mayor Wenda Crabb presided.

Members present: Council Members present: Mayor Wenda Crabb, Council Members Josh Whitaker, Dan DeGraffenried, Brian Batt, and Tim White. Kanosh Town Clerk Kacie Whatcott and Kanosh Town Treasurer DeniAnn Whitaker were also in attendance.

Others in attendance: CERT Captain Geri Minton, Town Employee Lorin Shumway, Jim Kooy, Stan Koyle, Josh Swift, Marlie Richison, Danielle Whitaker, & Carol Hardy.

The invocation was offered by Council Member Dan DeGraffenried.

The Pledge of Allegiance was led by Council Member Josh Whitaker.

Approval of Minutes from the Previous Meeting

Mayor Wenda Crabb noted that the minutes from the previous meeting had been reviewed and that corrections previously submitted had already been incorporated into the version before the council.

Minutes of the April 2026 meeting were read and approved by motion Council Member Brian Batt; Council Member Josh Whitaker provided a second to the motion, and all council members voted in favor, as noted below:

Mayor Wenda Crabb	Aye
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Council Members

Josh Whitaker	Aye
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Dan DeGraffenried	Aye
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Brian Batt	Aye
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Tim White	Aye
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Approval of Payment of Warrants for the Current Meeting

Mayor Wenda Crabb introduced a new format for warrant approval, modeled after practices observed in other towns. Warrants will now be presented as a spreadsheet register, which will also appear in the minutes, providing a transparent record of all expenditures. All warrants appear on the spreadsheet; any non-standard items are also to be read aloud.

Warrants for May 2026 were read, discussed, and approved to be paid through a motion by Council Member Josh Whitaker. Council Member Tim White provided a second to the motion, and all council members voted in favor as noted below:

Mayor Wenda Crabb Aye

Council Members

Josh Whitaker Aye

Dan DeGraffenried Aye

Brian Batt Aye

Tim White Aye

CERT

Geri Minton reported that there were no CERT meetings or activities to report at this time.

Fire Department

Fire Chief Lorin Shumway reported that an early-morning alarm had been triggered by a raccoon on a power line in Hatton, which sparked a small field fire. He noted that the pager had been active throughout the day due to fires across the region and cautioned that, given the wind conditions, the current season appears likely to be a difficult fire year.

Chief Shumway also announced that the Fire Department had been asked to assist with a community service project at the Springs the following evening, beginning at 6:00 PM.

Volunteers are invited to help remove thistles, and the Fire Department will provide a cookout of hot dogs and hamburgers. Participants were encouraged to bring shovels and gloves. The event was posted on the town's Facebook page.

Planning and Zoning

Mayor Wenda Crabb reported that one building permit had been reviewed and approved during the Planning and Zoning meeting. The permit was for a standard shop shed with no new water or electrical connections and no bathroom facilities. The permit was presented to the council for informational review.

MILLARD COUNTY BUILDING PERMIT			
PO Box 854, 71 South 200 West, Delta, UT 84624			
(435) 864-1400			
Date of Application April 7, 2026		Date Work Starts ASAP	
Proposed Use of Structure Shop / Storage			
Building Address 355 N Main Street Kanosh			
Owner of Property Brian Batt		Phone 801-703-3447	
Mailing Address Same as above			
Architect or Engineer			

Date Issued 4/7/2026			Permit # KNS26-0407-004
Building Fee Schedule			
Sq Feet of Building		1,000	Valuation 24,120.00
Rough Basement			Building & State Fees 326.13
Finish Basement			Plan Check Fees 25.00
Porches/Decks sq ft			Electrical Fees
Garage sq ft			Plumbing Fees
Type of Bldg	V	Occ Grp Residential (Accessory)	Mechanical Fees
# Bldgs	1		SUBTOTAL 361.13
# Stories	1	R Value	Water Service

Review, Discussion, and Action Items

*WUI Ordinance – Results of Public Hearing and Vote

Mayor Wenda Crabb reported that the public hearing for the Wildland-Urban Interface (WUI) Ordinance had been held. One attendee had some questions during the hearing, which Council Member DeGraffenried addressed. No additional council discussion was required. (If you would like to see a copy of the ordinance, please view the May 13, 2026 Public Hearing Notice on the public notice website, or through a link to that on our Kanosh Town website.)

It was agreed to adopt the WUI Ordinance through a motion by Council Member Brian Batt. Council Member Tim White provided a second to the motion, and all council members voted in a roll call vote as noted below:

Mayor Wenda Crabb	Aye
Council Members	
Josh Whitaker	Aye
Dan DeGraffenried	Aye
Brian Batt	Aye
Tim White	Aye

The motion passed 5-0 and the ordinance for the 2024 Utah Wildland-Urban Interface Code was adopted.

*Sidewalk Replacement

Danielle Whitaker appeared before the council to request assistance with the replacement of a deteriorated section of town sidewalk fronting her family's property. She described the sidewalk as presenting a tripping hazard, citing personal incidents involving family members, and provided a written proposal with photographs documenting the damage. She noted the affected section runs approximately 190 feet westward from where the First North sidewalk meets Main Street, and estimated full contractor replacement costs at approximately \$6,840, or materials-only cost of approximately \$2,150 if labor were provided by her family.

Ms. Whitaker indicated that her father and brother-in-law—a professional concrete contractor who also completed sidewalk work on Main Street—would be willing to provide the labor if the town covered materials. She acknowledged that a firm schedule could not be committed to immediately, given farming obligations.

Council discussion acknowledged that the sidewalk is town-owned infrastructure, that the town bears liability for injuries occurring on it, and that this location represents one of the worst sections of damaged sidewalk in town. Council Member Tim White noted that there was a section that had an access gate in which a tractor or heavier equipment might be running over the sidewalk. Council Member DeGraffenried noted this could open the door to similar requests from other residents, and the council agreed to address those situations as they arise.

Paperwork presented to the council:

Project Title: Kanosh Town Sidewalk Repair on 1st North

Date: 5/13/26

Prepared For: Kanosh Town Council

Prepared By: Danielle Whitaker

The town's sidewalk located on 1st North on the south side of Ray & Diane Whitaker's property is cracked and uneven throughout the entire area. I would like to ask the town to replace the sidewalk.

The current state of the town's sidewalk has created tripping hazards for both the children and adults that use it. For reference, please see images 1-12. Specifically image 5 - this is just one spot that is particularly uneven but all along the sidewalk there are areas that are similar.

The project would begin where the 1st North sidewalk meets up with the North/South sidewalk on Main Street. It would end 190' to the west. For reference, please see images 13-14.

Goal 1: Improve pedestrian safety.

Goal 2: Increase accessibility for residents, particularly children and seniors.

Goal 3: Improve the aesthetics for the town.

Project Description

Phase 1: Remove and haul away old concrete.

Phase 2: Placing concrete forms.

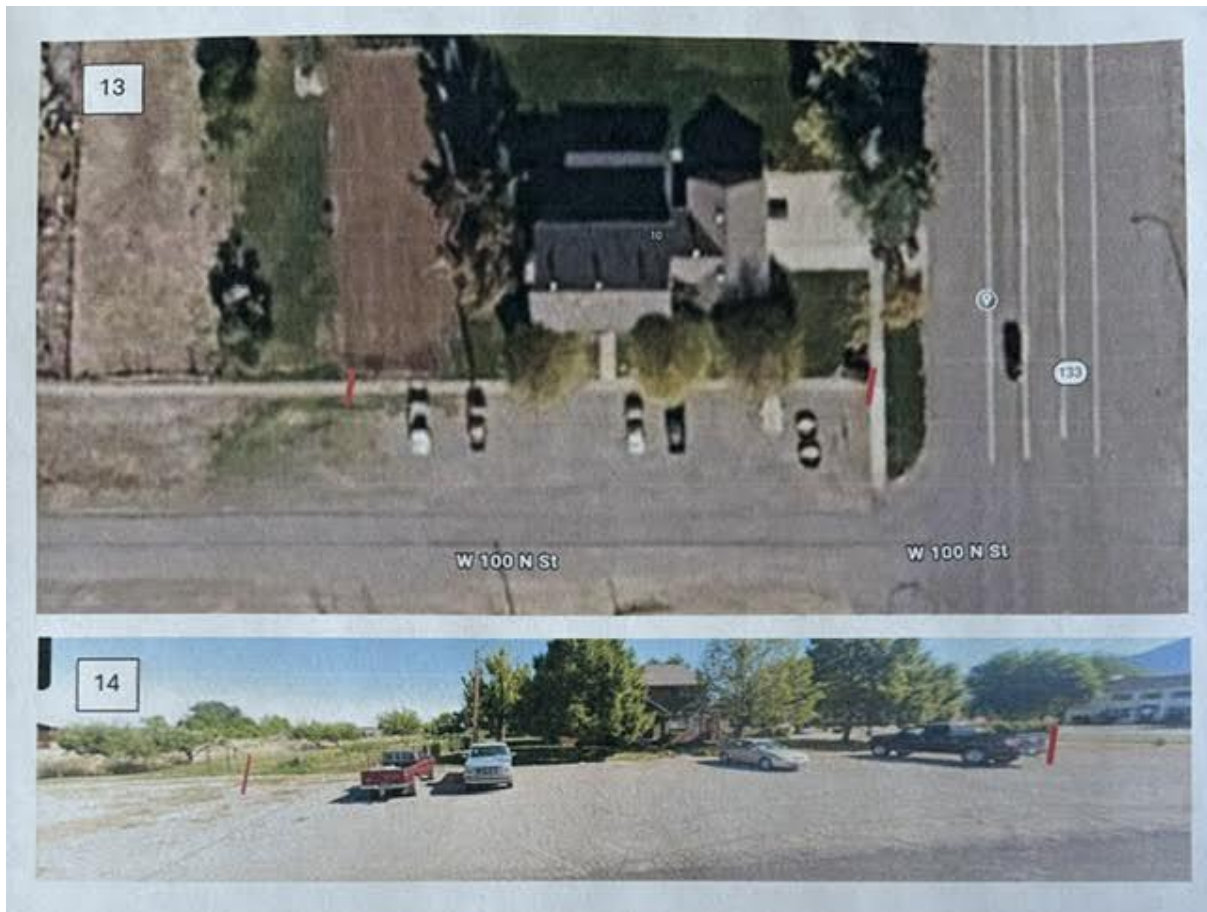
Phase 3: Pouring concrete.

Resources and Budget

A contractor provided an estimate to tear out and replace with a 6-Bag mix. Total \$6,840.

I appreciate your time and consideration and will await your decision.





It was agreed to cover the cost of materials for this section of sidewalk and possibly covering some of the labor through a motion by Council Member Dan DeGraffenried. Council Member Brian Batt provided a second to the motion, and all council members voted in favor as noted below:

Mayor Wenda Crabb	Aye
Council Members	
Josh Whitaker	Aye
Dan DeGraffenried	Aye
Brian Batt	Aye
Tim White	Aye

*Invenergy Wind Study

Council Member Josh Whitaker presented information regarding an opportunity for the town, through its membership in Utah Associated Municipal Power Systems (UAMPS), to participate in a wind energy project located in Idaho. The project currently generates 64.5 megawatts from 43 turbines, and the existing 20-year contract with PacifiCorp has concluded, making the asset available for acquisition by UAMPS members.

Council Member Whitaker explained that UAMPS recommended Kanosh participate at 85 kilowatts, representing just under 10 percent of the town's total power usage. The cost per kilowatt hour would be 4 cents, compared to the town's current average of 7 to 8 cents and open-market rates that can exceed that considerably. A preliminary study required to finalize

the acquisition would cost \$6,500 split among all participating UAMPS members. The contract term is 10 years, after which the town may renew or withdraw.

Council Member Whitaker noted the strategic value of wind generation: it tends to produce most strongly in the late afternoon and early evening—the town's peak demand period—complementing existing solar resources that taper off at that time. He also noted that current baseline resources, including the Hunter Power Plant and the Colorado River hydro allocation, face capacity and reliability concerns.

The council was in consensus that participating at the recommended 85 kilowatts was appropriate, given its low cost and the value of diversifying the town's power portfolio.

It was agreed to purchase the wind power discussed through a motion by Council Member Tim White. Council Member Brian Batt provided a second to the motion, and all council members voted in favor as noted below:

Mayor Wenda Crabb	Aye
Council Members	
Josh Whitaker	Aye
Dan DeGraffenried	Aye
Brian Batt	Aye
Tim White	Aye

***Town Clean-Up**

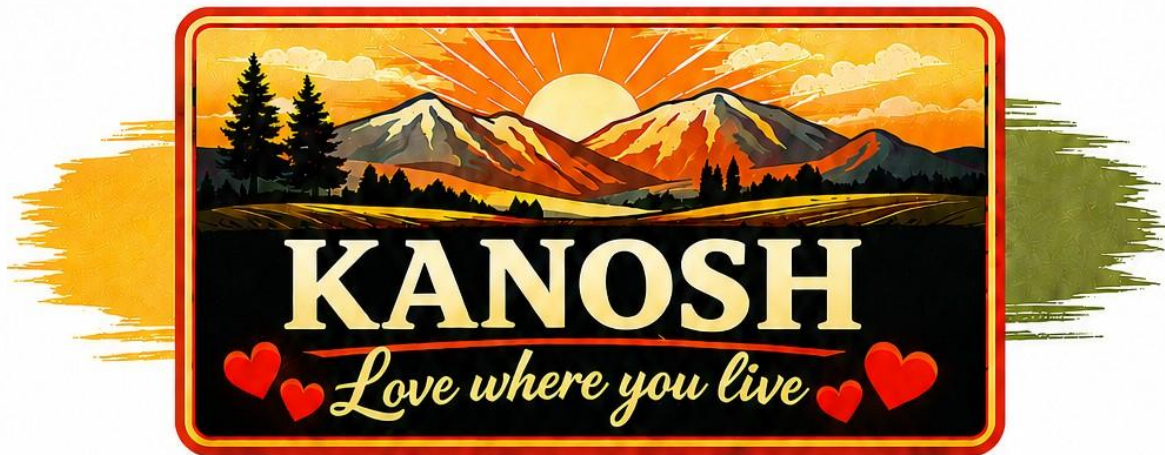
Mayor Wenda Crabb reported on progress toward a town-wide clean-up initiative previously approved by the council. She had contacted Millard County Commissioner Bill Wright regarding the possibility of the county providing a dumpster at no cost beyond landfill fees; however, no final response had been received. In the interim, she had obtained a quote from Mike Holt for a 40-yard dumpster at \$760, noting that a 30-yard dumpster used for the 24th of July celebration is priced at \$600. Mayor Crabb indicated she was working to negotiate the cost closer to \$600.

Mayor Crabb also presented a draft mailer she intends to send to all town households at an estimated cost of approximately \$80, informing residents of the clean-up opportunity. The mailer includes contact information for Roger, who has agreed to coordinate and connect residents needing assistance hauling large items with volunteers—primarily through the elders quorums of local wards. Additionally, Jim Kooy and Gale George have generously agreed to allow residents to bring burnable materials to the burn pit at no charge, with a note that donations are welcome.

The mailer also includes relevant verbiage from the town's nuisance ordinance regarding vehicles and items encroaching on public rights-of-way, intended as an informational notice rather than an enforcement action at this stage. A 40-yard roll-off dumpster for miscellaneous large items will be made available at the park parking lot area, where town cameras can provide some monitoring. The clean-up period is tentatively planned for the first two weeks of June on a first-come, first-served basis for the dumpster.

The council had previously approved the general initiative; no additional vote was required.

Action Item: Mayor Crabb to finalize dumpster arrangements and distribute the mailer.



KANOSH TOWN JUNE CLEAN-UP INITIATIVE

Neighbors helping neighbors. Family helping family.



OUR GOAL

To clean up the sides of the roads in our beautiful town and keep Kanosh looking its best.

Other questions?

Kanosh Town

435-759-2662



TOWN DUMPSTER

We have designated the first two weeks in June as a town clean up. The town will provide a dumpster at the park parking lot for larger items – No household garbage please. We are paying extra to dump it. We are only providing one dumpster, so it's first come first served. When it's full, they will haul it away. If you know you have excessive items, please be kind and pace yourself so others have a chance.



BURN PIT – FREE DROP OFF

Jim Kooy has agreed to allow anyone to bring limbs and other yard debris to the burn pit on the first two Saturdays in June for free. You'll need to reach out to Jim at **425-334-6170** BEFORE dumping. He will help you get the items in the correct location. He is accepting concrete, burnable branches, and compost materials. Donations are still welcome.



LET'S LOOK AROUND

In an effort to comply with our town ordinance (see below), we are encouraging you to head outside and take a look around. Is there debris that could be removed? Could you help a neighbor or family member who would appreciate a hand? Do you have vehicles in the town easement* that don't move under their own power? They should be removed onto your private property.

* Town easement: Basically 45' from the center of the road, or the inside of town sidewalk where available.



NEED HELP?

If you are not in compliance and would like to be but need help, please call Roger Whitaker our Clean-up volunteer **435-253-1074**, and he will try to pair you with someone who can help you.

Thank you for helping keep Kanosh clean, safe, and beautiful!



Kanosh Town Encroachment Ordinance #081104A 09/15/2004

(I) It shall be unlawful to park or place personal property, which includes but is not limited to RV trailers, utility trailers, unlicensed vehicles, livestock trailers, livestock feed, or firewood for storage purposes upon any public road, street, street right-of-way, or alley for more than fourteen (14) consecutive days. Personal property in violation of this ordinance may be impounded and removed by Kanosh Town Corporation. The cost of impoundment and removal shall be charged to the owner or person who claims the impounded property.

***New Software – AI for Minutes & Basecamp**

Mayor Wenda Crabb presented a proposal to redirect savings from the town's phone line budget toward new software tools. She explained that the two town phone lines previously cost approximately \$4,800 to \$5,000 per year; these have been replaced by Voice over IP lines at a total annual cost of approximately \$660, a savings of roughly \$4,300 annually. AI Minutes Software (ClerkMinutes): Mayor Crabb proposed using a portion of these savings to purchase an AI-assisted minutes software specifically designed for municipal meetings. The software, priced at \$1,200 per year, would substantially reduce the time required for the town clerk to produce meeting minutes—from an estimated 10-plus hours to 1 to 2 hours per meeting—while improving accuracy.

It was agreed to approve the purchase of Clerk Minutes through a motion by Council Member Josh Whitaker. Council Member Dan DeGraffenried provided a second to the motion, and all council members voted in favor as noted below:

Mayor Wenda Crabb	Aye
Council Members	
Josh Whitaker	Aye
Dan DeGraffenried	Aye
Brian Batt	Aye
Tim White	Aye

Basecamp Full Version: Mayor Crabb presented the benefits of upgrading from the free version of Basecamp to the full paid version at \$3,600 per year. Key advantages discussed included significantly expanded document storage, the ability to create separate project workspaces for departments such as Planning and Zoning and Public Works, increased user capacity, and improved long-term record retention. She demonstrated how the software is already being used to track projects—such as the town website redesign—in a centralized, organized, and searchable format.

Council discussion raised questions about continuity of access if the subscription were discontinued, the learning curve for new council members, and the legal separation between the Council and the Planning and Zoning Commission. Mayor Crabb acknowledged these concerns and noted that documents linked from Google Drive would remain accessible regardless. The consensus was that the council should continue building familiarity with the free version before committing to the paid upgrade, and that a dedicated training session on Basecamp would be beneficial. No vote was taken on the full Basecamp upgrade at this time.

***CloudSmart GIS Software**

Council Member Tim White reported on a proposed change to the town's cemetery mapping software. The existing CloudSmart GIS platform, currently administered by Kelly Gillins, is transitioning to a model where Sunrise will manage licensing, resulting in an increased annual cost. The current annual cost is \$1,600; the new structure, which breaks down user access into tiered types (creator, mobile worker, cemetery contributor, viewer), would bring the total to approximately \$2,075 per year—an increase of approximately \$475 annually.

SUNRISE CLOUD SMART GIS® NEW ADMINISTRATIVE TERMS & FEES

Sunrise Cloud SMART GIS® will continue to provide the same support to Owner's GIS, but through the ArcGIS Online/Esri platform. Previously, Owner's GIS licensing fee was included in the Sunrise Cloud SMART GIS® annual user fee. Moving forward, Sunrise will continue charging an annual administrative fee, but the licensing amount paid directly to Esri will be removed. This service includes continued administration of user types, groups, roles, sharing privileges, and other organizational settings within ArcGIS Online on an ongoing basis throughout the year.

Sunrise will also assist in setting up the ability to back up hosted feature services and web maps within the ArcGIS Online portal. The frequency of such backups will be defined by Owner. ArcGIS Online does not have this back up capability.

The table below shows the current licensing you have with Sunrise Cloud SMART GIS® and how that equates to the new ArcGIS Online User Type licensing.

Previous Licensing Fee Breakdown			New Licensing Fee Breakdown (ESRI)		
Sunrise Cloud SMART GIS® Licenses			ArcGIS Online User Types		
Quantity	License Type	Fee	Quantity	User Type	Fee
1	Editor	\$800	1	*Creator	\$700
1	Editor	\$500	1	Mobile Worker	\$400
1	Viewer	\$150	1	Contributor (Cemetery)	\$250
1	Viewer	\$150	1	Viewer	\$125
Previous Total		\$1,600	New Total to ESRI		\$1,475

*The Creator is a foundational user type. Every subscription requires at least one foundational user type.

Sunrise Cloud SMART GIS® Administrative Services	\$600
New Overall Annual Total	\$2,075

Based on the changes to the hosting platform and licensing fees as outlined, starting January 1, 2027, Owner agrees to pay \$600 for Sunrise Cloud SMART GIS® Administrative Services on an annual basis every January. Owner agrees to pay a prorated amount of \$300 for Sunrise Cloud SMART GIS® Administrative Services by June 30, 2026, for the current fiscal year. User types, costs for those user types, and annual renewal dates are subject to change based on Esri's policies.

Council Member White noted several improvements under the new structure, including data backup (the current system is not backed up), improved mobile field access, tighter data security, and enhanced collaboration features. Cemetery staff member Liz had requested the opportunity to review the detailed breakdown of user types and confirm which are actually needed before the town commits, as some tiers may be unnecessary and the cost could be reduced. She also intended to follow up with Gillins regarding potential integration with the town's Pelorus system.

It was agreed to approve up to \$2,075/yr for the Cloudmart GIS software, depending on what parts the town sexton deems necessary, through a motion by Council Member Josh Whitaker. Council Member Brian Batt provided a second to the motion, and all council members voted in favor as noted below:

Mayor Wenda Crabb	Aye
Council Members	
Josh Whitaker	Aye
Dan DeGraffenried	Aye
Brian Batt	Aye
Tim White	Aye

*Town Website Update

Mayor Wenda Crabb presented a detailed review of options for redesigning the town's website. The town has paid approximately \$2,000 per year to its current provider, RAIN, since a \$1,000 setup fee was paid in 2020, plus a domain registration fee of approximately \$50 annually. Mayor Crabb described the current site as difficult to navigate and not fully functional.

She obtained a proposal from a web development firm—a company her office has worked with for approximately 12 years—which would build a modern, functional replacement site. Phase 1, covering all fundamental features currently in use, is quoted at \$3,500, with ongoing hosting and service fees of approximately \$174 per year—a substantial reduction from the current annual cost. Phase 2, an optional addition of a park reservation system and auto-updating calendar at \$1,500, would allow residents to book park facilities online.

Mayor Crabb noted that the town would fully own all website content under the new arrangement, unlike the current RAIN contract. She is also in discussion with the Town of Holden about participating jointly, which would reduce the setup cost for both towns by allowing the developer to use Kanosh's site as a template. The council agreed this outreach should be extended to other neighboring towns as well.

Mayor Crabb also briefly described a future goal of registering the town's domain under Utah's utah.gov subdomain program, which would provide a government-credentialed web address. This step is below the current action line but is planned as a follow-on once the new site is built.

The council recognized that the town is paid through RAIN until April 2027, but noted the new site will take time to develop and there are no early-termination penalties beyond the pre-paid subscription.

It was agreed to approve the purchase of a new website design with the possibility of lowering the cost by teaming with another town through a motion by Council Member Brian Batt. Council Member Josh Whitaker provided a second to the motion, and all council members voted in favor as noted below:

Mayor Wenda Crabb	Aye
Council Members	
Josh Whitaker	Aye
Dan DeGraffenried	Aye
Brian Batt	Aye
Tim White	Aye

*High Water User Winter Billing Error

Council Member Tim White reported that a potential billing error concerning a high water user had been reviewed. After DeniAnn contacted Pelorus, it was confirmed that the system had been calculating charges under the old rate schedule, not the updated rates. The affected account had therefore received a lower bill than the current ordinance requires—no overcharge occurred.

The council directed that updated rates be applied going forward and that a public notice be prepared and distributed via Facebook and posted around town, informing residents that water rates have been updated and that bills will reflect the change.

***Review Electrical Rates and Potentially Reset the Surcharge Based on the Review**

Council Member Josh Whitaker reported on the monthly electrical rate review. He noted that the Hunter Power Plant underwent a planned outage in March 2026, requiring the town to purchase a greater volume of power on the open market, which pushed the single-month average cost to 8.6 cents per kilowatt hour. However, the rolling six-month average remains at 7.7 cents per kilowatt hour. Council Member Whitaker indicated that no rate adjustment is warranted at this time, but that if the six-month average exceeds 8 cents, a one-cent surcharge increase will be necessary. He anticipated the average would decline as Hunter returns to full operation.

No rate change was approved.

***Budget Review & Tentative Budget Approved**

The council undertook a detailed review of the proposed tentative budget for fiscal year 2026-2027, presented by Kacie Whatcott, the town clerk. The review covered the General Fund, Capital Projects Fund, Water Fund, and Electric Fund. Key discussion points included the following.

General Fund Revenue was reviewed line by line. The council discussed the appropriate level for building permit revenue, noting that actuals in recent years have been higher than historically budgeted amounts. A state grant line of approximately \$300,000 was discussed; the council noted only a roads grant through the 6th County CIB has been formally applied for, at approximately \$170,000, and agreed not to budget speculatively for grants that have not been awarded. Several historical revenue lines were identified as having been carried forward year after year without basis, including a state liquor allotment and general government revenue, and these were adjusted to zero or removed.

General Fund Expenditures were reviewed across administrative, non-departmental, roads, parks, and cemetery categories. The council identified that the telephone budget line should be reduced to reflect the new VoIP cost of approximately \$660, split between the town and fire department. Cemetery contract labor of \$24,000 was restructured to move appropriately into salaries and wages to reflect the town's new direct employment of cemetery and park staff. Road maintenance and repair budgets were discussed extensively, with the council noting the need to align expenditure accounts with actual planned activities, particularly the upcoming chip seal project on the east side of town. Capital outlay for roads was discussed in the context of the Capital Projects Fund, with the consensus that large road expenditures should flow through that fund rather than the General Fund.

Water Fund discussions addressed the difficulty of projecting connection and impact fee revenue. The council agreed on budgeting conservatively for approximately two new connections. Equipment, supplies, and maintenance was left at \$50,000, though council members noted that significant water line repairs and the ongoing well project mean actual expenditures could be higher.

Electric Fund was reviewed, including a transfer-to-general-fund line that was adjusted downward to help balance the fund. Interest earnings were discussed but left conservatively stated. The council acknowledged that the electric fund has historically served as the town's most stable revenue source.

The council acknowledged this is the first year of a more rigorous budget process and expressed willingness to reopen the budget mid-year if necessary as actuals become clearer.

It was agreed to approve the tentative budget through a motion by Council Member Josh Whitaker. Council Member Tim White provided a second to the motion, and all council members voted in favor as noted below:

Mayor Wenda Crabb	Aye
Council Members	
Josh Whitaker	Aye
Dan DeGraffenried	Aye
Brian Batt	Aye
Tim White	Aye

***Department Reviews – Council Report on Departments**

Parks & Recreation/Cemetery: Council Member White reported on a proposal from Blue Pine Pest & Lawn for integrated pest control, weed control, and spring weed-and-feed treatment at the cemetery and town shop. Quoted pricing from Blue Pine ranged from \$65 to \$95 per visit depending on frequency and location. He noted a concern about applying a long-term sterilant herbicide on the north end of the cemetery if the town later intends to establish grass in that area. He also raised the need for gopher control and it was mentioned that the new employees can start trapping those. He also noted that veterans' grave mapping is being updated in the CloudSmart GIS system, with the young men's group planning a flag placement ceremony on the 21st. Council Member White indicated he would also obtain a comparative bid from the town's current lawn care contractor, Elevate, before a decision is made on pest control.

Electrical: Council Member Whitaker noted that no significant issues had arisen. He expressed appreciation for the repair of a streetlight at the bus stop, noting that several mothers in the community had commented positively on it.

Roads: Council Member Dan DeGraffenried noted that a bid for the east side chip seal project was awarded to Christensen Ready Mix at \$168,314, which was approximately \$600 less than the competing bid from Staker Parsons, and with more favorable pricing on radius work. The project includes a double chip seal on main road sections and a \$112 per radius double chip seal on approximately 32 corner radiuses. Work is expected to begin by the end of May. A storage location for excess chip material will need to be identified and prepared before the contractor arrives. Additionally, a grant application for \$170,000 has been submitted to the R6 Regional Council for a separate road project on the west side of town, which includes road straightening and culvert installation.

Water: Council Member Batt reported significant progress on the well project. New valves for the water tanks are ready to be installed, with work anticipated to occur within the next one to two weeks. Because one tank must be taken offline during installation, the town will need to operate at reduced water capacity for two to four days. Residents will be asked to refrain from outdoor watering during that period. Council Member Batt committed to

providing at least 48 hours' public notice once a schedule is confirmed, with notices to be posted on Facebook and at three physical locations in town. Indoor water use will not be affected.

Action Item: Council Member Batt to coordinate with Ben Coray and Tusher Contracting and issue public notice prior to the water system shutdown.

***Utility Delinquency Review**

Council Members reviewed the monthly delinquency list. It was determined, again, to handle those accounts in arrears according to the established Town policy.

***Public Comments**

Josh Swift: Josh introduced himself and his fiancée, Marley, noting they had recently moved into the former Crosby property and that this was their first town meeting. He inquired about the status of concrete demolition spoils that had been deposited along the irrigation ditch line in front of their property since approximately February, including visible rebar. Council Member Dan DeGraffenried confirmed that the ditch filling is part of the CCI pipeline project and that the material is expected to be covered, similar to the completed section further along the route. The council suggested Mr. Swift contact the county directly if the work is not completed in a reasonable timeframe, and provided the county road grader operator's contact information.

Carol Hardy: Carol raised concerns about multiple thefts from her carport and attempted break-ins at her home and garage, noting three incidents beginning in April. She indicated the incidents had been reported to authorities. The council expressed concern and noted that while break-in activity has been known to occur at the old school building, similar incidents elsewhere in town had not been recently reported. The resident was invited to stop by the town office for any assistance needed. Mayor Crabb noted the incidents for the public record.

Follow Up on Old Business

***Ditch Filling on 100 E – Report on CCI Decision:** Mayor Wenda Crabb reported that the irrigation company (CCI) has decided not to formally abandon the ditch on 100 East this year. They wish to confirm that the new pipeline system performs as intended before proceeding with abandonment. A contract between CCI and the town is being drafted. Mayor Crabb noted that she had communicated to CCI representative Hayden the town's concern about two failing culvert crossings on the ditch, particularly given the upcoming chip seal work on that side of town, and had invited him to discuss those repairs directly with Lorin.

***Well Project:** Council Member Batt reported that the well project is progressing. The recently closed loan amendment of \$250,000 has been added to the project budget. The satellite-based automated meter reading system is being evaluated and may be implemented within the next fiscal year if performance testing confirms reliability. An estimated \$200,000 has been earmarked for this project.

Additionally, Mayor Wenda Crabb reported that the town has hired cemetery and park employees—Alexi Hadean, her husband Greg, and Chris Pikyavit—to begin work in May at \$15 per hour. The arrangement is intended as a trial period through the end of May to gather data on hours required, after which the council will assess long-term budget implications. Alexi also offered to take on park bathroom cleaning duties. Mayor Crabb noted that the

estimated cost for cemetery maintenance, based on preliminary calculations, is just under \$10,000, though final figures will not be known until the end of May.

Closed Session

Mayor Wenda Crabb stated that the council would convene in closed session pursuant to Utah Code §52-4-205 to discuss a personnel matter involving an identifiable employee.

Motion to enter closed session was made by Council Member Josh Whitaker and seconded by Council Member Tim White. A roll call vote was conducted:

Mayor Wenda Crabb	Aye
Council Members	
Josh Whitaker	Aye
Dan DeGraffenried	Aye
Brian Batt	Aye
Tim White	Aye

The motion carried 5-0. Motion Passed.

The council entered closed session. Members of the public were invited to leave or wait outside until the session concluded.

The closed meeting began at 10:42

Closed Meeting

At 11:17 the regular meeting resumed

Action on Closed Session

Council Member Dan DeGraffenried approved the motion to pay a specific employee to compensate for lost overtime pay in all of the prior years working. Council Member Brian Batt provided a second to the motion, and all council members voted in favor, as noted below:

Mayor Wenda Crabb	Aye
Council Members	
Josh Whitaker	Aye
Dan DeGraffenried	Aye
Brian Batt	Aye
Tim White	Aye

Adjourn

A motion to adjourn the meeting was made by Council Member Josh Whitaker and seconded by Council Member Tim White. All council members voted in favor as noted below:

Mayor Wenda Crabb	Aye
Mayor Wenda Crabb	Aye
Council Members	
Josh Whitaker	Aye
Dan DeGraffenried	Aye
Brian Batt	Aye
Tim White	Aye

The meeting was adjourned at approximately 11:20 PM.