

Application

Wasatch Charter School Hybrid Program Application

Please provide a response to the following questions as a separate attachment.

Current Mission, Vision, and Educational Model

1. Summarize the amendment you are requesting. How does it support your school's mission, vision and learning model?

Wasatch Charter School seeks to provide hybrid learning opportunities to students whose families desire to have asynchronous learning time for their students. Our intention is to provide unique ways to meet the needs of individual students and families within our community. Our hybrid program seeks to support individual student learning needs. Through hybrid learning we will require students to participate in in-person instruction 2 partial school days per week for a total of 7 hours of in-person instruction. Simultaneously we will provide virtual, asynchronous lessons to be completed in accordance with each school day. The curriculum provided will follow the pedagogical scope and sequence of Waldorf Education and align with Utah State standards.

Wasatch Charter school provides a comprehensive education program integrating academics, arts, movement, nature, and social responsibility. Our hybrid program would provide students with the same opportunities for learning, comparable resources, supplies, and instruction, as well as opportunities for learning that reach beyond the limitations of the traditional classroom environment. An integral element of our pedagogy is to meet the needs of each individual student where they are and support them in their growth, development, and achievement. Operating a hybrid model of learning in addition to our traditional in-person enrollment offers us more opportunity to meet student needs.

In the 2026-27 school year this learning opportunity will be open to students in Kindergarten, 1st grade, and 2nd grade and will be limited to 40 students total. Applications will be accepted throughout the year. A lottery will be run in March if the number of applicants is greater than available spaces for the upcoming school year. Subsequent applicants will fill spaces in the order they are received and placed on a waiting list if all spaces are filled. Priority placement will be given to families with students already enrolled in Wasatch Charter School.

Instruction and Student Support

2. Describe how instruction will occur online or in hybrid format, including:
 - Platforms/Learning Management System used
 - Live vs. asynchronous expectations
 - How teachers monitor progress
 - How students will access help or tutoring
 - The school's obligation of being the teacher of record, regardless of how they interact with the content.

Students will access learning modules, lessons, and assignments offered through asynchronous video, audio, and written lessons created by licensed educators in alignment with Utah state standards and Waldorf pedagogy. Students will access these materials through the use of a **Google Classroom** designed specifically for the Wasatch Charter School hybrid program.

All students in the hybrid program will have access to **Lexia Core 5 Reading** and supplemental assignments through **Khan Academy** to support reading and math growth. **Read Naturally Live** will also be used to support students with additional academic needs. This will be in addition to the full Grade Level curriculum that has been written and developed specifically for a hybrid learning environment and aligns with the in-person student experience and teaching that occurs at Wasatch Charter School.

All teachers in the hybrid program will hold a current professional license in the state of Utah and will have also completed training and certifications specific to Waldorf Education. Teachers will provide asynchronous weekly content, weekly student feedback, 2 days a week of in person instruction, and additional live office hours by request.

Teachers will monitor student progress through submission of assignments in Google Classroom as well as through data collected in regular formal and informal assessments. Teachers will provide live office hours to support individual student learning, students can participate in those support times as needed, they will not be part of the required learning hours.

Students will attend **in-person learning days** twice a week at Wasatch Charter School for a total of 7 hours of in-person learning each week. In-person learning will include access to special subjects that are not available through the hybrid learning modality, including gardening, movement, music, and handcrafts. In-person learning days will also include a review of material presented through the hybrid learning modality as a way for the teacher to informally assess student participation and understanding of the online materials.

3. Explain how you will continue to meet the needs of all students, including:

- Students with disabilities
- Students with Section 504 plans
- Multilingual learners

All students will be welcome to participate in the hybrid program at Wasatch Charter School. If students require additional support to be successful in the hybrid program there will be a meeting of a student's IEP or 504 team to determine what additional materials, services, or accommodations need to be made in order to ensure full accessibility to all learning materials provided. Similarly, accommodations will be made on an as-needed basis to meet the specific needs of multilingual learners who may apply to participate in the program.

All Special Education and intervention services and supports will be available to students and provided in-person and via video conference if needed and appropriate for eligible students. All efforts will be made to accommodate hybrid student in-person schedules and to provide necessary services during the scheduled in-person learning times, however, students eligible for additional services will be responsible for attending all scheduled services, which may possibly be scheduled outside of hybrid in-person learning days. This includes, but is not limited to math and reading intervention and SPED services, speech services, physical therapy, occupational therapy, and behavioral support. Students requiring a 1:1 aide will be provided this support for in-person learning days only.

Accommodations will be made in all asynchronous and in-person lessons to meet the requirements of the IEP and 504 plans present in each grade level, based on the needs of the specific students enrolled. Scaffolded instruction, modified assignments, individual instruction and support, and all other accommodations will be met by licensed teachers in academic and specialty subjects.

Assessment and Data Reporting

4. Where and how will statewide assessments (RISE, Aspire+, etc.) be administered for online/hybrid students?

Students in the hybrid learning program will participate in statewide and LEA specific assessments during the same window of time as peers attending Wasatch Charter School full time in-person. These will be scheduled as part of the in-person learning days.

Wasatch Charter school facilitates benchmark assessments three times a year (BOY/MOY/EOY). Students who fail to meet benchmarks participate in progress monitoring on a weekly basis following assessments.

5. How will you ensure proper test security and proctoring?

Testing will take place at Wasatch Charter School, during regular school hours. A trained proctor will facilitate all testing in alignment with testing procedures outlined for all Wasatch Charter School students. There will be no differentiation in testing protocol for students participating in a traditional in-person learning environment and the Hybrid program.

Fiscal Impact

6. Describe any costs associated with online/hybrid implementation.

Total Cost for 40 students: **\$146,705**

Expenses		
Staffing	Weekly Hours * Pay Rate	Total (40 weeks)
Program Design and Administration (2 hours / week)	100	4000
Program Coordination (6 hours / week)	300	12000
2nd Grade Curriculum Development		5000
Curriculum Support	180	7200
Kindergarten Teacher	.35 FTE	23275
Homeschool Program Lead Teacher (15 hours / week: in-person days + office tasks)	450	18000
Homeschool Program Lead Teacher (15 hours / week: in-person days + office tasks)	450	18000
Handwork Teacher (2 periods a week)	72	2880
Games Teacher (1 period a week)	36	1440
Eurythmy Teacher (2 periods a week)	72	2880
Music Teacher (1 period a week)	36	1440
Gardening Teacher (1 period a week)	36	1440
Spanish Teacher (1 period a week)	36	1440
SPED Services	.35 FTE plus benefits	30,000
Sped related services (OT, PT, SLP) (3 hours weekly)	240	9600
		\$128,995
Technology and Software		
Chromebooks		\$4,000
Lexia		5000
Reading Eggs		500
Read Naturally/Sped		1000

Khan Academy		1760
		\$12,260
Supplies		
Crayons		500
Beeswax		500
Main Lesson Books / Paper		400
Paints and Boards and Brushes		500
Felt		500
Knitting Supplies		400
Supplemental Materials		500
Student Binders		150
Copies		2000
		\$5,450
	Total	\$146,705

Website, Handbooks, and Policies

7. Please attach or link drafts showing where online/hybrid updates will appear for parents:

- ☐ Updated attendance policy (include learner validated enrollment, if applicable)
- ☐ Updated handbook language for online/hybrid expectations
- ☐ Updated website enrollment & transfer information (R277-551, R277-472)

See attachments.

State Online Education Provider

If you checked SOEP Provider Role, answer the following; otherwise, do not complete this section.

- 8. What are your intended course offerings?
- 9. How will you meet Course Credit Acknowledgement (CCA) requirements?
- 10. Describe your plan for administering statewide assessments to SOEP students.

WCS Enrollment Policy



Document Name:	Enrollment Policy
First Approved Date:	March 12, 2016
Latest Approved Date:	October 2025
Version Number:	6

1. Purpose

Wasatch Waldorf Charter School is a public charter school that does not discriminate on the basis of disability, race, creed, color, gender, national origin, or religion. Wasatch Waldorf Charter School admissions and transfer policies comply with the [Utah Code 53G-6-503](#).

This policy also establishes procedures for a **Hybrid Program operating under Utah's Learner Validated Enrollment framework** (Utah Code §53G-6-703 and R277-419). The School provides a full enrollment hybrid option with clear boundaries between traditional in-person traditional enrollment and the hybrid program.

As of February 2018, this document Incorporates the Wasatch Waldorf Charter School Dual Enrollment Policy. This policy states Wasatch Waldorf Charter School's position on the dual enrollment of private school and home schooled students in the school. Utah Code states that students may be dually enrolled in both the school and in a private school or home school under the conditions stated below.

2. Definition

Wasatch Waldorf Charter School serves students Kindergarten through 8th grade, with approximately 30 students per class with the exception of Kindergarten which will be limited to approximately 20 students per class. In filling the school with students, the mission is considered at every applicable instance.

"Hybrid Program" is defined as a program under which students are fully enrolled with Wasatch Waldorf Charter School and receive the majority of their instruction through online modalities in alignment with Utah State Board of Education rules for Learner Validated Enrollment. This program operates separately from the traditional full-time enrollment program.

3. Policy Content

Wasatch Waldorf Charter School fills its student enrollment based on the following priority:

1. Open Enrollment

Once a student has been admitted to the school through the process mentioned below, they may remain in attendance through subsequent grades. A new applicant for admission to the charter school, however, would be subject to the lottery if, as of the open enrollment closing date, the total number of applicants exceeds the number of spaces available at the school. Open Enrollment dates will be publicly announced on the school's website or public notice method and will adhere to Utah State Statute.

Separate open enrollment periods will be held for the full-time program and the Hybrid Program. Applications for one program do not affect placement, waitlist status, or lottery eligibility for the other program within a given school year. At the end of each school year, should an existing family in one program (full-time school, Hybrid program, or dual-enrollment agreement) request to transfer to the other, they will be given priority status as described below.

2. Lottery Selection

A lottery is a random, unbiased selection process by which Wasatch Waldorf Charter School admits applicants. The School will use a lottery if, during the open enrollment period, more students apply for admission to the charter school (in any grade) than can be admitted. The random selection of students will begin with 8th grade, proceeding down through Kindergarten, with each student assigned a number identifying the order in which they are drawn and preference being given to the siblings of students already enrolled/accepted. Following the lottery, preferential enrollment is given where applicable, but will not exceed 5% of total enrollment. Preferential categories include children and grandchildren of Founding Members, Board Members of the Wasatch Charter School or Wasatch Family Foundation, and employees. Afterwards, classes are filled to capacity using the sequence obtained from the lottery drawing.

If applications for the Hybrid Program exceed capacity, a separate lottery will be conducted following the same random, unbiased process used for full-time enrollment. A student's position in one program's lottery or waitlist does not transfer to the other program within a given school year. However, if a family requests to make a change from one program (full-time school, Hybrid program, or dual-enrollment agreement) to another between school years, then preferential status will be given to those students who were enrolled in a different Wasatch Charter School option to fill classes prior to accepting students that would be completely new to the school.

3. Admission

When a student is admitted to the school through the lottery process, all siblings of that student are admitted, if space is available. If a sibling of a current student, a graduated student, or a former student who withdrew due to extenuating circumstances, the sibling will be admitted, if space is available, or placed on the sibling waiting list. Siblings shall be defined as each of two or more individuals having one or both parents or legal guardians in common, whether through birth, marriage, adoption, or operation of law. If space is not available for a particular grade, that

sibling will be placed on the waiting list. Students not selected will remain on a waiting list, preserving the order as determined by the lottery, giving preference to siblings of attending students. Students placed on the waiting list will be given the opportunity to attend the school if openings become available during the school year. Families will be notified and parents will be given a reasonable amount of time to accept or reject the enrollment offer.

To apply for admission of a sibling of a former student who withdrew due to extenuating circumstances, a Extenuating Circumstance Admissions Form must be secured from the office and fully completed prior to applying for a given school year. (See Appendix A.) Individuals unhappy with the decision of the Director regarding Extenuating Circumstance Admissions may appeal the decision to the Board within a reasonable time.

4. Dual Enrollment

A parent seeking to dually enroll a student must certify that the student will receive instruction in the subjects the State Board of Education requires to be taught in public schools and for the same length of time as required in K-6 public schools, as provided by the rules of the State Board of Education.

A contract between Wasatch Waldorf Charter School and the parents outlining the times that students will attend and the educational instruction to be received in each setting will be drafted and signed and notarized by the parents/guardians and maintained in the student's file along with the certification.

Requests for dual enrollment should be provided to the Director of Wasatch Waldorf Charter School. Students who are dually enrolled at Wasatch Waldorf Charter School and in a private school or home school will only take the state assessments for the subjects for which they received instruction from Wasatch Waldorf Charter School.

5. Hybrid Program

Families enrolling in the Hybrid Program are agreeing to the requirements set forth in the structured layout of the program. There are unique expectations for attendance, curriculum, and learning that take place both in-person at Wasatch Waldorf Charter School and through remote learning modalities. The Hybrid program is not customized to individual students or families, but consistent across participants. Families participating will enter into a written agreement (See Appendix B) with the School that specifies:

- Required in-person instructional hours (minimum of 7 hours weekly on campus)
- Student responsibilities for participation in virtual instruction and documentation
- Compliance with Utah's Learner Validated Enrollment requirements, including submission of student work samples, attendance logs, or other evidence as defined by Utah State Board of Education rule R277-419.
- Eligible hybrid students may have participation fees waived under R277-407.
- IEPs must be developed for hybrid students with disabilities, per IDEA and R277-438.
- Participation in the Hybrid Program is voluntary and does not alter eligibility for future full-time enrollment.

4. Incentives, Disbursements, or Reimbursements for Enrollment

- a. In accordance with [R277-417](#), the School will not use public funds (market value in excess of \$10) to provide a student, parent, guardian, individual, or group of individuals:
 - i. An Incentive for a student's enrollment in the School, or
 - ii. participation in the School's program; or
 - iii. a referral bonus for a student's:
 - 1. enrollment in the School; or
 - 2. participation in the School's program.
- b. The School or third-party provider may not use public funds to provide a disbursement to a student or the student's parent or guardian for:
 - i. curriculum exclusively selected by a parent;
 - ii. instruction not provided by the School;
 - iii. private lessons or classes not provided by an employee of the school or a third-party provider who meets all of the requirements of [R277-115](#);
 - iv. technology devices exclusively selected by a parent; or
 - v. other educational expenses exclusively selected by a parent.
- c. The School may use public funds to provide:
 - i. uniforms, technology devices, curriculum, or materials and supplies to a student if the uniforms, technology devices, curriculum, or materials and supplies are:
 - 1. available to all students enrolled in the School or program within the School; or
 - 2. authorized by the student's college and career readiness plan, IEP, or Section 504 accommodation plan; or
 - 3. internet access for instructional purposes to a student:
 - a. in kindergarten through grade 6; or
 - b. in grade 7 through grade 12 if:
 - i. the internet access is provided in accordance with the fee waiver policy requirements of Section [R277-407-8](#); or
 - ii. failure to provide the internet access will cause economic hardship on the student or parent.
- d. The School or third-party provider shall ensure that equipment purchased by the School or third-party provider remains the property of the School and is subject to the School's asset policies if:
 - i. the School or third party provider purchases equipment; and
 - ii. provides the equipment to a student or to the student's parent or guardian.
- e. Any instructional materials, technology, or resources provided to Hybrid Program students will remain consistent with R277-417 and will be documented as School property unless otherwise specified.

5. Appendices

Appendix A: Extenuating Circumstance Admissions Form

Extenuating Circumstance Admissions Form
(for sibling preference list)

Name of Student Applying: _____

Name of Former Student (Sibling): _____

Dates of Former Student's Attendance at WSC: _____

Reason for Withdrawal:

Justification for Admission to Sibling Preference List:

Parent Name

Parent Signature

Date

Appendix B: Hybrid Agreement

For Hybrid Students

2025–2026 School Year

Student Information

Student Name: _____

Grade Level (2025–26): _____

Date of Birth: _____

Parent/Guardian Information

Parent/Guardian Name(s): _____

Email Address: _____

Phone Number: _____

Program Overview

This Hybrid Agreement is intended for students whose families wish to enroll in the Wasatch Charter School Hybrid Program. The student will receive instructional support, participate in school culture and community events, and maintain enrollment for state and funding purposes.

Attendance & Instructional Commitments

1. On-Campus Attendance:

The student will attend in-person classes 7 hours per week, on a regular schedule as determined by the school. These sessions will focus on core academic content, social connection, and experiential learning. Extra in-person time will be scheduled as needed for special education and intervention services.

2. Virtual Learning Support:

The school will provide curriculum through video instruction and/or asynchronous learning

materials. Physical materials will be provided to support students in their virtual learning environment, as needed.

3. One on one teacher support

Students may request individual meetings with the teacher as needed, and the teacher may also initiate meetings to support student growth.

4. Community Participation:

The student will attend at least one festival or school event per month to maintain connection with the broader school community. Participation may include performances, celebrations, or seasonal events.

Student Responsibilities

- Participate in and complete virtual lessons and curriculum through online modalities consistent with the materials and guidance provided by the teacher.
- Maintain open, respectful, and regular communication with school staff.
- Attend scheduled in-person sessions and events unless illness or emergency prevents it.
- Submit any required documentation or assessments, including attendance logs and student work samples (as applicable to state or school requirements).

School Responsibilities

- Provide meaningful on-campus instructional experiences tailored to the student's learning needs.
- Offer curriculum, guidance, and consultation to support student growth.
- Facilitate community-building through festivals and events.
- Maintain student records and ensure compliance with all applicable Utah State Board of Education requirements for dual enrollment and hybrid partnerships.
- Administer all state-required assessments and ensure proper reporting and compliance.

Legal & Policy Acknowledgements

- The student will be enrolled as a full-time student at Wasatch Charter School and will be subject to all applicable policies regarding attendance, academic integrity, and behavior while on campus or participating in school activities.
- As a public charter school, Wasatch Charter School must comply with Utah laws related to instructional hours, funding, and data reporting.
- Participation in this hybrid model does not limit eligibility for future full-time enrollment at the school.

Agreement and Signatures

We understand and agree to the terms of this Hybrid Agreement. We enter into this educational partnership with shared commitment to the student's well-being and academic success.

Parent/Guardian Signature: _____ Date: _____

School Representative Name & Title: _____

Signature: _____ Date: _____

Attendance



Document Name:	Attendance Policy
First Approved Date:	March 15, 2017
Latest Approved Date:	September 25, 2024
Version Number:	4

1.0 Purpose

The goal of Wasatch Waldorf Charter School is to awaken a love of learning in young people, and provide them with the tools needed to be successful, responsible members of society. Because of the hands-on learning style used at Wasatch Waldorf Charter School, many educational activities cannot be duplicated when a child misses school. Therefore, attendance is deemed of the utmost importance to ensure the success of your child.

Parents are expected to take a proactive role in ensuring their children attend school. We recommend families plan their vacation schedule around the existing school calendar. When possible, medical and dental appointments should take place outside of school hours, and parents should notify the school in advance of any absence. The School intends for this policy to be consistent with the provisions of Utah's compulsory attendance laws, Utah Code 53G-6-201 through 53G-6-208.

2.0 Definitions

"Absence or Absent" means: Failure of a school-age minor assigned to a class or class period to attend the entire class or class period.

"Valid Excuse" means:

- A physical or mental illness
- A family death or emergency
- An approved school activity
- A medical appointment
- Excuses consistent with student's Individualized Education Plan (IEP) or accommodation plan
- Absence due to lack of parent authorization for participation in "Human Sexuality Education" or "Maturation Education"
- Other approved extenuating circumstances

“School year” means: the period of time designated by the Governing Board as the school year for Wasatch Waldorf Charter School.

“School-age minor” means: a minor who is at least six years old, but younger than 18 years old and who is not emancipated.

“Truant” means: Absent for more than half the school day without a valid excuse.

3.0 Policy Content

3.1 Attendance Requirements

School-age minors are expected to regularly attend class in accordance with Utah’s Compulsory Education Requirements, Utah Code 53G-6-201 et seq. School-aged minors who are truant more than five (5) times may receive a Notice of Compulsory Education Violation, as described more fully below.

Ten consecutive absences from school without a valid excuse may result in un-enrollment.

3.2 Excused Absences

The student’s parent/guardian must provide the School office with a verbal or written notification of a valid excuse for an absence no more than five (5) business days after the absence in order for the absence to be excused. School administration may request further documentation of the excuse for the absence at its discretion.

3.3 Tardiness

A student is tardy if they are not in the classroom at the designated start time for class. Any late student must be signed in by a parent in the front office. If a student is chronically tardy, they may be referred to the administration for intervention. A school-age minor who is tardy by one (1) hour or more without a valid excuse will be deemed absent for purposes of the compulsory education requirements under Utah Code 53G-6-201 et seq.

3.4 Early Checkout

Excessive early checkouts will be managed, and may be referred to the administration for intervention. A school-age minor who leaves school one (1) or more hours prior to the end of the school day without a valid excuse will be deemed absent for purposes of the compulsory education requirements under Utah Code 53G-6-201 et seq.

3.5 Notice of Compulsory Education Violation

The School's Administrative Director may issue a Notice of Compulsory Education Violation to a parent or guardian of a school-age minor if the student is absent without a valid excuse at least five (5) times during the school year. This notice shall:

- Direct the parent or guardian to meet with the School's Executive Director and/or Administrative Director to discuss the student's attendance problems and to cooperate with the Governing Board to secure regular attendance by the student.
- Designate any additional school personnel with whom the parent or guardian is required to meet regarding the student's attendance problems.
- State that it is a class B misdemeanor for the student's parent or guardian to intentionally or recklessly fail to meet with the designated school authorities to discuss the student's attendance problems, or fail to prevent the student from being truant an additional five (5) more times during the remainder of the school year.
- Be served on the parent or guardian by personal service or certified mail.

3.6 Intervention

The School's Intervention Program is established to encourage good attendance and document efforts made to resolve student's attendance issues. It is the duty of the Governing Board of Wasatch Waldorf Charter School to hold students and parents to the policy set forth in Utah Code 53A, and work toward resolving student attendance problems. Wasatch Waldorf Charter School's intervention plan is as follows:

- Attendance Policy will be made readily available on the website, and a physical copy of the policy will be made available at back-to-school night.
- When a student's poor attendance is negatively affecting the student's learning, the classroom teacher or other school personnel will notify the parent or guardian of the concern. The faculty will work with the parent or guardian to improve attendance and offer solutions to get the student caught up in their learning. The student's progress will be monitored.
- If the faculty's efforts in working with the parents or guardians do not adequately address the problem, the Executive or Administrative Director will request a meeting to discuss further intervention in correcting the attendance issue. This may be in the form of a Notice of Compulsory Education Violation, depending on the number of absences and facts specific to the case at hand.
- Upon the Director's request, the parent or guardian may be asked to meet with the Governing Board for an attendance hearing to discuss the ongoing attendance issues and additional intervention.
- Honest efforts shall be made in working with parents and/or guardians to secure attendance that is in conformance with Utah Code. This process will include the following, as appropriate: Counseling of the student by school authorities, counselors, and resource officer; issuing a

Notice of Compulsory Education Violation to a parent of a school-age minor; making adjustments to the curriculum and schedule to meet the needs of the student; considering alternatives proposed by parents; suggesting community resources available to help the family; exploring other enrollment alternatives that may better accommodate the student's attendance issues.

3.7 Hybrid Program Attendance

Wasatch Waldorf Charter School offers a Hybrid Program under Utah Code §53G-6-703 and Utah Administrative Rule R277-419 (Learner Validated Enrollment). This section defines attendance expectations and documentation requirements for students participating in the hybrid program.

3.7.1 On-Campus Attendance

- Hybrid students must attend all required on-campus instructional sessions as outlined in their Hybrid Program Agreement (minimum of 7 hours per week).
- On-campus attendance will be recorded daily in the School's student information system and will be subject to the same valid/invalid absence definitions as outlined in Section 2.0.
- Absences from required on-campus sessions follow the same excusal requirements as full-time students (Section 3.2).

3.7.2 Hybrid Instruction Days

- Attendance for hybrid learning days is a required component of the Hybrid Program.
- Teachers must certify instruction by participation and completion of lessons through Google Classroom activity and submissions of assignments.

3.7.3 Excused and Unexcused Absences for Hybrid Students

- Hybrid instructional days will be considered excused if the parent provides a valid excuse under Section 2.0
- Hybrid students who accrue five (5) or more unexcused absences in a school year may receive a Notice of Compulsory Education Violation under Section 3.5.

3.7.4 Alignment with Compulsory Education Requirements

- Hybrid students are subject to Utah compulsory attendance law (Utah Code §53G-6-201 et seq.) and Learner Validated Enrollment documentation requirements.
- The School will validate hybrid student participation through:
 - On-campus attendance records,
 - Online participation and submission of assignments
 - Student work samples and/or teacher check-ins as required by R277-419.

3.7.5 Intervention for Hybrid Students

- If a hybrid student fails to meet on-campus attendance requirements or does not submit adequate documentation of hybrid instruction, the School will follow the intervention steps outlined in Section 3.6.
- Parents may be required to meet with school administration to review hybrid participation, compliance with the Hybrid Program Agreement, and strategies for supporting consistent participation.

4.0 Relevant Procedures, Guidelines & Restrictions

CHECKLIST FOR STUDENT ATTENDANCE & COMPULSORY EDUCATION INTERVENTIONS

_____ 1. The **Attendance Policy** shall be included in the registration packet.

_____ 2. After five (5) or more absences without a valid excuse, a **Notice of Compulsory Education Violation** may be sent to parents or guardians of school-age minors, requesting parent or guardian involvement. A copy of the **Attendance Policy** will be included with the Notice. School staff will issue this notice by *Certified Mail or Personal Service* to the parent or guardian.

_____ 3. If a Notice of Compulsory Education Violation has been served, and the parent or guardian:

- (a) fails to prevent the school-age minor from being absent without a valid excuse five (5) or more times during the remainder of the school year, or
- (b) fails to meet with school authorities as designated in the Notice of Compulsory Education Violation to discuss the student's attendance problems, a **Pre-Court Hearing with the Governing Board** will be scheduled.

_____ 4. If, at the Pre-Court Hearing with the Governing Board, the Board determines that the parent or guardian intentionally or recklessly failed to prevent the school-age minor from being absent without a valid excuse five (5) or more times after being served with the Notice of Compulsory Education Violation, or intentionally or recklessly failed to meet with school authorities as designated in the Notice of Compulsory Education Violation, the Board shall report a violation of Utah Code 53G-6-202 to the district attorney for prosecution.

5.0 Appendices

Hybrid Agreement



Hybrid Agreement

For Hybrid Students - 2026/2027 School Year

Student Information

Student Name: _____

Grade Level (2026–27): _____

Date of Birth: _____

Parent/Guardian Information

Parent/Guardian Name(s): _____

Email Address: _____

Phone Number: _____

Program Overview

This Hybrid Agreement is intended for students whose families wish to enroll in the Wasatch Charter School Hybrid Program. The student will receive instructional support, participate in school culture and community events, and maintain enrollment for state and funding purposes.

Attendance & Instructional Commitments

1. On-Campus Attendance:

The student will attend in-person classes 7 hours per week, on a regular schedule as determined by the school. These sessions will focus on core academic content, social connection, and experiential learning.

Extra in-person time will be scheduled as needed for special education and intervention services.

2. Virtual Learning Support:

The school will provide curriculum through video instruction and/or asynchronous learning materials. Physical materials will be provided to support students in their virtual learning environment, as needed.

3. One on one teacher support

Students may request individual meetings with the teacher as needed, and the teacher may also initiate meetings to support student growth.

4. Community Participation:

The student will attend at least one festival or school event per month to maintain connection with the broader school community. Participation may include performances, celebrations, or seasonal events.

Student Responsibilities

- Participate in and complete virtual lessons and curriculum through online modalities consistent with the materials and guidance provided by the teacher.
- Maintain open, respectful, and regular communication with school staff.
- Attend scheduled in-person sessions and events unless illness or emergency prevents it.
- Submit any required documentation or assessments, including attendance logs and student work samples (as applicable to state or school requirements).

School Responsibilities

- Provide meaningful on-campus instructional experiences tailored to the student's learning needs.
- Offer curriculum, guidance, and consultation to support student growth.
- Facilitate community-building through festivals and events.
- Maintain student records and ensure compliance with all applicable Utah State Board of Education requirements for dual enrollment and hybrid partnerships.
- Administer all state-required assessments and ensure proper reporting and compliance.

Legal & Policy Acknowledgements

- The student will be enrolled as a full-time student at Wasatch Charter School and will be subject to all applicable policies regarding attendance, academic integrity, and behavior while on campus or participating in school activities.
- As a public charter school, Wasatch Charter School must comply with Utah laws related to instructional hours, funding, and data reporting.
- Participation in this hybrid model does not limit eligibility for future full-time enrollment at the school.

Agreement and Signatures

We understand and agree to the terms of this Hybrid Agreement. We enter into this educational partnership with shared commitment to the student's well-being and academic success.

Parent/Guardian Signature: _____ Date: _____

School Representative Name & Title: _____

Signature: _____ Date: _____

Hybrid Enrollment Process



PROCEDURE: HYBRID PROGRAM ENROLLMENT

Related Document Name: Enrollment Policy

Effective Date: August 15, 2025

Last Reviewed/Updated: March 30, 2026

Purpose

This procedure establishes the steps and conditions for enrolling students in the Wasatch Waldorf Charter School Hybrid Program. It ensures compliance with Utah Code §53G-6-703 and Utah Administrative Rule R277-419 (Learner Validated Enrollment).

Scope

This procedure applies to families seeking enrollment in the Hybrid Program, as well as school staff responsible for admissions, compliance, and program administration.

Procedure Steps

1. Open Enrollment Announcement

- The School publishes open enrollment dates for the Hybrid Program.
- Dates and instructions are posted on the school website and made available to the public.

2. Application Submission

- Families complete a Hybrid Program Application online.
- Applications must be submitted by the close of the open enrollment period.

3. Lottery Process (if required)

- If applications exceed program capacity, a separate lottery is conducted.
- Lottery rules mirror the full-time enrollment lottery but remain distinct.

- Placement in one program's lottery or waitlist does not affect placement in the other program.

4. Notification of Acceptance or Waitlist

- Families are notified in writing of acceptance or waitlist status.
- Accepted families receive an Enrollment Packet and Hybrid Program Agreement to sign.

5. Agreement Completion

- Families must sign the Hybrid Program Agreement outlining program requirements.
- The School maintains the agreement in the student's record.

6. Enrollment Confirmation

- Once the Agreement is signed and returned, enrollment in the Hybrid Program is confirmed.

7. Ongoing Compliance

- Students submit assignments, work samples, or other documentation as required to the Hybrid Program teachers each week.
- School staff validate student learning and ensure compliance with state law.

Conditions and Limitations

- Enrollment in the Hybrid Program is voluntary.
- Admission to the Hybrid Program does not affect waitlist placement for full-time enrollment within a given school year.
- Transfers between full-time enrollment and the Hybrid Program with preferential status may only occur between school years.
- Transfers between full-time enrollment and the Hybrid Program will require two separate enrollment applications and be based on the waiting list for each program within a given school year.
- The Hybrid Program is not individualized for each family; expectations and requirements are standardized.

Summary of Responsibilities

Families:

- Submit all required applications and documentation by the enrollment deadline.
- Ensure hybrid participation and learning consistent with the School's program requirements.
- Ensure student attendance at required in-person instructional sessions (minimum 7 hours weekly).
- Submit evidence of learning (virtual submission of assignments, student work samples) as

required.

- Participate in parent/teacher meetings and school festivals/events.

School Administration:

- Publicly announce enrollment periods for the Hybrid Program.
- Maintain a separate application and lottery process for the Hybrid Program.
- Provide instructional support, teacher consultation, and community opportunities.
- Validate student learning in compliance with R277-419.
- Maintain student records and ensure compliance with state and federal requirements.

Related Documents

- Hybrid Program Agreement
- Enrollment Policy (v.6, 2025)

Wasatch Charter School is seeking approval for our proposed hybrid program for the following reasons:

1. Wasatch Charter School is one of only two schools providing elementary education in alignment with Waldorf pedagogy in the state of Utah. For families that desire a Waldorf or Waldorf inspired education for their children in Utah they are limited in their options. There are a few online Waldorf schools that families could participate in, but they are private, costly, and therefore inaccessible to many families. By providing a hybrid program as part of the WCS charter, we are opening up the opportunity for access to a public Waldorf education to families who live within driving distance of the Salt Lake Valley and are able to participate in person 2 days a week, but limiting the need for them to commute 5 days a week. Our hybrid program would provide access to a comparable education to what full-time in-person students are receiving and students would be taught by state-licensed and Waldorf certified educators.

2. Our current operational set-up, located in Holladay, UT has a limited amount of physical space for students. We are in the process of seeking to expand our current campus to provide space for our full enrollment capacity. WCS continually maintains a waiting list for available slots in our full-time in-person program. The hybrid program offers an opportunity to support and educate additional students with a decreased burden on physical space. Scheduling learning spaces for the hybrid program to meet is limited to two days a week in person and is viable in our current space set-up. Providing the remainder of the week's content and curriculum virtually allows us to serve more students than we could if limited only to our physical campus.

3. Waldorf education is designed to be a holistic experience. Many families desire this education, but in a more flexible, home-based program. For these families who choose to enroll in our school, there is a significant draw based on pedagogy and support for parents. They understand and agree to our student and parent handbook, our wellness policy, and our media policy. WCS students and families are invested in a lifestyle that supports the pedagogy of Waldorf Education, particularly the healthy growth and development of the whole child, including the physical, emotional, intellectual, and social realms. This support and dedication to Waldorf Pedagogy from our families over the past ten years of our school helps us to trust that the parent support needed at home for a successful hybrid learning experience will be present for the students that participate in our hybrid program and ensure active and engaged participation.

Overall, the hybrid program expands our capacity to build community and serve more interested families. Aligned with our missions and vision, it allows more children and families to receive a holistic, developmentally attuned education. It allows us to reach interested audiences that are limited at present, including those living at further distances from the school, higher numbers of students than can be accommodated on the physical campus, and families who desire this education for their children, but would prefer to have a portion of their education occur at home. For all of these families, the hybrid option extends the reach of the school and strengthens our school community by engaging more individuals who are invested in Waldorf education.

WCS Vision Statement

Wasatch Waldorf Charter School is an educational community committed to the healthy growth and development of the whole child, including the physical, emotional, intellectual and social realms. Through a curriculum guided by the principles of Waldorf education, our teachers nurture the imagination in the early years, build a foundation for abstract thinking, and gradually and appropriately challenge the intellect as children move through the grades. This philosophy places equal emphasis on a solid academic program, artistic expression, social development and attention to the inner life and natural rhythms of the child. Our School is committed to creating a healthy community which reflects and supports our common values. We believe that children develop social responsibility and feel a greater sense of significance in a small supportive environment which promotes close long-term relationships with classmates and teachers. In an atmosphere of respect, clear communication, cooperation, and parent participation, we believe children flourish and grow to be healthy, capable, contributing human beings. We believe that teaching children to care for and respect the earth encourages global responsibility and promotes environmentally conscious living. The celebration of seasonal festivals is an integral piece, as children joyously experience the earth's natural cycles. By reducing or eliminating exposure to electronic media and encouraging a cooperative rather than a competitive environment, a child's inherent creative and intellectual abilities will naturally unfold. At the heart of this approach is the recognition that content must be presented to children in a way which fills both teacher and student with wonder, reverence and enthusiasm.

WCS Mission Statement

Wasatch Waldorf Charter School is a community of families and educators dedicated to the conscious evolution of the whole child that utilizes developmentally appropriate holistic education that nurtures body, mind and spirit. Our aim is to bring forth healthy, confident, free-thinking, self-directed children who are passionately engaged with their education and empowered to contribute positively to the world.