Utah Virtual Academy
Governing Board of Directors
Board Meeting
Date: May 14, 2026
Time: 6:30PM
Location: 310 E. 4500 S., Suite 620; Murray, UT 84107
Zoom:https://us06web.zoom.us/j/88146624618?pwd=5mb7ucFO2vJY84QzpW5qeHS8xPmDIU.1&from=addon
In Attendance: Kristen Davidson, Armante Gordon, Kellie Openshaw, Marty Carpenter, Brian Maxwell
Others In Attendance: Meghan Meredith, Lacey Robinson, Jillian Burns, LuAnn Charles, Joette Hayden
Excused: Dallin Drescher, Doug DeVore, Amberly Keeler

MINUTES

CALL TO ORDER

Kristen Davdison called the meeting to order at 6:31PM.

PUBLIC COMMENT

There were no public comments.

SPOTLIGHTS

Spotlights were presented recognizing this year's Parent of the Year recipients across the elementary, middle school, and high school programs. Amy Horlacher, Monica Leyva, and Sadie Christensen were highlighted for their outstanding dedication, support, and involvement in their students' education. Each spotlight shared examples of strong communication, advocacy, and commitment to student success within the UTVA community.

BUSINESS ITEMS (Discussion and Voting)

- Finance Report
  - Acceptance of State Revenue
  - Bank Reconciliations and Payment and Deposit Registers
  - Invoice Approval for Purchases over $25,000
  - K12 / Stride Payment
  - Academica West Payment

    The Board reviewed the April 2026 financial report and discussed that the school is 83.3% through the fiscal year, with revenues slightly ahead of schedule at 83.6% and expenses below benchmark at 77.0%. Administration highlighted strong PTIF interest earnings, an increase in federal reimbursement activity, and a current net income of approximately $1.7 million. Cash balances remain ahead of last year, and the Board also reviewed the state allotments, bank reconciliations, payment registers, invoices over $25,000, and contract approvals included within the financial package.

    Armante Gordon made a motion to approve the finance report as presented including state revenue, bank reconciliations and payment deposit registers, the PowerSchool invoice and K12/Stride and Academica West payments. Kellie Openshaw seconded. Motion passed unanimously.

Votes were as follows: Kristen Davidson, Aye; Armante Gordon, Aye; Kellie Openshaw, Aye; Marty Carpenter, Aye; Brian Maxwell, Aye.

- Director Report
  Meghan Merideth presented the Executive Director's Report, which included updates on enrollment trends, credit recovery outcomes, SOEP participation, and strategic planning for the upcoming school year. Current enrollment for SY 2026-2027 was reported at 1,529 students with an 89.5% retention rate, while the Credit Recovery program showed an 88.4% pass rate across more than 1,000 course attempts. The Board also reviewed data showing strong utilization of the SOEP program statewide and discussed how both programs serve distinct student populations and support student success through flexible learning opportunities and targeted interventions.
- Board Business
  - March 19, 2026 Board Meeting Minutes
    Kellie Openshaw made a motion to approve the March 19, 2026 Board Meeting Minutes. Armante Gordon seconded. Motion passed unanimously. Votes were as follows: Kristen Davidson, Aye; Armante Gordon, Aye; Kellie Openshaw, Aye; Marty Carpenter, Aye; Brian Maxwell, Aye.

  - Eide Bailly Statement of Work
    The proposed Statement of Work with Eide Bailly for annual audit and attestation services for the upcoming fiscal year was reviewed. Discussion included the required financial audit services, state compliance procedures, student enrollment agreed-upon procedures, and the potential for a single audit if federal expenditures exceed the applicable threshold. Approval was granted for the engagement, with authorization for the Board President or Director to sign the final engagement documents at a later date.
    Kristen Davidson made a motion to approve the Eide Bailly Statement of Work. Armante Gordon seconded. Motion passed unanimously. Votes were as follows: Kristen Davidson, Aye; Armante Gordon, Aye; Kellie Openshaw, Aye; Marty Carpenter, Aye; Brian Maxwell, Aye.

  - Related Services Contracts
    The related services contract presented to support student services and program needs was reviewed and discussed. Conversation included the continuation of services and ensuring supports remain in place for students requiring specialized assistance. The contract was approved as presented.
    Marty Carpenter made a motion to approve the related services contracts. Kellie Openshaw seconded. Motion passed unanimously. Votes were as follows: Kristen Davidson, Aye; Armante Gordon, Aye; Kellie Openshaw, Aye; Marty Carpenter, Aye; Brian Maxwell, Aye.

  - Insum Contract
    A proposal from Insum Solutions for the development of a centralized Student Dashboard application was reviewed. Administration discussed

how the platform would integrate with Canvas and PowerSchool to improve visibility into coursework progress, graduation tracking, and academic alerts while reducing reliance on manual tracking systems. Discussion also included the scalability and long-term benefits of the project, and the contract was approved as presented.
Brian Maxwell made a motion to approve the Insum Contract. Kellie Openshaw seconded. Motion passed unanimously. Votes were as follows: Kristen Davidson, Aye; Armante Gordon, Aye; Kellie Openshaw, Aye; Marty Carpenter, Aye; Brian Maxwell, Aye.

- Sex Education Committee Membership
  The proposed membership for the school's Sex Education Committee for the upcoming year was reviewed. Administration confirmed the committee composition meets statutory requirements, including representation from parents, health professionals, educators, and administrators, with parent members equaling or exceeding employee members. The committee membership was approved as presented.
  Kellie Openshaw made a motion to approve the Sex Education Committee Membership. Armante Gordon seconded. Motion passed unanimously. Votes were as follows: Kristen Davidson, Aye; Armante Gordon, Aye; Kellie Openshaw, Aye; Marty Carpenter, Aye; Brian Maxwell, Aye.

- TSSA Plan
  The Teacher and Student Success Act (TSSA) Plan was reviewed, including discussion surrounding the allocation of funds to support student achievement and teacher effectiveness. Administration reviewed planned priorities, proposed expenditures, and ongoing adjustments intended to align resources with identified school needs and student success goals. The TSSA Plan was approved as presented.
  Kellie Openshaw made a motion to approve the TSSA Plan. Marty Carpenter seconded. Motion passed unanimously. Votes were as follows: Kristen Davidson, Aye; Armante Gordon, Aye; Kellie Openshaw, Aye; Marty Carpenter, Aye; Brian Maxwell, Aye.

- Office Lease Renewal
  The proposed renewal amendment for UTVA's office lease located in Murray, Utah was reviewed and discussed. Conversation included the extension of the lease term through July 31, 2029, updated rental rates, annual increases, and the benefits of maintaining the school's current office location and operations. The office lease renewal amendment was approved as presented.
  Brian Maxwell made a motion to approve the Office Lease Renewal. Kellie Openshaw seconded. Motion passed unanimously. Votes were as follows: Kristen Davidson, Aye; Armante Gordon, Aye; Kellie Openshaw, Aye; Marty Carpenter, Aye; Brian Maxwell, Aye.

CLOSED SESSION- to discuss the character, professional competence, or physical or mental health of an individual in accordance with Utah Code Ann. 52-4-2(1)(a).

At 7:20 PM Brian Maxwell made a motion to move into closed session to discuss the character, professional competence, or physical or mental health of an individual in accordance with Utah Code Ann. 52-4-2(1)(a). Located at the UTVA offices. Armante Gordon seconded. Votes were as follows: Kellie, Brian, Marty, Armante, Kristen.

At 7:44 PM the board moved back into open session.

Marty Carpenter left the meeting at 7:47 PM.

CALENDARING

- Next Board Meeting June 11, 2026
- Graduation- May 21st 4PM, Mountain America Expo Center

ADJOURN

At 7:53 PM. Brian Maxwell made a motion to adjourn. Kellie Openshaw seconded. Motion passed unanimously. Kellie Openshaw made a motion to approve the March 19, 2026 Board Meeting Minutes. Armante Gordon seconded. Motion passed unanimously. Votes were as follows: Kristen Davidson, Aye; Armante Gordon, Aye; Kellie Openshaw, Aye; Marty Carpenter, Aye; Brian Maxwell, Aye.

Utah Virtual Academy

Utah Virtual Academy
Board of Directors Closed Session
Meeting Date: 05.14.2026
Location: 310 E. 4500 S., Suite 620; Murray, UT 84107

CLOSED SESSION SWORN STATEMENT:

At a duly noticed public meeting held on the date listed above, the board of directors for Utah Virtual Academy entered into a closed session for the sole purpose of discussing the character, professional competence, or physical or mental health of an individual in accordance with Utah Code Ann. 52-4-2(1)(a).

I declare under criminal penalty under the law of Utah that the foregoing is true and correct.

Signed on the 14th day of May, 2026, at 310 E. 4500 S., Suite 620; Murray, UT 84107.

Kristen Davidson