

5:30 p.m. – Work Session

No motions or decisions will be considered during this session, which is open to the public.

6:00 p.m. – Council Meeting (*Council Chambers*)

A. Welcome & Roll Call

B. Pledge of Allegiance – Cody Cardon

C. Invocation – TBA, by invitation

D. Public Comment

(This is an opportunity to address the City Council regarding your concerns or ideas. No action will be taken during public comment. Please try to limit your comments to three minutes.)

E. Presentations and Reports

1. Mayor's Report
2. City Administration Report
 - a. Department Reports May
 - b. June Anniversaries Employee Recognition
 - c. Staffing Authorization Plans
 - d. Community Development Report

F. Consent Items

1. Consideration to approve meeting minutes from:
[May 19, 2026 Council Meeting](#)

G. Action Items

1. [Consideration of Resolution # 2026-16 awarding a bid to Saunders Construction for the 2026 Water Line Improvement Project in an amount not to exceed \\$780,491.25](#)
Presented by Shawn Douglas
2. [Motion to un-table and consideration of Ordinance #1010 adopting a Bar Use classification and designating appropriate zoning districts](#)
Presented by Brandon Cooper
3. [Consideration to approve local consent for The Cabin bar establishment license](#)
Presented by Michelle Marigoni
4. [Consideration to approve local consent for The Cabin Table full-service restaurant license](#)
Presented by Michelle Marigoni
5. **Public Hearing to receive and consider public comments regarding the following:**
 - a. Amending the Riverdale City budget for fiscal year 2026 (2025-2026).
 - b. Proposed amendments to the Riverdale City Code: 1-7-2 Salaries of City Council and Mayor, and 1-7F-6 Salary of the Justice Court Judge.
 - c. Nonreciprocal interfund activity transfer of resources utilized by the City's General Fund as provided by the City's Water Fund.
 - d. Adopting the Riverdale City Budget for fiscal year 2027 (2026-2027).

6. **Public Hearing to receive and consider public comments regarding the following:**
 - a. Proposed amendments to executive municipal officer compensation schedules.
7. [Consideration of Ordinance #1011 approving proposed amendments to the Riverdale City Code: Human Resources Manual Employees Classification/Compensation Plan 1-7-2 Salaries of City Council and Mayor.](#)
Presented by Cody Cardon
8. [Consideration of Ordinance #1012 approving proposed amendments to the Riverdale City Code: Human Resources Manual Employees Classification/Compensation Plan 1-7F-6 Salary of the Justice Court Judge.](#)
Presented by Cody Cardon
9. [Consideration of Resolution #2026-17 accepting Riverdale City's Certified Property Tax Rate of 0.001386 as calculated by the Weber County Auditor.](#)
Presented by Cody Cardon
10. [Consideration of Resolution #2026-18 approving the nonreciprocal interfund activity transfer of resources utilized by the City's General Fund as provided by the City's water fund. The estimated value of these culinary water services is \\$100,000.](#)
Presented by Cody Cardon
11. [Review Fraud Risk Discussion for submission to the State Auditor's Office.](#)
Presented by Cody Cardon
12. [Consideration of Resolution #2026-19 amending the Riverdale City budget for Fiscal Year 2026 \(2025-2026\)](#)
Presented by Cody Cardon
13. [Consideration of Resolution #2026-20 adopting the Riverdale City Budget for Fiscal Year 2027 \(2026-2027\)](#)
Presented by Cody Cardon
14. [Consideration of Resolution #2026-21 to approve the Fiscal year 2027 Consolidated Fee Schedule](#)
Presented by Cody Cardon
15. [Consideration of Resolution #2026-22 authorizing the continuation of the pick-up contribution for public safety and firefighter Tier II employee retirement contributions to the Utah Retirement System and a contribution to a 401k for non-public safety/firefighter Tier II participants.](#)
Presented by Cody Cardon
16. [Consideration of Resolution #2026-23 approving a contract for City Administrator](#)
Presented by Steve Brooks
17. [Consideration of Resolution #2026-24 regarding intent to annex into the Weber Fire District for Fire, EMS, and related services](#)
Presented by Steve Brooks
18. [Discussion and consideration of Resolution #2026-25 adopting an updated city logo](#)
Presented by Brandon Cooper

H. Comments

1. City Council
2. City Staff
3. Mayor

I. Adjournment

In compliance with the Americans with Disabilities Act, persons in need of special accommodation should contact the City Offices (801) 394-5541 at least 48 hours in advance of the meeting.

Certificate of Posting

The undersigned, duly appointed City Recorder, hereby certifies that the above notice and agenda was posted within the Riverdale City limits on this 12th day of June 2026 at the following locations: 1) Riverdale City Hall Noticing Board 2) the City website at <http://www.riverdaleutah.gov/> 3) the Public Notice Website: <http://www.utah.gov/pmn/index.html>.

Michelle Marigoni
Riverdale City Recorder

**The City Council meeting on June 16, 2026 is viewable electronically and may be accessed by clicking on the link below. The regular City Council Chambers will be available for in-person participation. The agenda for the meeting is also attached above. **

https://www.youtube.com/channel/UCegcYe-pIXSRZGd5llencvA/videos?view_as=subscriber

Minutes of the Regular Meeting of the Riverdale City Council held Tuesday, May 19, 2026, at 6:00 p.m., at the Civic Center, 4600 S Weber River Dr., Riverdale City, Weber County, Utah.

Present:

City Council: Braden Mitchell, Mayor
Alan Arnold, Councilmember / Mayor pro tem
Bart Stevens, Councilmember
Anne Hansen, Councilmember
Michael Richter, Councilmember

City Employees: Steve Brooks, City Administrator/Attorney
Brandon Cooper, Community Development Director
Casey Warren, Police Chief
Matthew Hennessy, Fire Chief
Shawn Douglas, Public Works Director
Michelle Marigoni, City Recorder

Excused: Kent Anderson, Councilmember

Visitors:

Welcome & Roll Call

The City Council meeting began at 6:00 p.m. Mayor Mitchell called the meeting to order and welcomed those in attendance, including Council Members, City Staff, and members of the public.

Pledge of Allegiance – Bart Stevens

Invocation – Brandon Cooper

Public Comment

Mayor Mitchell invited members of the public to speak.

No public comments were received.

Presentations and Reports

1. Mayor's Report

Mayor Mitchell reported Waste Management will be taking over the Weber County Transfer Station.

2. City Administration Report

- a. Department Reports April
- b. May Anniversaries Employee Recognition
- c. Staffing Authorization Plans
- d. Community Development Report

Steve Brooks reviewed department reports. Councilor Richter asked about the stormwater budget. Mr. Douglas reported on the stormwater audit. Employee recognition included Shawn Douglas (35 years), Abe Torres (20 years), Travis Gibson (15 years), Luigi Panunzio (10 years), who all received certificates.

Additional recognition included Laurie Greenhalgh (7 years), Kim Winn (6 years), Shari Casper (4 years), Rory Powers (3 years), Zach Henstra (4 years), Julie Morse (2 years), and Granthony Wegelin, Zander Gonzales, and Meg'n Cutler, all at 1 year.

Brandon Cooper reported a new QR code for an interactive map showing current development projects has been added to the newsletter and will be on the website. A code reminder is also being added to the newsletter each month. Steve mentioned that QR codes will be added to the veteran's memorial for locating names on the memorial. The tiles will also be updated with an etched stone or other option.

Consent Items

- 1. Consideration to approve meeting minutes from:**

April 21, 2026 Council Meeting

Mayor Mitchell asked if there were any changes to the minutes. There were none.

MOTION: Councilmember Arnold moved to approve the consent item. Councilmember Richter seconded the motion. There was not any discussion regarding this motion, which passed unanimously in favor.

Action Items

1. Consideration of Ordinance #1008 amending various chapters of Riverdale City Code to update noticing requirements

Motion: Councilmember Arnold moved to approve Ordinance #1008 amending various chapters of Riverdale City Code to update noticing requirements with 6-3-4 Notice of Impound changed to the language in the other sections and to give administration leeway to find changes in code to update.

Second: Councilmember Hansen

Councilor Arnold:	Yes
Councilor Richter:	Yes
Councilor Hansen:	Yes
Councilor Anderson:	Absent
Councilor Stevens:	Yes

Motion passed unanimously.

2. Consideration of Resolution #2026-15 awarding a bid to Phillips & Co Construction for the Riverdale Park Outdoor Classroom, in an amount not to exceed \$79,215.00

Motion: Councilmember Arnold moved to approve Resolution #2026-15 awarding a bid to Phillips & Co Construction for the Riverdale Park Outdoor Classroom, in an amount not to exceed \$79,215.00

Second: Councilmember Richter

Councilor Hansen:	Yes
Councilor Stevens:	No
Councilor Arnold:	Yes
Councilor Anderson:	Absent
Councilor Richter:	Yes

Motion passed with 3 in favor, 1 opposed, and one absent.

3. Fire Department Discussion – Open House scheduling

Mr. Brooks updated the council on the possible fire department changes. Council agreed it would be beneficial to have two open houses.

Upcoming Events

- Memorial Day May 25th – City offices closed
- Farmer’s Market – Mondays through July 27th
- New Golden Spike playground will be open soon.

Comments

City Council

Council Regular Meeting, May 19, 2026

Councilor Stevens asked who the current mayor pro tem was, and it was determined it needed to be addressed again.

Councilor Richter will report on the Development Review Committee at the next meeting

Councilor Arnold recognized Young Automotive Group for donating to the Lion's Club

City Staff

Mr. Douglas noted the 1050 roundabout will be started soon, as early as next week. Traffic will need to be rerouted. Notices have been delivered to residents. Hopefully it will be completed by November.

Chief Warren suggested doing an online grand opening for the 4400 bridges.

Mayor

Adjournment

Having no further business to discuss, Councilmember Arnold moved to adjourn the meeting. Councilmember Richter seconded the motion. The meeting was adjourned at 6:46 p.m.

Date Approved:

Monthly Financial Report
Riverdale City and Redevelopment Agency
 Report as of April 30, 2026

	Amount of Money on Hand			For the Month Reported		For the Fiscal Year To Date		
	Savings	Checking	Cash Drawers	Revenues	Expenditures	Revenues	Expenditures	Difference
General Fund	\$ 8,909,448	\$ 977,326	\$ 1,515	\$ 1,054,518	\$ 972,339	\$ 13,088,779	\$ 10,310,541	\$ 2,778,238
						Net of Class C Road Funds:		2,653,736
						Net of Local Option Sales Tax Highway/Transportation Funds:		2,194,699
Redevelopment Agency, RDA	9,644,859			52,135	21,244	978,384	512,678	465,706
Capital Projects Fund	16,955,593			52,975	32,753	563,414	99,897	463,517
Water Fund	6,885,442			152,749	109,782	2,178,087	1,749,765	428,322
Sewer Fund	4,372,233			139,748	33,692	1,397,410	1,021,574	375,836
Storm Water Fund	963,388			35,499	22,125	364,883	821,744	(456,861)
Garbage Fund	454,219			48,210	5,294	482,746	365,408	117,338
Motor Pool Fund	3,354,520			54,788	37,241	910,194	681,127	229,067
Information Technology Fund	88,651			18,261	37,784	181,923	260,906	(78,983)
Total	\$ 51,628,352	\$ 977,326	\$ 1,515	\$ 1,608,883	\$ 1,272,254	\$ 20,145,820	\$ 15,823,640	\$ 4,322,180

Cody Cardon
 Business Administrator

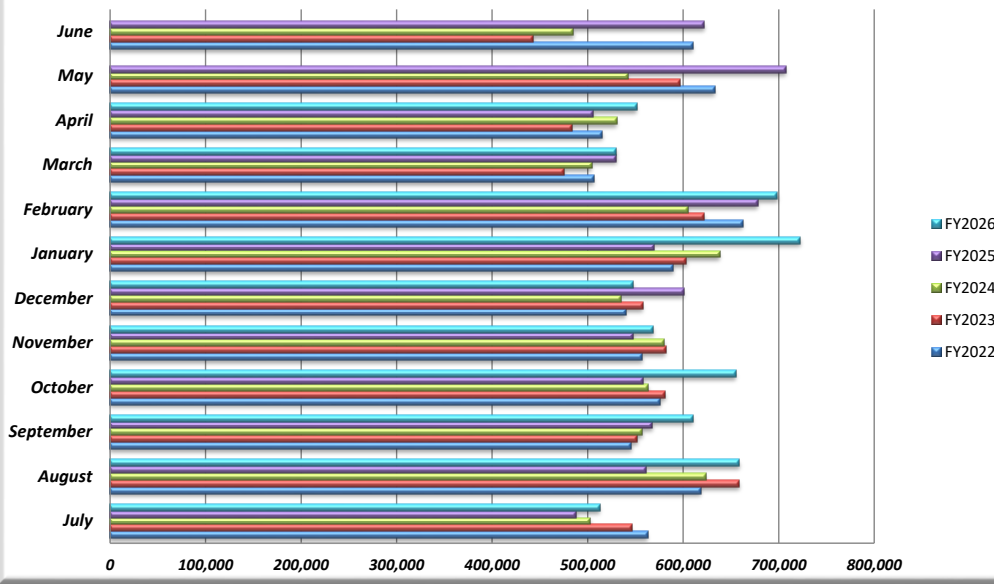
Notes:
1) Savings are held in: a) PTIF (Public Treasurer's Investment Fund), the most recent yield was 3.86%.
2) Checking consists of one account at Wells Fargo Bank: Accounts Payable
3) Cash Drawers are located at the Civic Center (\$600), Comm. Ctr.(\$300), Senior's (\$115), and Police (\$500).
4) Receipts for sales tax, property tax, road tax and liquor tax are deposited directly into the PTIF account by the paying agency of the State of Utah or Weber County.
5) Other receipts are handled through the counter cash drawers mentioned above.
6) All disbursements are paid through the checking accounts at Wells Fargo Bank except petty cash items.
7) Cash flow and all account balances are monitored daily, savings are transferred from the PTIF to the checking account to cover disbursements as necessary.
8) Check disbursements are normally made weekly through the accounts payable system.
9) A check register report is available for detailed review of each disbursement made by city and RDA funds.
10) Our independent auditors include their review of these accounts in their annual audit report.

Monthly Financial Report
Riverdale City Redevelopment Agency
 Report as of April 30, 2026

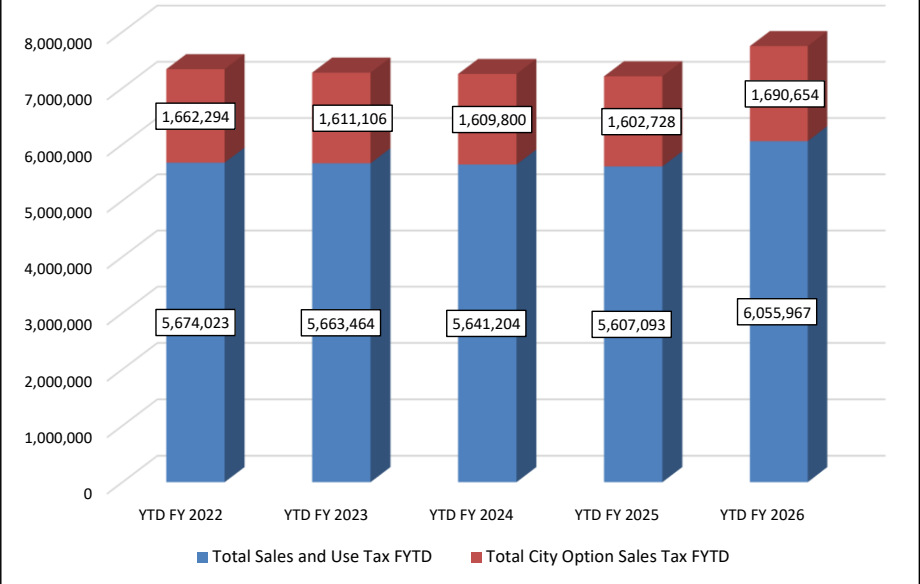
	<u>Amount of Money on Hand</u>			<u>For the Month Reported</u>		<u>For the Fiscal Year To Date</u>		
	<u>Savings</u>	<u>Checking</u>	<u>Cash Drawers</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Difference</u>
RDA General Fund	\$ 910,938			\$ 18,352	\$ 175	\$ 185,611	\$ 71,555	\$ 114,056
Riverdale Road RDA Fund	232,488			-	-	-	-	-
1050 West RDA Fund	-			-	-	-	-	-
550 West RDA Fund	278,512			-	-	-	260,000	(260,000)
West Bench RDA Fund	4,462,984			-	-	444,761	-	444,761
Statutory Housing RDA Fund	730,095			2,277	-	24,118	-	24,118
Housing RDA Fund	1,022,445			3,247	60	34,956	354	34,602
Senior Facility Fund	2,007,396			28,259	21,009	288,938	180,769	108,169
Total	\$ 9,644,859	\$ -	\$ -	\$ 52,135	\$ 21,244	\$ 978,384	\$ 512,678	\$ 465,706

RIVERDALE CITY SALES TAX REPORT AS OF APRIL 30, 2026

Sales and Use Tax



Total Combined Sales Tax FYTD



Sales and Use Tax

	July	August	September	October	November	December	January	February	March	April	May	June	Totals
	Sales Tax	Sales Tax	Sales Tax	Sales Tax	Sales Tax	Sales Tax	Sales Tax	Sales Tax	Sales Tax	Sales Tax	Sales Tax	Sales Tax	Sales Tax
FY2022	562,750	618,576	545,650	576,179	557,122	539,973	589,568	662,411	506,447	515,347	633,398	610,286	6,917,707
FY2023	546,359	658,981	552,172	581,251	581,883	557,867	603,551	622,245	475,653	483,502	596,420	443,009	6,702,893
FY2024	502,647	624,034	557,432	563,645	580,249	534,790	638,309	605,118	504,297	530,683	542,156	484,937	6,668,297
FY2025	488,476	560,609	567,621	558,194	547,679	600,934	569,197	678,158	530,117	506,108	707,137	622,425	6,936,655
FY2026	512,613	658,996	609,965	655,434	568,493	547,716	722,624	698,660	530,087	551,379			6,055,967

Total Sales and Use Tax FYTD

YTD FY 2022	YTD FY 2023	YTD FY 2024	YTD FY 2025	YTD FY 2026
5,674,023	5,663,464	5,641,204	5,607,093	6,055,967

City Option Sales Tax

	July	August	September	October	November	December	January	February	March	April	May	June	Totals
	City Option	City Option	City Option	City Option	City Option	City Option	City Option	City Option	City Option	City Option	City Option	City Option	City Option
FY2022	169,084	180,716	162,925	167,097	161,347	161,238	174,113	191,158	146,608	148,008	183,455	167,253	2,013,002
FY2023	159,872	189,910	159,858	164,383	164,801	160,162	173,106	174,375	130,294	134,345	165,986	152,899	1,929,991
FY2024	165,949	174,194	160,265	158,749	161,535	151,040	178,930	173,579	138,425	147,134	148,778	136,250	1,894,828
FY2025	161,419	156,297	161,097	156,751	149,742	171,157	163,704	192,870	148,183	141,508	205,632	170,255	1,978,615
FY2026	166,600	182,075	174,583	185,548	156,176	146,319	202,294	188,046	141,810	147,203			1,690,654

Total City Option Sales Tax FYTD

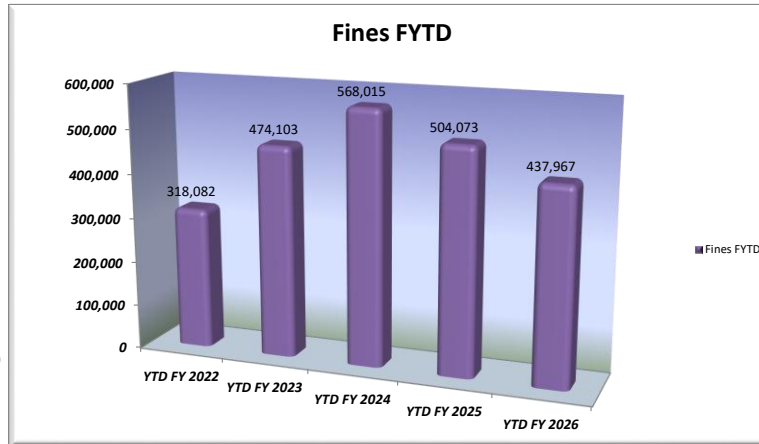
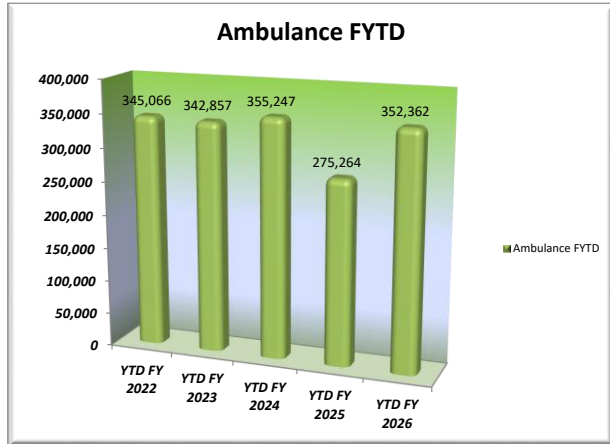
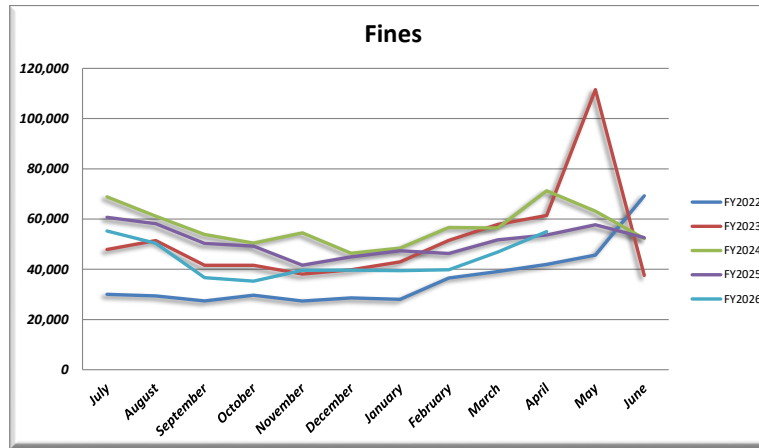
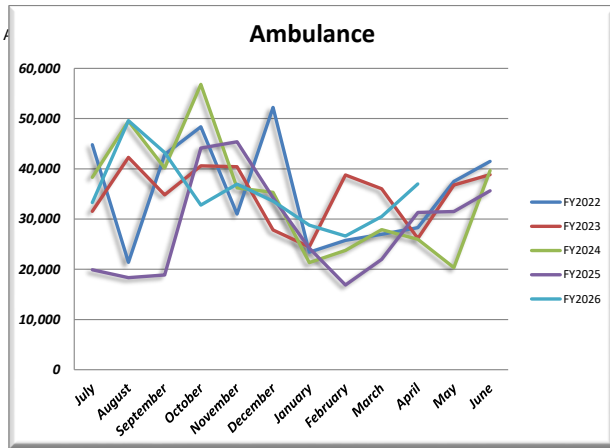
YTD FY 2022	YTD FY 2023	YTD FY 2024	YTD FY 2025	YTD FY 2026
1,662,294	1,611,106	1,609,800	1,602,728	1,690,654

Total Combined Sales Tax

	July	August	September	October	November	December	January	February	March	April	May	June	Totals
	Combined	Combined	Combined	Combined	Combined	Combined	Combined	Combined	Combined	Combined	Combined	Combined	Combined
FY2022	731,834	799,292	708,575	743,276	718,469	701,211	763,681	853,569	653,055	663,355	816,853	777,539	8,930,709
FY2023	706,231	848,891	712,030	745,634	746,684	718,029	776,657	796,620	605,947	617,847	762,406	595,908	8,632,884
FY2024	668,596	798,228	717,697	722,394	741,784	685,830	817,239	778,697	642,722	677,817	690,934	621,187	8,563,125
FY2025	649,895	716,906	728,718	714,945	697,421	772,091	732,901	871,028	678,300	647,616	912,769	792,680	8,915,270
FY2026	679,213	841,071	784,548	840,982	724,669	694,035	924,918	886,706	671,897	698,582	0	0	7,746,621

Total Combined Sales Tax FYTD

YTD FY 2022	YTD FY 2023	YTD FY 2024	YTD FY 2025	YTD FY 2026
7,336,317	7,274,570	7,251,004	7,209,821	7,746,621



Ambulance	July	August	September	October	November	December	January	February	March	April	May	June	Totals
FY2022	44,807	21,386	42,859	48,360	31,009	52,226	23,392	25,769	26,962	28,296	37,506	41,489	424,061
FY2023	31,524	42,281	34,827	40,608	40,407	27,813	24,471	38,766	36,016	26,144	36,775	38,864	418,496
FY2024	38,326	49,479	40,171	56,814	36,221	35,306	21,331	23,750	27,887	25,962	20,336	39,669	415,252
FY2025	19,896	18,321	18,880	44,129	45,391	34,241	24,231	16,872	21,986	31,317	31,495	35,652	342,411
FY2026	33,295	49,593	43,253	32,785	36,961	33,581	28,796	26,619	30,491	36,988			352,362

Ambulance FYTD	YTD FY 2022	YTD FY 2023	YTD FY 2024	YTD FY 2025	YTD FY 2026
	345,066	342,857	355,247	275,264	352,362

Fines	July	August	September	October	November	December	January	February	March	April	May	June	Totals
FY2022	30,031	29,400	27,392	29,644	27,355	28,627	28,050	36,499	39,118	41,966	45,678	69,265	433,025
FY2023	47,856	51,458	41,590	41,554	38,086	39,774	42,930	51,535	57,870	61,450	111,553	37,538	623,194
FY2024	68,876	61,111	53,878	50,459	54,523	46,380	48,439	56,674	56,401	71,274	63,106	52,243	683,364
FY2025	60,699	58,170	50,310	49,228	41,635	44,930	47,384	46,325	51,729	53,663	57,708	52,579	614,360
FY2026	55,248	50,351	36,700	35,276	39,565	39,666	39,478	39,812	46,894	54,977			437,967

Fines FYTD	YTD FY 2022	YTD FY 2023	YTD FY 2024	YTD FY 2025	YTD FY 2026
	318,082	474,103	568,015	504,073	437,967

RIVERDALE CITY CORP.
 FUND SUMMARY
 FOR THE 10 MONTHS ENDING APRIL 30, 2026

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL FUND REVENUE</u>					
TAX REVENUE	748,420.83	10,064,470.00	10,857,880.00	793,410.00	92.7
LICENSES AND PERMITS	21,859.78	480,015.32	360,000.00	(120,015.32)	133.3
INTERGOVERNMENTAL REVENUE	144,709.07	1,214,294.66	2,104,100.00	889,805.34	57.7
CHARGES FOR SERVICES	54,856.12	572,631.67	616,500.00	43,868.33	92.9
FINES AND FORFEITURES	54,977.36	437,967.62	600,000.00	162,032.38	73.0
MISCELLANEOUS REVENUE	29,694.46	319,400.01	4,778,567.00	4,459,166.99	6.7
TOTAL FUND REVENUE	1,054,517.62	13,088,779.28	19,317,047.00	6,228,267.72	67.8
<u>RDA GENERAL FUND REVENUE</u>					
SOURCE 36	18,351.65	185,611.20	220,000.00	34,388.80	84.4
RDA REVENUE	.00	.00	76,550.00	76,550.00	.0
TOTAL FUND REVENUE	18,351.65	185,611.20	296,550.00	110,938.80	62.6
<u>RIVERDALE ROAD RDA FUND REVENUE</u>					
MISCELLANEOUS REVENUE	.00	.00	240,000.00	240,000.00	.0
TOTAL FUND REVENUE	.00	.00	240,000.00	240,000.00	.0
<u>550 WEST RDA FUND REVENUE</u>					
MISCELLANEOUS REVENUE	.00	.00	547,500.00	547,500.00	.0
TOTAL FUND REVENUE	.00	.00	547,500.00	547,500.00	.0
<u>WEST BENCH RDA FUND REVENUE</u>					
TAX REVENUE	.00	443,574.34	250,000.00	(193,574.34)	177.4
MISCELLANEOUS REVENUE	.00	1,187.13	.00	(1,187.13)	.0
TOTAL FUND REVENUE	.00	444,761.47	250,000.00	(194,761.47)	177.9
<u>WEST BENCH CRA FUND REVENUE</u>					
MISCELLANEOUS REVENUE	.00	.00	100,000.00	100,000.00	.0
TOTAL FUND REVENUE	.00	.00	100,000.00	100,000.00	.0

RIVERDALE CITY CORP.
 FUND SUMMARY
 FOR THE 10 MONTHS ENDING APRIL 30, 2026

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>STATUTORY HOUSING FUND REVENUE</u>					
MISCELLANEOUS REVENUE	2,276.67	24,117.68	28,000.00	3,882.32	86.1
TOTAL FUND REVENUE	2,276.67	24,117.68	28,000.00	3,882.32	86.1
<u>HOUSING RDA FUND REVENUE</u>					
MISCELLANEOUS REVENUE	3,246.89	34,956.06	75,000.00	40,043.94	46.6
TOTAL FUND REVENUE	3,246.89	34,956.06	75,000.00	40,043.94	46.6
<u>SENIOR FACILITY RDA FUND REVENUE</u>					
CHARGES FOR SERVICES	22,001.09	223,581.09	250,000.00	26,418.91	89.4
MISCELLANEOUS REVENUE	6,258.31	65,357.33	731,000.00	665,642.67	8.9
TOTAL FUND REVENUE	28,259.40	288,938.42	981,000.00	692,061.58	29.5
<u>CAPITAL PROJECTS FUND REVENUE</u>					
CAPITAL PROJECTS REVENUE	52,975.19	563,413.97	3,215,600.00	2,652,186.03	17.5
TOTAL FUND REVENUE	52,975.19	563,413.97	3,215,600.00	2,652,186.03	17.5
<u>WATER FUND REVENUE</u>					
WATER - INTEREST REVENUE	21,359.91	227,517.27	250,000.00	22,482.73	91.0
WATER REVENUE	131,389.13	1,950,569.68	1,795,000.00	(155,569.68)	108.7
TOTAL FUND REVENUE	152,749.04	2,178,086.95	2,045,000.00	(133,086.95)	106.5
<u>SEWER FUND REVENUE</u>					
SEWER REVENUE	139,747.53	1,397,410.45	1,415,000.00	17,589.55	98.8
TOTAL FUND REVENUE	139,747.53	1,397,410.45	1,415,000.00	17,589.55	98.8
<u>STORM WATER FUND REVENUE</u>					
STORM WATER REVENUE	35,499.09	364,882.88	410,000.00	45,117.12	89.0
TOTAL FUND REVENUE	35,499.09	364,882.88	410,000.00	45,117.12	89.0

RIVERDALE CITY CORP.
 FUND SUMMARY
 FOR THE 10 MONTHS ENDING APRIL 30, 2026

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GARBAGE FUND REVENUE</u>					
GARBAGE REVENUE	48,210.23	482,746.33	599,875.00	117,128.67	80.5
TOTAL FUND REVENUE	48,210.23	482,746.33	599,875.00	117,128.67	80.5
<u>MOTOR POOL FUND REVENUE</u>					
MOTOR POOL REVENUE	54,787.60	910,194.46	1,008,208.00	98,013.54	90.3
TOTAL FUND REVENUE	54,787.60	910,194.46	1,008,208.00	98,013.54	90.3
<u>INFORMATION TECH. FUND REVENUE</u>					
IT REVENUE	18,260.52	181,922.95	219,788.00	37,865.05	82.8
IT - OTHER SOURCES	.00	.00	31,712.00	31,712.00	.0
TOTAL FUND REVENUE	18,260.52	181,922.95	251,500.00	69,577.05	72.3

RIVERDALE CITY CORP.
 FUND SUMMARY
 FOR THE 10 MONTHS ENDING APRIL 30, 2026

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL FUND EXPENDITURES</u>					
MAYOR/COUNCIL	11,593.95	141,295.50	200,035.00	58,739.50	70.6
LEGAL	49,098.39	523,232.79	678,483.00	155,250.21	77.1
CITY ADMINISTRATION	27,061.84	255,955.57	309,832.00	53,876.43	82.6
BUSINESS ADMINISTRATION	70,094.35	779,926.94	915,841.00	135,914.06	85.2
BUILDING	17,878.96	212,123.08	352,992.00	140,868.92	60.1
NON DEPARTMENTAL	8,333.00	83,330.00	2,756,853.00	2,673,523.00	3.0
POLICE	368,718.40	3,907,950.11	4,830,338.00	922,387.89	80.9
FIRE	201,776.49	2,210,416.16	2,720,065.00	509,648.84	81.3
COMMUNITY DEVELOPMENT	25,726.20	243,676.85	314,323.00	70,646.15	77.5
STREETS	61,322.02	742,495.72	4,668,690.00	3,926,194.28	15.9
PARKS	51,603.29	516,284.95	723,330.00	207,045.05	71.4
COMMUNITY SERVICES	79,132.33	693,853.54	846,265.00	152,411.46	82.0
TOTAL FUND EXPENDITURES	972,339.22	10,310,541.21	19,317,047.00	9,006,505.79	53.4
<u>RDA GENERAL FUND EXPENDITURES</u>					
RDA EXPENSES	175.00	71,555.44	296,550.00	224,994.56	24.1
TOTAL FUND EXPENDITURES	175.00	71,555.44	296,550.00	224,994.56	24.1
<u>RIVERDALE ROAD RDA FUND EXPENDITURES</u>					
EXPENDITURES	.00	.00	240,000.00	240,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	240,000.00	240,000.00	.0
<u>550 WEST RDA FUND EXPENDITURES</u>					
EXPENDITURES	.00	260,000.00	547,500.00	287,500.00	47.5
TOTAL FUND EXPENDITURES	.00	260,000.00	547,500.00	287,500.00	47.5
<u>WEST BENCH RDA FUND EXPENDITURES</u>					
EXPENDITURES	.00	.00	250,000.00	250,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	250,000.00	250,000.00	.0
<u>WEST BENCH CRA FUND EXPENDITURES</u>					
EXPENDITURES	.00	.00	100,000.00	100,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	100,000.00	100,000.00	.0

RIVERDALE CITY CORP.
 FUND SUMMARY
 FOR THE 10 MONTHS ENDING APRIL 30, 2026

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>STATUTORY HOUSING FUND EXPENDITURES</u>					
EXPENDITURES	.00	.00	28,000.00	28,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	28,000.00	28,000.00	.0
<u>HOUSING RDA FUND EXPENDITURES</u>					
EXPENDITURES	60.00	354.16	75,000.00	74,645.84	.5
TOTAL FUND EXPENDITURES	60.00	354.16	75,000.00	74,645.84	.5
<u>SENIOR FACILITY RDA FUND EXPENDITURES</u>					
EXPENDITURES	21,009.10	180,769.23	981,000.00	800,230.77	18.4
TOTAL FUND EXPENDITURES	21,009.10	180,769.23	981,000.00	800,230.77	18.4
<u>CAPITAL PROJECTS FUND EXPENDITURES</u>					
CAPITAL PROJECTS EXPENDITURES	32,752.71	99,896.60	3,215,600.00	3,115,703.40	3.1
TOTAL FUND EXPENDITURES	32,752.71	99,896.60	3,215,600.00	3,115,703.40	3.1
<u>WATER FUND EXPENDITURES</u>					
WATER EXPENSES	109,782.39	1,749,764.58	2,045,000.00	295,235.42	85.6
TOTAL FUND EXPENDITURES	109,782.39	1,749,764.58	2,045,000.00	295,235.42	85.6
<u>SEWER FUND EXPENDITURES</u>					
SEWER EXPENSES	33,692.21	1,021,573.71	1,415,000.00	393,426.29	72.2
TOTAL FUND EXPENDITURES	33,692.21	1,021,573.71	1,415,000.00	393,426.29	72.2
<u>STORM WATER FUND EXPENDITURES</u>					
STORM WATER EXPENSES	22,125.16	821,743.79	410,000.00	(411,743.79)	200.4
TOTAL FUND EXPENDITURES	22,125.16	821,743.79	410,000.00	(411,743.79)	200.4
<u>GARBAGE FUND EXPENDITURES</u>					
GARBAGE EXPENSES	5,293.74	365,408.23	599,875.00	234,466.77	60.9
TOTAL FUND EXPENDITURES	5,293.74	365,408.23	599,875.00	234,466.77	60.9

RIVERDALE CITY CORP.
 FUND SUMMARY
 FOR THE 10 MONTHS ENDING APRIL 30, 2026

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MOTOR POOL FUND EXPENDITURES</u>					
MOTOR POOL EXPENSES	37,240.58	681,126.63	1,008,208.00	327,081.37	67.6
TOTAL FUND EXPENDITURES	37,240.58	681,126.63	1,008,208.00	327,081.37	67.6
<u>INFORMATION TECH. FUND EXPENDITURES</u>					
IT EXPENSES	37,783.68	260,905.74	251,500.00	(9,405.74)	103.7
TOTAL FUND EXPENDITURES	37,783.68	260,905.74	251,500.00	(9,405.74)	103.7

**RIVERDALE CITY
MONTHLY UTILITY REPORT
FOR MAYOR & CITY COUNCIL
MAY 2026**

Water Fund

	Total Gallons Used (in thousands)	Total Billings	Total Customers Billed	Average Gallons used Per Customer (in thousands)	Average Bill Per Customer
Residential	20,275	\$ 84,326	2,231	9	\$ 37.80
Commercial	18,917	\$ 73,323	264	72	\$ 277.74

Sewer Fund

	Total Billings	Total Customers Billed	Average Bill Per Customer
Residential	\$ 69,562	2,196	\$ 31.68
Commercial	\$ 56,335	233	\$ 241.78

Storm Water Fund

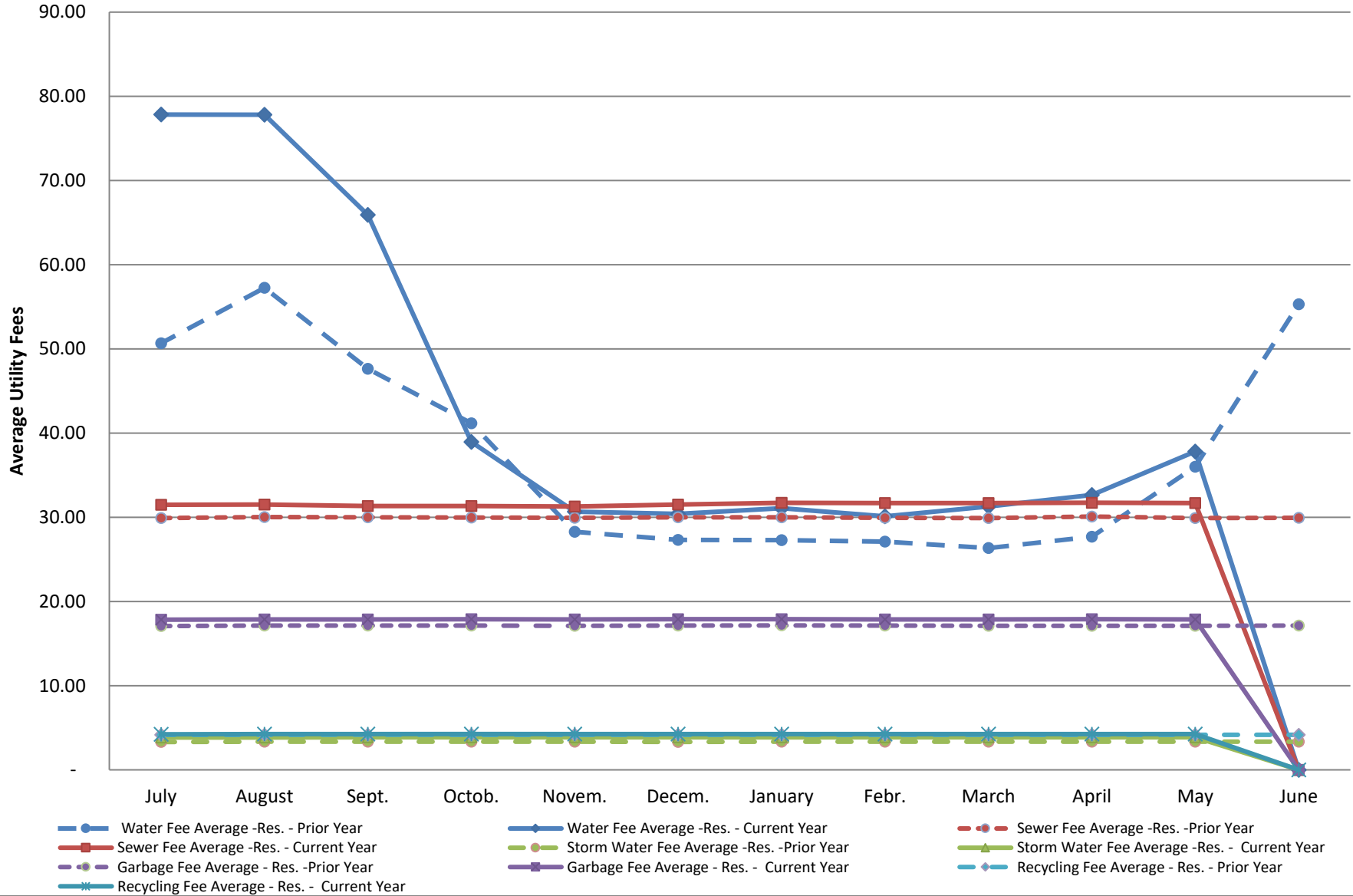
	Total Billings	Total Customers Billed	Average Bill Per Customer
Residential	\$ 8,512	2,207	\$ 3.86
Commercial	\$ 24,034	208	\$ 115.55

Garbage Fund

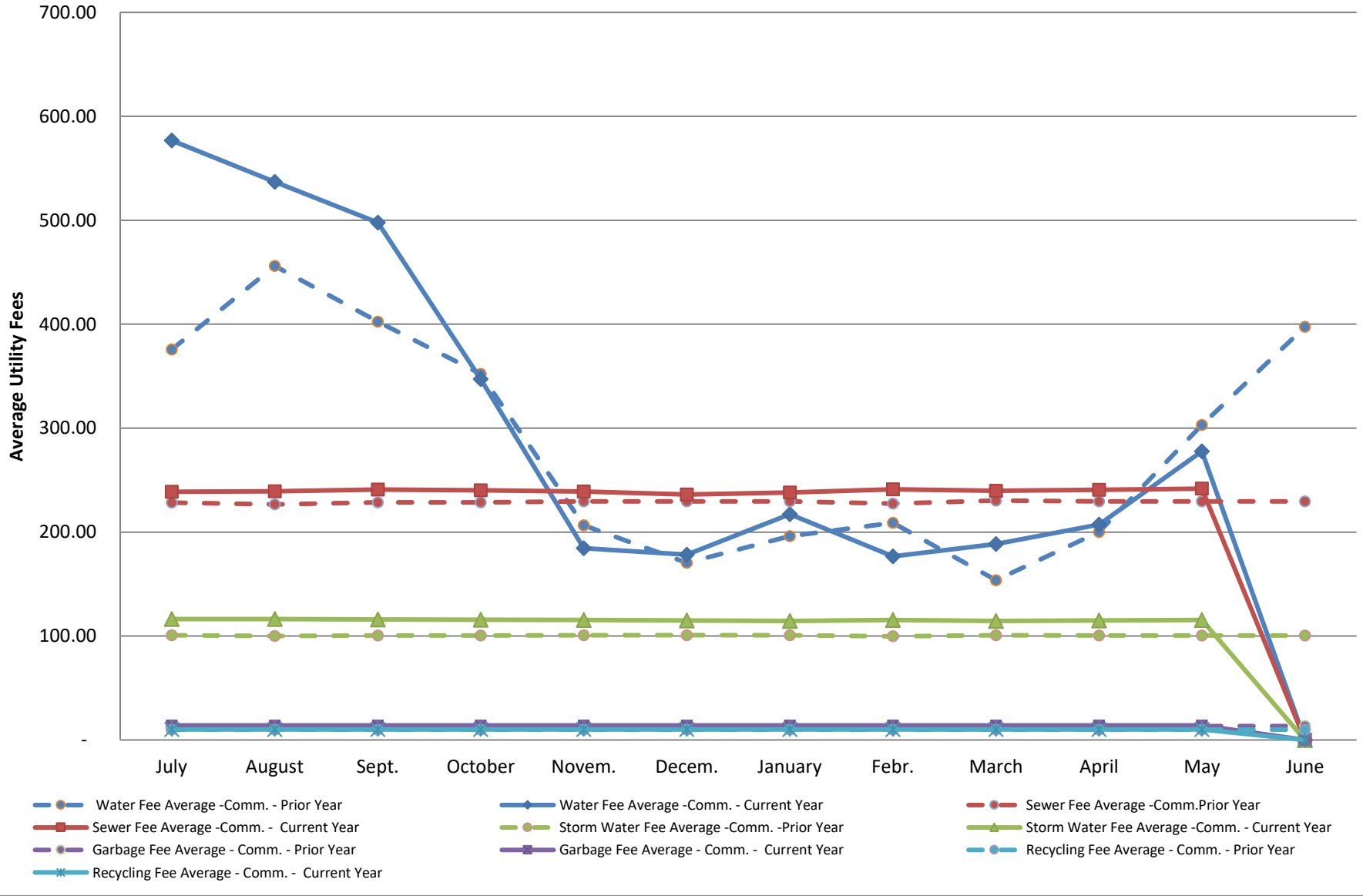
	Total Billings	Total Customers Billed	Average Bill Per Customer
Residential - Garbage	\$ 38,788	2,172	\$ 17.86 *
Residential - Recycling	\$ 7,839	1,848	\$ 4.24
Commercial - Garbage	\$ 28	2	\$ 13.97 *
Commercial - Recycling	\$ 20	2	\$ 10.13

* Some garbage utility customers have more than one garbage can, this is an average of all customers.

Residential Average User Fees Fiscal Year 2025 & 2026



Commercial Average User Fees Fiscal Year 2025 & 2026



Business Administration:

Cody Cardon:

- Routine phone & computer problem resolution throughout the city.
- Routine management issues and resolution.
- Various meetings and training courses attended.
- Working on monthly Accounting.
- Various IT projects.
- West Bench RDA.
- Various meetings and analysis of RDAs.
- June's Newsletter with Angel.
- Fire Department Meetings.
- Working on FY2027 budget and Tentative Budget Meeting.

Stacey Comeau:

New Hires:	Laura Tilley	Building
	Paige Erickson	Community Services
	Mark Glissmeyer	Fire

Promotions:

Terminations:	Mason Smith	Community Services
---------------	-------------	--------------------

- Random drug testing for the month
- Processed semimonthly payroll
- Did background and credit checks on applicants for apartments
- Attended NUHRA board/training meetings
- Prepared safety incentive reports
- Responded to job inquiries
- Updated Staffing Authorization Plan
- Prepared Employee Recognition
- Completed monthly payroll reconciliation
- Conducted exit interview with terminating/retiring employees
- Prepared ACH files for Rent, RDA, and Early Retiree payments
- Notarized various documents
- Responded to requests for RDA loan payoff and verification of employment, both verbally and in writing
- Prepared RDA loan disbursements
- Responded to inquiries on Purchase Assistance Program and RDA Loan Program
- Worked with various personnel to resolve issues and concerns

Angel Mejia:

- Assisted staff with day-to-day technical support and troubleshooting.
- Updated and maintained content on the City website.
- Completed and distributed the monthly City newsletter.
- Created and published social media content for City events, projects, and public notices.
- Assisted with interpretation services for City Court.
- Reviewed and responded to reported phishing emails from staff.
- Worked with Revize to resolve bugs and issues on the City website.
- Helped with onboarding new hires in community development and fire department.

- Assisted with implementing fiber internet at the fire department and community center, including new firewalls and network configurations setup.
- Set up a new switch at the community center. Ran new ethernet cabling and installed a new RJ-45 port in the multipurpose room.

Community Development Department:

- Code Review and list of revisions
 - Draft Code Revisions – Title 10
 - Work group with PC and Consultant
- Development Review/Processing:
 - Fieldstone Homes
 - Alpine Homes
 - Sign Approvals
 - Zoning Confirmation Requests
 - Zone Text Amendment
- Meeting with property owners and developers to discuss project plans and concepts
 - AFCU Team/Dee Hansen
 - DRH/LHM
 - Bach Homes/StringTown Meetings
 - Riverdale Flats Project
 - CarMax
 - New Townhomes
- 5600 South Project – CCT Meeting
- 4400 S Bridge Meetings
- Zoning Violation Review
- Fee Analysis
- Building Plan Review/Building Inspections
- Utah League of Cities and Towns
 - Legislative Policy Committee
 - Economic Development Advisory Committee
- RDA Project Area Audit
 - West Bench RDA
 - Project Plan/Budget Amendment
 - West Bench CRA
 - 700 West
- Department heads meetings attendance
- City Council Prep
- Building Permits Issued (30 days)
 - Re-Roof: 0
 - Demolition: 0
 - Tenant Finish: 1
 - Plumbing: 0
 - Basement Finish: 1
 - Mechanical/Electrical: 6
 - Sign: 0
 - Solar: 1
 - Remodel/Addition: 1
 - New Construction – Commercial: 0
 - New Construction – Residential: 4
 - Mobile/Manuf Home – 0

- Fence: 0
- Deck: 1
- Pool: 0
- Cell Tower: 0
- Retaining Wall: 0
- Building Inspections - 57
- Planning Commission Prep
- Budget/Sales Tax Revenue Review
- Floodplain Mitigation Training and Review
- Geographical Information Systems training and work
- DWCCC Sale (Peacock Ridge)
- Business Retention and Expansion (BRE Program)
 - Introduction to local businesses
 - Jiffy Lube

Monthly report – May, 2026

Legal Dept., City Attorney, City Admin. – Steve Brooks:

- Resolutions/Ordinances work–
- Work concerning – RDA loans, Budget, Fire district, Ruby River, Bikes, Special events, Property taxes, TNT, Audits, Traffic, Sales tax, Parks, Signs/tents, Garbage K, Goldcrest, Townhomes, Farmers market, Trail, Open house, Storm water, Car Max, Prop. Taxes, Site plans, K remodel, Newsletter, GRAMA, Nuisances, RDA, Code enforcement, land use, Senior housing, Emergency management
- Legal research/review –
- Legal Department meetings/work –
- Planning commission review/ordin/mtgs/minutes
- Walk-ins/Police reviews/Court/Court screenings/Court filings
- Formal training attended-
- Legal reviews of minutes/resolutions/ordinances
- Records request reviews

COURT MONTHLY REPORT

376 Total traffic cases	1937 YTD	(Jan. 1, 2026 to December 31, 2026)
2 DUI	218 Moving violations	0 FTA
0 Reckless/DUI red.	99 Non-moving violations	0 Other
56 License violations	1 Parking	

29 Total Misdemeanor cases	YTD	(Jan. 1, 2026 to Dec. 31, 2026)
Assault	0 Ill. sale Alc.	0 Dom. animal
8 Theft	0 Other liq. viol.	0 Wildlife
0 FTA	8 Contr. subst vio	0 Parks/rec.
0 Public intox	0 Bad checks	0 Planning zon./Fire/Health
		2 Dom. violence
		11 Other misd./infrac

300 Total cases disposed of this month	3464	Total number of cases disposed of for the year (July 1, 2025 to June 30, 2026)
308 Total offenses this month	4555	Total offenses for year (July 1, 2025 to June 30, 2026)

Small Claims	Total number of cases for the year (Jan. 1, 2026 to Dec. 31, 2026) --	Filed=19	Settled/Dismissed=15
3 Cases filed	0 Trials		
6 Settled/dismisssed	0 Default judgment		

# CITATIONS BY AGENCY		YTD (July 1, 2025 to June 30, 2026)
Riverdale City	163	1957
UHP	160	1829

REVENUE/MISC. YTD (July 1, 2025 to June 30, 2026)

Total Revenue collected	\$ 64,283.96	\$ 713,545.50
Revenue Retained	\$ 41,352.98	\$ 467,886.40
Warrant Revenue	\$ 27,106.98	\$ 286,862.43
Issued warrants	56	592
Recalled warrants	66	866

Public Works Monthly Report May 2026

- Continued work with Weber Basin to discuss alternatives for them providing additional water, instead of drilling well.
- Continued Storm Water review to meet new state regulations.
- Started 1050 W Ritter Dr. Roundabout project.
- Continued work on UDOT 5600 S project.
- Continued inspections on AFCU Campus.
- Continued inspections on America First Road Project.
- Continued 2023 waterline project.
- Continued Coleman Vu Project.
- Continued work on utility capacity evaluations for 1500 W development.
- Continued review and engineering for capital improvement plan for Sanitary Sewer and Water.
- Continued work on drinking water lead and copper rule.
- Continued 4400 S Bridge Project.
- Continued 2025 Street Projects.
- Completed bidding 2026 Waterline Projects.
- Started Senior Center Roofing Project
- Continued Golden Spike Playground project.
- Continued well number 2 investigative work.
- Continued State Storm Water Audit with Division of Water Quality.

Community Services Monthly Report May 2026

- Attended staff meetings
- Held departmental staff meeting
- Created monthly issue of Riverdale Connections.
- Covered for Miranda at the Senior Center
- Coordinate Farmers Market
- Apartment vacancy
- Attended City Council
- Register for summer programs and Old Glory Days
- Plan for Old Glory Days
- Senior Center Partnerships



SENIOR CENTER

Monthly Report



FAVORITE PROGRAMS

Bingo
Defying Gravity
Strong Bodies

Health Fair
Massages
Mah Jong

1,548



MEALS SERVED

We served **181** meals on our busiest day

1,195

PEOPLE

attended our programs



584

HOURS

of volunteer service

SENIOR SPOTLIGHT: JEANNIE YOUNG

Jeannie is the Ukulele instructor and our social coloring group leader. She has been volunteering for a couple years at the Center. She enjoys all the different people at the Senior Center. In her spare time, she enjoys baking. Jeannie is very talented and we are very fortunate to have her as a volunteer!



Please Join Us in Honor of Elder Abuse Awareness Month

Stay Protected from
FRAUD

Guest Speaker
Melissa Holyoak
First Assistant United States Attorney

Thursday, June 11, 2026
at 1:00 p.m.

Riverdale Senior Center
4433 South 900 West
Ogden, Utah 84405

COMMUNITY CENTER



Monthly Report



MONTHLY ATTENDANCE

777



PEOPLE



342

PEOPLE

attended our programs

RESERVATIONS



19 this month

Includes 3 small meeting room and 16 large meeting room reservations

A FEW PROGRAMS OFFERED

- **SOFTBALL**
- **BASEBALL**
- **TBALL**
- **PICKLEBALL**



WE REGISTERED FOR OUR SUMMER PROGRAMS AND OLD GLORY DAYS. ACTIVITIES WE DO IN THE SUMMER INCLUDE SUMMER FUN, TENNIS, ARCHERY, YOUTH PICKLEBALL, HOCKEY CAMPS, AND VOLLEYBALL CAMPS

May 2026

RIVERDALE POLICE DEPARTMENT CRIME BULLETIN

June 2026
Report #26-6

May Police Calls

- **1790 Calls for Service:**
 - **49 Animal Complaints**
 - **270 Crime Reports Written**
 - **6 Forgery/Fraud**
 - **22 Retail Thefts**
 - **17 Family Offenses**
 - **10 Child Abuse / DCFS cases**
 - **2 Burglary/Theft Complaints**
 - **43 Arrests**

The remainder of calls involved Welfare Checks, Disorderly Conduct, Suspicious Activities, Citizen Assists, Lost/Found property, Trespassing, Medical Assists, Warrant Services, etc.



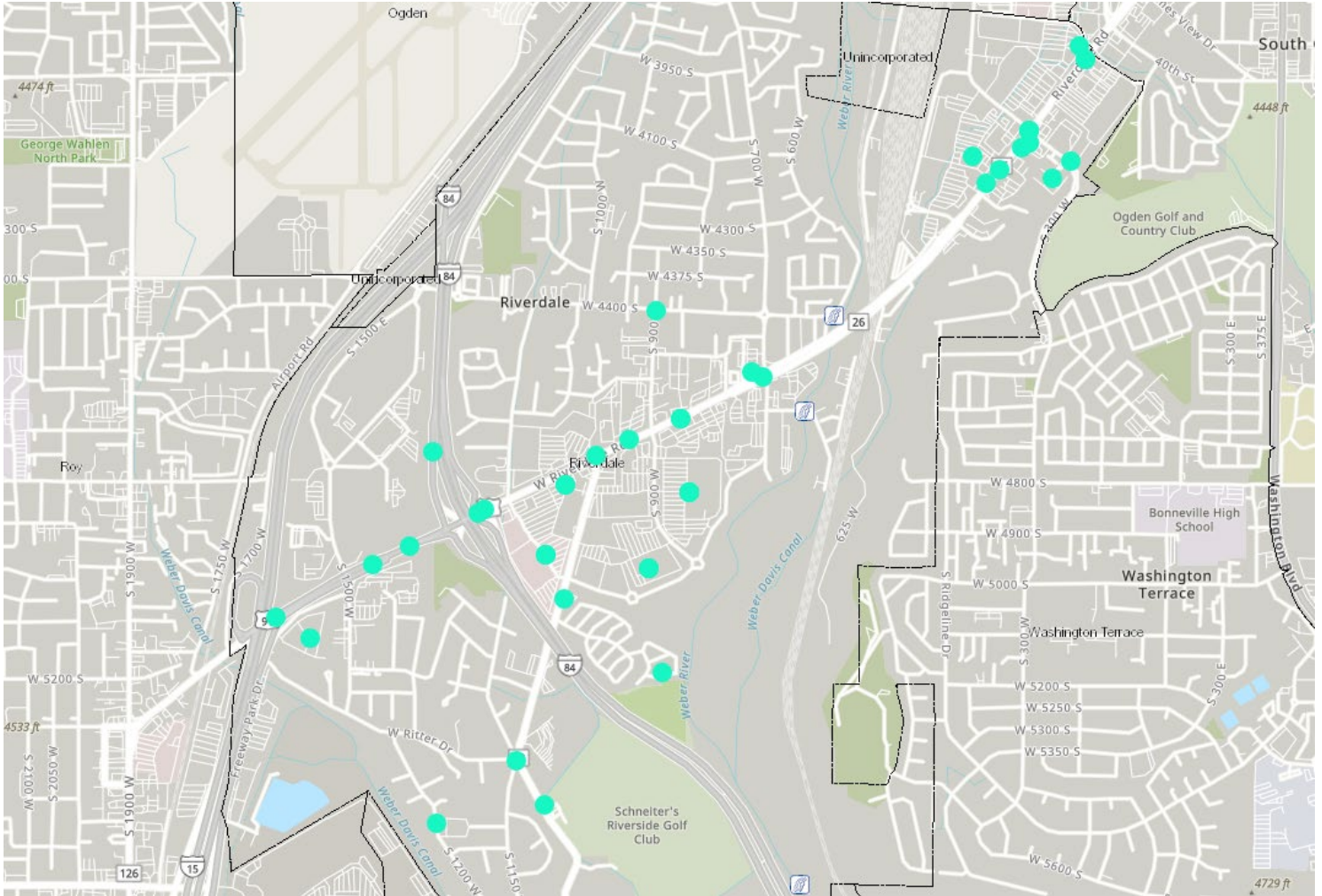
Traffic Patrol and Enforcement

- **670 Traffic Stops resulting in:**
 - **449 Citations**
 - **590 Total Violations**
 - **141 Warnings Issued**

RIVERDALE POLICE DEPARTMENT CRIME BULLETIN

June 2026
Report #26-6

49 Traffic Accidents



- 29 New Cases sent to Investigations.
- 19 Investigative Cases Closed

*Code Enforcement
2 Cases assigned
1 Case closed

INVESTIGATIONS MAJOR INCIDENTS/ARRESTS FOR 05/2026

Assist Other Jurisdiction: Riverdale Detectives assisted the Office of Special Investigations and Homeland Security Investigations on a search warrant at a residence in our city. The purpose of the search warrant was ICAC related. Upon service of the warrant, narcotics were found in the home also. Detectives specifically facilitated the interviews of two minors in the home along with the narcotics portion of the case. Working with DCFS, a safety plan was put in place for the two minors and this case will be forwarded to the WCAO for review of charges in addition to the Federal case which was handled by the previously mentioned agencies.

Theft: Detectives had been working with the Utah Attorney General's Office on a serial retail theft suspect had had victimized multiple businesses in Utah to include one in Riverdale. The suspect was also wanted by other states due to the same behavior. The suspect was interviewed at the jail and ultimately admitted to the theft in Riverdale but wouldn't elaborate on the other Utah cases. This case was worked out through our partnership with the Utah Attorney General's Office and their CASE Team, which Detective Panunzio is assigned to. The Riverdale case will be sent to the Utah AG's Office for prosecution given the nature of this case.

Patrol Report May 2026

Trespassing: It was reported that some juveniles were trespassing on private property while operating a 4-wheeler. Upon police arrival, the suspects fled into a nearby wooded area where officers were able to locate them. The juveniles were subsequently issued citations for trespassing, joyriding, and damaging property.

Arrest Warrant/Drugs: An officer conducted a traffic stop and found that the driver and a passenger each had an outstanding warrant for their arrest. Multiple narcotics were also found inside of the vehicle. Both subjects were booked into jail on various charges.

Retail Theft: An officer made contact with a male who was running across a busy road carrying a drill. It was found that the male had just stolen the drill from a nearby business. The male was also found to be in possession of methamphetamine. He was booked into jail.

Weapons Disturbance: Two males were involved in a road rage incident which resulted in one of them displaying a firearm. The suspect was located by officers and charges for aggravated assault are being sought.

Juvenile Disturbance: Officers responded to a local business where a juvenile was causing a disturbance and being physically aggressive. Officers subsequently transported the juvenile to a local hospital for a psychiatric evaluation at his mother's request.

Found Child: It was reported that a young girl was seen alone riding her bicycle on the trail near the river without adult supervision. Officers located the child and made contact with her parents who were unaware that their daughter had left the residence. Relatives arrived on scene to take custody of the child.

Retail Theft/Trespassing: It was reported that a female who had been trespassed from a local business was on scene stealing merchandise. Officers contacted the female who was subsequently arrested and booked into jail for trespassing and retail theft.

Retail Theft: Employees from a local business reported that a female had just stolen merchandise from their store and then left on foot. Officers located the female and found that she had committed multiple thefts from several local businesses throughout the day. The female was also found to be in possession of drug paraphernalia. She was booked into jail.

Disturbance: Officers responded to a local residence where it was reported that one of the involved parties was armed with a knife. Officers contacted the individuals and ultimately arrested one of them for intoxication and disorderly conduct.

Family Disturbance: Officers responded to a local residence where a male and female were involved in an altercation. It was found that the male refused to allow the female to leave the residence and refused to identify himself to officers. The male was subsequently arrested for unlawful detention and failure to disclose his identity.

Traffic Stop/Impound: An officer observed a vehicle driving on a road that was closed for construction. Contact was made with the driver, and it was found that his driver license was suspended and the vehicle was not registered. The vehicle was impounded and the driver was issued citations.

May UMA Pass On

Community Policing- Continued efforts to build rapport and relationships with the staff members and students that attend the Utah Military Academy (UMA).

Reckless Driver- The SRO took a phone call from a citizen who reported during High School lunch two of our cadets were driving recklessly in the parking lot of a local business. The citizen only requested the cadets be spoken to about their driving, which was done.

Motorist Assist- The SRO helped a young man change his flat tire.

Follow Up- The SRO assisted our Detectives with follow up on a previous case.

Sex Offense- The SRO was made aware of a cadet that had his picture taken while he was in a bathroom stall. This picture was found to have been sent to another cadet who reported this along with the victim. The suspect was interviewed and admitted to this behavior. Evidence was also collected. During this investigation the suspect reported that a cadet did the same to him. The second suspect was spoken with and evidence was collected. Both suspects will be summoned to Juvenile Court.

Tobacco Problem- The SRO was made aware of a cadet in possession of tobacco products. This is the cadets second offense and was issued a citation. The cadet was also suspended from school.

Info Law- The SRO was made aware of rumors that a cadet had child sexual abuse material on his phone. It was found that this occurred on an Xbox chat and there was no one at the school that had seen any images from the cadet in question. This case was reported to DCFS and forwarded to the cadet's home Law Enforcement Agency for follow up.

Threats- The SRO was made aware of a cadet who made concerning remarks in class. This case was investigated and reviewed with the County Attorneys Office, and it was determined that no Law Enforcement action will be taken.

Tobacco Problem- The SRO was made aware that a cadet was found in possession of tobacco products by School Administration. The cadet was suspended from school. This is the cadets first offense and Law Enforcement was not involved.

Graduation- The SRO attended the Graduation for the senior class of UMA. This event went well, and there were no issues.

Last Day of School- The SRO was in attendance for the last day of school for UMA. Plenty of signatures and well wishes for the summer.

Employee Recognition – June 2026 Anniversaries

Years	Employee	Department
12	Rich Taylor	Community Services
10	Matthew Phillips	Police
10	Robert Lovato	Police
8	Jacob Stanger	Police
5	Michelle Marigoni	City Administration



Riverdale City

Staffing Authorization Plan

As of December 31, 2005		
Department	FTE Authorization	FTE Actual
City Administration	3.00	3.00
Legal Services	5.50	5.50
Community Development	3.50	3.50
Bus Admin - Civic Center	5.75	5.50
Bus Admin - Comm Services	10.00	6.75
Public Works	12.00	11.00
Police	26.00	26.00
Fire	11.50	12.75
Total	77.25	74.00

As of February 28, 2023		
Department	FTE Authorization	FTE Actual
City Administration	2.00	2.00
Legal Services	4.50	3.50
Community Development	3.00	3.00
Business Administration	6.25	6.25
Community Services	9.00	7.75
Public Works	11.00	11.00
Police	24.75	24.75
Fire	17.50	15.50
Total	78.00	73.75

Staffing Reconciliation - Authorized to Actual		
Department	FTE Variance	Explanation
City Admin	0.00	
Legal Services	(1.00)	City Administrator/City Attorney
Community Development	0.00	
Community Services	(1.25)	Recreation Assistants
Business Administration	0.00	
Public Works	0.00	
Police		
Fire	(2.00)	PT Firefighters unfilled
Totals	(4.25)	Staffing <u>under</u> authorization

Actual Full Time Employees 61.00
 Actual Part Time Employees 41.00
 Seasonal Employees 0.00

* 2 part time FTE can not be converted to 1 full time FTE



COMMUNITY DEVELOPMENT PROJECTS STATUS REPORT

May 2026

OPEN FOR BUSINESS



Ken Garff Honda Riverdale celebrate the ribbon cutting for their newly remodeled dealership at 950 W Riverdale Road.

NEW AND ONGOING DEVELOPMENTS



America First Credit Union continues construction of their new Corporate Campus at 4624 South 1500 West



GoldCrest Homes (Alpine/ Fieldstone) continues construction of 68 new single-family homes at the Coleman Vu Estates at 5368 S 1050 W

To view a map of recent and ongoing development projects in Riverdale City, scan the QR Code below.



**RIVERDALE CITY
CITY COUNCIL AGENDA
June 16, 2026**

AGENDA ITEM: G1

SUBJECT: Consideration of Resolution # 2026-16 awarding a bid to Saunders Construction for the 2026 Water Line Improvement Project in an amount not to exceed \$780,491.25

PRESENTER: Shawn Douglas, Public Works Director

INFORMATION:

- a. [Executive Summary](#)
- b. [Resolution #2026-16](#)
- c. [Letter of Recommendation](#)
- d. [Bid Results](#)
- e. [Bid Tab](#)

[BACK TO AGENDA](#)



City Council Executive Summary

For the Council meeting on:
June 16, 2026

Petitioner:
Shawn Douglas, Public Works Director

Summary of Proposed Action

Consideration of awarding a bid to Saunders Construction for 2026 Water Line Improvement Project in an amount not to exceed \$780,491.25

Summary of Supporting Facts & Options

On Thursday May 28, 2026 we conducted a bid opening for the 2026 Culinary Water line Improvement Project for the Project. This project includes replacing the main water line and water services to the meter on 1200 W from approximately 5500 S to 5648 S. There were eleven bidders at the bid opening. The lowest bidder was Saunders Construction in the amount of \$709,537.50. The high bid was \$1,424,070.50. CEC Engineering has reviewed the bid documents, checked references and recommended approval. The project will be done using funds from the 2026 budget. I would ask that you approve the bid with a 10% contingency for any additional costs associated with the project. I would recommend approving the bid in an amount not to exceed \$780,491.25

Legal Comments – City Attorney

Steve Brooks, Attorney

Fiscal Comments – Business Administrator/Budget Officer

Cody Cardon,
Business Administrator

Administrative Comments – City Administrator

Steve Brooks,
City Administrator



RESOLUTION NO. 2026-16

A RESOLUTION AWARDING A BID FOR THE 2026 WATERLINE IMPROVEMENT PROJECT, FOR AN AMOUNT NOT TO EXCEED \$780,491.25 TO SAUNDERS CONSTRUCTION AND AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT FOR THE PROJECT

WHEREAS, the city staff has prepared a report and the results on the above captioned subject which is attached hereto as Exhibit "A," detailing the work, bids and submissions concerning the 2026 Waterline Improvement Project; and

WHEREAS, the above noted project has been previously discussed and planned for as one that needs to be addressed and has gone through all the legal and usual processes in preparation for this type of bidding and work; and

WHEREAS, the City Council has duly considered the subject and the recommendation(s) contained in the staff report(s); and

WHEREAS, interested parties and the public, if any, have had the opportunity to be heard on the subject.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Riverdale City does hereby adopt the staff report attached hereto as Exhibit "A", with the recommendation(s) contained therein and hereby awards the contract to Saunders Construction.

FURTHER, the Council instructs that the Mayor is hereby authorized to enter into a contract(s) with Saunders Construction at a cost not to exceed \$780,491.25, for the 2026 Waterline Improvement Project.

ADOPTED by the City Council of the City of Riverdale at a regular meeting thereof this 16th day of June 2026 and shall take effect at the earliest date allowed by law.

BRADEN D. MITCHELL, Mayor

ATTEST:

Michelle Marigoni, City Recorder

VOTE:

Alan Arnold	_____	Yes	_____	No	_____	Absent
Bart Stevens	_____	Yes	_____	No	_____	Absent
Anne Hansen	_____	Yes	_____	No	_____	Absent
Michael Richter	_____	Yes	_____	No	_____	Absent
Kent Anderson	_____	Yes	_____	No	_____	Absent

10th June 2026

Riverdale City
4600 South Weber River Drive
Riverdale, Utah 84405

Attn: Mayor Brandon Mitchell and City Council
Proj: **1200 West Waterline from 5450 South to 5650 South (cul-de-sac)**
Subj: Bid Results, Bid Proposal Tabulation & Recommendation

Dear Mayor Mitchell and Council Members,

The “Bid Opening” for the above referenced project was conducted the afternoon of Thursday May 28th, 2026. The lowest responsible bidder is Saunders Excavation of Tremonton, Utah.

Enclosed are the “Bid Results” and “Bid Proposal Tabulation”. Saunders Excavation bid was reviewed and found to meet the bidding conditions required in the Contract Documents.

Since Saunders Excavation bid is the low bid for the advertised project, and their bid meets the conditions of the Contract Documents, I herewith recommend award of the above referenced project in the amount of \$709,537.50 to Saunders Excavation Construction Company.

Should you have any questions or desire additional information concerning the contractor or his bid, please feel free to contact our office at your earliest convenience.

Sincerely,
CEC, Civil Engineering Consultants, PLLC.



R. Todd Freeman, S.E.
City Engineer

Cc: Shawn Douglas, Public Works Director
Norm Farrell, Assistant Public Works Director

BID RESULTS

**1200 West Waterline from 5450 South to 5650 South
(cul-de-sac)**

OWNER: RIVERDALE CITY
ENGINEER: CEC, CIVIL ENGINEERING CONSULTANTS, PLLC.

BID DATE: Thursday, May 28, 2026
TIME: 2:00 PM

BID LOCATION: Riverdale City Offices
4600 South Weber River Drive
Riverdale City, Utah 84405

BIDDERS NAME	ADDENDUM # 1	ADDENDUM # 2	BID BOND	BID AMOUNT
Saunders Excavation*	X		X	\$709,537.50
Ormond Construction	X	X	X	\$724,253.10
Leon Poulsen Construction	X	X	X	\$726,825.00
Slippery Rock Construction	X	X	X	\$754,793.87**
Marsh Construction	X	X	X	\$766,477.50
Rino Excavating	X	X	X	\$780,032.00
Forge Industrial	X	X	X	\$828,479.20
Geneva Rock	X	X	X	\$908,330.75
Thurgood Excavating	X	X	X	\$1,010,895.00
Trico Construction	X	X	X	\$1,055,634.81
Landmark Excavation	X	X	X	\$1,424,070.50**

**Saunders Excavation was inadvertently left off the email list for addendum #2,
**denotes error in number*

BID PROPOSAL TABULATION

1200 West Waterline from 5450 South to 5650 South (cul-de-sac)

BID DATE: Thursday, 28 May 2026

OWNER: RIVERDALE CITY

PUBLIC WORKS DIRECTOR: SHAWN DOUGLAS

Bid Item	Description	Quantity	Unit	Saunders Excavation P.O. Box 146 Preston, ID 83263		Ormond Construction 186 West 750 North Willard, UT 84340		Leon Poulsen Construction Co. Inc 1675 South 1900 West Ogden, UT 84401	
				Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount
1.	Mobilization.	1	ls.	\$57,000.00	\$57,000.00	\$49,423.10	\$49,423.10	\$54,000.00	\$54,000.00
2.	Traffic Control.	1	ls.	\$7,500.00	\$7,500.00	\$13,765.00	\$13,765.00	\$10,000.00	\$10,000.00
3.	Storm Water Pollution Prevention Plan (SWPPP).	1	ls.	\$3,800.00	\$3,800.00	\$7,500.00	\$7,500.00	\$1,800.00	\$1,800.00
4.	Saw cutting, removal and disposal of asphalt surfacing.	3,000	sy.	\$6.50	\$19,500.00	\$4.85	\$14,550.00	\$11.00	\$33,000.00
5.	Removal and disposal of existing curb and gutter.	670	lf.	\$7.00	\$4,690.00	\$7.00	\$4,690.00	\$13.00	\$8,710.00
6.	Removal and disposal of existing concrete flatwork 4-inch thick.	300	sf.	\$6.50	\$1,950.00	\$2.50	\$750.00	\$2.50	\$750.00
7.	Removal and disposal of existing concrete flatwork 6-inch thick.	260	sf.	\$6.50	\$1,690.00	\$3.00	\$780.00	\$3.50	\$910.00
8.	Removal and disposal of existing concrete waterway.	385	sf.	\$6.50	\$2,502.50	\$6.00	\$2,310.00	\$5.00	\$1,925.00
9.	Remove and salvage valve and fire hydrant.	4	ea.	\$2,300.00	\$9,200.00	\$900.00	\$3,600.00	\$700.00	\$2,800.00
10.	Furnish and install 8-inch diameter C-900 DR-18 pvc culinary waterline.	1,710	lf.	\$65.00	\$111,150.00	\$52.50	\$89,775.00	\$48.00	\$82,080.00
11.	Furnish and install 8-inch gate valve.	6	ea.	\$3,500.00	\$21,000.00	\$3,510.00	\$21,060.00	\$3,000.00	\$18,000.00
12.	Furnish and install 8-inch 45-degree bend.	8	ea.	\$1,450.00	\$11,600.00	\$960.00	\$7,680.00	\$1,200.00	\$9,600.00

Bid Item	Description	Quantity	Unit	Saunders Excavation P.O. Box 146 Preston, ID 83263		Ormond Construction 186 West 750 North Willard, UT 84340		Leon Poulsen Construction Co. Inc 1675 South 1900 West Ogden, UT 84401	
				Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount
13.	Furnish and install 8-inch 22.5-degree bend.	2	ea.	\$1,450.00	\$2,900.00	\$930.00	\$1,860.00	\$1,200.00	\$2,400.00
14.	Furnish and install 8-inch 11.25-degree bend.	1	ea.	\$1,350.00	\$1,350.00	\$890.00	\$890.00	\$1,200.00	\$1,200.00
15.	Furnish and install fire hydrant.	3	ea.	\$9,700.00	\$29,100.00	\$10,815.00	\$32,445.00	\$9,500.00	\$28,500.00
16.	Furnish and install a fire hydrant at Sta. 16+07.	1	ea.	\$9,700.00	\$9,700.00	\$10,510.00	\$10,510.00	\$9,500.00	\$9,500.00
17.	Waterline connection at Sta. 0+09.04 RT 5.00'.	1	ls.	\$1,350.00	\$1,350.00	\$3,075.00	\$3,075.00	\$2,750.00	\$2,750.00
18.	Waterline connection at Sta. 3+11.93 RT 3.50'.	1	ls.	\$1,850.00	\$1,850.00	\$4,210.00	\$4,210.00	\$2,200.00	\$2,200.00
19.	Waterline connection at Sta. 3+16.85 LT 62.39'.	1	ls.	\$1,350.00	\$1,350.00	\$2,905.00	\$2,905.00	\$3,000.00	\$3,000.00
20.	Waterline connection at Sta. 12+09.49 RT 5.44'.	1	ls.	\$1,850.00	\$1,850.00	\$4,210.00	\$4,210.00	\$2,200.00	\$2,200.00
21.	Waterline connection at Sta. 12+32.28 LT 43.78'.	1	ls.	\$1,350.00	\$1,350.00	\$2,905.00	\$2,905.00	\$3,000.00	\$3,000.00
22.	Furnish and install 3/4" water service lateral piping.	695	lf.	\$34.00	\$23,630.00	\$22.00	\$15,290.00	\$32.00	\$22,240.00
23.	Furnish and install 1" water service lateral piping.	140	lf.	\$35.00	\$4,900.00	\$22.50	\$3,150.00	\$33.00	\$4,620.00
24.	Furnish and install 2" water service lateral piping.	30	lf.	\$38.00	\$1,140.00	\$36.50	\$1,095.00	\$36.00	\$1,080.00
25.	Furnish and install 3/4" water meter assembly.	33	ea.	\$1,050.00	\$34,650.00	\$965.00	\$31,845.00	\$440.00	\$14,520.00
26.	Furnish and install 1" water meter assembly.	3	ea.	\$1,050.00	\$3,150.00	\$1,165.00	\$3,495.00	\$600.00	\$1,800.00
27.	Furnish and install 2" water meter assembly.	1	ea.	\$3,500.00	\$3,500.00	\$4,495.00	\$4,495.00	\$2,750.00	\$2,750.00
28.	Reconnection of 3/4" culinary water service lateral.	33	ea.	\$600.00	\$19,800.00	\$875.00	\$28,875.00	\$620.00	\$20,460.00
29.	Reconnection of 1" culinary water service lateral.	3	ea.	\$650.00	\$1,950.00	\$905.00	\$2,715.00	\$655.00	\$1,965.00

Bid Item	Description	Quantity	Unit	Saunders Excavation P.O. Box 146 Preston, ID 83263		Ormond Construction 186 West 750 North Willard, UT 84340		Leon Poulsen Construction Co. Inc 1675 South 1900 West Ogden, UT 84401	
				Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount
30.	Reconnection of 2" culinary water service lateral.	1	ea.	\$1,050.00	\$1,050.00	\$1,480.00	\$1,480.00	\$1,275.00	\$1,275.00
31.	Furnish meter box for 3/4" service.	33	ea.	\$450.00	\$14,850.00	\$165.00	\$5,445.00	\$440.00	\$14,520.00
32.	Furnish meter box for 1" service.	3	ea.	\$550.00	\$1,650.00	\$195.00	\$585.00	\$620.00	\$1,860.00
33.	Furnish meter box for 2" service.	1	ea.	\$900.00	\$900.00	\$315.00	\$315.00	\$1,450.00	\$1,450.00
34.	Furnish and install handicap ramp (red in color).	4	ea.	\$3,900.00	\$15,600.00	\$2,450.00	\$9,800.00	\$1,700.00	\$6,800.00
35.	Furnish and install concrete curb and gutter.	670	lf.	\$55.00	\$36,850.00	\$35.00	\$23,450.00	\$80.00	\$53,600.00
36.	Furnish and install concrete flatwork 4-inch thick.	300	sf.	\$13.00	\$3,900.00	\$9.50	\$2,850.00	\$28.00	\$8,400.00
37.	Furnish and install concrete flatwork 6-inch thick.	260	sf.	\$16.00	\$4,160.00	\$10.50	\$2,730.00	\$30.00	\$7,800.00
38.	Furnish and install hooded catch basin.	2	ea.	\$1,700.00	\$3,400.00	\$3,810.00	\$7,620.00	\$4,580.00	\$9,160.00
39.	Furnish and install a 15-inch diameter class III RCP stormwater pipe.	125	lf.	\$75.00	\$9,375.00	\$210.00	\$26,250.00	\$102.00	\$12,750.00
40.	Furnish 3/4-inch diameter clean gravel pipe bedding materials.	150	ton	\$32.00	\$4,800.00	\$36.50	\$5,475.00	\$34.00	\$5,100.00
41.	Furnish clean import material for trench backfill.	1,700	ton	\$16.50	\$28,050.00	\$29.00	\$49,300.00	\$16.00	\$27,200.00
42.	Furnish and install untreated roadbase materials for roadway - 8-inch thick.	1,400	ton	\$23.50	\$32,900.00	\$29.00	\$40,600.00	\$25.00	\$35,000.00
43.	Furnish and install bituminous asphalt paving materials, 3-inch thick.	550	ton	\$155.00	\$85,250.00	\$165.00	\$90,750.00	\$150.00	\$82,500.00
44.	Adjust manhole ring and cover to finish grade.	1	ea.	\$1,500.00	\$1,500.00	\$792.00	\$792.00	\$650.00	\$650.00

Bid Item	Description	Quantity	Unit	Saunders Excavation P.O. Box 146 Preston, ID 83263		Ormond Construction 186 West 750 North Willard, UT 84340		Leon Poulsen Construction Co. Inc 1675 South 1900 West Ogden, UT 84401	
				Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount
45.	Adjust valve box ring and cover to finish grade.	11	ea.	\$1,200.00	\$13,200.00	\$578.00	\$6,358.00	\$700.00	\$7,700.00
46.	Repair sewer lateral with steel banded couplers.	2	ea.	\$350.00	\$700.00	\$930.00	\$1,860.00	\$3,100.00	\$6,200.00
47.	Furnish and install 4-inch diameter PVC sanitary sewer lateral.	150	lf.	\$35.00	\$5,250.00 *	\$100.00	\$15,000.00	\$122.00	\$18,300.00
48.	Lower/adjust sewer lateral below waterline.	2	ea.	\$1,300.00	\$2,600.00	\$2,695.00	\$5,390.00	\$3,200.00	\$6,400.00
49.	Remove and replace all landscaping improvements, public/private damaged during construction.	1,800	sf.	\$7.00	\$12,600.00	\$4.50	\$8,100.00	\$4.50	\$8,100.00
50.	Removing and reinstalling HAFB mag markers.	12	ea.	\$500.00	\$6,000.00	\$150.00	\$1,800.00	\$1,200.00	\$14,400.00
51.	Furnish bedding sand - clean pipe bedding materials.	1,300	ton	\$14.50	\$18,850.00	\$27.50	\$35,750.00	\$25.00	\$32,500.00
52.	Furnish and install a cast-in-place combination manhole and hooded storm water inlet catch basin box.	2	ea.	\$5,500.00	\$11,000.00	\$6,350.00	\$12,700.00	\$8,700.00	\$17,400.00
TOTAL BID:					\$709,537.50		\$724,253.10		\$726,825.00
Surety Company				Western National Mutual Insurance Company		Merchants National Bonding, Inc.		United States Fire Insurance Company	
City, State				Cuyahoga, Ohio		Des Moines, Iowa		Morristown, New Jersey	
Bid Security - Bid Bond Amount				5%		5%		5%	
Contractor's License Number				13322728-5501		241695-5501		244670-5501	

* denotes error in number

BID PROPOSAL TABULATION

1200 West Waterline from 5450 South to 5650 South (cul-de-sac)

BID DATE: Thursday, 28 May 2026

OWNER: RIVERDALE CITY

PUBLIC WORKS DIRECTOR: SHAWN DOUGLAS

Bid Item	Description	Quantity	Unit	Slippery Rock Construction 3386 West 5700 South Roy, UT 84067		Marsh Construction 3745 North Higley Rd. Farr West, UT 84404		Rino Excavating 531 W 3800 North Spanish Fork, UT 84660	
				Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount
1.	Mobilization.	1	ls.	\$55,300.00	\$55,300.00	\$30,000.00	\$30,000.00	\$34,400.00	\$34,400.00
2.	Traffic Control.	1	ls.	\$2,800.00	\$2,800.00	\$5,000.00	\$5,000.00	\$11,215.00	\$11,215.00
3.	Storm Water Pollution Prevention Plan (SWPPP).	1	ls.	\$2,150.00	\$2,150.00	\$3,500.00	\$3,500.00	\$2,510.00	\$2,510.00
4.	Saw cutting, removal and disposal of asphalt surfacing.	3,000	sy.	\$4.30	\$12,900.00	\$13.50	\$40,500.00	\$12.25	\$36,750.00
5.	Removal and disposal of existing curb and gutter.	670	lf.	\$5.30	\$3,551.00	\$10.00	\$6,700.00	\$8.25	\$5,527.50
6.	Removal and disposal of existing concrete flatwork 4-inch thick.	300	sf.	\$4.30	\$1,290.00	\$3.00	\$900.00	\$5.25	\$1,575.00
7.	Removal and disposal of existing concrete flatwork 6-inch thick.	260	sf.	\$4.30	\$1,118.00 *	\$3.50	\$910.00	\$6.00	\$1,560.00
8.	Removal and disposal of existing concrete waterway.	385	sf.	\$4.30	\$1,655.50	\$3.50	\$1,347.50	\$5.00	\$1,925.00
9.	Remove and salvage valve and fire hydrant.	4	ea.	\$787.00	\$3,148.00	\$1,500.00	\$6,000.00	\$1,125.00	\$4,500.00
10.	Furnish and install 8-inch diameter C-900 DR-18 pvc culinary waterline.	1,710	lf.	\$71.72	\$122,641.20	\$90.00	\$153,900.00	\$68.20	\$116,622.00
11.	Furnish and install 8-inch gate valve.	6	ea.	\$2,957.00	\$17,742.00	\$3,200.00	\$19,200.00	\$2,925.00	\$17,550.00
12.	Furnish and install 8-inch 45-degree bend.	8	ea.	\$956.92	\$7,655.36	\$800.00	\$6,400.00	\$1,035.00	\$8,280.00

Bid Item	Description	Quantity	Unit	Slippery Rock Construction 3386 West 5700 South Roy, UT 84067		Marsh Construction 3745 North Higley Rd. Farr West, UT 84404		Rino Excavating 531 W 3800 North Spanish Fork, UT 84660	
				Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount
13.	Furnish and install 8-inch 22.5-degree bend.	2	ea.	\$950.00	\$1,900.00	\$800.00	\$1,600.00	\$1,025.00	\$2,050.00
14.	Furnish and install 8-inch 11.25-degree bend.	1	ea.	\$924.00	\$924.00	\$800.00	\$800.00	\$1,000.00	\$1,000.00
15.	Furnish and install fire hydrant.	3	ea.	\$10,763.00	\$32,289.00	\$10,750.00	\$32,250.00	\$11,100.00	\$33,300.00
16.	Furnish and install a fire hydrant at Sta. 16+07.	1	ea.	\$11,420.00	\$11,420.00	\$10,750.00	\$10,750.00	\$11,100.00	\$11,100.00
17.	Waterline connection at Sta. 0+09.04 RT 5.00'.	1	ls.	\$5,591.00	\$5,591.00	\$3,300.00	\$3,300.00	\$2,310.00	\$2,310.00
18.	Waterline connection at Sta. 3+11.93 RT 3.50'.	1	ls.	\$2,944.00	\$2,944.00	\$3,300.00	\$3,300.00	\$1,750.00	\$1,750.00
19.	Waterline connection at Sta. 3+16.85 LT 62.39'.	1	ls.	\$2,450.00	\$2,450.00	\$4,000.00	\$4,000.00	\$2,120.00	\$2,120.00
20.	Waterline connection at Sta. 12+09.49 RT 5.44'.	1	ls.	\$2,944.00	\$2,944.00	\$3,200.00	\$3,200.00	\$1,500.00	\$1,500.00
21.	Waterline connection at Sta. 12+32.28 LT 43.78'.	1	ls.	\$2,450.00	\$2,450.00	\$4,000.00	\$4,000.00	\$2,120.00	\$2,120.00
22.	Furnish and install 3/4" water service lateral piping.	695	lf.	\$21.30	\$14,803.50	\$50.00	\$34,750.00	\$36.50	\$25,367.50
23.	Furnish and install 1" water service lateral piping.	140	lf.	\$24.17	\$3,383.80	\$50.00	\$7,000.00	\$24.00	\$3,360.00
24.	Furnish and install 2" water service lateral piping.	30	lf.	\$33.00	\$990.00	\$60.00	\$1,800.00	\$40.00	\$1,200.00
25.	Furnish and install 3/4" water meter assembly.	33	ea.	\$827.00	\$27,291.00	\$1,285.00	\$42,405.00	\$870.00	\$28,710.00
26.	Furnish and install 1" water meter assembly.	3	ea.	\$884.00	\$2,652.00	\$1,850.00	\$5,550.00	\$1,025.00	\$3,075.00
27.	Furnish and install 2" water meter assembly.	1	ea.	\$3,185.00	\$3,185.00	\$5,500.00	\$5,500.00	\$3,350.00	\$3,350.00
28.	Reconnection of 3/4" culinary water service lateral.	33	ea.	\$826.20	\$27,264.60 *	\$800.00	\$26,400.00	\$965.00	\$31,845.00
29.	Reconnection of 1" culinary water service lateral.	3	ea.	\$896.97	\$2,690.91	\$1,100.00	\$3,300.00	\$1,000.00	\$3,000.00

Bid Item	Description	Quantity	Unit	Slippery Rock Construction 3386 West 5700 South Roy, UT 84067		Marsh Construction 3745 North Higley Rd. Farr West, UT 84404		Rino Excavating 531 W 3800 North Spanish Fork, UT 84660	
				Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount
30.	Reconnection of 2" culinary water service lateral.	1	ea.	\$1,543.00	\$1,543.00	\$2,250.00	\$2,250.00	\$3,080.00	\$3,080.00
31.	Furnish meter box for 3/4" service.	33	ea.	\$404.00	\$13,332.00	\$150.00	\$4,950.00	\$525.00	\$17,325.00
32.	Furnish meter box for 1" service.	3	ea.	\$569.00	\$1,707.00	\$200.00	\$600.00	\$710.00	\$2,130.00
33.	Furnish meter box for 2" service.	1	ea.	\$2,059.00	\$2,059.00	\$2,500.00	\$2,500.00	\$1,050.00	\$1,050.00
34.	Furnish and install handicap ramp (red in color).	4	ea.	\$2,775.00	\$11,100.00	\$1,400.00	\$5,600.00	\$2,425.00	\$9,700.00
35.	Furnish and install concrete curb and gutter.	670	lf.	\$53.75	\$36,012.50	\$40.00	\$26,800.00	\$57.50	\$38,525.00
36.	Furnish and install concrete flatwork 4-inch thick.	300	sf.	\$8.60	\$2,580.00	\$9.00	\$2,700.00	\$20.50	\$6,150.00
37.	Furnish and install concrete flatwork 6-inch thick.	260	sf.	\$17.80	\$4,628.00	\$11.50	\$2,990.00	\$23.00	\$5,980.00
38.	Furnish and install hooded catch basin.	2	ea.	\$2,712.00	\$5,424.00	\$4,500.00	\$9,000.00	\$6,960.00	\$13,920.00
39.	Furnish and install a 15-inch diameter class III RCP stormwater pipe.	125	lf.	\$79.00	\$9,875.00	\$95.00	\$11,875.00	\$150.00	\$18,750.00
40.	Furnish 3/4-inch diameter clean gravel pipe bedding materials.	150	ton	\$35.02	\$5,253.00	\$24.00	\$3,600.00	\$29.60	\$4,440.00
41.	Furnish clean import material for trench backfill.	1,700	ton	\$26.15	\$44,455.00	\$16.00	\$27,200.00	\$20.75	\$35,275.00
42.	Furnish and install untreated roadbase materials for roadway - 8-inch thick.	1,400	ton	\$31.61	\$44,254.00	\$32.00	\$44,800.00	\$42.30	\$59,220.00
43.	Furnish and install bituminous asphalt paving materials, 3-inch thick.	550	ton	\$200.50	\$110,275.00	\$125.00	\$68,750.00	\$143.00	\$78,650.00
44.	Adjust manhole ring and cover to finish grade.	1	ea.	\$977.00	\$977.00	\$600.00	\$600.00	\$1,500.00	\$1,500.00

Bid Item	Description	Quantity	Unit	Slippery Rock Construction 3386 West 5700 South Roy, UT 84067		Marsh Construction 3745 North Higley Rd. Farr West, UT 84404		Rino Excavating 531 W 3800 North Spanish Fork, UT 84660	
				Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount
45.	Adjust valve box ring and cover to finish grade.	11	ea.	\$747.00	\$8,217.00	\$500.00	\$5,500.00	\$825.00	\$9,075.00
46.	Repair sewer lateral with steel banded couplers.	2	ea.	\$2,547.00	\$5,094.00	\$1,500.00	\$3,000.00	\$515.00	\$1,030.00
47.	Furnish and install 4-inch diameter PVC sanitary sewer lateral.	150	lf.	\$32.27	\$4,840.50	\$150.00	\$22,500.00	\$23.60	\$3,540.00
48.	Lower/adjust sewer lateral below waterline.	2	ea.	\$2,053.00	\$4,106.00	\$4,000.00	\$8,000.00	\$260.00	\$520.00
49.	Remove and replace all landscaping improvements, public/private damaged during construction.	1,800	sf.	\$6.95	\$12,510.00	\$5.00	\$9,000.00	\$7.25	\$13,050.00
50.	Removing and reinstalling HAFB mag markers.	12	ea.	\$430.00	\$5,160.00	\$300.00	\$3,600.00	\$300.00	\$3,600.00
51.	Furnish bedding sand - clean pipe bedding materials.	1,300	ton	\$24.82	\$32,266.00	\$16.00	\$20,800.00	\$19.50	\$25,350.00
52.	Furnish and install a cast-in-place combination manhole and hooded storm water inlet catch basin box.	2	ea.	\$6,001.00	\$12,002.00	\$7,800.00	\$15,600.00	\$14,300.00	\$28,600.00
TOTAL BID:				\$754,793.87 *		\$766,477.50		\$780,032.00	
Surety Company				Employers Mutual Casualty Company		United States Fire Insurance Company		Ranite Re, Inc.	
City, State				Des Moines, Iowa		Morristown, New Jersey		Oklahoma City, Oklahoma	
Bid Security - Bid Bond Amount				5%		5%		5%	
Contractor's License Number				6159918-5501		376752-5501		10516647-5501	

* denotes error in number

BID PROPOSAL TABULATION

1200 West Waterline from 5450 South to 5650 South (cul-de-sac)

BID DATE: Thursday, 28 May 2026

OWNER: RIVERDALE CITY

PUBLIC WORKS DIRECTOR: SHAWN DOUGLAS

Bid Item	Description	Quantity	Unit	Forge Industrial 4431 W 6075 S Hooper, UT 84315		Geneva Rock Products, Inc P.O. Box 538 Orem, UT 84058		Thurgood Excavation Inc 2381 West 1200 North Linton, UT 84015	
				Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount
1.	Mobilization.	1	ls.	\$78,045.60	\$78,045.60	\$24,000.00	\$24,000.00	\$96,000.00	\$96,000.00
2.	Traffic Control.	1	ls.	\$8,504.80	\$8,504.80	\$7,600.00	\$7,600.00	\$42,000.00	\$42,000.00
3.	Storm Water Pollution Prevention Plan (SWPPP).	1	ls.	\$3,556.30	\$3,556.30	\$9,000.00	\$9,000.00	\$7,550.00	\$7,550.00
4.	Saw cutting, removal and disposal of asphalt surfacing.	3,000	sy.	\$4.15	\$12,450.00	\$4.90	\$14,700.00	\$21.00	\$63,000.00
5.	Removal and disposal of existing curb and gutter.	670	lf.	\$23.50	\$15,745.00	\$7.90	\$5,293.00	\$44.00	\$29,480.00
6.	Removal and disposal of existing concrete flatwork 4-inch thick.	300	sf.	\$13.50	\$4,050.00	\$1.65	\$495.00	\$21.00	\$6,300.00
7.	Removal and disposal of existing concrete flatwork 6-inch thick.	260	sf.	\$16.00	\$4,160.00	\$0.70	\$182.00	\$24.00	\$6,240.00
8.	Removal and disposal of existing concrete waterway.	385	sf.	\$10.50	\$4,042.50	\$0.75	\$288.75	\$24.00	\$9,240.00
9.	Remove and salvage valve and fire hydrant.	4	ea.	\$237.00	\$948.00	\$2,300.00	\$9,200.00	\$2,600.00	\$10,400.00
10.	Furnish and install 8-inch diameter C-900 DR-18 pvc culinary waterline.	1,710	lf.	\$84.00	\$143,640.00	\$99.90	\$170,829.00	\$84.00	\$143,640.00
11.	Furnish and install 8-inch gate valve.	6	ea.	\$4,000.00	\$24,000.00	\$4,100.00	\$24,600.00	\$4,800.00	\$28,800.00
12.	Furnish and install 8-inch 45-degree bend.	8	ea.	\$864.00	\$6,912.00	\$1,650.00	\$13,200.00	\$1,835.00	\$14,680.00

Bid Item	Description	Quantity	Unit	Forge Industrial 4431 W 6075 S Hooper, UT 84315		Geneva Rock Products, Inc P.O. Box 538 Orem, UT 84058		Thurgood Excavation Inc 2381 West 1200 North Linton, UT 84015	
				Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount
13.	Furnish and install 8-inch 22.5-degree bend.	2	ea.	\$855.00	\$1,710.00	\$1,645.00	\$3,290.00	\$1,830.00	\$3,660.00
14.	Furnish and install 8-inch 11.25-degree bend.	1	ea.	\$828.00	\$828.00	\$1,615.00	\$1,615.00	\$1,795.00	\$1,795.00
15.	Furnish and install fire hydrant.	3	ea.	\$8,500.00	\$25,500.00	\$11,615.00	\$34,845.00	\$12,300.00	\$36,900.00
16.	Furnish and install a fire hydrant at Sta. 16+07.	1	ea.	\$9,500.00	\$9,500.00	\$11,450.00	\$11,450.00	\$12,150.00	\$12,150.00
17.	Waterline connection at Sta. 0+09.04 RT 5.00'.	1	ls.	\$1,050.00	\$1,050.00	\$6,050.00	\$6,050.00	\$3,360.00	\$3,360.00
18.	Waterline connection at Sta. 3+11.93 RT 3.50'.	1	ls.	\$1,710.00	\$1,710.00	\$6,455.00	\$6,455.00	\$3,775.00	\$3,775.00
19.	Waterline connection at Sta. 3+16.85 LT 62.39'.	1	ls.	\$865.00	\$865.00	\$5,870.00	\$5,870.00	\$3,175.00	\$3,175.00
20.	Waterline connection at Sta. 12+09.49 RT 5.44'.	1	ls.	\$1,710.00	\$1,710.00	\$6,455.00	\$6,455.00	\$3,630.00	\$3,630.00
21.	Waterline connection at Sta. 12+32.28 LT 43.78'.	1	ls.	\$865.00	\$865.00	\$5,870.00	\$5,870.00	\$3,030.00	\$3,030.00
22.	Furnish and install 3/4" water service lateral piping.	695	lf.	\$35.00	\$24,325.00	\$52.00	\$36,140.00	\$30.00	\$20,850.00
23.	Furnish and install 1" water service lateral piping.	140	lf.	\$19.00	\$2,660.00	\$25.00	\$3,500.00	\$31.00	\$4,340.00
24.	Furnish and install 2" water service lateral piping.	30	lf.	\$39.40	\$1,182.00	\$47.00	\$1,410.00	\$41.00	\$1,230.00
25.	Furnish and install 3/4" water meter assembly.	33	ea.	\$640.00	\$21,120.00	\$750.00	\$24,750.00	\$1,800.00	\$59,400.00
26.	Furnish and install 1" water meter assembly.	3	ea.	\$590.00	\$1,770.00	\$930.00	\$2,790.00	\$1,900.00	\$5,700.00
27.	Furnish and install 2" water meter assembly.	1	ea.	\$2,550.00	\$2,550.00	\$3,410.00	\$3,410.00	\$4,500.00	\$4,500.00
28.	Reconnection of 3/4" culinary water service lateral.	33	ea.	\$790.00	\$26,070.00	\$1,295.00	\$42,735.00	\$845.00	\$27,885.00
29.	Reconnection of 1" culinary water service lateral.	3	ea.	\$950.00	\$2,850.00	\$1,330.00	\$3,990.00	\$1,775.00	\$5,325.00

Bid Item	Description	Quantity	Unit	Forge Industrial 4431 W 6075 S Hooper, UT 84315		Geneva Rock Products, Inc P.O. Box 538 Orem, UT 84058		Thurgood Excavation Inc 2381 West 1200 North Linton, UT 84015	
				Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount
30.	Reconnection of 2" culinary water service lateral.	1	ea.	\$1,100.00	\$1,100.00	\$1,830.00	\$1,830.00	\$3,300.00	\$3,300.00
31.	Furnish meter box for 3/4" service.	33	ea.	\$600.00	\$19,800.00	\$220.00	\$7,260.00	\$575.00	\$18,975.00
32.	Furnish meter box for 1" service.	3	ea.	\$625.00	\$1,875.00	\$420.00	\$1,260.00	\$785.00	\$2,355.00
33.	Furnish meter box for 2" service.	1	ea.	\$650.00	\$650.00	\$740.00	\$740.00	\$1,175.00	\$1,175.00
34.	Furnish and install handicap ramp (red in color).	4	ea.	\$3,550.00	\$14,200.00	\$3,740.00	\$14,960.00	\$1,755.00	\$7,020.00
35.	Furnish and install concrete curb and gutter.	670	lf.	\$65.00	\$43,550.00	\$91.65	\$61,405.50	\$42.00	\$28,140.00
36.	Furnish and install concrete flatwork 4-inch thick.	300	sf.	\$15.00	\$4,500.00	\$16.25	\$4,875.00	\$18.00	\$5,400.00
37.	Furnish and install concrete flatwork 6-inch thick.	260	sf.	\$16.00	\$4,160.00	\$18.50	\$4,810.00	\$24.00	\$6,240.00
38.	Furnish and install hooded catch basin.	2	ea.	\$3,500.00	\$7,000.00	\$5,600.00	\$11,200.00	\$6,025.00	\$12,050.00
39.	Furnish and install a 15-inch diameter class III RCP stormwater pipe.	125	lf.	\$195.00	\$24,375.00	\$112.00	\$14,000.00	\$115.00	\$14,375.00
40.	Furnish 3/4-inch diameter clean gravel pipe bedding materials.	150	ton	\$50.00	\$7,500.00	\$37.85	\$5,677.50	\$28.00	\$4,200.00
41.	Furnish clean import material for trench backfill.	1,700	ton	\$31.00	\$52,700.00	\$19.30	\$32,810.00	\$19.00	\$32,300.00
42.	Furnish and install untreated roadbase materials for roadway - 8-inch thick.	1,400	ton	\$33.00	\$46,200.00	\$47.00	\$65,800.00	\$33.00	\$46,200.00
43.	Furnish and install bituminous asphalt paving materials, 3-inch thick.	550	ton	\$132.00	\$72,600.00	\$136.00	\$74,800.00	\$160.00	\$88,000.00
44.	Adjust manhole ring and cover to finish grade.	1	ea.	\$1,800.00	\$1,800.00	\$1,405.00	\$1,405.00	\$1,300.00	\$1,300.00

Bid Item	Description	Quantity	Unit	Forge Industrial 4431 W 6075 S Hooper, UT 84315		Geneva Rock Products, Inc P.O. Box 538 Orem, UT 84058		Thurgood Excavation Inc 2381 West 1200 North Linton, UT 84015	
				Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount
45.	Adjust valve box ring and cover to finish grade.	11	ea.	\$800.00	\$8,800.00	\$775.00	\$8,525.00	\$650.00	\$7,150.00
46.	Repair sewer lateral with steel banded couplers.	2	ea.	\$560.00	\$1,120.00	\$1,585.00	\$3,170.00	\$1,200.00	\$2,400.00
47.	Furnish and install 4-inch diameter PVC sanitary sewer lateral.	150	lf.	\$50.00	\$7,500.00	\$37.00	\$5,550.00	\$51.00	\$7,650.00
48.	Lower/adjust sewer lateral below waterline.	2	ea.	\$925.00	\$1,850.00	\$2,075.00	\$4,150.00	\$1,315.00	\$2,630.00
49.	Remove and replace all landscaping improvements, public/private damaged during construction.	1,800	sf.	\$8.60	\$15,480.00	\$8.50	\$15,300.00	\$4.00	\$7,200.00
50.	Removing and reinstalling HAFB mag markers.	12	ea.	\$60.00	\$720.00	\$3,100.00	\$37,200.00	\$1,000.00	\$12,000.00
51.	Furnish bedding sand - clean pipe bedding materials.	1,300	ton	\$30.60	\$39,780.00	\$20.30	\$26,390.00	\$16.00	\$20,800.00
52.	Furnish and install a cast-in-place combination manhole and hooded storm water inlet catch basin box.	2	ea.	\$9,450.00	\$18,900.00	\$12,600.00	\$25,200.00	\$11,000.00	\$22,000.00
TOTAL BID:				\$828,479.20		\$908,330.75		\$1,010,895.00	
Surety Company				Merchants National Bonding, Inc.		Travelers Casualty & Surety Company of America		Great American Insurance Company	
City, State				Iowa		Hartford, Connecticut		Cincinnati, Ohio	
Bid Security - Bid Bond Amount				5%		5%		5%	
Contractor's License Number				14264260-5501		239696-5501		359225-5501	

* denotes error in number

BID PROPOSAL TABULATION

1200 West Waterline from 5450 South to 5650 South (cul-de-sac)

BID DATE: Thursday, 28 May 2026

OWNER: RIVERDALE CITY

PUBLIC WORKS DIRECTOR: SHAWN DOUGLAS

Bid Item	Description	Quantity	Unit	Trico Construction 194 W 12650 S STE 100 Draper, UT 84020		Landmark Excavating, Inc 195 East 620 West American Fork, UT 84003	
				Unit Price	Total Amount	Unit Price	Total Amount
1.	Mobilization.	1	ls.	\$72,537.00	\$72,537.00	\$130,950.00	\$130,950.00
2.	Traffic Control.	1	ls.	\$13,440.00	\$13,440.00	\$72,520.00	\$72,520.00
3.	Storm Water Pollution Prevention Plan (SWPPP).	1	ls.	\$10,275.00	\$10,275.00	\$17,120.00	\$17,120.00
4.	Saw cutting, removal and disposal of asphalt surfacing.	3,000	sy.	\$5.60	\$16,800.00	\$15.00	\$45,000.00
5.	Removal and disposal of existing curb and gutter.	670	lf.	\$12.64	\$8,468.80	\$16.50	\$11,055.00
6.	Removal and disposal of existing concrete flatwork 4-inch thick.	300	sf.	\$5.69	\$1,707.00	\$3.20	\$960.00
7.	Removal and disposal of existing concrete flatwork 6-inch thick.	260	sf.	\$7.19	\$1,869.40	\$5.20	\$1,352.00
8.	Removal and disposal of existing concrete waterway.	385	sf.	\$6.21	\$2,390.85	\$8.00	\$3,080.00
9.	Remove and salvage valve and fire hydrant.	4	ea.	\$2,261.00	\$9,044.00	\$2,010.00	\$8,040.00
10.	Furnish and install 8-inch diameter C-900 DR-18 pvc culinary waterline.	1,710	lf.	\$62.60	\$107,046.00	\$72.00	\$123,120.00
11.	Furnish and install 8-inch gate valve.	6	ea.	\$4,020.00	\$24,120.00	\$5,976.00	\$35,856.00 *
12.	Furnish and install 8-inch 45-degree bend.	8	ea.	\$1,098.50	\$8,788.00	\$1,315.00	\$10,520.00

Bid Item	Description	Quantity	Unit	Trico Construction 194 W 12650 S STE 100 Draper, UT 84020		Landmark Excavating, Inc 195 East 620 West American Fork, UT 84003	
				Unit Price	Total Amount	Unit Price	Total Amount
13.	Furnish and install 8-inch 22.5-degree bend.	2	ea.	\$1,104.50	\$2,209.00	\$1,305.00	\$2,610.00
14.	Furnish and install 8-inch 11.25-degree bend.	1	ea.	\$1,184.00	\$1,184.00	\$1,300.00	\$1,300.00
15.	Furnish and install fire hydrant.	3	ea.	\$11,190.33	\$33,570.99	\$14,440.00	\$43,320.00
16.	Furnish and install a fire hydrant at Sta. 16+07.	1	ea.	\$17,777.00	\$17,777.00	\$15,200.00	\$15,200.00
17.	Waterline connection at Sta. 0+09.04 RT 5.00'.	1	ls.	\$16,290.00	\$16,290.00	\$4,345.00	\$4,345.00
18.	Waterline connection at Sta. 3+11.93 RT 3.50'.	1	ls.	\$19,107.00	\$19,107.00	\$5,045.00	\$5,045.00
19.	Waterline connection at Sta. 3+16.85 LT 62.39'.	1	ls.	\$20,595.00	\$20,595.00	\$4,130.00	\$4,130.00
20.	Waterline connection at Sta. 12+09.49 RT 5.44'.	1	ls.	\$21,347.00	\$21,347.00	\$5,045.00	\$5,045.00
21.	Waterline connection at Sta. 12+32.28 LT 43.78'.	1	ls.	\$20,595.00	\$20,595.00	\$4,130.00	\$4,130.00
22.	Furnish and install 3/4" water service lateral piping.	695	lf.	\$59.05	\$41,039.75	\$40.50	\$28,147.50
23.	Furnish and install 1" water service lateral piping.	140	lf.	\$82.51	\$11,551.40	\$51.00	\$7,140.00
24.	Furnish and install 2" water service lateral piping.	30	lf.	\$117.27	\$3,518.10	\$61.00	\$1,830.00
25.	Furnish and install 3/4" water meter assembly.	33	ea.	\$3,341.70	\$110,276.10	\$2,485.00	\$82,005.00
26.	Furnish and install 1" water meter assembly.	3	ea.	\$2,771.00	\$8,313.00	\$2,745.00	\$8,235.00
27.	Furnish and install 2" water meter assembly.	1	ea.	\$6,862.00	\$6,862.00	\$6,800.00	\$6,800.00
28.	Reconnection of 3/4" culinary water service lateral.	33	ea.	\$1,334.94	\$44,053.02	\$2,010.00	\$66,330.00
29.	Reconnection of 1" culinary water service lateral.	3	ea.	\$867.67	\$2,603.01	\$2,045.00	\$6,135.00

Bid Item	Description	Quantity	Unit	Trico Construction 194 W 12650 S STE 100 Draper, UT 84020		Landmark Excavating, Inc 195 East 620 West American Fork, UT 84003	
				Unit Price	Total Amount	Unit Price	Total Amount
30.	Reconnection of 2" culinary water service lateral.	1	ea.	\$2,787.00	\$2,787.00	\$2,565.00	\$2,565.00
31.	Furnish meter box for 3/4" service.	33	ea.	\$83.09	\$2,741.97	\$2,270.00	\$74,910.00
32.	Furnish meter box for 1" service.	3	ea.	\$113.00	\$339.00	\$2,305.00	\$6,915.00
33.	Furnish meter box for 2" service.	1	ea.	\$203.00	\$203.00	\$2,850.00	\$2,850.00
34.	Furnish and install handicap ramp (red in color).	4	ea.	\$1,483.00	\$5,932.00	\$2,195.00	\$8,780.00
35.	Furnish and install concrete curb and gutter.	670	lf.	\$35.85	\$24,019.50	\$62.00	\$41,540.00
36.	Furnish and install concrete flatwork 4-inch thick.	300	sf.	\$10.32	\$3,096.00	\$15.00	\$4,500.00
37.	Furnish and install concrete flatwork 6-inch thick.	260	sf.	\$13.71	\$3,564.60	\$17.50	\$4,550.00
38.	Furnish and install hooded catch basin.	2	ea.	\$8,804.88	\$17,609.76	\$10,960.00	\$21,920.00
39.	Furnish and install a 15-inch diameter class III RCP stormwater pipe.	125	lf.	\$199.10	\$24,887.50	\$126.00	\$15,750.00
40.	Furnish 3/4-inch diameter clean gravel pipe bedding materials.	150	ton	\$40.44	\$6,066.00	\$45.00	\$6,750.00
41.	Furnish clean import material for trench backfill.	1,700	ton	\$29.28	\$49,776.00	\$28.50	\$48,450.00
42.	Furnish and install untreated roadbase materials for roadway - 8-inch thick.	1,400	ton	\$39.57	\$55,398.00	\$90.50	\$126,700.00
43.	Furnish and install bituminous asphalt paving materials, 3-inch thick.	550	ton	\$178.08	\$97,944.00	\$225.00	\$123,750.00
44.	Adjust manhole ring and cover to finish grade.	1	ea.	\$672.00	\$672.00	\$1,650.00	\$1,650.00

Bid Item	Description	Quantity	Unit	Trico Construction 194 W 12650 S STE 100 Draper, UT 84020		Landmark Excavating, Inc 195 East 620 West American Fork, UT 84003	
				Unit Price	Total Amount	Unit Price	Total Amount
45.	Adjust valve box ring and cover to finish grade.	11	ea.	\$288.96	\$3,178.56	\$1,250.00	\$13,750.00
46.	Repair sewer lateral with steel banded couplers.	2	ea.	\$1,371.00	\$2,742.00	\$4,170.00	\$8,340.00
47.	Furnish and install 4-inch diameter PVC sanitary sewer lateral.	150	lf.	\$59.17	\$8,875.50	\$267.00	\$40,050.00
48.	Lower/adjust sewer lateral below waterline.	2	ea.	\$3,649.50	\$7,299.00	\$2,485.00	\$4,970.00
49.	Remove and replace all landscaping improvements, public/private damaged during construction.	1,800	sf.	\$4.48	\$8,064.00	\$13.50	\$24,300.00
50.	Removing and reinstalling HAFB mag markers.	12	ea.	\$560.00	\$6,720.00	\$1,050.00	\$12,600.00
51.	Furnish bedding sand - clean pipe bedding materials.	1,300	ton	\$27.65	\$35,945.00	\$23.00	\$29,900.00
52.	Furnish and install a cast-in-place combination manhole and hooded storm water inlet catch basin box.	2	ea.	\$15,198.50	\$30,397.00	\$23,630.00	\$47,260.00
TOTAL BID:				\$1,055,634.81		\$1,424,070.50 *	
Surety Company				United States Fire Insurance Company		Employers Mutual Casualty Company	
City, State				Morristown, New Jersey		Des Moines, Iowa	
Bid Security - Bid Bond Amount				5%		5%	
Contractor's License Number				252522-5501		6159918-5501	

* denotes error in number

**RIVERDALE CITY
CITY COUNCIL AGENDA
June 16, 2026**

AGENDA ITEM: G2

SUBJECT: Motion to un-table and consideration of Ordinance #1010 adopting a Bar Use classification and designating appropriate zoning districts

PRESENTER: Brandon Cooper, Community Development Director

INFORMATION:

- a. [Ordinance #1010](#)
- b. [Executive Summary/Transmittal](#)

[BACK TO AGENDA](#)



ORDINANCE NO. 1010

AN ORDINANCE OF THE CITY COUNCIL OF RIVERDALE CITY, WEBER COUNTY, UTAH, APPROVING A NEW OR UNLISTED BUSINESS USE CLASSIFICATION FOR A BAR USE; DESIGNATING THE C-3 COMMERCIAL ZONE AS THE APPROPRIATE ZONING DISTRICT; ESTABLISHING THE USE AS A CONDITIONAL USE; AMENDING TITLE 10 OF THE RIVERDALE CITY CODE; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Riverdale has authority under Utah Code Annotated §§ 10-8-84 and 10-3-701 et seq. to enact ordinances and regulations to promote the public health, safety, and welfare of its residents; and

WHEREAS, the City Council finds it necessary and appropriate to review and update provisions of the City Code to ensure consistency with state law and to address changes in community needs and stay current with national standards, common practices, and safety issues; and

WHEREAS, Utah Code §10-20-507 requires municipalities to establish a process for reviewing and approving new or unlisted business uses and designating appropriate zoning districts for such uses; and

WHEREAS, Riverdale City adopted Ordinance #1009 - *Riverdale City Code Chapter 10-3, Classification of New and Unlisted Business Uses*, establishing procedures for the review and classification of business uses not expressly identified within the City's zoning ordinance; and

WHEREAS, the City received an application pursuant to Riverdale City Code Chapter 10-3 requesting review and consideration of a proposed Bar use to be located at approximately 4286 Riverdale Road, Riverdale, Utah, commonly known as the former Ruby River Steakhouse property; and

WHEREAS, the Community Development Director reviewed the application in accordance with Riverdale City Code 10-3 and determined that a Bar use is not substantially similar to any existing listed use within the Riverdale City Zoning Ordinance based upon its operational characteristics, licensing requirements, primary business activity, customer activity patterns, and potential land use impacts; and

WHEREAS, the Community Development Director further determined that a Bar use constitutes a New or Unlisted Business Use and referred the matter to the City Council for legislative review pursuant to *Riverdale City Code 10-3 and Utah Code §10-20-507*; and

WHEREAS, the City Council has reviewed the application, staff report, and supporting materials and considered the nature and purpose of the proposed use, traffic generation, hours of

operation, compatibility with surrounding land uses, potential impacts, and the public health, safety, and welfare; and

WHEREAS, the City Council finds that the State of Utah regulates bars and restaurants as separate and distinct business classifications and that a Bar use is materially different from a traditional restaurant use; and

WHEREAS, the City Council finds that numerous municipalities within Utah recognize bars, taverns, pubs, lounges, or drinking establishments as separate land use classifications distinct from restaurants; and

WHEREAS, the City Council finds that Bar uses are generally more compatible with regional commercial corridors and intensive commercial districts than with residential or neighborhood-serving commercial areas; and

WHEREAS, the City Council finds that the C-3 Commercial Zone contains the development pattern, transportation network, commercial intensity, and land use characteristics most appropriate for accommodating a Bar use; and

WHEREAS, the City Council finds that establishing a Bar use as a Conditional Use within the C-3 Zone will allow future proposals to be evaluated on a site-specific basis and permit the City to impose reasonable conditions necessary to mitigate reasonably anticipated detrimental effects associated with individual establishments; and

WHEREAS, the City Council finds that approval of a Bar use classification does not authorize operation of any specific business, but instead establishes a recognized land use classification within the Riverdale City Code subject to all applicable zoning, licensing, permitting, and regulatory requirements.

WHEREAS, the City Council additionally finds that a Bar use may generate impacts relating to public safety, noise, traffic, parking, litter, disorderly conduct, and demands upon public services. Therefore, the City finds it necessary to establish standards and conditions reasonably related to protecting the public health, safety, and welfare while allowing such uses in appropriate locations within the C-3 Zone.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF RIVERDALE CITY, UTAH:

Section 1. Findings.

The foregoing recitals are incorporated herein as legislative findings and are adopted as findings of fact supporting approval of the Bar use classification.

Section 2. Approval of New Business Use Classification.

The City Council hereby approves "Bar" as a new land use classification pursuant to Riverdale City Code Chapter 10-3 and Utah Code §10-20-507.

For purposes of the Riverdale City Code, a Bar shall mean:

"A business licensed by the State of Utah to sell alcoholic beverages for on-premises consumption where the primary purpose of the establishment is the service and consumption of

alcoholic beverages and which is regulated by the Utah Department of Alcoholic Beverage Services as a bar or similar drinking establishment."

Section 3. Designation of Appropriate Zoning District.

The City Council hereby designates the C-3 Commercial Zone as the appropriate zoning district for the Bar use classification.

Section 4. Conditional Use Status.

A Bar, as defined herein, shall be permitted only as a Conditional Use within the C-3 Commercial Zone and shall comply with all applicable provisions of Riverdale City Code, Utah law, and the conditions contained herein. The Planning Commission may impose additional site-specific conditions reasonably necessary to mitigate anticipated detrimental effects associated with a proposed Bar use.

At a minimum, every Bar approved as a Conditional Use shall comply with the following conditions:

1. Maximum Occupancy.

The maximum occupancy of the establishment shall be established by the Building Official and Fire Marshal and shall not exceed two hundred (200) occupants at any time unless a lesser occupancy is imposed as a condition of approval.

The Planning Commission may establish a lower maximum occupancy based upon site characteristics, parking availability, proximity to residential uses, law enforcement considerations, or other public health and safety concerns.

Whenever occupancy exceeds eighty percent (80%) of the approved occupancy load, the establishment shall ensure that management personnel actively monitor occupancy levels and prevent admission of additional patrons when the approved occupancy limit is reached.

2. Security Personnel.

(a) Licensed security personnel shall be present on-site during all hours of operation on Fridays and Saturdays beginning at 8:00 p.m. and continuing until the premises are closed and all patrons have vacated the property.

(b) In addition, licensed security personnel shall be required whenever occupancy exceeds one hundred (100) persons or fifty percent (50%) of the approved occupancy load, whichever is less.

(c) The Planning Commission may require additional security personnel based upon occupancy, history of calls for service, special events, or other operational characteristics.

(d) A written security plan shall be maintained and provided to the City upon request.

3. Liquor Liability Insurance.

The operator shall maintain liquor liability insurance in an amount not less than Two Million Dollars (\$2,000,000) per occurrence and Three Million Dollars (\$3,000,000) aggregate.

Proof of such coverage shall be provided prior to issuance or renewal of any City business license and shall be maintained continuously throughout operation of the establishment.

4. Parking.

- (a) Off-street parking shall be provided in accordance with the requirements of Riverdale City Code.
- (b) The establishment shall not utilize public streets for required parking.
- (c) Valet parking, shared parking agreements, or other parking management plans may be required where necessary to mitigate parking impacts.
- (d) The operator shall implement reasonable measures to prevent patrons from parking in adjacent residential neighborhoods, commercial parking lots, or in locations prohibited by law.

5. Density Limitation.

No more than one (1) Bar use shall be approved for every nine thousand (9,000) residents residing within Riverdale City, based upon the most recent population estimate published by the State of Utah or the United States Census Bureau.

6. Inspection Authority.

The Chief of Police, Code Enforcement Officials, Fire Marshal, Building Official, and their authorized designees shall be permitted access to all licensed premises during business hours and during hours of operation for purposes of inspection, investigation, and enforcement of applicable laws, ordinances, permit conditions, and licensing requirements.

7. Emergency Suspension.

- (a) A business license for a Bar use may be temporarily suspended by the Chief of Police or designee without prior hearing where there is probable cause to believe violations of Riverdale City Code or State law are occurring and the conditions are such that the public health, safety, or welfare are endangered.
- (b) Prior to suspension, the Chief of Police or designee shall notify the licensee or management representative of the violation and provide fifteen (15) minutes to remedy the condition.
- (c) If the condition is not corrected within the allotted time and immediate danger remains, the Chief of Police or designee may order the temporary suspension of operations.
- (d) No emergency suspension issued pursuant to this section shall extend beyond the ordinary close of business on the day the suspension is imposed.
- (e) Nothing herein shall limit the City's authority to pursue license revocation, administrative penalties, criminal enforcement, or other remedies authorized by law.

8. Nuisance Prevention.

The establishment shall not operate in a manner that creates a public nuisance, including but not limited to:

- (a) Excessive noise;
- (b) Disorderly conduct;
- (c) Public intoxication;
- (d) Fights or disturbances;
- (e) Illegal drug activity;

- (f) Litter accumulation;
- (g) Repeated violations of permit conditions.

9. Noise Control.

All activities shall comply with Riverdale City noise regulations.

The Planning Commission may impose limitations on outdoor amplified sound, outdoor entertainment, or hours of operation where necessary to protect surrounding properties.

10. Surveillance Systems.

A video surveillance system shall be maintained covering all public entrances, exits, parking areas, and customer service areas.

Recordings shall be retained for a minimum of thirty (30) days and made available to law enforcement upon lawful request.

11. Exterior Lighting.

Adequate exterior lighting, as established by the Community Development Director, shall be provided for parking areas, building entrances, walkways, and gathering areas.

Lighting shall be directed downward and shielded to minimize impacts on neighboring properties.

12. Employee Training.

Management and employees involved in the sale or service of alcoholic beverages shall maintain all training required by Utah law and shall receive annual training regarding:

- (a) Responsible alcohol service;
- (b) Identification verification;
- (c) Crowd management;
- (d) Emergency procedures.

13. Calls for Service.

Where an establishment generates three (3) or more police calls for service within any thirty (30) day period that are determined by the Chief of Police or designee to be attributable to the operation of the establishment, including but not limited to incidents involving disorderly conduct, intoxication, assaults, disturbances, fights, unlawful activity, or violations of permit conditions, the City may initiate proceedings to modify, suspend, revoke, or impose additional conditions upon the Conditional Use Permit.

In determining whether enforcement action is warranted, the City may consider the nature and severity of the incidents, the establishment's efforts to prevent or mitigate such incidents, the frequency of violations, and the impact upon neighboring properties and the public health, safety, and welfare.

14. Outdoor Activities.

Outdoor entertainment, outdoor alcohol service, patios, special events, and temporary activities shall be subject to additional review and approval and may be conditioned or prohibited where necessary to protect public health and safety.

15. Compliance with State Law.

The establishment shall maintain all licenses and permits required by the Utah Department of Alcoholic Beverage Services and shall remain in compliance with all applicable state statutes and regulations.

16. Occupancy Monitoring and Read-Only Access.

- (a) Any Bar use utilizing an electronic identification scanning, access control, patron management, or occupancy monitoring system shall maintain the capability to electronically track patron admissions and provide a continuously updated occupancy count.
- (b) As a condition of approval, the establishment shall provide the Chief of Police, Fire Marshal, or their authorized designees with read-only electronic access to occupancy data generated by such system for the limited purpose of monitoring compliance with occupancy limitations, public safety requirements, emergency response operations, and permit conditions.
- (c) Any access provided pursuant to this section shall be limited to aggregate occupancy information, including current occupancy levels, historical occupancy counts, entry and exit totals, and similar operational data. The City shall not be provided access to personally identifiable information, driver's license information, photographs, dates of birth, addresses, identification numbers, or other confidential patron information unless otherwise authorized by law, warrant, subpoena, court order, or written consent of the licensee.
- (d) The occupancy monitoring system shall be capable of displaying the current occupancy level in real time and shall be maintained in operational condition during all hours the establishment is open to the public.
- (e) Upon request, the licensee shall provide reasonable assistance necessary to verify the accuracy of occupancy data and demonstrate compliance with approved occupancy limits.

17. Revocation.

Violation of any condition of approval, business license requirement, or applicable law may constitute grounds for suspension, modification, or revocation of the Conditional Use Permit and/or business license following notice and opportunity for hearing as provided by law.

Section 5. Code Amendment.

Staff is hereby directed to amend the Riverdale City Code and associated use tables to incorporate the Bar use classification as a Conditional Use within the C-3 Commercial Zone.

Section 6. Existing and Future Licensing Requirements.

Nothing in this Ordinance shall be construed as authorizing the sale of alcoholic beverages or operation of a Bar establishment without all licenses, permits, and approvals required by the State of Utah, the Utah Department of Alcoholic Beverage Services, Weber County Health Department, Riverdale City, or any other applicable regulatory agency.

Section 7. Severability.

If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is for any reason held invalid or unconstitutional by a court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions of this Ordinance.

Section 8: Effective Date

This ordinance shall take effect immediately upon its adoption, publication and posting as required by Utah State law.

PASSED, ADOPTED AND ORDERED POSTED this 16th day of June 2026.

Braden D. Mitchell, Mayor

Attest:

Michelle Marigoni, City Recorder

	Alan Arnold	_____	Yes	_____	No	_____	Absent
VOTE	Bart Stevens	_____	Yes	_____	No	_____	Absent
	Anne Hansen	_____	Yes	_____	No	_____	Absent
	Michael Richter	_____	Yes	_____	No	_____	Absent
	Kent Anderson	_____	Yes	_____	No	_____	Absent

Body: City Council
Topic: Classification of New or Unlisted Business Use
Consideration of a Request to Establish a Bar Use Classification and Designate Appropriate Zoning Districts
Department: Community Development
Director: Brandon Cooper
Staff/Presenter: Brandon Cooper
Contact: bcooper@riverdaleutah.gov

Executive Summary

Pursuant to *Riverdale City Code 10-3, Classification of New and Unlisted Business Uses*, Dr. Jed Naisbitt has submitted an application requesting City Council consideration of a proposed Bar use at 4286 Riverdale Road, the former Ruby River Steakhouse property.

The applicant proposes to convert a portion of the existing building into a bar licensed by the Utah Department of Alcoholic Beverage Services (DABS) while maintaining a smaller restaurant component within the building.

Following review of the application and operational characteristics of the proposed business, the Community Development Director has determined that the proposed use is not substantially similar to any currently listed use within Riverdale City's zoning ordinance and therefore constitutes a New or Unlisted Business Use requiring legislative review by the City Council. The purpose of this item is for the City Council to determine whether a Bar use should be approved as a new land use classification within Riverdale City and, if approved, identify the zoning district or districts in which the use may be permitted or conditionally permitted.

Background

Ruby River Steakhouse previously operated as a full-service restaurant at the subject property. That business is no longer operating. The applicant proposes to continue restaurant operations within a portion of the building while establishing a separate bar use within the remaining space.

Under Utah law, bars and restaurants are separately licensed and regulated business types. A restaurant license requires food service as the primary business activity and imposes operational requirements regarding food availability and service.

A bar license allows the sale of alcoholic beverages without the food service requirements applicable to restaurants and is recognized by the State of Utah as a distinct business classification.

Because Riverdale City's zoning ordinance currently contains classifications for restaurants but does not contain a specific use category for bars, taverns, pubs, or similar establishments, Staff reviewed whether the proposed operation could reasonably be classified under an existing use category.

Based on the operational characteristics, licensing structure, primary business activity, customer expectations, and regulatory framework, the Community Development Director determined that a bar use is not substantially similar to a restaurant use and therefore qualifies as a New or Unlisted Business Use under RCC 10-3.

Analysis

Distinction Between Restaurant and Bar Uses

Staff finds that a bar differs from a traditional restaurant in several significant respects:

- Primary purpose of operation
- State licensing requirements
- Alcohol service model
- Food service requirements
- Typical hours of operation
- Customer activity patterns
- Potential impacts associated with nighttime operations

While both uses may involve the sale of food and beverages, the principal activity of a bar is materially different from that of a restaurant.

Accordingly, Staff concludes that the proposed use cannot reasonably be classified as an existing restaurant use.

Regional Zoning Comparison

Staff reviewed zoning ordinances from several Utah municipalities that maintain separate classifications for bars, taverns, pubs, lounges, or drinking establishments.

Examples include:

Ogden City

Bars, taverns, lounges, and drinking establishments are recognized as distinct land uses and are generally limited to commercial, mixed-use, downtown, or entertainment-oriented districts.

Salt Lake City

Bars and taverns are separately identified from restaurants and are subject to specific zoning regulations and location standards.

Murray City

Drinking establishments are separately classified and permitted only within designated commercial districts.

Sandy City

Bars and taverns are recognized as separate commercial uses and evaluated independently from restaurants.

Park City

Bars and taverns are regulated independently and are commonly associated with entertainment, tourism, and mixed-use commercial districts.

Staff's review indicates that maintaining a distinction between restaurant uses and bar uses is common practice among Utah municipalities.

General Plan Considerations

The subject property is located along the Riverdale Road commercial corridor.

The Riverdale General Plan encourages commercial activity that:

- Strengthens the local economy;
- Reuses existing commercial properties;
- Expands dining and entertainment opportunities;
- Generates sales tax revenue;
- Reinforces commercial centers; and
- Provides services and amenities for residents and visitors.

In evaluating whether a new land use classification should be approved, staff considered the criteria established in RCC 10-3, including:

- Nature and purpose of the use;
- Traffic generation;
- Hours of operation;
- Compatibility with surrounding land uses;
- Potential noise impacts; and
- General public health, safety, and welfare.

The subject site is located within a predominantly commercial area and is separated from most residential neighborhoods by significant commercial development patterns. The proposed use would occupy an existing commercial building with established parking, access, and circulation.

Staff finds that bar uses are generally more compatible with commercial corridors than with neighborhood-serving commercial areas or residential districts.

Staff Findings

Based upon the application materials, review of comparable municipal ordinances, Utah licensing distinctions, and the operational characteristics of the proposed business, Staff finds:

1. The proposed use is not substantially similar to any currently listed use within the Riverdale City Zoning Ordinance.
2. A Bar use constitutes a New or Unlisted Business Use under RCC 10-3.
3. Utah municipalities commonly distinguish bar uses from restaurant uses as separate land use categories.
4. The use is generally compatible with major commercial corridors and regional retail districts.
5. The Riverdale Road corridor contains the land use characteristics most appropriate for accommodating such a use (primarily C-3 zone).
6. Approval of a Bar use classification would not authorize operation of the business but would establish the use as a recognized land use within the zoning ordinance and designate the zoning districts in which the use may be permitted or conditionally permitted.

Council Options

Following discussion, the City Council may:

1. **APPROVE** the proposed Bar use classification and designate one or more zoning districts where the use may be permitted or conditionally permitted; if conditionally permitted designate conditions

2. **DENY** the proposed Bar use classification
3. **TABLE** the matter for additional information or future consideration.

Should the City Council approve the proposed Bar use classification, Staff recommends that the use be allowed as a Conditional Use within designated zoning districts rather than as a Permitted Use. Requiring a Conditional Use Permit would allow the City to evaluate each proposal on a site-specific basis and determine whether conditions are necessary to mitigate any reasonably anticipated detrimental effects associated with the use. Such review would consider factors including compatibility with surrounding land uses, parking demand, traffic generation, hours of operation, noise, and other operational characteristics. Any approved establishment would also be required to comply with all applicable federal, state, and local regulations, including obtaining and maintaining all licenses required by the Utah Department of Alcoholic Beverage Services (DABS).

**RIVERDALE CITY
CITY COUNCIL AGENDA
June 16, 2026**

AGENDA ITEM: G3

SUBJECT: Consideration to approve local consent for The Cabin bar establishment license

PRESENTER: Michelle Marigoni, City Recorder

INFORMATION: a. [Application – The Cabin bar establishment consent](#)

[BACK TO AGENDA](#)



APPLICATION FOR LIQUOR OR BEER LICENSE INSTRUCTIONS

Fill out the Business License application and submit the following items:

1. Schedule A completed by the following individuals based upon the type of business organization submitting the application:
 - a. Sole proprietorship. Owner and, if applicable, manager;
 - b. Partnership. Each general partner and every manager who has operational authority over the activity dispensing beer or liquor;
 - c. Corporations and Associations. Each officer and every manager who has operational authority over the activity dispensing beer or liquor.
2. Schedule B showing a detailed diagram of the proposed licensed premises.
3. A copy of the Articles of Incorporation and a certificate of good standing of each corporation listed in response to any item hereinabove (including applicant).
4. A copy of the partnership agreement or agreement of association for each partnership or association listed in response to any items hereinabove (including applicant).
5. A copy of each contract for the lease of the proposed licensed premises and management or operation of business of which license is sought. **(For non-profit corporation only.)**
6. A list of all employees and their date of employment, along with a copy of a certificate granted by the Utah Division of Alcoholism and Drugs showing that each employee has completed the Alcohol Training and Education Seminar, as required in Utah Code Annotated Section 32A-1-401 and 62A-8-103.5. Within six months of beginning employment, employees must complete an alcohol training and education seminar. **This requirement shall not apply to an applicant for a Class "A" beer license.**
7. Applicant shall submit full license fee at time of submission of application. In the event the license is denied, license fee shall be refunded.

NOTE: If the application is for an on-premise alcohol consumption license, a State license is required before sales may take place. Please contact the Utah Department of Alcoholic Beverage Control for said license.

RIVERDALE CITY
APPLICATION FOR LIQUOR OR BEER LICENSE

NAME OF APPLICANT: Kelbe Underwood / The Cabin Honky Tonk

APPLICANT IS:

A sole proprietorship (an individual)

A corporation organized for profit

A non-profit corporation

An unincorporated association

If applicant is a partnership, list name of each general partner.

If applicant is a corporation (either profit or nonprofit), or an association, list name of each officer, showing his title.

NAME	TITLE
<u>Ted Maistiff</u>	<u>Owner</u>
<u>Kelbe Underwood</u>	<u>Director of operations</u>
<u>Karin Berg</u>	<u>Officer</u>

TYPE OF LICENSE APPLIED FOR

___ CLASS "A" LIQUOR

___ CLASS "B" LIQUOR

___ CLASS "C" LIQUOR

___ CLASS "D" LIQUOR

___ CLASS "A" BEER

___ CLASS "B" BEER

___ CLASS "C" BEER

___ CLASS "D" BEER

ADDRESS OF PROPOSED LICENSED PREMISES: 4286 Riverdale
Road Riverdale VT

ZONE OF PROPOSED LICENSED PREMISES: Zone C

If applicant is a non profit corporation, provide the following information:

Name of individual, partnership or corporation with whom nonprofit corporation has or intends to contract with for else of proposed licensed premises and management or operation of business for which license is sought, together with the name of each general partner and officer thereof, where applicable:

NAME	TITLE
<u>Kelbi Underwood</u>	<u>Director of operations</u>
_____	_____
_____	_____



SCHEDULE "A" APPLICATION FOR LIQUOR OR BEER LICENSE

Full Name Underwood Keli J
LAST FIRST MIDDLE

PERMANENT RESIDENCE ADDRESS [Redacted]

Ogden UT 84403

OCCUPATION OR BUSINESS The Cabin Honky Tonk

BUSINESS ADDRESS 4286 Riverdale RD Riverdale UT 84405

DATE OF BIRTH [Redacted] PLACE OF BIRTH [Redacted]

DRIVER'S LICENSE NUMBER [Redacted] STATE Utah

CITIZENSHIP US Citizen SS# [Redacted]

List all felonies and misdemeanors (other than minor traffic offenses - you must list any driving under the influence or public intoxication violations) to which you have pleaded guilty or no contest, forfeited bail, or of which you have been convicted within the past 10 years:

**If you do not have any, please indicate by writing NONE.

Table with columns: DATE OF OFFENSE, PLACE OF OFFENSE, NATURE OF CHARGE, FINE &/OR SENTENCE. Content: NONE

List three character references other than blood relatives:

Table with columns: NAME, ADDRESS, CITY & STATE, PHONE NUMBER, OCCUPATION. Rows: 1. Jed Naistoff, 2. Chad Gartner, 3. Jayk Bowker

The undersigned hereby represents that the above information is true and correct.

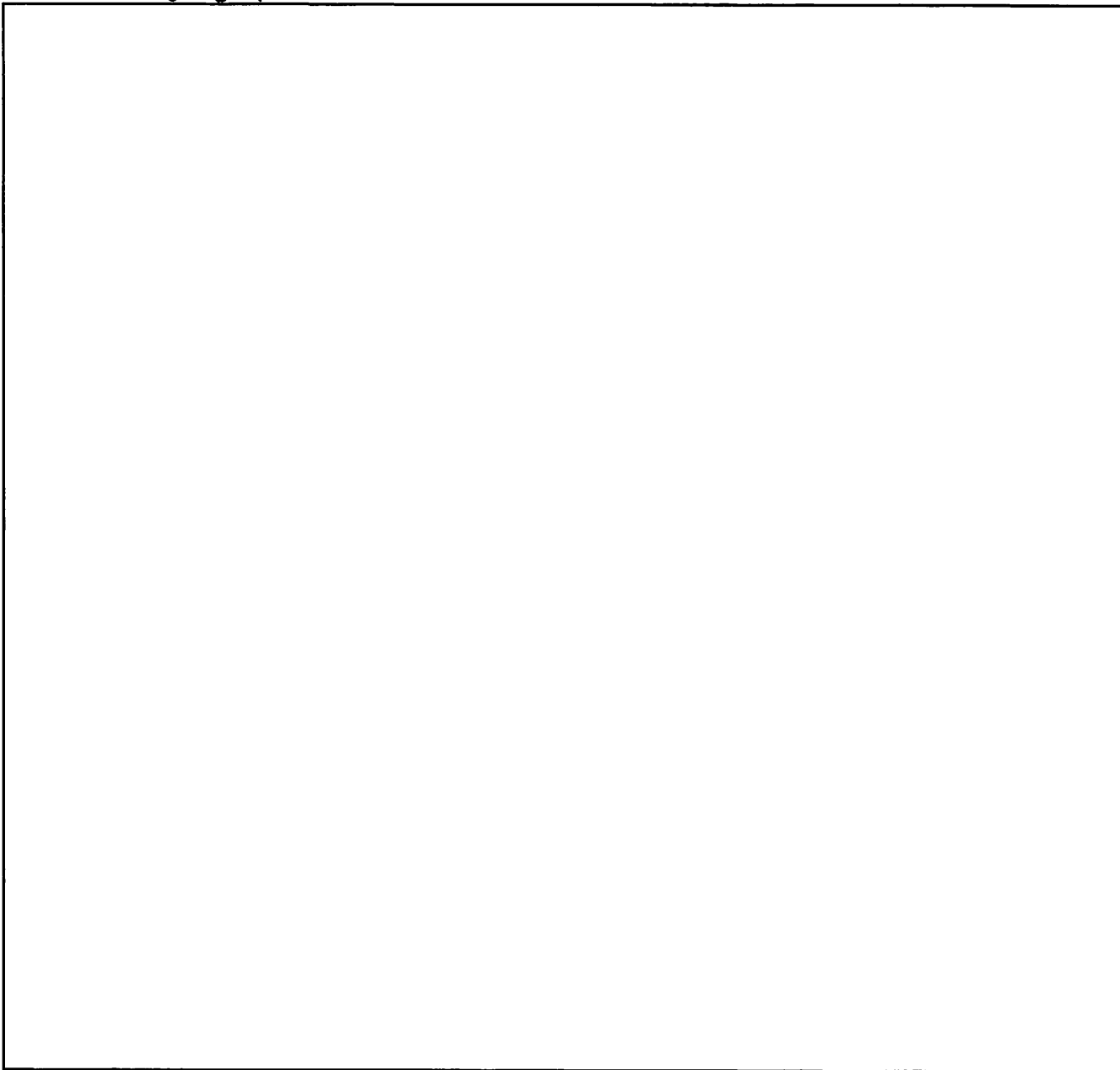
Date: 06.05.2026

Handwritten signature of Keli J Underwood

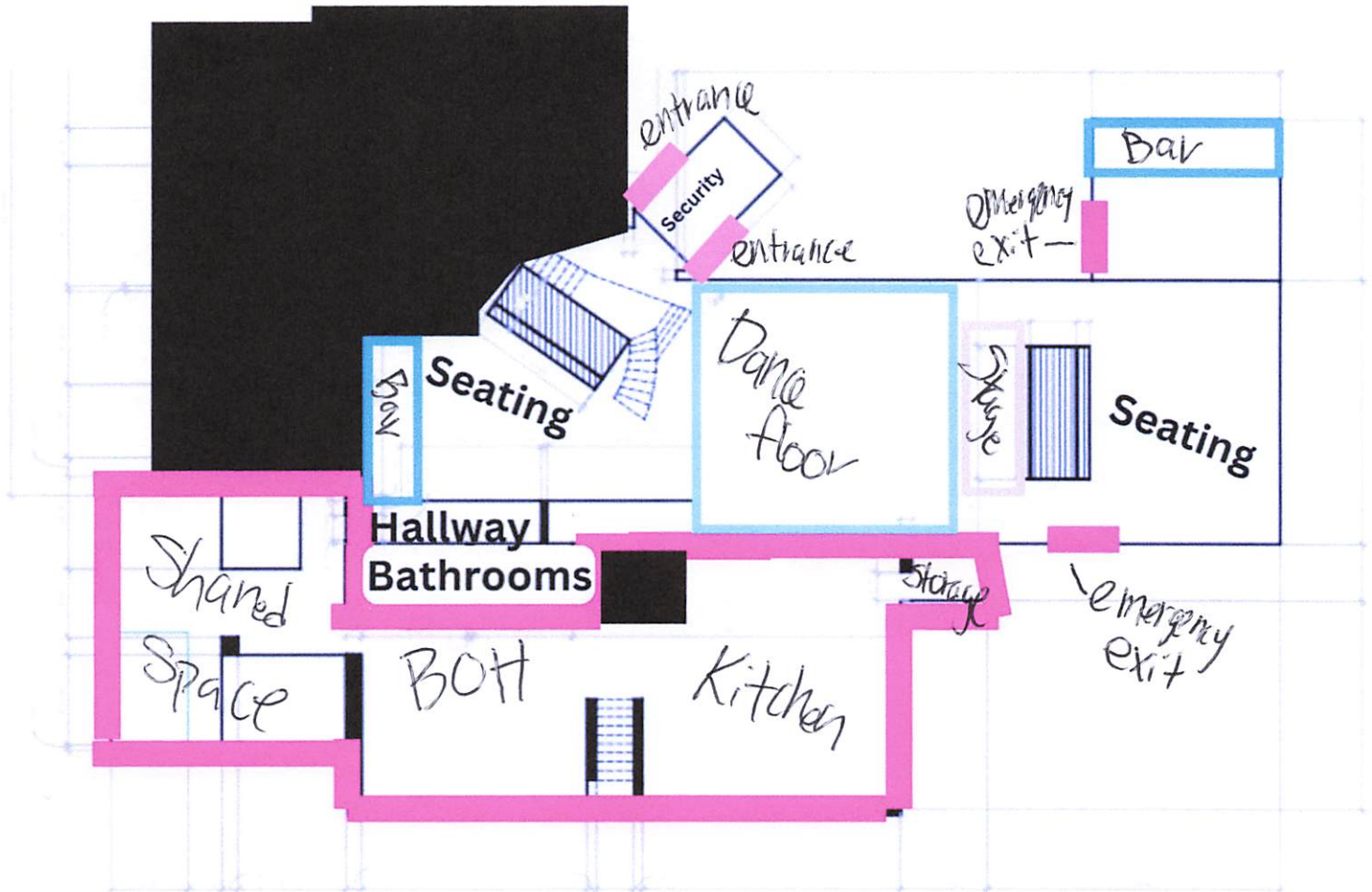
**SCHEDULE B
TO
APPLICATION FOR LIQUOR OR BEER LICENSE**

**PROVIDE HEREON A DETAILED DIAGRAM TO SCALE FO THE PROPOSED
LICENSED PREMISES:**

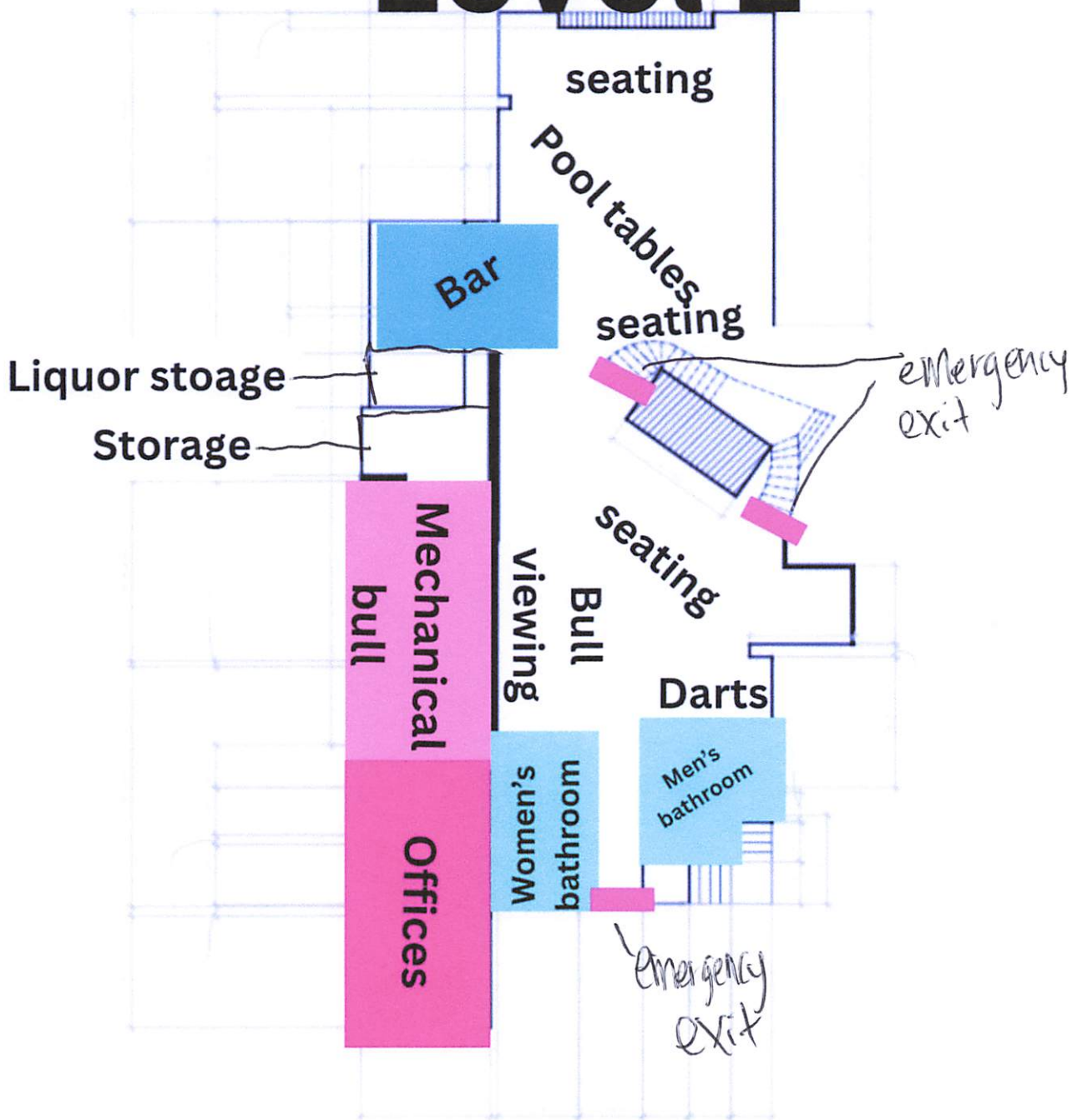
Attached



Honky tonk



Honky tonk Level 2



STATE OF Utah }
COUNTY OF Weber }

The undersigned, being first duly sworn on oath, deposes and says that Kelbi Underwood has read the foregoing application For Liquor or Beer license and the contents thereof are true and correct to the best of my knowledge and belief.

Dated this 11th day of June, 20 20
Kelbi Underwood

Subscribed and sworn before me this 11th day of June, 20 20

Michelle Marigoni
Notary Public



Weber County, UT
Residing at:

7-29-2029
My commission expires :

A single copy of this affidavit shall be submitted as the final page of the application. It shall be signed by the owner of a sole proprietorship, the managing general partner of a partnership, or the president of a corporation or association. By signing, the signer is swearing that the contents of the entire application are true.

**DEFINITIONS OF BEER AND LIQUOR LICENSES AS PER RIVERDALE CITY
CODE TITLE 3: LIQUOR CONTROL §3-2-1:**

✓ Other - Bar Establishment License

A. Class A Liquor License; Single Event Permit: Authorizes the licensee, which shall be a bona fide corporation, church, political organization or incorporated association or a recognized subordinate lodge, chapter or other local unit and which is conducting a convention, civic or community enterprise, to store, sell, service and consume liquor for a period not to exceed seventy two (72) consecutive hours in strict compliance with the Utah alcoholic beverage control act of 1990. No more than two (2) special event permits shall be issued to the same group in any calendar year.

B. Class B Liquor License; Package Agency: Authorizes the licensee to operate a "package agency", as defined by the Utah alcoholic beverage control act of 1990, in strict compliance with said act, upon the licensed premises.

C. Class C Liquor License; Restaurant: Authorizes the licensee to sell liquor on premises occupied by a restaurant, in strict compliance with the Utah alcoholic beverage control act of 1990, and upon the licensed premises.

D. Class D Liquor License; Private Club: Authorizes the licensee to sell liquor on premises occupied by a private club in strict compliance with the Utah Alcoholic Beverage Control Act of 1990 and Utah Code Annotated section 16-6-18 et seq., upon the licensed premises.

E. Class A Beer License; Off-Premises: Authorizes the licensee to sell beer on the licensed premises in original containers for consumption off the licensed premises.

F. Class B Beer License; Restaurant: Authorizes the licensee to sell beer on the licensed premises occupied by a restaurant in the original containers for consumption either on or off the licensed premises; or in open containers in any size not exceeding two (2) liters and in strict compliance with the Utah Alcoholic Beverage Control Act of 1990.

G. Class C Beer License; Tavern Or Private Club ¹⁰: Authorizes the licensee to sell beer on the licensed premises occupied by a tavern or private club on draft or in open containers in any size not exceeding two (2) liters or in the original containers for consumption either on or off the licensed premises and in strict compliance with the Utah Alcoholic Beverage Control Act of 1990.

H. Class D Beer License; Temporary: Authorizes the licensee to sell beer on the licensed premises on draft or in open containers in any size not exceeding two (2) liters or in the original containers for consumption on the licensed premises for a period not to exceed thirty (30) days and in strict compliance with the Utah Alcoholic Beverage Control Act of 1990.



Local Authority Consent for a Retail Alcohol License

License Type: Bar License

The local business licensing authority gives written consent to the Alcoholic Beverage Services Commission to consider the issuance of an on-premise retail alcohol license for a person to store, sell, offer for sale, furnish, or allow the consumption of an alcohol product on the premises of the applicant under the following authorities: Utah Code Sections 32B-1-202, 32B-5-201, 32B-5-203, 32B-5-205, and 32B-5-206.

_____ hereby grants its consent for the issuance of a license to:

Business Name (DBA): The Cabin Honky Tonk

Entity Name: The Cabin Utah LLC

Physical Location Street Address: 4286 Riverdale Road

City: Riverdale Zip Code: 84405

Authorized Licensing Authority Signature: _____

Printed Name: _____ Title: _____ Date: _____

This local consent document must be submitted to the DABS by the applicant as part of a complete application.

This is a suggested format. A local authority produced form is also acceptable.

**RIVERDALE CITY
CITY COUNCIL AGENDA
June 16, 2026**

AGENDA ITEM: G4

SUBJECT: Consideration to approve local consent for The Cabin Table full-service restaurant license

PRESENTER: Michelle Marigoni, City Recorder

INFORMATION: a. [Application – The Cabin Table full-service restaurant consent](#)

[BACK TO AGENDA](#)



APPLICATION FOR LIQUOR OR BEER LICENSE INSTRUCTIONS

Fill out the Business License application and submit the following items:

1. Schedule A completed by the following individuals based upon the type of business organization submitting the application:
 - a. Sole proprietorship. Owner and, if applicable, manager;
 - b. Partnership. Each general partner and every manager who has operational authority over the activity dispensing beer or liquor;
 - c. Corporations and Associations. Each officer and every manager who has operational authority over the activity dispensing beer or liquor.
2. Schedule B showing a detailed diagram of the proposed licensed premises.
3. A copy of the Articles of Incorporation and a certificate of good standing of each corporation listed in response to any item hereinabove (including applicant).
4. A copy of the partnership agreement or agreement of association for each partnership or association listed in response to any items hereinabove (including applicant).
5. A copy of each contract for the lease of the proposed licensed premises and management or operation of business of which license is sought. **(For non-profit corporation only.)**
6. A list of all employees and their date of employment, along with a copy of a certificate granted by the Utah Division of Alcoholism and Drugs showing that each employee has completed the Alcohol Training and Education Seminar, as required in Utah Code Annotated Section 32A-1-401 and 62A-8-103.5. Within six months of beginning employment, employees must complete an alcohol training and education seminar. **This requirement shall not apply to an applicant for a Class "A" beer license.**
7. Applicant shall submit full license fee at time of submission of application. In the event the license is denied, license fee shall be refunded.

NOTE: If the application is for an on-premise alcohol consumption license, a State license is required before sales may take place. Please contact the Utah Department of Alcoholic Beverage Control for said license.

RIVERDALE CITY
APPLICATION FOR LIQUOR OR BEER LICENSE

NAME OF APPLICANT: Kelbi Underwood / The Cabin Table

APPLICANT IS:

A sole proprietorship (an individual)

A corporation organized for profit

A non-profit corporation

An unincorporated association

If applicant is a partnership, list name of each general partner.

If applicant is a corporation (either profit or nonprofit), or an association, list name of each officer, showing his title.

NAME	TITLE
Ed Naisbitt	
Ed Naisbitt	owner
Kelbi Underwood	director of operations
Karin Berg	office

TYPE OF LICENSE APPLIED FOR

___ CLASS "A" LIQUOR

___ CLASS "B" LIQUOR

CLASS "C" LIQUOR

___ CLASS "D" LIQUOR

___ CLASS "A" BEER

___ CLASS "B" BEER

___ CLASS "C" BEER

___ CLASS "D" BEER

ADDRESS OF PROPOSED LICENSED PREMISES: 4286 Riverdale
Road Riverdale UT 84405

ZONE OF PROPOSED LICENSED PREMISES: Zone C

If applicant is a non profit corporation, provide the following information:

Name of individual, partnership or corporation with whom nonprofit corporation has or intends to contract with for use of proposed licensed premises and management or operation of business for which license is sought, together with the name of each general partner and officer thereof, where applicable:

NAME	TITLE
<u>Helge Underwood</u>	<u>Director of operations</u>

_____	_____
_____	_____



SCHEDULE "A" APPLICATION FOR LIQUOR OR BEER LICENSE

Full Name Underwood Kelbi J LAST FIRST MIDDLE

PERMANENT RESIDENCE ADDRESS [Redacted]

Ogden Utah 84403

OCCUPATION OR BUSINESS The Cabin Table

BUSINESS ADDRESS 4296 Riverdale Road Riverdale VT 84405

DATE OF BIRTH [Redacted] PLACE OF BIRTH [Redacted]

DRIVER'S LICENSE NUMBER [Redacted] STATE VT

CITIZENSHIP US citizen SS# [Redacted]

List all felonies and misdemeanors (other than minor traffic offenses - you must list any driving under the influence or public intoxication violations) to which you have pleaded guilty or no contest, forfeited bail, or of which you have been convicted within the past 10 years:

**If you do not have any, please indicate by writing NONE.

Table with columns: DATE OF OFFENSE, PLACE OF OFFENSE, NATURE OF CHARGE, FINE &/OR SENTENCE. Content: NONE

List three character references other than blood relatives:

Table with columns: NAME, ADDRESS, CITY & STATE, PHONE NUMBER, OCCUPATION. Entries: 1. Jed Nasbitt, 2. Chad Garner, 3. Jayk Parker. Includes handwritten note 'DIED' and 'General Contractor'.

The undersigned hereby represents that the above information is true and correct.

Date: 06-05-2026

Signature of Kelbi Underwood

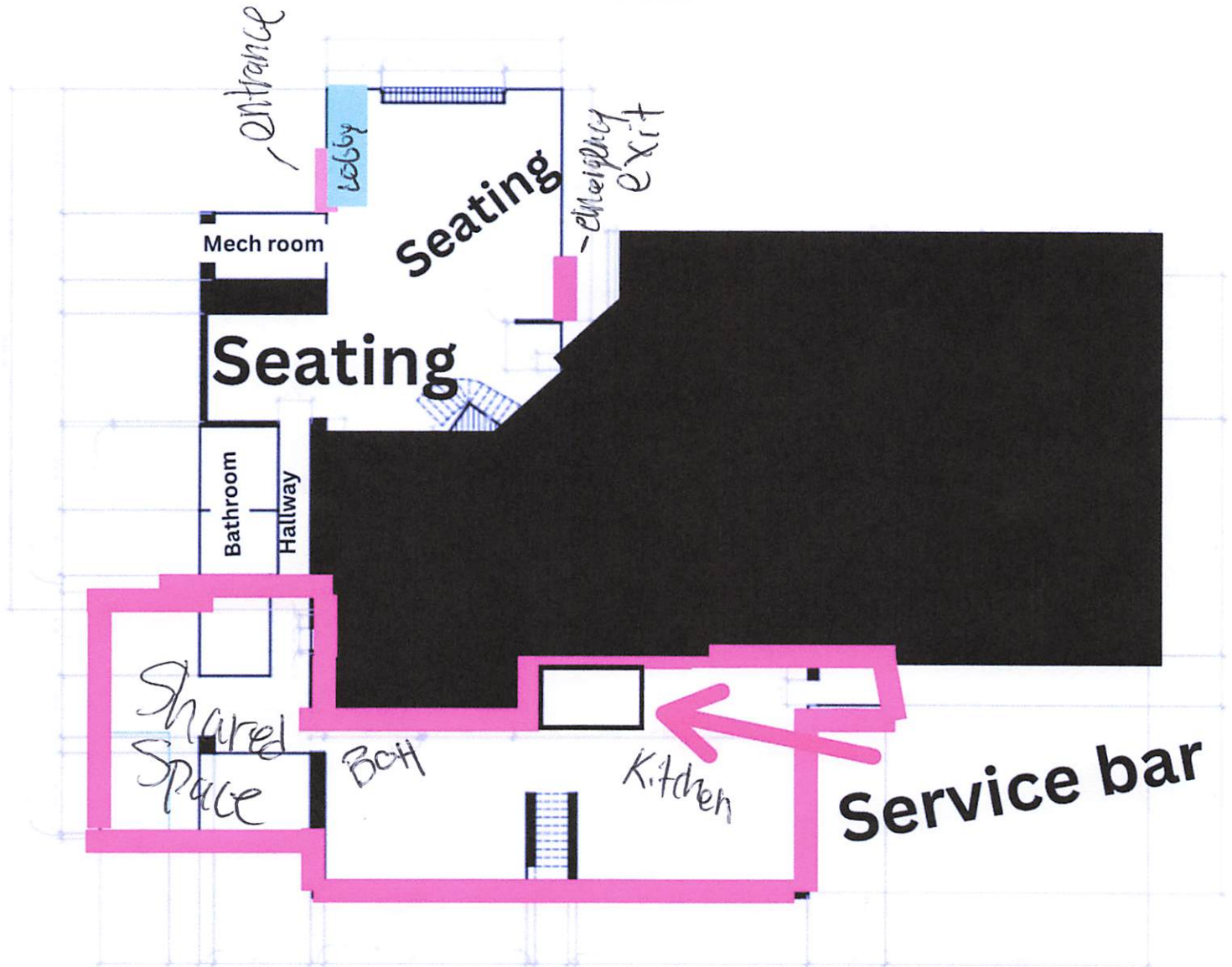
General Contractor

**SCHEDULE B
TO
APPLICATION FOR LIQUOR OR BEER LICENSE**

**PROVIDE HEREON A DETAILED DIAGRAM TO SCALE FO THE PROPOSED
LICENSED PREMISES:**

Attached

The Table



**DEFINITIONS OF BEER AND LIQUOR LICENSES AS PER RIVERDALE CITY
CODE TITLE 3: LIQUOR CONTROL §3-2-1:**

A. Class A Liquor License; Single Event Permit: Authorizes the licensee, which shall be a bona fide corporation, church, political organization or incorporated association or a recognized subordinate lodge, chapter or other local unit and which is conducting a convention, civic or community enterprise, to store, sell, service and consume liquor for a period not to exceed seventy two (72) consecutive hours in strict compliance with the Utah alcoholic beverage control act of 1990. No more than two (2) special event permits shall be issued to the same group in any calendar year.

B. Class B Liquor License; Package Agency: Authorizes the licensee to operate a "package agency", as defined by the Utah alcoholic beverage control act of 1990, in strict compliance with said act, upon the licensed premises.

C. Class C Liquor License; Restaurant: Authorizes the licensee to sell liquor on premises occupied by a restaurant, in strict compliance with the Utah alcoholic beverage control act of 1990, and upon the licensed premises.

D. Class D Liquor License; Private Club: Authorizes the licensee to sell liquor on premises occupied by a private club in strict compliance with the Utah Alcoholic Beverage Control Act of 1990 and Utah Code Annotated section 16-6-18 et seq., upon the licensed premises.

E. Class A Beer License; Off-Premises: Authorizes the licensee to sell beer on the licensed premises in original containers for consumption off the licensed premises.

F. Class B Beer License; Restaurant: Authorizes the licensee to sell beer on the licensed premises occupied by a restaurant in the original containers for consumption either on or off the licensed premises; or in open containers in any size not exceeding two (2) liters and in strict compliance with the Utah Alcoholic Beverage Control Act of 1990.

G. Class C Beer License; Tavern Or Private Club ¹⁰ : Authorizes the licensee to sell beer on the licensed premises occupied by a tavern or private club on draft or in open containers in any size not exceeding two (2) liters or in the original containers for consumption either on or off the licensed premises and in strict compliance with the Utah Alcoholic Beverage Control Act of 1990.

H. Class D Beer License; Temporary: Authorizes the licensee to sell beer on the licensed premises on draft or in open containers in any size not exceeding two (2) liters or in the original containers for consumption on the licensed premises for a period not to exceed thirty (30) days and in strict compliance with the Utah Alcoholic Beverage Control Act of 1990.



Local Authorization for Proximity to a Community Location

Expressly for Restaurant and Hotel Licenses

The local business licensing authority acknowledges proximity to a park, playground, or library and has conducted a public meeting at which members of the public were provided an opportunity to comment on the proposed location of the restaurant or hotel at least 30 days prior to the issuance of Local Consent, pursuant to Utah Code Sections 32B-1-202 and 32B-1-202.1.

_____ hereby acknowledges proximity of the license for:

Business Name (DBA): The Cabin Table
Entity Name (or owner's name if sole proprietor): The Cabin Utah LLC
Physical Location Street Address: 4286 Riverdale Road
City: Riverdale Zip Code: 84405

Authorized Licensing Authority Signature: _____

Printed Name: _____ Title: _____ Date: _____

Date of Public Hearing (must be held 30 days prior to issuance of the Local Consent): _____

**A copy of the meeting minutes or link to the public meeting must be submitted with this form*

This local authorization document must be submitted to the DABS by the applicant as part of a complete application.

This is a suggested format. A local authority produced form is also acceptable.

**RIVERDALE CITY
CITY COUNCIL AGENDA
June 16, 2026**

AGENDA ITEM: G7

- SUBJECT:** Consideration of Ordinance #1011 approving proposed amendments to the Riverdale City Code: Human Resources Manual Employees Classification/Compensation Plan 1-7-2 Salaries of City Council and Mayor.
- PRESENTER:** Cody Cardon, Business Administrator
- INFORMATION:** a. [Ordinance #1011](#)

[BACK TO AGENDA](#)



ORDINANCE NO. 1011

AN ORDINANCE AFFIRMING TITLE 1, CHAPTER 7, SECTION 2 (A) OF THE RIVERDALE MUNICIPAL ORDINANCE CODE BY DECLARING SALARIES FOR THE CITY COUNCIL MEMBERS AND MAYOR.

WHEREAS, Riverdale City is a municipal subdivision of the State of Utah and has authority under Utah Code 10-3-818 to establish salaries and compensation for their employees and elected or appointed officers;

WHEREAS, the Riverdale City Council desires that the salaries for employees, elected and appointed officials and Justice Court Judge for the new fiscal year shall follow the employee compensation plan previously adopted for city employees; and

WHEREAS, a public hearing has been held to receive public comment on the Fiscal Year 2027 budget (July 1, 2026 – June 30, 2027) which includes the salaries for the Mayor and City Council Members;

WHEREAS, in the judgment of the City Council of the City of Riverdale, the setting of salaries for the Mayor and Council Members is a function of city government which in turn will contribute to the safety and welfare, assist in preserving the health, promoting the prosperity, and improving the peace, order, comfort, and convenience of the inhabitants of the City of Riverdale;

NOW, THEREFORE, BE IT HEREBY ORDAINED AND ENACTED BY THE CITY COUNCIL OF THE CITY OF RIVERDALE:

Section 1. Title 1, Chapter 7, Section 2 (A) is hereby amended by revising the salary of members of the City Council. The revised RCC 1-7-1 shall read as follows:

- A. Salaries: Members of the City Council shall be ~~nine hundred twenty-seven dollars and seventeen cents (\$927.17)~~ **nine hundred sixty-five dollars and ninety-three cents (\$965.93)** per month; the salary of the Mayor is ~~Two Thousand Two Hundred Seventy-One Dollars and Fifty-Seven Cents (\$2,271.57)~~ **two thousand three hundred sixty-six dollars and fifty-two cents (\$2,366.52)** per month. The Mayor's compensation includes attendance and/or performance of other mayoral duties; i.e., meetings outside of Council meetings, appearances made on behalf of the City, etc. Any elected official has the right to not accept any or any proportion of a proposed raise.

Section 2. The body and substance of any and all prior Ordinances and Resolutions, together with their specific provisions, where not otherwise in conflict with this Ordinance, are hereby reaffirmed.

Section 3. This ordinance shall take effect on July 1, 2026.

PASSED, ADOPTED AND ORDERED POSTED this 16th day of June, 2026.

Braden D. Mitchell, Mayor

Attest:

Michelle Marigoni
City Recorder

VOTE:

Alan Arnold	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Absent
Bart Stevens	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Absent
Anne Hansen	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Absent
Michael Richter	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Absent
Kent Anderson	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Absent

**RIVERDALE CITY
CITY COUNCIL AGENDA
June 16, 2026**

AGENDA ITEM: G8

SUBJECT: Consideration of Ordinance #1012 approving proposed amendments to the Riverdale City Code: Human Resources Manual Employees Classification/Compensation Plan 1-7F-6 Salary of the Justice Court Judge.

PRESENTER: Cody Cardon, Business Administrator

INFORMATION: a. [Ordinance #1012](#)

[BACK TO AGENDA](#)



ORDINANCE NO. 1012

**AN ORDINANCE AFFIRMING TITLE 1,
CHAPTER 7(F), SECTION 6, BY DECLARING THE SALARY FOR THE
JUSTICE COURT JUDGE.**

WHEREAS, Riverdale City is a municipal subdivision of the State of Utah and has authority under Utah Code 10-3-818 to establish salaries and compensation for their employees and elected or appointed officers;

WHEREAS, the Riverdale City Council desires that the salaries for employees, elected and appointed officials and Justice Court Judge for the new fiscal year shall follow the employee compensation plan previously adopted for city employees; and

WHEREAS, a public hearing has been held to receive public comment on the Fiscal Year 2027 budget (July 1, 2026 – June 30, 2027) which includes the salaries for the Justice Court Judge; and

WHEREAS, in the judgment of the City Council of the City of Riverdale, the setting of salaries for the Justice Court Judge is a function of city government which in turn will contribute to the safety and welfare, assist in preserving the health, promoting the prosperity, and improving the peace, order, comfort, and convenience of the inhabitants of the City of Riverdale;

**NOW. THEREFORE, BE IT HEREBY ORDAINED AND ENACTED BY THE
CITY COUNCIL OF THE CITY OF RIVERDALE:**

Section 1. Title 1, Chapter 7(F), Section 6 of the Riverdale Municipal Ordinance Code (2001) is hereby amended by establishing the annual salary of the part-time Justice Court Judge. The amended Section shall read as follows:

1-7F-6: Wage: The wage of the part-time Justice Court Judge is ~~seven thousand six hundred seventy-three dollars and seventy-five cents (\$7,673.75)~~ per month, or ~~ninety-two thousand eighty-five dollars (\$92,085.00)~~ eight thousand one hundred twenty dollars and sixty-seven cents (**\$8,120.67**) per month, or ninety-seven thousand four hundred forty-eight dollars (**\$97,448.00**) annually.

Section 2. The body and substance of any and all prior Ordinances and Resolutions, together with their specific provisions, where not otherwise in conflict with this Ordinance, are hereby reaffirmed.

Section 3. This ordinance shall take effect on July 1, 2026.

PASSED, ADOPTED AND ORDERED POSTED this 16th day of June, 2026.

Braden D. Mitchell, Mayor

Attest:

Michelle Marigoni
City Recorder

VOTE:

Alan Arnold	_____	Yes	_____	No	_____	Absent
Bart Stevens	_____	Yes	_____	No	_____	Absent
Anne Hansen	_____	Yes	_____	No	_____	Absent
Michael Richter	_____	Yes	_____	No	_____	Absent
Kent Anderson	_____	Yes	_____	No	_____	Absent

**RIVERDALE CITY
CITY COUNCIL AGENDA
June 16, 2026**

AGENDA ITEM: G9

SUBJECT: Consideration of Resolution #2026-17 accepting Riverdale City's Certified Property Tax Rate of 0.001386 as calculated by the Weber County Auditor.

PRESENTER: Cody Cardon, Business Administrator

INFORMATION:

- a. [Executive Summary](#)
- b. [Resolution 2026-17](#)
- c. [Tax Rate Summary](#)

[BACK TO AGENDA](#)



City Council Executive Summary

For the Council meeting on:
June 16, 2026

Petitioner:
Cody Cardon, Business Administrator

Summary of Proposed Action

Council consideration to approve Resolution 2026-17 containing the City's Certified Property Tax Rate of 0.001386 as calculated by the Weber County Auditor.

Summary of Supporting Facts & Options

See the attached form PT-693 presented as exhibit "A".

Legal Comments – City Attorney

Steve Brooks, Attorney

Fiscal Comments – Business Administrator/Budget Officer

Cody Cardon,
Business Administrator

Administrative Comments – City Administrator

Steve Brooks,
City Administrator



RESOLUTION NO. 2026-17

A RESOLUTION ADOPTING A TAX RATE FOR THE CITY OF RIVERDALE FOR FISCAL YEAR 2027 (JULY 1, 2026 - JUNE 30, 2027)

WHEREAS, the City of Riverdale has previously adopted a tentative budget for Fiscal Year 2027; and

WHEREAS, at the time said budget was adopted, a public hearing was scheduled and notice thereof published prior to the time of said hearing and providing the time and place for such public hearing and a public hearing was held at the time and place provided, all proceedings were duly and regularly conducted; and

WHEREAS, the City Council received all competent evidence offered in support of and opposed to said budget and it appearing that the budget is in accordance with the provisions of Section 10-6-101 et seq., Utah Code Annotated (1953) and it also appearing that the adoption of said budget will promote the health, safety and general welfare of the community; and

WHEREAS, in addition to passing a budget for the upcoming fiscal year, the City is obligated under state law to adopt and pass a tax rate in order to complete said obligations under state code.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the City Council of the City of Riverdale, that;

Section 1. Tax Rate. A tax rate of 0.001386 is hereby adopted for the City of Riverdale for Fiscal Year 2027 (July 1, 2026 - June 30, 2027).

Section 2. This resolution shall take effect immediately upon its adoption.

PASSED AND ADOPTED this 16th day of June 2026.

Braden D. Mitchell, Mayor

Attest:

Michelle Marigoni
City Recorder

VOTE:

Alan Arnold Yes No Absent
Bart Stevens Yes No Absent
Anne Hansen Yes No Absent
Michael Richter Yes No Absent
Kent Anderson Yes No Absent

Utah State Tax Commission - Property Tax Division Tax Rate Summary (693) ENTITY: 3080 RIVERDALE CITY	Form PT-693 Rev. 2/15
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WEBER COUNTY

Tax Year: 2026

The Board of Trustees for the above special district has set the current year's tax rates as follows:

Purpose of Tax Rate (Code from Utah Code Annotated)	Auditor's Tax Rate	Proposed Tax Rate	Maximum By Law	Budgeted Revenue
10 General Operations §11-6-133	0.001386	0.001386	.007	1,811,447
Total Tax Rate	0.001386	0.001386	Total Revenue	\$1,811,447

Certification by Taxing Entity

I, _____, as authorized agent, hereby certify that this statement is true and correct and in compliance with all sections of the Utah State Code relating to the tax rate setting process.

Signature: _____ Date: _____

Title: _____ Telephone: _____

Mailing address: _____

**RIVERDALE CITY
CITY COUNCIL AGENDA
June 16, 2026**

AGENDA ITEM: G10

SUBJECT: Consideration of Resolution #2026-18 approving the nonreciprocal interfund activity transfer of resources utilized by the City's General Fund as provided by the City's water fund. The estimated value of these culinary water services is \$100,000.

PRESENTER: Cody Cardon, Business Administrator

INFORMATION:

- a. [Executive Summary](#)
- b. [Resolution #2026-18](#)
- c. [Nonreciprocal Interfund Transfer Detail](#)

[BACK TO AGENDA](#)



City Council Executive Summary

For the Council meeting on:
June 16, 2026

Petitioner:
Cody Cardon, Business Administrator

Summary of Proposed Action

Hold a public hearing and approve the nonreciprocal interfund activity transfer of resources utilized by the City's General Fund as provided by the City's Water Fund. The estimated value of these culinary water services is \$100,000.

Summary of Supporting Facts & Options

To measure accountability, our City uses several separate funds. A fund is a fiscal and accounting entity with a self-balancing set of accounts segregated for the purpose of carrying on specific activities for attaining certain objectives in accordance with regulations, restrictions, or limitations. The City is a combination of several distinctly different fiscal and accounting entities, each having a separate set of accounts and functioning independently. We are required by Utah Code and governmental accounting standards for services provided by a utility enterprise fund to another fund to estimate or calculated the value of said services at the same rate as other similar customers of the utility.

The City has calculated and estimated the value of water utility services utilized by its General Fund to be \$100,000 for fiscal year 2026. This nonreciprocal interfund transfer amount is comprised of water utilization at all City buildings, other facilities, and exterior watering of parks and other City owned property.

Utah Code 10-5-107 and 10-6-135 requires that the City hold a public hearing and notify all utility customers before an interfund transfer is made. This hearing fulfills that requirement.

Legal Comments - City Attorney

Steve Brooks, Attorney

Fiscal Comments - Business Administrator/Budget Officer

Cody Cardon,
Business Administrator

Administrative Comments - City Administrator

Steve Brooks,
City Administrator



RESOLUTION NO. 2026-18

A RESOLUTION ADOPTING THE NONRECIPROCAL INTERFUND TRANSFER REPORT CONCERNING WATER UTILIZATION BY RIVERDALE CITY.

WHEREAS, the Utah Code, sections 10-5-107 and 10-6-135, require that all cities hold a yearly public hearing concerning interfund transfers of monies and that all utility customers be notified of said hearing; and

WHEREAS, Riverdale City included notices in all of the monthly utility billings, notifying the users of the hearing and all other state requirements were met in order to comply with state law; and

WHEREAS, Riverdale City Council held a duly advertised public hearing, to receive comments on the interfund transfer and has considered all comments and documentation received as required; and

WHEREAS, the Council finds that it is in the best interest of the City and will promote the health, safety and general welfare of the community to review and accept the nonreciprocal interfund transfer report as prepared by the City Finance Director for fiscal year 2026, and directs them to take all appropriate actions and complete the necessary documentation in order to remain compliant with any state requirements under the act.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the City Council of Riverdale City that the annual nonreciprocal interfund transfer report, concerning municipal water utilized by Riverdale City has been prepared, presented, reviewed, and deemed accurate as set forth in Attachment "A" and is hereby accepted and adopted as the official position of Riverdale City and that the City take all appropriate actions and complete the necessary documentation in order to remain compliant with any state requirements under the state code for the City of Riverdale.

Passed the 16th day of June, 2026.

RIVERDALE CITY

By: _____
Braden D. Mitchell, Mayor

Attest:

Michelle Marigoni, City Recorder

VOTE:

Alan Arnold	_____	Yes	_____	No	_____	Absent
Bart Stevens	_____	Yes	_____	No	_____	Absent
Anne Hansen	_____	Yes	_____	No	_____	Absent
Michael Richter	_____	Yes	_____	No	_____	Absent
Kent Anderson	_____	Yes	_____	No	_____	Absent

**RIVERDALE CITY
NONRECIPROCAL INTERFUND TRANSFER**

Water Usage - FY 2026

Cust No	Service Address	July		August		September		October		November		December	
		Usage	Billing	Usage	Billing	Usage	Billing	Usage	Billing	Usage	Billing	Usage	Billing
8.0262.00	1011 WEST RIVERPARK DR	26	86.06	17	52.30	14	44.07	8	39.65	-	33.75	-	33.75
8.0285.00	1049 WEST RIVERDALE RD	4	36.70	4	36.70	4	36.70	4	36.70	-	33.75	-	33.75
3.2153.00	1197 WEST 4400 SOUTH	-	33.75	-	33.75	-	33.75	-	33.75	-	33.75	-	33.75
8.8848.00	1255 WEST 4400 SOUTH	1	34.49	2	35.23	1	34.49	2	35.23	-	33.75	-	33.75
8.2452.00	3480 SOUTH PARKER DR	2	73.04	3	73.78	4	74.51	2	73.04	2	73.04	-	71.57
3.2151.00	1197 WEST 4400 SOUTH #2	342	1,393.89	281	1,148.52	291	1,188.74	101	424.47	-	71.57	-	71.57
3.2155.00	4200 SOUTH PARKER DR #1	-	143.79	-	143.79	-	143.79	-	143.79	-	143.79	-	143.79
3.2154.00	4200 SOUTH PARKER DR #2	647	2,692.97	609	2,540.12	502	2,109.71	105	512.78	12	152.63	-	143.79
3.2156.00	4200 SOUTH PARKER DR #3	1,247	5,106.46	1,147	4,704.21	942	3,879.60	247	1,083.98	-	143.79	-	143.79
8.1115.00	4200 SOUTH PARKER DR #4	25	120.12	20	101.37	10	78.93	4	74.51	-	71.57	-	71.57
8.1116.00	4200 SOUTH PARKER DR #5	34	154.96	23	112.62	8	77.46	5	75.25	-	71.57	-	71.57
1.0019.00	4301 SOUTH 300 WEST	3	73.78	29	135.12	47	207.25	12	80.40	-	71.57	-	71.57
3.2152.00	4334 SOUTH PARKER DR	7	76.72	6	75.99	5	75.25	6	75.99	6	75.99	7	76.72
4.1716.00	4340 SOUTH 600 WEST	1	34.49	1	34.49	1	34.49	-	33.75	-	33.75	-	33.75
8.9973.00	4360 SOUTH PARKER DR	219	899.12	225	923.26	191	786.49	57	247.48	7	76.72	8	77.46
3.2150.00	4400 SOUTH 1150 WEST	69	257.94	69	257.94	39	137.26	28	93.56	-	33.75	-	33.75
8.8822.00	4400 SOUTH 700 WEST	10	41.12	10	41.12	11	41.86	6	38.17	-	33.75	-	33.75
6.2002.00	4550 SOUTH UNION PACIFIC DR	27	89.81	25	82.31	36	125.20	12	42.59	2	35.23	3	35.96
8.9961.00	4580 SOUTH WEBER RIVER DR	6	38.17	3	35.96	3	35.96	3	35.96	3	35.96	3	35.96
6.2001.00	4600 SOUTH WEBER RIVER DR #1	3	73.78	2	73.04	3	73.78	2	73.04	2	73.04	2	73.04
8.9960.00	4600 SOUTH WEBER RIVER DR #2	687	2,781.65	738	2,986.79	485	1,969.10	201	826.72	4	74.51	3	73.78
6.2005.00	4600 SOUTH WEBER RIVER DR #3	646	2,616.72	600	2,431.69	632	2,560.41	150	621.57	-	71.57	-	71.57
6.2007.00	4600 SOUTH WEBER RIVER DR #4	486	1,973.13	406	1,651.33	377	1,534.68	127	529.05	-	71.57	-	71.57
6.2009.00	4801 SOUTH WEBER RIVER DR	4	36.70	4	36.70	4	36.70	3	35.96	6	38.17	-	33.75
6.0987.00	4900 SOUTH 1150 WEST	-	143.79	-	143.79	-	143.79	-	143.79	-	143.79	-	143.79
6.0466.01	4981 SOUTH 1150 WEST	-	33.75	-	33.75	-	33.75	-	33.75	-	33.75	-	33.75
6.2008.00	5400 SOUTH WEBER RIVER TRAIL	-	71.57	1	72.30	-	71.57	-	71.57	-	71.57	-	71.57
8.6661.00	5600 SOUTH 560 WEST												
8.6661.00	5600 SOUTH 560 WEST												
3.2061.00	882 WEST 4400 SOUTH	188	736.61	202	792.93	160	623.98	52	189.56	-	33.75	-	33.75
8.0263.00	899 WEST RIVERPARK DR	7	38.91	7	38.91	8	39.65	6	38.17	-	33.75	-	33.75
8.0261.04	1009 WEST RIVERPARK DR	-	33.75	-	33.75	-	33.75	-	33.75	-	33.75	-	33.75
8.0264.04		166	648.12	148	575.71	196	768.79	136	527.44	-	33.75	-	33.75
		<u>4,857</u>		<u>4,582</u>		<u>3,974</u>		<u>1,279</u>		<u>44</u>		<u>26</u>	

**RIVERDALE CITY
NONRECIPROCAL INTERFUND TRANSFER**

Water Usage - FY 2026

Cust No	Service Address	January		February		March		April		May		June (estimated)		FY Total
		Usage	Billing	Usage	Billing	Usage	Billing	Usage	Billing	Usage	Billing	Usage	Billing	
8.0262.00	1011 WEST RIVERPARK DR	-	33.75	-	33.75	-	33.75	-	33.75	7	38.91	10	41.12	504.64
8.0285.00	1049 WEST RIVERDALE RD	-	33.75	-	33.75	-	33.75	-	33.75	5	37.44	4	36.70	423.47
3.2153.00	1197 WEST 4400 SOUTH	-	33.75	-	33.75	-	33.75	-	33.75	-	33.75	-	33.75	405.06
8.8848.00	1255 WEST 4400 SOUTH	-	33.75	-	33.75	-	33.75	-	33.75	5	37.44	-	33.75	413.16
8.2452.00	3480 SOUTH PARKER DR	-	71.57	-	71.57	-	71.57	1	72.30	2	73.04	-	71.57	870.58
3.2151.00	1197 WEST 4400 SOUTH #2	-	71.57	-	71.57	-	71.57	-	71.57	61	263.57	1	72.30	4,920.88
3.2155.00	4200 SOUTH PARKER DR #1	-	143.79	-	143.79	-	143.79	-	143.79	1	144.53	-	143.79	1,726.21
3.2154.00	4200 SOUTH PARKER DR #2	-	143.79	-	143.79	-	143.79	2	145.26	153	705.86	100	492.67	9,927.16
3.2156.00	4200 SOUTH PARKER DR #3	-	143.79	-	143.79	-	143.79	3	146.00	195	874.81	200	894.92	17,408.93
8.1115.00	4200 SOUTH PARKER DR #4	-	71.57	-	71.57	-	71.57	3	73.78	7	76.72	10	78.93	962.19
8.1116.00	4200 SOUTH PARKER DR #5	-	71.57	-	71.57	-	71.57	-	71.57	17	90.12	15	82.61	1,022.41
1.0019.00	4301 SOUTH 300 WEST	-	71.57	-	71.57	-	71.57	-	71.57	-	71.57	5	75.25	1,072.77
3.2152.00	4334 SOUTH PARKER DR	6	75.99	6	75.99	6	75.99	9	78.19	7	76.72	5	75.25	914.77
4.1716.00	4340 SOUTH 600 WEST	-	33.75	-	33.75	-	33.75	1	34.49	1	34.49	1	34.49	409.48
8.9973.00	4360 SOUTH PARKER DR	6	75.99	8	77.46	7	76.72	8	77.46	63	271.61	20	101.37	3,691.14
3.2150.00	4400 SOUTH 1150 WEST	-	33.75	-	33.75	-	33.75	-	33.75	6	38.17	10	41.12	1,028.52
8.8822.00	4400 SOUTH 700 WEST	-	33.75	-	33.75	-	33.75	-	33.75	10	41.12	5	37.44	443.36
6.2002.00	4550 SOUTH UNION PACIFIC DR	2	35.23	3	35.96	5	37.44	4	36.70	11	41.86	10	41.12	639.41
8.9961.00	4580 SOUTH WEBER RIVER DR	3	35.96	2	35.23	2	35.23	3	35.96	3	35.96	13	43.33	439.67
6.2001.00	4600 SOUTH WEBER RIVER DR #1	3	73.78	2	73.04	2	73.04	3	73.78	2	73.04	2	73.04	879.42
8.9960.00	4600 SOUTH WEBER RIVER DR #2	5	75.25	4	74.51	5	75.25	6	75.99	125	521.01	100	420.45	9,955.00
6.2005.00	4600 SOUTH WEBER RIVER DR #3	-	71.57	-	71.57	-	71.57	1	72.30	116	484.81	100	420.45	9,565.78
6.2007.00	4600 SOUTH WEBER RIVER DR #4	-	71.57	-	71.57	-	71.57	-	71.57	70	299.77	70	299.77	6,717.12
6.2009.00	4801 SOUTH WEBER RIVER DR	-	33.75	-	33.75	-	33.75	-	33.75	1	34.49	1	34.49	422.00
6.0987.00	4900 SOUTH 1150 WEST	-	143.79	-	143.79	-	143.79	-	143.79	-	143.79	-	143.79	1,725.48
6.0466.01	4981 SOUTH 1150 WEST	-	33.75	2	35.23	-	33.75	-	33.75	-	33.75	-	33.75	406.53
6.2008.00	5400 SOUTH WEBER RIVER TRAIL	-	71.57	-	71.57	-	71.57	-	71.57	-	71.57	-	71.57	859.53
8.6661.00	5600 SOUTH 560 WEST													
8.6661.00	5600 SOUTH 560 WEST													
3.2061.00	882 WEST 4400 SOUTH	-	33.75	-	33.75	-	33.75	1	34.49	30	101.06	30	138.87	2,786.28
8.0263.00	899 WEST RIVERPARK DR	-	33.75	-	33.75	-	33.75	-	33.75	-	33.75	-	71.57	463.49
8.0261.04	1009 WEST RIVERPARK DR	-	33.75	-	33.75	-	33.75	2	35.23	-	33.75	-	71.57	444.34
8.0264.04		-	33.75	-	33.75	-	33.75	1	34.49	-	33.75	10	78.93	2,836.02
		<u>25</u>		<u>27</u>		<u>27</u>		<u>48</u>		<u>898</u>				
													Total FY 2026 City account billings	<u>83,780.17</u>
													Rounded to	<u>\$ 100,000.00</u>

**RIVERDALE CITY
CITY COUNCIL AGENDA
June 16, 2026**

AGENDA ITEM: G11

SUBJECT: Review Fraud Risk Discussion for submission to the State Auditor's Office.

PRESENTER: Cody Cardon, Business Administrator

INFORMATION:

- a. [Executive Summary](#)
- b. [Fraud Risk Assessment Questionnaire](#)
- c. [Fraud Risk Implementation Guide](#)

[BACK TO AGENDA](#)



City Council Executive Summary

For the Council meeting on:
June 16, 2026

Petitioner:
Cody Cardon, Business Administrator

Summary of Proposed Action

Review Fraud Risk Discussion for submission to the State Auditor's Office

Summary of Supporting Facts & Options

The City is required annually to review the attached Fraud Risk Assessment as prepared by the State Auditor's Office and review it with the Mayor and City Council. The completed questionnaire will then need to be certified by the City's personnel and submitted to the State Auditor's Office. The City's Auditor will review the questionnaire as part of the State Compliance procedures associated with the City's annual financial audit.

Attachment "A" is the actual questionnaire and attachment "B" is the implementation guide.

Legal Comments – City Attorney

Steve Brooks, Attorney

Fiscal Comments – Business Administrator/Budget Officer

Cody Cardon,
Business Administrator

Administrative Comments – City Administrator

Steve Brooks,
City Administrator



OFFICE OF THE
STATE AUDITOR

Questionnaire

Revised December 2020

Fraud Risk Assessment

INSTRUCTIONS:

- Reference the *Fraud Risk Assessment Implementation Guide* to determine which of the following recommended measures have been implemented.
- Indicate successful implementation by marking “Yes” on each of the questions in the table. Partial points may not be earned on any individual question.
- Total the points of the questions marked “Yes” and enter the total on the “Total Points Earned” line.
- Based on the points earned, circle/highlight the risk level on the “Risk Level” line.
- Enter on the lines indicated the entity name, fiscal year for which the Fraud Risk Assessment was completed, and date the Fraud Risk Assessment was completed.
- Print CAO and CFO names on the lines indicated, then have the CAO and CFO provide required signatures on the lines indicated.

Fraud Risk Assessment

Continued

*Total Points Earned: 370/395 *Risk Level: Very Low Low Moderate High Very High
> 355 316-355 276-315 200-275 < 200

	Yes	Pts
1. Does the entity have adequate basic separation of duties or mitigating controls as outlined in the attached Basic Separation of Duties Questionnaire?	200	200
2. Does the entity have governing body adopted written policies in the following areas:		
a. Conflict of interest?	5	5
b. Procurement?	5	5
c. Ethical behavior?	5	5
d. Reporting fraud and abuse?	5	5
e. Travel?	5	5
f. Credit/Purchasing cards (where applicable)?	-	5
g. Personal use of entity assets?	5	5
h. IT and computer security?	5	5
i. Cash receipting and deposits?	5	5
3. Does the entity have a licensed or certified (CPA, CGFM, CMA, CIA, CFE, CGAP, CPFO) expert as part of its management team?	20	20
a. Do any members of the management team have at least a bachelor's degree in accounting?	10	10
4. Are employees and elected officials required to annually commit in writing to abide by a statement of ethical behavior?	20	20
5. Have all governing body members completed entity specific (District Board Member Training for local/special service districts & interlocal entities, Introductory Training for Municipal Officials for cities & towns, etc.) online training (training.auditor.utah.gov) within four years of term appointment/election date?	20	20
6. Regardless of license or formal education, does at least one member of the management team receive at least 40 hours of formal training related to accounting, budgeting, or other financial areas each year?	20	20
7. Does the entity have or promote a fraud hotline?	20	20
8. Does the entity have a formal internal audit function?	20	20
9. Does the entity have a formal audit committee?	-	20

*Entity Name: Riverdale City

*Completed for Fiscal Year Ending: June 30, 2026 *Completion Date: June 9, 2026

*CAO Name: Steve Brooks *CFO Name: Cody J. Cardon

*CAO Signature: _____ *CFO Signature: _____

*Required

Basic Separation of Duties

See the following page for instructions and definitions.

	Yes	No	MC*	N/A
1. Does the entity have a board chair, clerk, and treasurer who are three separate people?	X			
2. Are all the people who are able to receive cash or check payments different from all of the people who are able to make general ledger entries?	X			
3. Are all the people who are able to collect cash or check payments different from all the people who are able to adjust customer accounts? If no customer accounts, check "N/A".	X			
4. Are all the people who have access to blank checks different from those who are authorized signers?	X			
5. Does someone other than the clerk and treasurer reconcile all bank accounts OR are original bank statements reviewed by a person other than the clerk to detect unauthorized disbursements?	X			
6. Does someone other than the clerk review periodic reports of all general ledger accounts to identify unauthorized payments recorded in those accounts?	X			
7. Are original credit/purchase card statements received directly from the card company by someone other than the card holder? If no credit/purchase cards, check "N/A".	X			
8. Does someone other than the credit/purchase card holder ensure that all card purchases are supported with receipts or other supporting documentation? If no credit/purchase cards, check "N/A".	X			
9. Does someone who is not a subordinate of the credit/purchase card holder review all card purchases for appropriateness (including the chief administrative officer and board members if they have a card)? If no credit/purchase cards, check "N/A".		X	X	
10. Does the person who authorizes payment for goods or services, who is not the clerk, verify the receipt of goods or services?	X			
11. Does someone authorize payroll payments who is separate from the person who prepares payroll payments? If no W-2 employees, check "N/A".	X			
12. Does someone review all payroll payments who is separate from the person who prepares payroll payments? If no W-2 employees, check "N/A".	X			

* MC = Mitigating Control

Basic Separation of Duties

Continued

Instructions: Answer questions 1-12 on the Basic Separation of Duties Questionnaire using the definitions provided below.

☺ If all of the questions were answered “Yes” or “No” with mitigating controls (“MC”) in place, or “N/A,” the entity has achieved adequate basic separation of duties. Question 1 of the Fraud Risk Assessment Questionnaire will be answered “Yes.” 200 points will be awarded for question 1 of the Fraud Risk Assessment Questionnaire.

☹ If any of the questions were answered “No,” and mitigating controls are not in place, the entity has not achieved adequate basic separation of duties. Question 1 of the Fraud Risk Assessment Questionnaire will remain blank. 0 points will be awarded for question 1 of the Fraud Risk Assessment Questionnaire.

Definitions:

Board Chair is the elected or appointed chairperson of an entity’s governing body, e.g. Mayor, Commissioner, Councilmember or Trustee. The official title will vary depending on the entity type and form of government.

Clerk is the bookkeeper for the entity, e.g. Controller, Accountant, Auditor or Finance Director. Though the title for this position may vary, they validate payment requests, ensure compliance with policy and budgetary restrictions, prepare checks, and record all financial transactions.

Chief Administrative Officer (CAO) is the person who directs the day-to-day operations of the entity. The CAO of most cities and towns is the mayor, except where the city has a city manager. The CAO of most local and special districts is the board chair, except where the district has an appointed director. In school districts, the CAO is the superintendent. In counties, the CAO is the commission or council chair, except where there is an elected or appointed manager or executive.

General Ledger is a general term for accounting books. A general ledger contains all financial transactions of an organization and may include sub-ledgers that are more detailed. A general ledger may be electronic or paper based. Financial records such as invoices, purchase orders, or depreciation schedules are not part of the general ledger, but rather support the transaction in the general ledger.

Mitigating Controls are systems or procedures that effectively mitigate a risk in lieu of separation of duties.

Original Bank Statement means a document that has been received directly from the bank. Direct receipt of the document could mean having the statement 1) mailed to an address or PO Box separate from the entity’s place of business, 2) remain in an unopened envelope at the entity offices, or 3) electronically downloaded from the bank website by the intended recipient. The key risk is that a treasurer or clerk who is intending to conceal an unauthorized transaction may be able to physically or electronically alter the statement before the independent reviewer sees it.

Treasurer is the custodian of all cash accounts and is responsible for overseeing the receipt of all payments made to the entity. A treasurer is always an authorized signer of all entity checks and is responsible for ensuring cash balances are adequate to cover all payments issued by the entity.



Fraud Risk Assessment

Background

The Office of the State Auditor (Office) regularly receives complaints of fraud or abuse by local government officials. The Office is also aware of internal investigations performed by local governments of their own officials and employees. Some of these situations receive significant media coverage, while others are resolved with less publicity. In either case, the level of concern by the public and local and state officials is significant. Many have asked the Office for more direction on how to prevent such occurrences in the future. The program outlined in this guide is designed to help measure and reduce the risk of undetected fraud, abuse, and noncompliance in local governments of all types and sizes. This assessment is a starting point, it is the hope of the Office that local governments will add to and adapt this form to improve how they manage their internal controls and the risk of fraud, waste and abuse.

Internal Controls as a Discipline

Professional literature, as well as our own experience, indicates that the solution to the reduction of fraud risk lies in effective internal controls. Internal controls are the policies, practices, and processes that ensure the operations of an organization are performed effectively and efficiently. Internal Controls are also intended to deter or prevent the misuse of public funds. Since internal controls require time and resources, entities should seek to reduce risk to an acceptable level, not eliminate risk altogether. In other words, a lock should never cost more than the item it is intended to protect.

The Committee of Sponsoring Organizations of the Treadway Commission (COSO) is a group of organizations dedicated to providing frameworks and guidance on risk management, internal control, and fraud deterrence. COSO publishes a document “Internal Control – Integrated Framework” (the COSO Framework). The COSO Framework is noted as the gold standard for designing and implementing an entity-wide internal control program for all organizations including governments. The Government Accountability Office (GAO) publishes its own guidance for proper internal controls in government entities known as the Green Book. The Green Book follows the COSO Framework, but adds some specific context that is unique to the government environment. We used both of these publications as resources for this project.

The COSO Framework includes five principles:

- Tone at the Top
- Risk Assessment
- Control Activities
- Communication

- Monitoring

Incorporating these five principles into an organization is a recommended but complex endeavor. Most accountants and auditors have been trained on these principles, but full implementation requires additional training and a commitment throughout the organization to be effective. We recommend every organization with the resources use COSO, GAO, GFOA, or any other reputable source as an aid to implementing a comprehensive internal control program.

Due to the expense, most local governments in Utah lack the resources necessary to completely implement the COSO Framework. Our goal is to take the concepts of the COSO Framework and boil them down to specific measures that every local government can incorporate at minimal cost. If properly implemented, we believe these measures will reduce the risk of undetected fraud, abuse, and noncompliance. We have also developed a risk assessment model that provides a basic evaluation of an entity's fraud risk, based upon required separation of duties and our recommended measures.

Recommended Measures

1. Separate Duties over Cash Accounts (Crucial)

Widely recognized as a crucial internal control, separation of duties includes separating the powers of the treasurer and clerk (the person who performs the accounting function, regardless of title), as required by state law. If the roles and responsibilities of treasurer and clerk are *not* 1) separate, 2) independent, and 3) monitored by the governing board, the risk of financial fraud and abuse increases.

In general, the treasurer is responsible for the collection and custody of funds while the clerk validates payment requests, ensures compliance with policy and budgetary restrictions, prepares checks, and records all financial transactions. In situations where proper separation of duties are not maintained, mitigating controls must be implemented. Because of the extreme importance of this control, we have developed a separate questionnaire (see attached) to help determine if basic separation of duties or mitigating controls are in place.

2. Require a Commitment of Ethical Behavior

Purpose

A critical, fundamental, and far-reaching problem facing government today is the lack of public trust and confidence. Government officials are expected to perform their government duties without using their position for personal benefit. A written statement on ethical behavior will provide clarity and serve as a physical reminder of the aspirations of the organization.

Overview

Maintaining an ethical environment requires setting an example and communicating proper expectations at every level of the organization. Training and re-enforcement of

ethical standards must be continuous and applicable. Expectations must point to the highest standards and not excuse bad behavior by anyone for any reason.

Implementation

We recommend the entity set clear expectations and exercise consistent enforcement. We recommend instilling a culture rewarding high ethical standards, rather than rewarding cutting corners or engaging in questionable or self-serving behavior. We recommend that every entity have a written policy and strong practices that address a standard of ethical behavior, including prohibited activities, required disclosures, and clear directions on how and to whom disclosures should be submitted and reviewed. We also recommend that the entity require elected or appointed officials and employees to annually commit in writing to abide by the entity's standards of ethical behavior. This practice will provide an opportunity to review the policy and identify any potential or actual conflicts of interest. Requiring periodic confirmation will deter individuals from acting unethically and identify issues before they become problematic.

3. Adopt and Put Into Practice Written Policies

Overview

The governing body should evaluate policies to make sure they establish proper oversight and direct the organization toward the desired outcomes. The following are key policies along with certain elements that we have identified that are either required by law or best practices to improve the internal control system. As a matter of practical implementation, template policies that contain these elements are available on the Office's website at resources.auditor.utah.gov.

a. Conflict of Interest

1. Specifies who is required to declare conflicts.
2. States that if a new conflict arises during course of business it must be reported.
3. Requires each public official/employee to complete a disclosure form on an at least an annual basis.
4. Identifies the individual/position responsible to gather disclosure forms.
5. Disclosure forms provide the user a way to disclose conflicts or indicate that they have no conflicts.
6. Disclosure forms must list the name and position of the public official/employee.
7. Disclosure forms must list the name of the business entity and ownership interest or position for a business regulated by the entity for which there is a conflict.
8. Disclosure forms must list the name of the business entity and ownership interest or position for businesses doing business with the entity.
9. Disclosure forms must list any investments that may create a conflict with the entity.
10. The disclosure shall be made in a sworn statement filed with the entity's governing body.

b. Procurement

Seek the best value for the entity and promote a competitive purchasing process.

1. Specifies a small item threshold allowing employee or department discretion.
2. Specifies documentation required for each level of purchasing (e.g. small purchases, medium purchases and purchases requiring competitive bid).
3. Specifies purchasing procedures (e.g. advertising methods and time frames, rejection of bids, appeals) for items requiring competitive bid.
4. Lists exemptions and documentation needed for not following regular bidding requirements (e.g. sole source provider, emergency purchases etc.).
5. Addresses improper or illegal conduct:
 - a) Prohibits dividing a procurement to avoid following policy (Utah Code 63G-6a-2404.3)
 - b) Prohibits kickbacks (Utah Code 63G-6a-2404)
 - c) Requires disclosure of conflicts of interest (Utah Code 63G-6a-2406)
 - d) Prohibits cost-plus-a-percentage-of-cost contracts (Utah Code 63G-6a-1205)
 - e) Lists other specific activities that are not allowed (Utah Code 67-16 applies to the state and all political subdivisions)
6. Designates a purchasing agent, specify who may sign contracts including requirement for contracts that must go before the governing body.
7. Has an ethics provision and/or reference Utah Code 67-16.
8. Documents consequences of violating the policy (e.g. formal reprimand, suspension, termination or criminal prosecution).

c. Ethical Behavior

1. Prohibits participation in decisions or actions in which the employee or official has real or reasonably perceived conflict (see conflict of interest policy).
2. Prohibits use of authority for personal gain or that of close friends, family, or business associates.
3. Prohibits receiving gifts, loans or bribes.
4. Requires confidentiality regarding any information not subject to GRAMA.
5. Prohibits violation of nepotism laws (Utah Code 52-3).
6. Prohibits misuse of public resources or property (Utah Code 76-8-4).
7. References the Utah Public Officer and Employee Ethics Act (Utah Code 67-16).
8. Establishes individual accountability, including consequences for noncompliance (e.g. suspension, termination).

d. Reporting Fraud and Abuse

1. Requires the reporting of inappropriate actions or behavior.
2. Provides reporting structure, including alternatives if the employee's normal supervisor is involved.
3. Provides guidance on the type of actions and behaviors which must be reported.
4. Provides guidance on the information to be provided (e.g. names, dates, times, descriptions, effects) when reporting fraud or abuse.
5. Provides whistleblower protection or refers to Utah Code 67-21-3.
6. Provides for the evaluation, investigation and possible consequences of the alleged action or behavior.

7. Provides for feedback to the employee reporting the action and the governing body.
- e. Travel
1. Establishes a process to authorize travel expenditures (i.e. preauthorization).
 2. Defines what constitutes allowable and unallowable travel and clearly establishes reasonable limits.
 3. Establishes a reporting structure with senior management reporting to the governing body.
 4. Establishes individual accountability, including consequences for noncompliance (e.g. suspension, termination, recovery of funds, inability to travel).
 5. Requires adequate record keeping (documentation of time, place, business purpose, and authorization).
 6. Communicates the public nature of purchase records.
 7. Ensures enough information is gathered and communicated to maintain accountability and measure performance.
 8. Has a provision to comply with external reporting requirements (e.g. IRS, Utah Public Finance Website reporting).
- f. Credit/Purchasing Cards
1. Credit/purchase card issuance should be approved by governing body.
 2. Establishes procedures for independent review and reconciliation of each card.
 3. Establishes card holder accountability including consequences for noncompliance (e.g. suspension, termination, recovery of funds, or loss of card privileges).
 4. Establishes required practices to ensure the security of the card (e.g. signing, storing, and who can use the card).
 5. Establishes procedures for card use (e.g. documentation required, timelines, reconciliations, restrictions).
- g. Personal Use of Entity Assets
1. Establishes allowable uses, or disallows use, of entity assets and rates if applicable (e.g. making photocopies, use of heavy equipment).
 2. Establishes individual accountability, including consequences for noncompliance (e.g. suspension, termination, recovery of funds or loss of privileges).
- h. IT & Computer Security
1. Establishes allowable uses of information systems, computer equipment, and the internet.
 2. Discloses to the user that the entity has the right to monitor and limit the activities on entity IT systems.
 3. Establishes individual accountability, including consequences for noncompliance (e.g. suspension, termination, recovery of funds, or loss of privileges).
- i. Cash Receipting and Deposit
1. Establishes a timeline for entering receipts into the accounting system.
 2. Establishes a timeline for depositing funds in the bank that complies with the Utah Money Management Act (3 days).

3. Establishes security measures for holding funds before deposit (e.g. safe, vault).
4. Establishes a receipting process for giving the customer documentation of the transaction and also provide sufficient information to understand the purpose of the transaction for management review or audit.
5. Establishes a procedure for entering credit card and ACH transactions into the accounting system.
6. Establishes a separation of duties between the person receiving payments and the person making deposits (smaller entities may require dual sign-off on deposits).
7. Establishes required documentation for voiding or altering a cash receipt, including that it be reviewed by someone that didn't make the correction.
8. Requires system-generated or sequentially-numbered receipts to allow for a review of completeness.
9. Requires cash deposits and receipts to be reconciled and/or reviewed by someone not receiving cash.

4. Hire and Train Qualified Staff

Purpose

In order to ensure the effective and efficient delivery of government services, each entity should identify the knowledge, skills, and abilities (KSA) needed by its management and employees. In technical areas, KSA often align with formal credentials, such as a degree or license. Accounting is an area where degrees and professional designations usually indicate a level of proficiency.

Overview

A licensed Certified Public Accountant (CPA) is the most common designation of a person who possesses the KSA needed to oversee the day-to-day financial operations of an entity. There are several other designations that may indicate similar KSA, such as Certified Government Financial Manager (CGFM), Certified Management Accountant (CMA), Certified Internal Auditor (CIA), Certified Fraud Examiner (CFE), Certified Government Auditing Professional (CGAP), and Certified Public Finance Officer (CPFO). At a minimum, we recommend that every entity have someone with a bachelor's degree in accounting as part of its staff.

Implementation

While not every local government entity needs a full-time CPA, every entity should utilize a qualified accountant to ensure that its finances are protected and accurately reported. Most accounting firms and professional bookkeeping services provide a variety of services on an as-needed basis. We recommend every local government evaluate the level of KSA possessed by its accounting staff and consider contracting with an accounting professional. The accounting professional could perform some or all of the accounting and ensure that the entity has effectively implemented internal controls and meets reporting requirements.

To aid local government entities in identifying and procuring the services of qualified accounting professionals, the Office maintains a qualified vendor list included on the Office's website at resources.auditor.utah.gov. The firms on this list have met the requirements set forth by the Office to provide bookkeeping, compliance reporting, or financial statement preparation for local governments.

5. Provide Effective Training

Overview

Training is vital to any organization, especially governments, where services are essential to economic prosperity and basic human needs. Public officials and key employees need to possess at least a basic understanding of the legal requirements of their entity. We encourage entities to consider the KSA needed to support the services provided by their entity, then determine the appropriate level of training that is needed to maintain those KSA. The entity should provide resources to attend sufficient and appropriate training on an ongoing basis.

Implementation

The Office provides comprehensive but basic training on financial topics for local government board members and finance officers. However, this training serves only as an introduction for those who are new or previously untrained in local government financial matters. We recommend board members and finance officers identify and participate in organizations that provide more advanced training. These organizations may be specific to the government type (e.g. counties, charter schools), a specific type of operation (e.g. sewer, water), or a specific job within the organization (e.g. treasurer, finance officer).

At a minimum, board members should view our online basic but comprehensive training every four years (see training.auditor.utah.gov). Also, at least one member of the finance team, preferably the chief finance officer, should have 40 hours of financial training each year. Financial training includes: auditing, accounting, budgeting, reporting, internal controls, fraud prevention and detection, software, and any other topic that is related to the management of finances.

6. Implement a Hotline

Definition

A hotline is a means by which the public and employees can anonymously report concerns about improper behavior of an entity's officers or employees or concerning practices of the entity.

Overview

Fraud losses are 50% smaller at organizations with hotlines than those without hotlines. According to the Association of Certified Fraud Examiners, 40% of reported instances of fraud are discovered through a tip. More than half of these tips were provided by an employee of the organization and 46% of fraud cases detected by tip were reported through a hotline.

Implementation

An effective hotline can be implemented at virtually no cost and can be as simple as providing an email address or phone number. Hotline submissions should be sent directly to a person who has the resources and objectivity to evaluate the concern and investigate if warranted. All complaints and the results of investigations should be presented to the audit committee of the entity in a timely fashion.

Hotlines should be promoted and easy to access (most entities put a link to their hotline on the main page of their website). Every entity should have a written policy that includes the following:

1. Methods for receiving complaints (e.g. email, phone number).
2. A provision for anonymous complaints.
3. Sufficient direction to ensure complaints are given adequate treatment as follows:
 - a. An initial screening of complaints to be performed by an office not involved in the complaint (this could be accomplished by having it performed by more than one office if an independent internal audit function does not exist or it could be sent directly to the audit committee).
 - b. Audit committee:
 - i. Reviews available evidence.
 - ii. Determines if further investigation is merited. If so;
 - Sets the scope of audit
 - Sets a budget
 - Sets a timeline
 - Provides resources
 - c. Audit results are reported to the audit committee.
 - d. Audit committee approves findings and recommendations.
 - e. Audit committee ensures that findings and recommendations are addressed by the appropriate officers or employees.
 - f. Feedback provided to the complainant, if requested.

7. Implement an Internal Audit Function

Definition

An internal audit function is an organizational initiative to monitor and analyze the entity's own operations in order to determine how well it conforms to a set of specific criteria, such as laws, policies, or best practices. Internal auditors are independent of the work they audit, but are very familiar with it so as to allow them to determine compliance with the requirements for that work.

Overview

An internal audit may focus on financial operations, systems, processes, or compliance. As part of the internal audit plan, auditors try to find discrepancies between operational design and operational reality. Internal audits also help uncover evidence of fraud, waste, or abuse. If internal auditors find discrepancies or inappropriate activities, they document and report them to entity leadership who can prioritize and direct corrective action.

The frequency of internal audits will depend on the department or process being examined. Some types of operations may require daily audits for quality control, others may require only an annual audit of records.

Internal audit plans act as a pre-emptive step in maintaining operational efficiency and financial reliability, as well as safeguarding assets.

Implementation

An internal audit function should be formalized by the adoption of an Internal Audit Charter which identifies who is responsible to oversee the internal audit function and who will perform the internal audits.

Those responsible for internal audits should adopt an audit plan which identifies what will be audited and when it will be audited. The audit plan should be reviewed regularly, usually once per year.

Adaptation for small entities

Only the largest of our local governments can justify a full-time internal auditor. Most local governments can execute an effective internal audit program by contracting with an audit professional to work a few days a year. To eliminate added costs entirely, some entities may coordinate with peer entities and utilize each other's financial staff to act as internal auditors. Keep in mind, internal auditors need a solid understanding of audit principles and should use work programs that are designed to effectively identify violations of the laws or policies they are auditing.

8. Use an Audit Committee

Purpose

An audit committee assists the governing body in its financial oversight responsibilities.

Membership

We recommend that members of the audit committee are a subset of the governing body. An audit committee should have a financial expert who is not a member of management. This can be achieved by having a governing body member who is a financial expert, or acquiring the assistance of a volunteer or paid professional financial expert. Finance officers from other local governments should be considered when looking for a financial expert, as they are independent and have a working knowledge of government accounting issues.

Functions

An audit committee must ensure the following:

1. Management develops and enforces systems that ensure the entity accomplishes its mission effectively and efficiently while complying with laws and regulations.
2. The internal audit function objectively assesses the effectiveness of management's internal control program.
3. Financial statement audits are performed by a qualified, independent accounting firm and issues identified during those audits are reviewed and resolved as appropriate.
4. Hotline complaints are investigated and findings are addressed by the governing body.

Risk Score

We have developed a five-level assessment score that is intended to communicate the entity's risk of undetected fraud, abuse, or noncompliance. The levels are based upon points assigned to each of the recommended measures. Since some measures are more effective than others, the most effective measures are assigned the most points. As more measures are adopted the score improves. The higher the score, the lower the risk.

The scale and corresponding levels are as follows:

- Very Low
- Low
- Moderate
- High
- Very High

See the *Fraud Risk Assessment Questionnaire* (attached) for specific points assigned to each measure and how point totals correspond to the risk scale.



Fraud Risk Assessment

INSTRUCTIONS:

- Reference the *Fraud Risk Assessment Implementation Guide* to determine which of the following recommended measures have been implemented.
- Indicate successful implementation by marking “Yes” on each of the questions in the table. Partial points may not be earned on any individual question.
- Total the points of the questions marked “Yes” and enter the total on the “Total Points Earned” line.
- Based on the points earned, circle/highlight the risk level on the “Risk Level” line.
- Enter on the lines indicated the entity name, fiscal year for which the Fraud Risk Assessment was completed, and date the Fraud Risk Assessment was completed.
- Print CAO and CFO names on the lines indicated, then have the CAO and CFO provide required signatures on the lines indicated.

Fraud Risk Assessment

Continued

*Total Points Earned: ____/395 *Risk Level: Very Low Low Moderate High Very High
> 355 316-355 276-315 200-275 < 200

	Yes	Pts
1. Does the entity have adequate basic separation of duties or mitigating controls as outlined in the attached Basic Separation of Duties Questionnaire?		200
2. Does the entity have governing body adopted written policies in the following areas:		
a. Conflict of interest?		5
b. Procurement?		5
c. Ethical behavior?		5
d. Reporting fraud and abuse?		5
e. Travel?		5
f. Credit/Purchasing cards (where applicable)?		5
g. Personal use of entity assets?		5
h. IT and computer security?		5
i. Cash receipting and deposits?		5
3. Does the entity have a licensed or certified (CPA, CGFM, CMA, CIA, CFE, CGAP, CPFO) expert as part of its management team?		20
a. Do any members of the management team have at least a bachelor's degree in accounting?		10
4. Are employees and elected officials required to annually commit in writing to abide by a statement of ethical behavior?		20
5. Have all governing body members completed entity specific (District Board Member Training for local/special service districts & interlocal entities, Introductory Training for Municipal Officials for cities & towns, etc.) online training (training.auditor.utah.gov) within four years of term appointment/election date?		20
6. Regardless of license or formal education, does at least one member of the management team receive at least 40 hours of formal training related to accounting, budgeting, or other financial areas each year?		20
7. Does the entity have or promote a fraud hotline?		20
8. Does the entity have a formal internal audit function?		20
9. Does the entity have a formal audit committee?		20

*Entity Name: _____

*Completed for Fiscal Year Ending: _____ *Completion Date: _____

*CAO Name: _____ *CFO Name: _____

*CAO Signature: _____ *CFO Signature: _____

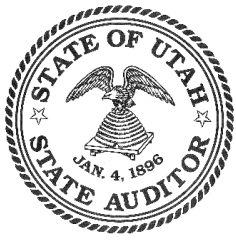
*Required

Basic Separation of Duties

See the following page for instructions and definitions.

	Yes	No	MC*	N/A
1. Does the entity have a board chair, clerk, and treasurer who are three separate people?				
2. Are all the people who are able to receive cash or check payments different from all of the people who are able to make general ledger entries?				
3. Are all the people who are able to collect cash or check payments different from all the people who are able to adjust customer accounts? If no customer accounts, check "N/A".				
4. Are all the people who have access to blank checks different from those who are authorized signers?				
5. Does someone other than the clerk and treasurer reconcile all bank accounts OR are original bank statements reviewed by a person other than the clerk to detect unauthorized disbursements?				
6. Does someone other than the clerk review periodic reports of all general ledger accounts to identify unauthorized payments recorded in those accounts?				
7. Are original credit/purchase card statements received directly from the card company by someone other than the card holder? If no credit/purchase cards, check "N/A".				
8. Does someone other than the credit/purchase card holder ensure that all card purchases are supported with receipts or other supporting documentation? If no credit/purchase cards, check "N/A".				
9. Does someone who is not a subordinate of the credit/purchase card holder review all card purchases for appropriateness (including the chief administrative officer and board members if they have a card)? If no credit/purchase cards, check "N/A".				
10. Does the person who authorizes payment for goods or services, who is not the clerk, verify the receipt of goods or services?				
11. Does someone authorize payroll payments who is separate from the person who prepares payroll payments? If no W-2 employees, check "N/A".				
12. Does someone review all payroll payments who is separate from the person who prepares payroll payments? If no W-2 employees, check "N/A".				

* MC = Mitigating Control



Basic Separation of Duties

Continued

Instructions: Answer questions 1-12 on the Basic Separation of Duties Questionnaire using the definitions provided below.

☺ If all of the questions were answered “Yes” or “No” with mitigating controls (“MC”) in place, or “N/A,” the entity has achieved adequate basic separation of duties. Question 1 of the Fraud Risk Assessment Questionnaire will be answered “Yes.” 200 points will be awarded for question 1 of the Fraud Risk Assessment Questionnaire.

☹ If any of the questions were answered “No,” and mitigating controls are not in place, the entity has not achieved adequate basic separation of duties. Question 1 of the Fraud Risk Assessment Questionnaire will remain blank. 0 points will be awarded for question 1 of the Fraud Risk Assessment Questionnaire.

Definitions:

Board Chair is the elected or appointed chairperson of an entity’s governing body, e.g. Mayor, Commissioner, Councilmember or Trustee. The official title will vary depending on the entity type and form of government.

Clerk is the bookkeeper for the entity, e.g. Controller, Accountant, Auditor or Finance Director. Though the title for this position may vary, they validate payment requests, ensure compliance with policy and budgetary restrictions, prepare checks, and record all financial transactions.

Chief Administrative Officer (CAO) is the person who directs the day-to-day operations of the entity. The CAO of most cities and towns is the mayor, except where the city has a city manager. The CAO of most local and special districts is the board chair, except where the district has an appointed director. In school districts, the CAO is the superintendent. In counties, the CAO is the commission or council chair, except where there is an elected or appointed manager or executive.

General Ledger is a general term for accounting books. A general ledger contains all financial transactions of an organization and may include sub-ledgers that are more detailed. A general ledger may be electronic or paper based. Financial records such as invoices, purchase orders, or depreciation schedules are not part of the general ledger, but rather support the transaction in the general ledger.

Mitigating Controls are systems or procedures that effectively mitigate a risk in lieu of separation of duties.

Original Bank Statement means a document that has been received directly from the bank. Direct receipt of the document could mean having the statement 1) mailed to an address or PO Box separate from the entity’s place of business, 2) remain in an unopened envelope at the entity offices, or 3) electronically downloaded from the bank website by the intended recipient. The key risk is that a treasurer or clerk who is intending to conceal an unauthorized transaction may be able to physically or electronically alter the statement before the independent reviewer sees it.

Treasurer is the custodian of all cash accounts and is responsible for overseeing the receipt of all payments made to the entity. A treasurer is always an authorized signer of all entity checks and is responsible for ensuring cash balances are adequate to cover all payments issued by the entity.

**RIVERDALE CITY
CITY COUNCIL AGENDA
June 16, 2026**

AGENDA ITEM: G12

SUBJECT: Consideration of Resolution #2026-19 amending the Riverdale City budget for Fiscal Year 2026 (2025-2026)

PRESENTER: Cody Cardon, Business Administrator

INFORMATION:

- a. [Executive Summary](#)
- b. [Resolution #2026-19](#)
- c. [Budget Amendment form](#)

[BACK TO AGENDA](#)



City Council Executive Summary

For the Council meeting on:
June 16, 2026

Petitioner:
Cody Cardon, Business Administrator

Summary of Proposed Action

Approval of Resolution 2026-19 to amend the fiscal year 2025-2026 budget for the proposed budget amendments as presented in attachment A.

Summary of Supporting Facts & Options

With the City's fiscal year end approaching the financial statements and budget have been reviewed for possible amendments. Several potential amendments have been identified in different funds and departments. These amendments are summarized in the attached exhibit A for your consideration.

See the attached summary of proposed budget amendments and explanations.

Legal Comments – City Attorney

Steve Brooks, Attorney

Fiscal Comments – Business Administrator/Budget Officer

Cody Cardon,
Business Administrator

Administrative Comments – City Administrator

Steve Brooks,
City Administrator



RESOLUTION NO. 2026-19

**A RESOLUTION ADOPTING THE FISCAL YEAR 2025 AMENDMENTS LOG
FOR THE CITY OF RIVERDALE
FOR FISCAL YEAR 2026 (JULY 1, 2025- JUNE 30, 2026).**

WHEREAS, the Riverdale City Council has previously adopted a budget for Fiscal Year 2026; and

WHEREAS, at the time said budget was adopted, a public hearing was scheduled and noticed and held; and

WHEREAS, all of said proceedings were duly and regularly conducted then and since; and

WHEREAS, since the time of the adoption of the budget adoption, changes have occurred, and corrections need to be made in accordance with Utah Code and the Attached Amendments log; and

WHEREAS, a public hearing was duly held at the time and place provided by law; and

WHEREAS, the City Council received all competent evidence offered in support of and opposed to said budget amendments and it appearing that the proposed amendments are in accordance with the provisions of Section 10-6-101 et seq., Utah Code Annotated (1953) and it also appearing that the adoption of said amended budget will promote the health, safety, morals and the general welfare of the community; and

WHEREAS, throughout in the course of evaluating the adoption of the final budget with proposed amendments or corrections, the City Council has conducted budget review work sessions and now the City Council has recommended that the proposed amendments be adopted into the final budget; and

WHEREAS, the proposed amendments are documented in the Fiscal Year 2026 Amendments Log as attached hereto.

NOW, THEREFORE, be it hereby resolved by the City Council of the City of Riverdale, Utah;

Section 1. Fiscal Year 2026 Amendments Log. The Fiscal Year 2026 amendments log is hereby amended as set forth on Attachment "A" attached hereto and the final budget for Fiscal Year 2026 is hereby affirmed.

Section 2. Revenues in Excess of Amounts Anticipated. Any revenues received in excess

of the amounts anticipated to cover current expenditures shall be applied as follows:

(a) The balance to the General Fund providing it does not exceed the thirty-five (35%) allowed by Utah Code and any amounts over the thirty-five percent (35%) shall be applied as follows:

- | | | |
|-----|-------------------------------|-----------------------|
| (1) | Storm Water Fund | \$0.00 |
| (2) | Information Technologies Fund | \$0.00 |
| (3) | Capital Projects Fund | Any remaining balance |

Section 4. This resolution shall take effect immediately upon its adoption.

PASSED AND ADOPTED this _____ day of June, 2026.

Braden D. Mitchell, Mayor

Attest:

Michelle Marigoni
City Recorder

VOTE:

Alan Arnold	_____	Yes	_____	No	_____	Absent
Bart Stevens	_____	Yes	_____	No	_____	Absent
Anne Hansen	_____	Yes	_____	No	_____	Absent
Michael Richter	_____	Yes	_____	No	_____	Absent
Kent Anderson	_____	Yes	_____	No	_____	Absent

**RIVERDALE CITY
ATTACHMENT A
BUDGET AMENDMENT - GENERAL FUND
FISCAL YEAR 2026**

REVENUE ACCOUNTS		ADOPTED BUDGET	PROPOSED AMENDMENT	AMENDED BUDGET	EXPLANATION
10-33-2000	GRANTS	93,750.00	20,000	113,750	State of Utah Grant
10-36-6000	PROCESSING FEES - CREDIT/DEBIT	-	20,000	20,000	offset to increase in merchant fees
10-36-9100	USE OF FUND BALANCE	2,162,367.00	500,000	2,662,367	Offset to budgeted transfer to Capital Projects Fund
		-			
	TOTAL ADJUSTED REVENUES	2,256,117	540,000	2,796,117	

BUSINESS ADMINISTRATION EXPENDITURES		ADOPTED BUDGET	PROPOSED AMENDMENT	AMENDED BUDGET	EXPLANATION
10-44-1100	SALARIES/WAGES - FULL TIME	385,441.00	-	385,441	
10-44-1110	SICK LEAVE PAID	2,710.00	-	2,710	
10-44-1150	OVERTIME WAGES	-	-	-	
10-44-1200	SALARIES/WAGES - PART TIME	97,407.00	-	97,407	
10-44-1300	EMPLOYEE BENEFITS	191,396.00	-	191,396	
10-44-1500	PERFORMANCE INCENTIVES	4,767.00	-	4,767	
10-44-2100	SUBSCRIPTIONS AND MEMBERSHIPS	1,800.00	-	1,800	
10-44-2300	TRAVEL AND TRAINING	4,500.00	-	4,500	
10-44-2400	OFFICE SUPPLIES	2,500.00	-	2,500	
10-44-2500	EQUIPMENT	1,500.00	-	1,500	
10-44-2600	BLDG AND GROUNDS MAINTENANCE	40,000.00	-	40,000	
10-44-2700	UTILITIES	20,000.00	-	20,000	
10-44-2800	TELEPHONE	1,200.00	-	1,200	
10-44-2900	FUEL	-	-	-	
10-44-3300	PROFESSIONAL SERVICES	-	-	-	
10-44-3400	AUDIT	15,000.00	-	15,000	
10-44-3600	SAFETY INCENTIVE PROGRAM	3,200.00	-	3,200	
10-44-4100	INSURANCE	70,000.00	-	70,000	
10-44-4500	SPECIAL DEPARTMENT EXPENSES	60,000.00	20,000	80,000	Merchant Fees are running at a higher level than in the past and exceeding the budget
10-44-4600	MISCELLANEOUS	7,500.00	-	7,500	
10-44-4750	COVID-19 EXPENDITURES	-	-	-	

10-44-4800	POSTAGE	3,500.00	-	3,500
10-44-5600	INFO TECHNOLOGY PAYMENTS	3,420.00	-	3,420
10-44-5700	MOTOR POOL PAYMENTS	-	-	-
10-44-6200	CAPITAL OUTLAY	-	-	-
TOTAL BUSINESS ADMINISTRATION EXPENDITURES		<u>915,841</u>	<u>20,000</u>	<u>935,841</u>

<u>NON DEPARTMENTAL EXPENDITURES</u>		<u>ADOPTED BUDGET</u>	<u>PROPOSED AMENDMENT</u>	<u>AMENDED BUDGET</u>	<u>EXPLANATION</u>
10-49-4810	TRANSFER TO OTHER FUNDS	2,650,000	500,000	3,150,000	
10-49-5600	INFO TECHNOLOGY PAYMENTS	99,996	-	99,996	
10-49-9000	INCREASE IN RESERVES	6,857	-	6,857	
TOTAL NON DEPARTMENTAL EXPENDITURES		<u>2,756,853</u>	<u>500,000</u>	<u>3,256,853</u>	

<u>COMMUNITY SERVICES EXPENDITURES</u>		<u>ADOPTED BUDGET</u>	<u>PROPOSED AMENDMENT</u>	<u>AMENDED BUDGET</u>	<u>EXPLANATION</u>
10-71-1100	SALARIES/WAGES - FULL TIME	195,151	-	195,151	
10-71-1200	SALARIES/WAGES - PART TIME	224,985	-	224,985	
10-71-1300	EMPLOYEE BENEFITS	113,250	-	113,250	
10-71-1500	PERFORMANCE INCENTIVES	4,049	-	4,049	
10-71-2100	SUBSCRIPTIONS AND MEMBERSHIPS	500	-	500	
10-71-2300	TRAVEL AND TRAINING	5,500	-	5,500	
10-71-2400	OFFICE SUPPLIES	1,000	-	1,000	
10-71-2500	EQUIPMENT & MAINTENANCE	10,000	-	10,000	
10-71-2600	BLDGS AND GROUNDS MAINT.	17,000	-	17,000	
10-71-2700	UTILITIES	16,500	-	16,500	
10-71-2800	TELEPHONE	2,800	-	2,800	
10-71-2900	FUEL	500	-	500	
10-71-3010	OLD GLORY DAYS	25,000	-	25,000	
10-71-3011	FIREWORKS	22,000	-	22,000	
10-71-3020	CHRISTMAS DECOR & EQUIP	1,000	-	1,000	
10-71-3110	PROGRAMS	500	-	500	
10-71-3120	OPERATIONS/MATERIALS/SUPP	9,500	-	9,500	
10-71-3121	SENIOR LUNCH	41,000	-	41,000	
10-71-3130	EQUIPMENT	500	-	500	
10-71-3150	ANNUAL MAINTENANCE (SENIOR CENTER)	6,000	-	6,000	
10-71-3230	SOCCER	1,500	-	1,500	
10-71-3310	INTRAMURALS	3,500	-	3,500	

COMMUNITY SERVICES EXPENDITURES		ADOPTED BUDGET	PROPOSED AMENDMENT	AMENDED BUDGET	EXPLANATION
10-71-3320	CRAFTS & SKILLS	2,500	-	2,500	
10-71-3330	CONTRACT CLASS EXPENDITURES	-	-	-	
10-71-3331	BASKETBALL	9,000	-	9,000	
10-71-3332	BASEBALL/SOFTBALL	10,000	-	10,000	
10-71-3333	FLAG FOOTBALL	1,500	-	1,500	
10-71-3350	YOUTH COMMITTEE	3,500	-	3,500	
10-71-4100	INSURANCE	200	-	200	
10-71-4500	SPECIAL DEPARTMENT EXPENSES	9,000	-	9,000	
10-71-4560	PUBLIC COMMUNICATIONS	20,000	-	20,000	
10-71-4600	MISCELLANEOUS	16,000	-	16,000	
10-71-4700	ROY AQUATIC CENTER & COMPLEX	23,000	-	23,000	
10-71-5000	GRANT EXPENDITURES	45,000	10,000	55,000	Additional grant expenditures associated with Old Glory Days
10-71-5600	INFO TECHNOLOGY PAYMENTS	4,830	-	4,830	
10-71-5700	MOTOR POOL PAYMENTS	-	-	-	
10-71-7400	CAPITAL OUTLAY	-	10,000	10,000	State Grant Funding for Seniors
TOTAL COMMUNITY SERVICES EXPENDITURES		846,265	20,000	866,265	
NET CHANGE IN REVENUES AND EXPENDITURES			-		

**RIVERDALE CITY
ATTACHMENT A
BUDGET AMENDMENT - CAPITAL PROJECTS FUND
FISCAL YEAR 2026**

CAPITAL PROJECTS FUND REVENUES		ADOPTED BUDGET	PROPOSED AMENDMENT	AMENDED BUDGET	EXPLANATION
45-38-1400	TRANSFER FROM OTHER FUNDS	2,650,000	500,000	3,150,000	Budgeted transfer increase from General Fund
45-38-2000	USE OF FUND BALANCE	-	-	-	
45-38-6100	INTEREST ALLOCATION	565,600	-	565,600	
45-38-7800	GRANTS/DONATIONS	-	-	-	
TOTAL FUND REVENUES		<u>3,215,600</u>	<u>500,000</u>	<u>3,715,600</u>	
CAPITAL PROJECTS FUND EXPENDITURES		ADOPTED BUDGET	PROPOSED AMENDMENT	AMENDED BUDGET	EXPLANATION
45-47-7000	CIVIC CENTER	40,000	-	40,000	Offset to increase
45-47-7100	POLICE STATION	40,000	-	40,000	
45-47-7200	FIRE STATION	115,000	-	115,000	
45-47-7300	COMMUNITY CENTER	157,000	-	157,000	
45-47-7350	SENIOR CENTER/SENIOR HOUSING	-	-	-	
45-47-7405	MISC. PROJECTS	100,000	-	100,000	
45-47-7900	BUILDINGS/RENOVATION & REMODEL	-	-	-	
45-47-8100	PARKS AND TRAILS	380,000	-	380,000	
45-47-8200	EQUIPMENT	60,000	-	60,000	
45-47-8300	LAND ACQUISITION	-	-	-	
45-47-9000	INCREASE IN RESERVES	<u>2,323,600</u>	<u>500,000</u>	<u>2,823,600</u>	
TOTAL FUND EXPENDITURES		<u>3,215,600</u>	<u>500,000</u>	<u>3,715,600</u>	
NET REVENUES OVER EXPENDITURES		<u><u>-</u></u>	<u><u>-</u></u>	<u><u>-</u></u>	

**RIVERDALE CITY
CITY COUNCIL AGENDA
June 16, 2026**

AGENDA ITEM: G13

SUBJECT: Consideration of Resolution #2026-20 adopting the Riverdale City Budget for Fiscal Year 2027 (2026-2027)

PRESENTER: Cody Cardon, Business Administrator

INFORMATION:

- a. [Executive Summary](#)
- b. [Resolution #2026-20](#)
- c. [FY 2027 Final Budget](#)
- d. [FY 2027 Final Budget Changes from Tentative](#)
- e. [Pay Scale](#)
- f. [SB91 Public Hearing Summary Sheet – Executive Officers Compensation](#)
- g. [FY 2027 Benefit Summary](#)

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City Council Executive Summary

For the Council meeting on:
June 16, 2026

Petitioner:
Cody Cardon, Business Administrator

Summary of Proposed Action

Review the changes to the final budget for fiscal year 2026-2027 from our tentative budget review on May 5th. The final budget will be adopted tonight with the certified tax rate.

Summary of Supporting Facts & Options

The City will hold a public hearing on June 16, 2026, to receive and consider public comment on the budget for fiscal year 2026-2027 as the final budget as amended for all funds.

Please see the attached proposed final budget documents including a summary of changes from our tentative budget review held on May 5, 2026, presented as Attachment "A" along with the final budget.

Legal Comments - City Attorney

Steve Brooks, Attorney

Fiscal Comments - Business Administrator/Budget Officer

Cody Cardon,
Business Administrator

Administrative Comments - City Administrator

Steve Brooks,
City Administrator



RESOLUTION NO. 2026-20

**A RESOLUTION ADOPTING A BUDGET FOR THE CITY OF RIVERDALE
FOR FISCAL YEAR 2027 (JULY 1, 2026 - JUNE 30, 2027), INCLUDING SETTING SALARIES
FOR RIVERDALE CITY EMPLOYEES.**

WHEREAS, the City of Riverdale has previously adopted a tentative budget for Fiscal Year 2027 on May 5, 2026, under resolution 2026-15; and

WHEREAS, at the time said tentative budget was adopted, a public hearing was scheduled and notice thereof published as a Class A notification, at least seven (7) days prior to the time of said hearing, describing the proposed budget and providing the time and place for such public hearing; and

WHEREAS, a public hearing was duly held at the time and place provided in said notice; and

WHEREAS, since the adoption of the tentative budget for Fiscal Year 2027, amendments to the tentative budget have been made and the tentative budget is hereby amended as set forth on Attachment "A" attached hereto and shall be declared the final proposed budget for Fiscal Year 2027; and

WHEREAS, a public hearing was duly held by the City Council to consider adoption of the tentative budget as the proposed final budget for Fiscal Year 2027; and

WHEREAS, the City Council received all competent evidence offered in support of and opposed to said proposed budget and it appearing that the proposed budget is in accordance with the provisions of Section 10-6-101 et seq., Utah Code Annotated (1953) and it also appearing that the adoption of said proposed budget for Fiscal Year 2027 will promote the health, safety and the general welfare of the community; and

WHEREAS, all of said proceedings were duly and regularly conducted;

NOW, THEREFORE, be it hereby resolved by the City Council of the City of Riverdale, Utah;

Section 1. General Fund Budget. The attached General Fund Budget showing total revenues and

expenditures of \$20,151,493.00 for Fiscal Year 2027 (July 1, 2026 - June 30, 2027) is hereby adopted for the City of Riverdale.

Section 2. Special Funds Budget. The special funds budgets with expenditures as indicated for Fiscal Year 2027 (July 1, 2026- June 30, 2027) are hereby adopted.

- a. Capital Projects Fund - \$3,565,600
- b. Water Fund - \$2,275,000
- c. Sewer Fund - \$1,547,000
- d. Storm Water Fund - \$532,048
- e. Garbage Fund - \$625,838
- f. Motor Pool Fund - \$623,140
- g. Information Technologies Fund - \$251,500

Section 3. The updated Compensation Grade and Step Schedule, attached hereto as Exhibit “B” and made a part hereof, for city employees is hereby adopted and incorporated as a reference and for use as set forth in the Riverdale City Personnel Policy for employee compensation.

Section 4. This resolution shall take effect on July 1, 2026.

PASSED AND ADOPTED this 16th day of June 2026.

Braden D. Mitchell, Mayor

Attest:

Michelle Marigoni
City Recorder

VOTE:

Alan Arnold	_____	Yes	_____	No	_____	Absent
Bart Stevens	_____	Yes	_____	No	_____	Absent
Anne Hansen	_____	Yes	_____	No	_____	Absent
Michael Richter	_____	Yes	_____	No	_____	Absent
Kent Anderson	_____	Yes	_____	No	_____	Absent

Report Criteria:

- Includes all accounts
- Includes grand totals
- Includes budget notes with general notes and with year ending periods: Current year

Account Number	Account Title	2024-25 Prior year Actual	2025-26 Current year Budget	2025-26 Current year Actual	2025-26 Current year Projected actual	2026-27 Future year Budget
GENERAL FUND						
TAX REVENUE						
10-31-1000	CURRENT YEAR GENERAL PROPERTY	1,746,421.23	1,740,993.00	1,630,428.95	1,740,993.00	1,811,447.00
Budget notes:						
NO PROPOSED RATE INCREASE						
10-31-2000	REDEMPTIONS - PROPERTY TAXES	32,174.04	15,000.00	14,173.41	13,385.00	15,000.00
10-31-3000	GENERAL SALES TAX	8,915,269.65	8,371,887.00	7,048,038.15	8,500,000.00	8,849,536.00
10-31-4000	FRANCHISE TAXES	710,986.39	650,000.00	574,089.24	686,217.00	650,000.00
10-31-5000	911 EMERGENCY TAX	.00	.00	.00	.00	.00
10-31-7000	VEHICLE FEE-IN-LIEU	62,706.49	65,000.00	48,294.86	62,755.00	65,000.00
10-31-8000	TRANSIENT ROOM TAX	2,374.37	15,000.00	1,024.56	1,374.00	1,000.00
Total TAX REVENUE:		11,469,932.17	10,857,880.00	9,316,049.17	11,004,724.00	11,391,983.00
LICENSES AND PERMITS						
10-32-1000	BUSINESS LICENSES	149,988.91	165,000.00	188,432.12	174,016.00	165,000.00
10-32-2100	BUILDING PERMITS	578,972.83	125,000.00	106,428.23	155,404.00	145,000.00
10-32-2200	BUILDING PLAN/DEV FEES	348,503.28	65,000.00	159,130.19	256,237.00	100,000.00
10-32-2500	ANIMAL LICENSES & IMPOUND FEES	2,945.00	5,000.00	4,165.00	3,634.00	3,500.00
Total LICENSES AND PERMITS:		1,080,410.02	360,000.00	458,155.54	589,291.00	413,500.00
INTERGOVERNMENTAL REVENUE						
10-33-2000	GRANTS	102,076.95	93,750.00	41,980.47	69,395.00	88,750.00
Budget notes:						
JAG (Police) \$6,000, AFCU Community Services Grant \$1,500 State of Utah Medical Grant (Fire) \$1,500; RAMP Populations Grants \$9,500 ULGT TAP Grant \$1,250; LEGISLATIVE SENIOR CENTER GRANT \$50,000;						
10-33-2100	LLEBG GRANT	.00	.00	.00	.00	.00
10-33-2200	CARES ACT GRANTS - FEDERAL	.00	.00	.00	.00	.00
10-33-2210	ARPA/CLFRF FEDERAL GRANTS	.00	.00	.00	.00	.00
10-33-3000	CDBG	.00	.00	.00	.00	.00
10-33-3050	CMAQ FUNDING (FEDERAL)	.00	900,000.00	.00	.00	900,000.00
10-33-3100	CONTR FRO OTH LOCAL ST 15HB362	623,080.57	580,000.00	490,636.97	580,000.00	580,000.00
10-33-3200	ALLOC OF INT TO COUNTY OPT HWY	59,492.96	28,700.00	41,981.95	55,520.00	28,700.00
10-33-5600	CLASS "C" ROAD FUNDS	483,738.52	350,000.00	351,913.36	454,522.00	350,000.00
10-33-5700	ALLOC OF INT TO CLASS C ROADS	61,530.03	16,700.00	54,683.89	74,006.00	16,700.00
10-33-5800	STATE LIQUOR FUND ALLOTMENT	20,420.40	17,500.00	22,173.84	.00	17,500.00
10-33-5900	DUI/SEATBELT OT REIMBURSEMENT	.00	.00	.00	.00	.00
10-33-8000	RESOURCE OFFICER REIMBURSEMEN	72,742.00	80,000.00	64,845.75	74,109.00	.00
10-33-9000	OTHER INTERGOVERNMENTAL REVEN	33,114.24	37,450.00	1,369.36	2,347.00	37,450.00
Budget notes:						
WEBER COUNTY FUNDING OF HEAVY RESCUE PROGRAM						
Total INTERGOVERNMENTAL REVENUE:		1,456,195.67	2,104,100.00	1,069,585.59	1,309,899.00	2,019,100.00

CHARGES FOR SERVICES

Account Number	Account Title	2024-25 Prior year Actual	2025-26 Current year Budget	2025-26 Current year Actual	2025-26 Current year Projected actual	2026-27 Future year Budget
10-34-1500	ZONING & SUB. FEES	12,400.00	3,000.00	1,900.00	2,657.00	3,000.00
10-34-3100	STREETS, SIDEWALK/CURB REPAIR	.00	.00	.00	.00	.00
10-34-3700	INTERFUND SERVICES	60,000.00	60,000.00	45,000.00	51,429.00	60,000.00
Budget notes:						
RDA - Reimbursement for facility support services \$60,000						
10-34-5500	STREET CUTS	11,989.30	2,500.00	2,824.20	3,499.00	2,500.00
10-34-7100	VOLLEYBALL	.00	.00	.00	.00	.00
10-34-7150	HOCKEY FEES	.00	.00	6,000.00	5,366.00	2,500.00
10-34-7200	BASEBALL/SOFTBALL	5,370.00	13,750.00	4,575.00	.00	13,750.00
10-34-7300	SOCCER	2,790.00	2,500.00	2,820.00	.00	2,500.00
10-34-7400	FOOTBALL	1,865.00	3,125.00	3,100.00	5,314.00	3,125.00
10-34-7500	ADULT BASKETBALL	110.00	.00	.00	.00	.00
10-34-7550	YOUTH BASKETBALL	16,465.00	10,000.00	8,440.00	14,469.00	10,000.00
10-34-7600	OLD GLORY DAYS	6,887.50	6,250.00	845.00	669.00	6,250.00
10-34-7700	INTRAMURAL FEES	10,357.00	6,875.00	4,251.00	6,255.00	6,875.00
10-34-7750	CONTRACT CLASS FEES	2,080.00	.00	4,425.00	6,609.00	.00
10-34-7900	RENT-COMMUNITY CTR FACILITIES	17,077.50	15,000.00	15,339.86	19,584.00	15,000.00
10-34-8000	PARK PAVILION RENTAL	20,375.00	12,500.00	11,512.32	16,701.00	12,500.00
10-34-8010	OPEN SPACE RENTAL FEES	.00	5,000.00	.00	.00	5,000.00
10-34-8100	USER FEES - COMM CTR	39,674.22	31,000.00	28,096.98	42,634.00	31,000.00
10-34-8200	CROSSING GUARD SERVICES	.00	.00	.00	.00	.00
10-34-8300	AMBULANCE TRANSPORT FEES	342,410.87	400,000.00	315,374.77	442,738.00	400,000.00
10-34-8400	ROY COMPLEX	5,226.25	4,000.00	2,180.75	2,855.00	4,000.00
10-34-9000	SENIORS PROGRAMS	51,502.89	41,000.00	47,920.67	59,533.00	46,000.00
10-34-9100	SENIOR MEMBERSHIP FEE	.00	.00	13,170.00	19,534.00	10,000.00
Total CHARGES FOR SERVICES:		606,580.53	616,500.00	517,775.55	699,846.00	634,000.00
FINES AND FORFEITURES						
10-35-1000	FINES	614,360.01	600,000.00	382,990.26	507,915.00	600,000.00
10-35-2000	SMALL CLAIMS FILING FEES	75.00	.00	.00	.00	.00
10-35-3000	SECURITY SURCHARGES	13,984.62	.00	.00	.00	.00
10-35-4000	MISCELLANEOUS COURT REVENUES	.00	.00	.00	.00	.00
Total FINES AND FORFEITURES:		628,419.63	600,000.00	382,990.26	507,915.00	600,000.00
MISCELLANEOUS REVENUE						
10-36-1000	INTEREST EARNINGS	2,149,004.97	1,800,000.00	1,507,781.16	2,040,870.00	1,800,000.00
10-36-1500	INTEREST ALLOC. TO OTHER FUNDS	1,830,263.77-	1,575,000.00-	1,359,414.73-	1,858,781.00-	1,575,000.00-
10-36-2000	USE OF CLASS C ROAD FUNDS	.00	1,133,300.00	.00	.00	1,133,300.00
10-36-3000	USE OF LOCAL OPTION HWY FUNDS	.00	1,191,300.00	.00	.00	1,191,300.00
10-36-4000	SALE OF FIXED ASSETS	3,408.81	100.00	.00	.00	100.00
10-36-5000	LEASE REVENUE	41,802.58	30,000.00	30,992.15	35,346.00	35,000.00
10-36-6000	PROCESSING FEE - CREDIT/DEBIT	.00	.00	14,691.72	17,557.00	15,000.00
10-36-7500	CASH OVER/SHORT	.00	.00	30.00-	51.00-	.00
10-36-8000	TRANSFER FROM OTHER FUNDS	.00	.00	.00	.00	.00

Account Number	Account Title	2024-25 Prior year Actual	2025-26 Current year Budget	2025-26 Current year Actual	2025-26 Current year Projected actual	2026-27 Future year Budget
10-36-9000	SUNDRY REVENUE	65,023.19	35,000.00	94,685.25	100,000.00	35,000.00
10-36-9010	HAZMAT RECEIPTS	.00	500.00	.00	.00	500.00
10-36-9100	USE OF FUND BALANCE	.00	2,162,367.00	.00	.00	2,456,710.00
Budget notes:						
Budgeted Transfer of Surplus to CP offset \$2,350,000; RAMP Population Grant Rollover \$46,710; Building Permit Fee Rollover \$60,000;						
10-36-9200	DONATIONS	1,500.00	1,000.00	1,000.00	857.00	1,000.00
10-36-9210	DONATIONS - PARK	.00	.00	.00	.00	.00
10-36-9300	WOODS PROPERTY PARK REVENUE	.00	.00	.00	.00	.00
Total MISCELLANEOUS REVENUE:		430,475.78	4,778,567.00	289,705.55	335,798.00	5,092,910.00

Account Number	Account Title	2024-25 Prior year Actual	2025-26 Current year Budget	2025-26 Current year Actual	2025-26 Current year Projected actual	2026-27 Future year Budget
MAYOR/COUNCIL						
10-41-1100	SALARIES/WAGES	82,889.04	87,771.00	62,166.78	82,889.00	86,354.00
	Budget notes:					
	Normal Increase					
10-41-1300	EMPLOYEE BENEFITS	23,027.30	23,784.00	16,950.73	23,640.00	22,731.00
10-41-2100	SUBSCRIPTIONS AND MEMBERSHIPS	12,879.76	20,000.00	15,811.97	5,143.00	20,000.00
	Budget notes:					
	ULCT dues \$8,400					
	Chamber of Commerce membership \$3,000					
	Pathways \$1,000					
10-41-2200	PUBLIC NOTICES	.00	4,000.00	.00	.00	4,000.00
10-41-2300	TRAVEL AND TRAINING	8,416.77	7,000.00	1,184.32	2,030.00	7,000.00
	Budget notes:					
	ULCT Spring - April - St. George					
	ULCT Annual - Sept. - SLC					
10-41-2350	TRAVEL EXPENSES	.00	.00	.00	.00	.00
10-41-2850	MOBILE PHONE	.00	.00	.00	.00	.00
10-41-3200	ELECTIONS	.00	10,000.00	16,734.49	30,205.00	10,000.00
10-41-3300	PARTNERS IN EDUCATION	.00	.00	.00	.00	.00
10-41-4500	SPECIAL DEPARTMENT EXPENSES	13,540.00	25,000.00	15,586.67	17,143.00	25,000.00
	Budget notes:					
	Qualtrics					
10-41-4600	MISCELLANEOUS	955.58	2,000.00	408.63	701.00	2,000.00
10-41-4700	SPECIAL PROJECTS	76.80	20,000.00	497.96	854.00	20,000.00
	Budget notes:					
	Lunch with the Mayor \$1,500 and 2030 Plan \$18,500					
10-41-4750	COVID-19 EXPENDITURES	.00	.00	.00	.00	.00
10-41-5600	INFO TECHNOLOGY PAYMENTS	480.00	480.00	360.00	480.00	480.00
10-41-6200	CAPITAL OUTLAY	.00	.00	.00	.00	.00
Total MAYOR/COUNCIL:		142,265.25	200,035.00	129,701.55	163,085.00	197,565.00

Account Number	Account Title	2024-25 Prior year Actual	2025-26 Current year Budget	2025-26 Current year Actual	2025-26 Current year Projected actual	2026-27 Future year Budget
LEGAL						
10-42-1100	SALARIES/WAGES - FULL TIME	234,936.39	244,420.00	193,078.11	244,420.00	279,207.00
10-42-1110	SICK LEAVE PAID	.00	2,267.00	.00	.00	2,769.00
10-42-1150	OVERTIME WAGES	39.52	.00	.00	.00	.00
10-42-1200	SALARIES/WAGES - PART TIME	208,454.67	180,359.00	141,256.59	180,359.00	189,177.00
10-42-1300	EMPLOYEE BENEFITS	116,846.53	137,000.00	90,460.75	122,390.00	148,182.00
10-42-1400	CAR ALLOWANCE	3,000.00	3,000.00	2,375.00	3,000.00	3,600.00
10-42-1500	PERFORMANCE INCENTIVES	2,875.76	3,306.00	3,551.16	3,551.16	3,682.00
10-42-2100	SUBSCRIPTIONS AND MEMBERSHIPS	575.15	1,500.00	171.60	257.00	1,500.00
10-42-2300	TRAVEL AND TRAINING	3,815.63	6,765.00	2,476.32	2,120.00	6,765.00
10-42-2400	OFFICE SUPPLIES	6,133.28	7,000.00	5,183.30	5,855.00	7,000.00
10-42-2800	TELEPHONE	3,189.37	5,000.00	2,102.73	2,711.00	5,000.00
10-42-3100	PROFESSIONAL SERVICES	5,004.67	5,000.00	2,056.23	2,548.00	5,000.00
10-42-3200	PUBLIC DEFENDER	16,800.00	25,000.00	9,800.00	12,386.00	25,000.00
10-42-3300	WARRANT PROSECUTION	.00	10,080.00	.00	.00	10,080.00
10-42-3600	WITNESS AND JURY FEES	370.00	2,000.00	37.00	32.00	2,000.00
10-42-3700	BAILIFF WAGES	27,637.83	26,000.00	16,222.09	21,507.00	26,000.00
10-42-4100	MISC LEGAL EXPENSE	.00	10,000.00	.00	.00	10,000.00
10-42-4200	ON-LINE SERVICES (BCI)	.00	.00	.00	.00	.00
10-42-4500	SPECIAL DEPARTMENT EXPENSES	283.38	1,000.00	27.48	.00	1,000.00
10-42-4600	MISCELLANEOUS	5,361.15	5,000.00	2,492.04	3,808.00	5,000.00
10-42-4750	COVID-19 EXPENDITURES	.00	.00	.00	.00	.00
10-42-5000	GRANT EXPENDITURES	.00	.00	.00	.00	.00
10-42-5100	RSAC EXPENDITURES	.00	.00	.00	.00	.00
10-42-5600	INFO TECHNOLOGY PAYMENTS	3,786.00	3,786.00	2,844.00	3,792.00	3,186.00
10-42-6200	CAPITAL OUTLAY	.00	.00	.00	.00	.00
Total LEGAL:		639,109.33	678,483.00	474,134.40	608,736.16	734,148.00

Account Number	Account Title	2024-25 Prior year Actual	2025-26 Current year Budget	2025-26 Current year Actual	2025-26 Current year Projected actual	2026-27 Future year Budget
CITY ADMINISTRATION						
10-43-1100	SALARIES/WAGES - FULL TIME	193,261.44	206,085.00	162,730.17	206,085.00	240,520.00
10-43-1110	SICK LEAVE PAID	.00	2,267.00	.00	.00	2,769.00
10-43-1150	OVERTIME WAGES	.00	.00	.00	.00	.00
10-43-1200	SALARIES/WAGES - PART TIME	.00	.00	.00	.00	.00
10-43-1300	EMPLOYEE BENEFITS	59,160.86	61,600.00	47,148.69	61,600.00	68,102.00
10-43-1400	CAR ALLOWANCE	3,000.00	3,000.00	2,375.00	3,214.00	3,600.00
10-43-1500	PERFORMANCE INCENTIVES	1,993.72	2,038.00	2,144.44	3,676.00	2,378.00
10-43-2100	SUBSCRIPTIONS AND MEMBERSHIPS	880.91	3,000.00	320.00	549.00	3,000.00
Budget notes:						
City Admin UCMA City Admin APA \$600 City Admin ICMA \$300 City Recorder UMCA Standard Examiner						
10-43-2300	TRAVEL AND TRAINING	9,830.26	7,000.00	6,484.63	7,000.00	7,000.00
Budget notes:						
ULCT Conference - Spring & Fall - \$300 UCMA Conference - Spring & Fall - \$1,000 Recorder Training Conference - \$1,000 City-Wide Staff Training - Quarterly - \$1,500 Leadership Training						
10-43-2350	EDUCATION ASSISTANCE	.00	7,000.00	.00	.00	7,000.00
Budget notes:						
No graduate degrees, 50% tuition and fees, 50% books						
10-43-2400	OFFICE SUPPLIES	633.56	750.00	302.24	518.00	750.00
10-43-2800	TELEPHONE	702.00	500.00	526.50	702.00	500.00
10-43-2900	FUEL	.00	.00	.00	.00	.00
10-43-3300	PROFESSIONAL SERVICES	6,549.22	2,000.00	3,950.00	6,771.00	2,000.00
10-43-4100	INSURANCE	.00	.00	.00	.00	.00
10-43-4400	ECONOMIC DEVELOPMENT	.00	.00	.00	.00	.00
10-43-4500	SPECIAL DEPARTMENT EXPENSES	90.00	500.00	218.30	374.00	500.00
10-43-4600	MISCELLANEOUS	7,300.18	1,500.00	749.76	1,133.00	1,500.00
10-43-4700	EMERGENCY MANAGEMENT	.00	10,000.00	.00	.00	10,000.00
10-43-4750	COVID-19 EXPENDITURES	.00	.00	.00	.00	.00
10-43-5600	INFO TECHNOLOGY PAYMENTS	2,292.00	2,592.00	1,944.00	2,592.00	2,364.00
10-43-5700	MOTOR POOL PAYMENTS	.00	.00	.00	.00	.00
10-43-6200	CAPITAL OUTLAY	.00	.00	.00	.00	.00
Total CITY ADMINISTRATION:		285,694.15	309,832.00	228,893.73	294,214.00	351,983.00

Account Number	Account Title	2024-25 Prior year Actual	2025-26 Current year Budget	2025-26 Current year Actual	2025-26 Current year Projected actual	2026-27 Future year Budget
BUSINESS ADMINISTRATION						
10-44-1100	SALARIES/WAGES - FULL TIME	394,900.32	385,441.00	300,302.60	385,441.00	406,930.00
10-44-1110	SICK LEAVE PAID	.00	2,710.00	186.31	319.00	2,864.00
10-44-1150	OVERTIME WAGES	.00	.00	.00	.00	.00
10-44-1200	SALARIES/WAGES - PART TIME	114,725.03	97,407.00	76,139.62	97,407.00	102,407.00
10-44-1300	EMPLOYEE BENEFITS	184,715.27	191,396.00	146,979.73	191,396.00	202,298.00
10-44-1500	PERFORMANCE INCENTIVES	4,988.05	4,767.00	5,404.74	5,404.74	5,028.00
10-44-2100	SUBSCRIPTIONS AND MEMBERSHIPS	2,256.62	1,800.00	1,297.26	2,224.00	1,800.00
10-44-2300	TRAVEL AND TRAINING	976.43	4,500.00	338.13	580.00	4,500.00
10-44-2400	OFFICE SUPPLIES	1,149.50	2,500.00	715.88	1,227.00	2,500.00
10-44-2500	EQUIPMENT	.00	1,500.00	.00	.00	1,500.00
10-44-2600	BLDG AND GROUNDS MAINTENANCE	17,030.08	40,000.00	26,299.26	27,123.00	40,000.00
10-44-2700	UTILITIES	17,367.86	20,000.00	10,141.06	11,429.00	20,000.00
10-44-2800	TELEPHONE	936.00	1,200.00	702.00	936.00	1,200.00
10-44-2900	FUEL	.00	.00	.00	.00	.00
10-44-3300	PROFESSIONAL SERVICES	.00	.00	.00	.00	.00
10-44-3400	AUDIT	10,445.00	15,000.00	15,000.00	.00	18,000.00
10-44-3600	SAFETY INCENTIVE PROGRAM	2,180.00	3,200.00	1,290.00	1,903.00	3,200.00
10-44-4100	INSURANCE	60,598.78	70,000.00	55,577.46	55,577.46	75,000.00
10-44-4500	SPECIAL DEPARTMENT EXPENSES	58,067.15	60,000.00	61,575.59	82,116.00	60,000.00
Budget notes:						
Primarily bank and credit card fees						
10-44-4600	MISCELLANEOUS	6,738.68	7,500.00	3,825.87	3,504.00	7,500.00
10-44-4750	COVID-19 EXPENDITURES	.00	.00	.00	.00	.00
10-44-4800	POSTAGE	3,164.33	3,500.00	1,492.08	2,562.00	3,500.00
10-44-5600	INFO TECHNOLOGY PAYMENTS	3,420.00	3,420.00	2,565.00	3,420.00	2,400.00
10-44-5700	MOTOR POOL PAYMENTS	.00	.00	.00	.00	.00
10-44-6200	CAPITAL OUTLAY	.00	.00	.00	.00	20,000.00
Budget notes:						
Veterans Memorial Stone Monument Tops \$40,000 (total, split)						
Total BUSINESS ADMINISTRATION:		883,659.10	915,841.00	709,832.59	872,569.20	980,627.00

Account Number	Account Title	2024-25 Prior year Actual	2025-26 Current year Budget	2025-26 Current year Actual	2025-26 Current year Projected actual	2026-27 Future year Budget
BUILDING						
10-46-1100	SALARIES/WAGES - FULL TIME	118,788.72	135,001.00	95,476.98	129,124.00	126,784.00
10-46-1150	OVERTIME WAGES	428.33	.00	3,092.56	5,302.00	.00
10-46-1200	SALARIES/WAGES - PART TIME	26,657.85	32,058.00	18,051.15	24,202.00	33,397.00
10-46-1300	EMPLOYEE BENEFITS	57,098.50	59,490.00	43,146.29	58,606.00	66,613.00
10-46-1400	CLOTHING ALLOWANCE	540.00	700.00	405.00	540.00	700.00
10-46-1500	PERFORMANCE INCENTIVES	1,704.80	1,526.00	1,641.27	1,641.27	1,451.00
10-46-2100	SUBSCRIPTIONS AND MEMBERSHIPS	290.00	1,000.00	610.04	789.00	1,000.00
10-46-2300	TRAVEL AND TRAINING	5,313.93	6,000.00	3,579.24	5,275.00	6,000.00
10-46-2400	OFFICE SUPPLIES	390.17	1,500.00	143.74	246.00	1,500.00
10-46-2500	EQUIPMENT	.00	1,500.00	.00	.00	1,500.00
10-46-2600	BLDG AND GROUNDS MAINTENANCE	.00	.00	18.96	33.00	.00
10-46-2700	UTILITIES	.00	.00	.00	.00	.00
10-46-2800	TELEPHONE	440.11	1,200.00	425.51	661.00	1,200.00
10-46-2850	MOBILE PHONE	468.00	658.00	471.03	605.00	658.00
10-46-2900	FUEL	1,361.90	1,875.00	771.53	1,168.00	1,875.00
10-46-3300	PROFESSIONAL SERVICES	27,921.94	100,000.00	21,934.97	36,780.00	120,000.00
10-46-4100	INSURANCE	307.93	500.00	4.07	7.00	500.00
10-46-4150	INSURANCE DEDUCTIBLE	.00	.00	.00	.00	.00
10-46-4500	SPECIAL DEPARTMENT EXPENSES	.00	3,000.00	86.00	.00	3,000.00
10-46-4600	MISCELLANEOUS	1,843.08	3,000.00	1,397.78	2,396.00	3,000.00
10-46-5600	INFO TECHNOLOGY PAYMENTS	1,068.00	1,068.00	801.00	1,068.00	720.00
10-46-5700	MOTOR POOL PAYMENTS	3,288.00	2,916.00	2,187.00	2,916.00	2,916.00
10-46-6100	EQUIPMENT RENTAL	.00	.00	.00	.00	.00
Total BUILDING:		247,911.26	352,992.00	194,244.12	271,359.27	372,814.00

Account Number	Account Title	2024-25 Prior year Actual	2025-26 Current year Budget	2025-26 Current year Actual	2025-26 Current year Projected actual	2026-27 Future year Budget
NON DEPARTMENTAL						
10-49-1100	CARES ACT - SUBGRANTS	.00	.00	.00	.00	.00
10-49-1150	CARES ACT - GRANT EXPENDITURES	.00	.00	.00	.00	.00
10-49-1160	COVID PROJECTS	.00	.00	.00	.00	.00
10-49-4100	INSURANCE	.00	.00	.00	.00	.00
10-49-4150	FRAUDULENT TRANSACTIONS	.00	.00	.00	.00	.00
10-49-4760	ARPA/CLFRF EXPENDITURES	.00	.00	.00	.00	.00
10-49-4810	TRANSFER TO OTHER FUNDS	3,054,010.22	2,650,000.00	.00	.00	3,000,000.00
Budget notes: Capital Projects Fund Transfer						
10-49-5600	INFO TECHNOLOGY PAYMENTS	99,996.00	99,996.00	74,997.00	99,996.00	99,996.00
Budget notes: Payments for IT support/maintenance/equipment.						
10-49-5700	MOTOR POOL PAYMENTS	.00	.00	.00	.00	.00
10-49-5800	TRANSFER TO WATER FUND	.00	.00	.00	.00	.00
10-49-5900	CITY-WIDE EXPENDITURES	.00	.00	.00	.00	.00
10-49-8000	INCREASE IN CLASS C RESERVES	.00	.00	.00	.00	.00
10-49-8100	INCREASE IN LOCAL OPTION RESER	.00	.00	.00	.00	.00
10-49-9000	INCREASE IN RESERVES	.00	6,857.00	.00	.00	.00
Total NON DEPARTMENTAL:		3,154,006.22	2,756,853.00	74,997.00	99,996.00	3,099,996.00

Account Number	Account Title	2024-25 Prior year Actual	2025-26 Current year Budget	2025-26 Current year Actual	2025-26 Current year Projected actual	2026-27 Future year Budget
POLICE						
10-54-1100	SALARIES/WAGES - FULL TIME	2,250,724.38	2,511,846.00	1,861,787.36	2,512,207.00	2,604,677.00
10-54-1110	SICK LEAVE PAID	5,312.40	5,649.00	5,649.20	9,684.00	8,881.00
10-54-1150	HOLIDAY OVERTIME WAGES	47,374.67	52,000.00	44,282.70	68,570.00	55,000.00
10-54-1155	OTHER OVERTIME WAGES	65,440.29	76,000.00	34,933.75	61,202.00	80,000.00
10-54-1160	LLEBG GRANT EXPENDITURES	.00	.00	.00	.00	.00
10-54-1200	SALARIES/WAGES - XING GUARDS	24,925.00	25,596.00	20,511.00	25,905.00	26,910.00
10-54-1250	PART TIME OFFICERS WAGES	49,681.38	54,741.00	42,053.55	58,526.00	56,822.00
10-54-1300	EMPLOYEE BENEFITS	1,265,906.98	1,362,695.00	1,039,163.08	1,362,695.00	1,426,378.00
10-54-1400	CLOTHING ALLOWANCE	.00	.00	.00	.00	.00
10-54-1500	PERFORMANCE INCENTIVES	25,782.47	25,147.00	24,531.05	24,531.05	26,104.00
10-54-2100	SUBSCRIPTIONS AND MEMBERSHIPS	1,855.92	3,200.00	515.35	883.00	3,200.00
10-54-2300	TRAVEL AND TRAINING	20,468.62	22,000.00	15,455.93	20,000.00	22,000.00
10-54-2400	OFFICE SUPPLIES	3,310.28	3,000.00	1,761.94	1,643.00	3,000.00
10-54-2500	EQUIPMENT SUPPLY & MAINTENANCE	40,137.74	50,000.00	28,562.65	37,911.00	50,000.00
10-54-2520	NAP	.00	1,000.00	673.92	.00	1,000.00
10-54-2530	LEXIPOL	15,397.78	10,000.00	1,234.80	.00	10,000.00
10-54-2540	EQUIP WARRANTY - WATCHGUARD	.00	.00	.00	.00	.00
10-54-2600	BUILDING AND GROUNDS	10,415.62	16,000.00	14,849.34	16,000.00	16,000.00
10-54-2700	UTILITIES	10,469.81	11,000.00	6,541.08	7,405.00	11,000.00
10-54-2800	TELEPHONE	3,694.24	5,100.00	2,409.04	3,096.00	5,100.00
10-54-2850	MOBILE PHONE	20,733.89	21,000.00	15,281.18	21,543.00	21,000.00
10-54-2900	FUEL	73,400.02	100,000.00	44,227.94	61,924.00	100,000.00
10-54-3000	DISPATCHING	.00	.00	.00	.00	.00
10-54-3200	ANIMAL SHELTER	22,109.00	22,500.00	22,485.00	22,485.00	23,500.00
10-54-3700	OTHER PROF & TECH SERVICE, CSI	71,640.12	36,400.00	2,703.51	4,635.00	45,000.00
10-54-4100	INSURANCE	11,912.37	4,000.00	15,238.20	26,027.00	18,000.00
10-54-4150	INSURANCE DEDUCTIBLE	.00	4,000.00	.00	.00	4,000.00
10-54-4200	BCI, ULEIN, UCA - ACCESS FEES	.00	.00	.00	.00	.00
10-54-4300	GRAFITTI REMOVAL	.00	.00	.00	.00	.00
10-54-4500	SPECIAL DEPARTMENT EXPENSES	3,849.18	10,000.00	5,565.79	5,911.00	10,000.00
10-54-4510	DUTY & TRAINING AMMUNITION	3,616.65	4,000.00	3,614.44	.00	4,000.00
10-54-4550	UNIFORM EXPENSE	17,574.72	20,000.00	13,582.46	22,372.00	20,000.00
10-54-4580	FLOCK CAMERAS	.00	30,000.00	27,000.00	27,000.00	30,000.00
10-54-4600	MISCELLANEOUS	17,627.93	12,500.00	6,526.99	10,401.00	12,500.00
10-54-4700	DRUG TASK FORCE, SWAT, & HTF	10,395.00	12,000.00	10,330.00	10,330.00	12,000.00
10-54-4750	COVID-19 EXPENDITURES	.00	.00	.00	.00	.00
10-54-4800	POSTAGE	159.78	500.00	205.51	287.00	500.00
10-54-4900	SCHOOL RESOURCE OFFICER	.00	.00	.00	.00	.00
10-54-5000	GRANT EXPENDITURES	4,926.00	6,000.00	5,172.00	8,866.00	6,000.00
10-54-5005	MENTAL HEALTH SUPPORT - PD	16,432.50	15,000.00	8,200.00	12,600.00	15,000.00
10-54-5010	STATE LIQUOR/BEER EXPENDITURES	.00	15,000.00	2,000.00	3,429.00	15,000.00

Budget notes:

Communities That Care (CTC) \$2,000; Remaining balance allocated with wages for traffic and DUI patrols

10-54-5500	PREVENTION	6,734.93	5,000.00	4,084.95	6,146.00	5,000.00
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Budget notes:

Bonneville High School Drug Free Activity \$500
 Nova, block parties \$2,500

Account Number	Account Title	2024-25 Prior year Actual	2025-26 Current year Budget	2025-26 Current year Actual	2025-26 Current year Projected actual	2026-27 Future year Budget
10-54-5600	INFO TECHNOLOGY PAYMENTS	65,388.00	66,492.00	49,869.00	66,492.00	70,320.00
10-54-5700	MOTOR POOL PAYMENTS	209,916.00	210,972.00	158,229.00	210,972.00	203,088.00
10-54-6200	CAPITAL OUTLAY	33,246.25	.00	.00	.00	.00
Total POLICE:		4,430,559.92	4,830,338.00	3,539,231.71	4,731,678.05	5,020,980.00

Account Number	Account Title	2024-25 Prior year Actual	2025-26 Current year Budget	2025-26 Current year Actual	2025-26 Current year Projected actual	2026-27 Future year Budget
FIRE						
10-57-1100	SALARIES/WAGES - FULL TIME	929,258.40	1,295,080.00	866,925.22	1,168,405.00	1,364,258.00
10-57-1110	SICK LEAVE PAID	5,992.40	6,506.00	5,436.64	9,320.00	7,064.00
10-57-1150	OVERTIME WAGES	200,694.66	110,097.00	167,073.56	175,000.00	116,331.00
10-57-1200	SALARIES/WAGES - PART TIME	170,359.05	121,832.00	141,796.10	193,783.00	149,112.00
10-57-1250	SHIFT COVERAGE WAGES	99,098.17	.00	2,947.20	5,052.00	.00
10-57-1300	BENEFITS	569,357.33	712,238.00	498,720.49	672,465.00	728,863.00
10-57-1400	CLOTHING ALLOWANCE	11,697.20	12,000.00	8,355.00	10,997.00	12,000.00
10-57-1500	PERFORMANCE INCENTIVES	10,370.68	13,541.00	12,436.97	12,436.97	14,235.00
10-57-2100	SUBSCRIPTIONS AND MEMBERSHIPS	4,288.24	4,615.00	5,028.50	5,028.50	4,615.00
10-57-2101	SUBSCRI AND MBRS FIRE INSPECT	.00	1,000.00	156.99	201.00	1,000.00
10-57-2300	TRAVEL AND TRAINING - EMS	4,544.67	3,900.00	1,752.23	2,901.00	3,900.00
Budget notes:						
EMS Instructor Seminars						
EMS Training Officer Seminars						
CPR Certification						
EMT Recertification						
PALS Training						
ACLS Training						
Training Supplies						
10-57-2301	TRAVEL AND TRAINING - FIRE	6,735.29	9,850.00	5,082.68	5,927.00	9,850.00
Budget notes:						
UFRA Certification, Wildland Recert Fees						
10-57-2303	TRAVEL AND TRAINING - INSPEC	.00	1,000.00	323.78	555.00	1,000.00
10-57-2400	OFFICE SUPPLIES	1,540.89	2,200.00	1,011.29	1,458.00	2,200.00
10-57-2500	EQUIP OPERATION	22,797.48	26,800.00	14,775.63	25,264.00	26,800.00
10-57-2501	HR41 APPARATUS	4,955.02	7,000.00	1,236.84	1,729.00	7,000.00
10-57-2510	VEHICLE MAINTENANCE	23,307.26	25,000.00	21,605.98	23,790.00	35,000.00
10-57-2600	BLDG AND GROUNDS MAINTENANCE	12,980.98	5,760.00	2,409.02	4,114.00	6,800.00
10-57-2700	UTILITIES	10,874.08	11,000.00	6,824.08	7,010.00	11,000.00
10-57-2800	TELEPHONE	9,390.84	8,000.00	7,039.08	10,164.00	8,000.00
10-57-2900	FUEL	13,937.36	22,000.00	10,092.34	14,458.00	22,000.00
10-57-3300	PROFESSIONAL SERVICES (DOCTOR)	9,000.00	9,000.00	9,000.00	15,429.00	9,000.00
10-57-4100	INSURANCE	4,613.70	4,500.00	9,736.48	14,977.00	18,500.00
10-57-4200	UCAN	.00	.00	.00	.00	.00
10-57-4500	SPECIAL DEPARTMENT EXPENSES	17,134.77	38,650.00	18,074.28	9,666.00	13,650.00
10-57-4520	PROTECTIVE EQUIP	18,067.71	20,000.00	13,379.07	22,936.00	20,000.00
10-57-4530	AMBULANCE SUPPLIES	14,413.21	16,000.00	10,065.88	9,627.00	16,000.00
10-57-4540	UNIFORM ALLOWANCE - FULL TIME	.00	.00	.00	.00	.00
10-57-4550	UNIFORM ALLOWANCE - PART TIME	.00	.00	.00	.00	.00
10-57-4600	MISCELLANEOUS	22,128.21	10,200.00	11,754.42	15,375.00	10,200.00
10-57-4700	AMBULANCE FEES	87,441.96	80,000.00	55,972.03	78,577.00	85,000.00
10-57-4750	COVID-19 EXPENDITURES	.00	.00	.00	.00	.00
10-57-5000	GRANT EXPENDITURES	.00	1,500.00	.00	.00	1,500.00
10-57-5005	MENTAL HEALTH SUPPORT - FD	1,650.00	6,000.00	750.00	771.00	6,000.00
10-57-5500	PUBLIC EDUCATION	429.87	1,000.00	894.79	1,534.00	1,000.00
10-57-5510	FIRE PREVENTION OPEN HOUSE	1,237.47	1,500.00	261.10	448.00	1,500.00
10-57-5520	CERT	.00	2,000.00	.00	.00	2,000.00
10-57-5600	INFO TECHNOLOGY PAYMENTS	6,236.96	8,832.00	6,624.00	8,832.00	8,832.00
10-57-5700	MOTOR POOL PAYMENTS	122,208.00	121,464.00	91,098.00	121,464.00	68,592.00
10-57-6200	CAPITAL OUTLAY	.00	.00	.00	.00	.00
Total FIRE:		2,416,741.86	2,720,065.00	2,008,639.67	2,649,694.47	2,792,802.00

Account Number	Account Title	2024-25 Prior year Actual	2025-26 Current year Budget	2025-26 Current year Actual	2025-26 Current year Projected actual	2026-27 Future year Budget
COMMUNITY DEVELOPMENT						
10-58-1100	SALARIES/WAGES - FULL TIME	141,336.00	143,520.00	113,620.00	143,520.00	143,520.00
10-58-1110	SICK LEAVE PAID	.00	.00	.00	.00	.00
10-58-1150	OVERTIME WAGES	.00	.00	.00	.00	.00
10-58-1200	SALARIES/WAGES - PART TIME	4,200.00	4,200.00	2,900.00	3,943.00	4,200.00
10-58-1300	EMPLOYEE BENEFITS	62,238.94	63,100.00	48,850.10	63,100.00	63,008.00
10-58-1400	CLOTHING ALLOWANCE	.00	.00	.00	.00	.00
10-58-1500	PERFORMANCE INCENTIVES	1,377.59	1,435.00	1,692.87	1,692.87	1,435.00
10-58-2100	SUBSCRIPTIONS AND MEMBERSHIPS	2,523.92	1,100.00	675.78	1,122.00	1,100.00
10-58-2300	TRAVEL AND TRAINING	2,824.39	3,000.00	2,173.58	2,175.00	3,000.00
10-58-2350	PLANNING COMMISSION/BOA	57.67	2,500.00	82.19	141.00	2,500.00
10-58-2400	OFFICE SUPPLIES	1,683.24	500.00	117.24	201.00	500.00
10-58-2500	EQUIPMENT	719.96	600.00	20.40	35.00	600.00
10-58-2850	MOBILE PHONE	468.00	1,500.00	351.00	468.00	1,500.00
10-58-2900	FUEL	.00	.00	.00	.00	.00
10-58-3200	ENGINEERING	.00	5,000.00	1,763.50	3,023.00	5,000.00
10-58-3300	PROFESSIONAL SERVICES	19,324.25	80,000.00	41,933.35	66,811.00	30,000.00
10-58-4100	INSURANCE	.00	.00	352.38	604.00	400.00
10-58-4500	SPECIAL DEPARTMENT EXPENSES	390.83	3,500.00	1,283.00	2,199.00	3,500.00
10-58-4600	MISCELLANEOUS	1,616.27	3,000.00	1,109.26	1,806.00	3,000.00
10-58-4750	COVID-19 EXPENDITURES	.00	.00	.00	.00	.00
10-58-5600	INFO TECHNOLOGY PAYMENTS	1,368.00	1,368.00	1,026.00	1,368.00	1,368.00
10-58-5700	MOTOR POOL PAYMENTS	.00	.00	.00	.00	.00
10-58-6200	CAPITAL OUTLAY	.00	.00	.00	.00	.00
Total COMMUNITY DEVELOPMENT:		240,129.06	314,323.00	217,950.65	292,208.87	264,631.00

Account Number	Account Title	2024-25 Prior year Actual	2025-26 Current year Budget	2025-26 Current year Actual	2025-26 Current year Projected actual	2026-27 Future year Budget
STREETS						
10-61-1100	SALARIES/WAGES - FULL TIME	123,126.09	152,005.00	86,901.25	113,421.00	133,131.00
Budget notes:						
Public Works Director's Salary - 30% Streets, 15% Sewer, 45% Storm Water, 10% Garbage						
Assistant Public Works Director's Salary - 10% Streets, 10% Parks, 20% Water, 20% Sewer, 20% Storm Water, 20% Garbage						
10-61-1110	SICK LEAVE PAID	2,662.64	2,898.00	1,321.36	2,265.00	2,533.00
10-61-1150	OVERTIME WAGES	899.42	4,000.00	882.33	1,471.00	4,000.00
10-61-1200	SALARIES/WAGES - PART TIME	.00	.00	.00	.00	.00
10-61-1300	EMPLOYEE BENEFITS	54,262.02	67,668.00	37,769.47	47,753.00	65,325.00
10-61-1400	CLOTHING ALLOWANCE	459.00	600.00	355.50	440.00	600.00
10-61-1500	PERFORMANCE INCENTIVES	1,556.25	1,507.00	767.46	1,316.00	1,317.00
10-61-2100	SUBSCRIPTIONS AND MEMBERSHIPS	52.00	.00	52.00	.00	.00
10-61-2300	TRAVEL AND TRAINING	195.00	1,200.00	1,200.00	2,057.00	1,200.00
10-61-2500	EQUIPMENT & MAINTENANCE	19,146.41	20,000.00	13,544.89	23,199.00	20,000.00
10-61-2850	MOBILE PHONE	351.00	700.00	273.00	334.00	700.00
10-61-2900	FUEL	10,233.46	20,000.00	6,229.88	7,875.00	20,000.00
10-61-3000	STREETS LIGHTS	31,716.82	65,000.00	16,192.17	23,461.00	50,000.00
10-61-3100	CDL TESTING	.00	.00	.00	.00	1,500.00
10-61-3200	ENGINEERING	1,480.00	3,000.00	1,321.25	2,265.00	3,000.00
10-61-3300	PROFESSIONAL SERVICES	18,904.39	30,000.00	10,121.90	15,828.00	30,000.00
10-61-4100	INSURANCE	3,053.37	2,000.00	3,628.28	6,220.00	5,000.00
10-61-4200	CLASS "C" ROADS	9,499.05	1,500,000.00	359,073.34	364,401.00	1,500,000.00
Budget notes:						
Road Surface Treatments \$200,000						
10-61-4300	LOCAL OPTION ROAD EXPENDITURES	896,876.61	1,000,000.00	79,490.02	114,563.00	1,000,000.00
Budget notes:						
Local Option Sales Tax Highway Money						
Sidewalk Additions \$20,000						
Sidewalk Maintenance \$30,000						
10-61-4350	1050 W ROUNDABOUT PROJECT	25,491.20	1,700,000.00	16,269.86	26,245.00	1,700,000.00
Budget notes:						
1050 W Roundabout Landscaping \$100,000;						
10-61-4400	STORM DRAIN EXPENSES	.00	.00	.00	.00	.00
10-61-4500	SPECIAL DEPARTMENT EXPENSES	28,325.66	25,000.00	16,992.99	25,244.00	25,000.00
Budget notes:						
Road Base Shoulders \$3,000						
New signs \$2,000						
Sign posts \$1,600						
10-61-4510	ROAD SALT	3,063.76	35,000.00	3,316.27	.00	35,000.00
10-61-4600	MISCELLANEOUS	665.09	3,000.00	261.48	422.00	3,000.00
Budget notes:						
Includes \$500 for PPE						
Emergency preparedness \$500						
10-61-4750	COVID-19 EXPENDITURES	.00	.00	.00	.00	.00
10-61-5600	INFO TECHNOLOGY PAYMENTS	300.00	300.00	225.00	300.00	300.00
10-61-5700	MOTOR POOL PAYMENTS	33,312.00	33,312.00	24,984.00	33,312.00	33,312.00
10-61-6100	EQUIPMENT RENTAL	.00	1,500.00	.00	.00	1,500.00
10-61-6200	CAPITAL OUTLAY	34,650.00	.00	.00	.00	.00

Account Number	Account Title	2024-25 Prior year Actual	2025-26 Current year Budget	2025-26 Current year Actual	2025-26 Current year Projected actual	2026-27 Future year Budget
	Total STREETS:	1,300,281.24	4,668,690.00	681,173.70	812,392.00	4,636,418.00

Account Number	Account Title	2024-25 Prior year Actual	2025-26 Current year Budget	2025-26 Current year Actual	2025-26 Current year Projected actual	2026-27 Future year Budget
PARKS						
10-70-1100	SALARIES/WAGES - FULL TIME	276,068.09	304,184.00	240,611.06	304,184.00	317,953.00
	Budget notes:					
	10% Assistant Public Works Director's Salary					
10-70-1110	SICK LEAVE PAID	228.88	252.00	252.40	433.00	267.00
10-70-1150	OVERTIME WAGES	12,325.98	15,000.00	7,315.15	12,431.00	15,000.00
10-70-1200	SALARIES/WAGES - TEMPORARY	.00	.00	.00	.00	.00
10-70-1300	EMPLOYEE BENEFITS	119,111.93	127,448.00	102,283.12	127,448.00	133,632.00
10-70-1400	CLOTHING ALLOWANCE	2,214.00	2,700.00	1,660.50	2,214.00	2,700.00
10-70-1500	PERFORMANCE INCENTIVES	3,098.42	3,039.00	3,281.80	3,281.80	3,177.00
10-70-2300	TRAVEL AND TRAINING	539.00	2,000.00	1,107.00	1,898.00	2,800.00
10-70-2500	EQUIPMENT & MAINTENANCE	2,623.39	7,700.00	4,943.43	4,884.00	7,000.00
10-70-2600	BUILDINGS & GROUNDS	327.41	1,500.00	30.00	.00	1,500.00
10-70-2650	SPLASHPAD EXPENSES	11,200.33	13,000.00	8,590.36	13,551.00	13,000.00
10-70-2700	UTILITIES	2,464.46	2,200.00	1,515.00	1,877.00	2,300.00
10-70-2850	MOBILE PHONE	1,872.00	2,300.00	1,404.00	1,872.00	2,300.00
10-70-2900	FUEL	6,559.21	11,000.00	5,115.78	7,512.00	11,000.00
10-70-3200	ENGINEERING	.00	1,000.00	.00	.00	1,000.00
10-70-3300	PROFESSIONAL SERVICES	.00	.00	.00	.00	6,000.00
	Budget notes:					
	Tree Removal					
10-70-3700	OTHER PROF & TECHNICAL SERVICE	.00	.00	.00	.00	.00
10-70-4100	INSURANCE	1,638.09	2,000.00	3,949.25	6,770.00	4,600.00
10-70-4150	INSURANCE DEDUCTIBLE	.00	1,000.00	.00	.00	1,000.00
10-70-4200	FERTILIZER AND WEED CONTROL	16,616.51	11,000.00	1,674.92	114.00-	15,000.00
	Budget notes:					
	Fertilizing twice a year					
10-70-4300	GRAFITTI REMOVAL	545.76	1,000.00	446.82	665.00	1,000.00
10-70-4500	SPECIAL DEPARTMENT EXPENSES	20,945.68	26,500.00	9,934.01	15,694.00	26,500.00
	Budget notes:					
	Mulch \$3,500 Portable Restroom \$3,000 Flowers \$2,000					
10-70-4600	MISCELLANEOUS	2,383.22	3,000.00	1,224.78	2,047.00	3,000.00
10-70-4750	COVID-19 EXPENDITURES	.00	.00	.00	.00	.00
10-70-5010	RAMP GRANT EXPENDITURES	4,092.00	45,867.00	.00	.00	55,210.00
	Budget notes:					
	RAMP Population Grant Expenditures: Veterans Memorial Stone Monument Tops \$40,000 (split);					
10-70-5020	PARK DONATION EXPENDITURES	2,129.91	.00	.00	.00	.00
10-70-5600	INFO TECHNOLOGY PAYMENTS	900.00	900.00	675.00	900.00	900.00
10-70-5700	MOTOR POOL PAYMENTS	108,336.00	90,240.00	67,680.00	90,240.00	83,292.00
10-70-6100	EQUIPMENT RENTAL	.00	1,000.00	.00	.00	1,000.00
10-70-6200	CAPITAL OUTLAY	9,858.84	47,500.00	987.28	919.00	68,050.00
	Budget notes:					
	Fibar \$7,000; Playground Parts \$5,000; Weed Eater \$750; GS Parking Lot Resurface \$25,000; Picnic Tables \$20,300; GS Restroom Floor \$10,000					

Account Number	Account Title	2024-25 Prior year Actual	2025-26 Current year Budget	2025-26 Current year Actual	2025-26 Current year Projected actual	2026-27 Future year Budget
Total PARKS:		606,079.11	723,330.00	464,681.66	598,706.80	779,181.00

Account Number	Account Title	2024-25 Prior year Actual	2025-26 Current year Budget	2025-26 Current year Actual	2025-26 Current year Projected actual	2026-27 Future year Budget
COMMUNITY SERVICES						
10-71-1100	SALARIES/WAGES - FULL TIME	177,897.61	195,151.00	152,695.40	195,151.00	212,928.00
10-71-1110	SICK LEAVE PAID	.00	.00	.00	.00	2,494.00
10-71-1150	OVERTIME WAGES	.00	.00	126.31	217.00	.00
10-71-1200	SALARIES/WAGES - PART TIME	220,093.99	224,985.00	185,123.73	224,985.00	228,209.00
10-71-1300	EMPLOYEE BENEFITS	110,951.65	113,250.00	91,341.73	113,250.00	119,533.00
10-71-1500	PERFORMANCE INCENTIVES	3,953.13	4,049.00	4,303.97	4,303.97	4,254.00
10-71-2100	SUBSCRIPTIONS AND MEMBERSHIPS	183.63	500.00	291.00	499.00	600.00
10-71-2300	TRAVEL AND TRAINING	2,699.48	5,500.00	1,552.58	818.00	5,500.00
10-71-2400	OFFICE SUPPLIES	662.25	1,000.00	361.52	620.00	1,000.00
10-71-2500	EQUIPMENT & MAINTENANCE	13,287.85	10,000.00	4,173.76	7,155.00	10,000.00
10-71-2600	BLDGS AND GROUNDS MAINT.	22,825.77	17,000.00	17,894.03	17,894.03	20,000.00
10-71-2700	UTILITIES	16,554.64	16,500.00	9,445.36	10,656.00	16,500.00
10-71-2800	TELEPHONE	2,413.71	2,800.00	1,665.62	2,175.00	2,800.00
10-71-2900	FUEL	236.34	500.00	134.85	127.00	500.00
10-71-3000	COMMUNITY ACTIVITIES	.00	.00	.00	.00	.00
10-71-3010	OLD GLORY DAYS	13,992.60	25,000.00	3,956.33	6,782.00	25,000.00
10-71-3011	FIREWORKS	33,390.00	22,000.00	11,445.00	.00	22,500.00
10-71-3020	CHRISTMAS DECOR & EQUIP	425.82	1,000.00	278.90	478.00	1,000.00
10-71-3030	COUNTY FAIR	.00	.00	.00	.00	.00
10-71-3040	SPECIAL EVENTS & PROJECTS	.00	.00	.00	.00	.00
10-71-3100	SENIOR CITIZENS ACTIVITIES	.00	.00	.00	.00	.00
10-71-3110	PROGRAMS	151.80	500.00	.00	.00	500.00
10-71-3120	OPERATIONS/MATERIALS/SUPP	10,141.66	9,500.00	4,968.46	7,248.00	10,500.00
10-71-3121	SENIOR LUNCH	45,928.39	41,000.00	36,831.92	47,310.00	46,000.00
10-71-3130	EQUIPMENT	315.00	500.00	139.00	238.00	500.00
10-71-3150	ANNUAL MAINTENANCE (SENIOR CE)	5,308.00	6,000.00	4,725.00	.00	6,000.00
10-71-3200	ADULT ACTIVITIES	.00	.00	10.09	17.00	.00
10-71-3220	HOCKEY EXPENDITURES	.00	.00	1,901.68	3,173.00	2,500.00
10-71-3230	SOCCER	1,387.05	1,500.00	1,019.20	.00	1,500.00
10-71-3232	SOFTBALL	.00	.00	.00	.00	.00
10-71-3233	VOLLEYBALL	.00	.00	.00	.00	.00
10-71-3300	YOUTH ACTIVITIES	.00	.00	.00	.00	.00
10-71-3310	INTRAMURALS	181.68	3,500.00	348.88	349.00	3,500.00
10-71-3320	CRAFTS & SKILLS	1,027.31	2,500.00	110.68	190.00	2,500.00
10-71-3330	CONTRACT CLASS EXPENDITURES	7,075.00	.00	2,614.50	4,482.00	4,000.00
10-71-3331	BASKETBALL	10,221.61	9,000.00	3,170.50	2,394.00	11,000.00
10-71-3332	BASEBALL/SOFTBALL	7,082.77	10,000.00	20.00	34.00	10,000.00
10-71-3333	FLAG FOOTBALL	1,483.30	1,500.00	1,416.89	2,429.00	1,500.00
10-71-3340	PARTNERS IN EDUCATION	.00	.00	.00	.00	.00
10-71-3350	YOUTH COMMITTEE	3,198.90	3,500.00	2,616.59	2,863.00	3,500.00
10-71-4100	INSURANCE	262.29	200.00	4,340.81	7,441.00	5,200.00
10-71-4500	SPECIAL DEPARTMENT EXPENSES	10,550.86	9,000.00	9,432.93	15,985.00	10,000.00
10-71-4560	PUBLIC COMMUNICATIONS	19,262.40	20,000.00	15,130.45	20,190.00	20,000.00
10-71-4600	MISCELLANEOUS	14,337.48	16,000.00	7,601.71	10,976.00	16,000.00
10-71-4700	ROY AQUATIC CENTER & COMPLEX	19,303.44	23,000.00	10,847.50	17,329.00	23,000.00

Budget notes:

Roy City Complex passes and Aquatic Center Nights

Account Number	Account Title	2024-25 Prior year Actual	2025-26 Current year Budget	2025-26 Current year Actual	2025-26 Current year Projected actual	2026-27 Future year Budget
10-71-4750	COVID-19 EXPENDITURES	.00	.00	.00	.00	.00
10-71-5000	GRANT EXPENDITURES	30,739.70	45,000.00	15,657.33	22,581.00	65,000.00
Budget notes:						
Senior Legislative Grant and others						
10-71-5600	INFO TECHNOLOGY PAYMENTS	1,350.00	4,830.00	3,627.00	4,836.00	4,830.00
10-71-5700	MOTOR POOL PAYMENTS	.00	.00	.00	.00	.00
10-71-7400	CAPITAL OUTLAY	3,674.47	.00	3,400.00	5,829.00	.00
Total COMMUNITY SERVICES:		812,551.58	846,265.00	614,721.21	761,005.00	920,348.00

Account Number	Account Title	2024-25 Prior year Actual	2025-26 Current year Budget	2025-26 Current year Actual	2025-26 Current year Projected actual	2026-27 Future year Budget
	GENERAL FUND Revenue Total:	15,672,013.80	19,317,047.00	12,034,261.66	14,447,473.00	20,151,493.00
	GENERAL FUND Expenditure Total:	15,158,988.08	19,317,047.00	9,338,201.99	12,155,644.82	20,151,493.00
	Total GENERAL FUND:	513,025.72	.00	2,696,059.67	2,291,828.18	.00

Account Number	Account Title	2024-25 Prior year Actual	2025-26 Current year Budget	2025-26 Current year Actual	2025-26 Current year Projected actual	2026-27 Future year Budget
RDA GENERAL FUND						
Source: 36						
21-36-1000	INTEREST	262,918.25	220,000.00	167,259.55	230,069.00	220,000.00
Total Source: 36:		262,918.25	220,000.00	167,259.55	230,069.00	220,000.00
RDA REVENUE						
21-39-2000	RIVERDALE ROAD TAX INCREMENT	.00	.00	.00	.00	.00
21-39-2050	RIVERDALE ROAD INTEREST	.00	.00	.00	.00	.00
21-39-2500	RIVERDALE ROAD REDEMPTIONS	.00	.00	.00	.00	.00
21-39-3000	1050 WEST RDA TAX INCREMENT	.00	.00	.00	.00	.00
21-39-3050	1050 WEST INTEREST	.00	.00	.00	.00	.00
21-39-3500	1050 WEST REDEMPTIONS	.00	.00	.00	.00	.00
21-39-4000	WEBER RIVER RDA TAX INCREMENT	.00	.00	.00	.00	.00
21-39-4050	WEBER RIVER INTEREST	.00	.00	.00	.00	.00
21-39-4500	WEBER RIVER REDEMPTIONS	.00	.00	.00	.00	.00
21-39-5050	HOUSING INTEREST	.00	.00	.00	.00	.00
21-39-6000	LOAN INTEREST	.00	.00	.00	.00	.00
21-39-7000	SR FACILITY-TENANT RENTS	.00	.00	.00	.00	.00
21-39-7100	SR FACILITY-MTG ROOM RENTS	.00	.00	.00	.00	.00
21-39-7200	SR FACILITY-MISC REVENUE	.00	.00	.00	.00	.00
21-39-9000	SUNDRY REVENUES	.00	76,550.00	.00	.00	76,550.00
21-39-9100	USE OF FUND BALANCE	.00	.00	.00	.00	.00
21-39-9200	TRANSFERS FROM 550 W.	.00	.00	.00	.00	.00
21-39-9900	SR FACILITY FINANCING CAPITAL	.00	.00	.00	.00	.00
Total RDA REVENUE:		.00	76,550.00	.00	.00	76,550.00

Account Number	Account Title	2024-25 Prior year Actual	2025-26 Current year Budget	2025-26 Current year Actual	2025-26 Current year Projected actual	2026-27 Future year Budget
RDA EXPENSES						
21-40-1100	SALARIES & WAGES	.00	.00	.00	.00	.00
21-40-1300	EMPLOYEE BENEFITS	.00	.00	.00	.00	.00
21-40-1500	PERFORMANCE INCENTIVES	.00	.00	.00	.00	.00
21-40-2000	BUSINESS & ECONOMIC DEVELOPMNT	.00	5,000.00	.00	.00	5,000.00
Budget notes: Activities, meetings, etc.						
21-40-2100	SUBSCRIPTIONS AND MEMBERSHIPS	625.00	500.00	450.00	771.00	500.00
Budget notes: NAHRO						
21-40-2200	PUBLIC NOTICES	358.16	500.00	.00	.00	500.00
21-40-2300	TRAVEL & TRAINING	.00	750.00	.00	.00	750.00
21-40-2400	OFFICE SUPPLIES	.00	100.00	.00	.00	100.00
21-40-3300	ATTORNEY SERVICES	6,811.71	13,000.00	2,959.60	3,922.00	13,000.00
21-40-3400	PROFESSIONAL SERVICES	2,800.00	10,000.00	.00	.00	10,000.00
21-40-4100	INSURANCE	.00	1,700.00	.00	.00	1,700.00
21-40-4600	MISCELLANEOUS	5,252.07	65,000.00	67,970.84	116,501.00	65,000.00
21-40-4710	RIVERDALE ROAD INCR. PAYMENTS	.00	.00	.00	.00	.00
21-40-4730	WEBER RIVER INCREMENT PAYMENTS	.00	.00	.00	.00	.00
21-40-4900	SENIOR FACILITY FURNISHINGS	.00	.00	.00	.00	.00
21-40-5000	SENIOR FACILITY CAPITAL COSTS	.00	.00	.00	.00	.00
21-40-5100	LAND	156,548.82	200,000.00	.00	.00	200,000.00
21-40-5200	BUILDINGS	.00	.00	.00	.00	.00
21-40-5300	IMPROVEMENTS-RIVERDALE RD AREA	.00	.00	.00	.00	.00
21-40-5500	IMPROVEMENTS-WEBER RIVER AREA	.00	.00	.00	.00	.00
21-40-5550	WEST BENCH AREA	.00	.00	.00	.00	.00
21-40-5560	550 WEST AREA	.00	.00	.00	.00	.00
21-40-5600	INCREASE IN RESERVE ACCOUNTS	.00	.00	.00	.00	.00
21-40-5700	NOT USED	.00	.00	.00	.00	.00
21-40-7000	SR FACILITY-MGMT,ADMIN, OPERAT	.00	.00	.00	.00	.00
21-40-7100	SR FACILITY-UTILITIES	.00	.00	.00	.00	.00
21-40-7200	SR FACILITY-MAINTENANCE	.00	.00	.00	.00	.00
21-40-7300	SR FACILITY-MISC. SUPPLIES	.00	.00	.00	.00	.00
21-40-7400	SR FACILITY-DEBT SVC EXTERNAL	.00	.00	.00	.00	.00
21-40-7500	SR FACILITY-DEBT SVC INTERNAL	.00	.00	.00	.00	.00
21-40-8000	AMORTIZATION EXPENSE	.00	.00	.00	.00	.00
Total RDA EXPENSES:		172,395.76	296,550.00	71,380.44	121,194.00	296,550.00

Account Number	Account Title	2024-25 Prior year Actual	2025-26 Current year Budget	2025-26 Current year Actual	2025-26 Current year Projected actual	2026-27 Future year Budget
	RDA GENERAL FUND Revenue Total:	262,918.25	296,550.00	167,259.55	230,069.00	296,550.00
	RDA GENERAL FUND Expenditure Total:	172,395.76	296,550.00	71,380.44	121,194.00	296,550.00
	Total RDA GENERAL FUND:	90,522.49	.00	95,879.11	108,875.00	.00

Account Number	Account Title	2024-25 Prior year Actual	2025-26 Current year Budget	2025-26 Current year Actual	2025-26 Current year Projected actual	2026-27 Future year Budget
RIVERDALE ROAD RDA FUND						
TAX REVENUE						
22-31-1000	TAX INCREMENT	.00	.00	.00	.00	.00
	Budget notes:					
	RDA Increment Expired					
22-31-1100	INCREMENT TRANSFERRED	.00	.00	.00	.00	.00
	Budget notes:					
	20% to Housing Fund					
22-31-2000	REDEMPTIONS	.00	.00	.00	.00	.00
	Total TAX REVENUE:	.00	.00	.00	.00	.00
MISCELLANEOUS REVENUE						
22-36-1000	INTEREST	.00	.00	.00	.00	.00
22-36-4000	SALE OF ASSETS	.00	.00	.00	.00	.00
22-36-8100	TRANSFER FROM OTHER FUNDS	.00	.00	.00	.00	.00
22-36-9100	USE OF FUND BALANCE	.00	240,000.00	.00	.00	240,000.00
	Total MISCELLANEOUS REVENUE:	.00	240,000.00	.00	.00	240,000.00

Account Number	Account Title	2024-25 Prior year Actual	2025-26 Current year Budget	2025-26 Current year Actual	2025-26 Current year Projected actual	2026-27 Future year Budget
EXPENDITURES						
22-40-3400	PROFESSIONAL SERVICES	.00	50,000.00	.00	.00	50,000.00
22-40-5300	INCREMENT PAYMENTS	.00	.00	.00	.00	.00
22-40-5400	IMPROVEMENTS	.00	190,000.00	.00	.00	190,000.00
Budget notes:						
Project area development improvements						
22-40-5500	LAND	.00	.00	.00	.00	.00
22-40-8200	INTERFUND LOAN TO HOUSING RDA	.00	.00	.00	.00	.00
22-40-9000	INCREASE IN RESERVES	.00	.00	.00	.00	.00
Total EXPENDITURES:		.00	240,000.00	.00	.00	240,000.00

Account Number	Account Title	2024-25 Prior year Actual	2025-26 Current year Budget	2025-26 Current year Actual	2025-26 Current year Projected actual	2026-27 Future year Budget
	RIVERDALE ROAD RDA FUND Revenue Total:	.00	240,000.00	.00	.00	240,000.00
	RIVERDALE ROAD RDA FUND Expenditure Total:	.00	240,000.00	.00	.00	240,000.00
	Total RIVERDALE ROAD RDA FUND:	.00	.00	.00	.00	.00

Account Number	Account Title	2024-25 Prior year Actual	2025-26 Current year Budget	2025-26 Current year Actual	2025-26 Current year Projected actual	2026-27 Future year Budget
1050 WEST RDA FUND						
TAX REVENUE						
23-31-1000	TAX INCREMENT	.00	.00	.00	.00	.00
23-31-1100	INCREMENT TRANSFERRED	.00	.00	.00	.00	.00
Budget notes:						
To Senior Facility Fund THIS RDA AREA HAS EXPIRED						
23-31-2000	REDEMPTIONS	.00	.00	.00	.00	.00
Total TAX REVENUE:		.00	.00	.00	.00	.00
MISCELLANEOUS REVENUE						
23-36-1000	INTEREST	.00	.00	.00	.00	.00
Total MISCELLANEOUS REVENUE:		.00	.00	.00	.00	.00

Account Number	Account Title	2024-25 Prior year Actual	2025-26 Current year Budget	2025-26 Current year Actual	2025-26 Current year Projected actual	2026-27 Future year Budget
EXPENDITURES						
23-40-3300	ATTORNEY SERVICES	.00	.00	.00	.00	.00
23-40-3400	PROFESSIONAL SERVICES	.00	.00	.00	.00	.00
23-40-3500	ADMINISTRATIVE EXPENSES	.00	.00	.00	.00	.00
23-40-5300	INCREMENT PAYMENTS	.00	.00	.00	.00	.00
23-40-5400	IMPROVEMENTS	.00	.00	.00	.00	.00
Budget notes:						
500 West housing acquisition (to pioneer development in the 550 W. project area and also enhance the prospects of this city-owned 8 acres at 550 West project area.						
23-40-5500	LAND	.00	.00	.00	.00	.00
23-40-9000	INCREASE IN RESERVES	.00	.00	.00	.00	.00
Total EXPENDITURES:		.00	.00	.00	.00	.00

Account Number	Account Title	2024-25 Prior year Actual	2025-26 Current year Budget	2025-26 Current year Actual	2025-26 Current year Projected actual	2026-27 Future year Budget
1050 WEST RDA FUND	Revenue Total:	.00	.00	.00	.00	.00
1050 WEST RDA FUND	Expenditure Total:	.00	.00	.00	.00	.00
Total 1050 WEST RDA FUND:		.00	.00	.00	.00	.00

Account Number	Account Title	2024-25 Prior year Actual	2025-26 Current year Budget	2025-26 Current year Actual	2025-26 Current year Projected actual	2026-27 Future year Budget
WEBER RIVER RDA FUND						
TAX REVENUE						
24-31-1000	TAX INCREMENT	.00	.00	.00	.00	.00
24-31-1100	INCREMENT TRANSFERRED	.00	.00	.00	.00	.00
24-31-2000	REDEMPTIONS	.00	.00	.00	.00	.00
24-31-9100	USE OF FUND BALANCE	.00	.00	.00	.00	.00
Total TAX REVENUE:		.00	.00	.00	.00	.00
MISCELLANEOUS REVENUE						
24-36-1000	INTEREST	.00	.00	.00	.00	.00
Total MISCELLANEOUS REVENUE:		.00	.00	.00	.00	.00

Account Number	Account Title	2024-25 Prior year Actual	2025-26 Current year Budget	2025-26 Current year Actual	2025-26 Current year Projected actual	2026-27 Future year Budget
EXPENDITURES						
24-40-3300	ATTORNEY SERVICES	.00	.00	.00	.00	.00
24-40-3400	PROFESSIONAL SERVICES	.00	.00	.00	.00	.00
24-40-3500	ADMINISTRATIVE EXPENSES	.00	.00	.00	.00	.00
24-40-5300	INCREMENT PAYMENTS	.00	.00	.00	.00	.00
24-40-5400	IMPROVEMENTS	.00	.00	.00	.00	.00
24-40-5500	LAND	.00	.00	.00	.00	.00
24-40-9000	INCREASE IN RESERVES	.00	.00	.00	.00	.00
Total EXPENDITURES:		.00	.00	.00	.00	.00

Account Number	Account Title	2024-25 Prior year Actual	2025-26 Current year Budget	2025-26 Current year Actual	2025-26 Current year Projected actual	2026-27 Future year Budget
	WEBER RIVER RDA FUND Revenue Total:	.00	.00	.00	.00	.00
	WEBER RIVER RDA FUND Expenditure Total:	.00	.00	.00	.00	.00
	Total WEBER RIVER RDA FUND:	.00	.00	.00	.00	.00

Account Number	Account Title	2024-25 Prior year Actual	2025-26 Current year Budget	2025-26 Current year Actual	2025-26 Current year Projected actual	2026-27 Future year Budget
550 WEST RDA FUND						
TAX REVENUE						
25-31-1000	TAX INCREMENT	.00	.00	.00	.00	.00
25-31-1100	INCREMENT TRANSFERRED	.00	.00	.00	.00	.00
Budget notes:						
20% Housing from 550 W. (\$60,000) to Statutory Housing RDA Fund - EXPIRED						
5% Administration Fee from 550 W (\$15,000) to General RDA Fund - EXPIRED						
25-31-2000	REDEMPTIONS	.00	.00	.00	.00	.00
Total TAX REVENUE:		.00	.00	.00	.00	.00
MISCELLANEOUS REVENUE						
25-36-1000	INTEREST	.00	.00	.00	.00	.00
25-36-2000	USE OF FUND BALANCE	.00	547,500.00	.00	.00	280,000.00
Total MISCELLANEOUS REVENUE:		.00	547,500.00	.00	.00	280,000.00

Account Number	Account Title	2024-25 Prior year Actual	2025-26 Current year Budget	2025-26 Current year Actual	2025-26 Current year Projected actual	2026-27 Future year Budget
EXPENDITURES						
25-40-3300	ATTORNEY SERVICES	.00	2,500.00	.00	.00	2,500.00
25-40-3400	PROFESSIONAL SERVICES	.00	5,000.00	.00	.00	5,000.00
25-40-3500	ADMINISTRATIVE EXPENSES	.00	.00	.00	.00	.00
25-40-4110	PROPERTY TAX EXPENDITURE	.00	.00	.00	.00	.00
25-40-5300	INCREMENT PAYMENTS	.00	.00	.00	.00	.00
25-40-5400	IMPROVEMENTS	.00	540,000.00	260,000.00	445,714.00	272,500.00
Budget notes: 550 W. Improvement Projects						
25-40-5500	LAND	.00	.00	.00	.00	.00
Budget notes: Property purchased by non-Statutory Housing in 550 W. RDA area: Parcel #06-030-0012, September 2010, House/Land \$137,584.14 Parcel #06-030-0012, September 2010, retirement of gas line \$300 Parcel #06-030-0012, October 2010, asbestos inspection, \$721.25 Parcel #06-030-0012, October 2010, asbestos removal, \$550 Parcel #06-030-0012, October 2010, demolish house, stumps, asphalt \$6,650 Parcel #06-030-0006, March 2015, Cruz property \$180,270 Property purchased by Statutory Housing in 550 W. RDA area: Bingham Property, Parcel # 06-030-0007, August 2013, House/Land \$150,290 Bingham Property, Parcel # 06-030-0007, January 2014, Asbestos removal from house \$3,349 Bingham Property, Parcel # 06-030-0007, January 2014, Tree removal, site clearing \$7,100 Jensen Property, Parcel # 06-030-0011, February 2014, House/Land \$170,236 Mann Property, Parcel #060300010, March 2014, House/Land \$125,421 Property purchased by Capital Projects (Riverdale City) in 550 W. RDA area: Parcel #06-029-0002,06-029-0003, 06-028-0004, 06-028-0006 , December2009, \$214,266.32						
25-40-9000	INCREASE IN RESERVES	.00	.00	.00	.00	.00
Total EXPENDITURES:		.00	547,500.00	260,000.00	445,714.00	280,000.00

Account Number	Account Title	2024-25 Prior year Actual	2025-26 Current year Budget	2025-26 Current year Actual	2025-26 Current year Projected actual	2026-27 Future year Budget
550 WEST RDA FUND	Revenue Total:	.00	547,500.00	.00	.00	280,000.00
550 WEST RDA FUND	Expenditure Total:	.00	547,500.00	260,000.00	445,714.00	280,000.00
Total 550 WEST RDA FUND:		.00	.00	260,000.00-	445,714.00-	.00

Account Number	Account Title	2024-25 Prior year Actual	2025-26 Current year Budget	2025-26 Current year Actual	2025-26 Current year Projected actual	2026-27 Future year Budget
WEST BENCH RDA FUND						
TAX REVENUE						
26-31-1000	TAX INCREMENT	.00	250,000.00	443,574.34	.00	700,000.00
26-31-2000	REDEMPTIONS	.00	.00	.00	.00	.00
Total TAX REVENUE:		.00	250,000.00	443,574.34	.00	700,000.00
MISCELLANEOUS REVENUE						
26-36-1000	INTEREST	.00	.00	1,187.13	.00	.00
26-36-2000	USE OF FUND BALANCE	.00	.00	.00	.00	150,000.00
26-36-9000	SUNDRY REVENUES	.00	.00	.00	.00	.00
Total MISCELLANEOUS REVENUE:		.00	.00	1,187.13	.00	150,000.00

Account Number	Account Title	2024-25 Prior year Actual	2025-26 Current year Budget	2025-26 Current year Actual	2025-26 Current year Projected actual	2026-27 Future year Budget
EXPENDITURES						
26-40-3300	ATTORNEY SERVICES	.00	30,000.00	.00	.00	30,000.00
26-40-3400	PROFESSIONAL SERVICES	.00	40,000.00	.00	.00	40,000.00
26-40-3500	ADMINISTRATIVE EXPENSES	.00	.00	.00	.00	.00
26-40-4600	MISCELLANEOUS	.00	30,000.00	.00	.00	30,000.00
26-40-5300	INCREMENT PAYMENTS	.00	.00	.00	.00	600,000.00
26-40-5400	IMPROVEMENTS	.00	.00	.00	.00	150,000.00
26-40-5500	LAND	.00	.00	.00	.00	.00
26-40-9000	INCREASE IN RESERVES	.00	150,000.00	.00	.00	.00
Total EXPENDITURES:		.00	250,000.00	.00	.00	850,000.00

Account Number	Account Title	2024-25 Prior year Actual	2025-26 Current year Budget	2025-26 Current year Actual	2025-26 Current year Projected actual	2026-27 Future year Budget
	WEST BENCH RDA FUND Revenue Total:	.00	250,000.00	444,761.47	.00	850,000.00
	WEST BENCH RDA FUND Expenditure Total:	.00	250,000.00	.00	.00	850,000.00
	Total WEST BENCH RDA FUND:	.00	.00	444,761.47	.00	.00

Account Number	Account Title	2024-25 Prior year Actual	2025-26 Current year Budget	2025-26 Current year Actual	2025-26 Current year Projected actual	2026-27 Future year Budget
WEST BENCH CRA FUND						
TAX REVENUE						
27-31-1000	TAX INCREMENT	.00	.00	.00	.00	.00
27-31-2000	REDEMPTIONS	.00	.00	.00	.00	.00
Total TAX REVENUE:		.00	.00	.00	.00	.00
MISCELLANEOUS REVENUE						
27-36-1000	INTEREST	.00	.00	.00	.00	.00
27-36-2000	USE OF FUND BALANCE	.00	100,000.00	.00	.00	100,000.00
27-36-9000	SUNDRY REVENUES	.00	.00	.00	.00	.00
Total MISCELLANEOUS REVENUE:		.00	100,000.00	.00	.00	100,000.00

Account Number	Account Title	2024-25 Prior year Actual	2025-26 Current year Budget	2025-26 Current year Actual	2025-26 Current year Projected actual	2026-27 Future year Budget
EXPENDITURES						
27-40-3300	ATTORNEY SERVICES	.00	30,000.00	.00	.00	30,000.00
27-40-3400	PROFESSIONAL SERVICES	.00	40,000.00	.00	.00	40,000.00
27-40-3500	ADMINISTRATIVE EXPENSES	.00	.00	.00	.00	.00
27-40-4600	MISCELLANEOUS	.00	30,000.00	.00	.00	30,000.00
27-40-5300	INCREMENT PAYMENTS	.00	.00	.00	.00	.00
27-40-5400	IMPROVEMENTS	.00	.00	.00	.00	.00
27-40-5500	LAND	.00	.00	.00	.00	.00
27-40-9000	INCREASE IN RESERVES	.00	.00	.00	.00	.00
Total EXPENDITURES:		.00	100,000.00	.00	.00	100,000.00

Account Number	Account Title	2024-25 Prior year Actual	2025-26 Current year Budget	2025-26 Current year Actual	2025-26 Current year Projected actual	2026-27 Future year Budget
	WEST BENCH CRA FUND Revenue Total:	.00	100,000.00	.00	.00	100,000.00
	WEST BENCH CRA FUND Expenditure Total:	.00	100,000.00	.00	.00	100,000.00
	Total WEST BENCH CRA FUND:	.00	.00	.00	.00	.00

Account Number	Account Title	2024-25 Prior year Actual	2025-26 Current year Budget	2025-26 Current year Actual	2025-26 Current year Projected actual	2026-27 Future year Budget
STATUTORY HOUSING FUND						
TAX REVENUE						
28-31-1000	TAX INCREMENT - TRANSFERRED	.00	.00	.00	.00	.00
Budget notes:						
From 550 West Project Area tax increment 20% - EXPIRED						
Total TAX REVENUE:		.00	.00	.00	.00	.00
MISCELLANEOUS REVENUE						
28-36-1000	INTEREST	32,506.65	25,000.00	21,841.01	29,837.00	25,000.00
28-36-4000	SALE OF FIXED ASSETS	.00	.00	.00	.00	.00
28-36-8050	HOUSE RENT	.00	.00	.00	.00	.00
28-36-9000	SUNDRY REVENUE	.00	.00	.00	.00	.00
28-36-9100	USE OF FUND BALANCE	.00	3,000.00	.00	.00	678,000.00
Budget notes:						
Property purchased by Statutory Housing in 550 W. RDA area:						
Bingham Property, Parcel # 06-030-0007, August 2013, House/Land \$150,290						
Bingham Property, Parcel # 06-030-0007, January 2014, Asbestos removal from house \$3,349						
Bingham Property, Parcel # 06-030-0007, January 2014, Tree removal, site clearing \$7,100						
Jensen Property, Parcel # 06-030-0011, February 2014, House/Land \$170,236						
Mann Property, Parcel #060300010, March 2014, House/Land \$125,421						
Total MISCELLANEOUS REVENUE:		32,506.65	28,000.00	21,841.01	29,837.00	703,000.00

Account Number	Account Title	2024-25 Prior year Actual	2025-26 Current year Budget	2025-26 Current year Actual	2025-26 Current year Projected actual	2026-27 Future year Budget
EXPENDITURES						
28-40-3300	ATTORNEY SERVICES	.00	.00	.00	.00	.00
28-40-3400	PROFESSIONAL SERVICES	.00	.00	.00	.00	.00
28-40-3500	ADMINISTRATIVE EXPENSES	.00	1,000.00	.00	.00	1,000.00
28-40-4100	INSURANCE	.00	1,000.00	.00	.00	1,000.00
28-40-4510	RENTAL RELATED EXPENSES	.00	1,000.00	.00	.00	1,000.00
28-40-5400	IMPROVEMENTS	.00	25,000.00	.00	.00	600,000.00
28-40-5500	LAND	.00	.00	.00	.00	100,000.00
28-40-9000	INCREASE IN RESERVES	.00	.00	.00	.00	.00
Total EXPENDITURES:		.00	28,000.00	.00	.00	703,000.00

Account Number	Account Title	2024-25 Prior year Actual	2025-26 Current year Budget	2025-26 Current year Actual	2025-26 Current year Projected actual	2026-27 Future year Budget
	STATUTORY HOUSING FUND Revenue Total:	32,506.65	28,000.00	21,841.01	29,837.00	703,000.00
	STATUTORY HOUSING FUND Expenditure Total:	.00	28,000.00	.00	.00	703,000.00
	Total STATUTORY HOUSING FUND:	32,506.65	.00	21,841.01	29,837.00	.00

Account Number	Account Title	2024-25 Prior year Actual	2025-26 Current year Budget	2025-26 Current year Actual	2025-26 Current year Projected actual	2026-27 Future year Budget
HOUSING RDA FUND						
TAX REVENUE						
29-31-1000	TAX INCREMENT - TRANSFERRED	.00	.00	.00	.00	.00
Budget notes: Transfer 20% from Riverdale Road Project Area - Increment Expired						
29-31-1100	550 W. TAX INCR, TRANSFERRED	.00	.00	.00	.00	.00
Total TAX REVENUE:		.00	.00	.00	.00	.00
TAX REVENUE						
29-34-8050	HOUSE RENTAL	.00	.00	.00	.00	.00
Total TAX REVENUE:		.00	.00	.00	.00	.00
MISCELLANEOUS REVENUE						
29-36-1000	INTEREST	46,012.73	35,000.00	31,291.49	43,002.00	35,000.00
29-36-1100	LOAN INTEREST	641.55	1,200.00	417.68	569.00	1,200.00
29-36-2000	USE OF FUND BALANCE	.00	.00	.00	.00	.00
Budget notes: Property purchased by non-Statutory Housing in West Bench RDA area: FY2007 - purchase 2 homes West Bench project area (Golden Bingham & Don Gibby) \$519,110.36 approximately 5 acres Property purchased by non-Statutory Housing in 550 W. RDA area: Parcel #06-030-0012, September 2010, House/Land \$137,584.14 Parcel #06-030-0012, September 2010, retirement of gas line \$300 Parcel #06-030-0012, October 2010, asbestos inspection, \$721.25 Parcel #06-030-0012, October 2010, asbestos removal, \$550 Parcel #06-030-0012, October 2010, demolish house, stumps, asphalt \$6,650 Parcel #06-030-0006, March 2015, Cruz property \$180,270						
29-36-4000	SALE OF ASSETS	.00	.00	.00	.00	.00
29-36-8100	TRANSFER FROM OTHER FUNDS	.00	.00	.00	.00	.00
29-36-8200	INTERFUND LOAN PROCEEDS	.00	.00	.00	.00	.00
29-36-9000	SUNDRY REVENUE	.00	.00	.00	.00	.00
29-36-9100	USE OF FUND BALANCE	.00	38,800.00	.00	.00	723,800.00
Total MISCELLANEOUS REVENUE:		46,654.28	75,000.00	31,709.17	43,571.00	760,000.00

Account Number	Account Title	2024-25 Prior year Actual	2025-26 Current year Budget	2025-26 Current year Actual	2025-26 Current year Projected actual	2026-27 Future year Budget
EXPENDITURES						
29-40-1100	SALARIES & WAGES	.00	.00	.00	.00	.00
29-40-1300	BENEFITS	.00	.00	.00	.00	.00
29-40-2300	TRAVEL AND TRAINING	.00	.00	.00	.00	.00
29-40-3300	ATTORNEY SERVICES	.00	5,000.00	.00	.00	5,000.00
29-40-3400	PROFESSIONAL SERVICES	.00	30,000.00	.00	.00	30,000.00
29-40-3500	ADMINISTRATIVE EXPENSES	.00	.00	.00	.00	25,000.00
29-40-4600	MISCELLANEOUS	412.64	40,000.00	294.16	398.00	550,000.00
29-40-4700	LOAN FORGIVENESS PURCH ASSIST	20,000.00	.00	.00	.00	.00
29-40-5500	LAND	.00	.00	.00	.00	150,000.00
29-40-8100	TRANSFER TO OTHER FUND	.00	.00	.00	.00	.00
29-40-9000	INCREASE IN RESERVES	.00	.00	.00	.00	.00
Total EXPENDITURES:		20,412.64	75,000.00	294.16	398.00	760,000.00

Account Number	Account Title	2024-25 Prior year Actual	2025-26 Current year Budget	2025-26 Current year Actual	2025-26 Current year Projected actual	2026-27 Future year Budget
	HOUSING RDA FUND Revenue Total:	46,654.28	75,000.00	31,709.17	43,571.00	760,000.00
	HOUSING RDA FUND Expenditure Total:	20,412.64	75,000.00	294.16	398.00	760,000.00
	Total HOUSING RDA FUND:	26,241.64	.00	31,415.01	43,173.00	.00

Account Number	Account Title	2024-25 Prior year Actual	2025-26 Current year Budget	2025-26 Current year Actual	2025-26 Current year Projected actual	2026-27 Future year Budget
SENIOR FACILITY RDA FUND						
TAX REVENUE						
30-31-1000	TAX INCREMENT - TRANSFERRED	.00	.00	.00	.00	.00
30-31-2000	REDEMPTIONS	.00	.00	.00	.00	.00
Total TAX REVENUE:		.00	.00	.00	.00	.00
CHARGES FOR SERVICES						
30-34-8000	TENANT RENTS	246,070.96	250,000.00	201,580.00	264,566.00	275,000.00
Budget notes:						
January 1st Rent Increase (10%):						
30-34-8050	HOUSE RENT	.00	.00	.00	.00	.00
30-34-8100	MEETING ROOM RENTS	240.00	.00	.00	.00	.00
Total CHARGES FOR SERVICES:		246,310.96	250,000.00	201,580.00	264,566.00	275,000.00
MISCELLANEOUS REVENUE						
30-36-1000	INTEREST	87,963.59	80,000.00	59,099.02	80,492.00	80,000.00
30-36-9000	SUNDRY REVENUES	.00	.00	.00	.00	.00
30-36-9100	USE OF FUND BALANCE	.00	651,000.00	.00	.00	673,500.00
30-36-9900	FINANCING CAPITAL	.00	.00	.00	.00	.00
Total MISCELLANEOUS REVENUE:		87,963.59	731,000.00	59,099.02	80,492.00	753,500.00
MISCELLANEOUS REVENUE						
30-38-1000	CONTRIBUTIONS FROM OTHER FUNDS	.00	.00	.00	.00	.00
Total MISCELLANEOUS REVENUE:		.00	.00	.00	.00	.00

Account Number	Account Title	2024-25 Prior year Actual	2025-26 Current year Budget	2025-26 Current year Actual	2025-26 Current year Projected actual	2026-27 Future year Budget
EXPENDITURES						
30-40-1200	SALARIES/WAGES - PART TIME	.00	.00	.00	.00	.00
30-40-1300	EMPLOYEE BENEFITS	.00	.00	.00	.00	.00
30-40-2500	EQUIPMENT/MAINTENANCE	.00	25,000.00	.00	.00	25,000.00
30-40-2700	UTILITIES	44,747.75	42,000.00	30,323.46	39,109.00	48,000.00
30-40-2800	TELEPHONE	.00	500.00	.00	.00	500.00
30-40-3300	ATTORNEY SERVICES	.00	.00	.00	.00	.00
30-40-3400	PROFESSIONAL SERVICES	.00	25,000.00	.00	.00	25,000.00
30-40-3500	ADMINISTRATIVE EXPENSES	500.00	.00	.00	.00	.00
30-40-4100	INSURANCE	.00	6,500.00	9,628.11	16,505.00	13,000.00
Budget notes:						
Property Insurance						
30-40-4110	PROPERTY TAXES	18,404.06	14,000.00	19,529.87	33,480.00	24,000.00
30-40-4510	MGMT, ADMIN, OPERATIONS	116,976.65	90,000.00	100,205.91	133,943.00	90,000.00
Budget notes:						
Other Admin/Oper \$20,000 General Fund reimbursement for services Bldgs & Grounds, Custodial Services \$60,000						
30-40-4520	APARTMENT REMODELS	.00	75,000.00	.00	.00	50,000.00
30-40-4600	MISCELLANEOUS	50.98	3,000.00	72.78	125.00	3,000.00
30-40-5000	CAPITAL COSTS	102,755.95	700,000.00	.00	.00	750,000.00
Budget notes:						
Various Other Repairs/Improvements Roof (partial rollover) \$400,000; HVAC (rooftop and apartments) \$250,000; New Dinning Room Floor \$75,000;						
30-40-7400	DEBT SERVICE EXTERNAL	.00	.00	.00	.00	.00
30-40-8100	TRANSFER TO OTHER FUNDS	.00	.00	.00	.00	.00
30-40-9000	INCREASE IN RESERVES	.00	.00	.00	.00	.00
Total EXPENDITURES:		283,435.39	981,000.00	159,760.13	223,162.00	1,028,500.00

Account Number	Account Title	2024-25 Prior year Actual	2025-26 Current year Budget	2025-26 Current year Actual	2025-26 Current year Projected actual	2026-27 Future year Budget
	SENIOR FACILITY RDA FUND Revenue Total:	334,274.55	981,000.00	260,679.02	345,058.00	1,028,500.00
	SENIOR FACILITY RDA FUND Expenditure Total:	283,435.39	981,000.00	159,760.13	223,162.00	1,028,500.00
	Total SENIOR FACILITY RDA FUND:	50,839.16	.00	100,918.89	121,896.00	.00

Account Number	Account Title	2024-25 Prior year Actual	2025-26 Current year Budget	2025-26 Current year Actual	2025-26 Current year Projected actual	2026-27 Future year Budget
CAPITAL PROJECTS FUND						
CAPITAL PROJECTS REVENUE						
45-38-1200	PROCEEDS FROM LAND SALE	.00	.00	.00	.00	.00
45-38-1300	GENERAL FUND TRANSFER	3,054,010.22	2,650,000.00	.00	.00	3,000,000.00
45-38-1400	TRANSFER FROM OTHER FUNDS	.00	.00	.00	.00	.00
45-38-2000	USE OF FUND BALANCE	.00	.00	.00	.00	.00
45-38-6100	INTEREST ALLOCATION	613,583.85	565,600.00	510,438.78	697,785.00	565,600.00
45-38-7800	GRANTS/DONATIONS	.00	.00	.00	.00	.00
Total CAPITAL PROJECTS REVENUE:		3,667,594.07	3,215,600.00	510,438.78	697,785.00	3,565,600.00

Account Number	Account Title	2024-25 Prior year Actual	2025-26 Current year Budget	2025-26 Current year Actual	2025-26 Current year Projected actual	2026-27 Future year Budget
CAPITAL PROJECTS EXPENDITURES						
45-47-4810	TRANSFER TO OTHER FUNDS	.00	.00	.00	.00	.00
45-47-7000	CIVIC CENTER	115,396.20	40,000.00	21,632.04	3,213.00	80,000.00
	Budget notes:					
	Civic Center Misc Repairs Painting and Staining \$25,000;					
45-47-7100	POLICE STATION	78,163.23	40,000.00	4,045.99	6,936.00	150,000.00
	Budget notes:					
	Tazers \$130,000					
45-47-7200	FIRE STATION	104,376.26	115,000.00	.00	.00	77,000.00
	Budget notes:					
	\$57,000 Bathroom Remodel (Rollover)					
45-47-7300	COMMUNITY CENTER	218,194.85	157,000.00	28,668.51	16,708.00	130,000.00
	Budget notes:					
	Infield Reconstruction (Both parks) \$50,000; Exercise Equipment Replacement \$25,000; Furnace Replacement at Community Center (residential units) \$10,000; Community Center Generator \$50,000;					
45-47-7350	SENIOR CENTER/SENIOR HOUSING	.00	.00	.00	.00	.00
45-47-7400	MISC. PROJECTS	.00	100,000.00	.00	.00	100,000.00
	Budget notes:					
	Emergency Management					
45-47-7800	BUILDINGS/CONSTRUCTION	.00	.00	.00	.00	.00
45-47-7900	BUILDINGS/RENOVATION & REMODEL	.00	.00	.00	.00	.00
45-47-8000	STREET INFRASTRUCTURE & SYSTEM	.00	.00	.00	.00	.00
45-47-8010	ROAD PROJECTS - CLASS C	.00	.00	.00	.00	.00
45-47-8100	PARKS AND TRAILS	445,598.95	380,000.00	9,335.65	16,004.00	85,000.00
	Budget notes:					
	\$60,000 Outdoor Classroom (rollover);					
45-47-8200	EQUIPMENT	22,950.00	60,000.00	3,461.70	5,934.00	60,000.00
	Budget notes:					
	WIFI Tower and/or Camera Systems					
45-47-8300	LAND ACQUISITION	498,035.00	.00	.00	.00	.00
	Budget notes:					
	Property purchased by Capital Projects (Riverdale City) in 550 W. RDA area: Parcel #06-029-0002, 06-029-0003, 06-028-0004, 06-028-0006, December 2009 \$214,266.32 Parcel #08-112-0014 - January 2020 \$239,920.44					
45-47-8500	TRANSFER TO OTHER FUNDS	.00	.00	.00	.00	.00
45-47-9000	INCREASE IN RESERVES	.00	2,323,600.00	.00	.00	2,883,600.00
	Budget notes:					
	Offset to tentative transfer from GF					
Total CAPITAL PROJECTS EXPENDITURES:		1,482,714.49	3,215,600.00	67,143.89	48,795.00	3,565,600.00

Account Number	Account Title	2024-25 Prior year Actual	2025-26 Current year Budget	2025-26 Current year Actual	2025-26 Current year Projected actual	2026-27 Future year Budget
CAPITAL PROJECTS FUND Revenue Total:		3,667,594.07	3,215,600.00	510,438.78	697,785.00	3,565,600.00
CAPITAL PROJECTS FUND Expenditure Total:		1,482,714.49	3,215,600.00	67,143.89	48,795.00	3,565,600.00
Total CAPITAL PROJECTS FUND:		2,184,879.58	.00	443,294.89	648,990.00	.00

Account Number	Account Title	2024-25 Prior year Actual	2025-26 Current year Budget	2025-26 Current year Actual	2025-26 Current year Projected actual	2026-27 Future year Budget
WATER FUND						
WATER - INTEREST REVENUE						
51-36-1000	INTEREST REVENUE	281,661.79	250,000.00	206,157.36	282,586.00	250,000.00
51-36-2000	CONTRIB FROM RETAINED EARNINGS	.00	.00	.00	.00	.00
Total WATER - INTEREST REVENUE:		281,661.79	250,000.00	206,157.36	282,586.00	250,000.00
WATER REVENUE						
51-37-1000	WATER SALES	2,253,124.64	1,745,000.00	1,697,930.51	2,508,428.00	1,975,000.00
Budget notes:						
13.24% Weber Basin Rate Increase, 13.24% Rate Increase						
51-37-2000	CONNECTION FEES - WATER	18,987.00	4,000.00	5,500.00	9,171.00	4,000.00
51-37-3000	MISCELLANEOUS - WATER	21,106.94	5,000.00	13,103.04	20,955.00	5,000.00
51-37-3100	WATER SHARE FEE IN LIEU (REV)	921,293.60	20,000.00	79,077.00	38,409.00	20,000.00
51-37-3400	LATE FEES	20,115.00	16,000.00	15,495.00	20,340.00	16,000.00
51-37-3500	RECONNECT FEES	7,375.00	5,000.00	8,075.00	11,400.00	5,000.00
51-37-4000	GRANTS	.00	.00	.00	.00	.00
Total WATER REVENUE:		3,242,002.18	1,795,000.00	1,819,180.55	2,608,703.00	2,025,000.00
WATER - OTHER SOURCES						
51-39-1000	ALLOCATION FROM GARBAGE DEPT	.00	.00	.00	.00	.00
51-39-2000	ALLOCATION FROM SEWER DEPT.	.00	.00	.00	.00	.00
51-39-3000	TRANSFER FROM OTHER FUNDS	.00	.00	.00	.00	.00
51-39-3400	GAIN (LOSS) ON DISPOSAL	.00	.00	.00	.00	.00
51-39-3500	CONTRIBUTIONS FROM DEVELOPERS	.00	.00	.00	.00	.00
51-39-4000	CONTRIBUTION FROM GENERAL FUND	.00	.00	.00	.00	.00
51-39-5000	PROCEEDS FROM LOAN	.00	.00	.00	.00	.00
Total WATER - OTHER SOURCES:		.00	.00	.00	.00	.00

Account Number	Account Title	2024-25 Prior year Actual	2025-26 Current year Budget	2025-26 Current year Actual	2025-26 Current year Projected actual	2026-27 Future year Budget
WATER EXPENSES						
51-40-1100	SALARIES/WAGES - FULL TIME	233,653.68	254,046.00	197,968.79	254,046.00	272,238.00
	Budget notes: Utility Billing Clerk's wages allocated: 34% Water, 33% Sewer, 33% Storm Water					
51-40-1110	SICK LEAVE PAID	457.76	505.00	504.80	865.00	533.00
51-40-1150	OVERTIME WAGES	11,478.75	10,000.00	6,887.38	9,368.00	10,000.00
51-40-1200	SALARIES/WAGES - PART TIME	.00	.00	.00	.00	.00
51-40-1300	EMPLOYEE BENEFITS	105,640.15	97,505.00	74,431.77	97,505.00	105,175.00
51-40-1400	CLOTHING ALLOWANCE	1,728.00	2,100.00	1,296.00	1,728.00	2,100.00
51-40-1500	PERFORMANCE INCENTIVES	2,656.48	2,535.00	2,827.94	2,827.94	2,717.00
51-40-2100	SUBSCRIPTIONS AND MEMBERSHIPS	10,834.63	14,000.00	10,121.84	10,121.84	14,000.00
51-40-2200	BAD DEBT	2,653.12	3,000.00	.00	.00	3,000.00
51-40-2300	TRAVEL AND TRAINING	988.00	3,000.00	1,900.64	2,079.00	3,000.00
51-40-2400	OFFICE SUPPLIES	456.03	3,000.00	83.27	143.00	3,000.00
51-40-2500	EQUIPMENT	1,211.13	4,400.00	637.11	1,092.00	6,800.00
51-40-2600	BUILDING AND GROUNDS	3,748.99	5,000.00	3,933.14	3,953.00	5,000.00
51-40-2700	UTILITIES	2,835.15	3,500.00	1,720.68	2,035.00	3,500.00
51-40-2800	WHOLESALE WATER (WBWCD, ROY)	393,402.30	650,000.00	463,597.86	465,000.00	700,000.00
51-40-2850	MOBILE PHONE	5,453.70	5,500.00	4,021.41	5,755.00	6,000.00
51-40-2900	FUEL	4,148.72	6,750.00	2,209.85	2,799.00	6,750.00
51-40-3000	POWER FOR PUMPING	104,177.16	95,000.00	58,558.79	84,564.00	100,000.00
51-40-3100	SPECIAL TESTING	4,273.00	5,000.00	2,311.00	3,345.00	5,000.00
	Budget notes: Includes \$600 for large meter testing and \$4,400 for other water tests					
51-40-3200	ENGINEERING	8,624.00	50,000.00	10,129.55	17,194.00	100,000.00
51-40-3300	PROFESSIONAL SERVICES	3,600.00	3,300.00	11,831.00	9,833.00	4,500.00
51-40-3500	WATER STOCK ASSESSMENTS	15,695.08	13,000.00	9,168.00	15,717.00	16,000.00
51-40-3600	BLUE STAKES	2,843.55	2,000.00	1,941.86	2,667.00	2,500.00
51-40-3700	OTHER PROF & TECHNICAL SERVICE	.00	.00	.00	.00	30,000.00
	Budget notes: Merchant Fees for Utility Charges					
51-40-3800	DEQ/DDW FEES & REQUIREMENTS	.00	.00	.00	.00	11,000.00
	Budget notes: New account to track new state fee(s)					
51-40-4100	INSURANCE	7,024.16	8,000.00	10,398.72	17,826.00	12,000.00
	Budget notes: Insurance on tanks					
51-40-4500	SPECIAL DEPARTMENT EXPENSES	42,071.08	65,000.00	29,818.39	45,115.00	62,500.00
	Budget notes: Includes: Water Meters \$30,000; State Fee \$2,500; Well Rectifier \$2,500; Hydrant \$3,500; Tools \$4,000; Pipe Saw \$7,500;					
51-40-4600	MISCELLANEOUS	34,578.60	6,500.00	6,459.48	10,127.00	7,500.00
	Budget notes: Personal Protective Equipment \$850					

Account Number	Account Title	2024-25 Prior year Actual	2025-26 Current year Budget	2025-26 Current year Actual	2025-26 Current year Projected actual	2026-27 Future year Budget
51-40-4700	EMERGENCY MANAGEMENT	.00	500.00	.00	.00	.00
Budget notes: Emergency Preparedness \$500						
51-40-4750	COVID-19 EXPENDITURES	.00	.00	.00	.00	.00
51-40-4800	POSTAGE	15,714.98	15,000.00	12,509.66	16,828.00	17,000.00
51-40-5300	DEPRECIATION EXPENSE	274,581.00	275,000.00	206,253.00	275,004.00	280,000.00
51-40-5600	INFO TECHNOLOGY PAYMENTS	5,276.04	5,924.00	4,446.00	5,928.00	5,648.00
51-40-5700	MOTOR POOL PAYMENTS	.00	65,028.00	48,771.00	65,028.00	86,940.00
51-40-6100	EQUIPMENT RENTAL & LEASE	.00	2,500.00	.00	.00	2,500.00
51-40-6200	CAPITAL PROJECTS	.00	1,400,000.00	376,166.26	580,048.00	1,860,000.00
Budget notes: Waterline Replacement \$950,000; Water Conservation Projects \$50,000; \$800,000 Rollover Water Projects; \$60,000 Fixed Base Meter Reading Project;						
51-40-6201	MOVE CAPITAL TO BALANCE SHEET	.00	1,400,000.00-	.00	.00	1,860,000.00-
51-40-6300	WATER STOCK PURCHASE	.00	50,000.00	.00	.00	50,000.00
Budget notes: Additional Water Stock/Shares Purchase \$50,000						
51-40-6350	FEE IN LIEU WATER PURCHASE WBW	1,346,988.60	50,000.00	79,077.00	38,409.00	50,000.00
51-40-9000	INCREASE IN RETAINED EARNINGS	.00	268,407.00	.00	.00	288,099.00
Total WATER EXPENSES:		2,646,793.84	2,045,000.00	1,639,982.19	2,046,950.78	2,275,000.00

Account Number	Account Title	2024-25 Prior year Actual	2025-26 Current year Budget	2025-26 Current year Actual	2025-26 Current year Projected actual	2026-27 Future year Budget
	WATER FUND Revenue Total:	3,523,663.97	2,045,000.00	2,025,337.91	2,891,289.00	2,275,000.00
	WATER FUND Expenditure Total:	2,646,793.84	2,045,000.00	1,639,982.19	2,046,950.78	2,275,000.00
	Total WATER FUND:	876,870.13	.00	385,355.72	844,338.22	.00

Account Number	Account Title	2024-25 Prior year Actual	2025-26 Current year Budget	2025-26 Current year Actual	2025-26 Current year Projected actual	2026-27 Future year Budget
SEWER FUND						
SEWER REVENUE						
52-38-1000	SEWER SERVICE CHARGES	1,417,409.58	1,255,000.00	1,122,231.80	1,492,842.00	1,387,000.00
	Budget notes:					
	10.45% CWSD Increase; 10.45% Rate Increase					
52-38-2000	SEWER IMPACT FEES	21,025.00	.00	2,275.00	3,900.00	.00
52-38-2050	SEWER IMPACT FEE INTEREST	.00	.00	.00	.00	.00
52-38-3000	MISCELLANEOUS SEWER	.00	.00	.00	.00	.00
52-38-3500	CONTRIBUTIONS FROM DEVELOPERS	.00	.00	.00	.00	.00
52-38-6100	INTEREST REVENUE	173,384.07	150,000.00	124,906.12	170,286.00	150,000.00
52-38-8900	PROCEEDS FROM LOAN	.00	.00	.00	.00	.00
52-38-9000	SEWER CONNECTION FEE	20,190.00	10,000.00	8,250.00	12,257.00	10,000.00
	Total SEWER REVENUE:	1,632,008.65	1,415,000.00	1,257,662.92	1,679,285.00	1,547,000.00

Account Number	Account Title	2024-25 Prior year Actual	2025-26 Current year Budget	2025-26 Current year Actual	2025-26 Current year Projected actual	2026-27 Future year Budget
SEWER EXPENSES						
52-50-1100	SALARIES/WAGES - FULL TIME	198,799.35	165,807.00	125,797.10	165,807.00	168,010.00
	Budget notes:					
	Includes 15% Public Works Director Salary 20% Assistant Public Works Director Salary					
52-50-1110	SICK LEAVE PAID	967.04	2,745.00	1,039.28	1,782.00	2,779.00
52-50-1150	OVERTIME WAGES	6,782.27	7,500.00	1,984.65	3,200.00	7,500.00
52-50-1300	EMPLOYEE BENEFITS	10,836.77	66,350.00	55,181.67	66,350.00	73,409.00
52-50-1400	CLOTHING ALLOWANCE	648.00	650.00	486.00	648.00	1,000.00
52-50-1500	PERFORMANCE INCENTIVES	1,776.39	1,648.00	1,736.31	2,977.00	1,669.00
52-50-2000	CENTRAL WEBER SEWER DISTRICT	726,364.00	750,000.00	570,123.00	658,531.00	835,000.00
	Budget notes:					
	CWSD increase in rates					
52-50-2100	EPA PRE-TREATMENT	.00	16,000.00	.00	.00	16,000.00
52-50-2300	TRAVEL AND TRAINING	75.00	1,000.00	360.00	617.00	1,000.00
52-50-2500	EQUIPMENT	1,380.55	4,000.00	3,017.64	3,961.00	4,000.00
52-50-2600	BUILDINGS & GROUNDS	6,207.84	15,000.00	1,000.00	1,714.00	15,000.00
52-50-2700	UTILITIES	.00	.00	.00	.00	.00
52-50-2800	TELEPHONE	.00	.00	.00	.00	.00
52-50-2850	MOBILE PHONE	622.44	750.00	466.83	622.00	750.00
52-50-2900	FUEL	4,078.71	6,000.00	2,107.10	3,098.00	6,000.00
52-50-3000	POWER FOR PUMPING	.00	.00	.00	.00	.00
52-50-3200	ENGINEERING	9,858.75	50,000.00	1,068.00	1,831.00	50,000.00
52-50-3300	PROFESSIONAL SERVICES	14,558.07	120,000.00	88,228.06	136,525.00	120,000.00
	Budget notes:					
	Includes camera work on three year rotation					
52-50-3700	INSPECTION SERVICES	.00	.00	.00	.00	.00
52-50-4100	INSURANCE	455.27	4,000.00	895.07	1,534.00	4,000.00
52-50-4500	SPECIAL DEPARTMENT EXPENSES	78.77	6,000.00	1,904.23	2,236.00	6,000.00
52-50-4600	MISCELLANEOUS	346.02	1,500.00	220.90	366.00	1,500.00
	Budget notes:					
	Personal Protective Equipment \$250					
52-50-4700	EMERGENCY MANAGEMENT	.00	500.00	.00	.00	500.00
	Budget notes:					
	Emergency preparedness \$500					
52-50-5300	DEPRECIATION EXPENSE	142,771.00	155,000.00	116,253.00	155,004.00	155,000.00
52-50-5500	INSURANCE DEDUCTIBLE	.00	4,000.00	.00	.00	4,000.00
52-50-5600	INFO TECHNOLOGY PAYMENTS	5,304.00	5,300.00	3,978.00	5,304.00	5,300.00
52-50-5700	MOTOR POOL PAYMENTS	20,868.00	9,276.00	6,957.00	9,276.00	.00
52-50-5800	TRANSFER TO WATER FUND	.00	.00	.00	.00	.00
52-50-6100	EQUIPMENT RENTAL	.00	.00	.00	.00	.00
52-50-6200	CAPITAL PROJECTS	.00	600,000.00	5,077.66	8,705.00	350,000.00
	Budget notes:					
	Sewer Line Replacement \$300,000;					

Account Number	Account Title	2024-25 Prior year Actual	2025-26 Current year Budget	2025-26 Current year Actual	2025-26 Current year Projected actual	2026-27 Future year Budget
52-50-6201	MOVE CAPITAL TO BALANCE SHEET	.00	600,000.00-	.00	.00	350,000.00-
52-50-7400	SEWER BOND PAYMENTS	.00	.00	.00	.00	.00
52-50-7900	SEWER IMPACT EXPENSE	.00	.00	.00	.00	.00
52-50-9000	INCREASE IN RETAINED EARNINGS	.00	21,974.00	.00	.00	68,583.00
Total SEWER EXPENSES:		1,152,778.24	1,415,000.00	987,881.50	1,230,088.00	1,547,000.00

Account Number	Account Title	2024-25 Prior year Actual	2025-26 Current year Budget	2025-26 Current year Actual	2025-26 Current year Projected actual	2026-27 Future year Budget
	SEWER FUND Revenue Total:	1,632,008.65	1,415,000.00	1,257,662.92	1,679,285.00	1,547,000.00
	SEWER FUND Expenditure Total:	1,152,778.24	1,415,000.00	987,881.50	1,230,088.00	1,547,000.00
	Total SEWER FUND:	479,230.41	.00	269,781.42	449,197.00	.00

Account Number	Account Title	2024-25 Prior year Actual	2025-26 Current year Budget	2025-26 Current year Actual	2025-26 Current year Projected actual	2026-27 Future year Budget
STORM WATER FUND						
STORM WATER REVENUE						
53-39-1000	STORM WATER FEES	335,632.02	350,000.00	292,455.14	389,781.00	379,000.00
Budget notes:						
8.3% Average Utility Increase, 8.3% Proposed Rate Increase; Selected for State Audit, may impact fund;						
53-39-3000	TRANSFER FROM OTHER FUNDS	.00	.00	.00	.00	.00
53-39-3100	MISCELLANEOUS REVENUE	.00	.00	.00	.00	.00
53-39-3400	GAIN(LOSS) ON DISPOSAL	.00	.00	.00	.00	.00
53-39-3500	CONTRIBUTIONS FROM DEVELOPERS	.00	.00	.00	.00	.00
53-39-6100	INTEREST REVENUE	64,957.06	60,000.00	36,928.65	53,712.00	60,000.00
53-39-9000	CONTRIB FROM RETAINED EARNINGS	.00	.00	.00	.00	93,048.00
Total STORM WATER REVENUE:		400,589.08	410,000.00	329,383.79	443,493.00	532,048.00

Account Number	Account Title	2024-25 Prior year Actual	2025-26 Current year Budget	2025-26 Current year Actual	2025-26 Current year Projected actual	2026-27 Future year Budget
STORM WATER EXPENSES						
53-60-1100	SALARIES/WAGES - FULL TIME	124,124.40	133,770.00	104,232.29	133,770.00	140,604.00
	Budget notes:					
	Includes 45% Public Works Director Salary 20% Assistant Public Works Director Salary					
53-60-1110	SICK LEAVE PAID	1,985.60	2,108.00	2,108.24	3,614.00	2,230.00
53-60-1150	OVERTIME WAGES	472.05	1,000.00	411.75	657.00	1,000.00
53-60-1300	EMPLOYEE BENEFITS	19,230.59	40,809.00	31,770.17	40,809.00	40,940.00
53-60-1400	CLOTHING ALLOWANCE	108.00	140.00	81.00	108.00	140.00
53-60-1500	PERFORMANCE INCENTIVES	1,410.40	1,317.00	1,471.14	1,471.14	1,384.00
53-60-2500	EQUIPMENT	540.51	3,500.00	.00	.00	3,500.00
53-60-2800	TELEPHONE	.00	.00	.00	.00	.00
53-60-2850	MOBILE PHONE	154.44	250.00	115.83	154.00	250.00
53-60-2900	FUEL	525.57	2,000.00	411.09	425.00	2,000.00
53-60-3200	ENGINEERING	7,565.00	15,000.00	7,016.00	12,027.00	115,000.00
53-60-3300	PROFESSIONAL SERVICES	13,497.48	90,000.00	69,423.65	90,000.00	100,000.00
	Budget notes:					
	Street Sweeping \$25,000					
53-60-3700	INSPECTION SERVICES	.00	.00	.00	.00	.00
53-60-4100	INSURANCE	641.51	2,500.00	1,126.24	1,931.00	2,500.00
53-60-4500	SPECIAL DEPARTMENT EXPENSES	5,683.26	15,000.00	1,500.00	2,571.00	15,000.00
	Budget notes:					
	Coalition Costs \$2,500; Manhole Collars \$5,000;					
53-60-4600	MISCELLANEOUS	506.97	2,000.00	.00	.00	2,000.00
53-60-4700	EMERGENCY MANAGEMENT	.00	500.00	.00	.00	500.00
	Budget notes:					
	Emergency preparedness \$500					
53-60-5300	DEPRECIATION EXPENSE	88,818.00	90,000.00	67,500.00	90,000.00	95,000.00
53-60-5600	INFO TECHNOLOGY PAYMENTS	5,004.00	5,000.00	3,753.00	5,004.00	5,000.00
53-60-5700	MOTOR POOL PAYMENTS	.00	.00	.00	.00	.00
53-60-6100	EQUIPMENT RENTAL & LEASE	.00	5,000.00	.00	.00	5,000.00
53-60-6200	CAPITAL OUTLAY	.00	685,000.00	508,698.23	510,000.00	300,000.00
	Budget notes:					
	Storm Water Improvements \$300,000; Rollover Storm Water Projects \$0;					
53-60-6201	MOVE CAPITAL TO BALANCE SHEET	.00	685,000.00-	.00	.00	300,000.00-
53-60-9000	INCREASE IN RETAINED EARNINGS	.00	106.00	.00	.00	.00
Total STORM WATER EXPENSES:		270,267.78	410,000.00	799,618.63	892,541.14	532,048.00

Account Number	Account Title	2024-25 Prior year Actual	2025-26 Current year Budget	2025-26 Current year Actual	2025-26 Current year Projected actual	2026-27 Future year Budget
	STORM WATER FUND Revenue Total:	400,589.08	410,000.00	329,383.79	443,493.00	532,048.00
	STORM WATER FUND Expenditure Total:	270,267.78	410,000.00	799,618.63	892,541.14	532,048.00
	Total STORM WATER FUND:	130,321.30	.00	470,234.84-	449,048.14-	.00

Account Number	Account Title	2024-25 Prior year Actual	2025-26 Current year Budget	2025-26 Current year Actual	2025-26 Current year Projected actual	2026-27 Future year Budget
GARBAGE FUND						
GARBAGE REVENUE						
55-39-1000	GARBAGE COLLECTION	532,874.63	471,000.00	416,499.98	554,448.00	494,000.00
Budget notes:						
Rate Increase: Hauler increasing 4.8%, Transfer Station Increase 0.0%; Rate Increases: 4.8% For Garbage and 4.8% for Recycling						
55-39-2000	CAN (GARB/REC) PURCHASE	6,679.70	2,500.00	5,885.50	8,029.00	2,500.00
55-39-3000	MISCELLANEOUS - GARBAGE REVENU	.00	.00	.00	.00	.00
55-39-4000	CONTRIB. FROM GENERAL FUND	.00	.00	.00	.00	.00
55-39-6100	INTEREST REVENUE	17,194.06	15,000.00	12,150.62	16,609.00	15,000.00
55-39-9000	CONTRIB FROM RETAINED EARNINGS	.00	111,375.00	.00	.00	114,338.00
Total GARBAGE REVENUE:		556,748.39	599,875.00	434,536.10	579,086.00	625,838.00

Account Number	Account Title	2024-25 Prior year Actual	2025-26 Current year Budget	2025-26 Current year Actual	2025-26 Current year Projected actual	2026-27 Future year Budget
GARBAGE EXPENSES						
55-60-1100	SALARIES/WAGES - FULL TIME	41,458.80	45,639.00	35,449.63	45,639.00	48,243.00
	Budget notes:					
	10% of Public Works Director's Wages					
	20% Assistant Public Works Director Salary					
55-60-1110	SICK LEAVE PAID	797.28	861.00	861.12	1,476.00	910.00
55-60-1150	OVERTIME WAGES	472.05	700.00	411.70	657.00	700.00
55-60-1300	EMPLOYEE BENEFITS	7,295.66	13,577.00	10,792.83	13,577.00	13,862.00
55-60-1400	CLOTHING ALLOWANCE	108.00	150.00	81.00	108.00	150.00
55-60-1500	PERFORMANCE INCENTIVES	485.64	448.00	511.90	511.90	473.00
55-60-2500	EQUIPMENT	.00	2,000.00	.00	.00	2,000.00
55-60-2900	FUEL	150.70	2,500.00	193.21	263.00	2,500.00
55-60-3200	GARBAGE HAULER	435,272.27	480,000.00	305,232.10	396,929.00	503,000.00
55-60-3300	WEBER COUNTY LANDFILL	496.50	1,500.00	.00	.00	1,500.00
55-60-4100	INSURANCE	.00	1,000.00	.00	.00	1,000.00
55-60-4500	SPECIAL DEPARTMENT EXPENSES	26,951.86	40,000.00	2,828.00	4,848.00	40,000.00
55-60-4600	MISCELLANEOUS	.00	5,000.00	.00	.00	5,000.00
55-60-4700	EMERGENCY MANAGEMENT	.00	1,500.00	.00	.00	1,500.00
55-60-5600	INFO TECHNOLOGY PAYMENTS	5,004.00	5,000.00	3,753.00	5,004.00	5,000.00
55-60-5700	MOTOR POOL PAYMENTS	.00	.00	.00	.00	.00
Total GARBAGE EXPENSES:		518,492.76	599,875.00	360,114.49	469,012.90	625,838.00

Account Number	Account Title	2024-25 Prior year Actual	2025-26 Current year Budget	2025-26 Current year Actual	2025-26 Current year Projected actual	2026-27 Future year Budget
	GARBAGE FUND Revenue Total:	556,748.39	599,875.00	434,536.10	579,086.00	625,838.00
	GARBAGE FUND Expenditure Total:	518,492.76	599,875.00	360,114.49	469,012.90	625,838.00
	Total GARBAGE FUND:	38,255.63	.00	74,421.61	110,073.10	.00

Account Number	Account Title	2024-25 Prior year Actual	2025-26 Current year Budget	2025-26 Current year Actual	2025-26 Current year Projected actual	2026-27 Future year Budget
MOTOR POOL FUND						
MOTOR POOL REVENUE						
61-37-1000	WATER	.00	.00	.00	.00	.00
61-37-1300	GENERAL FUND	.00	.00	.00	.00	.00
61-37-1400	LEASE REVENUE	497,928.00	533,208.00	399,906.00	533,208.00	478,140.00
61-37-1500	NONLEASE REVENUE	.00	.00	.00	.00	.00
61-37-3000	SEWER	.00	.00	.00	.00	.00
61-37-4000	FIRE DEPARTMENT	.00	.00	.00	.00	.00
61-37-5000	POLICE DEPARTMENT	.00	.00	.00	.00	.00
61-37-6000	STREETS	.00	.00	.00	.00	.00
61-37-6100	ALLOCATION OF INTEREST	125,994.33	125,000.00	90,500.86	122,017.00	125,000.00
61-37-7000	PARKS	.00	.00	.00	.00	.00
61-37-8000	INTERNAL SERVICE	.00	.00	.00	.00	.00
61-37-8100	SALE OF ASSETS	94,141.25	350,000.00	365,000.00	352,286.00	20,000.00
61-37-9000	SUNDRY REVENUES	.00	.00	.00	.00	.00
Total MOTOR POOL REVENUE:		718,063.58	1,008,208.00	855,406.86	1,007,511.00	623,140.00
MOTOR POOL - OTHER SOURCES						
61-38-3000	TRANSFERS TO(FROM) OTHER FUNDS	.00	.00	.00	.00	.00
Total MOTOR POOL - OTHER SOURCES:		.00	.00	.00	.00	.00

Account Number	Account Title	2024-25 Prior year Actual	2025-26 Current year Budget	2025-26 Current year Actual	2025-26 Current year Projected actual	2026-27 Future year Budget
MOTOR POOL EXPENSES						
61-40-1100	SALARIES & WAGES - FULL TIME	.00	.00	.00	.00	.00
61-40-1150	OVERTIME WAGES	.00	.00	.00	.00	.00
61-40-1500	PERFORMANCE INCENTIVES	.00	.00	.00	.00	.00
61-40-2100	SUBSCRIPTIONS AND MEMBERSHIPS	.00	.00	.00	.00	.00
61-40-2300	TRAVEL AND TRAINING	.00	.00	.00	.00	.00
61-40-2400	OFFICE SUPPLIES	.00	.00	.00	.00	.00
61-40-2500	EQUIPMENT MAINTENANCE	7,323.48	11,000.00	2,597.86	3,630.00	11,000.00
61-40-2700	UTILITIES	6,877.20	8,500.00	4,352.45	4,277.00	8,500.00
61-40-2800	TELEPHONE	.00	.00	.00	.00	.00
61-40-2900	FUEL	.00	.00	.00	.00	.00
61-40-4100	INSURANCE	.00	.00	.00	.00	.00
61-40-4500	SPECIAL DEPARTMENT EXPENSES	1,435.62	7,000.00	.00	.00	7,000.00
61-40-4600	MISCELLANEOUS	.00	250.00	.00	.00	250.00
61-40-5300	DEPRECIATION EXPENSE	435,547.30	325,000.00	243,747.00	324,996.00	325,000.00
61-40-6100	LEASE EXPENSE	.00	.00	.00	.00	.00
61-40-6200	CAPITAL EQUIPMENT PURCHASE	6,274.74	460,000.00	393,188.74	393,188.74	95,000.00
Budget notes:						
Parks: Grasshopper 725DT Mower \$35,000; Water: Ford F150 4x4 \$60,000;						
61-40-6201	MOVE CAPITAL TO BALANCE SHEET	.00	460,000.00-	.00	.00	95,000.00-
61-40-8999	INCREASE IN RETAINED EARNINGS	.00	656,458.00	.00	.00	271,390.00
61-40-9000	TRANSFER TO OTHER FUNDS	.00	.00	.00	.00	.00
Total MOTOR POOL EXPENSES:		457,458.34	1,008,208.00	643,886.05	726,091.74	623,140.00

Account Number	Account Title	2024-25 Prior year Actual	2025-26 Current year Budget	2025-26 Current year Actual	2025-26 Current year Projected actual	2026-27 Future year Budget
	MOTOR POOL FUND Revenue Total:	718,063.58	1,008,208.00	855,406.86	1,007,511.00	623,140.00
	MOTOR POOL FUND Expenditure Total:	457,458.34	1,008,208.00	643,886.05	726,091.74	623,140.00
	Total MOTOR POOL FUND:	260,605.24	.00	211,520.81	281,419.26	.00

Account Number	Account Title	2024-25 Prior year Actual	2025-26 Current year Budget	2025-26 Current year Actual	2025-26 Current year Projected actual	2026-27 Future year Budget
INFORMATION TECH. FUND						
IT REVENUE						
64-37-1300	GENERAL FUND	.00	.00	.00	.00	.00
64-37-1400	LEASE/SUPPORT REVENUE	206,990.04	215,288.00	161,487.00	215,316.00	216,644.00
64-37-1500	NONLEASE REVENUE	.00	.00	.00	.00	.00
64-37-4000	SALES OF ASSETS	150.00	500.00	.00	.00	500.00
64-37-4100	ALLOCATION OF INTEREST	3,064.40	4,000.00	2,175.43	2,858.00	4,000.00
64-37-5000	PAYMENTS FROM WATER DEPT	.00	.00	.00	.00	.00
64-37-6000	PAYMENTS FROM SEWER DEPT	.00	.00	.00	.00	.00
64-37-7000	PAYMENTS FROM STORM WATER	.00	.00	.00	.00	.00
64-37-8000	PAYMENTS FROM GARBAGE DEPT	.00	.00	.00	.00	.00
64-37-9000	SUNDRY REVENUE	.00	.00	.00	.00	.00
Total IT REVENUE:		210,204.44	219,788.00	163,662.43	218,174.00	221,144.00
IT - OTHER SOURCES						
64-38-2000	CONTRIB FROM RETAINED EARNINGS	.00	31,712.00	.00	.00	30,356.00
64-38-3000	PAYMENTS FROM POLICE DEPT	.00	.00	.00	.00	.00
64-38-3100	TRANSFERS TO(FROM) OTHER FUNDS	.00	.00	.00	.00	.00
Total IT - OTHER SOURCES:		.00	31,712.00	.00	.00	30,356.00

Account Number	Account Title	2024-25 Prior year Actual	2025-26 Current year Budget	2025-26 Current year Actual	2025-26 Current year Projected actual	2026-27 Future year Budget
IT EXPENSES						
64-40-2500	SUPPORT/MAINTENANCE	70,852.52	95,000.00	66,917.23	104,548.00	95,000.00
	Budget notes:					
	Includes Caselle Support - \$25,000/yr					
	Includes Web site hosting - \$600/yr					
	Includes ETS Server Support					
64-40-2800	TELEPHONE	3,694.20	9,000.00	2,408.99	3,096.00	9,000.00
64-40-2900	DATA LINES (T-1, ETC)	.00	.00	.00	.00	.00
64-40-3000	INTERNET AND DATA	10,450.00	12,500.00	8,550.00	11,400.00	12,500.00
64-40-3300	PROFESSIONAL SERVICES	.00	5,000.00	.00	.00	5,000.00
64-40-4500	SPECIAL DEPARTMENT EXPENSES	.00	25,000.00	121.07	208.00	25,000.00
64-40-4600	MISCELLANEOUS	.00	.00	96.00	.00	.00
64-40-4700	OFFICE 365	18,992.11	25,000.00	12,185.31	15,209.00	25,000.00
64-40-4750	COVID19 EXPENDITURES	.00	.00	.00	.00	.00
64-40-4800	POSTAGE	.00	.00	.00	.00	.00
64-40-5300	DEPRECIATION EXPENSE	14,175.25-	80,000.00	60,003.00	80,004.00	80,000.00
64-40-5500	INTEREST EXPENSE	.00	.00	.00	.00	.00
64-40-7400	EQUIPMENT	15,741.55	154,000.00	72,840.46	124,869.00	100,000.00
	Budget notes:					
	Police Copy Machine \$15,000					
64-40-7401	MOVE EQUIPMENT TO BALANCE SHEE	.00	154,000.00-	.00	.00	100,000.00-
64-40-9000	INCREASE IN RETAINED EARNINGS	.00	.00	.00	.00	.00
Total IT EXPENSES:		105,555.13	251,500.00	223,122.06	339,334.00	251,500.00

Account Number	Account Title	2024-25 Prior year Actual	2025-26 Current year Budget	2025-26 Current year Actual	2025-26 Current year Projected actual	2026-27 Future year Budget
	INFORMATION TECH. FUND Revenue Total:	210,204.44	251,500.00	163,662.43	218,174.00	251,500.00
	INFORMATION TECH. FUND Expenditure Total:	105,555.13	251,500.00	223,122.06	339,334.00	251,500.00
	Total INFORMATION TECH. FUND:	104,649.31	.00	59,459.63-	121,160.00-	.00

Account Number	Account Title	2024-25 Prior year Actual	2025-26 Current year Budget	2025-26 Current year Actual	2025-26 Current year Projected actual	2026-27 Future year Budget
LONG TERM DEBT FUND						
Department: 90						
95-90-1301	GENERAL GOVERNMENT PENSION EX	57,679.00	.00	.00	.00	.00
95-90-1302	PUBLIC SAFETY PENSION EXPENSE	181,623.00	.00	.00	.00	.00
95-90-1303	PUBLIC WORKS PENSION EXPENSE	5,874.00	.00	.00	.00	.00
95-90-1304	PARKS & REC PENSION EXPENSE	32,471.00	.00	.00	.00	.00
95-90-1305	COMMUNITY DEVELOP PENSION EXP	13,589.00	.00	.00	.00	.00
Total Department: 90:		291,236.00	.00	.00	.00	.00
LONG TERM DEBT FUND Expenditure Total:		291,236.00	.00	.00	.00	.00
Total LONG TERM DEBT FUND:		291,236.00	.00	.00	.00	.00
Grand Totals:		4,496,711.26	.00	3,985,555.14	3,913,704.62	.00

Report Criteria:

Includes all accounts

Includes grand totals

Includes budget notes with general notes and with year ending periods: Current year

**RIVERDALE CITY
ATTACHMENT A
SUMMARY OF CHANGES
FISCAL YEAR 2027 FINAL BUDGET**

ACCOUNT NUMBER & DESCRIPTION	ORIGINAL AMOUNT	PROPOSED ADJUSTMENTS	ENDING AMOUNT	EXPLANATION
55-39-4000 Contrib from General Fund	114,338	(114,338)	-	Reclassify to correct below account
55-39-9000 Contrib from Retained Earnings	-	114,338	114,338	Reclassify to correct account from above
51-40-6201 Move capital to Balance Sheet	(1,000,000)	(60,000)	(1,060,000)	Match Capital Expenses account
51-40-9000 Increase in Retained Earnings	239,099	60,000	299,099	Offset to above adjustment
45-38-1300 General Fund Transfer	2,650,000	350,000	3,000,000	Reconcile General Fund to Capital Transfer
45-47-9000 Increase in Reserves	2,590,600	350,000	2,940,600	Offset to above adjustment
51-40-6200 Capital Projects	1,060,000	800,000	1,860,000	Rollover Project to FY2027
51-40-6201 Move capital to Balance Sheet	(1,060,000)	(800,000)	(1,860,000)	Offset to above adjustment
51-40-3800 DEQ/DDW Fees & Requirements	-	11,000	11,000	New Account and budget for new DEQ/DDW required fee
51-40-9000 Increase in Retained Earnings	299,099	(11,000)	288,099	Offset to above adjustment
45-47-7200 Fire Station (Capital Projects)	20,000	57,000	77,000	Rollover Project to FY2027
45-47-9000 Increase in Reserves	2,940,600	(57,000)	2,883,600	Offset to above adjustment
10-42-1100 Salaries and Wages	260,861	18,346	279,207	City Administrators contract budget impact
10-42-1110 Sick Leave Paid	2,423	346	2,769	City Administrators contract budget impact
10-42-1300 Employee Benefits	143,733	4,449	148,182	City Administrators contract budget impact
10-42-1400 Auto Allowance	3,000	600	3,600	City Administrators contract budget impact
10-42-1500 Performance Incentives	3,502	180	3,682	City Administrators contract budget impact
10-43-1100 Salaries and Wages	222,174	18,346	240,520	City Administrators contract budget impact
10-43-1110 Sick Leave Paid	2,423	346	2,769	City Administrators contract budget impact
10-43-1300 Employee Benefits	63,653	4,449	68,102	City Administrators contract budget impact
10-43-1400 Auto Allowance	3,000	600	3,600	City Administrators contract budget impact
10-43-1500 Performance Incentives	2,198	180	2,378	City Administrators contract budget impact
10-31-3000 General Sales Tax	8,646,148	47,842	8,693,990	Offset to City Administrators contract adjustment
10-33-8000 Resource Officer Reimbursement	106,000	(106,000)	-	UMA not renewing Resource Officer Contract
10-31-3000 General Sales Tax	8,693,990	106,000	8,799,990	Offset to above adjustment
10-31-1000 Current Year General Property Tax	1,860,993	(49,546)	1,811,447	Reduce proposed property tax to match Certified Tax Rate Proceeds per PT-693
10-31-3000 General Sales Tax	8,799,990	49,546	8,849,536	Offset to above adjustment

Red Text = Revenue Accounts

Black Text = Expenditure/Expense Accounts

Riverdale City - Compensation Grade and Step Schedule - Effective July 1, 2026 to June 30, 2027

Survey #	Job Title	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
2310	Police Admin/Exec Assistant	26.67	27.66	28.64	29.63	30.61	31.60	32.59	33.57	34.56	35.54	36.53	37.52	38.50	39.49	40.48	41.46	42.45	43.44
2335	Patrol Secretary/Receptionist	20.16	20.93	21.71	22.48	23.26	24.03	24.80	25.58	26.35	27.12	27.90	28.67	29.45	30.22	30.99	31.77	32.54	33.32
1510	Animal Control	22.23	22.99	23.76	24.52	25.28	26.04	26.81	27.57	28.33	29.09	29.86	30.62	31.38	32.14	32.91	33.67	34.43	35.20
1749	Pol Officer	30.03	31.24	32.44	33.65	34.86	36.07	37.27	38.48	39.69	40.89	42.10	43.31	44.52	45.72	46.93	48.14	49.34	50.56
1765	Pol Sgt	40.70	41.83	42.96	44.10	45.23	46.36	47.49	48.62	49.76	50.89	52.02	53.15	54.28	55.41	56.55	57.68	58.81	59.95
1535	Assistant Police Chief	50.35	52.20	54.05	55.90	57.75	59.60	61.45	63.30	65.15	67.00	68.85	70.70	72.56	74.41	76.26	78.11	79.96	81.82
1740	Police Chief	59.59	61.86	64.13	66.40	68.67	70.94	73.21	75.48	77.75	80.02	82.29	84.56	86.83	89.10	91.37	93.64	95.90	98.19
330	Code Enforcement	23.21	24.06	24.91	25.76	26.61	27.46	28.32	29.17	30.02	30.87	31.72	32.57	33.42	34.27	35.12	35.97	36.82	37.68
RIV	School Crossing Guard - (Monthly Rate)	920.00	920.00	920.00	920.00	920.00	920.00	920.00	920.00	920.00	920.00	920.00	920.00	920.00	920.00	920.00	920.00	920.00	920.00
1675	Fire Captain	39.87	41.01	42.14	43.28	44.42	45.55	46.69	47.83	48.96	50.10	51.24	52.37	53.51	54.65	55.78	56.92	58.06	59.20
1680	Fire Chief	58.74	60.89	63.05	65.20	67.35	69.50	71.66	73.81	75.96	78.11	80.27	82.42	84.57	86.72	88.88	91.03	93.18	95.35
1695	FT Firefighter/AEMT	27.66	28.64	29.63	30.61	31.60	32.58	33.57	34.55	35.53	36.52	37.50	38.49	39.47	40.46	41.44	42.42	43.41	44.40
1685	Firefighter Engineer/AEMT	32.72	33.77	34.81	35.86	36.90	37.95	39.00	40.04	41.09	42.13	43.18	44.23	45.27	46.32	47.36	48.41	49.46	50.51
1710	Fire Inspector	30.48	31.67	32.86	34.06	35.25	36.44	37.63	38.82	40.02	41.21	42.40	43.59	44.78	45.97	47.17	48.36	49.55	50.75
2310/2335	Fire Admin Asst/ Secretary (50/50)	23.42	24.30	25.18	26.06	26.94	27.82	28.70	29.58	30.46	31.34	32.22	33.10	33.98	34.86	35.74	36.62	37.50	38.39
1230	Park Mtn Specialist I	19.83	20.53	21.23	21.94	22.64	23.34	24.04	24.74	25.45	26.15	26.85	27.55	28.25	28.96	29.66	30.36	31.06	31.77
1235	Park Mtn Specialist II	21.22	21.97	22.72	23.47	24.22	24.97	25.71	26.46	27.21	27.96	28.71	29.46	30.21	30.96	31.71	32.46	33.21	33.96
1240	Park Mtn Specialist III	23.51	24.33	25.15	25.96	26.78	27.60	28.42	29.24	30.05	30.87	31.69	32.51	33.32	34.14	34.96	35.78	36.60	37.42
2105	Utility Mtn Operator I	20.18	20.90	21.62	22.34	23.06	23.78	24.50	25.22	25.94	26.66	27.38	28.10	28.82	29.54	30.26	30.98	31.70	32.42
2110	Utility Mtn Operator II	21.89	22.66	23.42	24.19	24.95	25.72	26.48	27.25	28.01	28.78	29.55	30.31	31.08	31.84	32.61	33.37	34.14	34.91
2115	Utility Mtn Operator III	24.97	25.78	26.59	27.40	28.21	29.02	29.82	30.63	31.44	32.25	33.06	33.87	34.68	35.49	36.30	37.11	37.92	38.73
2105/2000	Utility Mtn Operator I/Equipment Mtn Spec (30/70)	24.03	24.90	25.77	26.64	27.51	28.38	29.25	30.12	30.99	31.86	32.73	33.60	34.47	35.34	36.21	37.07	37.94	38.82
2110/2000	Utility Mtn Operator II/Equipment Mtn Spec (30/70)	24.55	25.43	26.31	27.19	28.07	28.95	29.83	30.71	31.59	32.47	33.35	34.23	35.11	35.99	36.87	37.74	38.62	39.51
2115/2000	Utility Mtn Operator III/Equipment Mtn Spec (30/70)	25.47	26.37	27.26	28.16	29.05	29.95	30.85	31.74	32.64	33.54	34.43	35.33	36.22	37.12	38.02	38.91	39.81	40.71
2115/2030	PW Inspector / Operator III (25/75)	26.27	27.26	28.25	29.23	30.22	31.21	32.20	33.18	34.17	35.16	36.15	37.14	38.12	39.11	40.10	41.09	42.08	43.07
1900	Public Works Crew Leader	27.17	28.16	29.15	30.14	31.13	32.12	33.10	34.09	35.08	36.07	37.06	38.05	39.04	40.03	41.02	42.01	42.99	43.99
2034	PW Assistant Director	41.68	43.34	45.01	46.67	48.33	50.00	51.66	53.32	54.99	56.65	58.31	59.98	61.64	63.30	64.97	66.63	68.30	69.97
2025	PW Director	56.64	58.85	61.07	63.28	65.50	67.71	69.93	72.14	74.36	76.57	78.78	81.00	83.21	85.43	87.64	89.86	92.07	94.30
345/380	Comm Dev Director/RDA Deputy Director (50/50)	45.97	48.10	50.24	52.37	54.50	56.63	58.77	60.90	63.03	65.16	67.30	69.43	71.56	73.69	75.83	77.96	80.09	82.24
305	Building Inspector	28.35	29.28	30.21	31.13	32.06	32.99	33.92	34.85	35.77	36.70	37.63	38.56	39.48	40.41	41.34	42.27	43.20	44.13
315	Permit Technician/Administrative Asst.	20.64	21.36	22.08	22.80	23.52	24.24	24.97	25.69	26.41	27.13	27.85	28.57	29.29	30.01	30.73	31.45	32.17	32.90
325/310	Building Official (65/35)	37.83	39.16	40.49	41.83	43.16	44.49	45.82	47.16	48.49	49.82	51.15	52.49	53.82	55.15	56.48	57.82	59.15	60.49
1025	City Attny	65.14	67.76	70.37	72.99	75.60	78.22	80.83	83.45	86.06	88.68	91.29	93.91	96.53	99.14	101.76	104.37	106.99	109.62
1040	Court Clerk II	20.32	21.06	21.81	22.55	23.30	24.04	24.78	25.53	26.27	27.01	27.76	28.50	29.25	29.99	30.73	31.48	32.22	32.97
1042	Court Clerk III	24.07	24.91	25.75	26.59	27.43	28.27	29.11	29.95	30.79	31.63	32.47	33.31	34.15	34.99	35.83	36.66	37.50	38.35
1070	Prosec. Attorney - (Monthly Rate)	2265.00	2265.00	2265.00	2265.00	2265.00	2265.00	2265.00	2265.00	2265.00	2265.00	2265.00	2265.00	2265.00	2265.00	2265.00	2265.00	2265.00	2265.00
125	City Administrator	66.99	69.42	71.85	74.27	76.70	79.13	81.56	83.98	86.41	88.84	91.27	93.70	96.12	98.55	100.98	103.41	105.84	108.28
140/320	City Recorder (90/10)	30.58	31.69	32.81	33.92	35.04	36.15	37.27	38.38	39.50	40.61	41.73	42.84	43.96	45.07	46.19	47.30	48.42	49.54
225	Seniors Program Specialist (90)	28.76	29.77	30.77	31.78	32.78	33.79	34.79	35.80	36.80	37.81	38.81	39.82	40.83	41.83	42.84	43.84	44.85	45.86
1570	Seniors Program Cook	16.03	16.63	17.23	17.83	18.43	19.03	19.63	20.23	20.83	21.43	22.03	22.63	23.23	23.83	24.43	25.04	25.64	26.24
RIV	Seniors Program Kitchen Aide (90)	14.43	14.97	15.51	16.05	16.59	17.13	17.67	18.21	18.75	19.29	19.83	20.37	20.91	21.45	22.00	22.54	23.08	23.62
RIV	Comm Center Cust Clerk (80)	14.54	15.03	15.52	16.02	16.51	17.00	17.49	17.99	18.48	18.97	19.46	19.95	20.45	20.94	21.43	21.92	22.41	22.91
1176	Group Fitness Instructor	19.55	20.42	21.28	22.15	23.02	23.89	24.75	25.62	26.49	27.36	28.22	29.09	29.96	30.82	31.69	32.56	33.43	34.30
1270	Rec Specialist (90)	20.84	21.62	22.39	23.17	23.95	24.73	25.50	26.28	27.06	27.84	28.61	29.39	30.17	30.95	31.72	32.50	33.28	34.06
RIV	Rec Assistant	11.00	11.37	11.74	12.10	12.47	12.84	13.21	13.57	13.94	14.31	14.68	15.04	15.41	15.78	16.15	16.51	16.88	17.25
1251	Community Services Director	36.90	38.40	39.89	41.39	42.89	44.39	45.88	47.38	48.88	50.37	51.87	53.37	54.86	56.36	57.86	59.36	60.85	62.36
730	Billing Clerk	20.48	21.19	21.91	22.62	23.34	24.05	24.76	25.48	26.19	26.90	27.62	28.33	29.05	29.76	30.47	31.19	31.90	32.62
760	Civic Center Service Clerk	18.18	18.80	19.41	20.03	20.64	21.26	21.87	22.49	23.10	23.72	24.33	24.95	25.56	26.18	26.79	27.41	28.02	28.64
720	Acctg. Clerk	21.65	22.42	23.19	23.96	24.73	25.50	26.26	27.03	27.80	28.57	29.34	30.11	30.88	31.65	32.42	33.19	33.96	34.73
875/920	IT/Digital Media Technician (50/50)	27.37	28.36	29.34	30.33	31.32	32.30	33.29	34.28	35.26	36.25	37.24	38.22	39.21	40.20	41.18	42.17	43.16	44.15
195/145	Human Resources Manager/Treasurer (60/40)	43.72	45.36	47.00	48.64	50.28	51.91	53.55	55.19	56.83	58.47	60.11	61.75	63.39	65.02	66.66	68.30	69.94	71.59
165/780	Business Administrator (50/50)	54.14	56.28	58.43	60.57	62.72	64.86	67.00	69.15	71.29	73.43	75.58	77.72	79.87	82.01	84.15	86.30	88.44	90.60

RIVERDALE CITY
FY 2027 EXECUTIVE MUNICIPAL OFFICERS COMPENSATION INCREASES
UTAH CODE SECTION 10-3-818

The fiscal year 2027 budget provides compensation funding increases for executive officers for the fiscal year beginning July 1, 2026 and ending June 30, 2027 with the following key provisions:

- A salary increase as per Riverdale Personnel Policy 11-1 Employee Compensation for all executive officers	\$	92,477
- Increase of up to 1% incentive pay as per Riverdale Personnel Policy 11-1H for all executive officers	\$	925

A Guide to Your Employee Benefits

July 1, 2026 - June
30, 2027

Riverdale
City 

Benefits at Riverdale City

2026–2027 Contacts

Medical

PEHP

(801) 366-7555
(800) 765-7347
www.pehp.org

Pharmacy

Express Scripts – Mail Order

(800) 903-4725
expressscripts.com

Accredo – Specialty

(800) 501-7260
accredo.com

Health Savings Account

HealthEquity

(866) 346-5800
www.healthequity.com/hsalearn

Flexible Spending Account

PEHP

(801) 366-7555
(800) 765-7347
www.pehp.org

Dental

PEHP

(801) 366-7555
(800) 765-7347
www.pehp.org

Vision

EyeMed

(866) 939-3633
www.eyemed.com

Disability

The Hartford (800)
523-2233

www.thehartford.com

Telemedicine (e-Care)

PEHP

(801) 366-7555
(800) 765-7347
www.pehp.org/providerlookup
**search by facility*

Employee Assistance Program (EAP)

Blomquist Hale

(800) 926-9619
www.blomquisthale.com

Life & AD&D

PEHP

(801) 366-7555
(800) 765-7347
www.pehp.org

Retirement

Mission Square

(800) 669-7400
missionsq.org/

URS

(801) 366-7720
urs.com

Accident, Critical Illness, and Hospital Indemnity

Mutual of Omaha

1 (800) 775-6000
www.mutualofomaha.com

Pet Insurance

Pets Best

(877) 738-7237
www.petsbest.com

Human Resources

Stacey Comeau, HR Manager/Treasurer

(801) 394-5541
scomeau@riverdaleutah.gov

Open Enrollment & Claims Support

Florence Gregory, GBS Account Manager

(801) 819-7724
Florence.Gregory@gbsbenefits.com

Savanah Slack, GBS AM Support

(801) 819-7814
Savanah.Slack@gbsbenefits.com

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We're here to help you make informed decisions about your benefits—choices that impact your health, well-being, and financial security. This guide outlines your available options so you can choose what works best for you and your family.

At the heart of our commitment is a belief that our employees are our most valuable asset. That's why we've built a benefits program that's not only comprehensive and flexible but also designed to be accessible and affordable—because supporting you is essential to the success of our organization.



Benefits Overview

Making wise decisions about your benefits requires planning. By selecting benefits that provide the best care and coverage, you can optimize their value and minimize the impact to your budget. The best thing you can do is “shop” for benefits carefully, using the same type of decision-making process you use for other major purchases.

- 1. Take advantage of the tools available to you.** That includes this guide, access to plan information, provider directories, and enrollment materials.
- 2. Be a smart shopper.** If you were buying a car or purchasing a home, you would do a lot of research beforehand. You should do the same for benefits because the wrong decision could be costly.
- 3. Don't miss the deadline and keep record of your enrollment!** Pay attention to the enrollment deadline and be sure to provide Human Resources with your benefit elections in a timely manner. It is important to review your paycheck to ensure the accuracy of payroll deductions. Notify HR immediately if there are any discrepancies.

Who Is Eligible?

If you are hired as a full-time employee working 30 or more hours per week, coverage will begin the first of the month following your first day of qualified employment. You may also enroll your eligible dependents in the same plans you choose for yourself.

Eligible dependents include your legal spouse/ domestic partner and your natural, adopted or step-child(ren). The dependent age limit for children on your medical plan is age 26 but may vary for other benefits offered.

When Do I Enroll?

You can enroll for coverage within 30 days of your date of hire, or during the annual open enrollment period. Outside of your open enrollment period, the only time you can change your coverage is within 30 days after you experience a qualifying event.



Benefits Overview

Making Changes During The Year

The IRS provides strict regulations about the changes to pre-tax elections during the plan year. Once you enroll in benefits, you will not be able to make any changes to your elections until the next annual open enrollment period, unless you experience a qualified life event.

Qualified life events include, but are not limited to:

- › Change in your legal marital status
- › Change in number of dependents
- › A dependent no longer meets the eligibility requirements
- › You and/or your dependent becomes eligible or loses eligibility for Medicare, Medicaid or the Children's Health Insurance Program (CHIP)
- › Employee or dependents change in employment status resulting in loss or gain of eligibility for employer sponsored benefits
- › A court or administrative order

It is your responsibility to notify Human Resources within 30 days after a qualified life event. Any benefit changes must be directly related to the qualified life event.

Additional Information:

Through PEHP, the city provides the option for one of three medical plans. The city and employee will share in premium cost with an 90/10 split. As an incentive to help contain cost, the city will offer insurance savings of \$150 per eligible employee/dependent (up to a maximum of 3 people) who you opt not to cover on health insurance.

When Coverage Ends

For most benefits, coverage will end on the last day of the month in which:

- › Your regular work schedule is reduced to fewer than 30 hours per week
- › Your employment with Riverdale City ends

Your dependent(s) coverage ends:

- › When your coverage ends, or
- › The last day of the month in which the dependent is no longer eligible

Health Care Reform and You

For the most up-to-date information regarding the Affordable Care Act (ACA), please visit www.healthcare.gov.

In addition to the plan information in this Benefits Guide, you can also review a Summary of Benefits and Coverage for each medical plan. This requirement of the ACA standardizes health plan information so that you can better understand and compare plan features. We will automatically provide you a copy of the SBC and Uniform Glossary annually during open enrollment. Please contact HR should you need an additional copy.



Prescription Savings

Strategies to Save



The average American spends about \$1,200 each year on prescription drugs. And with drug prices on the rise, 1 in 4 Americans are paying more today than they were a year ago.

Consider the following ways to help lower your bills for pills:

- › Go generic or ask your doctor or pharmacist if there's a similar drug with a generic version.
- › Compare prices by using an app, like GoodRx, to find the least expensive option. Call stores and pharmacies as well.
- › Order a 90-day supply and look into a mail-order program.
- › Sign up for a drugstore or chain store reward program to receive coupons and accumulate points.
- › Use a preferred pharmacy in your network.

If you have prescription drug questions, talk to your pharmacist for additional cost-cutting tips and guidance.

GoodRx

Stop paying too much for your prescriptions! With the GoodRx Comparison Tool, you can compare drug prices at over 70,000 pharmacies, and discover free coupons and savings tips.



Isn't health insurance all I need?

Your health insurance provides valuable prescription and other health benefits, but a smart consumer can save much more, especially for drugs that are not covered by health insurance (weight-loss medications, some antihistamines, etc.), drugs that have limited quantities, drugs that can be found for less than your copay, or drugs with a lower priced generic.

How can I find these savings?

The GoodRx Comparison Tool provides you with instant access to current prices on more than 6,000 drugs at virtually every pharmacy in America.

1. On the web: <https://www.goodrx.com/>
Instantly look up current drug prices at CVS, Walgreens, Walmart, Costco, and other local pharmacies.
2. On your phone: Available in the App Store or Google Play. Or simply visit m.goodrx.com from your phone.

Please Note:

- › Prescription drug pricing displayed on the GoodRx Comparison Tool may be more or less than your insurance drug card.
- › Please be sure to compare all discount pricing options before you purchase.
- › Check your insurance carrier's pharmacy benefit before purchasing a 90-day supply.

Preventive Care 101

Annual preventive care is crucial for overall health. Staying on top of regularly scheduled doctor appointments, screenings, vaccinations, and disease management can make all the difference in catching a disease before it further develops. The information provided categorizes the difference in necessary preventive screenings amongst males, females, and children along with providing a few helpful resources to stay current and in control of one's health.

Knowing what is recommended and expected at a preventive care visit can be daunting. Try out this [calculator](#) to see what a doctor recommends based on age and gender at a preventive visit.

Self-advocating at a preventive exam can make all the difference in early detection. It is always best to ask questions and speak up if something seems abnormal!



Adults

As we age the list of preventive screenings increase. This is to ensure a developing disease is detected and treated prior to becoming unmanageable. Beginning at the age of 18, adults should undergo these preventive screening exams. Please consult with a doctor to confirm what applies to each individual's health.

- › Physical Exam
- › Sexually Transmitted Disease (STD)
- › Body Mass Index (BMI)
- › Blood Pressure
- › Mental Health Screening

Females

Ask a provider about cervical exams, breast cancer screenings, lipid disorder exams and colorectal exams.

Males

Ask a provider about lipid disorder exams, colorectal exams, and prostate screenings at annual preventive care screening.

Children

Beginning at a few days old it is recommended that children receive the appropriate screenings and vaccinations to ensure health. [Click here](#) to review preventive screening requirements for children ages newborn to 17 years old.

Medical Networks

PEHP Medical Networks

PEHP ADVANTAGE

The PEHP Advantage network of providers consists of predominantly Intermountain Healthcare (IHC) providers and facilities. It includes 37 participating hospitals and more than 8,00 participating providers.

Participating Hospitals

Beaver County

Beaver Valley Hospital
Milford Valley Memorial Hospital

Box Elder County

Bear River Valley Hospital

Cache County

Logan Regional

Carbon County

Castleview Hospital

Davis County

Holy Cross Hospital- Davis
Intermountain Layton Hospital

Duchesne County

Uintah Basin Medical Center

Garfield County

Garfield Memorial Hospital

Grand County

Moab Regional Hospital

Iron County

Cedar City Hospital

Juab County

Central Valley Medical Center

Kane County

Kane County Hospital

Millard County

Delta Community Hospital
Fillmore Community Hospital

Salt Lake County

Alta View Hospital
Intermountain Medical Center
The Orthopedic Specialty Hospital (TOSH)
LDS Hospital
Primary Children's Medical Center
Riverton Hospital

San Juan County

Blue Mountain Hospital
San Juan Hospital

Sanpete County

Gunnison Valley Hospital
Sanpete Valley Hospital

Sevier County

Sevier Valley Hospital

Summit County

Park City Medical Center

Tooele County

Mountain West Medical Center

Uintah County

Ashley Regional Medical Center

Utah County

American Fork Hospital
Orem Community Hospital

Primary Children's Hospital-Lehi

Spanish Fork Hospital

Utah Valley Hospital

Wasatch County

Heber Valley Medical Center

Washington County

St. George Regional Medical Center

Weber County

McKay-Dee Hospital

PEHP SUMMIT

The PEHP Summit network of providers consists of predominantly CommonSpirit (Holy Cross), MountainStar, Primary Childrens, and University of Utah hospitals, clinics, providers and facilities. It includes 41 participating hospitals and more than 8,000 participating providers.

Participating Hospitals

Beaver County

Beaver Valley Hospital
Milford Valley Memorial Hospital

Box Elder County

Bear River Valley Hospital
Brigham City Community Hospital

Cache County

Cache Valley Hospital

Carbon County

Castleview Hospital

Davis County

Lakeview Hospital
Holy Cross Hospital-Davis

Duchesne County

Uintah Basin Medical Center

Garfield County

Garfield Memorial Hospital

Grand County

Moab Regional Hospital

Iron County

Cedar City Hospital

Juab County

Central Valley Medical Center

Kane County

Kane County Hospital

Millard County

Delta Community Hospital
Fillmore Community Hospital

Salt Lake County

Huntsman Cancer Hospital
Holy Cross Hospital-Jordan Valley
Holy Cross Hospital-Jordan Valley West
Lone Peak Hospital

Primary Children's Hospital

Primary Children's Hospital- Riverton

St. Mark's Hospital

Holy Cross Hospital-Salt Lake

University of Utah Hospital
University Orthopedic Center

San Juan County

Blue Mountain Hospital

San Juan Hospital

Sanpete County

Gunnison Valley Hospital
Sanpete Valley Hospital

Sevier County

Sevier Valley Hospital

Summit County

Park City Medical Center

Tooele County

Mountain West Medical

Uintah County

Ashley Regional Medical Center

Utah County

Mountain View Hospital
Timpanogos Regional Hospital

Holy Cross Hospital-Mountain Point

Wasatch County

Heber Valley Medical Center

Washington County

St. George Regional Medical Center

Weber County

Ogden Regional Medical

Side-By-Side Plan Comparison

Plan Details (In Network)	Trad. Option 2 \$500/\$1,000	Trad. Option 3 \$750/\$1,500	Star HSA Option 2 \$1,700/\$3,400
Provider Network	Advantage/Summit	Advantage/Summit	Advantage/Summit
HSA Compatible	No	No	Yes
Deductible Calendar Year	\$500 / Person \$1,000 / Family	\$750 / Person \$1,500 / Family	\$1,700/ Single Plan \$3,400/ Family Plan
Out-of-Pocket Max Calendar Year	\$4,000 / Person \$8,000 / Family	\$5,000 / Person \$10,000 / Family	\$3,400/ Single Plan \$6,800/ Family Plan
Out-of-Network Coverage	Yes	Yes	Yes
Coinsurance	20%	20%	20%
Preventive Care	Covered 100%	Covered 100%	Covered 100%
Primary Care Visit	\$20 Copay	\$25 Copay	20% AD
Specialist Visit	\$30 Copay	\$35 Copay	20% AD
Urgent Care	\$40 Copay	\$45 Copay	20% AD
Inpatient & Outpatient Services	20% AD	20% AD	20% AD
Emergency Room	\$150 Copay AD	\$175 Copay AD	20% AD
Pharmacy- Retail Only (30 Days)			
Tier 1	\$15 Copay		\$15 Copay AD
Tier 2	\$30 Copay		\$30 Copay AD
Tier 3	\$65 Copay		\$65 Copay AD
Pharmacy- Maintenance Only (90 Days)			
Tier 1	\$30 Copay		\$30 Copay AD
Tier 2	\$60 Copay		\$60 Copay AD
Tier 3	\$130 Copay		\$130 Copay AD

* For Specialty Medications, please refer to Plan Summary for coverage
AD= After Deductible

Medical



PEHP – Summit or Advantage – Traditional Option 2

Plan Year Benefits	In-Network You Pay	Out-of-Network You Pay
Deductible		\$500/Person \$1,000/Family
Coinsurance	20%	40%
Out-of-Pocket Maximum		\$4,000 / Person \$8,000 / Family
Preventive Care	100% Covered	40% AD
Office Visits		
Primary Care	\$20 Copay	40% AD
Specialist	\$30 Copay	40% AD
PEHP Value Providers	Starting at \$10 Copay	Not Applicable
Urgent Care	\$40 Copay	40% AD
Emergency Room		\$150 Copay AD per visit
Hospital Services		
Minor Lab Testing and X-Ray	100% Covered up to \$350	40% AD
Major Diagnostic and Imaging Services	20% AD	40% AD
Inpatient Hospital	20% AD	40% AD
30-day Pharmacy – Retail Only		
Tier 1	\$15 Copay	Plan pays up to the discounted cost, minus the preferred co-pay, if applicable. You pay any balance.
Tier 2	\$30 Copay	
Tier 3	\$65 Copay	
90-day Pharmacy – Maintenance only		
Tier 1	\$30 Copay	Not Covered
Tier 2	\$60 Copay	
Tier 3	\$130 Copay	

* For Specialty Medications, please refer to Plan Summary for coverage
AD= After Deductible



[Download the Full Plan Summaries](#)



[Provider Search](#)

Medical



PEHP – Summit or Advantage – Traditional Option 3

Plan Year Benefits	In-Network You Pay	Out-of-Network You Pay
Deductible		\$750/Person \$1,500/Family
Coinsurance	20%	40%
Out-of-Pocket Maximum		\$5,000 / Person \$10,000 / Family
Preventive Care	100% Covered	40% AD
Office Visits		
Primary Care	\$25 Copay	40% AD
Specialist	\$35 Copay	40% AD
PEHP Value Providers	Starting at \$10 Copay	Not Applicable
Urgent Care	\$45 Copay	40% AD
Emergency Room		\$175 Copay AD per visit
Hospital Services		
Minor Lab Testing and X-Ray	100% Covered up to \$350	40% AD
Major Diagnostic and Imaging Services	20% AD	40% AD
Inpatient Hospital	20% AD	40% AD
30-day Pharmacy – Retail Only		
Tier 1	\$15 Copay	Plan pays up to the discounted cost, minus the preferred co-pay, if applicable. You pay any balance.
Tier 2	\$30 Copay	
Tier 3	\$65 Copay	
90-day Pharmacy – Maintenance only		
Tier 1	\$30 Copay	Not Covered
Tier 2	\$60 Copay	
Tier 3	\$130 Copay	

* For Specialty Medications, please refer to Plan Summary for coverage
AD= After Deductible



[Download the Full Plan Summaries](#)



[Provider Search](#)



Medical

PEHP – Summit or Advantage Star- HSA Option 2

Plan Year Benefits	In-Network You Pay	Out-of-Network You Pay
Deductible		\$1,700/Single Plan \$3,400/ Family Plan
Coinsurance	20%	40%
Out-of-Pocket Maximum		\$3,400 / Single Plan \$6,800 / Family Plan
Preventive Care	100% Covered	40% AD
Office Visits		
Primary Care	20% AD	40% AD
Specialist	20% AD	40% AD
PEHP Value Providers	20% AD	Not Applicable
Urgent Care	20% AD	40% AD
Emergency Room		20% AD
Hospital Services		
Emergency Room Specialist Visits	20% AD	40% AD
Diagnostic and Imaging Services	20% AD	40% AD
Inpatient Hospital	20% AD	40% AD
Outpatient Surgery	20% AD	40% AD
30-day Pharmacy – Retail		
Tier 1	\$15 Copay AD	Plan pays up to the discounted cost, minus the preferred copay, if applicable. You pay any balance.
Tier 2	\$30 Copay AD	
Tier 3	\$65 Copay AD	
90-day Pharmacy – Maintenance only		
Tier 1	\$30 Copay AD	Not Covered
Tier 2	\$60 Copay AD	
Tier 3	\$130 Copay AD	

* For Specialty Medications, please refer to Plan Summary for coverage
AD= After Deductible



[Download the Full Plan Summaries](#)



[Provider Search](#)

Telemedicine Options

PEHP – Primary Care, Mental Health, Urgent Care & More

Telemedicine can be a convenient and cost-effective way to get care for minor conditions, chronic conditions, mental health, and prescription renewals.

Copays and costs vary by provider and plan.* Check with your provider and review your Benefits Summary. See all providers and rates at www.pehp.org/providerlookup

Primary & Specialist Care

Many primary care doctors and some specialists offer telemedicine. Check with your doctor or search for providers under Provider Specialty --> Family Practice.

Provider Directory:

www.pehp.org/providerlookup

Mental Health Care

Most mental health providers offer telemedicine, such as Brightside Health. Check with your provider or find mental health specialists under Provider Specialty --> Mental Health.

Learn More: www.pehp.org/mentalhealth

Telemedicine Providers

For minor conditions such as eye infections, urinary issues, joint pain, strains, and skin problems, visit a telemedicine doctor. Find them under Facility Type --> Telemedicine.

Provider Directory:

www.pehp.org/providerlookup

FIA Care

Whether you need virtual visits, support with chronic conditions or prescription renewals - Fia Care can help.

Available on all PEHP networks. Use it as your primary care provider or for telemedicine needs.

Learn More: www.pehp.org/primarycare

<https://fia.care/pehp-individual-enrollment/>

- Traditional plan: No copays! PEHP covers the monthly fee for your primary care.
- High-Deductible Health Plans (e.g. STAR HSA Plan): you're responsible for the Fia Care monthly subscription fee before deductible:

**\$38.67 for the first person,
\$22.00 for additional family members.**



Additional PEHP Information:

PEHP

[Download Medical Information](#) ↓

[Understanding My Medical](#) ↓

[Covered Preventative Services](#) ↓

[PEHP Wellness Information](#) ↓

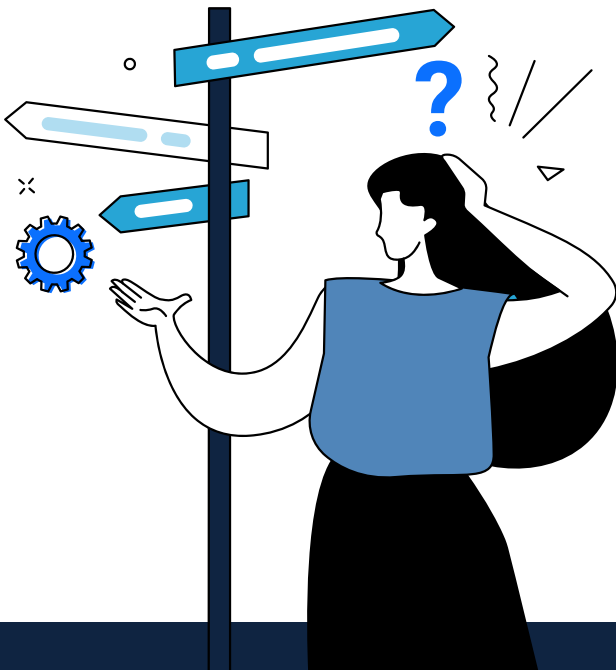
[PEHP Cost Tools](#) ↓

[Autism Spectrum Disorder Benefit](#) ↓

[PEHP Exclusive Benefits](#) ↓

[Diabetes Benefits](#) ↓

[PEHP Cash Back & Copay Maps](#) ↓



Health Savings Account

HealthEquity

A Health Savings Account (HSA) paired with our qualified high deductible health plan helps you and your family plan, save and pay for qualified health care expenses. An HSA empowers you to build savings for health care expenses in a tax advantaged account.

Advantages of Health Savings Accounts

A Health Savings Account (HSA) is a tax advantaged savings account that you own and control. Here are some of the benefits:

- › Funds roll over from year-to-year and never expire
- › Portable when you move jobs or retire
- › Triple tax advantage: you won't pay taxes on contributions, distributions, or earnings
- › Able to invest your funds to grow your money tax-free
- › Contribution elections can be changed mid-year without a life event

Who Is Eligible?

You must be enrolled in our qualified high deductible health plan and meet

the following requirements:

- › Have no other health insurance coverage except what's permitted by the IRS
- › Not be enrolled in Medicare
- › Not be claimed as a dependent on someone else's tax return

How Much Can I Contribute to an HSA?

Each year the IRS establishes the maximum contribution limit. The chart below represents the limits for 2026. These limits are for the total funds contributed. Please keep in mind you can change your HSA allocation at any time during the plan year.

Important:

If you have an FSA and plan to switch to an HSA, make sure to use up your FSA funds before contributing to the HSA. The IRS doesn't allow you to have both FSA and HSA funds at the same time. Your HSA contributions and employer contributions will be on hold until your HSA is activated.

HSA Limits

	2026
Single	\$4,400
Two-Party	\$8,750
Family	\$8,750

At age 55, an additional \$1,000 contribution is allowed annually



Health Savings Account

HealthEquity

What Are Qualified Health Care Expenses?

You can use the funds in your Health Savings Account (HSA) to pay for qualified medical expenses incurred by you, your spouse, and your tax dependents—even if they are not enrolled in your health plan.

Qualified expenses are defined by the IRS ([see Publication 502](#)) and include a wide range of medical services and products. Examples include:

- › Health plan deductibles, copayments, and coinsurance
- › Doctor visits and specialist consultations
- › Prescription medications
- › Dental treatments, including cleanings and x-rays
- › Vision care, such as eye exams, glasses, and contact lenses

To ensure your expenses qualify, always consult IRS guidelines or speak with a tax advisor.

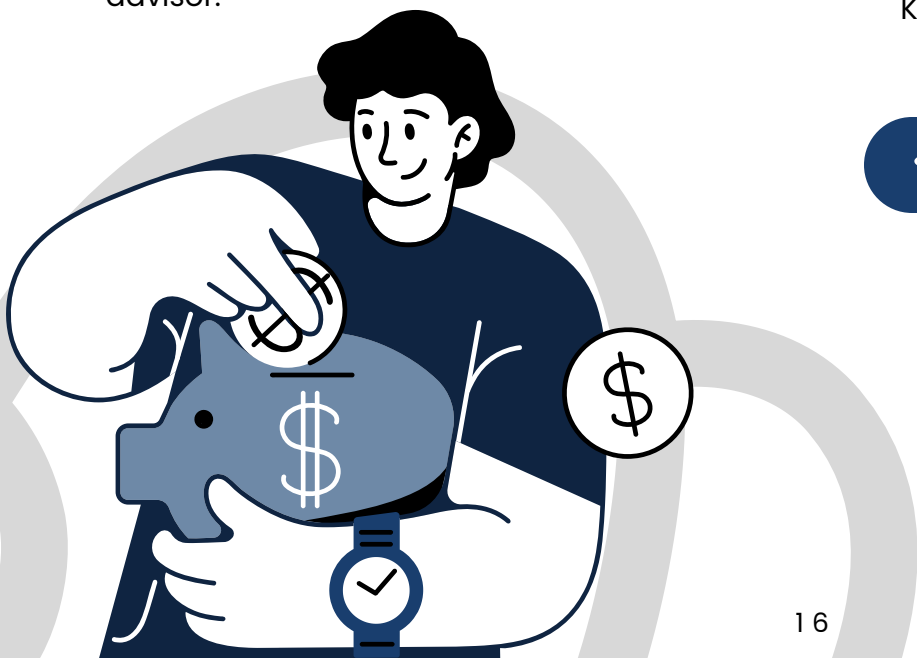
Important

Any funds you withdraw for non-qualified expenses will be taxed at your income tax rate plus a 20% tax penalty if you're under age 65. After age 65, you pay taxes but no penalty.

Documentation is Key

An HSA can be used for a wide range of health care services within the limits established by law. Be sure you understand what expenses are HSA qualified and be able to produce receipts for those items or services that you purchase with your HSA. You must keep records sufficient to show that:

- › The distributions were exclusively to pay or reimburse qualified medical expenses,
- › The qualified expenses had not been previously paid or reimbursed from another source, and
- › The qualified expense had not been taken as an itemized deduction in any year. Do not send these records with your tax return. Keep them with your tax records.



➤ **Qualified Medical Expenses**

Dental



PEHP – Traditional Plan

Plan Features	In-network You Pay	Out-of-network You Pay
Calendar Year Deductible (Does not apply to diagnostic and preventive Services)		\$25 per person \$75 maximum per family
Annual Maximum Paid by Plan		\$1,500 per person
Diagnostic (Periodic Oral Examinations and X-rays)	100% Covered	20% In-network rate
Preventive Services (Cleaning, Fluoride Solutions, and Sealants) Permanent Molars only through age 17	100% Covered	20% In-network rate
Restorative (Amalgam Restoration and Composite Restoration)	20% In-network rate AD	40% In-network rate AD
Endodontics (Pulpotomy and Root Canal)	20% In-network rate AD	40% In-network rate AD
Periodontics	20% In-network rate AD	40% In-network rate AD
Oral Surgery (Extractions)	20% In-network rate AD	40% In-network rate AD
Anesthesia (General Anesthesia)	20% In-network rate AD	40% In-network rate AD
Prosthodontic Benefits (Crowns, Bridges, and Dentures)	50% In-network rate AD	70% In-network rate AD
Implants (All eligible services)	50% In-network rate AD	70% In-network rate AD
Orthodontic Lifetime Maximum Paid by Plan		\$1,500 per person
Eligible Appliances and Procedures		50% of eligible fees to plan maximum AD



[Download the Full Plan Summaries](#)



[Provider Search](#)

Dental



PEHP – Premium Plan

Plan Features	In-network You Pay	Out-of-network You Pay
Calendar Year Deductible (Does not apply to diagnostic and preventive Services)	None	
Annual Maximum Paid by Plan	\$2,000 per person	
Diagnostic (Periodic Oral Examinations and X-rays)	100% Covered	20% In-network rate
Preventive Services (Cleaning, Fluoride Solutions, and Sealants) Permanent Molars only through age 17	100% Covered	20% In-network rate
Restorative (Amalgam Restoration and Composite Restoration)	20% In-network rate	40% In-network rate
Endodontics (Pulpotomy and Root Canal)	20% In-network rate	40% In-network rate
Periodontics	20% In-network rate	40% In-network rate
Oral Surgery (Extractions)	20% In-network rate	40% In-network rate
Anesthesia (General Anesthesia)	20% In-network rate	40% In-network rate
Prosthetic Benefits (Crowns, Bridges, and Dentures)	50% In-network rate	70% In-network rate
Implants (All eligible services)	50% In-network rate	70% In-network rate
Orthodontic Lifetime Maximum Paid by Plan	\$1,500 per person	
Eligible Appliances and Procedures	50% of eligible fees to plan maximum AD	



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Vision

PEHP – Insight Network EyeMed Plan –Eyewear only

	In-network You Pay	Out-of-network Plan Reimburses You
Frames (once every 12 months)	\$0 Copay, 20% off balance over \$130 allowance	Up to \$65
Lenses (once every 12 months)		
Single Vision	\$10 Copay	Up to \$25
Bifocal	\$10 Copay	Up to \$40
Trifocal	\$10 Copay	Up to \$55
Lenticular	\$10 Copay	Up to \$55
Progressive -Standard	\$75 Copay	Up to \$40
Contact Lenses in Lieu of frames and lenses (once every 12 months)		
Conventional	\$0 Copay; 15% off balance over \$130 allowance	Up to \$104
Disposable	\$0 Copay; 100% off balance over \$130 allowance	Up to \$104
Medically Necessary	\$0 Copay; Paid in full	Up to \$200



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Flexible Spending Account

PEHP- Flex

A Flexible Spending Account (FSA) provides you the opportunity to pay for health care and dependent care expenses on a pre-tax basis. By anticipating your family's health care and dependent care costs for the next plan year, you can lower your taxable income.

How It Works

Each plan year, you choose an annual election amount to contribute to your Health Care and/or Dependent Care accounts. This amount will be divided by the number of pay periods in the plan year and deducted equally from each paycheck on a pre-tax basis.

Health Care FSA: You have immediate access to the full amount you elect to contribute for the year, regardless of how much has been deducted from your paycheck.

Dependent Care FSA: You can only access the funds that have already been deducted from your paychecks up to the current balance in your account when requesting reimbursement.

Learn More

Contact PEHP FLEX\$: 801-366-7503 or 800-753-7703; email: flex@pehp.org. See instructions below to download the PEHP FLEX\$ brochure or email Publications@pehp.org to request a copy

Things To Consider

- › Be conservative when estimating your FSA election, as the IRS has a strict **"use it or lose it"** rule. You can carry over up to **\$680** in your healthcare FLEX\$ into the next plan year.
- › **Forfeit Funds:** Any balance over \$680 at the end of the year will be lost. No grace period for eligible expenses.
- › **Flex Timeline:** Eligible FLEX\$ expenses must be incurred between July 1, 2026, and June 30, 2027. You must submit your claims for reimbursement by September 30, 2027.
- › **Separate Accounts:** Health Care and Dependent Care FSAs are separate, and funds cannot be transferred between them.
- › **Changes:** You can't change your contribution unless you have a qualified family status change.
- › **Tax Deductions:** FSA reimbursements cannot be used for federal income tax deductions or credits.

FSA Reimbursement Options

To receive reimbursement from your FSA, you can submit a claim online, complete a paper claim form or use your FSA debit card. It is important to save your receipts. PEHP may ask you to provide a copy to substantiate a claim.

[Download the Full Plan Summary](#) ↓

	Health Care FSA	Dependent Care FSA
Maximum Plan Year Contribution Amount	Up to \$3,400	Up to \$7,500 (\$3,750 if married and filing separate income tax returns)
Examples of Eligible Expenses	Medical, Rx, Dental, & Vision Deductible, Coinsurance, and Copays	Cost of childcare for children under age 13 so you and your spouse can go to work or look for work.

Life and AD&D



PEHP

Basic Life and AD&D is provided automatically to you at no cost. Your beneficiaries will receive a lump-sum payment if you pass away while employed by Riverdale City.

Eligibility:

Class One: All full-time salaried employees

Riverdale City provides Basic Life insurance policies to all employees as follows:

Employee: \$100,000

Spouse \$10,000

Unmarried Children \$10,000

Elected Officials (no family coverage)
\$100,000

AD&D insurance: An additional \$110,000 is provided to you if you lose a limb or pass away in an accident. Riverdale City provides all eligible employees and elected officials with the same benefits listed above.

Line-Of-Duty Death Benefit: Benefit is offered through PEHP for eligible police officers in the amount of \$50,000.

Portability available at 25% of coverage amount:

Which means you may continue a policy without having to answer any medical questions.

Voluntary Life insurance Insured by PEHP In addition to the employer provided Basic Life, eligible employees may qualify for up to \$500,000 in increments of \$25,000.
New Hire Guaranteed Issue: Up to \$200,000

Your legal spouse may qualify for up to \$500,000.

Spouse Guaranteed Issue: Up to \$50,000

Eligible dependent children: The City funds \$10,000 at no cost to you, you may purchase an additional \$5,000 up to a total of \$15,000.

Voluntary Accidental Death & Dismemberment (AD&D) insurance is provided through PEHP This plan provides payment to you or your beneficiaries if you lose a limb or pass away in an accident. Riverdale City provides all eligible employees and elected officials with the same benefits listed in your voluntary life insurance.

Plan includes Waiver of Premium, Accelerated Life, and Life Planning. This option gives you the advantage of purchasing life insurance at affordable group rates. It is not a pre-tax benefit option. Premiums are paid with after-tax dollars through an automatic payroll deduction from your paycheck. These coverages are completely voluntary.

[Download the Basic Life PEHP Plan Summary](#) ↓

[Download the Voluntary Life PEHP Plan Summary](#) ↓

Long-Term Disability

The Hartford

Disability insurance benefits replace a portion of your income if you are unable to work for a period due to a qualified off-the-job injury or illness.

Definition of Disability

The definition of disability is used to determine an employee's eligibility for benefits. An individual's physical or mental inability to perform the major duties of his/her occupation because of illness or injury.

Employer Paid Long-Term Disability

Long-term disability provides an ongoing source of income if your disability is prolonged.

Pre-existing Conditions:

Is a medical condition that started before your insurance went into effect. If you were treated or diagnosed 3 months prior to coming to the plan it would not be covered for that condition for the first 12 months.

[Download the LTD Summary](#)

Plan Features- PEHP

Long-term Disability 100% Employer Paid

Benefit Amount	60% of your earnings
Benefit Waiting Period	After 90 days disabled
Maximum	\$10,000
Minimum	The greater of \$100 or 10% of the benefit
Maximum Benefit Duration	The greater of your Social Security retirement age or 4 years
Line Of Duty Benefit (External Force/ Violence)	100% of regular Salary
Pre -Existing waiting period	3/12



Employee Assistance Program

Blomquist Hale

What is an Employee Assistance Program (EAP)

This program provides this short-term, confidential counseling for you and anyone living in your home at no cost to you.

All services are free and accessible 24 hours a day, 365 days a year.

The EAP is your resource for everyday issues as well as the unexpected such as:

- › Depression, grief, loss and emotional well-being
- › Family, marital and other relationship issues
- › Life improvement and goal-setting
- › Addiction such as alcohol and drug abuse
- › Stress or anxiety with work or family
- › Financial and legal concerns
- › Identify theft and fraud resolution
- › Online will preparation

Is it Confidential?

Yes, all discussions between you and the EAP counselor are confidential. Personal information is never shared with anyone (including Riverdale City) at any time without your direct knowledge and approval. Exceptions are made only in cases governed by law to protect individuals threatened by violence.



Employee Assistance Program counselors are experienced, caring professionals who hold a Master's degree in counseling or a related field. They are certified or licensed by the appropriate state agency.

Counselors use a solution-focused therapy model and teach you how to resolve your unique problem while providing caring support along the way.

Face to face, video therapy, and phone appointments are available with no specific session limits.

How do I make an appointment?

Setting up an appointment is as simple as calling the office. You will be offered an appointment that works with your schedule. Crisis appointments are available daily. No paperwork or approval is needed and there is no charge. Counselors are available around the clock for emergency and crisis situations.

Seeking help early minimizes the chances of problems escalating and requiring more extensive services. Often, a few visits with a counselor are all you need to gain perspective and regain a sense of control over your life.

With EAP, assistance is immediate, personal and available when you need it.

You can now download the Blomquist Hale app to your smart phone!



Contact EAP

800-926-9619

Or 801-262-9619 24 hours a day,
seven days a week

www.blomquisthale.com

Accident

Mutual of Omaha

Accident insurance can help provide you with a cushion to help cover expenses and living costs when you get hurt. While you can count on health insurance to cover medical expenses, it doesn't usually cover indirect costs that can arise with a serious or even not-so-serious injury. With accident insurance, the benefits you receive can help take care of these extra expenses and anything else that comes up.

With Mutual of Omaha Group Accident Insurance,

you can have peace of mind knowing:

- › Coverage is guaranteed issue – no evidence of insurability required at initial enrollment.
- › Benefits are paid directly to you unless assigned to someone else.
- › Benefits are paid in addition to any other coverage.

Plan Features	Benefit Amounts
Accident Physician / Urgent Care	\$175 / \$325
Emergency Room	\$400
X-ray	\$100
Ambulance	\$400 ground / \$2,000 air
Dislocation/Fracture Benefit	Up to \$12,000
Hospital Confinement/Daily Benefit	\$2,000 admission / \$400 day
Accident Follow-Up Visits	\$175 - up to 6 visits
Lacerations	Up to \$1,500
Organized Child Sport	10% increase to child benefits
Wellness Benefit	\$50 per person, per year

File claims within 12 months from date of service

Accident Plan Monthly Premiums

Employee Only	\$12.67
Employee & Spouse	\$18.93
Employee & Child(ren)	\$23.67
Family	\$32.07



Download the Full Plan Summary

Critical Illness

Mutual of Omaha

Critical Illness insurance provides a lump sum benefit to help you cover the out-of-pocket expenses associated with a critical illness diagnosis.

With Mutual of Omaha Group Critical Illness Insurance you can have peace of mind knowing you're covered in the event of:

100% Coverage

- › Benign Brain or Spinal Cord Tumor
- › Bone Marrow/Stem Cell Recipient
- › Invasive Cancer
- › Heart Attack
- › Sudden Cardiac Arrest
- › Alzheimer's Disease
- › ALS
- › Dementia
- › MS
- › Parkinson's Disease
- › Bone Flap/Skull Defect

- › Stroke
- › Major Organ Failure
- › End Stage Renal Failure
- › Coma
- › Severe Burn
- › Loss of Hearing, Sight in Both Eyes, or Speech
- › Paralysis

50% Coverage

- › Major Coronary Artery Disease
- › Coronaviruses (including Covid-19, hospitalization required)

- › Loss of Sight in One Eye

25% Coverage

- › Inflammatory Bowel Disease
- › Carcinoma in Situ
- › ARDS
- › Minor Coronary Artery Disease

10% Coverage

- › TIA or RIND

5 Childhood Conditions

Skin Cancer - \$500

Plan Features	Employee	Spouse	Dependent
Coverage	\$10,000 or \$20,000	50% of Employee's amount	50% of Employee's amount
Guarantee Issue	\$20,000	\$10,000	All child amounts are GI
Pre-Existing	None	None	None
Wellness Benefit <i>Must complete a health screening - 1 per insured per calendar year; up to 6 per family</i>	\$50	\$50	\$50

File claims within 12 months from date of service



[Download the Full Plan Summary](#)

Hospital Indemnity

Mutual of Omaha

An inpatient stay in the hospital is expensive, and there may be additional costs unrelated to your stay such as having a baby or missing work. Hospital Indemnity coverage pays a cash benefit when you are admitted for an inpatient stay for a minimum of **18** confinement hours. You can use the money to pay for medical bills not covered by insurance, or in any way you see fit.

With Mutual of Omaha’s Group Hospital Indemnity Insurance:

- › Benefits from a Hospital Indemnity plan can be used to assist you in paying deductibles, coinsurance, out-of-network costs, daily living expenses, etc.
- › Benefits are paid regardless of other coverage and this plan is compatible with Health Savings Accounts.

Benefits Include:

Pre-Existing	6/6
Maternity Waiting Period	No waiting period, subject to pre-ex
First Day Hospital Confinement <i>Up to 2 admissions per year</i>	\$1,000
Mental/Nervous Facility Admission <i>Up to 1 admission per year</i>	\$1,000
Daily Hospital Benefit <i>Up to 30 days</i>	\$100 per day
Intensive Care <i>Up to 30 days</i>	\$150 per day
Rehabilitation Facility <i>Up to 30 days</i>	\$100 per day
Newborn Nursery Care <i>Up to 2 days</i>	\$75 per day
Wellness Benefit <i>Up to 6 per family per calendar year</i>	\$50 per person, per year

File claims within 12 months from date of service

Hospital Indemnity Monthly Premiums

Employee Only	\$14.76
Employee & Spouse	\$33.95
Employee & Child(ren)	\$20.37
Family	\$40.74



Download the Full Plan Summary



Pet Insurance

PetsBest

Great coverage? Fast Claims? Excellent Service? Yes. We've got your tail covered.

Pet insurance reimburses you for vet bills when your pet is sick or injured, to help take the financial worry out of vet visits.

- › Fast claims processing and payment
- › Optional direct deposit and direct vet pay options
- › Use any veterinarian in the U.S. – including specialty and emergency clinics
- › Exclusive employee discount on a BestBenefit plan*
- › Optional coverage for routine care
- › Access to a 24/7 pet helpline powered by

whiskerDocs

How Pet Insurance Works

› Get Treatment

When your pet becomes ill or injured, get treatment from any licensed veterinarian in the US or Canada.

› File a Claim

Use your mobile app or file a claim online, there is no need to send us medical records unless we request them.

› Get Paid Fast

Fast claims processing and payment, and we can reimburse you directly into your bank account.

Start your free quote today and save up to 10%

To begin, enroll at petsbest.com/GBSPETSBEST

or call

888-984-8700

Reference discount code **GBSPETSBEST**

[Download the Full Plan Summary](#) 



Pet Insurance

PetsBest

BestBenefit Plan Coverage	Essential	Plus	Elite
Annual Coverage Limit for Unexpected Accidents and Illnesses	\$5,000 - Unlimited	\$5,000 - Unlimited	\$5,000 - Unlimited
Annual Deductible Options	\$50 - \$1,000	\$50 - \$1,000	\$50 - \$1,000
Reimbursement Percentage Options*	70% - 90%	70% - 90%	70% - 90%
Accidents, Illnesses, Cancer, Hereditary Conditions, Emergency Surgeries & Rx Meds	✓	✓	✓
Accident & Illness Exam Fees associated with the diagnosis of your pet for an eligible injury or illness. This is not intended to cover routine exams		✓	✓
Rehabilitative, Acupuncture & Chiropractic Coverage to treat eligible injuries and illnesses			✓

Optional Routine Care

Available with BestBenefit plan only

Coverage to help pay for regular and expected veterinary visits. Please see Wellness Plans Summary for pricing information.

The price of the BestBenefit plans vary on location, age and breed of pet. As with all pet insurance companies, pre-existing conditions are not covered.

**50% and 60% reimbursement levels available in CA. Deductible up to \$2,000 available in CA.*

Coverage applies to conditions that are determined not to be pre-existing. Claim administration is subject to all terms, conditions, limitations and exclusions in the policy. Please review policy form for complete details.

Additional Benefits

Salary and Wages

Employees are paid semi-monthly via mandatory direct deposit on the 15th and last day of the month (or the last business day prior if these dates fall on Saturday, Sunday or a legal holiday). Basic compensation for FY 2026 is a modified "Grade and Step" plan derived in part by Technology Net Compensation Survey System. Other department specific compensation is administered according to policy established by the City Council.

Years of Services	1-5	6-10	11-15	15+
Hours Accrued Per Month	8	10	12	14
Hours Accrued per pay period	4	5	6	7
Hours Accrued per month FT Firefighters	11	14	16	19

Public Service Loan Forgiveness

As education is an important step for many, Riverdale City also participates in the Public Service Loan Forgiveness Program. This federal program allows any city employee who may qualify, to apply for student loan forgiveness on the remaining balance of certain Federal Direct student loans after they have made 120 qualifying payments on eligible loans and while full-time. Visit studentaid.gov for more information.



Additional Benefits

Leave Benefits

Vacation Leave: Full-time employees accrue vacation leave hours based upon years of service with the city. Qualified part-time employees are eligible to accrue vacation hours at 50% of the full-time rate. Annual carryover is a maximum of 240 hours (full-time firefighters can carry over 312 hours). At separation of employment employees are entitled to payment at their current rate of compensation for all unused annual leave which has been accrued.

Leave Benefits:

Sick Leave: Full-time employees accrue sick leave at a rate of 8 hours per month (4 per pay period). Qualified part-time employees accrue 4 hours per month (2 per pay period). Full-time Firefighters working 24 hour shifts accrue 11 hours per month (5.5 per pay period). There is no annual carry over limit. At separation of employment up to 1,000 hours of sick leave may be paid to the employee according to personnel policy 9-8 section 6.

Sick Leave Incentive: Employees can receive a cash payout for 40 of the 96 hours they would receive in a year's time. To qualify, they must have accumulated and maintained a minimum of 1,000 hours of sick leave. The remaining 56 hours of accrued sick leave will be added to the total accrued sick leave. If any sick leave has been used, the time used would be deducted from the 40 hours.

Birthday: All employees receive their birthday off work with pay (or may elect with their supervisor's approval to use the time on another mutually agreeable day within 30 days of their birthday).

Comp Time: If non-exempt employees elect in writing to do so, they may receive and accumulate comp time off work equivalent to overtime pay. Up to 80 hours of comp time may be carried over at calendar year-end. When non-exempt employees terminates employment, the employee will be fully compensated for all unused comp time.

Funeral Leave: All employees receive up to 3 paid days off work for participation and/or attendance at funerals of relatives according to the family relationship and the personnel policy.

Surviving Dependents Health Coverage

Benefit: In the event of a line of duty death of a Riverdale City Police Officer or Firefighter, Riverdale City will provide health coverage for the surviving spouse and for the children of the employee (until the child reaches age 26) in pursuant to 53-17-201 of the Utah Code. Premium is paid at 100% for the surviving dependents



Additional Benefits

Holiday Leave

Full-time employees shall receive a paid holiday for each of those days defined herein as legal holidays of the City. In the event the holiday falls on a Sunday, the following Monday shall be the holiday, and in the event the holiday falls on a Saturday, the preceding Friday shall be the holiday. Holiday pay will be paid based upon an 8-hour workday using employee’s base rate of pay. Holidays are not considered as “hours worked” for overtime purposes, unless otherwise designated.

Out Of Country Benefits

Passport for Health Medical Travel: Save yourself and the medical plan approximately 33% of the cost by having certain procedures performed “out of country”. These benefits are administered by Passport for Health. This benefit will be available for certain elective medical procedures. Benefits will be paid at about 40% after you’ve met your deductible. The benefit includes flight, hotel for you and a companion/caregiver, and medical expenses. You are responsible for food expenses, as well as expense to acquire a passport, visa, etc.

Out Of Country Benefits

Elective Procedures Included:

Cardiac: Coronary Artery Bypass Grafting, Cardiac Ablation, Valve Replacement, Pacemaker, Defibrillator
 Orthopedic: Shoulder Joint Replacement, Knee Replacement, Hip Replacement, Hip Resurfacing
 Spine: Lumbar Laminectomy, Spinal Fusions

Medical Travel Destinations: Mexico, Colombia, Costa Rica, Cayman Islands
 You must be healthy enough to travel and provide the necessary medical records from your physician to Passport for Health. Passport for Health will then act as your concierge, and will coordinate your procedure with the provider and facility and arrange for your travel and hotel. Any prescribed medications and medications used during the procedure will be covered. Please be advised when you receive medical care outside of the United States, you are subject to the host country’s laws and guidelines.

2026 Holiday Schedule	
January 1st	New Year’s Day (Thursday)
January 19 th	Martin Luther King Day (Monday)
February 16 th	President’s Day (Monday)
May 25 th	Memorial Day (Monday)
June 15 th	Juneteenth (Monday)
July 3 rd	Independence Day (Friday)
July 24 th	Pioneer Day (Friday)
September 7 th	Labor Day (Monday)
November 26 th	Thanksgiving Day (Thursday)
November 27 th	Day after Thanksgiving (in lieu of Columbus Day)
December 24 th	Christmas Eve (In lieu of Veterans Day) (Thursday)
December 25 th	Christmas Day (Friday)

Retirement Plans



Mission Square / URS

Defined Contribution

Through either Mission Square or URS, employees and elected officials may participate in a Roth, 457, or 401(k) Deferred Compensation Plan by making voluntary contributions. Eligible elected officials and city staff that exempt out of the URS defined benefit pension will receive a matching contribution from the city to their Defined Contribution plan at the same rate as the Tier 1 Public Employees Noncontributory plan.

For those problems that only money might help solve, employees who participate in the retirement programs may borrow 50% of their Roth, 401(k), or 457 plan balances. Repayment for these loans is through payroll deduction or ACH draft. Minimum loan amount is \$1,000.

As of July 1, 2020, Tier II retirement employees will receive an additional benefit, with the City picking up and paying the required employee contribution for all employees who are members of the Public Safety and Firefighter Tier II Retirement System currently 4.73%. The City will also pay to a URS 401K/457 for all other City Tier II retirement employees who are not part of the Public Safety and Firefighter Tier II Retirement System. URS employee contributions would normally be required to be paid each pay period by the employee.

Tier 1 (Effective 7-1-2026)	
Public Employee Noncontributory	14.97%
Public Safety (Police) Noncontributory	34.21%
Firefighters Noncontributory	16.66%

Tier 2 (Hired on or after 7-1-2011)	
Public Employee Noncontributory	14.49%
Public Safety (Police) Noncontributory	31.47%
Firefighters Noncontributory	20.06%

Cost of Coverage

July 1, 2026 – June 30, 2027

Medical

PEHP – Traditional Option 2

Status	Total Premium Per Month	Employer Contribution Per Month	Employee Cost Per Month
Employee Only	\$821.16	\$739.04	\$82.12
Employee + 1	\$1,699.80	\$1,529.82	\$169.98
Family	\$2,299.24	\$2,069.32	\$229.92

Medical

PEHP – Traditional Option 3

Status	Total Premium Per Month	Employer Contribution Per Month	Employee Cost Per Month
Employee Only	\$795.94	\$716.35	\$79.59
Employee + 1	\$1,647.60	\$1,482.84	\$164.76
Family	\$2,228.64	\$2,005.78	\$222.86

Medical

PEHP – Star HSA Option 2

Status	Total Premium Per Month	Employer Contribution Per Month	Employee Cost Per Month
Employee Only	\$674.52	\$607.07	\$67.45
Employee + 1	\$1,396.24	\$1,256.62	\$139.62
Family	\$1,888.62	\$1,699.76	\$188.86

Dental

PEHP – Traditional

Status	Total Premium Per Month	Employer Contribution Per Month	Employee Cost Per Month
Employee Only	\$39.72	\$35.75	\$3.97
Employee + 1	\$79.32	\$71.39	\$7.93
Family	\$123.58	\$111.22	\$12.36

Dental

PEHP – Premium

Status	Total Premium Per Month	Employer Contribution Per Month	Employee Cost Per Month
Employee Only	\$43.94	\$39.55	\$4.39
Employee + 1	\$87.72	\$78.95	\$8.77
Family	\$136.64	\$122.98	\$13.66

Vision

PEHP – EyeMed Plan F

Status	Total Premium Per Month	Employer Contribution Per Month	Employee Cost Per Month
Employee Only	\$6.44	\$0.00	\$6.44
Employee + 1	\$9.84	\$0.00	\$9.84
Family	\$13.24	\$0.00	\$13.24



This Employee Benefits Guide was created for the employees of
Riverdale City by GBS Benefits.

**RIVERDALE CITY
CITY COUNCIL AGENDA
June 16, 2026**

AGENDA ITEM: G14

SUBJECT: Consideration of Resolution #2026-21 to approve the 2026-2027 Consolidated Fee Schedule.

PRESENTER: Cody Cardon, Business Administrator

INFORMATION:

- a. [Resolution #2026-21](#)
- b. [Consolidated Fee Schedule amendments](#)
- c. [Public Works](#)
- d. [Planning & Zoning](#)

[BACK TO AGENDA](#)



RESOLUTION NO. 2026-21

A RESOLUTION OF THE RIVERDALE CITY COUNCIL AMENDING THE CONSOLIDATED FEE SCHEDULE IN THE RIVERDALE MUNICIPAL ORDINANCE CODE TITLE 1, CHAPTER 12.

WHEREAS, the Governing Body of the City of Riverdale has previously adopted, by ordinance, a consolidated fee schedule; and

WHEREAS, the Governing Body further provided that amendments to said fee schedule may be accomplished by resolution of the Governing Body; and

WHEREAS, it is necessary, from time to time, to update said fee schedule in order to meet cost increases to the City or to better serve the community; and

WHEREAS, to do so will promote the health, welfare, safety and general well-being of the citizens and visitors of Riverdale City and is in the best interest of the City;

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF RIVERDALE:

That Title 1, Chapter 12, of the current Riverdale Municipal Ordinance Code, Consolidated Fee Schedule, shall be amended in numerous places as outlined in Attachment A, attached hereto and incorporated herein.

All other provisions of the fee schedule shall remain in full force and effect unless specifically amended hereby.

This resolution shall take be effective immediately as allowed by law or no later than July 1, 2026.

PASSED AND ADOPTED this _____ day of June, 2026.

Braden D. Mitchell, Mayor

Attest:

Michelle Marigoni, City Recorder

VOTE:

Alan Arnold	_____	Yes	_____	No	_____	Absent
Bart Stevens	_____	Yes	_____	No	_____	Absent
Anne Hansen	_____	Yes	_____	No	_____	Absent
Michael Richter	_____	Yes	_____	No	_____	Absent
Kent Anderson	_____	Yes	_____	No	_____	Absent

TITLE 1 - ADMINISTRATION
CHAPTER 12 CONSOLIDATED FEE SCHEDULE

CHAPTER 12 CONSOLIDATED FEE SCHEDULE

1-12-1: PUBLIC RECORDS:

	*A processing fee of 2.75% shall be applied to all transactions made by credit or debit card		
A.	General GRAMA Fees:		
	Fee for photocopies:		
	Standard size, non-color white copies, which includes staff time to copy		\$0.25 per page
	Standard size, color copies, which includes staff time to copy		0.40 per page
	11 X 17 copies, which includes staff time to copy		1.00 per page
	Other odd sized copies		Actual costs
	Fee for faxing documents, which includes staff time to fax		\$1.00 per page plus telephone charges for long distance over 10 pages
	Staff time required to search, compile and otherwise prepare to provide a record. Staff time for photocopying, faxing and making CDs and DVDs is included in the fee for those items		Actual cost, not to exceed salary (i.e., wages only) of lowest paid employee who, in the discretion of the record's custodian, has the necessary skill and training to perform the request
	Mailing and shipping costs		\$2.00 for staff mail preparation time, plus actual mailing costs if greater than \$2.00
	Other supplies (CDs, DVDs) and associated staff services:		
	CD, which includes staff time to make CD		\$ 5.00
	DVD, which includes staff time to make DVD		10.00
	Other media/supplies		Actual cost
	Other services (e.g., fees for third party services)		Actual cost
B.	Prepared Items: Fees for prepared items shall be based on the City's cost as follows:		
	Title 10		\$15.00
	Contractor's standards		15.00
	Developer's standards		10.00
	General Plan		15.00
	General Plan land use map		2.50
	Business license listing		10.00
	8.5" x 11" black and white street map		Free
	11" x 17" or 17" x 22" color City map		5.00
	Custom mapping (minimum 1 hour)		70.00/hour
	CD recording of meeting (per meeting)		5.00

1-12-2: BUSINESS LICENSES:

	*A processing fee of 2.75% shall be applied to all transactions made by credit or debit card.		
A.	Base Fee: Base fees for business licenses are as follows:		
1.	General business license		\$ 100.00
	Transfer fee		25.00
2.	Fair, circus and carnival:		
	First day		550.00
	Each succeeding day		137.50
3.	Temporary sales (auctions, Christmas tree lots, fireworks stands and car, truck and RV sales from parking lots)		400.00
4.	Cleanup deposit for temporary sales		100.00
5.	Temporary sales in permanent commercial establishments (45 days or less per year)		65.00
6.	Home occupation license (not prorated)		30.00
	Inspection (if needed)		20.00
	Administrative fee (for fee exempt home occupations who request to have a printed license)		15.00
	Fee exempt home occupations		No charge
7.	Residential rental triplex or more (per unit):		
	All nonowner occupied dwellings		\$ 20.00
8.	Peddler, solicitor, vendor license (per person, with each company to furnish a list of solicitors operating within the City)		50.00
9.	Sexually oriented business (not prorated) (additional to other licenses/fees required):		
	a. Adult business or seminude dancing bar		150.00
	b. Outcall business		250.00
	c. Seminude dancing agency or seminude entertainment business		200.00
	d. Initial investigation fee (onetime fee in addition to above)		150.00
10.	Sexually oriented business employee (per individual, not prorated) (additional to other licenses/fees required):		
	a. Employee providing outcall business services away from business premises		200.00
	b. Employee of subsections A9a through A9c of this section who is not a performer or provides no services outside licensed premises		75.00
	c. Employee of subsection A9c of this section personally providing seminude entertainment to patrons		200.00
	d. Professional dancer performing in seminude dancing bar		150.00

		e. Any individual applying for more than 1 license under this subsection shall pay the higher fees, plus an additional fee per each additional license	25.00
11.	Food trucks:		
		a. If not licensed (includes fire inspection)	85.00
12.	Special event permit		125.00
		a. Special event vendor's license	\$10.00 per vendor
		b. Law enforcement police officer hourly rate	\$70.00
		c. Additional fees may apply for use of City services	
		d. Failure to secure a special event permit is a Class B misdemeanor and upon conviction thereof shall be subject to penalties in accordance with the Utah State Code which may include fines or imprisonment or both. Each person shall be guilty of a separate offense for each and every day or portion thereof during which any violation of any of the provisions of this subsection is committed. Violators may be prohibited from organizing another special event in Riverdale for 12 months, or longer with Council consensus	Fine to be determined in court
13.	New business (prorated per month of business after April 30 of each year)		\$7.50/month
14.	Federal, State, County and local government agencies and nonprofit organizations		No charge
	Nonprofit organizations must be registered with the IRS as a 501(c)(3) organization		
B.	Variable Fees: Variable fees for business licenses are as follows (in addition to general fees, with the exception of home occupations, where no variable fees apply):		
1.	Barber and beauty shops per chair		\$ 15.00
2.	Car dealership exterior display area (per 5,000 square feet or portion thereof)		75.00
3.	Car wash (per wash bay)		30.00
4.	Off premises advertising sign (per sign)		60.00
5.	Billiard or pool table (per table)		60.00
6.	Bowling lane (per lane)		30.00
7.	Food establishment (per individual seat)		6.25
8.	Golf course (per hole)		13.50
9.	Mobile home park (per rental space)		9.00
10.	Motel, hotel or other rental unit (per unit)		6.25
11.	Movie theater or drive-in (per screen)		137.50
12.	Service station (per hose)		31.25
13.	Storage units (per rental unit)		3.00
14.	Storage space - open (per 1,000 square feet or portion thereof)		5.00
15.	Coin or token operated gaming devices (per device)		30.00
16.	Pawnshops		375.00
17.	Swap meet:		
	Operator		60.00
	Individual vendors (per day)		2.00

	18.	New business variable fees shall be prorated after April 30 for all new business applications. This fee will be calculated by taking the yearly variable fee and dividing by 12 and multiplying this by the number of months the business will operate to December 31 of the same year.		
C.	Square Footage: If none of the variable fees listed in subsection B of this section are applicable, apply square footage fee of \$75.00 per 5,000 square feet or portion thereof (with the exception of home occupations, where no variable fees apply). The square footage fee will be prorated at \$7.50 per month of business per 5,000 square feet for new business applications that are received after April 30 of each year.			
D.	Late Fee: A late fee of 25 percent of the total owing shall be assessed if a business fails to renew their business license on or before February 15.			

(Res. 2015-19, 6-16-2015; amd. Res. 2017-10, 6-20-2017, eff. 7-1-2017; Res. 2017-25, 10-17-2017, eff. 10-17-2017; Res. 2018-19, 7-17-2018; Res. 2018-24, 10-2-2018; Res. 2019-19, 7-16-2019; Res. 2022-29, 8-16-2022; Res. No. 2025-20, § 1(Att. A), 6-3-2025)

1-12-3: LIQUOR LICENSES:

Fees for liquor licenses are as follows (in addition to general fees and variable fees):

	*A processing fee of 2.75% shall be applied to all transactions made by credit or debit card.		
A.	Beer license fees:		
	1.	Off premises	\$ 125.00
	2.	On premises	250.00
	3.	Tavern	250.00
	4.	Temporary	300.00
B.	Liquor license fees:		
	1.	Single event permit	250.00
	2.	Package agency	250.00
	3.	Restaurant (includes liquor and beer)	375.00
	4.	General	375.00

(Res. 2019-02, 1-15-2019; Res. No. 2025-20, § 1(Att. A), 6-3-2025)

1-12-4: ANIMAL FEES:

	*A processing fee of 2.75% shall be applied to all transactions made by credit or debit card		
A.	Dog license fees for citizens under the age of 55 shall be as follows:		
	1.	Unaltered dogs	\$50.00
	2.	Spayed or neutered dogs (must furnish proof)	15.00
	3.	Exotic/nontraditional	30.00
	4.	Additional late fee if payment is received after March 1	10.00
B.	Dog license fees for citizens who furnish proof of being 55 years of age or older or a disabled American veteran shall be as follows:		
	1.	Unaltered dogs	\$25.00

	2.	Spayed or neutered dogs (must furnish proof)		5.00
	3.	Lifetime license (life of animal) for spayed or neutered dogs		25.00
	4.	Exotic/nontraditional		25.00
	5.	Additional late fee if payment is received after March 1		10.00
C.	The fee for an owner of a licensed dog from another city to obtain a City dog license for the rest of the year shall be as follows:			
	1.	Unaltered dogs		\$25.00
	2.	Spayed or neutered dogs (must furnish proof)		5.00
D.	Animal trap rental fees shall be as follows:			
	1.	Lost or damaged trap fee		65.00
	2.	Pick up trapped animal		10.00
E.	Permit fees for kennels, catteries, groomeries, pet shops, veterinary clinics or hospitals shall be as follows:			
	1.	Class A (3 - 15 animals)		\$ 50.00
	2.	Class B (16 - 29 animals)		75.00
	3.	Class C (30 or more animals)		100.00
	4.	Riding stables		30.00
	5.	Sportsman's permits-dogs		40.00
	6.	Additional late fee if payment is received after March 1		25.00
F.	Impound and relinquish fees shall be as follows:			
	1.	Owner relinquish fee		25.00
	2.	Owner impound fee		65.00
	3.	Shelter fee (contracted kennel)		75.00
	4.	Shelter fee (City kennel)		50.00
	5.	Room and board (per day)		10.00
	6.	Carcass disposal		10.00
	7.	Animal control officer has the authority to reduce or waive fees for licensed animals		
G.	Microchip implant			25.00

(Res. 2015-19, 6-16-2015; amd. Res. 2021-18, 6-15-2021; Res. No. 2025-20, § 1(Att. A), 6-3-2025)

1-12-5: PLANNING AND ZONING FEES:

A-	Fees for petitions and licenses shall be as follows:			
	1-	Petition request for a PRUD		\$500.00
	2-	Conditional use permit		75.00
	3-	Filing fee for an appeal to the City Appeal Authority — Appeal filing fees will be refunded to the party if the party fully prevails at the appeal hearing.		400.00
	4-	Filing fee for a mobile home park construction permit		1,000.00
	5-	Filing fee for a petition to change the zone of any property		350.00
B-	Fees for submitting a site plan to the Planning Commission shall be as follows:			
	1-	Commercial or Manufacturing Zone (per acre or portion of)		\$400.00
	2-	Vending cart in Commercial or Manufacturing Zone (per acre or portion of)		200.00

	3-	Commercial subdivision site plan (per lot/unit)		200.00
	4-	Residential subdivision site plan (per lot/unit)		150.00
C-	Where submitted building plans are found to be substantially identical to plans reviewed by the building official any time within 1 year prior to the date of submission of such substantially identical plans, the plan review fees shall be 25 percent of building permit fee.			
D-	Water connection fees shall be as follows:			
	1-	Water connection (per inch line size)		\$200.00
	2-	Water connection for commercial fire prevention sprinkling systems (per inch diameter)		200.00
E-	Sewer installation fees and sewer lateral connection fees shall be as follows:			
	1-	Sewer hookup fee (main line)		\$250.00
	2-	Residential (per lot)		300.00
	3-	Commercial		500.00
	There shall be an additional \$15.00 charge per foot of property frontage over 80 feet for residential and commercial lots.			
	For commercial properties with narrow frontage or other special circumstances associated to lot size or use, the City Council may determine the appropriate lateral connection fee.			

F. — Fee for engineer review of development/construction plans submitted to the Community Development Department shall be as follows:

Any individual or development company that submits a site plan and/or engineering calculations for review by the Riverdale City Engineer is responsible for payment of review costs associated with each submittal and review or reviews.

G. — Public Works Department engineering cost reimbursement:

Any individual or development company's development project that requires review and/or inspection of the Riverdale City Engineer shall pay for the review and/or inspection cost associated with said review and/or inspection to Riverdale City.

H-	Building and sign permit fee:			
	1-	Building permit fee for new construction is based on actual valuation. Valuation is the cost of code regulated construction materials and the costs for labor.		
	2-	Building permit fee for remodel, addition, or interior finish are based on actual valuation of materials and labor necessary to complete the job in compliance with applicable codes. The following are guidelines to follow for establishing valuation:		
		Living area, basement (unfinished), and garage		-Same as that amount adopted by the current International Code Council (ICC) building valuation data
	3-	Minimum building and sign permit fee		-\$48.36
	4-	Permit fee for all signs shall be based on 1/2 the actual value of the sign, including the cost of installation.		
	5-	The following are specific prescribed permit fees:		
		— Water heater installation		-48.36

		— Furnace/AC installation		-48.36
		— Reroof (shingle removal)		-48.36
		— Power clearance		-48.36
		— Water/sewer laterals		-48.36
		— Mobile home setting		-81.30
		— Replacement of exterior siding, stucco or windows		-48.36
		— Residential solar panel installation		-48.36
		— Commercial solar panel installation		-Based on valuation (see subsection H1 of this section)
	-6.	All permit fees shall include a one percent (1%) State surcharge and a five percent (5%) city processing fee.		
	-7.	Re-inspection fee		-\$65.00
	-8.	Development Review Fee		
		— Residential (per lot)		-\$150.00
		— Commercial (per acre)		-300.00
	-9.	For use of outside consultants for plan checking and inspections or both		-Actual costs including reasonable administrative and overhead costs
	-10.	See schedule A attached to Resolution 2012-10 for all other building and sign permit fees.		

1-12-5: PLANNING/ZONING/BUILDING/SIGN FEES

A.	<u>ZONE AMENDMENTS</u>		
	<u>1.</u>	<u>General Plan</u>	<u>\$300</u>
	<u>2.</u>	<u>Zoning Map</u>	<u>\$350</u>
	<u>3.</u>	<u>Zoning Code Text Amendment</u>	<u>\$250</u>
B.	<u>ACCESSORY DWELLING UNIT REGISTRATION</u>		
	<u>1.</u>	<u>Internal</u>	<u>\$25</u>
	<u>2.</u>	<u>External</u>	<u>\$35</u>
C.	<u>PRE-APPLICATION MEETING</u>		
	<u>1.</u>	<u>Each Meeting</u>	<u>\$175</u>
D.	<u>PRELIMINARY SUBDIVISION PLAT</u>		
	<u>1.</u>	<u>Residential Single-Family (base)</u>	<u>\$200</u>
		<u>Additional Lot</u>	<u>\$25</u>

	<u>2.</u>	<u>Residential Multi-Family (base)</u>		<u>\$250</u>
		<u>Additional Unit</u>		<u>\$5</u>
	<u>3.</u>	<u>Residential Condominium (base)</u>		<u>\$275</u>
		<u>Additional lot/unit</u>		<u>\$5</u>
	<u>4.</u>	<u>Non-Residential</u>		<u>\$325</u>
E.	<u>FINAL SUBDIVISION PLAT</u>			
	<u>1.</u>	<u>Residential Single-Family</u>		<u>\$200</u>
	<u>2.</u>	<u>Residential Multi-Family</u>		<u>\$250</u>
	<u>3.</u>	<u>Residential Condominium</u>		<u>\$275</u>
	<u>4.</u>	<u>Non-Residential</u>		<u>\$325</u>
	<u>5.</u>	<u>Extension</u>		<u>\$175</u>
	<u>6.</u>	<u>Renewal</u>		<u>\$250</u>
	<u>7.</u>	<u>Amendment, Vacation</u>		<u>\$250</u>
F.	<u>SITE PLAN</u>			
	<u>1.</u>	<u>Residential Single-Family (base)</u>		<u>\$250</u>
		<u>Additional Lot</u>		<u>\$20</u>
	<u>2.</u>	<u>Residential Multi-Family (base)</u>		<u>\$250</u>
		<u>Additional Unit</u>		<u>\$5</u>
	<u>3.</u>	<u>Residential Condominium (base)</u>		<u>\$300</u>
		<u>Additional lot/unit</u>		<u>\$5</u>
	<u>4.</u>	<u>Non-Residential (per acre)</u>		<u>\$400</u>
	<u>5.</u>	<u>Extension</u>		<u>\$150</u>
	<u>6.</u>	<u>Renewal</u>		<u>\$200</u>
	<u>7.</u>	<u>Amendment</u>		<u>\$150</u>
G.	<u>LOT LINE ADJUSTMENT</u>			
	<u>1.</u>	<u>No Plat Required</u>		<u>\$200</u>

H.	<u>CELLULAR FACILITIES</u>			
	<u>1.</u>	<u>New Cell Tower/Revision/Co-Location</u>		<u>\$250</u>
I.	<u>MISCELLANEOUS</u>			
	<u>1.</u>	<u>Rental Registration (short-term/long-term, SFH/Multi-Family)</u>		<u>\$35</u>
	<u>2.</u>	<u>Residential Facility with Persons with a Disability Registration</u>		<u>\$55</u>
	<u>3.</u>	<u>Temporary Structure/Seasonal Sales Permit</u>		<u>\$35</u>
	<u>4.</u>	<u>Zoning Verification Letter</u>		<u>\$40</u>
	<u>5.</u>	<u>Grading and Utility Permit</u>		<u>\$150</u>
	<u>6.</u>	<u>Vacation of Public Street</u>		<u>\$350</u>
	<u>7.</u>	<u>Small Subdivision</u>		<u>\$175</u>
	<u>8.</u>	<u>Revision to approved Development Agreement or CC&R's</u>		<u>\$350</u>
	<u>9.</u>	<u>Replacement of Improvement Guarantees</u>		<u>\$250</u>
	<u>10.</u>	<u>Conditional Use Permit</u>		<u>\$75</u>
	<u>11.</u>	<u>Planned Development (PD)</u>		<u>\$500</u>
	<u>12.</u>	<u>Appeal to Appeal Authority</u>		<u>\$400</u>
	<u>13.</u>	<u>New Mobile Home Park</u>		<u>\$1000</u>
	<u>14.</u>	<u>Mobile Home Setting</u>		<u>\$105</u>
	<u>15.</u>	<u>Engineer Review Fees</u>		<u>See 1-12-5(A)</u>
J.	<u>CONNECTIONS</u>			
	<u>1.</u>	<u>Water Hookup (main line)</u>		<u>\$250</u>
	<u>1.</u>	<u>Water Lateral (per inch line size)</u>		<u>\$200</u>
	<u>2.</u>	<u>Commercial Fire Line (per inch line size)</u>		<u>\$200</u>
	<u>3.</u>	<u>Sewer Hookup (main line)</u>		<u>\$250</u>
	<u>4.</u>	<u>Residential Sewer Lateral Line (per lot)</u>		<u>\$300</u>
	<u>5.</u>	<u>Commercial Sewer</u>		<u>\$500</u>

K.	<u>SIGNS</u>			
	<u>1.</u>	<u>All Signs (1/2 of valuation, including installation)</u>		<u>See Sched A</u>
L.	<u>BUILDING PERMITS</u>			
	<u>1.</u>	<u>Residential</u>		<u>See Sched A</u>
	<u>2.</u>	<u>Non-Residential</u>		<u>See Sched A</u>
	<u>3.</u>	<u>Solar</u>		
		<u>Residential</u>		<u>\$153</u>
		<u>Non-residential</u>		<u>\$305</u>
M.	<u>BUILDING PLAN REVIEW</u>			
	<u>1.</u>	<u>Residential (as % of permit fee)</u>		<u>65%</u>
	<u>2.</u>	<u>Non-residential (as % of permit fee)</u>		<u>65%</u>
	<u>3.</u>	<u>Solar Plan Review</u>		
		<u>Residential</u>		<u>3rd Party Plan Review Fee</u>
		<u>Non-residential</u>		<u>3rd Party Plan Review Fee</u>
	<u>4.</u>	<u>State fee (as % of permit fee)</u>		<u>1%</u>
	<u>5.</u>	<u>Renewal of expired plan review</u>		<u>½ of original</u>
	<u>6.</u>	<u>3RD Party Plan Review - use of outside consultants for plan review</u>		<u>Actual cost + 5%</u>
N.	<u>DEMOLITION PERMIT</u>			
	<u>1.</u>	<u>Residential/Commercial</u>		<u>\$200</u>
O.	<u>INSPECTIONS</u>			

	<u>1.</u>	<u>Inspections outside of normal business hours</u>		<u>\$125/hour</u>
	<u>2.</u>	<u>Re-Inspection (after 3rd inspection)</u>		<u>\$85/hour</u>
	<u>3.</u>	<u>Inspection for which no fee is prescribed</u>		<u>\$85/hour</u>
P.	<u>OVER THE COUNTER PERMITS</u>			
	<u>1.</u>	<u>Electrical (residential/non-residential)</u>		<u>\$85</u>
		<u>Power Clearance</u>		
		<u>New Service or Change of Service</u>		
		<u>Generator</u>		
		<u>Temp Power</u>		
		<u>Remodel, Move, Alteration, Additional circuits</u>		
	<u>2.</u>	<u>Mechanical (residential/non-residential)</u>		<u>\$85</u>
		<u>Water Heater</u>		
		<u>Furnace/AC</u>		
		<u>Boiler</u>		
		<u>Cooling Tower/RTU</u>		
	<u>3.</u>	<u>Plumbing (residential/non-residential)</u>		<u>\$85</u>
		<u>Gas line/Meter</u>		
		<u>Drain/Waste/Vent (remodel, move, or alteration)</u>		
		<u>Roof Drain</u>		
		<u>Grease Trap</u>		
		<u>Water/Sewer Laterals</u>		
	<u>4.</u>	<u>Structural (residential/non-residential)</u>		<u>See Sched A</u>
		<u>Remodel, Move, Alteration, Addition</u>		
	<u>5.</u>	<u>Fencing (residential/non-residential)</u>		<u>\$85</u>
	<u>6.</u>	<u>Replacement of exterior siding, weather barrier, stucco, or windows</u>		<u>\$85</u>
	<u>7.</u>	<u>Re-Roof (shingle removal)</u>		<u>\$85</u>
	<u>8.</u>	<u>Commercial Roof</u>		<u>\$105</u>

NOTE: CITY PROCESSING FEE (2.75%) IS NOT INCLUDED IN THIS FEE SCHEDULE AND IS FOUND ELSEWHERE IN THE CODE

1-12-5(A): CITY ENGINEER REVIEW FEES

A. Purpose.

This section is enacted to ensure that Riverdale City is reimbursed for all costs incurred by the City Engineer in connection with the review of development and construction plans and the inspection of improvements related to private development projects.

B. Applicability.

The provisions of this section shall apply to any individual, developer, property owner, or development entity submitting development plans, site plans, engineering calculations, or construction drawings to the Community Development Department or Public Works Department that require review and/or inspection by the Building Official, Public Works Department, and/or the City Engineer or designee.

C. Engineering Review Fees.

1. Review Required.

Any submission of development-related documentation, including but not limited to site plans, grading and drainage plans, stormwater calculations, utility layouts, roadway designs, geotechnical, seismic, structural, hillside slope, or any other civil engineering documents, which require review by the Riverdale City Engineer, shall be subject to an engineering review fee.

2. Responsibility for Payment.

The applicant or submitting party shall be responsible for payment of all actual costs incurred by Riverdale City for review services. These costs shall include, but are not limited to:

- o Hourly fees or contractual charges billed by the City Engineer or any third-party consultant retained to perform the review;
- o Administrative costs directly related to processing the review;
- o Fees incurred for subsequent or additional reviews required due to resubmittals or revisions.

3. Fee Deposit.

The City may require an initial fee deposit at the time of application submittal. The amount of such deposit shall be determined by the Community Development Director in consultation with the City Engineer, based on the estimated scope of work. Additional payment shall be required if actual review costs exceed the deposit.

4. Fee Schedule and Applicant Notice.

a. The City Engineer's current hourly rates, consultant rates, and applicable review and inspection fee schedule shall be made available to applicants upon request.

b. Submission of an application requiring engineering review constitutes acknowledgment by the applicant that engineering review and inspection services are billed on a cost-recovery basis and that actual costs may exceed any initial fee deposit, as applicable.

c. The applicant shall be responsible for all reasonable costs incurred by the City in reviewing, processing, and inspecting the proposed development, regardless of whether the application is approved, denied, withdrawn, or otherwise terminated.

d. Review timelines are dependent upon the completeness and accuracy of submitted materials. Incomplete applications, revisions, resubmittals, or requests for additional information may result in additional review fees and extended review periods.

e. The City may suspend review activities, withhold permits, certificates, approvals, acceptance of public improvements, or scheduling of inspections until all outstanding review and inspection fees have been paid.

D. Engineering Inspection Fees.

1. Inspection Required.

Any development project that includes construction of public improvements (e.g., roads, sidewalks, curb and gutter, waterlines, sewer lines, storm drain facilities) or impacts public infrastructure shall be subject to inspection by the City Engineer or designated personnel.

2. Responsibility for Payment.

The developer or applicant shall be responsible for reimbursement to Riverdale City for all inspection costs incurred. These costs include, but are not limited to:

- o Hourly or contractual charges for on-site inspections by the City Engineer or third-party inspectors;
- o Costs of required follow-up inspections;
- o Administrative costs associated with scheduling, reporting, and tracking inspections.

E. Billing and Payment.

1. Riverdale City shall provide the applicant with an itemized statement of costs incurred for engineering reviews and/or inspections.
2. Payment shall be due within thirty (30) calendar days from the date of the invoice. Delinquent payments may result in the withholding of permits, stop work orders, municipal liens, or denial of future approvals until all outstanding amounts are paid in full.
3. If the costs of engineering review or inspection exceed the amount of any deposit previously paid by the applicant, Riverdale City may issue supplemental invoices as costs are incurred. Any outstanding balance shall be paid prior to issuance of permits, approval of final plats, issuance of certificates of occupancy, or other final approvals, as applicable.
4. If the actual costs of engineering review and inspection are less than the amount deposited by the applicant, as may be required, any unused balance shall be refunded following completion of the review and inspection process and payment of all outstanding fees.
5. Where a proposed development requires specialized engineering, geotechnical, traffic, structural, environmental, stormwater, floodplain, or other technical review beyond the expertise or capacity of City staff, Riverdale City may retain qualified third-party consultants. The applicant shall reimburse the City for all costs associated with such review.

F. Waiver or Modification.

Any request for a waiver or modification of the fees specified in this section must be submitted in writing to the Community Development Director, who shall make a recommendation to the City Administrator. The City Administrator may authorize such a waiver or modification upon finding that extraordinary or unique circumstances justify such action.

(Res. 2015-19, 6-16-2015; amd. Res. 2017-25, 10-17-2017, eff. 10-17-2017; Res. 2019-19, 7-16-2019; Res. 2021-18, 6-15-2021)

1-12-6: PUBLIC WORKS FEES:

	1. A processing fee of 2.75% shall be applied to all transactions made by credit or debit card within the city, except as provided in subsection A. A. The processing fee shall not apply to payments for utility services.		
A.	Fees for garbage cans and garbage or garbage recycling pick up per month shall be as follows:		
	Initial garbage can purchase and delivery per container: current cost of container		
	1. First can		\$ 13.97 <u>14.65</u>
	2. Each additional can (minimum of 6 months)		7.20 <u>7.55</u>
	3. Garbage fees will be taken off when a resident is out of town for at least 30 days and if the water is shut off. Garbage cans must be put in an inaccessible location (garage, shed, backyard, etc.). There will be no charge assessed for shutting off or turning on the water.		
	4. Curbside garbage recycling per month (can and biweekly pick up):		
	Initial garbage can purchase and delivery per container: current cost of container		
	a. Per can		4.05 <u>4.25</u>
	5. A utility service fee waiver (water, sewer, garbage, recycle and storm) is available to all residents on active military deployment who submit a fee waiver form available at the Riverdale Civic Center or online at https://www.riverdalecity.com and provide a copy of their orders.		
B.	Right-of-way encroachment permit application fee		50.00
C.	Street cut fees shall be as follows:		
	1. Deposit		1,500.00
	2. Permit		75.00
	3. Cut fee (per square foot)		3.10
	4. Additional fee to cut a road less than 2 years old		500.00
D.	The water meter setting fees shall be as follows, plus current cost of meter:		
	1. Meters 1 inch or smaller		\$30.00
	2. Meters 1-1/2 to 2 inch		75.00
	3. Meters 3 to 6 inch		150.00

E.	Water usage fees shall be as follows:		
1.	Residential:		
	Base rate 3/4" meter (no water included in base rate)		27.26 <u>30.90</u>
	Water Usage Rates (Gallons)	Cost Per	
		1,000 Gallons	
	0 to 10,000	\$0.46 <u>\$0.55</u>	
	10,001 to 20,000	\$1.18 <u>\$1.35</u>	
	20,001 to 30,000	\$1.87 <u>\$2.15</u>	
	30,001 to 50,000	\$2.74 <u>\$3.10</u>	
	50,001+	\$2.96 <u>\$3.35</u>	
2.	Large meter residential meter size base rate (no water included in base rate) plus:		
	<u>Meter Size Base Rate Table</u>		
	1 inch or less	\$ 33.75 <u>38.25</u>	
	1 1/2 inches	47.64 <u>53.95</u>	
	2 inches	71.57 <u>81.05</u>	
	3 inches	143.79 <u>162.85</u>	
	4 inches	214.66 <u>243.10</u>	
	6 inches	432.58 <u>489.90</u>	
	8 inches	721.06 <u>816.55</u>	
	Water Usage Rates (Gallons)	Cost Per	
		1,000 Gallons	
	0 to 10,000	\$0.46 <u>0.55</u>	
	10,001 to 20,000	\$1.18 <u>1.35</u>	
	20,001 to 30,000	\$1.87 <u>2.15</u>	
	30,001 to 50,000	\$2.74 <u>3.10</u>	
	50,001+	\$2.96 <u>3.35</u>	
3.	Commercial meter size base rate (no water included in base rate) plus:		
	<u>Meter Size Base Rate Table</u>		
	1 inch or less (3/4")	\$ 33.75 <u>38.25</u>	
	1 1/2 inches	47.64 <u>53.95</u>	
	2 inches	71.57 <u>81.05</u>	
	3 inches	143.79 <u>162.85</u>	

		4 inches	214.66 243.10		
		6 inches	432.58 489.90		
		8 inches	721.06 816.55		
		Water Usage Rates (Gallons)	Cost Per 1,000 Gallons		
		0 to 10,000	\$0.74 0.85		
		10,001 to 20,000	\$1.41 1.60		
		20,001 to 30,000	\$2.81 3.20		
		30,001 to 50,000	\$3.75 4.25		
		50,000+	\$4.02 4.55		
	4.	Mobile home parks meter size base rate (no water included in base rate) plus:			
		<u>Meter Size Base Rate Table</u>			
		1 inch or less	\$ 27.43 31.10		
		1 1/2 inches	38.72 43.85		
		2 inches	58.24 65.95		
		3 inches	116.47 131.90		
		4 inches	174.60 197.75		
		6 inches	351.67 398.25		
		8 inches	586.21 663.85		
		Water Usage Rates (Gallons)	Cost Per 1,000 Gallons		
		0 to 10,000	\$0.46 0.55		
		10,001 to 20,000	\$1.18 1.35		
		20,001 to 30,000	\$1.87 2.15		
		30,001 to 50,000	\$2.35 2.70		
		50,001+	\$2.48 2.85		
	5.	Delinquent utility letter/ late fee			\$15.00
	6.	Water reconnect fee:			\$50.00
		Surcharge for reconnections made during nonbusiness hours			70.00
	7.	A billing adjustment of up to 50% of the leak amount for underground water service lines is available to all residents and businesses with verification that the water service line has been repaired within 2 weeks of notification of the leak.			

		A service line is the main service line from the water meter to the home or business, which includes the connection for the sprinkler system from the stop and waste valve to the main service line.		
	8.	A utility service fee waiver (water, sewer, garbage, recycle and storm) is available to all residents on active military deployment who submit a fee waiver form available at the Riverdale Civic Center or online at https://www.riverdalecity.com and provide a copy of their orders.		
	9.	Water rate during drought declaration:		
		Advisory Code: Blue Water Shortage Description: Normal Percentage Increase: 0%		
		Advisory Code: Gray Water Shortage Description: Advisory Percentage Increase: 0%		
		Advisory Code: Yellow Water Shortage Description: Moderate Percentage Increase: 25%		
		Advisory Code: Orange Water Shortage Description: Severe Percentage Increase: 50%		
		Advisory Code: Red Water Shortage Description: Extreme Percentage Increase: 80%		
F.	Sewer usage fees shall be as follows:			
		Residential per unit		29.13 32.20
		Commercial		Consumption based plus water meter size fee
		<u>Sewer Based On Water Meter Size</u>		
		3/4 inch		\$35.47 39.20
		1 inch 46.15		\$50.73 56.05
		1 1/2 inches 91.02		\$100.05 110.55
		2 inches 145.72		\$160.18 176.95
		3 inches 271.90		\$298.89 330.15
		Overage rate 0.46 0.55/1,000 gallons		

		Mobile home		\$23.70 26.20
		Multi-family		58.23 64.35
		Residential out of City		58.23 64.35
		Commercial out of City		101.44 112.05
	A utility service fee waiver (water, sewer, garbage, recycle and storm) is available to all residents on active military deployment who submit a fee waiver form available at the Riverdale Civic Center or online at https://www.riverdalecity.com and provide a copy of their orders.			
	G. Fire hydrant use fees shall be as follows:			
	1.	Use fee (up to 30 days, includes meter rental)		100.00
	2.	Plus each 1,000 gallons of water used		Current cost of commercial Tier 5 water rate
	H. Stormwater fees shall be as follows:			
		Residential		3.68 4.00
		Commercial and commercial/residential (per 2,600 square feet equivalent services unit "ESU", with credit process for certified mitigation)		3.68 4.00
	A utility service fee waiver (water, sewer, garbage, recycle and storm) is available to all residents on active military deployment who submit a fee waiver form available at the Riverdale Civic Center or online https://www.riverdalecity.com and provide a copy of their orders.			
		Storm water construction permit		\$75.00
	I.	Fire line fee (per inch of line size)		1.10

(Res. 2015-19, 6-16-2015; amd. Res. 2016-16, 6-30-2016; Res. 2017-10, 6-20-2017, eff. 7-1-2017; Res. 2018-19, 7-17-2018; Res. 2019-19, 7-16-2019; Res. 2021-18, 6-15-2021; Res. 2022-14, 5- -2022; Res. 2022-21, 6-21-2022; Res. 2022-29, 8-16-2022; Res. 2023-25, 6-20-2023; Res. 2024-21, 6-18-2024; Res. No. 2025-20, § 1(Att. A), 6-3-2025)

1-12-7: POLICE DEPARTMENT FEES:

	*A processing fee of 2.75% shall be applied to all transactions made by credit or debit card		
A.	Fingerprinting:		
	Residents (per card)		\$10.00

	Nonresidents (up to 2 cards)		25.00
B.	Initial police reports		10.00
C.	Full package police report		25.00
D.	Video evidence		\$25.00 per video plus \$25.00 per hour
E.	Discovery video requests		\$25.00
F.	Sex offender registration		25.00

(Res. 2017-25, 10-17-2017, eff. 10-17-2017; Res. No. 2025-20, § 1(Att. A), 6-3-2025)

1-12-8: FIRE DEPARTMENT FEES:

	*A processing fee of 2.75% shall be applied to all transactions made by credit or debit card.		
A.	Annual inspection fee (collected as part of the business license fee): Nonprofits registered with the IRS as a 501(c) (3) organization are exempt from paying this annual fire inspection fee.		
	Under 5,000 square feet:		
	Initial Inspection		\$60.00
	Second Inspection (failed first)		\$120.00
	Third Inspection (failed first and second)		\$240.00
	Further failures will result in doubled fee for each reinspection		
	Over 5,000 square feet (per square foot)		0.01
B.	HAZMAT cleanup fee:		
	Initial fee		See attachment D attached to Resolution 2018-19
	Time		See attachment D attached to Resolution 2018-19
	Materials		See attachment D attached to Resolution 2018-19
C.	Ambulance fees:		
	Materials		See attachment B attached to Resolution 2019-19
D.	CPR certification for outside agencies (per person)		\$20.00
E.	False fire alarms		\$48.00 per 15 minute increment
F.	Electronic transaction fee		\$2.00 per each transaction

(Res. 2019-19, 7-16-2019; amd. Res. 2020-13, 6-16-2020; Res. 2021-18, 6-15-2021; Res. 2023-26, 7-18-2023; Res. No. 2025-20, § 1(Att. A), 6-3-2025)

1-12-9: COURT FEES:

- A. Fees assessed for parking violations shall be determined by the Judge in the Justice Court.
- B. Court fines and fees to file small claims are established by the Utah Uniform Fine/Bail Schedule.

C. All other court fees and fines shall be in compliance with the criteria set forth in Utah Code Annotated or as determined by the Utah Supreme Court.

(Res. 2015-19, 6-16-2015)

1-12-10: DISHONORED ITEM CHARGE:

All dishonored payments (including all electronic forms) that are returned to the City, shall be assessed a twenty-five dollar (\$25.00) dishonored item charge.

(Res. 2018-19, 7-17-2018)

1-12-11: COMMUNITY SERVICES FEES:

	*A processing fee of 2.75% shall be applied to all transactions made by credit or debit card		
A.	Old Glory Days fees shall be as follows:		
	1.	Booth rental for residents	\$35.00
	2.	Booth rental for nonresidents	70.00
	3.	Booth electrical hookup	10.00
	4.	Parade entry for residents	15.00
	5.	Parade entry for nonresidents	30.00
B.	Fees for the community center shall be as follows:		
	1.	Gym and exercise room - open public use - daily fee:	
		a. Individual:	
		Resident	2.50
		Nonresident	3.75
		b. Senior citizens (55 and older)	Res \$1.25 Non-Res \$2.50
		c. Family:	
		Resident	\$ 6.25
		Nonresident	12.50
		d. Business (per employee)	2.50
		e. City employees, appointed officials and immediate household family members	No charge
	2.	Gym and exercise room - open public use - monthly fee:	
		a. Individual:	
		Resident	\$12.50
		Nonresident	25.00
		b. Senior citizens (55 and older)	Res \$6.25 Non-Res \$12.50
		c. Family: includes 4	
		Residents- additional members \$5Tc>	\$25.00
		Nonresident- additional members \$10	50.00
		d. Business (per employee)	25.00
		e. City employees, appointed officials and immediate household family members	No charge
	3.	Gym and exercise room - open public use - annual fee:	

	Annual Passes will be discounted for a 30-day sale annually		
	a. Individual:		
	Resident		\$125.00
	Nonresident		250.00
	b. Senior citizens (55 and older)- Resident		62.50
	Senior citizens (55 and older)- Noncity Resident		125.00
	c. Family: includes 4		
	Resident- additional members \$50		\$250.00
	Nonresident- additional members \$100		500.00
	d. Business (per employee)		250.00
	e. City employees, appointed officials and immediate household family members		No charge
4.	Reservation/rental:		
	a. Security deposit for all uses (refundable) minimum, or as determined by business administrator based upon use		\$125.00
	b. Gymnasium - hourly fee (2 hour minimum):		
	(1) City residents and employees		150.00
	(2) Approved nonprofit and civic groups		150.00
	(3) Noncity residents		450.00
	(4) Business		450.00
	c. Gym Practices hourly fee (half court) no deposit required:		
	(1) City residents and employees		37.50
	(2) Approved nonprofit and civic groups		37.50
	(3) Noncity residents		62.50
	(4) Business		62.50
	d. Exercise room - hourly fee (1 hour minimum):		
	(1) City residents and employees		25.00
	(2) Approved nonprofit and civic groups		25.00
	(3) Noncity residents		75.00
	(4) Business		75.00
	e. Large meeting room - fee per hour (inclusive of setup and cleanup times):		
	(1) City residents and employees		31.25
	(2) Approved nonprofit and civic groups		31.25
	(3) Noncity residents		93.75
	(4) Partner Program		20.00
	f. Small meeting room - fee per hour (inclusive of setup and cleanup times):		
	(1) City residents and employees		25.00
	(2) Approved nonprofit and civic groups		25.00
	(3) Noncity residents		75.00
	(4) Partner Program		15.00
	g. Kitchen - fee per hour (inclusive of setup and cleanup times):		
	(1) City residents and employees		25.00
	(2) Approved nonprofit and civic groups		25.00
	(3) Noncity residents		75.00
	(4) Business		75.00

C.	Riverdale parks and pavilions - use fees:		
	1.	Small pavilion	No fees or reservations, small pavilions are available on a first come, first serve basis
	2.	Medium pavilion:	
		a. City residents and employees	\$ 30.00
		b. Noncity residents and businesses	120.00
	3.	Large pavilion:	
		a. City residents and employees	60.00
		b. Noncity residents and businesses	180.00
	4.	Amphitheater:	
		a. City residents and employees	30.00
		b. Noncity residents and businesses	120.00
		Fee per 6 hour block: 9:00 AM to 3:00 PM and 4:00 PM to 10:00 PM	
		In exchange for community service, the fee may be waived by administration for Riverdale area church and civic groups.	
D.	The charge for governmental agencies shall be reviewed on a case by case basis.		
E.	Field rental: Only the Golden Spike Park east field is available for rental:		
	1.	Classification of renter (same day use):	
		a. Resident: \$20.00 first game/\$15.00 per each additional game	
		b. Nonresident: \$25.00 first game/\$20.00 per each additional game	
		c. Nonprofit: \$20.00 first game/\$15.00 per each additional game	
		d. For profit: \$25.00 first game/\$20.00 per each additional game	
		e. Business: \$25.00 first game/\$20.00 per each additional game	
	2.	Prep of fields (onetime prep)	\$ 37.50
	3.	Security deposit	125.00
	4.	Scoreboard (per field per day)	12.50
	5.	Supervisor (per hour)	25.00
F.	Senior Center:		
	1.	Lunch donation	\$4.00

(Res. 2015-19, 6-16-2015; amd. Res. 2016-27, 12-6-2016; Res. 2021-18, 6-15-2021; Res. 2022-21, 6-21-2022; Res. 2022-29, 8-16-2022; Res. 2023-37, 12-5-2023; Res. 2024-21, 6-18-2024; Res. 2024-27, 8-6-2024; Res. No. 2025-20, § 1(Att. A), 6-3-2025)

1-12-12: ELECTION FEES:

A. Individuals filing as candidates for the City Council or for Mayor shall pay a twenty-five dollar (\$25.00) fee at the time of filing their candidacy with the City Recorder. This filing fee shall be refundable only if it is determined that the person filing is not qualified to be a candidate, or who is found to have improperly filed. In lieu of the filing fee, the option exists for a petition with at least fifty (50) registered voter signatures in support of the candidate.

(Res. 2015-19, 6-16-2015)

1-12-13: ANNEXATION FEES:

*A processing fee of 2.75% shall be applied to all transactions made by credit or debit card			
Annexation fees:			
0 - 5 acres	\$ 500.00		
< 5 - 10 acres	1,000.00		
> 10 acres	1,500.00		
Additional costs:			
Reimbursement for all publication costs associated with annexation			
Reimbursement for review fee from contracted City Engineer			
Any unforeseen costs associated with the annexation process			

(Res. 2019-02, 1-15-2019; Res. No. 2025-20, § 1(Att. A), 6-3-2025)

1-12-14: AMENDMENTS:

Amendments to this chapter may be effected by resolution adopted by the Governing Body.

(Res. 2019-02, 1-15-2019)

**RIVERDALE CITY
SEWER RATE PROPOSED INCREASE
FISCAL YEAR 2027**

Last Sewer Rate Increase: FY2026

Central Weber Sewer Improvement District's Increase

Fiscal Year 2026 Quarterly Billing Rate	185,980
Fiscal Year 2027 Quarterly Billing Rate	205,412
Net Quarterly Increase	\$ 19,432
Proposed Rate Increase	10.45%

Rate Description	Current Rates	Proposed Increase	Proposed Rates
Residential Per Unit	\$ 29.13	10.45%	\$ 32.20
Mobile Home	23.70	10.45%	26.20
Multi-Family	58.26	10.45%	64.35
Residential out of City	58.26	10.45%	64.35
Commercial:			
3/4"	35.47	10.45%	39.20
1"	50.73	10.45%	56.05
1.5"	100.05	10.45%	110.55
2"	160.18	10.45%	176.95
3"	298.89	10.45%	330.15
Overage rate (per 1,000 gallons)	0.48	10.45%	0.55
Out of City	\$ 101.44	10.45%	\$ 112.05

*Commercial rates are based on consumption plus water meter size fee

**RIVERDALE CITY
STORM WATER PROPOSED RATE INCREASE
FISCAL YEAR 2027**

Last Storm Water Rate Increase: FY2026

Water Rate Proposed Increase	13.24%
Sewer Rate Proposed Increase	10.45%
Garbage Rate Proposed Increase	4.8%
Recycling Rate Proposed Increase	4.8%
Average Increase of other utility funds	8.3%
Proposed Rate Increase	8.3%

Rate Description	Current Rates	Proposed Increase	Proposed FY 2026 Rates
Residential Rate	\$ 3.68	\$ 0.32	\$ 4.00
Per ERU Rate	\$ 3.68	\$ 0.32	\$ 4.00

*** We would like to allocate some money to have someone look at our Storm Water Fees and determine what they should be with pending audit coming from the State and with the allocation between residential and commercial.

**RIVERDALE CITY
WATER RATE PROPOSED INCREASE
FISCAL YEAR 2027**

Weber Basin Water Conservancy District

2026 Assessment	449,819.99	
2027 Assessment	509,357.31	13.24%
Requested Percentage Increase		13.24%

Last Water Rate Increase: FY2026

Current Usage Rates			
Tiers	Residential	Mobile Home	Commercial
0 to 10,000	0.46	0.46	0.74
10,001 to 20,000	1.18	1.18	1.41
20,001 to 30,000	1.87	1.87	2.81
30,001 to 50,000	2.74	2.35	3.75
over 50,000	2.96	2.48	4.02

Proposed Water Usage Rates

Per Thousand Gallons

Current Base Rates	Proposed Base Rates	0 to 10,000 Gallons	10,001 to 20,000 Gallons	20,001 to 30,000 Gallons	30,001 to 50,000 Gallons	50,001+ Gallons	
Residential							
3/4 Inch	27.26	30.90	0.55	1.35	2.15	3.10	3.35
1 Inch	33.75	38.25	0.55	1.35	2.15	3.10	3.35
1.5 Inch	47.64	53.95	0.55	1.35	2.15	3.10	3.35
2 Inch	71.57	81.05	0.55	1.35	2.15	3.10	3.35
3 Inch	143.79	162.85	0.55	1.35	2.15	3.10	3.35
4 Inch	214.66	243.10	0.55	1.35	2.15	3.10	3.35
6 Inch	432.58	489.90	0.55	1.35	2.15	3.10	3.35
8 Inch	721.06	816.55	0.55	1.35	2.15	3.10	3.35

Example of Rates:

3/4" Residential @ 5,000 Gallons	29.56	33.66	13.85%
3/4" Residential @ 20,000 Gallons	43.66	49.87	14.22%
3/4" Residential @ 30,000 Gallons	62.36	71.35	14.41%
3/4" Residential @ 60,000 Gallons	146.76	166.92	13.74%
3/4" Residential @ 90,000 Gallons	235.56	267.48	13.55%
3/4" Residential @ 120,000 Gallons	324.36	368.04	13.47%
			13.87%

Mobile Home Park Meter Residential

1 Inch or less (3/4")	27.43	31.10	0.55	1.35	2.15	2.70	2.85
1.5 Inch	38.72	43.85	0.55	1.35	2.15	2.70	2.85
2 Inch	58.24	65.95	0.55	1.35	2.15	2.70	2.85
3 Inch	116.47	131.90	0.55	1.35	2.15	2.70	2.85
4 Inch	174.60	197.75	0.55	1.35	2.15	2.70	2.85
6 Inch	351.67	398.25	0.55	1.35	2.15	2.70	2.85
8 Inch	586.21	663.85	0.55	1.35	2.15	2.70	2.85

Example of Rates:

2" Mobile Home @ 10,000 Gallons	62.84	71.46	13.72%
2" Mobile Home @ 20,000 Gallons	74.64	84.92	13.78%
2" Mobile Home @ 30,000 Gallons	93.34	106.40	13.99%
2" Mobile Home @ 50,000 Gallons	140.34	160.42	14.31%
2" Mobile Home @ 60,000 Gallons	165.14	188.91	14.39%
2" Mobile Home @ 90,000 Gallons	239.54	274.36	14.53%
		<hr/>	14.12%

Commercial Meter

1 Inch or less (3/4")	33.75	38.25	0.85	1.60	3.20	4.25	4.55
1.5 Inch	47.64	53.95	0.85	1.60	3.20	4.25	4.55
2 Inch	71.57	81.05	0.85	1.60	3.20	4.25	4.55
3 Inch	143.79	162.85	0.85	1.60	3.20	4.25	4.55
4 Inch	214.66	243.10	0.85	1.60	3.20	4.25	4.55
6 Inch	432.58	489.90	0.85	1.60	3.20	4.25	4.55
8 Inch	721.06	816.55	0.85	1.60	3.20	4.25	4.55

Example of Rates:

2" Commercial @ 10,000 Gallons	78.97	89.53	13.38%
2" Commercial @ 20,000 Gallons	93.07	105.50	13.36%
2" Commercial @ 30,000 Gallons	121.17	137.52	13.50%
2" Commercial @ 50,000 Gallons	196.17	222.45	13.40%
2" Commercial @ 60,000 Gallons	236.37	267.97	13.37%
2" Commercial @ 90,000 Gallons	356.97	404.54	13.33%
		<hr/>	13.39%

**RIVERDALE CITY
GARBAGE AND RECYCLING PROPOSED RATE INCREASE
FISCAL YEAR 2027**

Hauler Proposed Increase for 2027	4.80%
Transfer Station Proposed Increase for 2027	0.00%
Garbage Fee Proposed Increase	4.80%
Recycling Fee Proposed Increase	4.80%

Last Garbage and Recycling Rate Increase: FY2026

Rate Description	Current Rates	Proposed Increase	Proposed Rates
Garbage - 1st can	\$ 13.97	\$ 0.68	\$ 14.65
Garbage - each additional can	7.20	0.35	7.55
Recycling - each can	\$ 4.05	\$ 0.19	\$ 4.25

Body: City Council
Topic: Updated Planning, Zoning, Building, and Engineering Fee Schedule

Department: Community Development
Director: Brandon Cooper
Staff/Presenter: Brandon Cooper
Contact: bcooper@riverdaleutah.gov

Executive Summary

Riverdale City's current Planning, Zoning, and Building Fee Schedule has evolved over many years through individual amendments and resolutions. As a result, portions of the fee schedule no longer reflect current development review practices, permit processing requirements, consultant review costs, or the actual services provided by the City.

The proposed fee schedule modernizes the City's fee structure, consolidates planning and building fees into a single comprehensive schedule, establishes clear permit and review categories, and clarifies reimbursement requirements for engineering review and inspection services.

The proposed amendments are intended to improve transparency, provide predictability for applicants, ensure consistency in fee administration, and allow the City to recover actual costs associated with development review and inspection activities.

Summary of Major Changes

1. Comprehensive Reorganization of the Fee Schedule

The current code contains a limited list of planning and zoning fees and references separate schedules for many building permit fees. The proposed schedule consolidates Planning, Zoning, Building, Sign, Inspection, and Engineering-related fees into a single organized fee schedule. The proposed schedule creates specific categories for:

- Zone amendments
- Accessory dwelling unit registrations
- Pre-application meetings
- Preliminary and final subdivision plats
- Site plan applications

- Lot line adjustments
- Cellular facilities
- Miscellaneous development applications
- Building permits
- Plan review fees
- Inspections
- Demolition permits
- Over-the-counter permits
- Engineering review fees

2. New Development Review and Application Categories

The existing code contains only a limited number of development application fees, including conditional use permits, planned developments, zoning amendments, and site plans.

The proposed schedule adds several application types that are routinely processed by staff but are not currently identified in the City's fee schedule, including:

- Pre-application meetings
- Lot line adjustments
- Small subdivisions
- Development agreement amendments
- Improvement guarantee replacements
- Vacation requests
- Extension and renewal requests
- ADU registrations
- Zoning verification letters
- Cellular facility applications
- Temporary and seasonal permits

These additions provide greater clarity for applicants and establish consistent fees for services already being provided by the City.

3. Updated Building Permit and Inspection Fees

The proposed fee schedule updates several permit categories that currently utilize outdated fee amounts.

Examples include:

- Electrical permits
- Mechanical permits

- Plumbing permits
- Fence permits
- Re-roof permits
- Siding and window replacement permits
- Commercial roof permits
- Demolition permits

The proposed schedule also establishes standardized inspection fees for:

- After-hours inspections
- Re-inspections
- Special inspections not otherwise listed

These changes better align permit fees with current staff time and inspection resources required to provide the necessary services.

4. Clarification of Plan Review Fees

The current code references building plan review requirements but contains limited detail regarding plan review costs and consultant review services. The proposed schedule:

- Maintains the existing 65% plan review fee structure for residential and non-residential permits.
- Establishes procedures for third-party plan review services.
- Clarifies cost recovery for consultant reviews.
- Establishes fees for expired plan review renewals.

These provisions provide greater consistency and transparency in plan review administration.

5. Formal Adoption of Engineering Review and Inspection Procedures

One of the most significant changes is the replacement of the City's current engineering fee language with a comprehensive engineering review and inspection cost recovery process. The existing code contains only brief provisions requiring applicants to reimburse the City for engineering review and inspection costs. The proposed Section 1-12-5(A):

- Clearly identifies when engineering review is required.
- Establishes applicant responsibility for actual review costs.
- Authorizes deposits when appropriate.

- Allows reimbursement of third-party consultant costs.
- Provides itemized billing procedures.
- Establishes payment deadlines.
- Allows suspension of review activities for unpaid invoices.
- Provides for refunds of unused deposits.
- Authorizes reimbursement for specialized engineering reviews.
- Requires the City Engineer's fee schedule to be available to applicants upon request.

These provisions create a clear cost-recovery framework and provide applicants with greater understanding of the review process before submitting development applications. They do not create a new engineering review fee. Riverdale City Code currently requires applicants to reimburse the City for engineering review and inspection costs associated with development projects. The proposed amendments simply replace the existing two-paragraph provision with a more comprehensive and transparent process that clearly identifies applicant responsibilities, billing procedures, deposits, consultant review costs, payment requirements, and available fee information. The intent of the amendment is to improve clarity, consistency, and cost recovery administration for both the City and applicants.

Fiscal Considerations

The proposed fee schedule is intended to improve cost recovery for development review, permitting, inspection, and engineering services. The amendments are not intended to generate excess revenue but rather to ensure that applicants pay a proportionate share of the costs associated with processing and reviewing their projects.

Conclusion/Recommendation

The proposed fee schedule modernizes Riverdale City's development review and permitting fee structure, improves transparency for applicants, establishes consistent administrative practices, and ensures that the City can effectively recover costs associated with development review and engineering services.

Staff recommends adoption of the updated Planning, Zoning, Building, and Engineering Fee Schedule and associated amendments to Riverdale City Code Section 1-12-5 and 1-12-5(A).

Attachments:

Existing Fees (strikethrough)
Proposed Fee Schedule (red)

1-12-5: PLANNING AND ZONING FEES:

A.	Fees for petitions and licenses shall be as follows:		
	1.	Petition request for a PRUD	\$500.00
	2.	Conditional use permit	75.00
	3.	Filing fee for an appeal to the City Appeal Authority —Appeal filing fees will be refunded to the party if the party fully prevails at the appeal hearing.	400.00
	4.	Filing fee for a mobile home park construction permit	1,000.00
	5.	Filing fee for a petition to change the zone of any property	350.00
B.	Fees for submitting a site plan to the Planning Commission shall be as follows:		
	1.	Commercial or Manufacturing Zone (per acre or portion of)	\$400.00
	2.	Vending cart in Commercial or Manufacturing Zone (per acre or portion of)	200.00
	3.	Commercial subdivision site plan (per lot/unit)	200.00
	4.	Residential subdivision site plan (per lot/unit)	150.00
C.	Where submitted building plans are found to be substantially identical to plans reviewed by the building official any time within 1 year prior to the date of submission of such substantially identical plans, the plan review fees shall be 25 percent of building permit fee.		
D.	Water connection fees shall be as follows:		
	1.	Water connection (per inch line size)	\$200.00
	2.	Water connection for commercial fire prevention sprinkling systems (per inch diameter)	200.00
E.	Sewer installation fees and sewer lateral connection fees shall be as follows:		
	1.	Sewer hookup fee (main line)	\$250.00
	2.	Residential (per lot)	300.00
	3.	Commercial	500.00
	There shall be an additional \$15.00 charge per foot of property frontage over 80 feet for residential and commercial lots.		
	For commercial properties with narrow frontage or other special circumstances associated to lot size or use, the City Council may determine the appropriate lateral connection fee.		

F. — Fee for engineer review of development/construction plans submitted to the Community Development Department shall be as follows:

Any individual or development company that submits a site plan and/or engineering calculations for review by the Riverdale City Engineer is responsible for payment of review costs associated with each submittal and review or reviews.

G. — Public Works Department engineering cost reimbursement:

Any individual or development company's development project that requires review and/or inspection of the Riverdale City Engineer shall pay for the review and/or inspection cost associated with said review and/or inspection to Riverdale City.

H.	Building and sign permit fee:		
-1.	Building permit fee for new construction is based on actual valuation. Valuation is the cost of code regulated construction materials and the costs for labor.		
-2.	Building permit fee for remodel, addition, or interior finish are based on actual valuation of materials and labor necessary to complete the job in compliance with applicable codes. The following are guidelines to follow for establishing valuation:		
	Living area, basement (unfinished), and garage		-Same as that amount adopted by the current International Code Council (ICC) building valuation data
-3.	Minimum building and sign permit fee		\$48.36
-4.	Permit fee for all signs shall be based on 1/2 the actual value of the sign, including the cost of installation.		
-5.	The following are specific prescribed permit fees:		
	— Water heater installation		48.36
	— Furnace/AC installation		48.36
	— Reroof (shingle removal)		48.36
	— Power clearance		48.36
	— Water/sewer laterals		48.36
	— Mobile home setting		81.30
	— Replacement of exterior siding, stucco or windows		48.36
	— Residential solar panel installation		48.36
	— Commercial solar panel installation		-Based on valuation (see subsection H1 of this section)
-6.	All permit fees shall include a one percent (1%) State surcharge and a five percent (5%) city processing fee.		
-7.	Re-inspection fee		\$65.00
-8.	Development Review Fee		
	— Residential (per lot)		\$150.00
	— Commercial (per acre)		300.00
-9.	For use of outside consultants for plan checking and inspections or both		-Actual costs including reasonable administrative and overhead costs
-10.	See schedule A attached to Resolution 2012-10 for all other building and sign permit fees.		

Fee for engineer review of development/construction plans submitted to the Community Development Department shall be as follows:

Any individual or development company that submits a site plan and/or engineering calculations for review by the Riverdale City Engineer is responsible for payment of review costs associated with each submittal and review or reviews.

— Public Works Department engineering cost reimbursement:

Any individual or development company's development project that requires review and/or inspection of the Riverdale City Engineer shall pay for the review and/or inspection cost associated with said review and/or inspection to Riverdale City.

1-12-5: PLANNING/ZONING/BUILDING/SIGN FEES

A.	ZONE AMENDMENTS		
1.	General Plan		\$300
2.	Zoning Map		\$350
3.	Zoning Code Text Amendment		\$250
B.	ACCESSORY DWELLING UNIT REGISTRATION		
1.	Internal		\$25
2.	External		\$35
C.	PRE-APPLICATION MEETING		
1.	Each Meeting		\$175
D.	PRELIMINARY SUBDIVISION PLAT		
1.	Residential Single-Family (base)		\$200
		Additional Lot	\$25
2.	Residential Multi-Family (base)		\$250
		Additional Unit	\$5
3.	Residential Condominium (base)		\$275
		Additional lot/unit	\$5
4.	Non-Residential		\$325
E.	FINAL SUBDIVISION PLAT		
1.	Residential Single-Family		\$200
2.	Residential Multi-Family		\$250
3.	Residential Condominium		\$275
4.	Non-Residential		\$325
5.	Extension		\$175
6.	Renewal		\$250
7.	Amendment, Vacation		\$250
F.	SITE PLAN		
1.	Residential Single-Family (base)		\$250
		Additional Lot	\$20
2.	Residential Multi-Family (base)		\$250
		Additional Unit	\$5
3.	Residential Condominium (base)		\$300
		Additional lot/unit	\$5
4.	Non-Residential (per acre)		\$400
5.	Extension		\$150
6.	Renewal		\$200
7.	Amendment		\$150
G.	LOT LINE ADJUSTMENT		
1.	No Plat Required		\$200

H.	CELLULAR FACILITIES			
	1.	New Cell Tower/Revision/Co-Location		\$250
I.	MISCELLANEOUS			
	1.	Rental Registration (short-term/long-term, SFH/Multi-Family)		\$35
	2.	Residential Facility with Persons with a Disability Registration		\$55
	3.	Temporary Structure/Seasonal Sales Permit		\$35
	4.	Zoning Verification Letter		\$40
	5.	Grading and Utility Permit		\$150
	6.	Vacation of Public Street		\$350
	7.	Small Subdivision		\$175
	8.	Revision to approved Development Agreement or CC&R's		\$350
	9.	Replacement of Improvement Guarantees		\$250
	10.	Conditional Use Permit		\$75
	11.	Planned Development (PD)		\$500
	12.	Appeal to Appeal Authority		\$400
	13.	New Mobile Home Park		\$1000
	14.	Mobile Home Setting		\$105
	15.	Engineer Review Fees		See 1-12-5(A)
J.	CONNECTIONS			
	1.	Water Hookup (main line)		\$250
	1.	Water Lateral (per inch line size)		\$200
	2.	Commercial Fire Line (per inch line size)		\$200
	3.	Sewer Hookup (main line)		\$250
	4.	Residential Sewer Lateral Line (per lot)		\$300
	5.	Commercial Sewer		\$500
K.	SIGNS			
	1.	All Signs (1/2 of valuation, including installation)		See Sched A
L.	BUILDING PERMITS			
	1.	Residential		See Sched A
	2.	Non-Residential		See Sched A
	3.	Solar		
			Residential	\$153
			Non-residential	\$305
M.	BUILDING PLAN REVIEW			
	1.	Residential (as % of permit fee)		65%
	2.	Non-residential (as % of permit fee)		65%
	3.	Solar Plan Review		
			Residential	3 rd Party Plan Review Fee

		Non-residential	3 rd Party Plan Review Fee
	4.	State fee (as % of permit fee)	1%
	5.	Renewal of expired plan review	½ of original
	6.	3 RD Party Plan Review - use of outside consultants for plan review	Actual cost + 5%
N.	DEMOLITION PERMIT		
	1.	Residential/Commercial	\$200
O.	INSPECTIONS		
	1.	Inspections outside of normal business hours	\$125/hour
	2.	Re-Inspection (after 3 rd inspection)	\$85/hour
	3.	Inspection for which no fee is prescribed	\$85/hour
P.	OVER THE COUNTER PERMITS		
	1.	Electrical (residential/non-residential)	\$85
		Power Clearance	
		New Service or Change of Service	
		Generator	
		Temp Power	
		Remodel, Move, Alteration, Additional circuits	
	2.	Mechanical (residential/non-residential)	\$85
		Water Heater	
		Furnace/AC	
		Boiler	
		Cooling Tower/RTU	
	3.	Plumbing (residential/non-residential)	\$85
		Gas line/Meter	
		Drain/Waste/Vent (remodel, move, or alteration)	
		Roof Drain	
		Grease Trap	
		Water/Sewer Laterals	
	4.	Structural (residential/non-residential)	See Sched A
		Remodel, Move, Alteration, Addition	
	5.	Fencing (residential/non-residential)	\$85
	6.	Replacement of exterior siding, weather barrier, stucco, or windows	\$85
	7.	Re-Roof (shingle removal)	\$85
	8.	Commercial Roof	\$105

NOTE: CITY PROCESSING FEE (2.75%) IS NOT INCLUDED IN THIS FEE SCHEDULE AND IS FOUND ELSEWHERE IN THE CODE

1-12-5(A): CITY ENGINEER REVIEW FEES

A. Purpose.

This section is enacted to ensure that Riverdale City is reimbursed for all costs incurred by the City Engineer in

connection with the review of development and construction plans and the inspection of improvements related to private development projects.

B. Applicability.

The provisions of this section shall apply to any individual, developer, property owner, or development entity submitting development plans, site plans, engineering calculations, or construction drawings to the Community Development Department or Public Works Department that require review and/or inspection by the Building Official, Public Works Department, and/or the City Engineer or designee.

C. Engineering Review Fees.

1. Review Required.

Any submission of development-related documentation, including but not limited to site plans, grading and drainage plans, stormwater calculations, utility layouts, roadway designs, geotechnical, seismic, structural, hillside slope, or any other civil engineering documents, which require review by the Riverdale City Engineer, shall be subject to an engineering review fee.

2. Responsibility for Payment.

The applicant or submitting party shall be responsible for payment of all actual costs incurred by Riverdale City for review services. These costs shall include, but are not limited to:

- Hourly fees or contractual charges billed by the City Engineer or any third-party consultant retained to perform the review;
- Administrative costs directly related to processing the review;
- Fees incurred for subsequent or additional reviews required due to resubmittals or revisions.

3. Fee Deposit.

The City may require an initial fee deposit at the time of application submittal. The amount of such deposit shall be determined by the Community Development Director in consultation with the City Engineer, based on the estimated scope of work. Additional payment shall be required if actual review costs exceed the deposit.

4. Fee Schedule and Applicant Notice.

a. The City Engineer's current hourly rates, consultant rates, and applicable review and inspection fee schedule shall be made available to applicants upon request.

b. Submission of an application requiring engineering review constitutes acknowledgment by the applicant that engineering review and inspection services are billed on a cost-recovery basis and that actual costs may exceed any initial fee deposit, as applicable.

c. The applicant shall be responsible for all reasonable costs incurred by the City in reviewing, processing, and inspecting the proposed development, regardless of whether the application is approved, denied, withdrawn, or otherwise terminated.

d. Review timelines are dependent upon the completeness and accuracy of submitted materials. Incomplete applications, revisions, resubmittals, or requests for additional information may result in additional review fees and extended review periods.

e. The City may suspend review activities, withhold permits, certificates, approvals, acceptance of public improvements, or scheduling of inspections until all outstanding review and inspection fees have been paid.

D. Engineering Inspection Fees.

1. Inspection Required.

Any development project that includes construction of public improvements (e.g., roads, sidewalks, curb and gutter, waterlines, sewer lines, storm drain facilities) or impacts public infrastructure shall be subject to inspection by the City Engineer or designated personnel.

2. Responsibility for Payment.

The developer or applicant shall be responsible for reimbursement to Riverdale City for all inspection costs incurred. These costs include, but are not limited to:

- Hourly or contractual charges for on-site inspections by the City Engineer or third-party inspectors;
- Costs of required follow-up inspections;
- Administrative costs associated with scheduling, reporting, and tracking inspections.

E. Billing and Payment.

1. Riverdale City shall provide the applicant with an itemized statement of costs incurred for engineering reviews and/or inspections.
2. Payment shall be due within thirty (30) calendar days from the date of the invoice. Delinquent payments may result in the withholding of permits, stop work orders, municipal liens, or denial of future approvals until all outstanding amounts are paid in full.
3. If the costs of engineering review or inspection exceed the amount of any deposit previously paid by the applicant, Riverdale City may issue supplemental invoices as costs are incurred. Any outstanding balance shall be paid prior to issuance of permits, approval of final plats, issuance of certificates of occupancy, or other final approvals, as applicable.
4. If the actual costs of engineering review and inspection are less than the amount deposited by the applicant, as may be required, any unused balance shall be refunded following completion of the review and inspection process and payment of all outstanding fees.
5. Where a proposed development requires specialized engineering, geotechnical, traffic, structural, environmental, stormwater, floodplain, or other technical review beyond the expertise or capacity of City staff, Riverdale City may retain qualified third-party consultants. The applicant shall reimburse the City for all costs associated with such review.

F. Waiver or Modification.

Any request for a waiver or modification of the fees specified in this section must be submitted in writing to the Community Development Director, who shall make a recommendation to the City Administrator. The City Administrator may authorize such a waiver or modification upon finding that extraordinary or unique circumstances justify such action.

SCHEDULE A

**Riverdale City
Building and Sign Permit Fee Schedule**

	Valuation		Cost		Valuation		Cost		Valuation		Cost
1	to	1100	\$51.00	24,001	to	25,000	\$470.00	62,001	to	63,000	\$882.00
1,101	to	1,200	\$52.00	25,001	to	26,000	\$482.00	63,001	to	64,000	\$890.00
1,201	to	1,300	\$56.00	26,001	to	27,000	\$494.00	64,001	to	65,000	\$899.00
1,301	to	1,400	\$60.00	27,001	to	28,000	\$506.00	65,001	to	66,000	\$907.00
1,401	to	1,500	\$63.00	28,001	to	29,000	\$519.00	66,001	to	67,000	\$915.00
1,501	to	1,600	\$67.00	29,001	to	30,000	\$531.00	67,001	to	68,000	\$824.00
1,601	to	1,700	\$71.00	30,001	to	31,000	\$543.00	68,001	to	69,000	\$932.00
1,701	to	1,800	\$74.00	31,001	to	32,000	\$555.00	69,001	to	70,000	\$941.00
1,801	to	1,900	\$78.00	32,001	to	33,000	\$567.00	70,001	to	71,000	\$949.00
1,901	to	2,000	\$81.00	33,001	to	34,000	\$579.00	71,001	to	72,000	\$957.00
2,001	to	3,000	\$100.00	34,001	to	35,000	\$591.00	72,001	to	73,000	\$966.00
3,001	to	4,000	\$117.00	35,001	to	36,000	\$603.00	73,001	to	74,000	\$974.00
4,001	to	5,000	\$134.00	36,001	to	37,000	\$616.00	74,001	to	75,000	\$983.00
5,001	to	6,000	\$150.00	37,001	to	38,000	\$628.00	75,001	to	76,000	\$991.00
6,001	to	7,000	\$167.00	38,001	to	39,000	\$640.00	76,001	to	77,000	\$999.00
7,001	to	8,000	\$184.00	39,001	to	40,000	\$652.00	77,001	to	78,000	\$1,008.00
8,001	to	9,000	\$201.00	40,001	to	41,000	\$664.00	78,001	to	79,000	\$1,016.00
9,001	to	10,000	\$218.00	41,001	to	42,000	\$676.00	79,001	to	80,000	\$1,025.00
10,001	to	11,000	\$235.00	42,001	to	43,000	\$688.00	80,001	to	81,000	\$1,033.00
11,001	to	12,000	\$251.00	43,001	to	44,000	\$700.00	81,001	to	82,000	\$1,041.00
12,001	to	13,000	\$268.00	44,001	to	45,000	\$713.00	82,001	to	83,000	\$1,050.00
13,001	to	14,000	\$285.00	45,001	to	46,000	\$725.00	83,001	to	84,000	\$1,058.00
14,001	to	15,000	\$302.00	46,001	to	47,000	\$737.00	84,001	to	85,000	\$1,067.00
15,001	to	16,000	\$318.00	47,001	to	48,000	\$749.00	85,001	to	86,000	\$1,075.00
16,001	to	17,000	\$335.00	48,001	to	49,000	\$761.00	86,001	to	87,000	\$1,083.00
17,001	to	18,000	\$352.00	49,001	to	50,000	\$773.00	87,001	to	88,000	\$1,092.00
18,001	to	19,000	\$369.00	50,001	to	51,000	\$781.00	88,001	to	89,000	\$1,100.00
19,001	to	20,000	\$386.00	51,001	to	52,000	\$789.00	89,001	to	90,000	\$1,109.00
20,001	to	21,000	\$402.00	52,001	to	53,000	\$798.00	90,001	to	91,000	\$1,117.00
21,001	to	22,000	\$419.00	53,001	to	54,000	\$806.00	91,001	to	92,000	\$1,125.00
22,001	to	23,000	\$436.00	54,001	to	55,000	\$815.00	92,001	to	93,000	\$1,134.00
23,001	to	24,000	\$453.00	55,001	to	56,000	\$823.00	93,001	to	94,000	\$1,142.00
				56,001	to	57,000	\$831.00	94,001	to	95,000	\$1,151.00
				57,001	to	58,000	\$840.00	95,001	to	96,000	\$1,159.00
				58,001	to	59,000	\$848.00	96,001	to	97,000	\$1,167.00
				59,001	to	60,000	\$857.00	97,001	to	98,000	\$1,176.00
				60,001	to	61,000	\$865.00	98,001	to	99,000	\$1,184.00
				61,001	to	62,000	\$873.00	99,001	to	100,000	\$1,193.00

100,000 to 500,000 \$1,193 for the first \$100,000 plus \$7.00 for each additional \$1,000 or fraction thereof.
 500,001 to 1,000,000 \$3,881 for the first \$500,000 plus \$6.00 for each additional \$1,000 or fraction thereof.
 1,000,001 and up \$6,731 for the first \$1,000,000 plus \$5.00 for each additional \$1,000 or fraction thereof.

Plan Check Fee: 65% of Permit Fee
State of Utah Fee: 1% of Permit Fee

NOTE: CITY PROCESSING FEE (2.75%) IS NOT INCLUDED IN THIS FEE SCHEDULE AND IS FOUND ELSEWHERE IN THE CODE

**RIVERDALE CITY
CITY COUNCIL AGENDA
June 16, 2026**

AGENDA ITEM: G15

SUBJECT: Consideration of Resolution #2026-22 authorizing the continuation of the pick-up contribution for public safety and firefighter Tier II employee retirement contributions to the Utah Retirement System and a contribution to a 401k for non-public safety/firefighter Tier II participants.

PRESENTER: Cody Cardon, Business Administrator

INFORMATION:

- a. [Executive Summary](#)
- b. [Resolution #2026-22](#)
- c. [URS Rates Sheet FY2027](#)
- d. [URS Pick-up Resolution 2024-09](#)

[BACK TO AGENDA](#)



City Council Executive Summary

For the Council meeting on:
June 16, 2026

Petitioner:
Cody Cardon, Business Administrator

Summary of Proposed Action

Motion to approve resolution 2026-22 authorizing the continuation of the pick-up contribution for Public Safety and Firefighter Tier II employee retirement contributions to the Utah Retirement System and a contribution to a 401k for non-Public Safety/Firefighter Tier II participants.

Summary of Supporting Facts & Options

In 2024 the Council passed resolution 2024-09 authorizing the pick-up of the required employee contribution for Tier II Police and Fire employees. In addition, in being fair with all other employees (non-public safety) under Tier II retirement, the resolution also authorized the city to contribute the same increased percentage to all other Tier II employees in the form of a 401k contribution.

The required employee contribution when the resolution was adopted was 4.73%, beginning July 1st, 2026 the required employee contribution will be 5.98%.

URS requires a new resolution which specifies the amount the city intends to pick up each time this election changes. The city is prohibited from reducing amounts previously elected as a pick-up.

Legal Comments – City Attorney

Steve Brooks, Attorney

Fiscal Comments – Business Administrator/Budget Officer

Cody Cardon,
Business Administrator

Administrative Comments – City Administrator

Steve Brooks,
City Administrator



RESOLUTION 2026-22

A RESOLUTION OF THE CITY COUNCIL OF RIVERDALE CITY AUTHORIZING THE CONTINUATION OF THE PICK-UP CONTRIBUTION FOR PUBLIC SAFETY AND FIREFIGHTER TIER II EMPLOYEE RETIREMENT CONTRIBUTIONS TO THE UTAH RETIREMENT SYSTEM AND A CONTRIBUTION TO A 401K TO OTHER TIER II PARTICIPANTS.

WHEREAS, the City employs Individuals who are eligible for and participate as members in the Tier II Retirement System administered by the Utah Retirement Systems (URS); and

WHEREAS, on May 7, 2024 the City Council passed Resolution 2024-09 authorizing the pick-up of the required contribution for Tier II Police and Fire employees, and,

WHEREAS, in fairness to all other City employees participating under the Tier II URS system, the Council finds it important to contribute to those employees as well; and

WHEREAS, the required employee contribution when the resolution was adopted was 4.73%, in 2024 the required employee contribution was 4.73%, and beginning July 1st 2026 the required employee contribution will be 5.98% for Public Safety and Firefighter Tier II Retirement Systems and 1.30% for all other City Tier II retirement employees who are not a part of the Public Safety and Firefighter Tier II Retirement System; and

WHEREAS, in accordance with federal and state law, including Section 414(h)(2) of the Internal Revenue Code, employers may take formal action to pick up required employee contributions, which will be paid by the employer in lieu of employee contributions; and

WHEREAS, the City desires to formally pick up the employee contributions required to be paid under the Tier II Retirement Enhancements (2020 General Session) for all City employees participating in the Public Safety and Firefighter Tier II Retirement System; and

WHEREAS, a recent mandate from the URS has imposed a requirement of the resolution to specify an amount; and

WHEREAS, the City Council is duly authorized to take this formal action on behalf of the City as a participating employer with the Utah Retirement Systems.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of Riverdale City, State of Utah, in regular session on the 16 day of June, 2026, pursuant to proper authority granted it, declares that beginning July 1, 2026, the City, shall continue to pick up and pay the required employee contributions for all city employees who are members of Tier II Public Safety and Firefighter Tier II Retirement System, subject to a maximum of 5.98% of compensation for each employee.

BE IT FURTHER RESOLVED that the picked-up contributions paid by the employer, even though designated as employee contributions for state law purposes, are being paid by the city on behalf of its agencies in lieu of the required employee contributions.

BE IT FURTHER RESOLVED that the picked-up contributions will not be included in the gross income of the employees for tax reporting purposes, that is, for federal or state income tax withholding taxes, until distributed from the Utah Retirements Systems, so that the contributions are treated as employer contributions pursuant to Section 414(h)(2) of the Internal Revenue Code.

BE IT FURTHER RESOLVED that the picked-up contributions are a supplement and not a salary reduction to the city employees who are eligible for and participating members in the Public Safety and Firefighter Tier II Retirement System.

BE IT FURTHER RESOLVED that beginning July 1, 2026, the City will make a 4.54% contribution to a URS 401K for all other City Tier II retirement employees who are not a part of the Public Safety and Firefighter Tier II Retirement System.

RESOLVED this 16th day of June 2026.

BRADEN D. MITCHELL, Mayor

ATTEST:

Michelle Marigoni, City Recorder

VOTE:

Alan Arnold	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Absent
Bart Stevens	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Absent
Anne Hansen	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Absent
Michael Richter	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Absent
Kent Anderson	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Absent

Utah Retirement Systems
Final Condensed Retirement Contribution Rates as a Percentage of Salary and Wages
Fiscal Year July 1, 2026 - June 30, 2027

	Tier 1 DB System			Tier 1 Post Retired		Tier 2 - DB Hybrid System					Tier 2 - DC Plan					
	Contribution Reporting Fields			Post Retired	Post Retired	Contribution Reporting Fields				Contribution Reporting Fields						
	Tier 1 2026-2027 RATES			Employment after 6/30/2010 - NO Amortization of UAAL**	Employment before 7/1/2010 Optional 401(k) Cap	Tier 2 Fund	Tier 2 2026-2027 RATES				Tier 2 2026-2027 RATES					
	Employee	Employer	TOTAL				Employee	Employer	401(k)	TOTAL	Tier 2 Fund	Employee	Employer	401(k)	TOTAL	
Public Employees																
Contributory Retirement System																
11- Local Government	6.00	10.96	16.96	4.87	12.09	111	1.30	14.95	0.00	16.25	211	0.00	4.95	10.00	14.95	
12- State and School	6.00	16.70	22.70	11.25	11.45											
17- Higher Education	6.00	17.70	23.70	12.25	11.45											
Public Employees																
Noncontributory Retirement System																
15- Local Government	-	14.97	14.97	3.11	11.86	111	1.30	13.19	0.00	14.49	211	0.00	3.19	10.00	13.19	
16- State and School	-	21.19	21.19 *	8.94	12.25	112	1.30	19.02	0.00	20.32	212	0.00	9.02	10.00	19.02	
18- Higher Education	-	22.19	22.19 *	9.94	12.25	117	1.30	20.02	0.00	21.32	217	0.00	10.02	10.00	20.02	
Public Safety																
Contributory Retirement System																
Division A (with Social Security)																
23- Other Division A With 2.5% COLA	12.29	21.79	34.08	10.77	23.31	122	5.98	24.85	0.00	30.83	222	0.00	10.85	14.00	24.85	
Public Safety																
Noncontributory Retirement System																
Division A (with Social Security)																
42- State With 4% COLA	-	39.85	39.85	16.96	22.89	122	5.98	31.04	0.00	37.02	222	0.00	17.04	14.00	31.04	
43- Other Division A With 2.5% COLA	-	32.54	32.54	10.25	22.29	122	5.98	24.33	0.00	30.31	222	0.00	10.33	14.00	24.33	
75- Other Division A With 4% COLA	-	34.21	34.21	11.41	22.80	122	5.98	25.49	0.00	31.47	222	0.00	11.49	14.00	25.49	
48- Bountiful With 2.5% COLA	-	50.38	50.38	26.89	23.49	122	5.98	40.97	0.00	46.95	222	0.00	26.97	14.00	40.97	
Division B (without Social Security)																
44- Salt Lake City With 2.5% COLA	-	46.71	46.71	24.20	22.51	122	5.98	38.28	0.00	44.26	222	0.00	24.28	14.00	38.28	
45- Ogden With 2.5% COLA	-	48.72	48.72	26.30	22.42	122	5.98	40.38	0.00	46.36	222	0.00	26.38	14.00	40.38	
46- Provo With 2.5% COLA	-	42.23	42.23	19.61	22.62	122	5.98	33.69	0.00	39.67	222	0.00	19.69	14.00	33.69	
47- Logan With 2.5% COLA	-	40.47	40.47	17.87	22.60	122	5.98	31.95	0.00	37.93	222	0.00	17.95	14.00	31.95	
49- Other Division B With 2.5% COLA	-	32.57	32.57	9.95	22.62	122	5.98	24.03	0.00	30.01	222	0.00	10.03	14.00	24.03	
76- Other Division B With 4% COLA	-	33.97	33.97	10.94	23.03	122	5.98	25.02	0.00	31.00	222	0.00	11.02	14.00	25.02	
Firefighters' Retirement System																
Division A (with Social Security)																
31- Division A	15.05	1.61	16.66	-	16.66	132	5.98	14.08	0.00	20.06	232	0.00	0.08	14.00	14.08	
Division B (without Social Security)																
32- Division B	16.71	0.34	17.05	-	17.05	132	5.98	14.08	0.00	20.06	232	0.00	0.08	14.00	14.08	
Judges' Retirement System																
37- Judges' Noncontributory	-	46.00	46.00													

* Does not include the required 1.5% 401(k) contribution.

** Unfunded Actuarial Accrued Liability



RESOLUTION 2024-09

A RESOLUTION OF THE CITY COUNCIL OF RIVERDALE CITY AUTHORIZING THE CONTINUATION OF THE PICK-UP CONTRIBUTION FOR PUBLIC SAFETY AND FIREFIGHTER TIER II EMPLOYEE RETIREMENT CONTRIBUTIONS TO THE UTAH RETIREMENT SYSTEM AND A CONTRIBUTION TO A 401K TO OTHER TIER II PARTICIPANTS.

WHEREAS, the City employs Individuals who are eligible for and participate as members in the Tier II Retirement System administered by the Utah Retirement Systems (URS); and

WHEREAS, on June 16, 2020 the City Council passed Resolution 2020-12 authorizing the pick-up of the required contribution for Tier II Police and Fire employees, and,

WHEREAS, in fairness to all other City employees participating under the Tier II URS system, the Council finds it important to contribute to those employees as well; and

WHEREAS, the required employee contribution when the resolution was adopted was 2.27%, in 2022 the required employee contribution was 2.59%, and beginning July 1st 2024 the required employee contribution will be 4.73% for Public Safety and Firefighter Tier II Retirement Systems and 0.7% for all other City Tier II retirement employees who are not a part of the Public Safety and Firefighter Tier II Retirement System; and

WHEREAS, in accordance with federal and state law, including Section 414(h)(2) of the Internal Revenue Code, employers may take formal action to pick up required employee contributions, which will be paid by the employer in lieu of employee contributions; and

WHEREAS, the City desires to formally pick up the employee contributions required to be paid under the Tier II Retirement Enhancements (2020 General Session) for all City employees participating in the Public Safety and Firefighter Tier II Retirement System; and

WHEREAS, a recent mandate from the URS has imposed a requirement of the resolution to specify an amount; and

WHEREAS, the City Council is duly authorized to take this formal action on behalf of the City as a participating employer with the Utah Retirement Systems.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of Riverdale City, State of Utah, in regular session on the 7 day of May, 2024, pursuant to proper authority granted it, declares that beginning July 1, 2024, the City, shall continue to pick up and pay the required employee contributions for all city employees who are members of Tier II Public Safety and Firefighter Tier II Retirement System, subject to a maximum of 4.73% of compensation for each employee.

BE IT FURTHER RESOLVED that the picked-up contributions paid by the employer, even though designated as employee contributions for state law purposes, are being paid by the city on behalf of its agencies in lieu of the required employee contributions.

BE IT FURTHER RESOLVED that the picked-up contributions will not be included in the gross income of the employees for tax reporting purposes, that is, for federal or state income tax withholding taxes, until distributed from the Utah Retirements Systems, so that the contributions are treated as employer contributions pursuant to Section 414(h)(2) of the Internal Revenue Code.

BE IT FURTHER RESOLVED that the picked-up contributions are a supplement and not a salary reduction to the city employees who are eligible for and participating members in the Public Safety and Firefighter Tier II Retirement System.

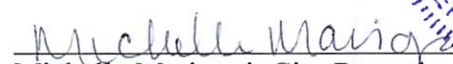
BE IT FURTHER RESOLVED that beginning July 1, 2024, the City will make a 3.29% contribution to a URS 401K for all other City Tier II retirement employees who are not a part of the Public Safety and Firefighter Tier II Retirement System.

RESOLVED this 7th day of May 2024.


BRADEN MITCHELL, Mayor



ATTEST:


Michelle Marigoni, City Recorder

VOTE:

Alan Arnold	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Absent
Bart Stevens	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Absent
Anne Hansen	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Absent
Michael Richter	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Absent
Stacey Haws	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Absent

**RIVERDALE CITY
CITY COUNCIL AGENDA
June 16, 2026**

AGENDA ITEM: G16

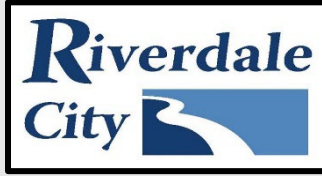
SUBJECT: Consideration of Resolution #2026-23 approving a contract for City Administrator

PRESENTER: Steve Brooks, City Administrator

INFORMATION:

- a. [Executive Summary](#)
- b. [Resolution #2026-23](#)
- c. [Employment Contract](#)

[BACK TO AGENDA](#)



City Council Executive Summary

For the Council meeting on:
June 16, 2026

Petitioner:
Steve Brooks

Summary of Proposed Action

Approval of City Administration contract.

Summary of Supporting Facts & Options

Here is the amended contract as was outline from the last meeting. I had Michelle pull the minutes and give a summary. I put in parenthesis the sections in the contract that were changed.

Motion: Councilmember Hansen moved to increase the City Administrator compensation to \$50,000 include an annual COLA (2.2) at the federal rate on the City Administrator wage, increase vehicle allowance to \$600 (3.4), remove the clause to return to attorney only, and the contract have a 4-year term with renewal option (6.1).

Second: Councilmember Richter

Discussion:

Mr. Brooks asked about a make-up amount for the past four years.

Councilor Hansen **amended the motion** to include a one-time bonus of \$10,000 (a new 2.3).

Councilor Arnold said he should get mileage for trips (non-local). Mr. Brooks said the extra \$100 on the vehicle allowance covers it.

Councilor Hansen made a **second amendment** on the motion to remove "local" from the mileage language.

Annual federal COLA also applies to car allowance (3.4).

Legal Comments – City Attorney

Steve Brooks, Attorney

Fiscal Comments – Business Administrator/Budget Officer

Cody Cardon,
Business Administrator

Administrative Comments – City Administrator

Steve Brooks,
City Administrator



RESOLUTION NO. 2026-23

**A RESOLUTION OF THE CITY COUNCIL OF RIVERDALE CITY, UTAH,
APPROVING AND AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT
WITH STEVIN E. BROOKS FOR CITY ADMINISTRATION DUTIES**

WHEREAS, the City Council of Riverdale City, Utah, has determined that it is in the best interests of the City and its residents to employ a qualified City Administrator to perform the duties of that office; and

WHEREAS, the City Council has reviewed the proposed Employment Agreement for Stevin E. Brooks to serve as City Administrator for the Riverdale City; and

WHEREAS, the City Council finds that approval of the Employment Agreement is in the best interests of the health, safety, welfare, and efficient administration of the City;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RIVERDALE, UTAH, AS FOLLOWS:

1. The Employment Agreement between Riverdale City and Stevin E. Brooks, attached hereto as Exhibit A, is hereby approved in substantially the form presented to the City Council, with such non-substantive changes as may be approved by the Mayor, if applicable.
2. The Mayor is hereby authorized and directed to execute the Employment Agreement on behalf of the City.
3. The City Recorder is authorized and directed to attest the Agreement and to take any and all actions necessary to implement this Resolution.
4. This Resolution shall take effect immediately upon its adoption and approval.

PASSED AND APPROVED by the City Council of the City of Riverdale, Utah, this 16th day of June 2026.

Braden D. Mitchell
Mayor, Riverdale City

ATTEST:

Michelle Marigoni
City Recorder

VOTE:

Alan Arnold	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Absent
Bart Stevens	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Absent
Anne Hansen	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Absent
Michael Ritcher	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Absent
Kent Anderson	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Absent

EXHIBIT A



AGREEMENT FOR EMPLOYMENT

THIS AGREEMENT, made and entered into this ___ day of _____, 2026, by and between Riverdale City Corporation, a Utah Municipal Corporation (hereinafter “City”), and the City Administrator, an individual person (hereinafter Stevin Brooks).

WITNESSETH THE PARTIES HERETO:

WHEREAS: City desires to employ the services of Stevin Brooks as the City’s Chief Appointed Official (hereinafter referred to as “Chief Administrative Officer” or “City Administrator”), as well as retaining him as the City Attorney; and

WHEREAS: City believes the employment of Stevin Brooks as the City Administrator will improve and enhance the effectiveness and efficiency of City operations; and

WHEREAS: It is the desire of the Mayor and City Council (hereinafter “Governing Body”) of Riverdale City to:

1. Secure and retain the services of Stevin Brooks and to provide inducement for him to accept such employment;
2. To make possible full work productivity by assuring Stevin Brooks’ morale and peace of mind with respect to continued employment security;
3. To establish the employment expectations of the City for Stevin Brooks;
4. To establish a just means of compensation for the employment of Stevin Brooks; and
5. To provide a just means of compensation for the separation of Stevin Brooks from the City’s employment; and

WHEREAS: Stevin Brooks desires to be employed by the City as the Riverdale City Administrator.

NOW THEREFORE BE IT KNOWN:

In consideration of the mutual covenants herein contained, City and Stevin Brooks agree as follows:

SECTION 1. DUTIES.

- 1.1 Stevin Brooks shall be the City's Chief Administrative Officer (City Administrator) to whom all employees of the City shall report. All City employees make up the administrative service of the City and, as such, all City employees are subordinates of the City Administrator.
- 1.2 Stevin Brooks shall be responsible to the Governing Body for the day-to-day operations of the City and for such other professional duties as assigned or needed.
- 1.3 Stevin Brooks will present ideas and make suggestions to the Governing Body and shall advise the Governing Body on matters of policy, procedure and business requiring Governing Body approval or awareness. Stevin Brooks shall use his best efforts to lawfully implement the final decisions of the Governing Body, and shall represent, support, and defend the final decisions of the Governing Body.
- 1.4 Stevin Brooks shall be employed by the City with the title of City Administrator and shall carry out such duties and functions as set forth in State and Federal Law, City Ordinances and Policy, and as set forth in the adopted City Administrator Job Description contained in the City's Human Resources Manual.

SECTION 2. COMPENSATION – SALARY.

- 2.1 City shall compensate Stevin Brooks for his services as the City Attorney, as stated in the Personnel Policies Handbook 11-1 Employee Compensation (Tech Net Survey #1025 City Attorney) effective July 1, 2026, when Stevin Brooks' salary shall be established by ordinance adopted annually in the approval of the City's Fiscal Budget. Said salary shall be paid to Stevin Brooks on the same pay schedule as established by the usual and customary pay schedule for employees of the City. Said salary shall continue to be paid and shall adjust according to city-wide pay schedule adjustments each July 1st thereafter.
- 2.2 In addition to his salary as the City Attorney, Stevin Brooks will receive additional compensation in the amount of \$50,000 per year, as compensation for the additional time and work required to perform his duties as the City Administrator. Said amount shall be increased each year by the Federal COLA rate amount for that year.
- 2.3 In recognition of prior services performed by Stevin Brooks, for which full compensation was not previously provided or funded, Riverdale City agrees to pay Employee a one-time, lump-sum bonus in the gross amount of Ten Thousand Dollars (\$10,000.00) (the "Make-Up Bonus").

The Make-Up Bonus shall be paid with the first payroll distribution in July 2026, and shall be subject to all applicable federal, state, and local tax withholdings and payroll deductions. This payment is intended as supplemental compensation for past services and does not modify Employee's base salary or rate of pay.

2.4 Stevin Brooks may be compensated above the terms of this agreement upon recommendation of the Governing Body and as adopted in the City's Fiscal Budget.

2.5 Stevin Brooks may also be awarded specific performance bonuses separate and apart from the salary as set forth above. Said performance bonuses may be awarded pursuant to any Governing Body approved performance incentive program for City employees.

SECTION 3. COMPENSATION – BENEFITS.

3.1 All provisions of the City's Personnel Policies and Procedures Section of the City's Human Resources Manual and other rules and regulations relating to sick leave, retirement and pension system contributions, holidays, health, dental and life insurances, administrative leave, FMLA leave, and other fringe benefits and working conditions shall also apply to Stevin Brooks as they would to other management employees of the City, in addition to said benefits enumerated specifically for the benefit of Stevin Brooks, as provided herein.

3.2 The City shall accrue vacation leave to Stevin Brooks per semi-monthly pay period. Stevin Brooks' vacation period shall run with the calendar year. Stevin Brooks shall be permitted to carry into each calendar year no more than two-hundred-forty (240) hours of vacation time from the previous calendar year. Being classified as an exempt employee for FLSA purposes, Stevin Brooks shall not be entitled to overtime pay and/or compensatory leave, Stevin Brooks existing balance of vacation leave in excess of 240 hours on December 31st of each year shall be paid as a lump sum on the January 15th payroll at Stevin Brooks salary rate in effect for the January 15th payroll period. The City shall pay the required premiums on term life for Stevin Brooks, similar to those furnished to other City employees.

3.3 Any future requirements made by the Federal or State Government which would be paid by the City for its employees shall also be paid by the City for Stevin Brooks.

3.4 In recognition of the city's need for Stevin Brooks to travel in meeting needs of citizens, attending various meetings in various locations, attending to other official city business and for other official functions and uses, the city shall compensate Stevin Brooks a monthly vehicle allowance in the amount of \$600.00 per month. Stevin Brooks also agrees by receiving said allowance to assume all of the responsibilities of ownership including operations, maintenance, tax, licensing, registrations, inspections, insurance, etc. Said amount shall be increased each year by the Federal COLA rate amount for that year.

- 3.5 In recognition of Stevin Brooks need for a cell phone, he will either be provided a cell phone by the City or be reimbursed at the usual monthly rate for other employees should he choose to use his personal phone.

SECTION 4. DUES, SUBSCRIPTIONS AND PROFESSIONAL DEVELOPMENT.

- 4.1 The City shall provide, through the budgetary process, resources for Stevin Brooks to pay all professional licensing fees and professional association membership dues as are required or necessary for the employment and development as currently necessary and as the Chief Appointed Official of Riverdale City, as set forth in the City Administrator Job Description, referred to above.
- 4.2 The City shall provide, through the budgetary process, resources for Stevin Brooks to attend continuing education courses, seminars, conferences, short courses, professional association meetings and luncheons, etc., for the professional development and for the good of the City. Stevin Brooks is expected to pursue and attend official functions on behalf of the City.
- 4.3 The city recognizes that certain expenses of an “out-of-pocket” or general job affiliated nature are incurred by Stevin Brooks, and the City agrees to reimburse or to pay said expenses. Said reimbursement shall be upon receipt of executed expense or receipts, statements, or personal affidavits.

SECTION 5. PROFESSIONAL LIABILITY INSURANCE AND BONDING.

- 5.1 The City shall provide professional liability insurance to cover Stevin Brooks against all professional liability claims arising out of an alleged act or omission occurring in the performance of his duties, in the amount of one million dollars.
- 5.2 The City shall pay the cost of a fidelity bond or other bonds required by law for Stevin Brooks or as deemed advisable by the Governing Body.

SECTION 6. TERM OF AGREEMENT.

- 6.1 The term of this agreement shall be for a period of four years beginning on July 1, 2026, with an option to renew at the end of the four years. Either party may request a yearly review of the contract by giving a 60-day notice before the date of renewal, to the other party.
- 6.2 Nothing in this agreement shall prevent, limit, or otherwise interfere with the right of the City to terminate the services of Stevin Brooks as City Administrator

at any time for just cause, subject to the provisions of this agreement. To establish just cause the following elements must exist: The actions causing the discharge were within the person's control. The person knew what conduct was expected.

- 6.3 Nothing in this agreement shall prevent, limit, or otherwise interfere with the right of Stevin Brooks to resign his position with the City upon thirty (30) days notice to the City.
- 6.4 Nothing in this agreement shall prevent the parties from mutually agreeing to the termination of this agreement and renegotiating.

SECTION 7. TERMINATION AND SEVERANCE.

- 7.1 Termination of this agreement by the City occurs as follows:
 - A. The City reduces the salary or other financial benefits of Stevin Brooks at a greater percentage than an applicable across-the-board reduction for all employees of the City; or
 - B. The City is in default of any of the provisions of this agreement, and fails to cure the default within thirty (30) days from receipt of written notice of such default; or
 - C. The City terminates Stevin Brooks' employment, as City Administrator, with the City; or
 - D. The City fails to renew this agreement for any reason prior to the agreement expiration date, or such expiration date as shall be extended through subsequent renewals of this agreement, or the City fails to enter into a mutually acceptable renegotiated agreement between the parties; or
 - E. Stevin Brooks resigns from the City's employ, as City Administrator, following a request from a majority of the Governing Body that he resign his position.
- 7.2 In the event Stevin Brooks is terminated by the City as City Administrator, or resigns, after the effective date of this agreement, as set forth herein, the City agrees to compensate Stevin Brooks as follows:
 - A. An amount equal to his then due and owing salary and retirement benefit, and all other allowed benefits under city policy as of the effective date of the termination/resignation.

SECTION 8. NOTICES.

Notices pursuant to this agreement may be made by either deposit of postage paid, certified mail, or hand delivery, in person, as follows:

To the City:

Riverdale City Corporation
Mayor or City Council
4600 South Weber River Drive
Riverdale UT 84405

To Stevin Brooks:



Or to such other address as may be designated by the parties hereto.

SECTION 9. GENERAL PROVISIONS.

- 9.1 The terms herein shall constitute the entire agreement between the parties and any changes shall be reduced to writing and agreed upon by both parties.
- 9.2 This agreement shall be binding upon the parties and inure to the benefit of the heirs at law and executors of Stevin Brooks for any benefits, pay, etc. that he would be entitled to under this contract and city policy.
- 9.3 This agreement shall become effective, commencing immediately upon the signing by both parties.
- 9.4 If any provision, or any portion thereof, contained in this agreement is held unconstitutional, invalid or unenforceable, the remainder of this agreement, or portion thereof, shall be deemed severable, shall not be affected and shall remain in full force and effect.

IN WITNESS WHEREOF, the City of Riverdale has caused this Agreement to be signed and executed in its behalf by its Mayor, and duly attested by its City Recorder, and Stevin Brooks has signed and executed this Agreement, both in duplicate, the day and year first above written.

Riverdale City By:

Mayor Braden Mitchell

ATTEST:

Michelle Marigoni, City Recorder

Stevin E. Brooks

**RIVERDALE CITY
CITY COUNCIL AGENDA
June 16, 2026**

AGENDA ITEM: G17

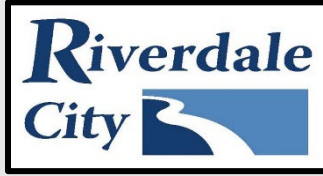
SUBJECT: Consideration of Resolution #2026-24 regarding intent to annex into the Weber Fire District for Fire, EMS, and related services

PRESENTER: Steve Brooks, City Administrator

INFORMATION:

- a. [Executive Summary](#)
- b. [Resolution #2026-24](#)

[BACK TO AGENDA](#)



City Council Executive Summary

For the Council meeting on:
June 16, 2026

Petitioner:
Steve Brooks

Summary of Proposed Action

Notice of Intent.

Summary of Supporting Facts & Options

Based upon all of the information collected thus far, the results from that and the results of the Open House, it is staff's position that we need to formally move forward on the consideration of the move to the Weber Fire District. One of the first steps that we need to take is to file a formal "Notice of Intent" to set this all in Motion. That is what this document does.

Legal Comments – City Attorney

Steve Brooks, Attorney

Fiscal Comments – Business Administrator/Budget Officer

Cody Cardon,
Business Administrator

Administrative Comments – City Administrator

Steve Brooks,
City Administrator



Resolution No. 2026-24

A RESOLUTION OF THE RIVERDALE CITY COUNCIL EXPRESSING ITS INTENT TO ANNEX AND REQUESTING ANNEXATION INTO THE WEBER FIRE DISTRICT FOR FIRE, EMS, AND RELATED SERVICES; AND ESTABLISHING THE SERVICE AREA TO BE ANNEXED

WHEREAS, Riverdale City currently owns and operates a municipal fire department that provides fire protection and emergency medical services within its boundaries; and

WHEREAS, the City has determined that it is in the best interest of the public health, safety, and general welfare to evaluate the annexation and transfer of fire protection and emergency medical services to the Weber Fire District (the "District"); and

WHEREAS, the District is an established local district organized under the laws of the State of Utah and authorized to provide fire protection and emergency medical services; and

WHEREAS, the City and the District have engaged in initial discussions regarding the potential annexation of the City's service area into the District and the transfer of fire service responsibilities, personnel, assets, and operations; and

WHEREAS, the City desires to continue to and further negotiate terms including asset/liability transfer, personnel transitions, service levels, funding, and governance representation;

WHEREAS, pursuant to applicable provisions of Utah Code, including but not limited to Title 17B of Utah Code Ann., the City is required to provide notice of its intent to annex and hold a public hearing prior to taking formal action regarding such annexation and transfer;

NOW THEREFORE BE IT RESOLVED by the City Council of Riverdale City, as follows:

SECTION 1. DECLARATION OF INTENT.

The City hereby declares its intent to pursue annexation into the Weber Fire District for the purpose of transferring fire protection and emergency medical services from the City to the District, subject to further approvals, agreements, and compliance with applicable law.

SECTION 2. DESCRIPTION OF PROPOSED ANNEXATION AREA.

The area proposed for annexation consists of all territory within the municipal boundaries of Riverdale City, Utah, as may be more particularly described in subsequent proceedings and agreements.

SECTION 3. PUBLIC HEARING.

The City shall hold any required public hearings at a later date and shall provide adequate notice in accordance with applicable law. At the public hearing, all interested persons shall have the opportunity to be heard regarding the proposed annexation and transfer of fire services.

SECTION 4. AUTHORIZATION OF FURTHER ACTION.

The Mayor, City Manager, and/or their designees are hereby authorized to coordinate with the Weber Fire District, prepare necessary agreements, conduct due diligence, and take all other actions reasonably necessary to advance the proposed annexation and service transition.

SECTION 5. SEVERABILITY.

If any section, subsection, part or provision of this Resolution is held invalid or unenforceable, such invalidity or unenforceability shall not affect any other portion of this Resolution, and all sections, part and provisions of this Resolution shall be severable.

SECTION 6. EFFECTIVE DATE.

This Resolution shall take effect immediately upon its adoption and deposit with the City Recorder.

Passed and Adopted this 16th day of June 2026.

Braden D. Mitchell
Mayor

Attested and Recorded:

Michelle Marigoni
City Recorder

VOTE:

Alan Arnold	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Absent
Bart Stevens	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Absent
Anne Hansen	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Absent
Michael Ritcher	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Absent
Kent Anderson	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Absent

**RIVERDALE CITY
CITY COUNCIL AGENDA
June 16, 2026**

AGENDA ITEM: G18

SUBJECT: Consideration and consideration of Resolution #2026-25 adopting an updated city logo

PRESENTER: Brandon Cooper, Community Development Director

INFORMATION:

- a. [Resolution #2026-25](#)
- b. [Executive Summary/Transmittal](#)

[BACK TO AGENDA](#)



RESOLUTION NO. 2026-25

A RESOLUTION OF THE CITY COUNCIL OF RIVERDALE CITY, UTAH, ADOPTING AN UPDATED CITY LOGO AND VISUAL IDENTITY, AUTHORIZING THE DEVELOPMENT OF OFFICIAL BRAND STANDARDS, AND APPROVING A PHASED IMPLEMENTATION STRATEGY

WHEREAS, Riverdale City implemented its current logo and visual identity approximately in 2006; and

WHEREAS, the City Council recognizes the value of maintaining a professional, recognizable, and consistent visual identity that reflects the character of the community and the City's commitment to effective public communication; and

WHEREAS, staff has developed a refreshed logo design that preserves the recognizable river imagery and overall identity of the existing logo while modernizing the graphic mark and typography to better serve contemporary digital, print, signage, and communication needs; and

WHEREAS, the proposed logo refresh is intended to be an evolution of the City's existing identity rather than a complete rebranding effort, thereby preserving the goodwill and recognition associated with the current logo; and

WHEREAS, the City Council finds that adoption of the refreshed logo will provide a consistent and professional visual identity for Riverdale City while supporting current and future communication needs; and

WHEREAS, staff has presented a phased implementation strategy designed to transition the City to the updated visual identity in a fiscally responsible manner through normal replacement cycles and routine operational expenditures; and

WHEREAS, the City Council finds that implementation of the updated logo through a gradual and coordinated transition process represents sound stewardship of public resources and avoids unnecessary replacement of serviceable assets; and

WHEREAS, the City Council recognizes that the existing Riverdale City logo has served the City well for many years and that certain legacy materials, equipment, facilities, vehicles, documents, and other assets bearing the prior logo may remain in use during the transition period until replacement is warranted through normal operational, maintenance, or replacement schedules.

NOW, THEREFORE, BE IT RESOLVED by the City of Riverdale, that:

Section 1. Adoption of Official Logo.

The City Council hereby adopts the updated Riverdale City logo and visual identity as presented to the Council and incorporated herein by reference as the official logo of Riverdale City.

Section 2. Authorization to Develop Brand Standards.

The City Council authorizes staff to develop and maintain an official Riverdale City Brand Standards and Style Guide establishing standards for the proper use of the City's logo and visual identity. Such standards may include, but are not limited to:

- a. Primary and secondary logo variations;
- b. Approved colors, typography, and graphic elements;
- c. Digital, print, signage, vehicle, and apparel applications;
- d. Logo spacing, sizing, and placement requirements;
- e. Accessibility and readability standards; and
- f. Other guidelines necessary to ensure consistent and professional use of the City's visual identity.

Section 3. Implementation Strategy.

The City Council approves the accompanying Riverdale City Brand Transition and Logo Implementation Plan and authorizes staff to execute the plan in a phased manner consistent with the principles outlined therein. Implementation shall emphasize fiscal responsibility and prudent use of public resources by utilizing existing inventories and incorporating logo replacement into normal maintenance, replacement, purchasing, and capital improvement cycles whenever practical.

Section 4. Use of Legacy Logo During Transition

The City Council acknowledges that the prior Riverdale City logo remains an important part of the City's history and visual identity. Existing signs, vehicles, equipment, uniforms, printed materials, digital archives, records, facilities, and other assets displaying the prior logo may continue to be used during the implementation period until such assets are replaced, updated, depleted, renovated, or otherwise modified in the ordinary course of business.

The continued use of the prior logo on existing assets during the transition period shall not be considered noncompliant with this Resolution. Upon replacement, reprinting, refurbishment, or substantial modification of such assets, the updated logo should be utilized in accordance with the adopted Style Guide whenever practical.

Section 5. Administrative Authority.

The City Manager, or designee, is authorized to take such administrative actions as may be reasonably necessary to implement this Resolution, including coordinating departmental rollout schedules, updating digital assets, approving production standards, and managing future logo applications consistent with the Style Guide as referenced herein.

Section 6. Effective Date.

This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED by the City Council of Riverdale City, Utah this _____ day
of _____, 2026.

Braden D. Mitchell
Mayor

ATTEST:

Michell Marigoni
City Recorder

Official Logo of Riverdale City
2026



Riverdale
U T A H

Body: City Council
Topic: Riverdale City Logo Refresh Proposal

Department: Community Development
Director: Brandon Cooper
Staff/Presenter: Brandon Cooper
Contact: bcooper@riverdaleutah.gov

Executive Summary

The current Riverdale City logo was adopted approximately in 2006 and has served the City well for nearly two decades. During that time, the logo has become a recognizable symbol of the community and has been incorporated into city facilities, documents, vehicles, signage, and digital platforms.

While the logo remains recognizable, design standards, communication platforms, and public expectations have evolved significantly since its adoption. The existing logo utilizes typography and graphic elements reflective of design trends from the early 2000s and has seen little modification since its implementation.

As staff evaluated the City's visual identity, the goal was not to create an entirely new brand, but rather to modernize and strengthen the existing one while preserving the community recognition and goodwill associated with the current logo.

Proposed Logo Refresh

The proposed design retains the foundational concept of the existing logo:

- The river motif remains the central visual element.
- The overall blue color palette continues to reflect the City's identity and connection to the Weber River.
- The logo remains immediately recognizable as Riverdale City.

The primary changes include:

- A refined and simplified graphic mark that improves legibility and scalability across digital and print applications.

- Updated typography utilizing a more contemporary typeface.
- Improved visual balance and proportion.
- Enhanced performance on websites, social media, signage, apparel, vehicles, and other modern communication platforms.
- Creation of a more versatile logo system that can be consistently applied across all city departments and materials.

The result is an evolutionary update rather than a revolutionary redesign - maintaining continuity with Riverdale City's established identity while presenting a more modern and professional image.

Benefits of the Refresh

The proposed logo refresh offers several benefits:

Improved Professional Appearance

The updated design reflects current graphic design standards and projects a polished, contemporary municipal image.

Enhanced Digital Compatibility

The refreshed logo performs better across websites, social media platforms, electronic documents, presentations, and mobile devices.

Greater Consistency

A modern logo system allows for standardized use across departments, reducing the likelihood of inconsistent applications and unofficial variations.

Long-Term Relevance

The refreshed design positions Riverdale City with a visual identity that can remain effective and recognizable for years to come.

Preservation of Existing Brand Equity

Because the design retains the river imagery and overall visual character of the current logo, residents and stakeholders will continue to recognize the City's identity without disruption.

Fiscal Considerations

Staff's objective is to implement the proposed logo refresh in a manner that reflects the City's longstanding commitment to fiscal conservancy, responsible stewardship of public resources, and appropriate expenditure of municipal funds. Accordingly, the proposed implementation follows a measured and fiscally prudent approach summarized by the principle "**Replace as needed, not all at once.**"

Rather than replacing all branded materials immediately, staff proposes a phased transition over approximately 24–36 months. Under this approach:

- Digital assets would be updated first.
- Existing printed materials would be used until depleted.
- Vehicles would receive updated decals during scheduled maintenance or replacement cycles.
- Uniforms and apparel would transition during normal replacement schedules.
- Building signage would be updated as facilities are renovated or signs require replacement.

This strategy minimizes costs, avoids waste, and allows implementation to occur largely within existing departmental budgets.

Implementation

If approved, staff would establish the refreshed logo as the City's official visual identity and begin implementation consistent with the phased rollout plan. Initial efforts would focus on:

1. Website and digital communications.
2. Official document templates.
3. Social media and public-facing digital platforms.
4. Future orders of printed materials and promotional items.
5. Building signage/general signage on a renewal or as-needed basis

Subsequent phases would address operational assets, vehicles, apparel, and facility branding as replacement opportunities arise.

Conclusion/Recommendation

The proposed logo refresh preserves the essence of Riverdale City's established identity while providing a modernized, versatile, and professional visual system suited for today's communication needs. By maintaining the familiar river concept and updating the graphic mark and typography, the City can strengthen its brand recognition while ensuring long-term relevance. Staff believes the proposed refresh represents a balanced approach that honors the City's history, improves visual consistency, and can be implemented in a fiscally responsible manner through a gradual transition process.

Staff recommends approval of the Riverdale City logo refresh and adoption of the accompanying phased implementation strategy.

Attachments:

Proposed Logo
Examples of implementation materials
Resolution



Riverdale

U T A H

PRIMARY LOGO



BLACK & WHITE LOGO



2026 TOYOTA TACOMA



2026 TOYOTA 4RUNNER



2025 FORD F-150





Riverdale
U T A H

Brandon Cooper

Community Development Director/RDA



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Riverdale

U T A H



Riverdale

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Riverdale City Brand Transition & Logo Implementation Plan 24–36 Month Phased Rollout Strategy

This implementation plan is designed to help Riverdale City transition from its existing brand identity to the new logo and visual identity system in a fiscally responsible, operationally practical, and cohesive manner. The guiding philosophy of this plan is:

“Replace as needed, not all at once.”

This minimizes unnecessary expenditures while still creating a consistent and professional transition over time.

1. OVERALL IMPLEMENTATION OBJECTIVES

Primary Goals

- Establish the new Riverdale Utah logo as the official visual identity.
- Phase out the legacy logo gradually over 2-3 years.
- Avoid unnecessary disposal of usable materials.
- Maintain consistency and professionalism during transition.
- Prioritize high-visibility and low-cost updates first.
- Coordinate implementation across all departments.

2. GOVERNANCE & BRAND MANAGEMENT

A. Formal Adoption

Adopt new logo and implementation plan by City Council Resolution

B. Establish a Brand Implementation Team

Recommended internal team:

- City Manager
- Directors
- City Recorder
- Mayor

Responsibilities

- Approve standards
- Coordinate rollout
- Track replacement schedules
- Approve vendors
- Prevent inconsistent logo usage

C. Adopt Official Brand Standards Manual (OPTIONAL)

A formal brand standards guide should be considered

Include:

- Primary logo
- Alternate logos
- Approved colors
- Fonts/typefaces
- Spacing rules
- Minimum sizes
- Black-and-white usage
- Vehicle decal standards
- Apparel embroidery standards
- Signage specifications
- Social media/icon versions
- Incorrect usage examples

This prevents departments and vendors from creating inconsistent versions.

C. Public Announcement

Recommended rollout:

- Press release
- Mayor statement
- Social media explanation

3. PHASED IMPLEMENTATION STRATEGY

PHASE 1 – DIGITAL & LOW-COST TRANSITION

Timeline: Months 1–6

This phase creates immediate public visibility at very low cost.

A. Digital Assets (Highest Priority)

Update immediately:

- City website
- Email signatures
- Social media accounts
- PowerPoint templates
- Digital forms
- GIS/web maps
- Electronic newsletters
- Utility billing
- Zoom/Teams backgrounds
- Staff business cards (digital versions)

Reason:

Digital updates are inexpensive and instantly establish the new identity publicly.

B. Official Documents

Update templates:

- Letterhead (digital)
- Agendas
- Council packets
- Staff reports
- Meeting minutes
- Invoices
- HR documents
- Permits
- Forms

Cost-Control Recommendation

Do NOT discard existing printed stock immediately.

Use:

- Existing inventory until depleted
- New logo for all reorders moving forward

This helps avoid criticism regarding “spending taxpayer money on logos.”

PHASE 2 – OPERATIONAL MATERIALS & INTERNAL TRANSITION

Timeline: Months 6–18

This phase transitions operational assets as they naturally require replacement.

A. Apparel & Uniforms

Transition strategy:

- New hires receive new logo immediately
- Existing uniforms or apparel replaced during normal replacement cycles

Prioritize:

1. Police/Fire specialty items
2. Parks/Public Works
3. Recreation
4. Building Dept
5. Administration

Cost Savings

Avoid replacing perfectly usable uniforms solely for branding purposes. Prioritize customer facing roles first

B. Vehicles & Equipment

Recommended Industry Practice:

Do NOT re-brand entire fleet immediately.

Instead:

- Apply new logo to all newly purchased vehicles
- Update vehicles during scheduled maintenance/body work

- Replace decals only when old decals deteriorate

Suggested Timeline:

- Patrol vehicles: higher priority
- Heavy equipment: lower priority
- Utility/service vehicles: medium priority
- Admin vehicles: medium priority

Expected Transition Window:

2 - 3 years naturally, though 2 years should capture most visible fleet assets.

C. Printed Materials

Transition upon reorder:

- Brochures
- Flyers
- Event banners
- Recreation guides
- Utility inserts
- Handbooks

Recommendation:

Use up existing inventory first.

D. Software Systems

Update:

- Internal applications
- Customer facing portals

Important:

Coordinate with software vendors early because some systems require lead time or in-house changes.

PHASE 3 – PHYSICAL INFRASTRUCTURE & HIGH-COST ITEMS**Timeline: Months 18–36**

This phase addresses the most expensive assets.

A. Building Signage

Prioritize:

1. Civic Center
2. Police
3. Community center
4. Public works facility
5. Senior Center

Cost-Control Strategy

Replace signs:

- During scheduled maintenance

- During renovations
- When signs fail
- When fading/damage occurs

Avoid replacing structurally sound signs purely for branding.

B. Monument Signs

These are among the highest-cost branding items.

Recommendation:

- Replace only highly visible gateway signs initially
- Integrate logo replacement into future capital projects
- Use overlays or panel replacement where possible instead of full replacement

C. Interior Graphics

Includes:

- Vinyl wall decals (Council Chambers)
- Directional signage
- Informational Signage

Priority:

High public-use spaces first.

D. Flags & Specialty Items

Transition:

- Replace upon wear
- Order new logo versions moving forward
- Use ceremonial rollouts strategically

4. RECOMMENDED BUDGETING APPROACH

A. Avoid a Single Large “Rebrand Budget”

Instead:

Distribute implementation costs across:

- Existing departmental replacement budgets
- Fleet maintenance budgets
- Facility maintenance budgets
- Printing budgets
- IT budget

B. Annual Branding Allocation

Recommended:

Initial small branding fund:

- \$1,000–\$3,000 first year

Used for:

- Brand standards
- Design assistance
- Emergency replacements

- Public-facing high-visibility items

5. IMPORTANT LEGAL & OPERATIONAL CONSIDERATIONS

A. Trademark & Usage Protection

Consider:

- Trademark registration
- Vendor usage rules
- Official approval process

B. Accessibility & Readability

Verify:

- ADA-compliant contrast
- Visibility at small sizes
- Legibility on vehicles/signs

C. File Management

Maintain:

- Master vector files (.AI, .EPS, .SVG)
- RGB and CMYK versions
- Monochrome versions
- Embroidery versions
- Signage-ready files

6. PUBLIC PERCEPTION MANAGEMENT

This is one of the most overlooked parts of municipal rebranding.

Recommended Messaging Themes

Focus on:

- Community pride
- Modern identity
- Consistency
- Fiscal responsibility
- Gradual implementation
- “No wholesale replacement”

Avoid:

- Talking about “branding” too heavily
- Expensive launch campaigns
- Immediate replacement of all assets

The public should generally react positively if we can explain:
“Existing materials will be replaced only as needed over time.”

7. RECOMMENDED IMPLEMENTATION TIMELINE SUMMARY

Timeline	Focus
Months 1–6	Digital assets, templates, public launch
Months 6–18	Apparel, fleet decals, operational materials
Months 18–36	Signage, monuments, facilities, full integration

8. FINAL RECOMMENDATION/SUMMARY

Rollout should be:

- gradual,
- disciplined,
- centrally managed,
- fiscally conservative,
- and operationally integrated.

