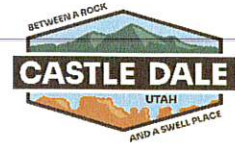


CASTLE DALE CITY

City Council Meeting Minutes

May 14, 2026



The City Council of Castle Dale, Emery County, Utah, met in an open meeting on May 14, 2026, at 7:00 p.m. in the City Council Chambers.
20 S 100 E, Castle Dale, Utah

ATTENDEES

Mayor: Danny Van Wagoner

Council:

Glen Gerber
Michael Jorgensen
Bradley Giles
Emily Mills
Joel Dorsch

Maintenance Supervisor: Ignacio Arrien

Fire Chief: Ignacio Arrien

Land Use Administrator: Kerry Lake- Excused

Code Enforcer-Animal Control : Dustin Carter

Treasurer: Rebecca Norton

Recorder: Siri Jensen

Others in attendance: Terry Lofthouse, Karen Richards, Elizabeth Carter, Aidan Mortensen, Stephanie Olsen

WELCOME

Mayor Danny Van Wagoner was presiding and welcomed everyone to the meeting.

PLEDGE OF ALLEGIANCE

ROLL CALL

All City council members were in attendance.

MINUTES FROM PREVIOUS MEETING

Council member Gerber motioned to approve the April Minutes; Council member Jorgensen seconded the motion.

Result: Approved

Yes: Glen Gerber, Michael Jorgensen, Emily Mills, and Joel Dorsch

INTRODUCED SIRI JENSEN AND OATH OF OFFICE

Siri Jensen was introduced as the new recorder for Castle Dale City. She was given the oath of office by Rebecca Norton, the prior recorder.

OPEN PUBLIC HEARING

Council member Giles motioned to open the public hearing to hear comments on the fiscal year 2027 budget; Council member Mills seconded the motion.

Result: Approved

Yes: Glen Gerber, Michael Jorgensen, Bradley Giles, Emily Mills, and Joel Dorsch

Fiscal Year 2027 Budget

Rebecca Norton presented the budget to the council. No comments were made.

CLOSE PUBLIC HEARING

Council member Giles motioned to close the public hearing; Council member Jorgensen seconded the motion.

Result: Approved

Yes: Glen Gerber, Michael Jorgensen, Bradley Giles, Emily Mills, and Joel Dorsch

RATIFY BUDGET

The council went through the specifics of the budget. Mayor stated that the two doors will not be included. Training expenses were added, and Ghost Road Path can be taken off because it is no longer applicable. Refer to budget worksheet for specifics on the fiscal year 2027 budget.

Council member Dorsch motioned to finalize the tentative fiscal year 2027 budget; council member Giles seconded the motion.

Result: Approved

Yes: Glen Gerber, Michael Jorgensen, Bradley Giles, Emily Mills, and Joel Dorsch

CANDIDATE FOR EMERY COUNTY RECORDER

Karen Richards introduced herself as a long-time resident of Emery County and stated that she is running for the Emery County recorder. She started in the Administration Building as a confidential secretary, moved to the clerk's auditor's office and is now in the assessor's office. As she works with the assessor's, she has realized that everything that needs to be done in the assessor's office starts in the recorder's office. She wants to move to the recorder's office so that she can be approachable, and to improve the accuracy of the documents recorded to both save the citizens of Emery County money, and to make the process smoother in the assessor's office.

CHANGES TO POLICY BOOK

Policies that were revised and presented to be approved included Cash Handling Policy, CDC Employee Handbook, Cross Guard Policy, Fire Department CDFD Constitution, Grievance Policy, Hiring Policy, Incident Review Policy, Performance Review Policy, Records Retention Policy, Sidewalk Maintenance & Inspection Policy, and Vehicle Backing Safety Policy. Arrien stated that after the changes are approved by the council they will be sent to the Utah Local Governments

trust (Castle Dale City insurance program). He also stated that the above policies can be changed anytime but they are a protection to the city.

Council member Dorsch motioned to approve all the changes presented to the council; Council member Gerber seconded the motion.

Result: Approved

Yes: Glen Gerber, Michael Jorgensen, Bradley Giles, Emily Mills, and Joel Dorsch

RAISE FOR REBECCA NORTON

Mayor Van Wagoner proposed to the council to give Rebecca Norton a raise. He stated that she is now the new Treasurer, which comes with further responsibilities, and she can also help train the new recorder.

Council member Dorsch motioned to approve the raise; Council member Giles seconded the motion.

Result: Approved

Yes: Glen Gerber, Michael Jorgensen, Bradley Giles, Emily Mills, and Joel Dorsch

BANK ACCOUNT ADJUSTMENT – NAME ADD AND REMOVAL

Mayor Van Wagoner stated that it is needed on public records to have the correct names on the bank account and there are updates to be made with adding and removing names. (Add – Siri Jensen, Remove – Carolyn Montgomery, Jody Gerber)

Council member Gerber moved to add and remove names on the bank account; Council member Mills seconded the motion.

Result: Approved

Yes: Glen Gerber, Michael Jorgensen, Bradley Giles, Emily Mills, and Joel Dorsch

PUBLIC TREASURERS' INVESTMENT FUND ACCOUNT – NAME ADD AND REMOVAL

Norton told the council that she needs to be able to move money to accounts so she needs to be put on the account as the new treasurer. (Add – Rebecca Norton, Remove – Carolyn Montgomery)

Council member Dorsch motioned to approve the adding of Norton to the account; Council member Mills seconded the motion.

Result: Approved

Yes: Glen Gerber, Michael Jorgensen, Bradley Giles, Emily Mills, and Joel Dorsch

LAND USE COMMITTEE – KERRY LAKE

Lake was excused from the meeting.

ANIMAL CONTROL/CODE ENFORCEMENT – DUSTIN CARTER

From April 10 to May 14 there were 36 calls received for service. During that time four cats were trapped, all of which were feral and were taken to Emery Animal Health. One of those was already

fixed and was turned over to Mike Jorgensen. Emery Animal Health utilizes the spay and neuter and rehome program. He removed a dead cat from the road and buried it. The vehicle that hit the cat did not stop and render aid, which is illegal. Five dogs were impounded at Emery Animal Health, four citations were written on the dogs, and seven separate warnings have been issued for dogs off the lease or as an animal at large. On April 11, he caught an emu at large with a small dog leash by Family Dollar, with the help of law enforcement stopping traffic each direction. DNR handled the capturing of the bear in Castle Dale, but he was not involved. Placed door hangers as reminders of city ordinances which included garbage can ordinance violations, abatement of weeds, unsightly objects, and parking in front of a fire hydrant. Encountered youth riding dirt bikes on the BMX track, to which he gave a verbal warning and explained that they are damaging property and motorized bikes are not allowed on the BMX track. Youth are not supposed to be riding on the public streets, especially with unlicensed bikes. He has made it a point to patrol by Cheddar Field, the BMX track, cemetery, and other fields. He has also taken down multiple solicitation signs that are being posted without a business license. Since the secondary water has been turned on, 10 first warnings have been issued, in which he explained the allotted time to water, and that only one warning is given before it becomes a citation. The community has been making an effort to clean up property to comply with city ordinances. He noted that there is a lot of watering that is happening outside the allotted time so it will continue to be addressed.

MAINTENANCE – IGNACIO ARRIEN

Arrien stated that he has finished sidewalk inspections and is working on finishing the paperwork by the end of the month. Events are in full swing, so the pavilion and arena are being rented out a lot. Memorial Day preparations are happening, and the flowers taken down earlier due to water shortages. Flags will also be placed. Also, due to the water shortages the city flowers are only getting two gallons of water a day, which is less than normal. Sod was laid on multiple graves but three of them didn't take so they will be resodded. Reminded all that there is Saturday in the Park on June 6th.

FIRE DEPARTMENT – IGNACIO ARRIEN

Half of the fire crew attended an engine training in Price for two days with the DNR. Last month there were two gas leaks and one camp trailer burned down in town.

TREASURER REPORT

The treasurer stated that she does not have numbers for the month because she is not on the PTIF account so next month there will be more to report.

RECORDER REPORT

The recorder stated that she has been working on the city newsletter and preparing to send business license renewal notices.

MAYOR AND COUNCIL REPORTS

Glen – Attended the local emergency planning committee meeting where the overall topic was water management. He was given a paper that can help the city inform its residents of the best ways to manage the water resources that are available. That will be posted on Facebook and at the post office. Since the city doesn't have individual meters to monitor secondary water usage the best thing to do is to ensure there are no leaks in the systems and use more efficient distribution systems. If all residents work on saving the secondary water, it will last longer through the season. It is more than adequate to put a half inch of water twice a week on a lawn, and half an inch of

water once a month keeps the lawn alive even if it looks dead.

Mike - Thanked all employees for all their hard work.

Brad – Reminded all that bluegrass will look dead but it will still be alive so don't panic. Please make sure to water correctly, especially making sure that the water is going on the lawn and not the streets.

Emily – The arenas are getting booked for this summer, with almost every weekend being filled.

Joel – The maintenance crew finished aerating all the grass in the city which takes over a week to complete. This will help with the water situation. Saturday in the Park will be held June 6th, and will include miniature golf, the kids rodeo, barbeque for \$2, pig chasing, and chicken chasing. It is being advertised at the post office, city hall, and a sign on main street.

Mayor – The city was awarded a full grant from Outdoor Rec for \$200,000 for the all-abilities park. The groundbreaking will be held in the second week of June. The city also received a donation of two shares of water towards housing.

EXECUTIVE SESSION

The executive session was not needed.

BILLS PRESENTED FOR SIGNATURES

Council member Giles motioned to pay the bills; Council member Mills seconded the motion.

Result: Approved

Yes: Glen Gerber, Michael Jorgensen, Bradley Giles, Emily Mills, and Joel Dorsch

ADJOURNMENT

Council member Giles motioned to adjourn the meeting; Council member Dorsch seconded the motion.

Result: Approved

Yes: Glen Gerber, Michael Jorgensen, Bradley Giles, Emily Mills, and Joel Dorsch

Meeting adjourned at 8:07 pm
05/14/2026

Approved June 11, 2026

