



**NOTICE AND AGENDA
REDEVELOPMENT AGENCY
MUNICIPAL BUILDING AUTHORITY
BRIGHAM CITY COUNCIL MEETING**

Thursday, June 18, 2026 6:00 PM
City Council Chambers, 20 North Main

To View Live Meeting Visit:

<https://www.bc.utah.gov/mayor-and-city-council.htm> or
www.youtube.com/brighamcitycorp

Thought, Reading, or Invocation: Bishop Olschewski, 19th Ward
Pledge of Allegiance

6:00 REDEVELOPMENT AGENCY MEETING

Approval of June 5, 2025 Meeting Minutes

PUBLIC HEARING (Items may be brought to a vote following the public hearing as deemed necessary)

Consideration of Resolution Adopting FY 2026-27 Final Budget – Jeff Schmitt

6:10 MUNICIPAL BUILDING AUTHORITY

Approval of the June 5, 2025 Meeting Minutes

PUBLIC HEARING (Items may be brought to a vote following the public hearing as deemed necessary)

Consideration of Resolution Adopting FY 2026-27 Final Budget – Jeff Schmitt

6:20 REGULAR CITY COUNCIL MEETING

CONSENT

1. Request to Write Off Utility Accounts due to Bankruptcy or Being Sent to Collections
2. Request to Write Off Library Account due to Bankruptcy or Being Sent to Collections
3. Approval of June 4, 2026 City Council Meeting and Work Session Minutes and June 10, 2026 Work Session Minutes
4. Appointments to the Library Board
5. Request for Acceptance of Petition of Annexation of 87.74+/- Acres (Parcel No's 03-076-0002, 03-076-0023, 03-076-0024, 03-079-0005, 03-079-0006, 03-079-0007, 03-079-0008, 03-079-0012, 03-079-0016) located at approximately 1200 W between Hwy 13 and 1500 North

6:25 PUBLIC HEARING (Items may be brought to a vote following the public hearing as deemed necessary)

1. Consideration of Resolution to Adjust FY 2025-2026 Budget – Jeff Schmitt
2. Consideration of Resolution to Transfer Enterprise Funds in FY 2025-2026 – Jeff Schmitt
3. Consideration of Resolution Adopting FY 2026-27 Interim Budget – Jeff Schmitt

PUBLISHING OF THE PROPERTY TAX IMPACT SCHEDULE

This Agenda item is intended to demonstrate compliance with 59-2-919(4)(a)(i) and 59-2-924(8)(b) by providing a Property Tax Impact Schedule as attached to this Agenda

6:45 PUBLIC COMMENTS ¹ (Per Utah Code, Council will receive input only, no decision can be made)

6:50 COUNCILMEMBER AND CITY ADMINISTRATOR COMMENTS

6:55 ACTION ITEMS

1. Consideration of Approval of Interlocal Agreement for Mutual Aid For Fire and EMS Services With Logan City Fire – Jeremie Poppleton
2. Consideration of Ordinance Amending Title 5 Consolidated Fee Schedule Related to Fees for Water Services – Derek Oyler

7:30 CLOSED SESSION

Consideration to enter a closed session to discuss: purchase/exchange/lease of real property; pending litigation; cyber security; or character/professional competence or physical/mental health of an individual.

Assigned times may vary depending on length of discussion or agenda alteration. In compliance with the Americans with Disabilities Act, individuals needing special accommodations should notify the City Recorder (435-734-6621) at least 48 hours in advance of the meeting. City Council members may participate in council meetings electronically. Public is welcome to join the meeting in person at City Hall or to view the meeting electronically at the link above.

CERTIFICATE OF POSTING

The undersigned duly appointed City Recorder does hereby certify that the above notice and agenda was posted in three public places within the Brigham City limits. A copy was also provided to the Box Elder News Journal and posted on the City website and the State Public Meeting Notice website on June 11, 2026.

Kristina Rasmussen, City Recorder

¹ Each individual is limited to three minutes. Total input period is limited to 15 minutes.

BRIGHAM CITY
AGENDA ITEM FOR CITY COUNCIL MEETING

1. INITIATED BY: Jeff Schmitt

2. DEPARTMENT OR DIVISION: Administration

3. DATE INITIATED: June 10, 2026

4. BRIEF EXPLANATION OF PROPOSED ACTION (ATTACH OTHER DOCUMENTATION AS NECESSARY):

Attached is a list of customers that have either been sent to the Collection Agency for nonpayment or have taken out bankruptcy.

I am requesting Council's permission to have these accounts removed from the City's computer system.

5. ESTIMATED TIME NEEDED: 5 minutes

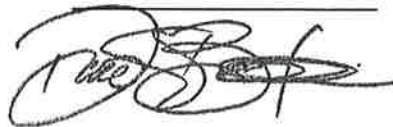
6. PROPOSED DATE FOR COUNCIL ACTION: June 18, 2026

7. EXPLANATION OF DEADLINE, IF APPLICABLE:

8. REVIEW

<u>Date</u>	<u>Name</u>	<u>Signature</u>	<u>Attachment</u>
<u>06.10.2026</u>	<u>Jeff Schmitt</u>		<u>xx</u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>

9. MAYOR'S SIGNATURE:



ACCOUNTS TO BE WRITTEN OFF

June 18, 2026

Account Number	Final Balance
9.03003.4	\$334.56
95.07781.3	\$499.11
92.00696.1	\$1,036.55
47.11508.2	\$278.52
76.00447.4	\$217.63
76.00681.8	\$350.86
84.13455.5	\$465.53
69.11001.5	\$224.11
17.03303.1	\$385.09
76.00885.2	\$119.82
5.01607.4	\$174.96
61.08506.5	\$568.14
41.08605.8	\$291.08
9.04100.7	\$894.49
	\$5,840.45

**BRIGHAM CITY
AGENDA ITEM FOR CITY COUNCIL MEETING**

1. INITIATED BY: Elizabeth Schow, Library Director
2. DEPARTMENT OR DIVISION: Library
3. DATE INITIATED: June 04, 2026
4. BRIEF EXPLANATION OF PROPOSED ACTION (ATTACH OTHER DOCUMENTATION AS NECESSARY):
Request to send accounts to Bonneville Collections.

5. ESTIMATED TIME NEEDED: 1 Minute
6. PROPOSED DATE FOR COUNCIL ACTION: June 18, 2026
7. EXPLANATION OF DEADLINE, IF APPLICABLE:

8. REVIEW

<u>Date</u>	<u>Name</u>	<u>Signature</u>	<u>Attachment</u>
June 04, 2026	Elizabeth Schow	eSigned via GovOS.com  Key: 323621va-7128-4d35-b09a-a3d90fede4e	

9. MAYOR'S SIGNATURE:

eSigned via GovOS.com

Key: 605b8e0c-e6b3-440c-bdc6-2708fb4eb2c

Library Accounts Sent to Collections

June 2026

Type of Account	# of Accounts to be sent	Total Amount	
Adult	6	\$	870.84
Juvenile	4	\$	444.86
TOTAL	10	\$	1,315.70

6/4/2026

June 2026

\$1,315.70 GRAND TOTAL - ADULT & JUVENILE ACCOUNTS

6/4/2026

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**REGULAR SESSION OF THE
BRIGHAM CITY COUNCIL
June 4, 2026
6:00 p.m.**

5 **PRESENT:** DJ Bott Mayor
6 Dave Hipp Councilmember
7 Dave Jeffries Councilmember
8 Matthew Jensen Councilmember
9 Ryan Smith Councilmember
10 Robin Troxell Councilmember

11 **ALSO PRESENT:** Nicole Cottle City Attorney
12 Chris Horsley Recreation Director
13 Tom Kotter Community and Economic Development Director
14 Derek Oylar City Administrator
15 Tyler Pugsley Power Director
16 Kristina Rasmussen City Recorder
17 Chad Reyes Police Chief
18 Jeff Schmitt Finance Director
19 Brandon Thueson Fire Chief
20 Mike Waite Public Works Director
21 Royce Wilkerson IT Director

22 Mayor Bott opened the meeting at 6:00 and Bishop Wayne Bailey of the Brigham City 29th Ward gave the
23 Invocation. The Pledge of Allegiance followed.

24 **EMPLOYEE RECOGNITION**

25 Mayor DJ Bott recognized the following new hires:

- 26 • Gage Allsop – Grounds Maintenance – Waste Water Treatment
27 • Cooper Atkinson – Apprentice Meterman – Power
28 • Cooper Findley – Groundman - Power

29 **CONSENT ITEMS**

30 Mayor Bott introduced one consent item:

- 31 1. Approval of the May 21, 2026 Work Sessions and City Council Meeting Minutes.

32 Councilmember Troxell made a motion to approve the consent items as presented. Councilmember Hipp
33 seconded the motion. The vote was unanimous in favor.

34 **PUBLIC COMMENT**

35 There was no Public Comment
36

COUNCILMEMBER COMMENTS

Councilmember Smith – attended a Chamber committee meeting where upcoming community events and Peach Days activities were discussed.

Councilmember Hipp - expressed appreciation to the Fire Department, Mayor, and other staff involved in testing a new emergency traffic signal preemption system developed in partnership with UDOT. He noted the system allows traffic signals to respond to approaching emergency vehicles, improving response times and safety. Councilmember Hipp further stated that the project was funded through grant opportunities pursued by the Fire Department and did not result in additional costs to the City. He commended staff for improving public safety while remaining fiscally responsible.

Councilmember Jensen – thanked the Public Works Department for the timely completion of paving work on Forest Street. He also reported attending a Mosquito Abatement District board meeting, noting the district had recently completed its audit and was found to be in sound financial condition.

Mayor Bott - provided several community and infrastructure updates, including:

- Progress on the Pennstock Project, which will improve both culinary and secondary irrigation water delivery through new pipeline infrastructure designed to serve the community for many decades.
- Continued progress on the Forest Street Bridge project, which remains on schedule for completion. A tentative ribbon-cutting date has been identified and will be announced in the coming weeks.
- Anticipated receipt of permits necessary to relocate power lines near the Parsons Pit. Once permits are received, construction activities can proceed, eliminating a long-standing concern for both the City and the property owner.

DISCUSSION ITEM

Fraud Risk Assessment

Finance Director Jeff Schmitt presented the City's annual Fraud Risk Assessment, explaining that the assessment tool was developed by the State of Utah to help municipalities identify areas of potential fraud risk and evaluate whether appropriate policies and procedures are in place.

Mr. Schmitt explained that the assessment includes 18 weighted criteria and is completed annually. For 2026, Brigham City received a score of 375 out of 395 points, placing the City in the lowest fraud-risk category.

Mr. Schmitt attributed the strong score to established financial controls and procedures developed over many years and expressed appreciation for prior finance directors who helped create the City's current framework.

During Council discussion, Councilmember Jensen inquired about the points not received in the assessment. Mr. Schmitt explained that the City did not receive points related to maintaining a

74 formal internal audit program. He noted that establishing a comprehensive internal audit function
75 would likely require dedicated staffing or outside resources and that several municipalities
76 employ full-time internal auditors to perform those duties. While the City conducts limited
77 internal reviews, he explained that a formal audit program would require additional financial
78 investment.

79 At 6:12 PM Councilmember Hipp made a motion to adjourn and move into a budget work session.
80 The motion was seconded by Councilmember Troxell. Motion passed unanimously.

81 *The undersigned duly appointed Recorder for Brigham City Corporation hereby certifies that the*
82 *foregoing is a true, accurate and complete record of the June 4, 2026 City Council Meeting.*

83
84 *Dated this 22nd of June, 2026.*
85
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88 Kristina Rasmussen, City Recorder
89

90 ** These meeting minutes were generated with the assistance of artificial intelligence and have been
91 reviewed, edited and approved by Brigham City Staff.

WORK SESSION OF THE
June 4, 2026
6:00 p.m.

PRESENT:

DJ Bott	Mayor
Dave Hipp	Councilmember
Dave Jeffries	Councilmember
Matthew Jensen	Councilmember
Ryan Smith	Councilmember
Robin Troxell	Councilmember

ALSO PRESENT:

Nicole Cottle	City Attorney
Chris Horsley	Recreation Director
Tom Kotter	Community and Economic Development Director
Derek Oyler	City Administrator
Tyler Pugsley	Power Director
Kristina Rasmussen	City Recorder
Chad Reyes	Police Chief
Jeff Schmitt	Finance Director
Brandon Thueson	Fire Chief
Mike Waite	Public Works Director
Royce Wilkerson	IT Director

The Property Tax Impact Schedule was noticed on the work session agenda and is included at the end of these minutes

Proposed Administrative/IT Sergeant Position – Police Department

City Administrator Derek Oyler introduced discussion regarding a proposed Administrative/IT Sergeant position included in the personnel requests associated with the proposed property tax increase.

Police Chief Chad Reyes explained that the request resulted from several converging needs within the department, including increasing technology demands, expanding state and federal compliance requirements, supervisory responsibilities, and workload distribution challenges.

Chief Reyes outlined the growing number of technology-related responsibilities within law enforcement, including CJIS compliance, body and dash camera management, automated license plate readers, drone reporting requirements, records management systems, vehicle technology, and various state-mandated reporting obligations. He noted that these systems require ongoing oversight, documentation, and compliance monitoring.

Information Technology Director Royce Wilkerson discussed upcoming federal Criminal Justice Information Systems (CJIS) 6.0 requirements, explaining that agencies will transition from periodic audits to continuous compliance monitoring. He stated that the expanded requirements include vulnerability management, risk assessments, security documentation, training records, and ongoing reporting. Mr. Wilkerson noted that implementation efforts are already consuming significant staff time and will continue to increase.

Chief Reyes explained that the department's current Code Enforcement Officer also oversees Animal Services and Crossing Guards while serving as a line-level officer. Although the employee has performed exceptionally well, the workload has become unsustainable, and the employee has requested to return to patrol duties.

Mayor Bott expressed appreciation for the employee's service and noted that he has successfully managed a difficult assignment for several years while maintaining a high level of professionalism.

Chief Reyes further explained that several years ago the department reduced its command staff from four administrators to three in an effort to improve efficiency and reduce costs. While successful initially, growing responsibilities related to accreditation, policy development, technology management, reporting requirements, and supervision have increasingly strained existing staff resources.

The proposed Administrative/IT Sergeant position would:

- Serve as the department's primary technology and compliance liaison.
- Assist with CJIS compliance and technology management.
- Supervise Animal Services and Crossing Guards.
- Support accreditation, policy review, reporting, training, scheduling, and fleet management.
- Provide additional supervisory capacity within the department.

Chief Reyes explained that the position is proposed as a sworn sergeant rather than a civilian IT employee because many law enforcement technology systems require operational knowledge of police procedures, evidence retention requirements, reporting standards, and public safety operations. He noted that many agencies utilize sworn personnel in similar technology-focused assignments. The estimated annual cost of the position, including salary, benefits, equipment, and vehicle expenses, is approximately \$205,000.

Councilmembers asked questions regarding supervisory responsibilities, accreditation requirements, AI-assisted police reporting, CJIS compliance deadlines, and the distinction between sworn and civilian positions. Discussion also included the department's specialty assignments and how the proposed position would improve organizational efficiency while allowing the Code Enforcement Officer to focus solely on code enforcement responsibilities.

Councilmember Jeffries expressed support for the position but voiced concerns regarding continued growth in public safety expenditures and the impact of the proposed property tax increase. He encouraged consideration of possible alternatives while acknowledging the importance of the department's technology and staffing needs.

Mayor Bott, Chief Reyes, Mr. Wilkerson, and City Administrator Oyler discussed broader statewide and national trends affecting public safety staffing, recruitment, compensation, and technology demands. Mr. Wilkerson noted that outside assessments have identified the City's IT staffing levels as below recommended standards. Mr. Oyler emphasized that cybersecurity and information technology represent some of the City's most significant operational risks and require continued investment to protect City operations.

Proposed Animal Control Compensation Adjustment

Police Chief Chad Reyes presented a proposal to transition the City's Animal Control Officers and part-time Animal Shelter Technician from the current pay-for-performance system to a step-and-grade compensation structure similar to that used within the Police Department.

Chief Reyes explained that the proposal would establish a ten-step pay plan for Animal Control Officers and a five-step pay plan for the part-time Animal Shelter Technician position. The recommendation resulted from a market analysis conducted by Human Resources comparing compensation levels among 17 similarly sized municipalities.

Chief Reyes reported that Brigham City's Animal Control staff are highly experienced employees who perform a wide range of responsibilities, including:

- Responding to animal-related calls for service, bite investigations, welfare checks, and ordinance enforcement.
- Managing daily shelter operations, animal care, adoptions, and public interactions.
- Supervising volunteers and handling administrative and cash management responsibilities.
- Making time-sensitive decisions regarding injured or neglected animals.
- Providing seven-day-per-week, year-round care for animals housed at the shelter.

The market analysis found that Brigham City's current compensation levels were below comparable municipalities. Animal Control Officers currently earn approximately \$23.47 per hour, while the average starting wage among surveyed cities was \$24.90 per hour. Chief Reyes stated that the proposed wage schedule would place Brigham City within the market range while improving retention and reducing the risk of losing experienced employees.

Chief Reyes also discussed the challenges associated with animal services work, including exposure to aggressive animals, disease risks, difficult interactions with the public, and the emotional strain associated with animal welfare and euthanasia decisions. He noted that national studies have identified animal services professions among those most affected by compassion fatigue and secondary stress.

The proposal would increase Animal Control Officer wages based on experience and place existing employees within the new step system. The estimated wage impact of the adjustment is approximately \$17,347 annually, excluding associated benefit costs.

Councilmembers discussed animal services revenues, licensing fees, and prior fee adjustments. Staff explained that animal service revenues represent a small portion of overall operating costs and that fees had recently been reviewed and adjusted based on a market comparison with other municipalities.

Mayor Bott and Councilmembers discussed the importance of retaining high-quality employees and maintaining competitive compensation levels. Chief Reyes emphasized that Brigham City's Animal Control Officers currently earn less than the average starting wage identified in the market study despite their experience and strong performance.

Proposed Additional Seasonal Parks Hours

Public Works Director Mike Waite presented a request for additional seasonal employee hours within the Parks Department. He explained that the department has operated with approximately 6,100 seasonal hours for several years and has not requested an increase during that time. However, current staffing levels have made it increasingly difficult to keep up with maintenance demands and provide the level of service expected throughout the City's parks and public spaces.

Mr. Waite stated that the department's goal is to maintain parks that are "green, pristine, and clean." He explained that achieving that standard has become more challenging as the City has grown and additional maintenance responsibilities have been added. Recent additions include maintenance responsibilities along 400 South, the 1200 West corridor, and several storm water detention basins, including Beaton Path, Cardamine, and Spring Creek.

The proposal would increase seasonal staffing by approximately 5,780 hours, allowing the department to improve early-season irrigation repairs, preseason maintenance, grounds upkeep during peak usage periods, and end-of-season shutdown activities. Mr. Waite emphasized that properly winterizing irrigation

systems and completing seasonal maintenance directly impacts the department's ability to begin the following spring in good condition.

Mr. Waite explained that the additional hours would provide greater flexibility in assigning seasonal crews to work alongside full-time staff, allowing the department to respond more quickly to irrigation issues, park maintenance concerns, and other operational needs. He noted that parks can deteriorate quickly if problems such as broken sprinkler heads or irrigation failures are not addressed immediately.

Councilmembers asked about seasonal staffing levels and hiring practices. Mr. Waite explained that the department typically employs between eight and eleven seasonal workers, depending on availability, and that the proposed increase would allow for approximately six additional seasonal employees. Seasonal employees generally work full-time during the summer months, and the department begins recruiting as early as February to secure qualified applicants.

Discussion also included the value of retaining returning seasonal employees who are already trained and familiar with the City's parks, equipment, and irrigation systems. Staff noted that employee availability can vary from year to year depending on school schedules, workforce trends, and other factors.

Staff acknowledged that some parks and public spaces have not met the City's desired standard this spring and explained that additional seasonal staffing has been discussed during multiple budget cycles. He stated that staff have attempted to manage increasing maintenance responsibilities within existing resources, but current demands have exceeded available staffing levels.

Mayor Bott added that City staff have historically worked within existing budget constraints and often found ways to absorb additional responsibilities without requesting additional funding. He stated that the current request reflects a point where increased staffing is needed to properly maintain City assets and meet community expectations.

Additional Budget Discussion and Future Meetings

Following the personnel presentations, City Administrator Derek Oyler noted that the personnel requests represented the entirety of the proposed property tax increase discussed in the Mayor's budget. Council briefly discussed whether additional review of capital projects was needed before continuing budget discussions.

Councilmember Troxell commented that she had reviewed the proposed capital projects list and felt comfortable with the priorities identified by staff. Discussion followed regarding the Council's role in reviewing and approving capital projects as part of the budget process. Staff explained that while Council has the authority to modify budget priorities, capital projects often involve multiple funding sources and restrictions that limit how funds may be transferred between projects or departments.

Councilmember Jeffries expressed concerns regarding the overall size of the proposed property tax increase and discussed the importance of evaluating priorities within available resources. He noted that while he understood the needs presented by staff, the Council must ultimately determine which items should receive funding.

Mayor Bott, City Administrator Oyler, and Councilmembers discussed the complexity of municipal budgeting, including the use of restricted funds, grants, utility revenues, and other funding sources that cannot always be redirected to unrelated purposes. Councilmembers emphasized the importance of having these discussions publicly so residents could better understand how budget decisions are made and how priorities are established.

Councilmember Troxell stated that a budget serves as a policy document that reflects the priorities of the City and its elected officials. She expressed appreciation for the information provided by staff and the effort invested in developing the proposed budget.

Discussion also focused on the proposed property tax increase and the need to evaluate competing priorities. Councilmember Jeffries stated that while he recognized the value of the requests presented, he remained concerned about the overall tax increase and encouraged staff to explore possible alternatives and scenarios that could reduce the impact on taxpayers.

Staff explained that additional information, including the certified tax rate and updated sales tax data, was expected to be available prior to the next budget discussion. Councilmembers indicated that having those figures would assist in evaluating budget options and determining potential adjustments.

Council discussed scheduling an additional budget work session for June 10, 2026, to review updated financial information, discuss water rates, evaluate property tax scenarios, and further consider budget priorities before tentative budget adoption.

During the discussion, Councilmember Jeffries asked about the proposed transition from a contracted City Attorney arrangement to a full-time City Attorney position. City Attorney Nicole Cottle addressed the Council and explained that Brigham City's operations involve a level of legal complexity that exceeds many municipalities due to its utility systems, development activity, land use matters, and other municipal functions. She stated that the City requires experienced legal counsel whether services are provided through a contract arrangement or a full-time position and noted the value of having administrative support available to assist with legal operations. Staff explained that the budget already includes allocations that distribute a portion of legal costs among various City funds based on services provided.

At 8:27 PM Councilmember Smith made a motion to move back into open session. The motion was seconded by Councilmember Jeffries. Motion passed unanimously.

Councilmember Hipp made a motion to move into closed session. Councilmember Jeffries seconded the motion.

ROLE CALL: Councilmember Jensen – aye; Councilmember Jeffries – aye; Councilmember Hipp – aye; Councilmember Troxell – aye; Councilmember Smith; aye

At 8:54 council returned to an open session. Councilmember Jensen made a motion to adjourn. Councilmember Smith seconded the motion. Motion passed unanimously.

The undersigned duly appointed Recorder for Brigham City Corporation hereby certifies that the foregoing is a true, accurate and complete record of the June 4, 2026 City Council Work Session

Dated this 22nd of June, 2026.

Kristina Rasmussen, City Recorder

** These meeting minutes were generated with the assistance of artificial intelligence and have been reviewed, edited and approved by Brigham City Staff.



PROPERTY TAX IMPACT SCHEDULE

Pursuant to 59-2-919(4)(a)(i) and 59-2-924(8)(b), the proposed tax rate increase is summarized as follows:

Revenue Impact

- Estimated additional property tax revenue: \$455,000
- Percentage increase in total property tax revenue: 12.93%

Taxpayer Impact

- Average residential property (\$400,000):
 - Prior year tax: \$370.80
 - Proposed tax: \$418.76
 - Annual Increase: \$47.96
 - Percentage Increase: 12.93%
- Average commercial property (\$1,200,000):
 - Prior year tax: \$2,022.31
 - Proposed tax: \$2,283.87
 - Annual Increase: \$261.56
 - Percentage Increase: 12.93%

Departmental Budget and Operational Impact

The proposed tax rate increase will impact the following departments:

Mayor's Office

Budget Impact (\$140,000): This change is attributable to personnel costs associated with transitioning from a contracted attorney to a full-time City Attorney position, including wages and benefits that were not previously provided under the contract arrangement.

Operational Impact: Approval of the proposed tax rate increase will allow the City to maintain consistent legal services following the anticipated conclusion of the current contract. While the City has greatly benefited from a highly effective contracted attorney, the transition to a full-time City Attorney is intended to provide dedicated, on-site legal support and ensure continuity of services moving forward.

A full-time attorney will offer increased day-to-day availability, more direct integration with City staff and operations, and the ability to provide timely review of contracts, ordinances, and policies. This position will also support ongoing legal needs related to economic development, personnel matters, and regulatory compliance.

Without the proposed increase, the City would need to secure alternative contracted legal services, which may result in variability in availability, higher hourly costs over time, or reduced consistency depending on the provider.

Parks Department

Budget Impact (\$110,000): This change is due to increased temporary wage costs to address seasonal staffing needs and rising service demands.

Operational Impact: Approval of the proposed tax rate increase will allow the department to enhance service levels by adding temporary staff to better maintain the City's parks system. This includes improved mowing schedules,



PROPERTY TAX IMPACT SCHEDULE

landscaping, cleanliness, and overall park appearance. Additional staffing will help the department keep pace with increased usage and expectations as the City continues to grow.

Without the proposed increase, the department would likely continue to fall behind on routine maintenance and upkeep, resulting in declining park conditions, reduced aesthetic quality, and potential impacts to public use and community satisfaction.

Police Department

Budget Impact (\$205,000): This increase is driven by personnel costs related to adding an Administrative Sergeant position, as well as market-based wage adjustments for animal control officers and staff.

Operational Impact: Approval of the proposed tax rate increase will allow the department to enhance service levels by adding an Administrative Sergeant to oversee animal control, school crossing guards, IT functions, and key administrative responsibilities, including policy updates and accreditation standards. Adjustments to animal control wages will help the City remain competitive in the labor market and support retention of qualified staff. These changes will improve overall operational efficiency and allow sworn officers to focus more directly on core public safety duties.

Without the proposed increase, the department would likely need to delay or forego adding the Administrative Sergeant and may face challenges in retaining animal control staff, resulting in continued strain on existing personnel and reduced capacity to effectively manage administrative and support functions.

WORK SESSION OF THE
June 10, 2026
6:00 p.m.

PRESENT:

DJ Bott	Mayor
Dave Hipp	Councilmember
Matthew Jensen	Councilmember
Ryan Smith	Councilmember
Robin Troxell	Councilmember

ABSENT:

Dave Jeffries	Councilmember
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ALSO PRESENT:

Nicole Cottle	City Attorney
Derek Oyler	City Administrator
Tyler Pugsley	Power Director
Kristina Rasmussen	City Recorder
Chad Reyes	Police Chief
Jeff Schmitt	Finance Director – <i>arrived at 6:27</i>
Brandon Thueson	Fire Chief

The Property Tax Impact Schedule was noticed on the work session agenda and is included at the end of these minutes

Water Rates Discussion

City Administrator Derek Oyler explained that the City had recently received the certified tax rate information from the County Auditor and staff would return to that discussion later in the meeting. At the request of the Council, discussion shifted to the proposed water rate adjustments.

Mr. Oyler reviewed the water rate analysis prepared by Jones & Associates and explained that the Mayor's proposed budget included increasing the monthly base water rate to \$30. He clarified that while the \$30 rate was initially proposed by the Mayor before the completion of the rate study, Jones & Associates later concurred that the increase would allow the City to maintain current operations and maintenance needs while addressing a portion of ongoing infrastructure requirements.

Tyler Pugsley and Mr. Oyler discussed the three primary categories identified in the rate study:

- Operations and maintenance (O&M)
- System replacement and rehabilitation
- Capital improvement projects

Staff explained that the proposed rates would adequately fund day-to-day operations, including personnel, treatment, testing, and routine maintenance, but would not fully fund the significant infrastructure replacement and capital improvement needs identified throughout the water system.

Council members asked for additional information regarding the capital project and system replacement categories. Mr. Pugsley explained that major deficiencies include aging 4-inch cast iron water lines located throughout older neighborhoods. Many of these lines are more than 60 years old, experience frequent winter failures, and do not meet current state standards, which require a minimum 8-inch main line. He noted that crews often perform temporary repairs on these lines, but the underlying infrastructure remains at the end of its useful life.

Staff further explained that replacing aging water infrastructure is a long-term process. Priority is given to the oldest and most deficient facilities, including:

- Aging 4-inch cast iron water mains
- Older 6-inch and 8-inch water lines
- Well rehabilitation projects
- Water storage improvements
- Transmission line upgrades
- System redundancy projects, including the planned 800 North water loop

Mr. Pugsley noted that emergency failures often require capital funds to be redirected away from planned replacement projects, delaying progress on long-term infrastructure improvements. Recent examples included repairs to the Mantua penstock system and major transmission line failures.

Councilmembers discussed whether a larger one-time investment could eliminate the infrastructure backlog. Staff explained that the study is based on maintaining a sustainable annual replacement program rather than completely rebuilding the system at once. As infrastructure ages, replacement needs continue to recur, requiring ongoing investment rather than a single catch-up project.

Mr. Oyler emphasized that the analysis indicates the City should ultimately be investing approximately \$12.3 million annually in water system maintenance, replacement, and capital improvements to remain current with infrastructure needs. He noted that current revenues fall substantially short of that level.

The Council reviewed several rate scenarios, including increasing the monthly base rate from the current \$23 rate to \$25, \$30, and \$35. Staff demonstrated how each scenario affected annual revenues and the remaining funding shortfall for system replacement and capital improvements. Discussion included the impact on residents, affordability concerns, and balancing customer costs with the need to maintain reliable infrastructure.

Councilmember Troxell suggested exploring a dedicated reserve or stabilization fund for future water system replacement projects, similar to the City's electric rate stabilization fund. Staff indicated the concept could be explored further and would likely require a separate policy framework identifying how funds would be accumulated and utilized.

Staff and Council also discussed water rate tiers and conservation objectives. Mr. Pugsley explained that the current tiered structure is intended to encourage conservation and aligns with state water conservation planning requirements. Staff noted that increasing the amount of water included within the lower tiers would have minimal financial impact but could affect long-term water allocation planning and future growth projections.

Additional discussion focused on regional comparisons. Staff noted that even with the proposed increase, Brigham City's water rates would remain among the lowest in Box Elder County. Comparisons were made to neighboring communities that have recently adopted or proposed significantly higher water rates to address similar infrastructure needs.

The Council generally expressed support for continuing discussion around the proposed \$30 base rate while recognizing the significant long-term infrastructure challenges facing the City's water system and the need for additional future investment.

83 **Property Tax Rate Information**

84 Finance Director Jeff Schmitt joined the meeting and reviewed the County's recently certified tax rate. He
85 explained that the City's original property tax calculations were based on preliminary estimates available
86 during budget preparation, but the certified figures reflected significantly higher new growth than
87 anticipated. As a result, the City's certified property tax revenue increased from approximately \$3.52
88 million to \$3.85 million, including approximately \$328,000 attributable to new growth.

89 Mr. Schmitt explained that the Mayor's proposed budget had originally included a property tax increase
90 intended to generate approximately \$455,000 in additional revenue, which translated to an estimated 12%
91 increase above the certified tax rate. After incorporating the certified tax rate and new growth figures,
92 staff determined that only approximately \$158,000 in additional revenue would be required to balance the
93 proposed budget, reducing the proposed increase to approximately 4.1%.

94 Staff reviewed the impact on taxpayers and noted that, based on an average home value of approximately
95 \$400,000, the proposed 4.1% increase would result in an increase of approximately \$16–17 annually in
96 Brigham City property taxes. Staff emphasized that the estimate applied only to the City's portion of the
97 tax bill and did not include increases from other taxing entities.

98 Council members discussed potential modifications to the proposed property tax increase and reviewed
99 the budget items driving the additional revenue request, including:

- 100 • Additional seasonal park maintenance staffing
- 101 • A proposed Police Department administrative sergeant/IT position
- 102 • Funding for the City Attorney position
- 103 • Adjustments related to employee compensation and organizational needs

104 Councilmember Smith expressed concern regarding the full amount proposed for seasonal park staffing
105 and suggested reducing the increase by approximately half, lowering the additional parks allocation from
106 approximately \$110,000 to \$55,000. He indicated he remained supportive of the City Attorney and Police
107 Department requests but questioned whether the full seasonal staffing increase was necessary in the first
108 year.

109 Mayor Bott responded that the majority of citizen comments he receives relate to parks, landscaping, park
110 strips, flower beds, sprinkler systems, and other public spaces. He noted that maintaining community
111 appearance continues to be a significant expectation among residents. Staff also described increasing
112 maintenance demands, including unusual tree maintenance work caused by weather-related stress on the
113 City's sycamore trees.

114 The Council discussed the effect of reducing the seasonal parks allocation and reviewed how such a
115 change would lower the required property tax increase from approximately 4.1% to roughly 2.75%.
116 Several Council members expressed interest in exploring that option while continuing to evaluate the
117 overall budget package.

118 Staff also informed the Council that updated budget information from the Utah Infrastructure Agency
119 (UIA) would provide approximately \$12,000 in additional unrestricted revenue beyond what had been
120 included in the Mayor's proposed budget. Staff noted that the additional revenue could be incorporated
121 into future budget revisions as discussions continued.

122 The Council then discussed the proposed Police Department administrative sergeant position. Chief
123 Reyes explained that the position would address both growing information technology responsibilities
124 and supervisory needs within the department. He stated that the current arrangement relies heavily on

existing personnel performing multiple specialized duties beyond their primary assignments, creating operational challenges and increasing the risk of falling behind on technology, compliance, and supervisory requirements.

Chief Reyes explained that a sworn administrative sergeant position would provide greater value than a civilian IT position because the individual would be able to:

- Supervise personnel and support departmental operations
- Manage code enforcement, animal services, and crossing guard functions
- Assist with staffing and scheduling responsibilities
- Oversee CJIS, body camera, radio, drone, and other law enforcement technology systems
- Serve in sworn law enforcement capacities when needed

He further noted that delaying or eliminating the position would require the department to continue distributing those responsibilities among existing employees, increasing workload pressures and potentially creating future compliance concerns.

Following discussion, Council members generally indicated support for retaining the proposed administrative sergeant position and the City Attorney position as included in the Mayor's budget. Discussion continued regarding the seasonal parks staffing allocation and its relationship to the overall property tax increase. No final decisions were made, but staff received direction regarding Council priorities and areas for further budget refinement prior to the Truth in Taxation hearing and final budget adoption.

Ambulance Service Cost Recovery Discussion

Councilmember Jensen asked staff to revisit ongoing concerns regarding ambulance service provided outside Brigham City limits and whether opportunities existed to recover costs associated with those services. Staff explained that the City has spent several years evaluating options for obtaining compensation from neighboring communities that receive ambulance coverage but do not currently contribute financially toward the service.

City Administrator Derek Oyler reviewed the history of the issue, noting that approximately three years ago Box Elder County commissioned a countywide fire and EMS feasibility study. One of the recommendations from the study was the use of interlocal agreements to fairly allocate ambulance and emergency service costs among communities receiving service. Following the study, Brigham City analyzed service levels, call volumes, population, and property values throughout its ambulance coverage area to determine an equitable cost-sharing model.

Staff explained that Brigham City's ambulance service area extends well beyond City limits, including portions of southern Box Elder County, unincorporated areas, and neighboring communities. Perry City currently maintains a contract with Brigham City and contributes financially toward fire and ambulance services. However, efforts to negotiate similar agreements with other jurisdictions have been unsuccessful.

Mr. Oyler stated that the City's objective has never been to subsidize capital projects or operational decisions through neighboring communities, but rather to ensure that the cost of providing emergency medical services outside Brigham City is shared fairly among all communities benefiting from those services. He noted that Brigham City residents currently bear the cost of maintaining facilities, personnel, ambulances, and readiness levels that also serve residents outside the City.

Fire Chief Brandin Thueson explained that ambulance billing is heavily regulated by the State of Utah. Ambulance providers may only bill certain state-authorized transport rates and mileage charges. The City cannot bill for non-transport responses, supplies, medications, or many on-scene medical services. As a result, a significant number of emergency responses generate no revenue despite requiring personnel, equipment, fuel, and medical supplies. Chief Thueson noted that the City collects only a portion of the amounts billed, with recent collection rates averaging approximately 38–40 percent of total billings.

Councilmembers discussed examples such as diabetic emergencies, lift assists, and other medical incidents where paramedics provide treatment on scene but no transport occurs. In those situations, Brigham City absorbs the full cost of the response without reimbursement. Staff emphasized that this occurs both within and outside City limits.

Mr. Oyler reviewed the cost-sharing methodology recommended in the feasibility study. Using factors such as call volume, population, and property tax valuation, staff estimated that communities outside Brigham City would collectively contribute approximately \$800,000 to \$900,000 annually toward ambulance and emergency service operations if a cost-sharing model were implemented. Staff noted that approximately 78 percent of ambulance calls originate within Brigham City, meaning Brigham City residents already support the majority of the system through local taxes and fees.

Councilmembers expressed concern that Brigham City taxpayers are funding emergency services used by neighboring communities without compensation. Several members indicated support for exploring additional measures to recover costs and improve equity between service areas. Discussion included the possibility of adopting a per-call fee for ambulance responses occurring outside Brigham City limits if voluntary interlocal agreements continue to be unsuccessful. Staff advised that such a fee structure could be adopted by ordinance.

Chief Thueson and Mr. Oyler also discussed the State Bureau of EMS licensing process. The City's current ambulance service area license expires in August 2027, with a formal review and modification window opening approximately six months beforehand. Staff explained that the City will need to determine whether it intends to continue providing ambulance coverage to all currently served areas or pursue changes to its service boundaries. Staff recommended beginning those discussions well in advance of the state review process.

The Council generally supported continuing the evaluation of cost recovery options and directed staff to prepare additional information regarding a potential ordinance establishing ambulance response fees for calls occurring outside Brigham City limits. Staff indicated they would return with a future presentation and ordinance proposal for Council consideration.

Community Grants and Senior Center Funding Discussion

Councilmember Jensen raised the topic of community grant funding as part of the Council's ongoing effort to identify budget priorities and evaluate expenditures that may not be considered essential government services. He referenced approximately \$81,500 budgeted for community grants and suggested the Council consider whether those funds should remain in the budget. He noted that while the organizations receiving funding provide valuable services, the donations are ultimately made using taxpayer dollars and could be an area for future budget consideration.

Staff provided a breakdown of the proposed community grant funding, including:

- Box Elder Family Support Center – \$20,000
- New Hope Crisis Center – \$15,000
- Box Elder Community Garden – \$1,000

- 209 • Boys & Girls Club of Northern Utah – \$42,500
- 210 • A.C.E.S. Soup Kitchen – \$3,000

211 Staff explained that these organizations were selected because they provide services benefiting a broad
212 segment of the community and often address needs that would otherwise fall to local government or other
213 public entities.

214 Council members discussed the history of the program, noting that previous community grant programs
215 had been administered through a committee process. Staff explained that several years earlier the City
216 eliminated the Coordinated Community Impact (CCI) grant program and narrowed funding to a smaller
217 number of organizations providing community-wide services. Staff clarified that while some grant
218 amounts have increased over time, the overall program has undergone restructuring and reductions since
219 the elimination of the previous grant administration model.

220 Additional discussion addressed other community support expenditures, including contributions
221 associated with Art on Main and funding provided to the Box Elder Chamber of Commerce in support of
222 Peach Days activities. Council members noted that such expenditures reflect broader policy decisions
223 regarding the types of services, programs, and community partnerships the City chooses to support.

224 Council members expressed interest in reviewing the program during future budget discussions and
225 evaluating whether current funding levels remain appropriate. No changes were made, but the topic was
226 identified as an area for continued consideration during future budget cycles.

227 **Senior Center and Aging Services Funding Discussion**

228 The discussion expanded to the funding and operation of the Brigham City Senior Center and aging
229 services programs. Staff explained that Brigham City provides senior services for the entire southern
230 portion of Box Elder County through a contractual arrangement with the Bear River Association of
231 Governments (BRAG). Similar services for the northern portion of the county are provided through
232 Tremonton City.

233 City Administrator Derek Oyler explained that the total annual budget for the Senior Center is nearly \$1
234 million, while federal pass-through funding received through BRAG totals approximately \$220,000 to
235 \$230,000 annually. Additional support has historically been received from Box Elder County and limited
236 contributions from Perry City. As operating costs have increased, the portion subsidized by Brigham City
237 taxpayers has continued to grow.

238 Staff noted that for the past two budget cycles, Box Elder County has not provided a historical
239 contribution of approximately \$117,000 despite the amount being included in county budget documents.
240 Mr. Oyler explained that county officials have requested more detailed information regarding the
241 residency of individuals receiving congregate meal services before authorizing payment. Historically, the
242 City tracked resident and non-resident participation but did not collect detailed address information for
243 congregate meal recipients. Staff indicated that additional tracking procedures have now been
244 implemented.

245 Council members expressed concern that Brigham City residents are subsidizing services provided to
246 individuals throughout southern Box Elder County. Comparisons were made to the earlier ambulance
247 service discussion, with several members noting similar concerns regarding the equitable distribution of
248 service costs among communities benefiting from City-provided programs.

249 Staff explained that aging services differ from ambulance services because state law places responsibility
250 for aging services on counties rather than municipalities. Through contracts with BRAG, Brigham City

voluntarily provides those services on behalf of the broader region. Staff reported that discussions have begun regarding potential contract modifications that could limit City-operated services to Brigham City residents while requiring BRAG to provide services for residents of other communities.

Councilmembers discussed the administrative burden associated with collecting residency information and expressed concern about requiring senior citizens seeking meals and services to provide extensive personal information. Staff acknowledged those concerns while noting the challenges of documenting participation levels and securing reimbursement from outside entities.

The Council directed staff to continue evaluating funding options, reimbursement mechanisms, and potential contractual changes related to aging services. Staff indicated they would continue discussions with BRAG and other stakeholders and return with additional information as needed.

At 9:01 PM Councilmember Jensen made a motion to adjourn. Councilmember Hipp seconded the motion. Motion passed unanimously.

The undersigned duly appointed Recorder for Brigham City Corporation hereby certifies that the foregoing is a true, accurate and complete record of the June 10, 2026 City Council Work Session

Dated this 22nd of June, 2026.

Kristina Rasmussen, City Recorder

** These meeting minutes were generated with the assistance of artificial intelligence and have been reviewed, edited and approved by Brigham City Staff.



PROPERTY TAX IMPACT STATEMENT

Pursuant to 59-2-919(4)(a)(i) and 59-2-924(8)(b), the proposed tax rate increase is summarized as follows:

Revenue Impact

- Estimated additional property tax revenue: \$455,000
- Percentage increase in total property tax revenue: 12.93%

Taxpayer Impact

- Average residential property (\$400,000):
 - Prior year tax: \$370.80
 - Proposed tax: \$418.76
 - Annual Increase: \$47.96
 - Percentage Increase: 12.93%
- Average commercial property (\$1,200,000):
 - Prior year tax: \$2,022.31
 - Proposed tax: \$2,283.87
 - Annual Increase: \$261.56
 - Percentage Increase: 12.93%

Departmental Budget and Operational Impact

The proposed tax rate increase will impact the following departments:

Mayor's Office

Budget Impact (\$140,000): This change is attributable to personnel costs associated with transitioning from a contracted attorney to a full-time City Attorney position, including wages and benefits that were not previously provided under the contract arrangement.

Operational Impact: Approval of the proposed tax rate increase will allow the City to maintain consistent legal services following the anticipated conclusion of the current contract. While the City has greatly benefited from a highly effective contracted attorney, the transition to a full-time City Attorney is intended to provide dedicated, on-site legal support and ensure continuity of services moving forward.

A full-time attorney will offer increased day-to-day availability, more direct integration with City staff and operations, and the ability to provide timely review of contracts, ordinances, and policies. This position will also support ongoing legal needs related to economic development, personnel matters, and regulatory compliance.

Without the proposed increase, the City would need to secure alternative contracted legal services, which may result in variability in availability, higher hourly costs over time, or reduced consistency depending on the provider.

Parks Department

Budget Impact (\$110,000): This change is due to increased temporary wage costs to address seasonal staffing needs and rising service demands.

Operational Impact: Approval of the proposed tax rate increase will allow the department to enhance service levels by adding temporary staff to better maintain the City's parks system. This includes improved mowing schedules,



PROPERTY TAX IMPACT STATEMENT

landscaping, cleanliness, and overall park appearance. Additional staffing will help the department keep pace with increased usage and expectations as the City continues to grow.

Without the proposed increase, the department would likely continue to fall behind on routine maintenance and upkeep, resulting in declining park conditions, reduced aesthetic quality, and potential impacts to public use and community satisfaction.

Police Department

Budget Impact (\$205,000): This increase is driven by personnel costs related to adding an Administrative Sergeant position, as well as market-based wage adjustments for animal control officers and staff.

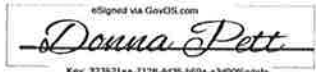
Operational Impact: Approval of the proposed tax rate increase will allow the department to enhance service levels by adding an Administrative Sergeant to oversee animal control, school crossing guards, IT functions, and key administrative responsibilities, including policy updates and accreditation standards. Adjustments to animal control wages will help the City remain competitive in the labor market and support retention of qualified staff. These changes will improve overall operational efficiency and allow sworn officers to focus more directly on core public safety duties.

Without the proposed increase, the department would likely need to delay or forego adding the Administrative Sergeant and may face challenges in retaining animal control staff, resulting in continued strain on existing personnel and reduced capacity to effectively manage administrative and support functions.

**BRIGHAM CITY
AGENDA ITEM FOR CITY COUNCIL MEETING**

1. INITIATED BY: Donna
2. DEPARTMENT OR DIVISION: Mayor's Office
3. DATE INITIATED: June 02, 2026
4. BRIEF EXPLANATION OF PROPOSED ACTION (ATTACH OTHER DOCUMENTATION AS NECESSARY):
Appointment of Kurt Manship and Lanae Ayotte to the Brigham City Library Board
5. ESTIMATED TIME NEEDED: 2min
6. PROPOSED DATE FOR COUNCIL ACTION: June 18, 2026
7. EXPLANATION OF DEADLINE, IF APPLICABLE:

8. REVIEW

<u>Date</u>	<u>Name</u>	<u>Signature</u>	<u>Attachment</u>
June 02, 2026	DJ Bott	 eSigned via GovOX.com Key: 323521ee-7128-4d35-b69e-a3d900aede4e	

9. MAYOR'S SIGNATURE:


eSigned via GovOX.com
Key: 605b8e0c-e6b3-440c-bdc6-2700fb4efb2c

**BRIGHAM CITY
AGENDA ITEM FOR CITY COUNCIL MEETING**

1. INITIATED BY: Kristina Rasmussen
2. DEPARTMENT OR DIVISION: Administration
3. DATE INITIATED: June 4, 2026
4. BRIEF EXPLANATION OF PROPOSED ACTION (ATTACH OTHER DOCUMENTATION AS NECESSARY):

The City Recorder received a petition for annexation from Brad Brown, for 87.74+/- Acres (Parcel #s: 03-076-0002, 03-076-0023, 03-076-0024, 03-079-0005, 03-079-0006, 03-079-0007, 03-079-0008, 03-079-0012, 03-079-0016) located at approximately 1200 West between Hwy 13 and 1500 North. According to Utah Code, the next step in the process is for the Council to accept or reject the petition. This is not a request to accept the annexation, but a request to accept the petition itself. Upon acceptance, the City Recorder will determine whether the petition meets the legal requirements and certify the petition. A Public Hearing notice will then be posted as required. If no protests are received, a public hearing will be scheduled and the Council will consider acceptance of the annexation.

5. ESTIMATED TIME NEEDED: 5 Minutes
6. PROPOSED DATE FOR COUNCIL ACTION: June 18, 2026
7. EXPLANATION OF DEADLINE, IF APPLICABLE:

8. REVIEW

<u>Date</u>	<u>Name</u>	<u>Signature</u>	<u>Attachment</u>
<u>06.04.2026</u>	<u>Kristina Rasmussen</u>		<u>X</u>
<u>06.04.2026</u>	<u>Mark Bradley</u>		<u>X</u>

9. MAYOR'S SIGNATURE:





pd \$100 card
w/ Destry

ANNEXATION PETITION CHECKLIST

REQUIREMENTS:

1. Schedule a pre-petition meeting with City staff to discuss process and verify area is within the Brigham City Annexation Area.

2. File petition with City Recorder. The following must accompany the petition:

☒ Property owner(s) notarized signature, email, and phone number.

☒ An annexation map prepared by a licensed surveyor.

☒ A copy of notices sent to affected entities:

- Bear River Health Department
- Bear River Water Conservancy District
- Box Elder County
- Box Elder Mosquito Abatement District
- Box Elder School District

☒ Filing Fee \$100

3. On date of filing, deliver a copy of the petition to the clerk of Box Elder County.

4. Request a proposed zoning district that is consistent with City General Plan.

Requested Zoning District: RM-7, R-1-B, R-1-10 (see attached map)

NOTES:

1. Process must comply with Utah Code.
2. Proposed annexation area must be contiguous to city boundaries unless complies with exceptions as noted in Utah Code Section 10-2-804 Annexation -- Limitations.
3. Proposed annexation area must cover a majority of the private land area within the proposed annexation.
4. Proposed annexation area must be equal in value to at least 1/3 of the value of all private real property within the area proposed for annexation.
5. Once petition is filed, it continues with the process outlined by Utah Code.

Brad Brown - Petition Contact
Steward Land Co.
brad@stewardland.com
(801) 881-1029



ANNEXATION PETITION

The undersigned property owner of land within unincorporated Box Elder County hereby petitions to Brigham City to annex said land as shown on the attached accurate map of the area with a legal description, pursuant to section 10-2-806 of the Utah State Code.

Signed this 26th day of May, 2026

William Benson Astle Peggy D. Astle
Property Owner(s) [Signature]

William Benson Astle Peggy D. Astle
Property Owner(s) [Printed]

bpastle@gmail.com
Email

(435) 279-7497
Phone Number

State of Utah
County of Box Elder

On the 26 day of May, 2026, personally appeared before me the above signer(s) of this petition, who duly acknowledged to me that he/she executed the same.



[Signature]
Notary Public

// See Annexation Petition Checklist on Next Page //



ANNEXATION PETITION

The undersigned property owner of land within unincorporated Box Elder County hereby petitions to Brigham City to annex said land as shown on the attached accurate map of the area with a legal description, pursuant to section 10-2-806 of the Utah State Code.

Signed this 28 day of MAY, 2026.

Joseph Max Reeder trustee
Property Owner(s) [Signature]

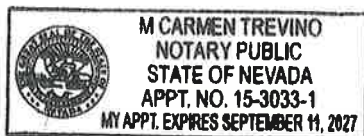
Joseph Max Reeder & Jaye G. Reeder, trustees
Property Owner(s) [Printed]

jgreeder@yahoo.com
Email

702-279-1949
Phone Number

State of ~~Utah~~ Nevada ^{me}
County of ~~Box Elder~~ Clark

On the 28th day of May, 2026, personally appeared before me
the above signer(s) of this petition, who duly acknowledged to me that he/she executed
the same. They ^{me}



[Signature]
Notary Public

// See Annexation Petition Checklist on Next Page //

BOUNDARY DESCRIPTION

All of Box Elder County Parcels 03-076-0002, 03-076-0023, 03-076-0024, 03-079-0005, 03-079-0006, 03-079-0007, 03-079-0008, 03-079-0012, 03-079-0016, located in a portion of the East 1/2 of Section 11, Township 9 North, Range 2 West, Salt Lake Base & Meridian, more particularly described as follows:

Beginning at the Northwest corner of Annexation #22 (Entry No. 348968) of the Official Records of Box Elder County, located S0°27'32"E along the Section line 1,080.21 feet and West 875.89 feet from the Northeast corner of Section 11, T9N, R2W, SLB&M (Basis of Bearing: S0°27'32"E 5311.27 feet between the Northeast Corner & Southeast Corner of Section 11, T9N, R2W, SLB&M); thence along said Annexation #22 the following 3 (three) bearings & distances: (1) thence S0°33'12"W 726.12 feet; (2) thence N88°22'13"W 183.17 feet; (3) thence S0°37'15"E along Annexation #4 (Entry No. 9449H) 1679.69 feet to a point on the north line of Annexation #2 (Entry No. 77990G) of the Official Records of Box Elder County; thence West along said Annexation 1565.08 feet more or less to the East side of Annexation #19 (Entry No. 287345) of the Official Records of Box Elder County; thence N1°37'05"W along said annexation and extension thereof 2448.91 feet to a point on the extension of the north line of Annexation #22 (Entry No. 348968); thence S88°22'12"E 1668.52 feet to the point of beginning.

Contains: 87.74+/- acres

BRIGHAM CITY
AGENDA ITEM FOR CITY COUNCIL MEETING

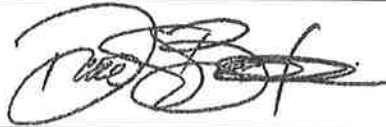
1. INITIATED BY: Jeff Schmitt
2. DEPARTMENT OR DIVISION: Administration
3. DATE INITIATED: June 10, 2026
4. BRIEF EXPLANATION OF PROPOSED ACTION (ATTACH OTHER DOCUMENTATION AS NECESSARY):

Resolution Authorizing Revision of the 2025-26 Budget and Transferring Appropriated Balances Between Departments Within the Same Fund
5. ESTIMATED TIME NEEDED: 5 Minutes
6. PROPOSED DATE FOR COUNCIL ACTION: June 18, 2026
7. EXPLANATION OF DEADLINE, IF APPLICABLE:

8. REVIEW

<u>Date</u>	<u>Name</u>	<u>Signature</u>	<u>Attachment</u>
<u>06.10.2026</u>	<u>Jeff Schmitt</u>		<u> </u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>

9. MAYOR'S SIGNATURE:



RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING REVISION OF THE 2025-26 BUDGET
PREVIOUSLY ADOPTED BY BRIGHAM CITY CORPORATION AND
TRANSFERRING OF APPROPRIATED BALANCES BETWEEN DEPARTMENTS
WITHIN THE SAME FUND**

WHEREAS, Brigham City Council approved the 2025-26 Budget on the 21st day of August, 2025 and

WHEREAS, Utah Law allows for the amendment of the budgets of municipalities to reflect changes in revenues and expenditures and to make transfers between departments to meet the best interests of the municipality; and

WHEREAS, Brigham City has complied with the notice and public hearing requirements of the Utah Law in considering an amendment of its 2025-26 fiscal year budgets; and

WHEREAS, subsequent to the adoption of said budget several additional expenses have arisen in various departments, creating a deficit in department budgets and additional unanticipated revenue has been collected; and

WHEREAS, it appears both necessary and proper that the appropriate adjustments be made in the Brigham City 2025-26 budget as outlined in Exhibit A prior to closing; and,

WHEREAS, there are appropriated balances in other departments; and

NOW THEREFORE, IT IS HEREBY RESOLVED that the amended Brigham City Budgets as attached hereto, for the 2025-26 fiscal year are hereby adopted. That any amounts in the general fund in excess of thirty-five percent (35%) shall be designated to be used within Brigham City's Capital Facilities Plan as specified in Utah Code Annotated §10-6-116.

IT IS FURTHER determined that this Resolution shall take effect this 18th day of June 2026.

BRIGHAM CITY CORPORATION

Dennis J Bott, Mayor

ATTEST:

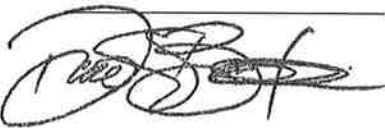
Kristina Rasmussen
City Recorder

BRIGHAM CITY
AGENDA ITEM FOR CITY COUNCIL MEETING

1. INITIATED BY: Jeff Schmitt
2. DEPARTMENT OR DIVISION: Administration
3. DATE INITIATED: June 10, 2026
4. BRIEF EXPLANATION OF PROPOSED ACTION (ATTACH OTHER DOCUMENTATION AS NECESSARY):

Resolution Adopting the Transfer of 13.5% of Utility Fee Revenue and Amounts Charged for City Utility Usage
5. ESTIMATED TIME NEEDED: 5 Minutes
6. PROPOSED DATE FOR COUNCIL ACTION: June 18, 2026
7. EXPLANATION OF DEADLINE, IF APPLICABLE:

8. REVIEW

<u>Date</u>	<u>Name</u>	<u>Signature</u>	<u>Attachment</u>
<u>06.10.2026</u>	<u>Jeff Schmitt</u>		<u> </u>
<u> </u>	<u> </u>		<u> </u>

9. MAYOR'S SIGNATURE:

RESOLUTION NO. _____

**A RESOLUTION ADOPTING THE TRANSFER OF 13.5% OF UTILITY
FEE REVENUE AND AMOUNTS CHARGED FOR CITY UTILITY USAGE**

WHEREAS, Brigham City is a municipal corporation organized pursuant to the laws of the State of Utah; and

WHEREAS, the State of Utah allows utility fee revenue to be transferred to Governmental Funds; and

WHEREAS, Brigham City has complied with the notice and public hearing requirements of Utah law, and taken all steps necessary for the adoption of the transfer; and

WHEREAS, the City Council has reviewed the transfer;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF
BRIGHAM CITY, UTAH**, that the following transfers are authorized:

- 1) \$5,035,678 from the Utility Fund to the General Fund
- 2) \$34,708 from the Storm Drain Fund to the General Fund

PASSED AND ADOPTED THIS 18th DAY OF JUNE, 2026.

Dennis J Bott, Mayor

ATTEST:

Kristina Rasmussen
City Recorder

**BRIGHAM CITY
AGENDA ITEM FOR CITY COUNCIL MEETING**

1. INITIATED BY: Jeff Schmitt
2. DEPARTMENT OR DIVISION: Administration
3. DATE INITIATED: June 10, 2026
4. BRIEF EXPLANATION OF PROPOSED ACTION (ATTACH OTHER DOCUMENTATION AS NECESSARY):

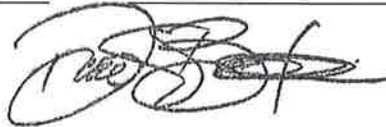
Request approval of the attached Resolution to approve the Interim 2026-27 Budget. The final budget will be approved after truth in taxation procedures have been completed.

5. ESTIMATED TIME NEEDED: 5 Minutes
6. PROPOSED DATE FOR COUNCIL ACTION: June 18, 2026
7. EXPLANATION OF DEADLINE, IF APPLICABLE:

8. REVIEW

<u>Date</u>	<u>Name</u>	<u>Signature</u>	<u>Attachment</u>
<u>06.10.2026</u>	<u>Jeff Schmitt</u>	<u></u>	<u></u>
<u></u>	<u></u>	<u></u>	<u></u>

9. MAYOR'S SIGNATURE:



RESOLUTION NO. _____

**ADOPTION OF BRIGHAM CITY FISCAL YEAR 2026-27
INTERIM BUDGET FOR THE FOLLOWING FUNDS AND
COMPENSATION PLANS: GENERAL FUND; AIRPORT
FUND; PUBLIC UTILITY FUND; INTRAGOVERNMENTAL
SERVICE FUND; LIBRARY FUND; GOLF COURSE FUND;
DEBT SERVICE FUNDS; CAPITAL PROJECT FUNDS;
GENERAL COMPENSATION PLAN; AND PART-TIME
COMPENSATION**

WHEREAS, Brigham City is a municipal corporation organized pursuant to the laws of the State of Utah; and

WHEREAS, Brigham City has proposed a interim budget for the fiscal year 2026-27 including all funds and separate budgets as hereinafter contained; and

WHEREAS, Brigham City Corporation has elected to propose a property tax increase and will therefore proceed with truth in taxation procedures, the final budget will not be approved until August 20, 2026; and

WHEREAS, the City Council has reviewed the fiscal year 2026-27 interim budget.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF BRIGHAM CITY, UTAH, this 18th day of June, 2026 with _____ Councilmembers present and _____ Councilmembers voting in favor thereof, that Brigham City adopt the interim budgets as included in the publication "BRIGHAM CITY CORPORATION FISCAL YEAR 2026-27 BUDGET" for the following funds and compensation plans.

- A. General Fund
- B. Airport Fund
- C. Public Utility Fund
 - 1) Water Department
 - 2) Sewer Department
 - 3) Electric Department

- 4) Refuse Collection Department
- 5) Green Waste Recycling Department
- D. Storm Drain
- E. Intergovernmental Service Funds
- F. Library Fund
- G. Golf Course Fund
- H. Debt Service Funds
- I. Capital Project Funds
- J. General Compensation Plan
- K. Part-time Compensation Plan

PASSED AND ADOPTED this 18th day of June 2026.

BY: _____
Dennis J Bott, Mayor

ATTEST:

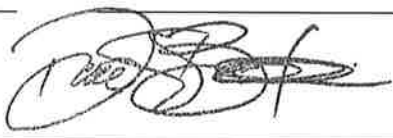
Kristina Rasmussen
City Recorder

**BRIGHAM CITY
AGENDA ITEM FOR CITY COUNCIL MEETING**

1. INITIATED BY: Jeff Schmitt
2. DEPARTMENT OR DIVISION: Administration
3. DATE INITIATED: June 10, 2026
4. BRIEF EXPLANATION OF PROPOSED ACTION (ATTACH OTHER DOCUMENTATION AS NECESSARY):

Publishing of the Property Tax Impact Schedule
5. ESTIMATED TIME NEEDED: 5 Minutes
6. PROPOSED DATE FOR COUNCIL ACTION: June 18, 2026
7. EXPLANATION OF DEADLINE, IF APPLICABLE:

8. REVIEW

<u>Date</u>	<u>Name</u>	<u>Signature</u>	<u>Attachment</u>
<u>06.10.2026</u>	<u>Jeff Schmitt</u>	<u></u>	<u> </u>
<u> </u>	<u> </u>	<u></u>	<u> </u>

9. MAYOR'S SIGNATURE:



PROPERTY TAX IMPACT SCHEDULE

Pursuant to 59-2-919(4)(a)(i) and 59-2-924(8)(b), the proposed tax rate increase is summarized as follows:

Revenue Impact

- Estimated additional property tax revenue: \$455,000
- Percentage increase in total property tax revenue: 12.93%

Taxpayer Impact

- Average residential property (\$400,000):
 - Prior year tax: \$370.80
 - Proposed tax: \$418.76
 - Annual Increase: \$47.96
 - Percentage Increase: 12.93%
- Average commercial property (\$1,200,000):
 - Prior year tax: \$2,022.31
 - Proposed tax: \$2,283.87
 - Annual Increase: \$261.56
 - Percentage Increase: 12.93%

Departmental Budget and Operational Impact

The proposed tax rate increase will impact the following departments:

Mayor's Office

Budget Impact (\$140,000): This change is attributable to personnel costs associated with transitioning from a contracted attorney to a full-time City Attorney position, including wages and benefits that were not previously provided under the contract arrangement.

Operational Impact: Approval of the proposed tax rate increase will allow the City to maintain consistent legal services following the anticipated conclusion of the current contract. While the City has greatly benefited from a highly effective contracted attorney, the transition to a full-time City Attorney is intended to provide dedicated, on-site legal support and ensure continuity of services moving forward.

A full-time attorney will offer increased day-to-day availability, more direct integration with City staff and operations, and the ability to provide timely review of contracts, ordinances, and policies. This position will also support ongoing legal needs related to economic development, personnel matters, and regulatory compliance.

Without the proposed increase, the City would need to secure alternative contracted legal services, which may result in variability in availability, higher hourly costs over time, or reduced consistency depending on the provider.

Parks Department

Budget Impact (\$110,000): This change is due to increased temporary wage costs to address seasonal staffing needs and rising service demands.

Operational Impact: Approval of the proposed tax rate increase will allow the department to enhance service levels by adding temporary staff to better maintain the City's parks system. This includes improved mowing schedules,



PROPERTY TAX IMPACT SCHEDULE

landscaping, cleanliness, and overall park appearance. Additional staffing will help the department keep pace with increased usage and expectations as the City continues to grow.

Without the proposed increase, the department would likely continue to fall behind on routine maintenance and upkeep, resulting in declining park conditions, reduced aesthetic quality, and potential impacts to public use and community satisfaction.

Police Department

Budget Impact (\$205,000): This increase is driven by personnel costs related to adding an Administrative Sergeant position, as well as market-based wage adjustments for animal control officers and staff.

Operational Impact: Approval of the proposed tax rate increase will allow the department to enhance service levels by adding an Administrative Sergeant to oversee animal control, school crossing guards, IT functions, and key administrative responsibilities, including policy updates and accreditation standards. Adjustments to animal control wages will help the City remain competitive in the labor market and support retention of qualified staff. These changes will improve overall operational efficiency and allow sworn officers to focus more directly on core public safety duties.

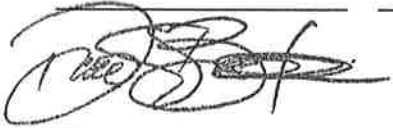
Without the proposed increase, the department would likely need to delay or forego adding the Administrative Sergeant and may face challenges in retaining animal control staff, resulting in continued strain on existing personnel and reduced capacity to effectively manage administrative and support functions.

**BRIGHAM CITY
AGENDA ITEM FOR CITY COUNCIL MEETING**

1. INITIATED BY: Chief Thueson
2. DEPARTMENT OR DIVISION: Fire
3. DATE INITIATED: June 09, 2026
4. BRIEF EXPLANATION OF PROPOSED ACTION (ATTACH OTHER DOCUMENTATION AS NECESSARY):
Request for council approval to enter into an interlocal mutual aid agreement for fire and EMS between Logan City Fire and Brigham City Fire.

Nicole and I have worked together on this project, and Logan City has signed and approved its portion of the agreement.
5. ESTIMATED TIME NEEDED: 5 minutes
6. PROPOSED DATE FOR COUNCIL ACTION: June 18, 2026
7. EXPLANATION OF DEADLINE, IF APPLICABLE:

8. REVIEW

<u>Date</u>	<u>Name</u>	<u>Signature</u>	<u>Attachment</u>
June 09, 2026	Brandon Thueson	eSigned via GovOS.com  Key: 323521ea-7128-4a35-b68e-a3d906a6e4e6	
			

9. MAYOR'S SIGNATURE:



**CITY ATTORNEY
LEGAL DOCUMENT REVIEW**

Document Name: Brigham City and Logan Fire Interlocal Mutual Aid Agreement

Name of Person Requesting Legal Review: B.Thueson

Date Sent: 3/9/2026 Review Date Deadline: 3/20/26

Reviewed by Attorney:  Date: 4/16/26

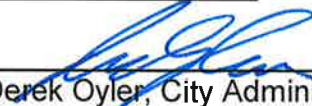
☒ Reviewed and acceptable as submitted

☐ See suggested changes:

Returned to: Chief Date: 4/16/26

☐ Accepted as Received

Submitted to Mayor's Office By: _____ Date: _____

Reviewed by Mayor's Office: 

Derek Oyler, City Administrator

INTERLOCAL AGREEMENT BETWEEN BRIGHAM CITY FIRE DEPARTMENT, AND
LOGAN CITY FIRE DEPARTMENT FOR MUTUAL AID SERVICES.

This Agreement is entered into between Brigham City Fire Department, a municipal corporation (hereinafter "Brigham City") and Logan City Fire Department, a municipal corporation (hereinafter "Logan"), and collectively referred to as the "Parties."

WITNESSETH:

WHEREAS, Logan City has a Fire Department with certain fire trucks, ambulances, and firefighting equipment; and

WHEREAS, Brigham City has a Fire Department with certain fire trucks, ambulances, and firefighting equipment; and

WHEREAS, Brigham City and Logan City find it to be in the best interest of the health, safety and welfare of their residents to assist each other in various ways under a mutual aid agreement and to enter into this Interlocal Agreement to set forth the terms of their mutual aid;

NOW THEREFORE, for the mutual promises set forth herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged the Parties hereby agree as follows:

1. Each party ("Indemnifying Party") agrees to indemnify, defend, and hold harmless the other party, its officers, directors, employees, and agents ("Indemnified Party") from and against any and all claims, damages, liabilities, losses, costs, and expenses (including reasonable attorneys' fees) arising out of or resulting from (i) any breach by the Indemnifying Party of its representations, warranties, or obligations under this Agreement; or (ii) any negligent or wrongful act or omission of the Indemnifying Party, its employees, agents or subcontractors in the performance of this Agreement. The Parties are governmental entities under the Governmental Immunity Act of Utah. Nothing in this Agreement shall be construed as a waiver by any Party of any defenses or limits of liability available under the Immunity Act and other applicable law. The Parties maintain all privileges, immunities, and other rights granted by the Immunity Act and other applicable law.
2. Brigham City agrees and promises to Indemnify and hold Logan, its officers, agents, officials and employees harmless and release them for and from any liability, costs or expenses arising from any action, causes of action, claims for relief, demands, damages, expenses, costs, fees, or compensation, whether or not said actions, causes of action, claims for relief, demands, damages, cost, fees, expenses, and/or compensation are known or unknown are in law, or equity, and without limitation, all claims of relief which can be set forth through a complaint or otherwise that may arise out of the acts or omissions, negligent or otherwise of Brigham City and/or its officers, agents or employees.

3. The political subdivision requesting assistance shall have overall command of any incident wherein the fire department of the responding political subdivision is called for assistance subject to the provision of paragraph 4.
4. **Discretion to Provide Resources; No Duty to Deplete Local Coverage.** Upon receipt of a request for mutual aid from the Requesting City, the Chief may, in the Chief's sole professional judgement, deploy only those Resources that the Chief determines can be safely spared from the Responding City's Territory at the time of dispatch and throughout the period of assistance. The Responding City's primary obligation to protect life, property, and public safety within its Territory shall at all times take precedence over any mutual aid response under this Agreement.
 - a. **Recall and Withdrawal of Resources.** If, while Resources are committed to an incident or service in the Requesting City, the Chief determines that an emergency, heightened risk, or operational need exists or is reasonably anticipated within the Responding City's Territory, the Chief may immediately recall, redeploy, reduce, or withdraw any or all Resources from the Requesting City to the extent the Chief determines necessary or prudent to address such need. The Requesting City shall promptly cooperate with the safe and orderly release of recalled Resources, including facilitating demobilization, providing incident status information, and coordinating transfer of incident responsibilities consistent with applicable incident command practices.
 - b. **Operational Control and Safety.** While operating in the Requesting City, personnel shall comply with the Requesting City's incident command structure and operational directives to the extent consistent with responder safety, applicable law, and the Responding City's policies. Notwithstanding the foregoing, the Chief retains authority to limit, suspend, or terminate participation by any personnel, equipment or other resources when the Chief determines that continued operations present an unreasonable safety risk, exceed the capabilities of the deployed personnel, equipment or other resources, or materially impair the Responding City's ability to provide adequate coverage within its Territory.
 - c. **Finality of Chief Determinations; Good-Faith Standard; No Injunctive Relief to Compel Aid.** The Chief's determinations under this clause regarding (a) whether to respond, (b) what Resources to furnish, (c) the timing and manner of deployment, and (d) whether and when to recall, redeploy, reduce, or withdraw Resources shall be **final and conclusive** as between Logan City and Brigham City and shall not be subject to challenge by the Requesting City, except on a showing of **fraud or willful misconduct**. The parties agree that no provision of this Agreement creates a right for either party to obtain injunctive relief, specific performance, or any order compelling the other party to dispatch or maintain Resources when the Chief has determined otherwise under this clause.

5. Except as set forth in paragraph 2, each political subdivision shall pay and be responsible for its own costs and expenses incurred in providing a response under the terms and provisions of this agreement.
6. The term of this agreement shall be for (1) year. This agreement shall renew automatically on the anniversary date unless notice is received sixty (60) days prior to the anniversary date that either party desires to terminate the agreement.
7. Any request for assistance shall include a statement of the amount, and the type of equipment, number of personnel requested, and shall specify the location to which the equipment and personnel are to be furnished. Such requests shall be determined by a representative of the requesting organization.
8. The Chief of the Logan City Fire, and of the Brigham City Fire Department shall jointly administer and coordinate the performance of this agreement.
9. Each party to this agreement shall maintain its own insurance coverage for equipment and personnel.
10. Should either party default in terms, covenants, or conditions in this agreement, the defaulting party agrees to pay all costs and expenses of enforcing the same, including reasonable legal fees.
11. **Modification.** This Agreement may not be modified or amended except in writing by all Parties hereto.
12. **No Separate Entity.** This Agreement does not create a separate legal or administrative entity and no third-party rights are created by the enactment of this Agreement. As allowed in Utah Code Ann. § 11-13-201, the Parties are cooperating jointly together to exercise their individual powers and privileges.
13. **Interlocal Cooperation Act Requirements.** In satisfaction of the requirements of the *Utah Interlocal Cooperation Act*, the Parties agree as follows:
 - a. This Agreement shall be conditioned upon the approval and execution of this Agreement by the Parties pursuant to and in accordance with the provisions of the *Utah Interlocal Cooperation Act*, as set forth in Utah Code Title 11, Chapter 13, including the adoption of resolutions and approval but only if such resolutions of the legislative bodies of the Parties are required by the *Utah Interlocal Cooperation Act*.
 - b. In accordance with the provisions of the Utah Code § 11-13-202.5(3), this Agreement shall be submitted to the attorney authorized to represent each Party for review as to proper form and compliance with applicable law before this Agreement may take effect.

- c. A duly executed copy of this Agreement shall be filed with the keeper of records or each Party pursuant to Utah Code Ann. § 11-13-209 of the *Utah Interlocal Cooperation Act*.

14. **Entire Agreement.** This Agreement contains the entire understanding between the Parties with respect to the subject matter hereof, and no statements, promises, or inducements made by any Party or agents of any Party that are not contained in this Agreement shall be binding or valid. Alterations, extensions, supplements or modifications to the terms of this Agreement shall be agreed to in writing by the Parties, incorporated as amendments to this Agreement, and made a part hereof. To the extent of any conflict between the provisions of this Agreement and the provisions of any later agreement, the later agreements shall be controlling.
15. **Severability.** If any provision of this Agreement is construed or held by a court of competent jurisdiction to be invalid, the remaining provisions of this Agreement shall remain in full force and effect.
16. **Authorization.** The individuals executing this Agreement on behalf of the Parties confirm that they are duly authorized representatives of the Parties and are lawfully enable to execute this Agreement on behalf of the Parties.
17. **Notices.** Any notice or other communication by any Party hereto to any other Party relating to this Agreement shall be hand delivered or sent by certified mail, return receipt requested, addressed to such other Party at their respective addresses as set forth below; and such notice or other communication shall be deemed given when so hand-delivered or three (3) days after so mailed.

If to Brigham: Brigham City Fire Chief
 442 West Forest St.
 Brigham City, Utah 84302

If to Logan: Logan City Fire Chief
 95 East 200 North
 Logan, Utah 84321

18. **No joint ownership created.** Nothing in the Agreement, and no act or omission of either Party in performing the Agreement, shall be construed to create or evidence Jointly Owned Property between the Parties. The Parties expressly disclaim any intent to acquire, hold, or maintain title to any Property jointly as a result of the Agreement, and the Parties agree that no Jointly Owned Property shall arise by implication, estoppel, course of performance, course of dealing, or usage of trade. If either Party permits the other Party to use, access, store, stage, operate, or temporarily possess Property in connection with the Agreement, such use shall be deemed a revocable permission or operational accommodation only and shall not create any ownership of interest, bailment for value, or other property right in favor of the non-owning Party beyond the limited right to use the

Property solely for Agreement purposes and only for the period authorized by the owning Party. Any such permitted use shall be subject to the owning Party's reasonable operational requirements and policies, including requirements necessary to protect the Property and maintain public safety.

- a. **No partnership or joint venture; no agency.** Nothing contained in the Agreement shall be construed to constitute either Party as a partner, joint venturer, employee, or agent of the other Party, nor shall either Party hold itself out as such. Neither Party has any right or authority to incur, assume, or create, in writing or otherwise, any warranty, liability, or obligation of any kind, express or implied, in the name of or on behalf of the other Party without the other Party's prior express written permission. The Parties intend to remain independent governmental entities responsible for their own actions and property.

19. **Dispute Resolution; Governing Law; Venue; Attorneys' Fees.** Any dispute arising out of or relating to this clause or the provision, limitation, or withdrawal of mutual aid shall be addressed as follows: (a) Good-faith negotiation. The parties shall first attempt in good faith to resolve the dispute through negotiations between senior representatives of Logan City and Brigham City with authority to settle the matter; (b) Nonbinding mediation. If not resolved by negotiation, the parties shall submit the dispute to nonbinding mediation with a mutually agreed mediator, to occur in Utah in the county mutually agreed by the parties; mediation costs shall be shared equally; (c) Governing law. This Agreement and this clause shall be governed by and construed in accordance with the laws of the State of Utah, without regard to conflicts of law principles; (d) Venue and jurisdiction. Any legal action or proceeding to enforce an award or otherwise enforce this Agreement shall be brought exclusively in the First District Court in Utah with jurisdiction; and (e) Attorneys' fees. In any action or proceeding to enforce this clause or an arbitration award, the prevailing party shall be entitled to recover its reasonable attorneys' fees and costs.

LOGAN CITY

By: Mark A. De Date: 5/27/26
Mayor

BRIGHAM CITY

By: _____ Date: _____
Mayor

ATTEST:

Leucath Harris
City Recorder

Approved as to Form

By: _____
Brigham City Attorney

Approved as to Form

By: *[Signature]*
Logan City Attorney



**BRIGHAM CITY
AGENDA ITEM FOR CITY COUNCIL MEETING**

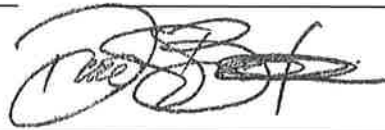
1. INITIATED BY: Tyler Pugsley and Derek Oyler
2. DEPARTMENT OR DIVISION: Public Works
3. DATE INITIATED: 6/10/26
4. BRIEF EXPLANATION OF PROPOSED ACTION (ATTACH OTHER DOCUMENTATION AS NECESSARY):

An Ordinance Amending Title 5 The Consolidated Fee Schedule Related to Fees for Water Services
5. ESTIMATED TIME NEEDED: 10 Minutes due to an extensive study session on June 10, 2026
6. PROPOSED DATE FOR COUNCIL ACTION: June 18, 2026
7. EXPLANATION OF DEADLINE, IF APPLICABLE:

8. REVIEW

<u>Date</u>	<u>Name</u>	<u>Signature</u>	<u>Attachment</u>
<u>6/10/26</u>	<u>Nicole Cottle</u>		<u>Y E S _</u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>

9. MAYOR'S SIGNATURE:





**CITY ATTORNEY
LEGAL DOCUMENT REVIEW**

Document Name: An Ordinance Amending Title 5 The Consolidated Fee Schedule
Regarding Water Services

Name of Person Requesting Legal Review: Derek Oyler

Date Sent: 6-10-26_____ Review Date Deadline: 6-10-26_____

Reviewed by Attorney: _____ Date: 6-10-26_____

- ☒ Reviewed and acceptable as submitted
☐ See suggested changes:

Returned to: Derek Oyler / Kristina Rasmussen__ Date: 6-10-26_____

☐ Accepted as Received

Submitted to Mayor's Office By: _____ Date: _____

Reviewed by Mayor's Office: _____
Derek Oyler, City Administrator

ORDINANCE 26-_____

**AN ORDINANCE AMENDING TITLE 5
CONSOLIDATED FEE SCHEDULE RELATED TO FEES
FOR WATER SERVICES**

WHEREAS, the City has conducted a complete and thorough review and formal study of the provision of water services in the City and the cost of those services; and

WHEREAS, the study has been conducted using the most up to date information available and following a study of the current infrastructure and the necessary infrastructure improvements to maintain the system in good working order; and

WHEREAS, following the study the City has determined that the water rates set forth below are necessary to provide a functioning and intact water service in the City; and

WHEREAS, the City Council held a public hearing during the annual budget process formally accepting and budgeting for these changes;

NOW, THEREFORE, be it ordained by the City Council of Brigham City, Utah:

1. The water fees set forth in Exhibit A attached hereto and incorporated herein are enacted and shall become effective upon publication and posting as required by law.

PASSED AND ADOPTED by the City Council of Brigham City, Utah by a vote of ____ ayes and ____ nays this ____ day of _____, 2026.

BRIGHAM CITY CORPORATION

ATTEST:

Dennis J Bott, Mayor

Kristina Rasmussen, City Recorder

EXHIBIT A

5-1-105 PUBLIC WORKS

Water

Service	Rate	Usage	Excess Usage
3/4" & 1"	\$23 <u>\$30</u>	0–7000 Gallons	\$1.50 <u>\$2.00</u> /1,000 (7001–12,000) \$2.00 <u>\$2.50</u> /1,000 (12,001–40,000) \$2.50 <u>\$3.00</u> /1,000 (40,001+)
1 1/2"	\$34.50 <u>\$45.00</u>	\$1.50 <u>\$2.00</u> /1,000 Gallons	
2"	\$53.35 <u>\$69.59</u>	\$1.50 <u>\$2.00</u> /1,000 Gallons	
3"	\$98.89 <u>\$128.99</u>	\$1.50 <u>\$2.00</u> /1,000 Gallons	
4"	\$174.95 <u>\$228.20</u>	\$1.50 <u>\$2.00</u> /1,000 Gallons	
6"	\$403.16 <u>\$525.86</u>	\$1.50 <u>\$2.00</u> /1,000 Gallons	
8"	\$669.43 <u>\$873.17</u>	\$1.50 <u>\$2.00</u> /1,000 Gallons	

Category	Rate / Notes	Usage	Excess Usage
Non-Resident Base Rate	\$46 <u>\$60</u>	0–7000 Gallons	\$1.50 <u>\$2.00</u> /1,000 (7001–12,000) \$2.00 <u>\$2.50</u> /1,000 (12,001–40,000) \$2.50 <u>\$3.00</u> /1,000 (40,001+)
Wholesale Water Rate	Via Water Agreements		
Secondary Water	\$1.50 <u>\$2.00</u> per 1000 Gallons	Service where available and approved by Public Works Director	
Construction Water Meter Rental	\$2.50 <u>\$5.00</u> per 1000 Gallons	Deposit based on replacement cost; less \$150 admin fee refundable	

EXHIBIT A – CLEAN COPY

5-1-105 PUBLIC WORKS

Water

Service	Rate	Usage	Excess Usage
3/4" & 1"	\$30	0–7000 Gallons	\$2.00/1,000 (7001–12,000) \$2.50/1,000 (12,001–40,000) \$3.00/1,000 (40,001+)
1 1/2"	\$45.00	\$2.00/1,000 Gallons	
2"	\$69.59	\$2.00/1,000 Gallons	
3"	\$128.99	\$2.00/1,000 Gallons	
4"	\$228.20	\$2.00/1,000 Gallons	
6"	\$525.86	\$2.00/1,000 Gallons	
8"	\$873.17	\$2.00/1,000 Gallons	

Category	Rate / Notes	Usage	Excess Usage
Non-Resident Base Rate	\$60	0–7000 Gallons	\$2.00/1,000 (7001–12,000) \$2.50/1,000 (12,001–40,000) \$3.00/1,000 (40,001+)
Wholesale Water Rate	Via Water Agreements		
Secondary Water	\$2.00per 1000 Gallons	Service where available and approved by Public Works Director	
Construction Water Meter Rental	\$5.00 per 1000 Gallons	Deposit based on replacement cost; less \$150 admin fee refundable	