



**NOTICE AND AGENDA
REDEVELOPMENT AGENCY
MUNICIPAL BUILDING AUTHORITY
BRIGHAM CITY COUNCIL MEETING**

Thursday, June 18, 2026 6:00 PM
City Council Chambers, 20 North Main

To View Live Meeting Visit:

<https://www.bc.utah.gov/mayor-and-city-council.htm> or
www.youtube.com/brighamcitycorp

Thought, Reading, or Invocation: Bishop Olschewski, 19th Ward
Pledge of Allegiance

6:00 REDEVELOPMENT AGENCY MEETING

Approval of June 5, 2025 Meeting Minutes

PUBLIC HEARING (Items may be brought to a vote following the public hearing as deemed necessary)

Consideration of Resolution Adopting FY 2026-27 Final Budget – Jeff Schmitt

6:10 MUNICIPAL BUILDING AUTHORITY

Approval of the June 5, 2025 Meeting Minutes

PUBLIC HEARING (Items may be brought to a vote following the public hearing as deemed necessary)

Consideration of Resolution Adopting FY 2026-27 Final Budget – Jeff Schmitt

6:20 REGULAR CITY COUNCIL MEETING

CONSENT

1. Request to Write Off Utility Accounts due to Bankruptcy or Being Sent to Collections
2. Request to Write Off Library Account due to Bankruptcy or Being Sent to Collections
3. Approval of June 4, 2026 City Council Meeting and Work Session Minutes and June 10, 2026 Work Session Minutes
4. Appointments to the Library Board
5. Request for Acceptance of Petition of Annexation of 87.74+/- Acres (Parcel No's 03-076-0002, 03-076-0023, 03-076-0024, 03-079-0005, 03-079-0006, 03-079-0007, 03-079-0008, 03-079-0012, 03-079-0016) located at approximately 1200 W between Hwy 13 and 1500 North

6:25 PUBLIC HEARING (Items may be brought to a vote following the public hearing as deemed necessary)

1. Consideration of Resolution to Adjust FY 2025-2026 Budget – Jeff Schmitt
2. Consideration of Resolution to Transfer Enterprise Funds in FY 2025-2026 – Jeff Schmitt
3. Consideration of Resolution Adopting FY 2026-27 Interim Budget – Jeff Schmitt

PUBLISHING OF THE PROPERTY TAX IMPACT SCHEDULE

This Agenda item is intended to demonstrate compliance with 59-2-919(4)(a)(i) and 59-2-924(8)(b) by providing a Property Tax Impact Schedule as attached to this Agenda

6:45 PUBLIC COMMENTS ¹ (Per Utah Code, Council will receive input only, no decision can be made)

6:50 COUNCILMEMBER AND CITY ADMINISTRATOR COMMENTS

6:55 ACTION ITEMS

1. Consideration of Approval of Interlocal Agreement for Mutual Aid For Fire and EMS Services With Logan City Fire – Jeremie Poppleton
2. Consideration of Ordinance Amending Title 5 Consolidated Fee Schedule Related to Fees for Water Services – Derek Oyler

7:30 CLOSED SESSION

Consideration to enter a closed session to discuss: purchase/exchange/lease of real property; pending litigation; cyber security; or character/professional competence or physical/mental health of an individual.

Assigned times may vary depending on length of discussion or agenda alteration. In compliance with the Americans with Disabilities Act, individuals needing special accommodations should notify the City Recorder (435-734-6621) at least 48 hours in advance of the meeting. City Council members may participate in council meetings electronically. Public is welcome to join the meeting in person at City Hall or to view the meeting electronically at the link above.

CERTIFICATE OF POSTING

The undersigned duly appointed City Recorder does hereby certify that the above notice and agenda was posted in three public places within the Brigham City limits. A copy was also provided to the Box Elder News Journal and posted on the City website and the State Public Meeting Notice website on June 11, 2026.

Kristina Rasmussen, City Recorder

¹ Each individual is limited to three minutes. Total input period is limited to 15 minutes.

1 **Brigham City Redevelopment Agency**
2 **Date:** Thursday, June 5, 2025
3 **Time:** 6:00 PM
4 **Location:** City Council Chambers, 20 North Main
5

6 PRESENT:	D.J. Bott	Committee Chair
7	Dave Hipp	Committee Member
8	Dave Jeffries	Committee Member
9	Matthew Jensen	Committee Member
10	Ryan Smith	Committee Member
11	Robin Troxell	Committee Member

12 ALSO PRESENT:	Tom Cooper	Power Director – <i>via Zoom</i>
13	Chris Howard	Police Commander
14	Tom Kotter	Finance Director
15	Paul Larsen	Community and Economic Development Director
16	Derek Oyler	City Administrator
17	Tyler Pugsley	Assistant City Administrator
18	Kristina Rasmussen	Secretary
19	Casey Smith	Power Superintendent
20	Brandon Thueson	Fire Chief

21 The Redevelopment Agency meeting was called to order at approximately 6:00 PM. The meeting began
22 with an invocation offered by Mayor Bott. This was followed by the Pledge of Allegiance, led by
23 Councilmember Jensen.

24 **Approval of Minutes**

- 25 • Motion: Councilmember Jensen moved to approve the RDA meeting minutes from May 6, 2025.
- 26 • Second: Councilmember Hipp.
- 27 • Discussion: None.
- 28 • Vote: Motion passed unanimously without amendment.

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31 **Public Hearing – Consideration of Resolution Adopting FY 2025-26 Final RDA Budget**

32 Finance Director Tom Kotter provided a comprehensive overview of the FY 2025–2026 budget for the
33 Brigham City Redevelopment Agency (RDA). He began by reminding the board that the budget had been
34 previously reviewed and presented to Chairman Bott and remained largely unchanged.

35 He emphasized that RDA budgets are specific to project areas, each with defined purposes and
36 timelines. The City does not retain all property taxes collected in these areas; rather, participating taxing
37 entities agree to transfer a portion of the tax increment back to the RDA under legally binding
38 participation agreements.

39

40 Project areas discussed included:

- 41 • West Forest EDA – Supporting economic development, possibly including Niagara.
- 42 • Northwest EDA – Currently involving a project with Nucor Building Systems.
- 43 • Campus District – Tied to infrastructure supporting the Utah State University campus in Brigham
- 44 City.

45 Kotter noted that when an RDA project area concludes, its tax base is restored to the City's and other
46 taxing entities' rolls. The most recent closure was the X20 project area, which officially terminated last
47 year. However, due to a remaining accumulated fund balance, spending within that area will continue
48 over the next five years to support wrap-up projects, particularly infrastructure improvements.

49 He further clarified that the budget details were included in the Mayor's full city budget packet and are
50 available for public review:

- 51 • On the State Auditor's Transparency Website under RDA filings.
- 52 • On the Brigham City website, within the main budget documents (though not under a separate
- 53 "RDA" tab).

54 Committee Member Troxell asked whether the RDA budget is publicly posted and easily accessible for
55 residents. Kotter affirmed that the full budget is indeed included in the city's budget documents and
56 filed per transparency requirements, but noted that it is not displayed as a standalone RDA department
57 section on the website.

58 Motion to Open the Public Hearing

- 59 • Motion: Councilmember Jensen moved to open the public hearing for consideration of the RDA
- 60 FY 2025-26 Budget.
- 61 • Second: Councilmember Smith.
- 62 • Vote: Unanimously approved.

63 Public Comment

- 64 • Result: No members of the public came forward to comment.

65 Motion to Close the Public Hearing

- 66 • Motion: Councilmember Jensen.
- 67 • Second: Councilmember Hipp.
- 68 • Vote: Unanimous.

69

70 Budget Adoption

71 With no additional discussion, the board moved to formal adoption of the resolution to approve the
72 RDA's budget for the coming fiscal year.

- 73 • Motion: Councilmember Smith moved to adopt the resolution approving the FY 2025–2026 RDA
74 budget.
- 75 • Second: Councilmember Jensen.
- 76 • Discussion: None.
- 77 ○ Committee Member Jeffries; Aye
- 78 ○ Committee Member Troxell; Aye
- 79 ○ Committee Member Smith; Aye
- 80 ○ Committee Member Jensen; Aye
- 81 ○ Committee Member Hipp; Aye

82

83 Adjournment

84 The RDA meeting was formally adjourned with a motion:

- 85 • Motion: Councilmember Smith moved to adjourn the RDA meeting and transition to the
86 Municipal Building Authority (MBA) meeting.
- 87 • Second: Councilmember Hipp.
- 88 • Vote: Unanimous.

89
90 *The undersigned duly appointed Recorder for Brigham City Corporation hereby certifies that the*
91 *foregoing is a true, accurate and complete record of the June 5, 2025 Redevelopment Agency*
92 *Meeting.*

93
94 Dated this _____ day of _____, 20____.

95
96
97
98 _____
99 *Kristina Rasmussen, Secretary*

100

101 *** These meeting minutes were prepared with the assistance of artificial intelligence and have*
102 *been reviewed, edited, and approved by the City of Brigham City.*

103

**BRIGHAM CITY
AGENDA ITEM FOR CITY COUNCIL MEETING**

1. INITIATED BY: Jeff Schmitt

2. DEPARTMENT OR DIVISION: Finance

3. DATE INITIATED: June 3, 2026

4. BRIEF EXPLANATION OF PROPOSED ACTION (ATTACH OTHER DOCUMENTATION AS NECESSARY):


Request approval of the attached resolution to approve the final 2026-27 RDA Budget

5. ESTIMATED TIME NEEDED: 5 Minutes

6. PROPOSED DATE FOR COUNCIL ACTION: June 18, 2026

7. EXPLANATION OF DEADLINE, IF APPLICABLE:

8. REVIEW

<u>Date</u>	<u>Name</u>	<u>Signature</u>	<u>Attachment</u>
<u>06.03.2026</u>	<u>Jeff Schmitt</u>		<u> </u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>

9. MAYOR'S SIGNATURE:



**ADOPTION OF BRIGHAM CITY REDEVELOPMENT AGENCY'S
FISCAL YEAR 2026-27 FINAL BUDGET**

WHEREAS, the Brigham City Redevelopment Agency is organized pursuant to the laws of the State of Utah; and

WHEREAS, the Brigham City Redevelopment Agency has proposed a budget for the fiscal year 2026-27, including all funds and separate budgets as hereinafter contained; and

WHEREAS, the Brigham City has complied with the notice and public hearing requirements of Utah Law, and taken all steps necessary for the adoption of a budget, and

WHEREAS, the Brigham City Redevelopment Agency Board has reviewed the fiscal year 2026-27 final budget.

NOW, THEREFORE, BE IT RESOLVED BY THE BRIGHAM CITY REDEVELOPMENT AGENCY, this 18th day of June 2026, that the Brigham City Redevelopment Agency final budgets are hereby adopted for the following funds:

- (a) RDA #1 Fund
- (b) RDA West Forest Fund
- (d) EDA West Forest Fund
- (e) EDA X20 Fund
- (f) EDA Northwest Fund
- (g) CDA Campus District

PASSED AND ADOPTED this 18th day of June 2026.

BRIGHAM CITY CORPORATION

BY _____
Dennis J Bott, Chair

ATTEST:

Kristina Rasmussen, Secretary