

CITY OF NORTH SALT LAKE
CIVIC EVENTS COMMITTEE MEETING
PUBLIC WORKS BUILDING 642 NORTH 400 WEST, NORTH SALT LAKE
MAY 26, 2026

FINAL

PRESENT: Dallas Golden, Chair
Catherine Johnson, Vice Chair
Sarah Jensen, Treasurer
Kathleen Kleinman
Frances Marcus
Tammy Clayton, City Council

STAFF PRESENT: Jon Rueckert, Public Works Director; Randy Simmons, Operations Manager; Carmen Wilson, Operations Manager; Linda Horrocks, Communications Manager.

OTHERS PRESENT: Conrad Jacobson, Carolyn Jacobson, Dee Lalliss, residents.

1. WELCOME AND INTRODUCTION

Dallas Golden, Chair, called the meeting to order at 6:03 p.m. He welcomed those in attendance.

2. PUBLIC COMMENT

Dee Lalliss, resident, asked about the Night Out Against Crime event and why that wasn't included on the agenda with the other Nights Out events. Linda Horrocks explained that the Night Out Against Crime event was sponsored by the police department. She added that the Events Committee hosted the Back to School Night portion and the Health and Wellness Committee sponsored the Health and Wellness Fair. She said these three events were all combined and held jointly on the same night.

3. UPCOMING EVENT PLANNING AND INCORPORATION OF AMERICA'S 250TH
ANNIVERSARY IN 2026

a. KITE FESTIVAL (RECAP)-MAY 16

The Committee expressed enthusiasm for the historic characters (Paul Revere, George and Martha Washington, Betsy Ross, and Benjamin Franklin), the themed quizzes, distribution of all

400/500 kites, and that it was a well attended event. They noted that several residents appreciated the tassels/tails being pre-attached to the kites with tape.

Councilmember Clayton noted that the Viewmont Mountain Bike Team had planned to use the park and asked whether they could use the other end of the park for their event. She noted that several of them took advantage of the free kites being distributed.

The Committee also discussed the singing group who had performed the National Anthem at the Kite Festival. Catherine Johnson noted that several other groups who auditioned will be singing at other events this year including Nights Out NSL America250 on June 8th, America's Potluck, Liberty Fest fireworks, and possibly Winter Lights Fest.

b. NSL NIGHTS OUT & VENDOR FAIR: PRIDE-JUNE 1 (CHAIR-JEFF SCROGER)

Sarah Jensen noted that she and Frances Marcus would be assisting the Community Chair, Jeff Scroger for this event on June 1st. She said there were five vendors, decorations including American flags, and that Jeff Scroger would create a playlist. Linda Horrocks said there would be a City tent at these events as well to sell America250 shirts.

Randy Simmons commented that staff would place 30-40 flags out including along the curb and gutter. He said staff would also setup tables and chairs with awnings and the sound system for this event.

Sarah Jensen continued that there would also be balloon animals and face painting at the event. Linda Horrocks spoke on determining whether those vendors would be paid by the City for that event. She mentioned that there was a face painting vendor for the Juneteenth event who would be paid by the public.

Sarah Jensen asked about her role as the treasurer for the Events Committee. The Committee confirmed that this role included just tracking spending for events, etc.

The Committee discussed sharing a layout of the park and a map with vendors, staff, and the Committee members.

Frances Marcus arrived at 6:17 p.m.

c. NSL NIGHTS OUT & VENDOR FAIR: AMERICA 250-JUNE 8 (CHAIR-JIM COWLEY)

Dallas Golden noted that he and Catherine Johnson were the contacts for this event.

Catherine Johnson commented that she and Randy Simmons attended the America250 planning meeting on May 12th. She mentioned a playlist and asked who would be responsible for selling shirts. Linda Horrocks replied that several staff members would be present and the need for Committee help. She noted that the cost of the t-shirts was \$10 and said they were currently available for sale at City Hall.

Jon Rueckert added that 75-80 shirts had already been sold.

The Committee also discussed a resident contact from the Church of Jesus Christ of Latter-day Saints who was interested in participating with the America250 events. Sarah Jensen said she would provide that name to Catherine Johnson.

Randy Simmons added that staff would provide the trailer with ramps that the organizers plan to use as a stage. He noted that the program for that evening begins at 6:15 pm.

Fran Marcus reported that Hill Air Force Base would provide an honor guard for Liberty Fest on July 3rd. Linda Horrocks asked for the contact information to coordinate logistics, provide parking passes at the golf course and any details that they would like the emcee to mention when introducing them.

Dallas Golden asked if there were specific pictures he should focus on capturing during the events. Linda Horrocks commented that he had done a good job at catching different things throughout the years.

d. NSL NIGHTS OUT & VENDOR FAIR: JUNETEENTH-JUNE 15 (CHAIR-EDDIE THOMPSON)

Dallas Golden reported that he had been in contact with Eddie Thompson who had things under control. He mentioned that he would attend the event and assist Eddie with whatever needed to be done.

Randy Simmons continued that he would follow up with Eddie on a DJ/music, send him a map of the park, need for a generator, and whether Eddie would be bringing his museum bus. Linda

Horrocks commented that the Black History Bus would not be at the event this year, but that Eddie was working on some other vendors and events to include.

- e. NSL NIGHTS OUT & VENDOR FAIR: BACK TO SCHOOL-AUG 10 (CHAIR-GENTRY HOLBROOK)

Catherine Johnson commented that she would touch base with Gentry Holbrook who was the Chair of this event.

- f. NSL NIGHTS OUT & VENDOR FAIR: A BOLDER WAY FORWARD-SEPT 14 (CHAIR-ELIZABETH MILLER)

The Committee would review the details of this event as the date grows closer.

- g. NSL NIGHTS OUT & VENDOR FAIR: LATINO HERITAGE-SEPT 21 (CHAIR-ANGIE DE LEON)

The Committee would review the details of this event as the date grows closer.

The Committee discussed the budget for each Nights Out event which was around \$600. They mentioned speaking to Eddie about the cost of the DJ for the Juneteenth event which was \$596 last year.

- h. LIBERTY FEST-JUNE 27, JULY 2 AND JULY 3

Linda Horrocks reported that while this was a City run event that they would need support from committee member volunteers. She mentioned the need for support with the 5K color run on Saturday morning June 27th.

Linda Horrocks mentioned the volunteer needs for the Liberty Fest 5K including handing out packets, water station, color stations, distributing medals at the end of the race, handing out bananas and water, and cleanup. She said the race started at 7 a.m. and the kids fun run started at 8 a.m. with the majority of the volunteers need from 6:15 a.m. until 8:40 a.m.

Councilmember Clayton suggested calling individuals from the volunteer list.

The Committee also discussed volunteers for the car show to help with registration and cleanup and additional cleanup the morning after the firework show at the golf course. They also noted that there should be someone directing the volunteers at events (particularly Liberty Fest) to

picking up trash or whatever else needed to be done. They also discussed the pancake breakfast from 7:30 a.m. to 9:30 a.m. followed by food trucks providing lunch from 10 a.m. to 12 p.m.

i. OTHER(S)

The Committee discussed the house decorating contest and whether it should be done by nomination, awards, themes (most patriotic, best home, best business, best America250, best lights), and allowing businesses to participate.

Linda Horrocks commented that she would setup a website form where residents could nominate or sign up for the house decorating contest. She noted Catherine Johnson would be the chair over the decorating contest.

4. PUBLIC WORKS UPDATE

Jon Rueckert reported on the Flash Cairo Dog Park grand opening. Linda Horrocks added that there were migratory bird and duck nests at the park which had to be protected prior to the event.

The Committee discussed a controlled burn in the wetlands adjacent to the Great Salt Lake for phragmites as well as the electronic sign in the Eagleridge roundabout which was removed and would be replaced with new landscaping.

5. CITY COUNCIL UPDATES-COUNCILMEMBER TAMMY CLAYTON

Councilmember Clayton reported on the America's Potluck 250 on July 5th which would be hosted by the Events Committee. She believed the Health and Wellness Committee was planning to launch the neighborhood potlucks at this event. The Committee discussed providing dessert for the America250 Potluck such as popsicles, Creamies, or cupcakes at Tunnel Springs Park.

Linda Horrocks mentioned notifying mosquito abatement to treat prior to each event, specifically at Legacy Park. Carmen Wilson responded that she has that in her calendar.

Staff discussed providing flags, a freezer and potentially the sound system and a tent. The Committee discussed making this a limited and less stress event after all the hours and effort of staff and volunteers following the Liberty Fest events on July 2nd and 3rd. The Committee agreed and decided serving cookies, or something similar, would be easier and less work than asking public works staff to transport a freezer.

6. APPROVAL OF MINUTES

The Civic Events Committee minutes of April 28, 2026 were reviewed and approved.

Committee Member Golden moved that the Civic Events Committee formally approve the meeting minutes from April 28, 2026. Committee Member Johnson seconded the motion. The motion was approved by Committee Members Golden, Jensen, Johnson, Kleinman, and Marcus.

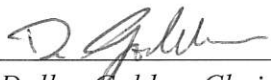
7. SCHEDULE FOR THE NEXT CIVIC EVENTS COMMITTEE MEETING

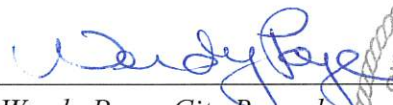
The Committee determined to hold the next meeting on June 9th to address Liberty Fest needs followed by a regular meeting on June 23rd.

8. ADJOURN

The meeting was adjourned at 7:05 p.m.

The foregoing was approved by the Civic Events Committee of the City of North Salt Lake on June 9, 2026 by unanimous vote of all members present.


Dallas Golden, Chair


Wendy Page, City Recorder

