



BOARD OF EDUCATION
REGULAR SCHOOL BOARD MEETING

Detailed Agenda

Wednesday, June 10, 2026

ILSC Building, 960 South Main, Brigham City,
Utah 84302

"Always consider the effects
on our students."

A. If ADA accessibility is needed to attend this meeting, please contact the District Office at 435-734-4800 before 4:00 p.m. the day prior to the meeting.

B. Administrative - 7:45 p.m.

1. Call to Order

Tiffani Summers, Board President

2. Reverence

Heidi Jo West, Assistant Superintendent of Elementary Teaching & Learning

3. Flag Salute/Pledge of Allegiance

Tiffani Summers, Board President

4. Recognitions

Heidi Jo West, Assistant Superintendent of Elementary Teaching & Learning

a. Sarah Pace, BRHS student - 2026 Deseret News/KSL Top Sterling Scholar in Science and for being chosen to participate in the International Science and Engineering Fair

b. Tiane Noorda, BEHS Student - Utah's Best High School Journalist of the Year for the 2025-26 school year by the Utah College Media Association (UCMA)

c. Box Elder High School Girls Track - State Girls Track Champions for the 2025-26 year

C. Approval of Agenda - 7:55 p.m.

D. Swear in New Superintendent, Keith Mecham 8:00 p.m.

Neil Stevens, Business Administrator

E. Public Comment - 8:05 p.m.

Those individuals who would like to speak to the Board should read the guidelines and complete the sign-up document located at the door. At the discretion of the Board President, public comment may be permitted at any point during the Board meeting.

F. Second Public Comment on K-5 Math Curriculum Adoption - 8:35 p.m.

Jamie Kent, Director of Public Relations and Math & Science Specialist

G. Action Items - 8:40 p.m.

1. Approval of 2026-2027 Budget

Neil Stevens, Business Administrator

2. Approval of 2026-2027 Tax Rates

Neil Stevens, Business Administrator

3. Approval of Independent Auditors

Neil Stevens, Business Administrator

4. Pick-up Contributions for Members of Contributory Retirement System

Neil Stevens, Business Administrator

5. Consideration of a resolution authorizing the execution and delivery certain leases, agreements and documents required in connection with the leasing of certain property and improvements, including an addition to Discovery Elementary, a new elementary school in Tremonton and of property and improvements to serve as security during construction thereof; approving Certificates of Participation in an amount not to exceed \$55,000,000 that evidence interests in annually appropriated lease payments to made by the Board and that finance the addition and new elementary school; and providing for related matters.

Neil Stevens, Business Administrator

6. Tentative Ratification of Negotiated Agreement with BEESPA, BEEA, and BEAA

Coerina Fife, Executive Director of Personnel and Title IX

7. Declaration of Open Enrollment Schools

Megan Bushnell, Student Services Director

8. Approval of K-5 Math Curriculum Adoption

Heidi Jo West, Assistant Superintendent of Elementary Teaching & Learning

9. Approval of Amendment to TSSA Framework

Heidi Jo West, Assistant Superintendent of Elementary Teaching & Learning

10. Approval of TSSA Plans

Keith Mecham & Heidi Jo West, Assistant Superintendents of Curriculum

H. Information Items - 9:10 p.m.

1. Fraud Risk Assessment

Neil Stevens, Business Administrator

2. Monthly Financial Report

Neil Stevens, Business Administrator

3. Board Committee Reports

a. Pre-Delegate Assembly Report

Julie Taylor, Board Member

b. Audit Committee Report

Wade Hyde, Julie Taylor, and Bryan Smith, Board Members

c. Legislative Audit

Steve Carlsen, Superintendent

4. May Employee Appreciation

a.

May	Teacher	Support
BRHS	Pete Watkins	Cheryl Howe
BRMS	Dawn Richards	Nick Nessen
ACHI	Scott Trayhorn	Dave Polson
BEHS	Andrew Larson	Kristy Yates
BEMS	Leslie Garbanati	Kristen Bakker
ACYI	Jake Lott	Kellie Anderson
Sunrise	Heather Watts	Jorge Garcia
Century	Amelia Ward	Mindy Salisbury
Discovery	Lori Korth	Samantha Zortman
Fielding	Dawnell Ticarich	Tanara More
Garland	Jenny Marble	Alicia Porritt
Golden Spike	Carol Larson	Ayoko Warner
Lake View	Heidi Jensen	Emma Porter
McKinley	Shaunie Owen	Cami Walker
North Park	Brianna Loveland	Shelli Jensen
Three Mile Creek	Bradi Holder	Nicole White
Willard	Rachael Barker	Virginia Newman
Western	N/A	Maci Kunzler Tiffany Edgington

I. Policy Review - 9:30 p.m.

1. First Reading

- a. Policy 1250 Professional Learning Communities
- b. Policy 3038 Highly Needed Educator Salary Supplement
- c. Policy 3091 Postpartum and Parental Leave
- d. Policy 3108 Certificated: Educator's Hours and Teaching Load
- e. Policy 3114 Certificated: Transfers and Reassignments
- f. Policy 3122 Certificated: Insurance
- g. Policy 3124 Certificated: Retirement
- h. Policy 3126 Certificated: Sickness, Absences and Leaves
- i. Policy 3208 ESP: Fringe Benefits and Leave of Absence
- j. Policy 3210 ESP: Retirement
- k. Policy 3300 Administrative: Personnel Selection
- l. Policy 4050 Grades 6-8 Middle Level General Core Requirements

2. Second Reading

- a. Policy 3044 Orderly School Termination for Employees

J. Consent Items - 9:40 p.m.

- 1. Minutes
- 2. Claims
- 3. Personnel
- 4. 150 Mile Trip Request

K. Suggestions for Future Board Meetings - 9:45 p.m.

L. Upcoming Events

- 1. Sunrise Graduation - Thursday, June 11, 2026 @ 8:00 p.m. at BEHS Football Field

M. Board Handbook

N. Superintendent Carlsen Comments

Steve Carlsen, Superintendent

O. Adjournment - 9:50 p.m.

The next meeting of the Board of Education will be held on Wednesday, July 8, 2026, with a Work Session at 2:00 and a Regular Session at 6:30 p.m., at the Independent Life Skills Center, 960 S Main St, Brigham City, Utah.