

## **COMMISSION MEETING MINUTES**

**MAY 18, 2026**

The regular meeting of the Juab County Commission was held May 18, 2026, 10:00 a.m. in the Juab County Commission Chambers, 160 North Main, Nephi, Utah.

Marty Palmer ----- Commissioner

Marvin Kenison ----- Commissioner

Perry Davis ----- Attorney

Tanielle Callaway----- Clerk/Auditor

Others present: Myrna Trauntvein, Cheryl Phillips, Jared Rowley, Ron Stepan, Kade Tedder, Clayton Rindlisbacher, Kevin Bailey, Cindy Ledbetter, Phillip Miller, Chris Painter, Japeth McGee, HD Sanderson, Travis Kenison, Drake Underwood, Debbie Zirbes, Melanie Cowan, Zack Buck, Colby Park

Commissioner Palmer welcomed all in attendance. He excused Chairman Painter who was out of town and not present. Commissioner Palmer offered a word of prayer and led us in the Pledge of Allegiance.

Commissioner Kenison made a motion to accept the minutes from April 20, 2026 and May 4, 2026. Commissioner Palmer seconds the motion, no opposition, motion carries. All voted in favor.

The Commission heard a request from Cheryl Phillips (with input from Phillip Miller of Wasatch Title) regarding access to family property blocked by a locked gate across a road historically treated as a Class D county road. Ms. Phillips presented letters and historical information indicating county maintenance and prior recognition of the road as public. County Attorney Perry Davis explained that only a court can finally determine public-road status across private land and that prior county maps or letters are not legally determinative. Commissioners and participants discussed alternative access routes, the history of use and maintenance, prior communications with the Christensen family, and the impact of conflicting letters from the County Attorney's office. After considering legal and practical options, the Commission reached consensus to first have Perry Davis send a formal letter to the landowners requesting that the lock be removed or that a key be provided to Ms. Phillips and her family. After the letter is sent, if a key or resolution is not provided, they will invite the landowners to meet with the Commission to seek a negotiated resolution, including possible easement options.

Kevin Bailey presented a grant from the Utah Weed Association in the amount of \$10,000 that he needed to get approved and signed. Commissioner Kenison made a motion to approve the grant from the Utah Weed Association. Commissioner Palmer seconds the motion, no opposition, motion carries. All voted in favor.

Mr. Bailey next presented the BLM modification agreement. There are only some slight changes. They needed to add some language about not discriminating. The amounts of the contract are unchanged. Commission Kenison made a motion to approve the BLM modification contract. Commission Palmer seconds the motion, no opposition, motion carries. All voted in favor.

Lt. Drake Underwood and Lt. Travis Kenison presented a revised Juab County Emergency Operations Plan (EOP). Lt. Underwood explained that, following a model recently approved in Box Elder County and coordinated with the State, the plan was streamlined from nearly 400 pages to under 100 pages, with detailed responsibilities moved into attached Emergency Support Functions (ESFs) to make the plan more usable for incident commanders and other officials. He noted the plan had been reviewed and approved by the County Attorney's Office. There was brief discussion confirming that key contact information and functional details were preserved in the ESFs. Commission Kenison made a motion to approve the EOP. Commission Palmer seconds the motion, no opposition, motion carries. All voted in favor.

Kade Tedder with the Road Department requested ratification of a previously authorized asphalt grinding contract. Mr. Tedder explained that three companies were contacted; Echo Paving could only offer a roto-mill, which was not suitable, Diamond Road Smoothing quoted \$10,500, and Core Concrete Specialist provided the lowest effective quote at about \$5,000 (including a \$5,000 mobilization and daily minimum). Core completed grinding work at two rough locations on Old Highway 91—one near North Canyon at a concrete intersection and another near Young Living Farms where two prior projects met—to smooth transitions and reduce asphalt heaving from heavy truck traffic. The Commission discussed that this work was outside the larger road project but necessary maintenance. Commissioner Kenison made a motion to approve ratifying the contract with Core Concrete Specialist for approximately \$5,000. Commissioner Palmer seconds the motion, no opposition, motion carries. All voted in favor.

#### **Other Business:**

Commissioner Kenison made a motion to approve the Juab County bills as presented. Commissioner Palmer seconds the motion, no opposition, motion carries. All voted in favor.

There were three personnel action forms for approval. The first is for the Landfill. They have hired a new part-time person. Her name is Rachel Slade. The other two forms are for employees in the jail and it is a correction on their hourly wage. Commissioner Kenison made a motion to approve the personnel action forms as stated. Commissioner Palmer seconds the motion, no opposition, motion carries. All voted in favor.

Attorney Perry Davis reported on the ongoing project to update the county's personnel policy, being performed by Darcy Goddard with the law firm Strong & Hanni. He noted that the firm's current bill is \$8,075, about \$575 higher than originally estimated, and that additional work to complete the update is projected at up to \$4,500. Attorney Davis explained that commissioners had already given informal approval to these amounts via text and email and requested formal

ratification. Commissioner Kenison made a motion to ratify the payment of \$8,075 and authorized up to an additional \$4,500 to complete the personnel policy update. Commissioner Palmer seconds the motion, no opposition, motion carries. All voted in favor.

Attorney Davis next presented an ordinance amending and clarifying three personnel policies: (1) confirming that time-honored leave is calculated based on eight-hour days, consistent with the original 2015 policy; (2) eliminating an early-retirement sick-leave incentive under which the county paid retiree health insurance, which outside counsel advised is not legal; and (3) removing a provision granting a three-month severance package to the county administrator. Commissioner Kenison made a motion to adopt Ordinance 2026-05 as presented. Commissioner Palmer seconds the motion, no opposition, motion carries. Commissioner Palmer called for a roll call vote.

Commissioner Kenison voted, "Yes."

Commissioner Palmer voted, "Yes."

Commissioner Palmer discussed changing commissioner assignments following the sheriff's retirement and the under-sheriff assuming command for the remainder of the term. Because of this change, the Commission needed to reassign oversight responsibilities. Commissioner Palmer made a motion that he be assigned oversight of the Sheriff's Office and that Commissioner Kenison be assigned oversight of the Road Department for the remainder of the year. Commissioner Kenison seconds the motion, no opposition, motion carries. All voted in favor.

Clerk Tanielle Callaway presented the 1<sup>st</sup> Quarter Financial Statement Reports to the Commission for their review. She also stated the report for each department was sent to the department head for their review. Commissioner Kenison made a motion to approve the 1<sup>st</sup> Quarter Financial Statements. Commissioner Palmer seconds the motion, no opposition, motion carries. All voted in favor.

Commissioner Palmer opened the meeting for public comment and asked if anyone present would like to speak. Cindy Ledbetter with the BLM reported that the proponent of the proposed "Star Lord" 300-foot communications tower near the gravel pit had withdrawn its application, citing the cost of bringing in power; the associated Rocky Mountain Power right-of-way application was also affected. She also noted internal federal changes for fire season, explaining that her role is now titled "bureau representative" for purposes of cost-share agreements, while the U.S. Wildland Fire Service will sign such agreements. The Commission thanked her for the updates.

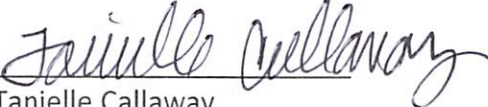
Commissioner Kenison made a motion to move to Closed Sessions for the purpose of personnel issues and contract agreements. Commissioner Palmer seconds the motion, no opposition, motion carries. Commissioner Palmer called for a roll call vote.

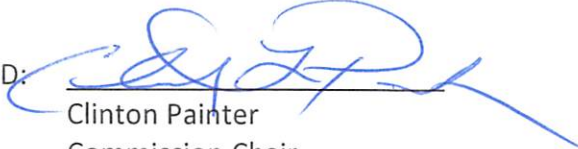
Commissioner Palmer voted, "Yes."

Commissioner Kenison voted, "Yes."

Commissioner Kenison made a motion to adjourn.

Meeting adjourned.

ATTEST:   
Tanielle Callaway  
Juab County Clerk/Auditor

APPROVED:   
Clinton Painter  
Commission Chair