GREATER SALT LAKE
Municipal Services
District

MINUTES OF THE MEETING OF THE
BOARD OF TRUSTEES
GREATER SALT LAKE MUNICIPAL SERVICES DISTRICT
Held Wednesday, May 27, 2026
At 860 W Levoy Dr Ste 300
Taylorsville, UT 84123

Trustees Present:
Keith Zuspan, Chair
Sean Clayton, (via Teams)
David Brems
Jesse Valdez
Allan Perry
Michael Jensen

Trustee Excused:
Laurie Stringham

Staff Present:
Marla Howard, General Manager
Brian Hartsell, Associate General Manager
Tabitha Mecham, Office Manager
Lizel Allen, Director of Engineering
Mark Schneider, Director of Information Technology
Trent Sorensen, Director of Planning and Development Services
Mark Anderson, Legal Counsel
Richard Stephens, Assistant City Engineer
Tamaran Woodland, Engineering Manager (via Teams)
Chad Anderson, Engineering Manager (via Teams)
Joel Grant, Human Resources Manager (via Teams)
Daniel Hoffman, Manager of Accounting
Kirk Boyington, Chief Building Official

Others Present:
Ryan Anderson, Salt Lake County
Tara Behunin, United Fire Authority
Richard Mauro, Salt Lake Legal Defenders' Association
Michael Miller

1. Call to Order

Chair Zuspan called the meeting to order at 6:00 p.m.

2. Pledge of Allegiance

The Pledge of Allegiance was recited.

3. **Public Comments**

   There were no public comments.

4. **Approve Indigent Defense Legal Services Agreement with Salt Lake Legal Defenders' Association (SLLDA) for FY2027 in the amount of $226,939**

   Brian Hartsell presented the Agreement with Salt Lake Legal Defenders' Association for FY (Fiscal Year) 2027. Brian stated that minor redline changes to the Agreement have been approved by Mark Anderson and Richard Mauro.

   Trustee Jensen asked if the signature line for the "Clerk" should be changed due to the absence of Stewart Okobia. Mark Anderson stated that it could be changed to "Authorized Signer" or to designate the General Manager.

   Trustee Jensen moved to approve the Indigent Defense Legal Services Agreement with Salt Lake Legal Defenders' Association (SLLDA) for FY 2027 in the amount of $226,939, changing of the attestation signature line for the MSD to an authorized signer. Trustee Valdez seconded the motion. The motion carried with Trustees Zuspan, Brems, Clayton, Jensen, Perry, and Valdez each voting "aye".

5. **Approve FY 2027 MSD Board Meeting Schedule**

   Marla Howard presented the FY 2027 MSD Board Meeting Schedule. Chair Zuspan suggested that the November meeting date should be November 11, 2026.

   Trustee Jensen moved to approve the FY 2027 MSD Board Meeting Schedule as discussed. Trustee Brems seconded the motion. The motion carried with Trustees Zuspan, Brems, Clayton, Jensen, Perry, and Valdez each voting "aye".

6. **Approve full-time Emergency Management Planner Position**

   Brian Hartsell presented information that was gathered for the Emergency Management Planner position. He recommended that the position retain the current format as a UFA (Unified Fire Authority) employee, but that the position be full-time and that the MSD keep its options open.

   Trustee Jensen moved to approve the full-time Emergency Management Planner position as a contracted position with UFA. Trustee Brems seconded the motion. The motion carried with Trustees Zuspan, Brems, Clayton, Jensen, Perry, and Valdez each voting "aye".

7. **Approve the Date, Time, and Place for a Public Hearing to Consider Adoption of the Fiscal Year 2026 Budget Amendment.**

Daniel Hoffman stated that he is preparing FY 2026 Budget amendments for a MSD Board public hearing that he recommended be held on June 24, 2026 at 6:00 p.m. at 860 West LeVoy Drive in Taylorsville, Utah.

Trustee Jensen moved to approve the date, time, and place for a public hearing to consider adoption of a Fiscal Year 2026 Budget Amendment as recommended. Trustee Brems seconded the motion. The motion carried with Trustees Zuspan, Brems, Clayton, Jensen, Perry, and Valdez each voting "aye".

9. General Manager report

This agenda item was heard out of order.

Marla presented her General Manager's Report:

- Marla stated that, in place of Stewart Okobia, since he is on an extended leave of absence, she is working with the finance team to ensure that everything is ready for the upcoming independent audit.
- She expressed a "shout out" to the MSD employees for their day of service success.
- There was a good response to a recent Request for Qualifications (RFQ) and three strong candidates have been identified. Interviews have been set up and a recommendation should be ready by the next Board meeting.
- Director of Strategy and Economic Development recruiting is going well.
- Marla will not be at the June 10 Board meeting.

8. Discuss Justice Court

Due to Trustee Stringham's absence from the meeting, it was suggested that this agenda item be tabled.

Trustee Jensen moved to table discussion of the Justice Court. Trustee Brems seconded the motion. The motion carried with Trustees Zuspan, Brems, Clayton, Jensen, Perry, and Valdez each voting "aye".

10. Other City, Town, Unincorporated County, and Greater Salt Lake Municipal Services District business

There was no other city, town, unincorporated county or Greater Salt Lake Municipal Services District business to discuss.

11. Identify future agenda items

No future agenda items were suggested.

12. Discuss the purchase, exchange, or lease of real property (Possible closed meeting pursuant to Utah Code Ann. §52-4-205(1)(d))

This agenda item was not needed.

13. Discuss the deployment of security personnel, devices or systems (Possible closed meeting pursuant to Utah Code Ann. §52-4-205 (1)(f))

This agenda item was not needed.

14. Discuss the character, professional competence, or physical or mental health of an individual (possible closed meeting pursuant to Utah Code Ann. § 52-4-205(1)(a))

This agenda item was not needed.

15. Discuss pending or reasonably imminent litigation (possible closed meeting pursuant to Utah Code Ann. § 52-4-205(1)(c))

This agenda item was not needed.

16. Adjourn

Trustee Jensen moved to adjourn the Board meeting. Trustee Brems seconded the motion. The motion carried with Trustees Zuspan, Brems, Clayton, Jensen, Perry and Valdez each voting "aye".

Chair Zuspan declared the meeting to be adjourned at 6:23 p.m.

Approved by the Board of Trustees of the Greater Salt Lake Municipal Services District on the 10th day of June, 2026.

Keith Zuspan, Chair

ATTEST:

Marla Howard, General Manager