GREATER SALT LAKE
Municipal Services
District

MINUTES OF THE MEETING OF THE
BOARD OF TRUSTEES
GREATER SALT LAKE MUNICIPAL SERVICES DISTRICT
Held Wednesday, May 13, 2026
At 860 W Levoy Dr Ste 300
Taylorsville, UT 84123

Trustees Present:
Keith Zuspan, Chair
Sean Clayton, (via Teams)
David Brems
Jesse Valdez
Allan Perry
Michael Jensen
Laurie Stringham (via Teams)

Staff Present:
Marla Howard, General Manager
Brian Hartsell, Associate General Manager
Tabitha Mecham, Office Manager
Lizel Allen, Director of Engineering
Mark Schneider, Director of Information Technology
Trent Sorensen, Director of Planning and Development Services
Mark Anderson, Legal Counsel
Richard Stephens, Assistant City Engineer
Chad Anderson, Engineering Manager
Joel Grant, Human Resources Manager
Kirk Boyington, Chief Building Official (via Teams)
Daniel Hoffman, Senior General Ledger Accountant
Maridene Alexander, Communications Manager
Diana Baun, Municipal Recorder (via Teams)

Others Present:
Ryan Anderson, Salt Lake County
Michael, unidentified member of the public
Jared Steffy, Salt Lake County
Lorin Colby, Kearns City Council
Neil Mahoney, White City Council
Joe Smolka, Emigration Canyon Resident
Tara Behunin, Unified Fire Authority

1. Call to Order

Chair Zuspan called the meeting to order at 6:00 p.m.

2. Pledge of Allegiance

The Pledge of Allegiance was recited.

3. Public Comments

There were no public comments.

4. Public Hearing on the 2027 Fiscal Year Tentative Budget

Trustee Jensen moved to open the public hearing. Trustee Perry seconded the motion. The motion carried with Trustees Zuspan, Brems, Clayton, Jensen, Perry, Stringham and Valdez each voting "aye" and the public hearing was declared to be open.

Brian Hartsell and Daniel Hoffman reviewed highlights from the 2027 Fiscal Year (FY) Tentative Budget, including the Capital Projects Budget, the Administration Budget, the General Fund and the Capital Fund. Refinements were noted, particularly in the Administration Budget.

Chair Zuspan called for public comments or questions. There being none, Trustee Jensen moved to close the public hearing. Trustee Valdez seconded the motion. The motion carried with Trustees Zuspan, Brems, Clayton, Jensen, Perry, Stringham and Valdez each voting "aye" and the public hearing was closed.

5. Adopt Resolution 2026-05-01 adopting the MSD's 2027 Fiscal Year Budget

Trustee Jensen moved to adopt Resolution 2026-05-01, thereby adopting the MSD's 2027 Fiscal Year Budget with changes as discussed. Trustee Brems seconded the motion. The motion carried with Trustees Zuspan, Brems, Clayton, Jensen, Perry, Stringham and Valdez each voting "aye".

6. Public Hearing on Proposed 2026 Fiscal Year Budget Amendment

Trustee Jensen moved to open the public hearing. Trustee Perry seconded the motion. The motion carried with Trustees Zuspan, Brems, Clayton, Jensen, Perry, Stringham and Valdez each voting "aye" and the public hearing was declared to be open.

Daniel Hoffman explained a FY 2026 Budget amendment related to the lease of office space at 860 West Levoy Drive in Taylorsville. Brian Hartsell stated that, as of now, this was the only FY 2026 Budget amendment, but additional Budget amendments may be brought to the Board as the fiscal year winds down.

Chair Zuspan called for public comments and questions. There being none, Trustee Jensen moved to close the public hearing. Trustee Brems seconded the motion. The motion carried with Trustees

Zuspan, Brems, Clayton, Jensen, Perry, Stringham, and Valdez each voting "aye".

7. Adopt Resolution 2026-05-02 Adopting the MSD's Amended 2026 Fiscal Year Budget

Trustee Jensen moved to adopt Resolution 2026-05-02, thereby amending the 2026 Fiscal Year Budget as presented. Trustee Perry seconded the motion. The motion carried with Trustees Zuspan, Brems, Clayton, Jensen, Perry, Stringham, and Valdez each voting "aye".

8. Approve April 22, 2026 Board Meeting Minutes

Trustee Jensen moved to approve the April 22, 2026 Board meeting minutes as presented. Trustee Brems seconded the motion. The motion carried with Trustees Zuspan, Brems, Clayton, Jensen, Perry, Stringham and Valdez each voting "aye".

9. Report on the Fiscal Year 2026 Third Quarter from the Audit Committee meeting held on April 22, 2026

Trustee Jensen reported that the Audit Committee met prior to the last Board meeting. He stated that the Audit Committee recommended that the Board accept and approve the disbursements made during the first quarter of 2026 as reflected in the Check Register.

10. Approve the Fiscal Year 2026 Third Quarter disbursements and financial statements (January 1, 2026, to March 31, 2026)

Trustee Jensen moved to ratify and approve the Fiscal Year 2026 Third Quarter disbursements and financial statements (January 1, 2026 to March 31, 2026) as presented. Trustee Valdez seconded the motion. The motion carried with Trustees Zuspan, Brems, Clayton, Jensen, Perry, Stringham, and Valdez each voting "aye".

11. Approve Agreement with R Cherrington Enterprise LLC dba RC Enterprise Paving and Construction for the 9100 W Sidewalk in Magna for $396,833.90

Chad Anderson presented an Agreement with R Charrington Enterprise LLC for a capital project in Magna. Chad stated that the $396,833.90 cost falls within the budget. He noted that there were a few minor changes to be included in the Agreement, and recommended that the General Manager be authorized to sign the Agreement.

Trustee Jensen moved to approve the Agreement with R Cherrington Enterprise LLC dba RC Enterprise Paving and Construction for the 9100 West Sidewalk in Magna for $396,833.90, including minor wording changes to be made as recommended by staff, and that the General Manager be authorized to sign the Agreement. Trustee Perry seconded the motion. The motion carried with Trustees Zuspan, Brems, Clayton, Jensen, Perry, Stringham, and Valdez each voting "aye".

13. Approve Change Order 2 for the Dimple Dell Storm Drain Projects Agreement with Lyndon Jones Construction Inc

This agenda item was heard out of order.

Chad Anderson stated that some minor changes should be incorporated into the Agreement. He noted that the costs associated with Change Order 2 are within the budget.

Trustee Jensen moved to approve Change Order 2 for the Dimple Dell Storm Drain Projects Agreement with Lyndon Jones Construction Inc., including amendments recommended by staff. Trustee Brems seconded the motion. The motion carried with Trustees Zuspan, Brems, Clayton, Jensen, Perry, Stringham, and Valdez each voting "aye".

12. Approve the Job Description for the Director of Strategy and Economic Development

Marla Howard and Joel Grant presented the job description for the Director of Strategy and Economic Development position. Marla stated that, after discussions with the member agencies, it was determined that a candidate with extensive experience should be hired.

Marla Howard asked the Trustees if they would like this position to be appointed by the Board (at will) or for it to be a merit position. After discussing the issue, the Trustees stated that they would like this position to be appointed by the Board because of the high level of the position and the importance of the work that will be undertaken for the member agencies. It was agreed that two Trustees should sit in on the interviews.

Trustee Jensen moved that the Job Description for the Director of Strategy and Economic Development position be approved, that staff proceed with the hiring process with two members of the Board (not constituting a quorum of the Board) participating in the interview sessions, and that the Director of Strategy and Economic Development will be a Board appointed position. Trustee Valdez seconded the motion. The motion carried with Trustees Zuspan, Brems, Clayton, Jensen, Perry, Stringham, and Valdez each voting "aye".

14. Discuss Cyber Security

Mark Schnieder reported that, on April 28, CISA (Cybersecurity and Infrastructure Agency) notified management that a staff member's email was found on an Iranian cyber hacking list. Several steps were taken immediately. On Monday, a new Cyber Security Engineer started work. He went through the MSD's response to the CISA notification and confirmed that staff did everything correctly.

15. Discuss Web Content Accessibility Guidelines

Maridene Alexander used a slideshow to present and review website accessibility requirements and guidelines, including ADA Title II compliance deadlines. She mentioned that S.B. 98, which was adopted this year by the Utah Legislature, provides some protection to governments against "abusive" website access lawsuits.

16. Discuss MSD Biannual 4-page Newsletter

Maridene Alexander presented the newsletters that the MSD has been putting out for the member agencies and asked for and received input from the Board. Trustee Valdez stated that he only sees printed newsletters amplifying.

17. General Manager report

Marla Howard presented her General Manager's Report:

- Based upon comments from the April 25th strategy event, suggestions for more Kem Gardner Institute training on how to run cities are being explored. Management is working with Natalie Gochnour's staff at the University of Utah to set up another training session, most likely on a Saturday.
- Marla Howard stated that she will be out next week
- An employee team-building event will be held next week.
- More responses than were expected have been received in response to the Process Improvement Project Request for Qualifications (RFQ).
- Daniel Hoffman and Marla Howard will meet with UPD (Unified Police Department) Chief Mazuran and others as part of the UPD expense allocation process.
- A staff accountant has been hired, to start at the beginning of June.
- Mark Schnider explained how Michael Duncan's former position is being absorbed. Michael was an Enterprise Architect. Some of his duties have been assigned to Rachel Manko. A "help desk" position has been created to free up Rachel's time so she can perform her new duties. Mark will work directly with Andrew Scrozynski to take on the Enterprise Architect elements of Michael's former position.

18. Other City, Town, Unincorporated County, and Greater Salt Lake Municipal Services District business

There was no other city, town, unincorporated county or Greater Salt Lake Municipal Services District business to discuss.

19. Identify future agenda items

Trustee Stringham would like to discuss the closing of the Justice Court.

20. Discuss the purchase, exchange, or lease of real property (Possible closed meeting pursuant to Utah Code Ann. § 52-4-205(1)(d))

This agenda item was not needed.

21. Discuss the deployment of security personnel, devices or systems (Possible closed meeting pursuant to Utah Code Ann. § 52-4-205 (1)(f))

This agenda item was not needed.

22. Discuss the character, professional competence, or physical or mental health of an individual (possible closed meeting pursuant to Utah Code Ann. § 52-4-205(1)(a))

This agenda item was not needed.

23. Discuss pending or reasonably imminent litigation (possible closed meeting pursuant to Utah Code Ann. § 52-4-205(1)(c))

This agenda item was not needed.

24. Adjourn

Trustee Jensen moved to adjourn the Board meeting. Trustee Brems seconded the motion. The motion carried with Trustees Zuspan, Brems, Clayton, Jensen, Perry, Stringham, and Valdez each voting "aye".

Chair Zuspan declared the meeting to be adjourned at 7:10 p.m.

Approved by the Board of Trustees of the Greater Salt Lake Municipal Services District on the 10th day of June 2026.

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Keith Zuspan, Chair

ATTEST:

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Marla Howard, General Manager