Midway Sanitation District

MIDWAY SANITATION DISTRICT REGULAR MEETING MINUTES

Monday, May 18, 2026, 3:00 p.m.
Midway Sanitation District Offices
75 North 100 West, Midway, Utah

Minutes of the Midway Sanitation District Board of Trustees Regular Meeting held Monday, May 18, 2026, at 3:00 p.m. Notice of the meeting and agenda was posted at the Midway Sanitation District Offices Building, Ridley's Express, 7-Eleven and the Midway City Post Office. A copy was sent to each of the Trustees and posted on the Utah Meeting Public Notice Web Site.

Call to Order, Opening Remarks or Invocation

Roll Call:

Don Huggard, Chairman
Craig Simons, Mayor, Trustee
Nolan Robertson, Operator
Clair Provost, Vice-Chairman
Wes Johnson, District Engineer
Becky Wood, Manager

General Consent Calendar

- **a.** Agenda for May 18, 2026, Regular Meeting
- **b.** Minutes of March 11, 2026Regular Meeting
- **c.** Warrants & Financials

Note: Copies of items a, b and c are contained in the supplemental file.

Motion: *Clair Provost made a motion to approve the agenda, minutes, warrants and financials. Don Huggard seconded the motion that carried with all members voting aye.*

Operators Report: The board discussed grease trap conditions and the rating system. There was also a short discussion regarding the necessity of embedded steps in the manholes.

Resolution 2026-02 (Policies & Procedures Updates) – The board discussed two additions and updates to the current district policies including billing refunds and low-pressure sewer systems. The board determined that the "Update Household" box on the billing postcard should be in bold or red ink if possible, to draw attention to it. There was also a discussion held on online billing practices.

Motion: *Craig Simons made a motion to accept the changes and updates as reviewed and discussed for Resolution 2026-02 District Policy & Procedures Updates. This motion includes keeping the current billing policy as is, making clarifications to the bonding process, updating outdoor grease trap requirements, specifying E/One pump equipment as preferred, and prohibiting connections for small groupings of homes where shared pump configurations exceed state code limits requiring a public sewer system to oversee operations. Clair Provost seconded the motion that was carried out with all members voting aye.*

Customer Billing Charges (Michael Siggard)– The board reviewed and discussed Michael Siggards' request from a previous board meeting for a full reimbursement regarding household individual rate overcharges. Based on the decision made in the previous agenda item to maintain the current billing policy as written, the board determined that a full reimbursement would be denied. Per district policy, the reimbursement will remain limited to the current quarter and the immediate previous quarter based on the updated occupancy number.

Motion: *Clair Provost made a motion to deny Mr. Siggards' request for full reimbursement, allowing the already extended billing adjustment for the quarter and the immediate previous quarter in accordance with standard district policy. Don Huggard seconded the motion, which carried unanimously with all members voting aye.*

Department Reports:

Engineer Report: Wes Johnson updated the board on the monthly flows and discussed daily flow rates.

Manager Report: Becky Wood reviewed the current budget numbers noting that some amendments will need to be made before year end. A request for a clothing allowance and any future needs for replacement clothing was considered and approved. Approval was requested to utilize an America 250 commemorative logo on all official public correspondence throughout the remainder of 2026, along with a potential drawing contest for the elementary school, a blood drive and challenge coins. The board discussed a Kohler Property Annexation Agreement. Becky Wood informed the board of upcoming ULGT meetings and board member nominations, Caselle, Inc. and Xpress Bill Pay challenges, gave a status update on the Jordanelle SSD and MSD contract, and updated the board on the annual audit process.

Trustee Report: Craig Simons updated the board on the status of ERU counts at Heber Valley SSD.

Adjourn:
Motion*: Craig Simons made a motion to adjourn the meeting at 5:03p.m. Clair Provost seconded the motion that carried with all members voting aye.*

Don Huggard

Don Huggard, Chairman

Becky Wood, District Clerk