



CITY COUNCIL MINUTES

Wednesday, January 28, 2015

Approved February 25, 2015

The following are the minutes of the Regular City Council Meeting of the Herriman City Council. The meeting was held on **Wednesday, January 28, 2015 at 5:00 p.m.** in the Herriman City Community Center Council Chambers, 13011 South Pioneer Street (6000 West), Herriman, Utah. Adequate notice of this meeting, as required by law, was posted in the Community Center, on the City's website, and delivered to members of the Council, media, and interested citizens.

Presiding:

Mayor Carmen Freeman

Council Members Present:

Mike Day, Matt Robinson, Craig B. Tischner and Coralee Wessman-Moser

Staff Present:

Brett geo. Wood, City Manager
Gordon M. Haight II, Assistant City Manager
Tami Moody, Director of Administration & Communications
Jackie Nostrom, City Recorder
John Brems, City Attorney
Danie Bills, Events Manager
Blake Thomas, City Engineer
Bryn McCarty, City Planner
Clint Smith, Unified Fire Authority Chief
Justun Edwards, Water Director
Cathryn Nelson, Chief Building Official

5:00 PM - WORK MEETING: *(Front Conference Room)*

COUNCIL BUSINESS

A. Review of this evening's agenda

Mayor Carmen Freeman called the meeting to order.

B. Administrative Reports

1. Planning for the International Conference of Shopping Centers – Gordon Haight, Assistant City Manager

Assistant City Manager Gordon Haight recommended that two staff members and two Elected Officials should attend the International Conference of Shopping Centers (ICSC), and expressed his concern of having too large of an entourage. Councilmember Moser asked why too many Elected Officials attending would be cumbersome. Assistant City Manager Haight explained that the goal of the staff and Council is identical, and that additional Council Members present may not be positively portrayed. Mayor Freeman suggested

having an outlined policy in place. Councilmember Robinson expressed his concern of the issue becoming a political platform, and noted that he would be in favor of the recommendation as long as each Official agreed. He added that every member of the Council plays a critical role when it comes to Economic Development. Councilmember Moser indicated support of staff recommendations and that the policy could stagger to allow each Elected Official to attend the conference once during their term of office.

Councilmember Tischner asked about the Western ISCS in San Diego. Mayor Freeman responded that he was not impressed with that conference. Assistant City Manager Haight explained that he would like to try something differed to see if different results could be yielded. Councilmember Day agreed with Councilmember Moser, and suggested to follow staff recommendation. Mayor Freeman asked the Council who would like to attend the conference. The Council determined that each member would be available dependent on adequate notice. Assistant City Manager Haight responded that he would provide dates to the Council.

2. IT Department Report – Alan Rae, Finance Director, IT Manager
Finance Director/IT Manager Alan Rae offered a brief overview of the Information Technologies Department recent changes including backups and upgrading thin clients. He commended GIS Manager Steve Brown and ITS Service Tech Paul Hemara for their efforts. Mayor Freeman asked if the City has an offsite backup. This was confirmed. Mayor Freeman questioned if the City has hacking protection for the network system. Director Rae offered a synopsis of the security system, and acknowledged that security breaches have been attempted. City Attorney John Brems asked about email retention. Director Rae outlined the process and procedure as to how information is saved.

Director Rae updated the Council of the City Works program, and the positive strides that have been implemented over the last few weeks. He explained that the City Works order forms were extremely generic, and those have been customized to fit the needs of the City. Director Rae informed the Council that the Building Department would be testing live data the next business day. City Manager Wood thanked Director Rae for his efforts.

Director Rae reminded the Council of the Retreat where they discussed the Alertext to stay in touch with residents. Successful preliminary testings have been conducted with employees, and will be rolled out over Herriman Days. Director Rae reviewed the Herriman City Mobile App and noted that employees are utilizing the app more than anyone else. He offered a brief overview of the Herriman City website and noted that the Miss Herriman Page would be revamped.

Director Rae informed the Council that the Passport Office and photo station are open, and the response has been positive. City Manager Wood observed the positive aspect of being able to provide an additional service in the community, and additionally, would bring in revenue to offset costs. Director Rae continued with the recent Laserfiche conference that staff attended, and reviewed the plan to implement electronic document storage for Human Resources. He added that the current filing methods would be improved with the skills that were obtained from the 2015 users' conference.

Director Rae offered an overview of the Herriman City Intranet that will be available to employees that would have procedures and forms available to employees for their convenience. He informed the Council that preliminary meetings have been conducted to implement security cameras within City Hall and well sites for the Water Department, and offered a brief synopsis of the policy and procedures. It was noted that the cameras are

fairly inexpensive to purchase; however, the database to maintain the recordings is where significant costs will arise. Councilmember Tischner asked if measures would be taken to prevent vandalism on the cameras. Director Rae responded that the issue has been discussed. City Manager Wood interjected that the height of the camera will be taken into consideration for placement. Mayor Freeman thanked Director Rae for his report.

3. Discussion of the 2015 Election Options – Jackie Nostrom, City Recorder
City Recorder Jackie Nostrom informed the Council that the 2015 Municipal Election will be held November 3, 2015. She noted attending a meeting that offered two election options as part of the Salt Lake County contract that would either allow the election to be conducted either entirely by mail or by consolidated polls. Recorder Nostrom informed the Council that to choose the option on consolidated polls, the election would cost approximately \$2,000 more for additional supplies and election judges. Councilmember Moser expressed her support of conducting the election by mail. Mayor Freeman agreed. Councilmember Day expressed his desire to keep the polling locations available for voters. Councilmember Robinson agreed. Councilmember Tischner expressed his concern of not conducting early voting, and suggested to hold the election via consolidated voting districts. Recorder Nostrom indicated that the deadline to determine the election option was a month away, further discussion will be calendared.

4. Other Updates

C. Adjournment

COUNCILMEMBER DAY MOVED TO ADJOURN THE WORK MEETING. COUNCILMEMBER ROBINSON SECONDED THE MOTION, AND ALL VOTED AYE.

D. CLOSED SESSION (IF NEEDED)

A. *The Herriman City Council may convene in a closed session to discuss the character, professional competence, or physical or mental health of an individual, pending or reasonable imminent litigation, and the purchase, exchange, or lease of real property, as provided by Utah Code Annotated §52-4-205*

COUNCILMEMBER DAY MOVED TO ADJOURN THE CITY COUNCIL MEETING TO CONVENE IN A CLOSED SESSION TO DISCUSS PENDING OR REASONABLE IMMINENT LITIGATION, AS PROVIDED BY UTAH CODE ANNOTATED §52-4-205. COUNCILMEMBER TISCHNER SECONDED THE MOTION.

The vote is recorded as follows:

Councilmember Mike Day	Aye
Councilmember Matt Robinson	Aye
Councilmember Craig B. Tischner	Aye
Councilmember Coralee Wessman-Moser	Aye
Mayor Carmen Freeman	Aye
The motion passed unanimously	

7:00 PM - GENERAL MEETING:

7:01:26 PM CALL TO ORDER

Mayor Freeman called the meeting to order and welcomed everyone in attendance.

COUNCILMEMBER TISCHNER MOVED TO COMMENCE THE COMMUNITY DEVELOPMENT AND RENEWAL AGENCY MEETING AFTER THE CONCLUSION OF THE CITY COUNCIL MEETING. COUNCILMEMBER MOSER SECONDED THE MOTION, AND ALL VOTED AYE.

A. [7:02:01 PM](#) **Invocation and Pledge**

Scout Isaac Peterson with Troop #1225 offered the invocation. Scout Troop #114 led the audience in the Pledge of Allegiance.

B. [7:06:42 PM](#) **Mayor's Comments**

Mayor Freeman informed the audience of the ribbon cutting for the grand opening of the Walmart. He thanked Councilmember Tischner for his involvement in the Youth Council legislative day at the capitol. He also extended his appreciation to Youth Council mentors Raquel DeLuca and Michelle Baguley for their efforts. Mayor Freeman informed the audience of the DARE program and the benefit it is to our community.

C. [7:04:47 PM](#) **Council Recognitions**

Councilmember Robinson thanked Human Resource Manager Travis Dunn for his efforts for putting together the employee recognition awards night. He also extended his gratitude for the employees and their service.

E. [7:06:53 PM](#) **PUBLIC COMMENT:**

Laurel Price thanked the Council for their willingness to volunteer. She informed the Council that she was reporting on behalf of Representative Mia Love, United States House of Representatives, and noted that the District Office is up and running. An open house will be held on Friday, January 30, 2015 from 1:00 p.m. – 4:00 p.m. Ms. Price indicated that they were available for any services, and hoped to maintain an open relationship.

Luke Garrett, 5443 West Genoa Court, expressed his desire to see a gun range constructed in the area soon.

Steve Garrett, 5443 West Genoa Court, expressed his appreciation to the Council for their service, and to the scouts that were in attendance. He indicated that he was concerned about the bond for the water tank, and that existing residents would not see the impact of the bond due to permits supposedly paying for the construction. Mr. Garrett stated that the housing downturn puts pressure on the City, and that this will make the City take action that may not be in the best interest of the residents.

Glen Larsen, 12157 Alabaster Circle, encouraged dialogue for a park strip along Midas Creek, and the positive aspect that would bring the neighbourhood. City Manager Wood requested Mr. Larsen to leave his contact information to update him on the latest plan for the area.

Scout Ryan Smith, inquired about the pedestrian crossing signal at the intersection of 5600 West and Main Street, and requested to know when its installation date would be. City Manager Wood referred him to Operations Director Monte Johnson for an update.

David Watts, 14461 South Windom Road, expressed his concern of heightened sensitivity to elevations proposals pertaining to an upcoming development.

F. REPORTS, PRESENTATIONS AND APPOINTMENTS

A. 7:16:36 PM Presentation of Certification – Tami Moody, Director of Administration and Communications

Eagle Mountain City Recorder Finn Kofoed introduced Layton City Recorder Thieda Wellman and Sandy City Recorder Molly Spira and noted that they were attending the meeting on behalf of the Utah Municipal Clerks Association. She congratulated the Herriman City Recorder and Deputy Recorder for their certifications. Recorder Kofoed offered a brief synopsis of the requirements and the dedication needed to reach the designations.

B. 7:23:46 PM Recognition of contributions offered by DARE Officer Jeff West – Dwayne Anjewierden, Chief of Police

Herriman City offered a video expressing their appreciation of the service that Officer Jeff West provided to the community. Chief of Police Dwayne Anjewierden was pleased to report how astounding Officer West has been. He indicated that Officer West started with Salt Lake County in 1982 that affected so many people. The DARE program was implemented in 1996 by Officer West, and since that time has influenced over 13,000 adolescents with 214 DARE graduation ceremonies. Chief Anjewierden indicated that Officer West did make a positive difference in the community. City Manager Brett Wood thanked Officer West for his dedication to the community and presented him with a gift of appreciation. He noted that he will be missed tremendously. The audience applauded.

Officer West thanked everyone for their support, and indicated that it was a thrill teaching the program. He expressed his admiration for the community, and reiterated his appreciation to the community. Mayor Freeman relayed how impressed he has been with Officer West, and the connection he has with children. He continued with how well he represented Herriman City as well as the Unified Police Department. The audience offered their applause.

G. 7:38:52 PM CONSENT AGENDA

A. Approval of a resolution to approve various amendments to the Policy and Procedures Manual sections 9-10 – Travis Dunn, Human Resource Manager

B. Approval of a resolution electing a Mayor Pro Tempore – Brett Wood, City Manager

Mayor Freeman nominated Councilmember Coralee Wessman-Moser to serve as Mayor Pro Tempore.

COUNCILMEMBER DAY MOVED TO APPROVE THE CONSENT AGENDA AS WRITTEN.
COUNCILMEMBER TISCHNER SECONDED THE MOTION.

The vote is recorded as follows:

Councilmember Mike Day	Aye
Councilmember Matt Robinson	Aye
Councilmember Craig B. Tischner	Aye
Councilmember Coralee Wessman-Moser	Aye
Mayor Carmen Freeman	Aye

The motion passed unanimously.

H. DISCUSSION AND ACTION ITEMS

A. 7:41:51 PM Discussion and consideration of an ordinance to rezone 16750 South Camp Williams Road from A-1 (Agricultural) to M-1 (Manufacturing) – Bryn McCarty, City Planner

City Planner Bryn McCarty oriented the council as to the location of the proposed rezone. She observed that half of the property is zoned M-1 and the other A-1, and noted that the applicant would like to have a consistent zoning on the parcel. The Planning Commission recommended approval of the rezone because it follows the General Plan.

COUNCILMEMBER MOSER MOVED TO APPROVE ORDINANCE NO. 2015-03 TO REZONE 16750 SOUTH CAMP WILLIAMS ROAD FROM A-1 (AGRICULTURAL) TO M-1 (MANUFACTURING). COUNCILMEMBER DAY SECONDED THE MOTION.

The vote is recorded as follows:

Councilmember Mike Day	Aye
Councilmember Matt Robinson	Aye
Councilmember Craig B. Tischner	Aye
Councilmember Coralee Wessman-Moser	Aye
Mayor Carmen Freeman	Aye

The motion passed unanimously.

B. 7:43:41 PM Discussion and consideration of a resolution to authorize the issuance and sale of not more than \$4,700,000 aggregate principal amount of water revenue bonds – Justun Edwards, Water Director

Water Director Justun Edwards informed the Council that this item has been previously discussed in detail that the bond is the funding mechanism for the construction of a water tank. He noted that the presented resolution is to set the parameters of the bond including: to set the funding amount, term, and interest rate. Mayor Freeman asked about the location of the water tank. Director Edwards responded that the location is 11800 South and 7000 West, and noted that the tank would serve existing and future development. Councilmember Day asked Director Edwards to outline how the bond is paid. Director Edwards explained that the bond will be repaid by new construction impact fees. Councilmember Day informed the audience that City infrastructure comes with a price, and that the home builder or developer will fund the payment for the infrastructure. Mayor Freeman added that the City has to be proactive because of the pace of the fast growing community.

Councilmember Tischner requested clarification of this resolution. Director Edwards responded that this would outline the parameters for the bond. Finance Director Rae added that the approval of the bond does not happen until after the Public Hearing scheduled for February 25, 2015. The intent of this resolution is to determine the terms of the bond. Councilmember Tischner informed the audience that this bond is not a new debt, and in essence, is shifting a loan. This was verified.

COUNCILMEMBER DAY MOVED TO APPROVE RESOLUTION NO. R03-2015 AUTHORIZING THE ISSUANCE AND SALE OF NOT MORE THAN \$4,700,000 AGGREGATE PRINCIPAL AMOUNT OF WATER REVENUE BONDS, SERIES 2015; FIXING THE MAXIMUM AGGREGATE PRINCIPAL AMOUNT OF THE BONDS, THE MAXIMUM NUMBER OF YEARS OVER WHICH THE BONDS MAY MATURE, THE MAXIMUM INTEREST RATE WHICH THE BONDS MAY BEAR, AND THE MAXIMUM DISCOUNT FROM PAR AT WHICH THE BONDS

MAY BE SOLD; PROVIDING FOR THE PUBLICATION OF A NOTICE OF PUBLIC HEARING AND BONDS TO BE ISSUED; PROVIDING FOR THE RUNNING OF A CONTEST PERIOD; AUTHORIZING THE EXECUTION BY THE ISSUER OF A SUPPLEMENTAL INDENTURE OF TRUST, AND OTHER DOCUMENTS NECESSARY FOR THE ISSUANCE OF THE SERIES 2015 BONDS; AUTHORIZING THE TAKING OF ALL OTHER ACTIONS NECESSARY TO THE CONSUMMATION OF THE TRANSACTIONS CONTEMPLATED BY THIS RESOLUTION; AND RELATED MATTERS. COUNCILMEMBER MOSER SECONDED THE MOTION.

The vote is recorded as follows:

Councilmember Mike Day	Aye
Councilmember Matt Robinson	Aye
Councilmember Craig B. Tischner	Aye
Councilmember Coralee Wessman-Moser	Aye
Mayor Carmen Freeman	Aye

The motion passed unanimously.

L. [7:52:00 PM](#) MAYOR AND COUNCIL COMMENTS

Councilmember Tischner expressed his appreciation to everyone involved with the Youth Council Legislative Day.

Councilmember Moser informed the audience that the Legislature is in session, and outlined issues that cities are concerned about. She recommended that everyone receive a prepared education pamphlet for informational purposes regarding transportation issues.

Mayor Freeman indicated that the transportation issues expand further than just Herriman City, and any support is extremely welcomed. He expressed his appreciation to the Council, staff, and the community.

J. CALENDAR

A. Meetings

- January 29 – Joint City Council/Planning Commission Work Meeting 6:00 p.m.
- February 5 – Planning Commission 7:00 p.m.
- February 11 – City Council Work Meeting 5:00 p.m.; City Council Meeting 7:00 p.m.
- February 18 – Special City Council Work Meeting 5:00 p.m.

B. Events

- February 12 – 14 – Valentines Cabaret; Herriman City Hall 7:00 p.m.
- February 16 – Presidents' Day; City Offices closed

K. [7:55:25 PM](#) ADJOURNMENT

COUNCILMEMBER DAY MOVED TO ADJOURN THE CITY COUNCIL MEETING. COUNCILMEMBER MOSER SECONDED THE MOTION, AND ALL VOTED AYE.

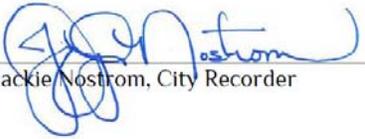
L. RECOMMENCE TO WORK MEETING (IF NEEDED)

M. SOCIAL GATHERING (No action will be taken on any items)

A. Social gathering will take place at McDonald's; 5108 West 13400 South, Herriman, UT

*This document constitutes the official minutes for the
Herriman City Council Meeting held on Wednesday, January 28, 2015*

I, Jackie Nostrom, do hereby certify that I am the duly appointed, qualified, and acting City Recorder for Herriman City, of Salt Lake County, State of Utah. I do hereby certify that the foregoing minutes represent a true and accurate, and complete record of this meeting held on Wednesday, January 28, 2015.


Jackie Nostrom, City Recorder