HighMark Charter School
Board of Directors Meeting

Date: April 28th, 2026
Location: (801) 928-7660
In Attendance: Richard Bigler, Blake Petersen, Rory Ukena
Others In Attendance: Shawn Miehlke, Krystal Taylor,
Excused: Lori Drake

MINUTES

CALL TO ORDER

Richard Bigler called the meeting to order at 4:10 PM.

PUBLIC COMMENT (limited to three minutes)

- 2026/2027 Fee Schedule (2nd comment opportunity)
  This was the 2nd comment opportunity. There were no public comments.

CONSENT ITEMS

- March 16, 2026 Board Meeting and Closed Session Minutes
  Blake Petersen made a motion to approve the March 16, 2026 Board Meeting and Closed Session Minutes. Rory Ukena seconded. Motion passed unanimously. Votes were as follows: Richard Bigler, Aye; Blake Petersen, Aye; Rory Ukena, Aye.

VOTING & DISCUSSION ITEMS

- 2026/2027 Fee Schedule
- Technology Purchase
- Award RFP for Speech and Language Therapy Services
  The Board held the second public comment period for the proposed fee schedule for the upcoming school year. The proposed fee schedule includes descriptions of applicable fees, fee amounts, how fees will be used, the annual maximum fee amount per student, and information regarding fee waiver eligibility.

  The Board reviewed a proposed refresh of teacher computers following the current school year to ensure staff have updated and reliable technology to support instruction and daily operations. A proposal totaling $41,316 was presented for the replacement devices. The Board discussed timing of the purchase in relation to the current fiscal year budget and upcoming budget planning as part of the school's continued investment in classroom technology and staff support. The main funding source for these devices will come through the TSSA plan funds.

  HighMark Charter School issued an RFP for Speech and Language Therapy Services and received three proposals. An evaluation committee reviewed and scored the submissions, determining that Something to Talk About best met the needs of the school based on qualifications, experience, prior successful work with the school, and competitive pricing. The committee recommended awarding the contract to Something to Talk About for a term not to exceed five years and authorizing the Director to finalize and execute the agreement.

Richard Bigler made a motion to approve the 2026/2027 Fee Schedule and the technology purchase for up to $42,000 and to award the RFP for speech and language therapy services to Something to Talk About. Blake Petersen seconded. Motion passed unanimously. Votes were as follows: Richard Bigler, Aye; Blake Petersen, Aye; Rory Ukena, Aye.

CALENDARING

- Board Meeting June 3rd, Park City at 1:30PM

ADJOURN

At 4:16 PM Blake Petersen made a motion to adjourn. Rory Ukena seconded. Motion passed unanimously. Votes were as follows: Richard Bigler, Aye; Blake Petersen, Aye; Rory Ukena, Aye.