NOTICE AND AGENDA

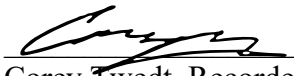
Notice is hereby given that the Millville City Council will hold its regularly scheduled Council Meeting on Thursday, June 11, 2026, at the Millville City Office, 510 East 300 South in Millville, Utah, at 7:00 p.m.

1. Call to Order / Roll Call – Mayor Hair
2. Opening Remarks / Pledge of Allegiance – Mayor Hair
3. Approval of agenda
4. Approval of minutes of the last City Council Meeting – May 14, 2026
5. Agenda Items—
    A. Public comment period (2 min/person)
    B. Consideration of resolution setting Mayor Pro Tempore for Fiscal Year 2027 – Mayor Hair
    C. Consideration of ordinance updating pay stipend for members of the Planning Commission – Councilmember June
    D. Review of FY26 proposed budget revisions and FY27 proposed budget – Recorder Twedt
    E. PUBLIC HEARINGS – as close as possible to 7:30 p.m.
        i. Compensation Increases
        ii. FY26 Budget Revisions and FY27 Budget
    F. Consideration of resolution adopting the revised Fiscal Year 2026 Budget – Mayor Hair
    G. Consideration of resolution accepting the certified property tax rate (no increase) – Recorder Twedt
    H. Consideration of ordinance increasing employee compensation – Mayor Hair
    I. Consideration of resolution adopting the Fiscal Year 2027 Budget – Mayor Hair
    J. City Celebration planning progress update – Councilmember Ripplinger
    K. City Reports: Roads, Parks, Water – Public Works Director Kendrick
    L. Councilmember reports and other items for future agendas
6. Adjournment.

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during public meetings should notify Corey Twedt at (435) 881-2669 at least three days prior to the meeting.

The Millville City Council may enter into a closed session as allowed by Utah Code 52-4-205 to discuss pending or reasonably imminent litigation, to discuss the individual character, professional competence, or health of an individual, or to discuss land acquisition or the sale of real property.

This agenda was posted on June 8, 2026, to the City posting locations, the City Website, and the Utah Public Meeting Notices Website.



Corey Twedt, Recorder

MILLVILLE CITY COUNCIL MEETING
City Hall – 510 East 300 South – Millville, Utah
May 14, 2026

PRESENT: David Hair, Pamela June, Ryan Zollinger, Jeremy Ward, Darcy Ripplinger, Jacob Ames, Chad Kendrick, Corey Twedt, Megan Dyer, Kara Everton, Roberta Black, Tanya McCormick, Joe McCormick, Logan Baker, Chloe Baker, Jean Culbertson

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Call to Order/Roll Call
Mayor David Hair called the City Council Meeting to order for May 14, 2026, at 7:00 p.m. The roll call indicated Mayor David Hair and Councilmembers Pamela June, Jeremy Ward, Ryan Zollinger, Jacob Ames, and Darcy Ripplinger were in attendance.

Opening remarks/Pledge of Allegiance
Councilmember Ames welcomed everyone to the Council Meeting. He offered a word of prayer and led all present in the Pledge of Allegiance.

Approval of agenda
The agenda for the City Council Meeting of May 14, 2026, was reviewed.
Councilmember Zollinger motioned to approve the agenda for May 14, 2026.
Councilmember June seconded. Councilmembers Ward, Ames, June, Ripplinger, and Zollinger voted yes. (A copy of the agenda is included as Attachment "A".)

Approval of minutes of the previous meeting
The Council reviewed the minutes of the City Council Meeting on April 9, 2026.
Councilmember June motioned to approve the minutes for April 9, 2026.
Councilmember Ames seconded. Councilmember June and Mayor Hair pointed out a few corrections that were made during the meeting. Councilmembers Ward, Ames, June, Ripplinger, and Zollinger voted yes.

Public comment period
Mayor Hair opened the floor for any public comments. No one signed up for the public comment portion of the meeting.

Request for exemption on sewer connection and monthly fee requirement
Logan Baker explained to the City Council that the lateral connection from their home to the lateral stub at the edge of their property is difficult. The line will have to run around the house and will cost between $9,000 and $10,000. When the Bakers built their home,

because it is in a well-protection zone, to make a septic tank work they had to install a pump for the drain field to be up on the hillside.

Because of the costs for connecting sewer at their home, Logan Baker is recommending that the City Council allow an exemption from the connection requirement to Millville homes that must run a lateral more than 150 feet or for homes that must abandon a specialized septic system. He also requested that the monthly sewer fee be waived or reduced to $25 per month for these homes.

Mayor Hair pointed out that the financing for the sewer system is based on all homes connecting and paying the monthly fee. If the City were to allow residents to not pay the monthly fee, we wouldn't be able to pay the sewer debt payments without increasing rates to the other residents. Mayor Hair said that there is a woman in town whose husband recently passed. She is going through cancer treatments and is struggling to pay the monthly sewer use fee.

Councilmember Zollinger pointed out that Millville City Code does have an exemption for connecting to the sewer system. If the property line of a home is more than 300' from the sewer main line, they are not required to connect. The Bakers do not meet this exemption requirement. He discussed other potential options with the Bakers for their lateral connection.

It was discussed that there are many homes in Millville with expensive connection costs. Some homes have long lateral connections, and some are going to have to install a pump.

Councilmember Zollinger said that the State funding came with stipulations of every home connecting to the sewer. He also said that he has concerns about allowing something contrary to what is in the City Code.

Councilmember Ames said that he agreed with Councilmember Zollinger. He said that he doesn't think the Council is in the position to grant the requested exception.

Councilmember Zollinger motioned to deny the request from the Bakers to exempt them from connecting to the sewer and not paying the sewer fee. Councilmember Ames seconded. Councilmembers Ward, Ames, June, Ripplinger, and Zollinger voted yes. (A copy of the related staff report is included as Attachment "B".)

Discussion with Bakers on fencing of Millville City owned parcel 03-037-0025

Mayor Hair said that the City Council had previously approved to fence in the City-owned lot on Canyon Road so that horses could be used to graze to help with fire mitigation. The plan was to use a barbed wire fence.

Logan Baker said that they would prefer the fence be barbless to reduce injury to their horses. He said that they would still put their horses on the property to graze if the Council needed the fence to be barbed, but they would prefer barbless.

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Councilmember Ripplinger said that the reason it was planned to be a barbed wire fence was to reduce the likelihood that the horses would push against and damage the fence.

Someone in attendance at the meeting brought up the option of an electric fence. Logan discussed some of the issues with that option.

Recorder Twedt said that one of the items in the agreement with the Bakers would be that they are responsible for repairs to the fence resulting from damage caused by their horses. If that is the case, would the City be okay with a barbless fence? Councilmember Zollinger said that he wasn't opposed to barbless if the Bakers are responsible for repairs to the fence.

Councilmember Ames asked about how this would apply to people other than the Bakers if other horses were permitted to graze on this property. Recorder Twedt said that the City would require an agreement with any resident who was permitted to use the property, so the same maintenance requirements would be in place.

Councilmember Ripplinger said that the agreement would include a stipulation that the City will determine when the animals are permitted and removed from the property to ensure that it is not over-grazed.

Recorder Twedt said that he would get a memorandum of understanding completed that he would send to the Bakers for review. After it is signed, they would begin working with the fencing company to get the work completed.

Consideration of update to Water User Rate Resolution

Recorder Twedt said that at the last meeting, the utility bill late fee was discussed. The City Council asked staff to investigate the rate being charged and see if they think it is too high at 15%. Recorder Twedt said that Treasurer Dyer had pulled data from other cities throughout the State. She found that late fee charges vary dramatically. Millville's late fee rate is not the highest, but it is higher than many other cities.

Staff is recommending a reduction in the rate to 10%. Recorder Twedt said that the proposed resolution has a couple of other minor updates and corrections as shown on the redline document.

Councilmember Ripplinger said that she thinks a 10% late fee charge seems appropriate and would be a good change.

Councilmember Ward discussed having the late fee be a percentage of the amount owed versus having a fixed cost late fee. The consensus was that the City should continue to have the late fee be a percentage of what is owed.

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Recorder Twedt briefly discussed the other minor adjustments included in the proposed resolution.

Logan Baker said that he works with utility providers, and he thinks 10% is on the higher end, but there are also some cities that shut water off much quicker after delayed payments.

Councilmember Ripplinger thanked Treasurer Dyer for looking into this and finding a solution that will work for Millville City.

Councilmember June motioned to adopt Resolution 2026-3. Councilmember Ames seconded. Councilmembers Ward, Ames, June, Ripplinger, and Zollinger voted yes. (A copy of the adopted resolution is included as Attachment "C".)

Budget review for FY26 and FY27

Recorder Twedt reviewed the proposed updates to the FY26 Budget and the proposed new FY27 Budget. He explained that the FY27 Budget, as currently drafted, included a 3% pay increase for all staff as recommended by Mayor Hair.

Recorder Twedt reported that the City has been awarded RAPZ grant money for an update to the playground equipment at the South Park and additional RAPZ grant money for work to improve the Glenridge Park. Additionally, the City has received $50,000 from the UDOT TPA Grant to help fund the General Plan update.

Treasurer Dyer discussed her ongoing efforts and success in getting sales tax money back from the State Tax Commission for some of the businesses that are in Millville City with a Logan City mailing address. This will be something that staff will need to continue to monitor, but it should result in several thousand additional sales tax dollars per month coming to Millville.

Councilmember Ames briefly discussed the rates for fire and EMS services for the upcoming year. There are a lot of moving parts, and we aren't sure what the final costs are going to be at this point.

Councilmember Ripplinger said that she would like the Council to consider an increase for the Planning Commissioner meeting attendance stipend. The pay is currently set at $25 per meeting attended and she would like to consider an increase to $30 or $35 per meeting.

Councilmember Ripplinger said that for the RAPZ funding request in 2027, she would like the Council to consider getting money to install a 20x24 stage with access to power that could be used for the talent show and band at City Celebration events.

Councilmember Ripplinger said that she would also like the Council to consider allocating money for economic development. Recorder Twedt said that BRAG has an employee that offers help to cities in Cache County that specializes in economic development.

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Councilmember Zollinger said that the Cache Chamber of Commerce would likely be a source for this as well.

Recorder Twedt discussed the budget review schedule. With updates in State Legislation, if the City wants to do a property tax rate increase, it can't be determined in May as was possible in the past. Currently, Millville City does a budget review at the meeting following each quarter. It was discussed that property taxes should be discussed at the January City Council meeting to give enough time to go through the Truth in Taxation process if the Council decides they want to pursue a property tax increase. Going forward, the Council will also plan to discuss high-level priorities that will affect the future year budget at the January City Council meeting.

Recorder Twedt said that at the next meeting, the Council will see an updated version of both FY26 and FY27 Budgets. At that meeting they will need to adjust as desired and then adopt both budgets. He asked for clarification from the Council on what they want to do as it relates to hiring someone for economic development and for the stipend amount for the Planning Commission.

The consensus from the Council was to increase the Planning Commission pay to $35 per meeting.

Councilmembers June and Zollinger said that at the ULCT Conference, they met with the development company that owns the parcel in the designated Town Center near the highway. They have actively been working on finding commercial businesses to develop on that property. They have had offers but are wanting to find businesses that they think will be a good fit and that will bring in future tax revenue to the City.

Councilmember Ames said that he thinks the City should work with the BRAG economic development employee rather than hiring someone in Millville to do that work. The Council said that they would need to discuss in a future meeting how they might move forward on this.

Adoption of tentative FY27 Budget

Mayor Hair explained that the Council is supposed to adopt a tentative FY27 budget at the May City Council meeting. An updated version of this budget will be reviewed at the next meeting, a public hearing will be held, and then the Council will adopt the real FY27 budget.

Councilmember Ripplinger motioned to approve the tentative FY27 Budget. Councilmember Ward seconded. Councilmembers Ward, Ames, June, Ripplinger, and Zollinger voted yes. (A copy of the adopted resolution is included as Attachment "D".)

Councilmember Ames pointed out that he thinks Millville City staff do a really good job with a minimal number of employees. The rest of the Council agreed. Mayor Hair said that

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he would feel better about an increase of 6% instead of 3%. The Council agreed. Recorder Twedt said that he would update the FY27 Budget for the next meeting accordingly.

City Reports

Director of Public Works Chad Kendrick started by saying that Millville is a great City to work for. He appreciates the support from the Mayor and the City Council. Director Kendrick reported that the water system is working great so far. The State Sanitary Survey is scheduled for next month. During the survey, a State representative will inspect the City's water system.

The new vac truck from Providence is here and fixed up. It is a big deal for Millville City. The parks are doing well and getting a lot of use. Several residents are connecting sewer laterals each week. For the road issues resulting from the sewer project, Public Works is adding road base temporarily until the asphalt repairs can be completed.

Director Kendrick said that several cities in Cache County and throughout the State are discussing reduced hours or turning off splash pads because of the drought. There was a brief discussion about the Millville splash pad. Mayor Hair suggested that they go through the next month or so and see how things are going for the water system before deciding on reduced hours for the splash pad.

Councilmember Reports and Items for Future Agendas

(A copy of the Councilmember Assignments List is included with the minutes as Attachment "E".)

Councilmember Ripplinger said that the grant funding request for the fencing on the City-owned parcel was denied. They do not provide grant funding for permanent fences. As discussed earlier in the meeting, the City will move forward with purchasing the fence. The City Celebration work is heating up.

Councilmember Zollinger briefly discussed the parade for the City Celebration.

Councilmember Ward reported that the Caspersons are appreciative about the adjustments to the tennis court lights. The Millville City Youth Council has applied for funding for planting some trees. If they receive the funding, they will plan to come to a council meeting to present.

Councilmember Ames said that there continues to be many meetings about fire and EMS. He will keep the Council in the loop going forward as we get more information.

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Councilmember June pointed out some repairs that were needed in relation to the sewer project.

Recorder Twedt showed a brief security video from the North Park of a wedding proposal that happened on the tennis courts.

Mayor Hair said that he has been contacted by a resident about some damage from the sewer project requesting some additional repairs to the park strip in front of their home. Mayor Hair said that he thinks this has been dealt with appropriately but asked the Council to take a look and let him know if they feel the City should do more.

Mayor Hair said that the former museum curator is moving out of Millville City. Councilmember Ripplinger has reached out to Marjorie Davis who would like to manage the museum going forward.

Adjournment

Councilmember Zollinger moved to adjourn the meeting. Councilmember Ward seconded. Councilmembers Ward, Ames, June, Ripplinger, and Zollinger voted yes. The meeting adjourned at 8:56 p.m.

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AGENDA REPORT: MAYOR PRO TEMPORE June 11, 2026

Background

Every June in Millville City, a mayor pro tempore is selected to serve in the upcoming fiscal year. The Mayor is responsible for picking who he/she would like to fill that position, selecting from the sitting councilmembers, and then it is voted on by the City Council in the form of a resolution.

The mayor pro tempore is a member of a city council selected to serve as acting mayor during the elected mayor's absence, incapacity, or during a vacancy in the office. The term comes from the Latin phrase meaning "for the time being". If a mayor resigns or passes away, a mayor pro tempore does not assume the remainder of the term. In that case, the City Council would provide public notice and then interview applicants to fill the position just as they would to replace a councilmember under similar circumstances.

In Utah, unless city code is adopted to the contrary, a councilmember that steps into the mayor pro tempore role preserve their original status as a member of the city council. They would retain their full voting privileges on all ordinances and resolution while running the meeting, rather than being restricted to a tie-breaker vote, as a mayor is in the six-member council form of government.

For the upcoming FY27 fiscal year, Mayor Hair has requested that Councilmember Jacob Ames be considered to fill the role of mayor pro tempore.

Included Documents

- Resolution 2026-4

MILLVILLE CITY
RESOLUTION 2026-4

RESOLUTION APPOINTING A MAYOR PRO TEMPORE FOR FISCAL YEAR 2027

WHEREAS, the City Council sees the need for maintaining Public Safety within the community and determining the chain of command; and

WHEREAS, if for some reason the Mayor, Chief Officer of the community, was not available or could not be reached for some reason; and

WHEREAS, the Council felt there should be someone appointed to be in charge and make decisions on behalf of the City;

NOW THEREFORE, it is hereby resolved that Councilmember Jacob Ames will serve as Mayor Pro Tempore for Fiscal Year 2027.

Approved and passed by the Millville City Council this 11th day of June 2026.

SIGNED:

_____
David Hair, Mayor

ATTEST:

_____
Corey Twedt, City Recorder

COUNCILMEMBER	YES	NO	ABSENT	ABSTAIN
Jeremy Ward				
Jacob Ames				
Darcy Ripplinger				
Pamela June				
Ryan Zollinger				

AGENDA REPORT: P&Z COMMISSIONER PAY STIPEND June 11, 2026

Background

At the beginning of fiscal year 2020, the Millville City Council implemented a pay stipend of $25 for planning commissioners for each meeting attended from start to finish with the payments being made quarterly.

At the City Council meeting held in May 2026, the Council decided to increase that rate to $35 per meeting.

The included ordinance and code changes would make this change if adopted. This update is included in the proposed FY27 Budget that is being reviewed at this meeting for adoption.

Included Documents

- Ordinance 2026-3
- City Code Chapter 2.12 showing proposed update

MILLVILLE CITY
ORDINANCE 2026-3

AMENDING SECTION 2.12.030 REGARDING PAY FOR PLANNING AND ZONING COMMISSIONERS

WHEREAS, Title 2 of the Millville City Code sets forth regulations pertaining to administration and personnel, including pay rates for municipal officers and employees; and

WHEREAS, the Millville City Council wishes to compensate the P&Z Commissioners for the time they spend working on City related business; and

WHEREAS, appointed employee pay rates are updated through resolutions or ordinances by City Council approval; and

WHEREAS, the Millville City Council desires to increase the pay stipend for Planning Commissioners;

NOW, THEREFORE, BE IT ORDAINED, by the Millville City Council, Cache County, State of Utah, as follows:

Section 2.12.030(B) of the Millville City Code is hereby amended to increase the pay stipend for Planning Commission members from $25 to $35 for each complete Planning Commission meeting attended.

This ordinance shall become effective on all meetings attended after July 1, 2026.

ADOPTED AND PASSED, by the MILLVILLE CITY COUNCIL this 11th day of June 2026.

MILLVILLE CITY

_____
David Hair, Mayor

ATTEST:

_____
Corey Twedt, City Recorder

COUNCILMEMBER	YES	NO	ABSENT	ABSTAIN
Jeremy Ward				
Darcy Ripplinger				
Jacob Ames				
Pamela June				
Ryan Zollinger				

POSTED: _____

MILLVILLE CITY CODE
TITLE 2 - ADMINISTRATION AND PERSONNEL
CHAPTER 2.12 - CITY OFFICERS GENERALLY

2.12.010: DUTIES OF ALL OFFICERS:

2.12.020: AMOUNT OF BOND

2.12.030: MONTHLY SALARY SCHEDULE FOR APPOINTED AND ELECTED OFFICIALS

2.12.040: COMPENSATION LIMITED FOR SEVERAL POSITIONS

2.12.050: EXPENSES

2.12.010: DUTIES OF ALL OFFICERS:

It is the duty of all officers of the municipality to:

A. Deliver to their successor within one week after the change of office all records, documents and property which belong to the municipality;

B. Deliver to the treasurer within one week after receipt of such funds all funds of the municipality which the officer receives;

C. Sign within a reasonable time all papers, documents and records received by him or her which require his or her signature;

D. Perform all duties imposed on him or her by virtue of the office held;

E. Give receipts on forms provided by the recorder for all sums of money received, collected or paid them or their assistants. (Prior code § 3-631)

2.12.020: AMOUNT OF BOND

A. Before taking the oath of office and entering on the duties of their respective office, municipal officials shall each give a bond or theft or crime insurance with good and sufficient securities, payable to the municipality conditioned for the faithful performance

of the duties of their office and the payment of all monies received by such officers according to law and the ordinance of this municipality in the amounts required and set forth by Utah State Code.

B. The treasurer's bond or theft or crime insurance shall be superseded by any rules, regulation or directive of the state money management council when such rule, regulation or directive is binding on this municipality.

C. The premium charged by any corporate surety for any bond or theft or crime insurance required in this section shall be paid by this municipality.

D. The bond or theft or crime insurance required in this section may be a blanket bond or theft or crime insurance. (Ord. 2019-3, 2019: Prior code § 3-521)

2.12.030: MONTHLY SALARY SCHEDULE FOR APPOINTED AND ELECTED OFFICIALS

A.

1. Mayor: Eight hundred dollars ($800.00), effective December 1, 2022;

2. Council members: Three hundred dollars ($300.00), effective July 1, 2015;

3. Recorder: At an hourly rate as set by ordinance or resolution of the City Council;

4. Treasurer: At an hourly rate as set by ordinance or resolution of the City Council;

B. Members of the planning and zoning commission shall receive thirty~~twenty~~ five dollars ($35.00)~~($25.00)~~ per complete planning and zoning meeting attended;

C. In addition to the monthly salary paid to the mayor, recorder/auditor and treasurer of this municipality, they shall receive ten dollars ($10.00) per city council meeting that they attend.

D. In addition to the monthly salary paid the officers and employees of this municipality, they shall receive the following benefits:

1. The employees' share of the social security tax;

2. Health and accident insurance for themselves and their families on such basis and cost to the employee or officer as the governing body may from time to time establish by resolution;

3. Vacation and sick leave on such basis as the governing body may from time to time establish by resolution;

4. Participation in the Utah state retirement program on such basis as the governing body may from time to time establish by resolution. (Ord. 2026-3, 2026: Ord. 2022-6, 2022: Ord. 2019-7, 2019: Ord. 2019-3, 2019: Ord. 2015-3, 2015: Ord. 2007-8, 2007: Ord. 2007-5, 2007: Ord. 2002-3, 2002: Ord. 2001-3 § 1, 2001: Ord. 98-03-05 § 1: Ord. 96-002 § 1: prior code § 3-552)

2.12.040: COMPENSATION LIMITED FOR SEVERAL POSITIONS

Whenever any person serves in two (2) or more positions either as officers or employees of this municipality, unless otherwise specifically provided in the employment agreement, by ordinance or resolution, the person shall receive the salary or compensation of the office or employment paying the greater amount. (Prior code § 3-553)

2.12.050: EXPENSES

In addition to all other compensation or salaries any officer or employee of this municipality may receive, following the submission to the recorder of a claim, travel expenses and per diem to be reimbursed in an amount not to exceed the rates and per diem established by the Utah state department of finance for expenses actually incurred by the person for attending any meeting, conference, seminar or training session, provided attendance shall have been approved by the governing body. (Prior code § 3-554)

AGENDA REPORT: BUDGET REVIEW **June 11, 2026**

Background

At the end of each fiscal year, the Council reviews the yearly budget and adopts a new final budget, with adjustments, for the current year. Additionally, the Council must adopt the new fiscal year budget for the upcoming year. If a tax rate increase is planned, a preliminary budget is adopted in June, and the final budget is adopted in August.

At the City Council meeting held on May 14, 2026, the Council reviewed the budget, and some updates have been made since that review. At the May meeting, the Council also discussed the property tax rate, and it was determined that Millville would accept the certified rate set by the County for 2026. This means that the City will not have a property tax increase this year, and the City will bring in the same amount of revenue from property taxes as it did last year, except for any new homes that are built.

At this meeting, the Council will review the updated budgets and hear from interested residents concerning the budgets. The Council will have the option to update or change the budgets based on feedback received. Following the review of the budgets and public hearing, the Council will review resolutions to adopt the certified tax rate as well as the FY26 and FY27 budgets.

Here are some items of note related to the budgets:

- **Sales Tax Revenue** – Sales Tax Revenue is the largest revenue source for the General Fund and accounts for roughly triple the amount of revenue that is currently generated from property taxes. The majority of the sales tax revenue is from point-of-purchase online shopping.
- **Property Taxes** – Millville has done two very small increases in property taxes in the past 30-plus years and is not doing an increase again this year. Millville has a very low property tax rate. About $0.07 of each dollar residents pay in property taxes goes to Millville City. Millville runs with minimal employees and is effective with a small budget. The City, like all of its residents, is seeing inflation in supplies, utilities, and contracted service costs. Just in contract law enforcement, fire, and EMS services, Millville's costs will likely increase by around $200,000 over the next 3 years from what they were if FY26. As discussed in previous City Council meetings, it is likely that a tax rate increase will be needed, and should be considered, at some point in the next few years, but for now, Millville is planning to accept the certified rate set by the County. Millville continues to have an extremely low property tax rate in comparison to other cities in Cache County.
- **Class "C" Road Revenue –** Ever since the sewer project began, the City has been collecting and investing Class "C" Road Revenue, knowing that major road treatments would be needed following the completion of the sewer project. In FY26, Millville City generated over $55,000 in interest with those invested reserves. The FY27 Budget currently shows $400,000 in Class "C" Road expenses planned for road treatments and repair. This number will adjust

based on road repairs we are able to complete with the remainder of the sewer grant funding.

- **Impact Fees –** There were nine new homes built during fiscal year 2026 in Millville. Road Impact Fee money was used in FY26 for the City match of the COG grant funding for the design of a new road that would connect Millville 300 South to Nibley 3200 South at the traffic light on the highway, and for the road design work for a road widening project on 550 East between 100 South and 300 South. Additional road impact fee reserves will be used in FY27 for that road widening project. Park Impact Fee money was put in reserves for FY26 and is budgeted to be saved in reserves for FY27. Water and sewer impact fee revenue in FY26 and FY27 will be used to help pay down debt in those funds.
- **Grants and Other Funding –** The FY26 and FY27 Budgets show grant revenue and expenses for COG-funded projects, RAPZ-funded projects, the General Plan update, and the sewer project, which has both federal funding from RDA and state money from DEQ. Here is the summary of the status of these projects:
    - **300 South to Nibley 3200 South engineering design -** $379,960 in COG grant funding. The majority of this design project is complete, but some of the work and associated revenue and expenses will roll over into FY27.
    - **Pavilion Phase 2 -** $52,000 in RAPZ grant funding. This funding was awarded at the end of FY25 and the project was completed in FY26.
    - **South Park Playground -** $100,000 in RAPZ grant funding awarded over the past month and will be used in FY27.
    - **Glenridge Park Refresh -** $30,000 in RAPZ grant funding awarded over the past month and will be used in FY27.
    - **General Plan –** $50,000 in grant funding from UDOT was awarded to Millville within the last 2 months. The revenue side of the FY27 budget shows this money under General Fund Misc. Revenue. The expense side is shown under General Fund Engineering which includes the General Plan costs that are covered and not covered with the $50,000 in grant funding.
    - **Sewer Project –** Millville City is working with Whitaker Construction on punch list items and road repairs related to the sewer project. That funding will be gone by the end of June or early in FY27. For the $35 million plus sewer project, Millville City has covered the costs with more than 56% in grant funding. During FY26, Millville City was able to get $1,400,000 in additional grant funding from the State to cover the buy-in cost for use of the Hyrum sewer treatment facility. This allowed us to keep the already high sewer monthly use fee without making it even higher.
- **Employee Pay –** As discussed at the City Council meeting in May, the FY27 budget now includes a pay rate increase of 6% for Millville City staff.
- **Water Misc. Expenses –** The FY27 Water Special Department Supplies line item includes money for the inspecting and cleaning of the City culinary water storage tanks.
- **Law Enforcement, Fire, and EMS –** Law enforcement costs will increase by $10,000 over the next 3 years. The County is working on finalizing a voucher system to pay cities back for County tax funds collected that were allocated to fire and EMS. This should amount to about $100,000 in revenue for Millville. Even after accounting for the voucher revenue, fire and EMS services for Millville will likely have increased costs in the range of $100,000 to $200,000 over the next three years.
- **Interest Revenue –** Interest revenue remained relatively high in FY26. This is a revenue source that will likely decrease in the future due to dropping interest rates and expenditures of some of the invested City funds.

- **Capital Expenses –** We continue to move significantly more money into the City Capital Projects Fund than we are spending. This is good. The interest that those funds have been earning has been beneficial for the City. In FY26, the City purchased a new pickup truck and a used vac truck. The FY27 Budget includes capital expenses for a backhoe and a sewer lateral camera system (if we are unable to purchase these with the remaining portion of sewer grant funding). The FY27 Budget also includes capital expenses for a new lawn mower.

Note from Recorder Twedt to Mayor Hair and the City Council:
Millville City continues to run really well and our City finances are in a good place. The sewer project is finally nearly complete, and staff continues to wrestle with contractors and funding agencies to use up all of the grant funding available in the best way we can. The Millville Low-Income Lateral Grant Program is the first time the State has awarded grant money for sewer home connections. The program isn't perfect, but it has been a huge success. To date we have been able to connect 53 homes to sewer who would likely not have been able to afford the excavation costs on their own. Many more will be connected soon. Overall, I think the City continues to run very effectively. We do a lot with our little staff, and I am proud of what we have accomplished and the things we are still working on improving. Every person on our current staff at Millville comes to work to try and improve and to try and make a difference. Over the past year, we have made significant improvements in software, tools, and processes to make our workflow more efficient. Everyone who works here truly cares about the City. Thank you for your trust in us as your employees. We welcome feedback. If you ever want to see what we are doing on a more granular level, reach out. We are happy to spend time with you and show you what projects we are focused on that may not be on your radar.

MILLVILLE CITY BUDGET - REVENUE		ACTUAL	ORIGINAL	FINAL	ORIGINAL
	Account Description	FY25 Actual	FY26 Budget	FY26 Budget	FY27 Budget
GENERAL	Property Tax	$166,472	$165,000	$167,900	$169,300
	Sales Tax	$449,469	$400,000	$525,000	$470,000
	Motor Tax	$927	$900	$900	$900
	In Lieu Fees - UTV Recreation Fees	$11,159	$10,000	$10,500	$10,500
	Comcast Franchise	$8,912	$8,700	$8,700	$8,700
	Energy Sales and Use Tax	$198,941	$190,000	$204,000	$204,000
	Animal Licenses	$3,910	$4,100	$3,400	$3,400
	Ambulance / EMS / Fire	$43,371	$45,600	$45,600	$148,200
	Fines / Court	$1,428	$800	$600	$600
	Business Licenses	$4,213	$3,800	$7,800	$4,000
	Sanitation	$177,363	$200,000	$234,000	$247,000
	9-1-1 Service	$22,347	$29,500	$30,200	$31,100
	Class "C" Roads	$217,341	$200,000	$225,000	$225,000
	Appro. Fund Bal. Class "C" Rd	$0	$0	$0	$175,000
	Appropriated Fund Balance	$0	$0	$0	$0
	Park Impact Fee	$31,980	$26,600	$47,900	$37,300
	Park Impact Appropriated FB	$0	$0	$0	$0
	Road Impact Fee	$10,560	$8,800	$15,800	$12,300
	Road Impact Appropriated FB	$0	$41,200	$38,200	$76,700
	Restaurant/RAPZ Tax Awarded	$213,144	$59,100	$59,100	$137,100
	Youth Council	$0	$800	$800	$800
	Park Rentals	$11,779	$10,000	$12,600	$11,000
	Building Permits	$6,052	$5,000	$8,200	$6,000
	Development Review Fees	$5,471	$2,000	$10,000	$6,000
	Reimbursed Fees; Eng. & Dev.	$13,869	$5,000	$300	$2,000
	Interest	$86,745	$50,000	$93,000	$70,000
	COG Grant (reimbursment)	$106,291	$0	$120,000	$30,000
	Misc. Revenue	$10,619	$500	$24,000	$50,500
	Mass Transit Sales Tax/CVTD	$39,924	$44,000	$44,000	$49,000
	TOTAL GENERAL		**$1,511,400**	**$1,937,500**	**$2,186,400**
STORM WATER	Charges for Stormwater	$32,285	$34,000	$35,000	$35,200
	Stormwater Construction Fees	$1,650	$1,500	$2,200	$1,800
	Interest	$6,077	$3,000	$4,900	$3,800
	Transfer from General Fund	$0	$0	$0	$0
	Appropriated Fund Balance	$0	$0	$0	$0
	TOTAL STORMWATER		**$38,500**	**$42,100**	**$40,800**
CPT PROJ.	Interest	$86,304	$60,000	$83,500	$70,000
	Appropriated Fund Balance	$0	$0	$0	$0
	Transfer from General Fund	$283,200	$129,000	$331,500	$146,500
	TOTAL CAPITAL PROJECT		**$189,000**	**$415,000**	**$216,500**

	MILLVILLE CITY BUDGET - REVENUE	ACTUAL	ORIGINAL	FINAL	ORIGINAL
	Account Description	FY25 Actual	FY26 Budget	FY26 Budget	FY27 Budget
WATER & SEWER					
	Charges for Water Service ...	$607,062	$550,000	$550,000	$543,000
	Miscellaneous Income	$25,129	$2,500	$7,200	$4,100
	Interest Income (Water)	$65,612	$40,000	$64,000	$58,000
	Interest Income (Sewer)	$137,310	$20,000	$99,500	$20,000
	Water Impact Fee	$18,800	$15,200	$27,400	$21,300
	Water Connection Fees	$575	$400	$1,200	$1,000
	Charges for Sewer Service	$533,221	$694,000	$787,000	$798,000
	Sewer Impact Fee	$52,560	$43,800	$78,000	$61,300
	Grant Proceeds (Sewer)	$9,301,724	$2,000,000	$5,356,800	$0
	TOTAL WATER AND SEWER		**$3,365,900**	**$6,971,100**	**$1,506,700**
	TOTAL		**$5,104,800**	**$9,365,700**	**$3,950,400**

MILLVILLE CITY BUDGET - EXPENSES		ACTUAL	ORIGINAL	FINAL	ORIGINAL
	Account Description	FY25 Actual	FY26 Budget	FY26 Budget	FY27 Budget
GENERAL	General Government	$24,819	$44,500	$44,500	$44,500
	Auditor (General) ...	$17,531	$17,500	$17,000	$17,700
	Financial Consulting & IT (General) ...	$14,015	$14,500	$14,500	$16,000
	Insurance (General)	$20,236	$22,000	$18,000	$22,000
	Elected Officials (General)	$20,790	$21,500	$21,500	$21,500
	General Non-Category Payroll	$90,048	$122,300	$126,200	$138,000
	P&Z ...	$7,905	$9,900	$10,000	$11,000
	Legal (General) ...	$6,196	$14,000	$13,000	$15,000
	Engineering (General) ...	$15,385	$30,000	$5,000	$135,000
	Building (General) ...	$13,538	$14,700	$10,000	$14,700
	Law Enforcement	$33,085	$35,400	$35,400	$39,900
	Animal Control ...	$4,101	$4,500	$4,500	$4,800
	Fire	$30,850	$33,800	$32,600	$63,000
	First Responders and EMS	$47,084	$48,000	$47,100	$125,700
	Elections ...	$244	$6,700	$3,000	$300
	Roads - General ...	$116,496	$142,600	$142,600	$160,300
	Roads Class "C" Regular ...	$4,788	$200,000	$15,000	$400,000
	Class "C" Designated Future Use	$0	$0	$210,000	$0
	COG Road Project (Reimbursable)	$140,199	$0	$120,000	$30,000
	Road Impact Fee Capital Outlay	$35,102	$50,000	$54,000	$89,000
	Road Impact Fee Designated Future	$0	$0	$0	$0
	Parks (General) ...	$154,820	$174,000	$174,000	$186,000
	Parks/Recreation - Other ...	$8,237	$11,500	$11,500	$11,500
	Park Capital Improv. RAPZ (Reimbursable)	$241,029	$46,900	$51,000	$137,100
	Park Impact Fees ...	$41,394	$0	$0	$0
	Park Impact Fees - Designated Future	$0	$26,600	$47,900	$37,300
	Sanitation	$192,963	$202,000	$214,000	$225,000
	9-1-1 Service	$29,337	$31,000	$30,000	$31,100
	Disaster Relief	$2,607	$4,000	$4,000	$4,000
	Public Safety/Emergency Preparedness ...	$4,299	$6,000	$6,000	$6,000
	Youth Council ...	$5,116	$4,500	$5,400	$4,500
	Designated for Future Use	$0	$0	$74,300	$0
	Mass Transit Tax Distribution/CVTD	$39,324	$44,000	$44,000	$49,000
	Transfer to Capital Project Fund	$283,200	$129,000	$331,500	$146,500
	TOTAL GENERAL		**$1,511,400**	**$1,937,500**	**$2,186,400**

MILLVILLE CITY BUDGET - EXPENSES	ACTUAL	ORIGINAL	FINAL	ORIGINAL
Account Description	FY25 Actual	FY26 Budget	FY26 Budget	FY27 Budget
STORM WATER				
Salaries/Benefits	$21,003	$23,500	$23,500	$25,300
Special Dept. Supplies (SW) ...	$1,454	$9,000	$2,000	$9,000
Capital Outlay	$0	$5,000	$0	$5,000
Appropriated for Future Use	$0	$1,000	$16,600	$1,500
TOTAL STORMWATER		**$38,500**	**$42,100**	**$40,800**
CPT PROJECT				
Capital Outlay - Gen Government	$56,898	$173,200	$80,500	$205,000
Capital Projects	$0	$0	$0	$0
Transfer to Water-Sewer Fund	$0	$0	$0	$0
Designated Future Use	$0	$15,800	$334,500	$11,500
TOTAL CAPITAL PROJECT		**$189,000**	**$415,000**	**$216,500**
WATER & SEWER				
General (Water/Sewer) ...	$60,108	$71,900	$83,500	$94,000
Salary/Benefit (Water) ...	$133,743	$176,300	$176,300	$183,000
Legal (Water) ...	$2,041	$10,000	$10,000	$10,000
Engineering (Water)	$2,549	$15,000	$1,000	$20,000
Auditor (Water) ...	$11,969	$15,000	$13,000	$15,000
Financial Consulting & IT (Water) ...	$8,500	$9,000	$9,000	$10,300
Insurance (Water)	$7,599	$9,000	$8,300	$9,000
Special Department Supplies - Water ...	$58,266	$55,000	$55,000	$68,500
Special Department Supplies - Sewer	$0	$20,000	$5,300	$25,000
City Sewer - Nibley/Hyrum	$12,295	$270,000	$148,000	$270,000
Sewer Capital Projects	$9,323,324	$2,000,000	$5,356,800	$0
Water Bond (2006) - Water Storage Tank	$91,830	$93,000	$92,200	$93,500
Bond (2000) - Parker Well	$44,760	$44,800	$44,800	$44,800
USDA Sewer Rev Bond	$338,300	$338,300	$338,300	$338,300
DEQ Sewer Loan Debt Payment	$0	$0	$0	$63,000
Cap. Facility Rplcmnt Fund Reserve	$45,000	$45,000	$0	$0
Designated for Future Use	$0	$193,600	$629,600	$262,300
TOTAL WATER AND SEWER		**$3,365,900**	**$6,971,100**	**$1,506,700**
TOTAL		**$5,104,800**	**$9,365,700**	**$3,950,400**

MILLVILLE CITY
RESOLUTION 2026-5

REVISIONS TO THE 2026 FISCAL YEAR BUDGET

WHEREAS, the Millville City Council has reviewed the budget which was adopted on June 12, 2025; and

WHEREAS, there have been changes proposed to increase and decrease various department revenues and expenses to meet the needs of the City; and

WHEREAS, a Public Hearing was held by the Millville City Council on June 11, 2026, for the purpose of receiving public comment on the proposed revisions;

THEREFORE, BE IT RESOLVED that the Millville City Council adopts the Revised Budget for Fiscal Year 2026 as proposed.

Approved and passed by the Millville City Council this 11th day of June 2026.

SIGNED:

_____
David Hair, Mayor

ATTEST:

_____
Corey Twedt, City Recorder

COUNCILMEMBER	YES	NO	ABSENT	ABSTAIN
Jeremy Ward				
Pamela June				
Ryan Zollinger				
Darcy Ripplinger				
Jacob Ames				

MILLVILLE CITY
RESOLUTION 2026-6

MILLVILLE CITY 2026 PROPERTY TAX RATE

WHEREAS, the Millville City Council has reviewed the budget for Fiscal Year 2027; and

WHEREAS, the property taxes are a significant portion of such budget to operate the City and provide services to the City residents; and

WHEREAS, the County Auditor has proposed the certified tax rate; and

WHEREAS, the Council acknowledges the dollar amount to be collected with said rate;

NOW THEREFORE, be it resolved the Millville City Council adopts the certified tax rate as certified by the Cache County Auditor for 2026.

Approved and adopted this 11th day of June 2026, by the Millville City Council.

SIGNED:

_____
David Hair, Mayor

ATTEST:

_____
Corey Twedt, City Recorder

COUNCILMEMBER	YES	NO	ABSENT	ABSTAIN
Jeremy Ward				
Darcy Ripplinger				
Jacob Ames				
Pamela June				
Ryan Zollinger				

AGENDA REPORT: COMPENSATION REVIEW **June 11, 2026**

Background

During the 2024 Utah State Legislative session, S.B. 91 was passed due to some perceived problems with how compensation increases were happening in one of our neighboring cities. S.B. 91 amended Utah Code Section 10-3-818 regarding city employee and elected officer salaries.

As a result, we now must hold a separate public hearing seeking input on pay increases for Millville City, and then those increases can be approved by the adoption of an ordinance.

The proposed ordinance shows increases for employees at Millville City based on what was discussed at the May 2026 City Council Meeting, and these increases are reflected in the FY27 budget you will be reviewing tonight.

Included Documents

- Ordinance 2026-4

MILLVILLE CITY
ORDINANCE 2026-4

COMPENSATION INCREASES FOR CITY EMPLOYEES

WHEREAS, Millville City employees are required to devote a significant amount of time and talent to the effective administration of the City; and

WHEREAS, Millville City employees should be fairly compensated for their time and expenses; and

WHEREAS, the Millville City Council finds that enacting the proposed compensation increases as set forth in this Ordinance will comply with Utah Code requirements and will promote the public health, safety, and welfare of the residents of Millville, Utah;

NOW, THEREFORE, BE IT ORDAINED that the following compensation increases for Millville employees will take place as included in the Millville City Fiscal Year 2027 Budget:

FY27 MILLVILLE CITY EMPLOYEE PAYROLL INCREASES				
Employee Name	**Position**	**FY26 Rate**	**% Increase**	**FY27 Rate**
Dyer, Megan	Treasurer	$20.23	6.0%	$21.45
Eames, Andy	Public Works	$34.72	6.0%	$36.80
Everton, Kara A.	Development Coordinator	$20.23	6.0%	$21.45
Kendrick, Chad	Director of Public Works	$36.44	6.0%	$38.63
Twedt, Corey	Recorder	$40.49	6.0%	$42.92

ADOPTED AND PASSED, by the MILLVILLE CITY COUNCIL this 11th day of June 2026.

MILLVILLE CITY

_____
David Hair, Mayor

ATTEST:

_____
Corey Twedt, City Recorder

COUNCILMEMBER	YES	NO	ABSENT	ABSTAIN
Jeremy Ward				
Darcy Ripplinger				
Jacob Ames				
Pamela June				
Ryan Zollinger				

POSTED: _____

MILLVILLE CITY
RESOLUTION 2026-7

ADOPTING THE BUDGET FOR FISCAL YEAR 2027

WHEREAS, the Millville City Council has reviewed the proposed budget prepared and presented; and

WHEREAS, the Millville City Council has taken into consideration needs for funding in various departments; and

WHEREAS, the Millville City Council held a public hearing on June 11, 2026, for the purpose of receiving public input with regard to the proposed budget;

NOW THEREFORE, be it resolved the Millville City Council adopts the budget for Fiscal Year 2027.

Approved and adopted this 11th day of June 2026, by the Millville City Council.

SIGNED:

_____
David Hair, Mayor

ATTEST:

_____
Corey Twedt, City Recorder

COUNCILMEMBER	YES	NO	ABSENT	ABSTAIN
Jeremy Ward				
Jacob Ames				
Darcy Ripplinger				
Pamela June				
Ryan Zollinger				

Councilmember Assignments 2026

Councilmember Jeremy Ward

- Car Show for City Celebration
- Youth Council

Councilmember Ryan Zollinger

- Sewer
- School District
- Parade

Councilmember Jacob Ames

- Fire/EMS/Emergency Preparedness
- Law Enforcement/Animal Control
- Resident Hardship Fund

Councilmember Pamela June

- P&Z
- Ordinance Enforcement

Councilmember Darcy Ripplinger

- City Celebration
- Trails
- Wildfire