

**John Hancock Charter School Board Meeting Minutes**  
**12 May 2026**

Location: Virtual meeting via Zoom

Time: 7:00 P.M.– 8:30 P.M.

Attendees: Kim Frank, Allison Clinger, Jolene Romero, McKay Ballard, Kyle Tippetts, and Megan Johnson (Others: Julie Adamic, Craig Frank, and John Dunlop)

**Proceedings**

- Kim Frank called the meeting to order.
- No public comments.
- Allison Clinger moved to approve the 10 March 2026 minutes. Jolene Romero seconded. Unanimously approved.
- The board acknowledged receipt of the Executive Report.
- Craig Frank updated the board on bank balances, which are outlined in the Executive Report. (see the Executive Report for more details.) The revolving loan signatures have been received. Will be applying tomorrow for \$131k to backfill the \$300k maximum ceiling.
- Craig Frank updated the board on the progress of the school construction. One West has done a great job, and the school is on track to open June 14 for move-in.
- By statute, the executive director needs to provide a budget estimate to the board by June 1. The board will hold a meeting to approve the presented budget.
- Craig Frank shared that the board signed off on the Fraud Risk Assessment, which has been completed for the last several years. We scored low risk. (See the Executive Report for more details.)
- Julie Adamic shared the enrollment report. Enrollment is still fluid, but the numbers are improving. Looking at the PG numbers, we may need to combine seventh and eighth, resulting in the loss of a teacher. Also looking at options on how to make up for small enrollment in second grade. Some of the numbers for the EM campus annex are less than desired. Julie and Jolene are looking at options to increase enrollment. Ideas to increase annex and preschool enrollment include personal contacts, social media campaigns, and community events. (See the Executive Report for full details.)
- Board committee reports: Academic Excellence Committee to convene later. Audit Committee will meet later. The Executive Committee has met, responding to some public complaints. The Public Relations Committee reported earlier.

- Julie Adamic presented for a second reading and approval the revised Admissions and Enrollment Policy. Kyle Tippetts moved to approve the revised policy. Wendy Morgan seconded. Unanimously approved. (See the Executive Report for full details.)
- Julie Adamic presented for board review and approval the revised Animals and Service Animals on School Property Policy. Allison Clinger moved to approve the revised policy. Wendy Morgan seconded. Unanimously approved. (See the Executive Report for full details.)
- Julie Adamic presented for board approval the revised Safe Schools, Discipline, and Behavior Policy. Megan Johnson moved to approve this policy revision. McKay Ballard seconded. Unanimously approved. (See the Executive Report for full details.)
- Julie Adamic presented to the board the Salary Supplement for Highly Needed Educators (SHINE) Policy. No changes and no vote required. (See the Executive Report for full details.)
- Julie Adamic presented for a second reading and board approval the School Threat Assessment Policy. Jolene Romero moved to approve the policy. Kyle Tippetts seconded. Unanimously approved. (See the Executive Report for full details.)
- Julie Adamic presented for board approval the revised Student Acceleration and Retention Policy. McKay Ballard moved to approve the revised policy. Wendy Morgan seconded. Unanimously approved. (See the Executive Report for full details.)
- Julie Adamic presented for the board a first reading of Website Privacy Policy and Terms of Use Policy. (See the Executive Report for full details.)
- Board training for the audit committee has been completed by most board members. The others will be reminded to complete the training ASAP.
- Allison Clinger moved to close the public session and enter executive session. Kyle Tippetts seconded. Unanimously approved.
- The board entered executive session.
- The board returned to public session.
- Jolene Romero moved to adjourn. Wendy Morgan seconded. Unanimously approved.