MAGNA CITY COUNCIL
MEETING MINUTES
May 12, 2026

****DRAFT MINUTES – UNAPPROVED****

Webster Center
8952 West Magna Main Street
Magna, Utah 84044

Council Members Present:
Mayor Mick Sudbury
Council Member Megan Olsen
Council Member Steve Prokopis
Council Member Michael Jensen
Council Member Terry George
Council Member Audrey Pierce

Council Members Absent: None

Staff Present: Chief Del Craig – UPD, Chad Anderson – Assistant City Engineer, Matt Starley – Long Range Planner, Kelly Bush – City Manager, Diana Baun – City Recorder, Lt. Chris Benedict – UPD, Nathan Bracken, City Attorney

Others Present: County Council Member Carlos Moreno, Maxine Halligan

1. CALL TO ORDER

Mayor Mick Sudbury, presiding, called the meeting to order at 6:00 pm

2. Determine Quorum

A quorum was present, allowing the meeting to proceed.

3. Pledge of Allegiance

The Pledge of Allegiance was recited.

4. **PUBLIC COMMENTS**

One resident, Maxine Halligan, offered comments. She spoke regarding Fourth of July event activities, concerns about blocked easements and alley access, and questions about the potential future use of the high school property. Mayor Sudbury requested that Kelly Bush follow up on the easement issue with code enforcement and engineering staff. No further public comments were made, and the Mayor closed the public comment period.

5. **STAKEHOLDER REPORTS**

A. Unified Police Department – ***Chief Del Craig***

Chief Del Craig provided an update for the Unified Police Department. He reported that no statistical report was available during this cycle, as it was an off-statistics week, and a full report would be provided next month. He informed the Council that Officer Harry Holt had begun field work and orientation and would continue transitioning into local assignments. He also stated that operational preparations were underway for relocating a portion of UPD operations to the Broadway building. Members of the Council and Mayor Sudbury offered condolences to Chief Craig for a recent family loss, and the Mayor expressed willingness to assist with setup needs for upcoming services.

6. **CONSENT AGENDA**
   A. Approve City Council Meeting Minutes
      1) April 28, 2026 City Council Meeting
      2) April 30, 2026 City Council Special Meeting

Council Member Jensen moved to approve the April 28, 2026 Special Meeting and April 30, 2026 City Council Meeting Minutes as published. Council Member Olsen seconded the motion; vote was 5-0, unanimous in favor.

7. **PRESENTATION ITEMS**

A. Council Presentation - ***Carlos Moreno, County Council Member***

Council Member Carlos Moreno provided an overview of County services, responsibilities, and current initiatives **(Attachment A)**. He described the range of communities within his district and highlighted efforts related to public safety funding, infrastructure, county-wide program transitions, and new facilities, including developments in trails, recreation centers, and county properties. He also shared updates regarding senior services, flood control, and various community partnerships. Council Member Moreno reflected on constituent concerns related to tax increases and noted his position regarding fiscal responsibility. He thanked the Council for their leadership and partnership with his office.

B. MSD Updates – ***MSD Staff***

Chad Anderson provided a comprehensive update on current MSD projects **(Attachment B)**. He reviewed progress on transportation and infrastructure projects, including 4000 West, 8000 West, 7200 West, Main Street, 2028–2020 realignment plans, sidewalk projects, Safe Routes to School improvements, lighting projects, and master planning efforts. He highlighted ongoing design phases, environmental reviews, expected construction timelines, and funding considerations. The Mayor raised a question regarding the use of crushed rock in a park-strip area near 3500 South and Montclair. Mr. Anderson agreed to follow up with UDOT to determine whether stamped concrete could be substituted.

C. Discussion on Creation of Parks and Recreation Steering Committee – ***Matt Starley, Long Range Planner***

Matt Starley reported that the item was being deferred and would return next month with an updated briefing as staff continued work on the Parks Master Plan and next-step recommendations.

D. Magna City Quarterly Financial Report – ***Daniel Hoffman, Accounting Manager***

Daniel Hoffman presented the FY2026 third-quarter financial report **(Attachment C)**. He reviewed major fund balances, revenue trends, expenditures, and fund accounting principles. He noted that overall financial activity remained positive, with key revenue sources performing near or above projections. He discussed the status of the primary city fund, the Council fund, the Pleasant Green Cemetery fund, and the CRA fund. He noted a forthcoming budget amendment for the Pleasant Green Cemetery, explaining that although the fund remained positive, adjustments were needed due to expenditures exceeding earlier estimates. Mr. Hoffman highlighted strengths in sales tax collections, lower-than-anticipated administrative expenditures, and anticipated adjustments in building permit revenues. Council Members asked clarifying questions regarding permit revenue variability, administrative expenses, and MSD allocation reporting. Mr. Hoffman responded to all inquiries and confirmed that full documentation would be posted with the minutes.

8. COUNCIL BUSINESS

A. Discussion and Potential Action Regarding **Resolution R2026-28**, Approving the FY2026-27 Magna City Tentative Budget – ***Daniel Hoffman, Accounting Manager***

Daniel Hoffman and Council Member Jensen reviewed changes incorporated after recent Council working sessions. Adjustments included reductions in wages, alignment of Webster Center funding with existing designated funds, and other administrative refinements.

Council Member Jensen moved to approve Resolution R2026-28, approving the FY 2027 Tentative Budget. Council Member George seconded the motion; vote was 5-0, unanimous in favor.

B. Discussion and Potential Action Regarding **Resolution R2026-29**, Interlocal Cooperation Agreement Between Magna City and West Valley City Regarding 7200 W Reconstruction – ***City Attorney***

Nathan Bracken summarized the purpose of the interlocal agreement, explaining that West Valley City would serve as project manager for design services, with costs split equally between the two cities. He confirmed that West Valley City had already approved the agreement.

Council Member Jensen moved to approve Resolution R2026-29, Interlocal Cooperation Agreement between Magna and West Valley. Council Member Olsen seconded the motion; vote was 5-0, unanimous in favor.

C. Discussion Only Regarding **Resolution R2026-30**, Adopting the Rules of Order and Procedure for City Council Meetings – ***City Attorney***

Nathan Bracken reviewed the status of the Council's previously adopted rules of order and procedure and invited feedback on whether any revisions were needed. Council Members expressed satisfaction with the current operations, no action was taken.

D. Discussion and Potential Action Regarding **Resolution R2026-31**, Authorizing an Interlocal Agreement Between Magna City and the Unified Police Department Regarding Procurement of a New Sergeant – ***City Attorney***

Nathan Bracken presented the drafted agreement and explained the three-year term, termination provisions, and funding structure. He requested authorization to finalize the agreement with UPD pending any additional revisions. Council Members discussed assignment expectations for the sergeant position, noting that although primarily serving Magna, mutual-aid situations may require temporary assignments elsewhere.

Council Member Jensen moved to approve Resolution R2026-31, authorizing interlocal agreement as written with the authority in future for the Mayor or Legal Counsel to make changes as needed and/or requested by UPD if appropriate. Council Member Olsen seconded the motion; vote was 5-0, unanimous in favor.

E. Discussion and Potential Action Regarding Amendment of the Traffic and Safety Committee Bylaws – ***City Attorney***

Nathan Bracken reported that staff was preparing a code provision governing committee structure, bylaw development, and review processes. The item would return at a future meeting. No action was taken.

9. MANAGER/CITY ATTORNEY UPDATES

A. City Manager Updates – ***Kelly Bush, Assistant City Manager***

Kelly Bush updated the Council on progress at the Webster Center. Construction activities, beginning with HVAC installation, were scheduled to start the following day. She reported that project expenditures were tracking well below the $300,000 TRCC grant allocation and that additional improvements were likely to be completed within the budget. She summarized forthcoming roof, soffit, window, painting, and exterior updates and acknowledged Council Member and community input throughout the process. She and the Mayor also described successful procurement of new furniture through local surplus opportunities.

B. City Attorney Updates – ***Nathan Bracken, City Attorney***

Nathan Bracken provided an update on the boundary adjustment process with West Valley City, noting that draft documents were forthcoming. He also reviewed the ongoing complications related to the CTC agreement. He explained that the State Auditor's Office had provided specific guidance requiring either incorporation of CTC as a nonprofit or designation of CTC as a formal City committee—neither of which aligned with the County's interpretation. Mr. Bracken stated that staff would continue discussions but that expiration of the existing agreement appeared likely. Council Members expressed concern regarding compliance requirements and liability. Mr. Bracken noted that alternative solutions would continue to be explored.

10. COUNCIL REPORTS

Council Member Prokopis thanked the Council for support of the UPD sergeant-level adjustment and described forthcoming finance committee discussions regarding SLVLESA funding.

Council Member Olsen reported on CTC activities, including the upcoming Health and Safety Fair and Fourth of July planning, noting multilingual outreach efforts.

Council Member George reported on bulk recycling program updates and animal control statistics for the first quarter.

Council Member Jensen summarized recent MSD budget discussions, including requests from regional partners related to fiber infrastructure.

Council Member Pierce provided updates from the Mosquito Abatement District, reviewing early-season trapping, treatment efforts, public education materials, and anticipated fogging schedules. She confirmed coordination with parks staff regarding summer community events.

11. FUTURE AGENDA ITEMS

- First June Meeting, final budget approval with public hearing.
  - Budget amendment for CURRENT FY 2025-26 for Pleasant Green Cemetery
- Potential Resolution to amend council policies and procedures as reviewed at next meeting
- Rio Tinto update presentation
- WUI map adoption

Council Member Jensen moved to recess the City Council Meeting and move to Closed Session for the reasons indicated below. Council Member Pierce seconded the motion; vote was 5-0, unanimous in favor.

12. CLOSED SESSIONS IF NEEDED AS ALLOWED PURSUANT TO UTAH CODE §52-4-205

A. Discussion of the character, professional competence or physical or mental health of an individual.
B. Strategy sessions to discuss pending or reasonably imminent litigation.
C. **Strategy sessions to discuss the purchase, exchange, or lease of real property.**
D. Discussion regarding deployment of security personnel, devices, or systems; and
E. Other lawful purposes as listed in Utah Code §52-4-205

13. ADJOURN

The May 12th, 2026 Magna City Council Meeting adjourned immediately following the adjournment of the closed Session above.

This is a true and correct copy of the May 12, 2026 City Council Meeting Minutes, which were approved on June 9, 2026.

Attest:

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Mick Sudbury, Magna City Mayor

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Diana Baun, Magna City Recorder