SANPETE COUNTY COMMISSION MEETING
May 19, 2026, 2:00 PM
Sanpete County Courthouse, 160 North Main, Suite 101, Manti, Utah

Present are: Commission Chair Scott Bartholomew, Commissioners Mike Bennett and Jim Cheney. County Attorney Kevin Daniels and County Clerk Linda Christiansen.

Meeting is called to order by Commission Chair Scott Bartholomew.

OPENING PRAYER OR REMARKS AND PLEDGE OF ALLEGIANCE

Prayer is offered by Cade Penney. Pledge of allegiance is recited by all.

SWEARING IN OF PATROL DEPUTY ASHLEY BUTCHER.

Sheriff Jared Buchanan swears in Patrol Deputy Ashley Butcher. The Oath of Office is signed and photos are taken.

LuAnn Greenwell requests that her agenda item is heard first so the Commissioners skip ahead to her agenda item.

Once the Commissioners completed the items for LuAnn Greenwell, they return to the original agenda order. Kevin Daniels is not back in the meeting; they skip the first agenda.

DISCUSSION AND POTENTIAL APPROVAL OF A RESOLUTION DECLARING SANPETE COUNTY A DROUGHT EMERGENCY AREA.

Kevin Daniels receives the Resolution number from the County Clerk; 05192026-001. Mr. Daniels reads the Resolution Declaring Sanpete County a Drought Emergency Area. Motion is made by Commissioner Cheney to approve of Resolution #05192026-001, Declaring Sanpete County a Drought Emergency Area. The motion is seconded by Commissioner Bennett. Vote by voice is taken: Commissioner Cheney votes aye, Commissioner Bartholomew votes aye, and Commissioner Bennett votes aye. The vote is unanimous and the motion passes. The Resolution is signed by Commissioner Bartholomew and County Clerk Linda Christiansen.

DISCUSSION AND POTENTIAL APPROVAL TO FILL THE VACANCY OF ONE (1) BOARD MEMBER TO THE SANPETE COUNTY PLANNING COMMISSION, FOR A TERM OF THREE (3) YEARS.

Commissioner Cheney presents the notice and applications to Commissioner Bartholomew. Four applications were received by the County Clerk and the Commissioners received a packet with the applications to review. Motion is made by Commissioner Bennett to approve the application of Richard Allred to be appointed to the Sanpete County Planning Commission. (For a term of three (3) years). The motion is seconded by Commissioner Cheney, and the motion passes. Mr. Allred is in the audience. He states most people know him as Rick. The Commissioners let Mr. Allred know that the Planning Commission has a work meeting scheduled for that evening if he would like to attend. County Clerk Linda Christiansen requests that Mr. Allred stop by the Clerk's office and make sure they have his contact information.

STACEY LYON: APPROVAL OF CLAIMS; APPROVAL OF FINANCES; APPROVAL TO OBTAIN A COMMERCIAL APPRAISER FOR STATE BOE APPEAL.

Auditor Stacey Lyon presents the agenda items. No questions or concerns are voiced in regards to the claims. Motion is made by Commissioner Bennett to approve check #364244 through #364334 & EFT's #375 - #414. The motion is seconded by Commissioner Cheney. No questions or concerns are voiced in regards to the finances. Motion to approve the finances as of May 19th, 2026, is made by Commissioner Bennett. The motion is seconded by Commissioner Cheney, and the motion passes. Ms. Lyon explains Amazon recently started putting multiple transactions on one invoice. The majority of this invoice is for the monitors and electronics in the Commission Room. Motion is made by Commissioner Cheney to approve to pay the Amazon invoice in the amount of $13,968.46. The motion is seconded by Commissioner Bennett, and the motion passes. The next agenda item is due to a commercial appeal that had been requested for last years BOE because of a denial by the Commissioners. That denial was appealed at the State level. On behalf of the Board, they would like to hire a commercial appraiser to do a commercial appraisal on this property. Motion is made by Commissioner Cheney to approve to obtain a commercial appraiser for State BOE appeal, up to the amount of $3,200.00. The motion is seconded by Commissioner Bennett, and the motion passes.

Kevin Daniels has returned to the meeting, so they return to the Drought agenda item.

APPROVAL OF RIGHT-OF-WAY APPLICATION FOR MIKE MADSEN – MADSEN EXCAVATION TO BORE COUNTY ROAD FOR CENTERFIELD CITY CULINARY WATERLINE AT RAILROAD LANE AND 200 SOUTH, CENTERFIELD.

Tom Seely addresses the agenda item and he has approved the application. Mr. Seely states the contractor will bore under the County Road. If the contractor bores under the road, once the project is completed, the bond will be released. If problems occur, the bond is in place. Linda Christiansen states the bond with the correct amount was added to the packet this morning. Motion is made by Commissioner Bennett to approve of the right-of-way application for Mike Madsen- Madsen Excavation to bore County Road for Centerfield City culinary waterline at Railroad Lane and 200 South, Centerfield. The motion is seconded by Commissioner Cheney, and the motion passes. Commissioner Bartholomew and County Clerk Linda Christiansen sign the application.

APPROVAL OF RIGHT-OF-WAY APPLICATION FOR CENTRACOM IN ORDER TO INSTALL 4" SEWER PIPELINE, ROAD CUT NEEDED. THEY WILL CUT EAST SIDE OF ROAD PLATE WHILE CUTTING WEST SIDE OF ROAD, AT SEELY LANE SOUTH OF FAIRVIEW AND EAST SIDE OF MOUNTAINVILLE ROAD.

Tom Seely addresses the agenda item and he has approved the application. The Commissioners express confusion with the application because CentraCom does not generally install sewer line. Mr. Seely explains Branch Cox is doing the work but it was submitted under CentraCom. They are aware of the requirements that need to be met and a bond is in place. Motion is made by Commissioner Cheney to approve of the right-of-way application for CentraCom in order to install 4" sewer pipeline, on Seely Lane, south of Fairview and east side of Mountainville Road. The motion is seconded by Commissioner Bennett, and the motion passes.

SHIRLEEN COX: REQUESTING APPROVAL OF A NEW ACCESS AWAY FROM THE PARK, RV

PARK AND CEMETERY.

Shirleen Cox presents the agenda item. Ms. Cox would like to readdress the gravel pit road. The road is only one lane, the trucks run non-stop and two cars can't pass each other without one of them pulling off to the side. She is concerned about the kids and people that walk along that road. Tom Seely explains approximately 15-20 years ago, Sam Stewart wanted that road to be fixed up, the County did have funding to pay for it so Mr. Stewart paid for it and had the road improved. At the time, the County line was approximately two blocks from the park. Now the city limits has extended to the red shed. The County portion is only the last two blocks of the road. Commissioner Cheney states there are multiple owners along the road that are trying to come up with easement options in order to widen the road. Tom Seely agrees the road needs to be brought up to code but only a third of it is a County road. The majority is Mt. Pleasant City's road. Ms. Cox is concerned that a child will be killed on the road and the trucks have ruined the road. Ms. Cox does not have a solution. Discussion ensues in regards to ownership of properties along the road. New development in the County will be required to have a 66' easement but they can't enforce that requirement onto the city. Rick Allred comments that they widened the road to a new subdivision. The Commissioners are aware of that because the County requires that of a new subdivision or development. Mr. Allred questions whether or not the City should purchase property to extend the road. Mr. Allred states the city is blaming the County for the road issues. Heidi Sorensen states the city has signed off on the buffer zone approval for that area. Scott Olsen believes by doing so, the city has already accepted the road as is and is not planning on improving the road. The County has done the best that they can do on the County portion of the road. The improvement of the road section that Ms. Cox has concern with is ultimately up to the city, not the County. Scott Olsen states, in the long term aspects of the area, there is a possibility of tremendous growth and at some point, the road will have to be addressed. Rick Allred questions whether a proposed annexation in the area will require a second access road. That development is not part of this agenda item and will not be discussed today. Commissioner Cheney accepts a letter from Heidi Sorensen and he states that a letter from Mt. Pleasant City has been drafted, explaining they are in the process of working with the gravel pit on some things with the road. They are also working with other stake holders in the area and the speed limit has been lowered to 15 mph. The letter was dated May 14th, 2026.

MAX LEWIS: APPROVAL TO PAY EPHRAIM CITY FOR ENGINE STORAGE AND OFFICE SPACE.

Max Lewis presents the agenda item. Mr. Lewis states this agenda item is a new request in relation to signing the Cooperative Agreement in order to add this to the Participation Commitment with the new Type III Engine storage and office space to be utilized by the fuels crew. The invoice he is presenting is for the 2026 calendar year. Motion is made by Commissioner Bennett to approve of the invoice from Ephraim City for the bay rental for the County engine and office space, in the amount of $2,400.00. The motion is seconded by Commissioner Cheney, and the motion passes.

NEIL JOHNSON: DISCUSSION AND POTENTIAL APPROVAL OF PROPOSAL FOR TEMPORARY EXPANDED GIS DATA ENTRY SUPPORT POSITION FOR EXISTING PART-TIME EMPLOYEE.

Neil Johnson presents the agenda item. Mr. Johnson explains the GIS Committee has been moving forward with updating maps and they are at a place that a lot of data entry is needed. There are available 911 funds that will be utilized to pay an employee for the data entry and he has discussed it with Stacey Lyon. Mr. Johnson is requesting an approval up to 120 days and would like to utilize an existing temporary employee, Kenadee Johnson. Kenadee Johnson is currently a temporary employee in the Clerk's office, at a rate of $21.22 an hour and Linda Christiansen will manage the employee's hours. Once Ms. Johnson completes the data entry, the GIS committee will present the Commission with next steps in the GIS updates. Mr. Johnson verifies that the money will come out of E911 grant money. Motion is made by Commissioner Bennett to approve of Kenadee Johnson for GIS Data Entry Support Position for a period of up to 120 days, in the amount of $21.22 an hour. The motion is seconded by Commissioner Cheney, and the motion passes. Neil Johnson also has contracts for the new Flex system that were approved in the previous Commission meeting that needed to be reviewed by Kevin Daniels. Mr. Daniels has reviewed the documents and Commissioner Bartholomew signs them.

SHERIFF JARED BUCHANAN: APPROVAL TO PAY CELL PHONE STIPEND FOR DEPUTY BUTCHER; APPROVAL TO PAY KONEXUS (ALERT SENSE); APPROVAL TO PAY SPECIALTY VEHICLE CONCEPTS (SCVI); APPROVAL TO APPLY, SIGN AND EXPEND STATE TASK FORCE GRANT.

Sheriff Jared Buchanan presents the agenda items. Sheriff Buchanan requests the cell phone stipend in the amount of $38.00 a month, for the newly sworn in officer, Deputy Butcher. Motion is made by Commissioner Bennett to approve of the cell phone stipend in the amount of $38.00 for Deputy Ashley Butcher, effective today (May 19th, 2026). The motion is seconded by Commissioner Cheney, and the motion passes. The next agenda item will be paid for using an Emergency Management grant. Alert Sense allows the County to alert up to 28,000 people if there is an emergency or natural disaster. Motion is made by Commissioner Cheney to approve of the payment to Konexus (Alert Sense), in the amount of $9,020.00. The motion is seconded by Commissioner Bennett, and the motion passes. Sheriff Buchanan explains the next agenda item is to replace pole cameras out of the task force grant. He explains the pole cameras can be used if there is a report of drug activity in an area or at a place that needs to be monitored for criminal activity. Motion is made by Commissioner Cheney to approve of the invoice for the Specialty Vehicle Concepts to fix the pole cameras, in the amount of $4,140.00. The motion is seconded by Commissioner Bennett, and the motion passes. The last agenda item is in relation to the last agenda approval. The approval needed is to apply for the task force grant; $15,400 goes to personnel, $42,000 goes to equipment, $9,000 is for training, and the remaining $35,000 is for CI's. The Sheriff's office has used this grant for years and the total amount of the grant is $70,000.00. Motion is made by Commissioner Bennett to approve to apply, sign and expend State Task Force Grant, in the amount of $70,000.00. The motion is seconded by Commissioner Cheney, and the motion passes.

LUANN GREENWELL: APPROVAL TO SEND CJC MEDICAL PROVIDER TO CRIMES AGAINST CHILDREN CONFERENCE IN DALLAS, TX; APPROVAL TO OPEN THE POSITION OF CJC DIRECTOR.

LuAnn Greenwell presents the agenda items. Ms. Greenwell explains they can disregard the first agenda item due to the approval of IHC has not been granted yet. Ms. Greenwell will request the agenda item be addressed at another time. The next agenda item is a request to replace Ms. Greenwell. Ms. Greenwell will stay long enough to train her replacement. The Commissioners express their gratitude for Ms. Greenwell and the work she has done. Ms. Greenwell will post the job. Motion is made by Commissioner Bennett to approve to open the position of CJC Director to replace LuAnn. The motion is seconded by Commissioner Cheney. Vote by voice is taken: Commissioner Cheney votes aye, Commissioner Bartholomew votes yes, and Commissioner Bennett votes yes. The vote is unanimous and the motion passes.

BRYAN T. BIES: APPROVAL OF FINAL INVOICE FROM BIG RIG CONSTRUCTION IN REGARDS TO COMMISSION ROOM REMODEL.

Bryan Bies and Hunter from Big Rig Construction are present. Commissioner Bartholomew commends Hunter from Big Rig Construction on the nice job that he did on the Commission Room remodel. Hunter explains there are a few change orders listed on the final invoice. Some of the changes were the upgrade to the oak paneling, instead of hickory and the additional electrical that included emergency lighting, outlets and data points. Motion is made by Commissioner Bennett to approve of the invoice from Big Rig Construction for the Commission Room, in the amount of $32,544.53. The motion is seconded by Commissioner Cheney, and the motion passes.

KEVIN CHRISTENSEN: DISCUSSION AND POTENTIAL APPROVAL OF NON-MOTORIZED TRAIL CONSTRUCTION AND CULTURAL SURVEY IN SPRING CITY AND EPHRAIM CANYONS, AS DISCUSSED IN COMMISSION MEETING ON MAY 5TH, 2026.

Kevin Christensen presents the agenda item. Mr. Christensen requests that Commissioner Cheney report on his visit with Spring City Council. Commissioner Cheney reports he met with the Spring City Council; he shared the flyer and survey regarding the proposed non-motorized trail construction. Commissioner Cheney estimates there were approximately 35 residents in attendance of the meeting. Cade Penney was in attendance of the meeting and he stated the residents were in support as long as it was narrow, accessible and did not harm the beauty of the area. Commissioner Cheney visited with residents in the area and they expressed the trail is not an easily hiked trail, so improving the trail would be nice. The other concern voiced was they did not want more motorized trails. Commissioner Bennett raises concern due to an incident in Summit County. A trail was maintained in their County and a gentleman road his horse on the trail. Individuals that maintained the trail wanted this individual to be charged for riding on the trail. Mr. Christensen explains the trails are specifically for hikers, bikers and equestrians and the signs will indicate as such. Commissioner Cheney wanted to ask the public how they felt abut it and he feels he received a lot of good feedback. Mr. Christensen explains that $15,000.00 of the $41,500.00 will come from the Mormon Pioneer National Heritage Area Grant. Motion is made by Commissioner Cheney to approve of the non-motorized trail construction and cultural survey in Spring City and Ephraim Canyons, as discussed in the last Commission Meeting, for the amount of $41,500.00. The motion is seconded by Commissioner Bartholomew. Vote by voice is taken: Commissioner Cheney votes aye, Commissioner Bartholomew votes aye, and Commissioner Bennett votes nay. The motion passes. Commissioner Bartholomew appreciates the efforts to get some feedback from the residents. Commissioner Cheney states they received over 30 emails in favor of the trail in a short amount of time.

LINDA CHRISTIANSEN: APPROVAL TO PAY ES&S INVOICE FOR THE 2026 PRIMARY ELECTION BALLOT LAYOUT SOFTWARE AND SERVICES.

County Clerk Linda Christiansen presents the agenda item. Ms. Christiansen explains the invoice she is presenting is for the ballot software for the upcoming Primary election. Ballots drop on Tuesday, June 2nd, for the Republican Primary. Only Republican voters will receive a ballot. The Logic and Accuracy testing of the equipment will take place this week. Motion is made by Commissioner Bennett to approve to pay ES&S invoice in the amount of $2,081.00. The motion is seconded by Commissioner Cheney, and the motion passes. Commissioner Bartholomew inquires as to the lack of a Democratic race. Ms. Christiansen explains there are Democratic candidates that are running but there was not a need for a Primary. She states there has only been one Democratic Primary race in her four years in office and that was for the Presidential race in 2024. Approximately 11,000 ballots will be mailed for this Republican election and Sanpete has approximately 16,000 voters which demonstrates the significant amount of Republican voters in Sanpete County.

APPROVAL OF MINUTES

Commissioner Cheney reviewed the minutes from the last Commission meeting and he saw no issues; Commissioner Bennett did not have a chance to read them. Linda Christiansen states she did not have a chance to complete the minutes from the work meeting but they will be ready for the June 2nd Commission meeting. Motion is made by Commissioner Cheney to approve the minutes. The motion is seconded by Commissioner Bartholomew, and the motion passes.

The Commission does need to hold a Closed Session but Kevin Daniels left the meeting.

With the completion of the new Commission room, the Commissioners would like to start using their new chambers. The Commission meeting schedule will need to be updated with the new room number. The motion is made by Commissioner Bennett to ratify in the next meeting that the new Commission Room will be used for meetings starting June 2nd. The motion is seconded by Commissioner Cheney, and the motion passes.

A short recess is taken to wait for Kevin Daniels to return to the meeting in order to proceed with a Closed Session. Kevin Daniels returns to the meeting

Motion is made by Commissioner Bennett to go into closed session to discuss pending or reasonably imminent litigation and the character, professional competency of an employee. The motion is seconded by Commissioner Cheney. Vote by voice is taken: Commissioner Cheney votes aye, Commissioner Bartholomew votes yes, and Commissioner Bennett votes aye. The vote is unanimous and the motion passes.

CLOSED SESSION

Motion is made by Commissioner Bennett to go out of closed session. The motion is seconded by Commissioner Cheney, and the motion passes.

Due to the closed session, motion is made by Commissioner Bennett to hire Kelly Patino for part-time employment in the Treasurer's office at her current wage, will ratify in the next meeting, starting tomorrow, May 20th, 2026. The motion is seconded by Commissioner Cheney, and the motion passes.

Motion is made by Commissioner Bennett to adjourn. The motion is seconded by Commissioner Cheney, and the motion passes.

The meeting is adjourned at 4:20 P.M.

ATTEST: Linda Christiansen
Linda Christiansen
Sanpete County Clerk

APPROVED: Scott Bartholomew
Scott Bartholomew
Commission Chair