

Interlaken Town Council Regular Meeting Minutes
Tuesday, 05 May 2026, 6:40 PM – 8:02 PM
Meeting Location – Town Pumphouse, 326 Luzern Rd., Midway

Remote Access Through Zoom Video Conferencing Software

Zoom Meeting ID: 516 337 9977

Password: 84049

Zoom Meeting Link

<https://us02web.zoom.us/j/5163379977?pwd=QlJNT3loV3J4Nm83TFJlOEdGVlUUE1ldz09>

1. Call to Order - Mayor Harrigan called the meeting to order at 6:40 pm

2. Roll Call

Greg Harrigan, Mayor
Sue O’Nan, Council Member and Treasurer
Jill Jacobson, Council Member
Erin Merryweather, Council Member

Timm Dixon, Council Member, has resigned and was not present

3. Presentations: None

4. Public Comment:

Tasha Lingos, 311 Interlaken Dr. Tasha noted that her water pressure was low. Her neighbor, Erin, also has the same problem. Bart will put her in contact with the water masters. Tasha also reported that her neighbor’s dog is in violation of the town’s dog barking regulations. She’s contacted Heber Valley Animal Control to report and they told her that the more people complain, the more effective enforcement would be. She also complained about the indoor light spillage from the Midway house below her. Since they don’t live in Interlaken the town can’t act. They are in compliance with Midway City code, which doesn’t regulate indoor light sources.

Dean Stookey, 303 Interlaken Dr. Dean told the town council and administrator that they were doing a good job.

5. Approval of Agenda or Changes

Motion: Council Member O’Nan moved to approve the agenda.

Second: Council Member Merryweather seconded the motion.

Discussion: no discussion.

Vote: The motion was approved with the Council Members unanimously voting Aye.

6. Approval of 4/7/2026 Council Regular Meeting Minutes

Motion: Council Member O’Nan moved to approve the 4/7/26 Council Meeting Minutes.

Second: Council Member Jacobson seconded the motion.

Discussion: no discussion.

Vote: The motion was approved with the Council Members unanimously voting Aye.

7. Resignation Notice – Council Member Timm Dixon

Timm submitted his resignation effective April 30, 2026. Timm has sold his house and is leaving the community. Bart Smith will send out a notice to fill the vacancy. See the attached email from Timm and a copy of the town’s code, section 2.07.040, for information about filling the vacancy.

8. Town Administrator Update – Quo Phone System, New Resident Guide

Bart Smith demonstrated the newly activated Quo Phone system which picks up unanswered calls from the town phone number, 435-565-3812. This service answers calls with an AI assistant that can answer questions or take a message. Smith fed the town website and a summary of town information into the system to provide the intelligence behind the AI agent.

Bart also created a guide for new residents in Interlaken. See the attachment for more information. It's been posted on the website and used as a source for the Quo AI agent.

9. Resolution No. 2026-05-05 Assigning Enforcement Authority to Town Council and Appointed Staff

Smith updated the resolution assigning enforcement authority to town council, the planning commission chair, and selected staff. It was suggested that we provide business cards for those on the list. See the attached resolution for more detail.

Motion: Council Member O’Nan moved to adopt Resolution No. 2026-05-05 Assigning Enforcement Authority to Town Council and Appointed Staff.

Second: Council Member Merryweather seconded the motion.

Discussion: no discussion.

Vote: The motion was approved with the Council Members unanimously voting Aye.

10. Ordinance No. 20 Amended Compensation

The amended compensation ordinance was presented at the public hearing earlier this evening. The only public comment was supportive of the ordinance, which in summary, increases the hourly wage for Bart Smith, Town Administrator, from \$124/hr to \$128/hr.

Motion: Council Member O’Nan moved to adopt Ordinance 20, AN ORDINANCE AMENDING COMPENSATION FOR INTERLAKEN TOWN ELECTED AND APPOINTED OFFICERS

Second: Council Member Jacobson seconded the motion.

Discussion: no discussion.

Vote: The motion was approved with the Council Members unanimously voting Aye.

11. MAG Pre-Disaster Mitigation Meeting

Greg and Bart attended the disaster mitigation meeting hosted by MAG for Midway City and Interlaken on 4/28/26. The meeting provided a thorough review of potential hazards and mitigation strategies, but largely focused on issues relevant to Midway City, as they are more vulnerable to a larger set of disasters. The list of disasters reviewed included:

- Drought hazards
- Earth movement hazards
- Environmental hazards
- Extreme heat hazards
- Fire hazards
- Flood and dam hazards
- Severe storm hazards
- Winter weather hazards

Interlaken’s most relevant potential disaster is of course wildfire. The town is responsible for developing a CWPP, Community Wildfire Preparedness Plan. The county has a draft version they will share with us to help us develop our plan. To qualify for FEMA grants, the town also needs to have a Disaster Mitigation Plan in place.

12. Land Use Revision Proposals

Bart has been working with the planning commission to move forward with land use revisions and intends to hold a land use public hearing on 6/17/26. These are the titles that are currently drafted.

- Title 09 – Building Permit Staff Roles
- Title 09 – Adoption of WUI Code (previously approved)
- Title 11 – Outdoor Lighting

13. Noxious Weed Control

Dyer’s woad is quite abundant in town. Smith is notifying lot owners who have outbreaks. Gridiron will come out and spray shoulder areas and town property.

14. FY2027 Budget – Discussion and Vote for Tentative Approval

- Budget Process Schedule – this is schedule for the remaining tasks:

Interlaken Town Council 2026 Budget and Public Hearing Schedule				
Date	Day of Week	Time	Body	Task-Agenda
5-May-26	Tue	6:30 PM	Council	Regular Council Meeting - Adopt FY2027 Tentative Budget
1-Jun-26	Mon	5:00 PM	Town Clerk	Deadline to notify County Auditor & State Tax Commission of date, time, and place of the TNT hearing
2-Jun-26	Tue	6:30 PM	Council	Regular Council Meeting - Confrim/Amend FY2027 Tentative Budget, Present PPTIS - Proposed Property Tax Impact Schedule
17-Jun-26	Wed	6:30 PM	PC, Town Council	Land Use Public Hearing, followed by Water Rate Hearing
22-Jun-26	Mon	5:00 PM	Town Clerk	Deadline to enter the proposed tax rates in the Certified Tax Rate System and start the TNT process
30-Jun-26	Tue	6:00 PM	Council	Town Fee Schedule Public Hearing
30-Jun-26	Tue	6:30 PM	Council	Regular Council Meeting - Adopt Water Rates and Land Use
18-Jul-26	Sat	5:00 PM	Town Clerk	Deadline to publish TNT Notice - 1st Notice (or 2 weeks prior to public hearing)
25-Jul-26	Sat	5:00 PM	Town Clerk	Deadline to publish TNT Notice - 2nd Notice (or 1 week prior to public hearing)
4-Aug-26	Tue	6:00 PM	Council	Budget Public Hearing - TNT
4-Aug-26	Tue	6:30 PM	Council	Regular Council Meeting - Adopt FY2027 Final Budget

○ Budget Presentation

At the previous council meeting on 4/7/26, the council reviewed the FY2026-27 Interlaken Budget Status Report and agreed to move forward with the FY2027 budget version presented in the report. See the attached reports and materials that were presented to the council for the details on this proposed budget.

○ Discussion and Motion to Approve

Motion: Council Member O’Nan moved to adopt the tentative FY2027 Budget as presented.

Second: Council Member Merryweather seconded the motion.

Discussion: no discussion.

Vote: The motion was approved with the Council Members unanimously voting Aye.

15. Financial Matters

- FY2026 Water Billing Update – Bart reported that all but 2 remaining lots are paid in full. The current accounts receivable totals \$2,542.
- FY2026 YTD Revenue-Expenses Update - See the attached reports for revenue and expenses for the fiscal year to date.

16. Planning Commission Meeting Schedule and Permit Report

The planning commission is set to begin meeting monthly, the 3rd Wednesday of the month, at 6:30 pm. There was no new information to report on the current active building permits.

17. Other Business – Bart reached out to Jonathon Hunt from the State Park and obtained parking violation books that we can use to place on vehicles parked in front of the park access gate on Big Matterhorn.

18. Council Comments – None

19. Adjournment

Council member O’Nan moved to adjourn the meeting. Council member Jacobson seconded the motion. The motion passed unanimously. The meeting was adjourned at 8:02pm. The next regular town council meeting is scheduled for Tuesday June 2, 2026, at 6:30pm via Zoom and also at the town pumphouse, 326 Luzern Rd., Midway.