

TROPIC TOWN PLANNING COMMISSION MINUTES

DATE: Tuesday, April 7, 2026

TIME: 6:00 PM

LOCATION: Town Council Room, Heritage Center
20 N Main, Tropic, UT 84776

Call to Order: Tracy Johnson

Attendance: Tracy Johnson, Asa Bradford, Tyson Brinkerhoff, Courtnie Boll, Jeff Vanderveen, Ron Harris, and Dani Harding, Town Clerk.

Excused: Amber Williams

Absent: Austin LeFevre

Prayer: Merrilee Mecham

Pledge of Allegiance: Tracy led us in the Pledge of Allegiance

Approval of Previous Minutes: Tracy made a motion to approve the minutes, Tyson seconded the motion and the motion carried

Adoption of Tonight's Agenda: Asa made a motion to approve the agenda, Tyson seconded and the motion carried. All were in favor.

Public Comment

- Courtnie Boll – Building-Related Questions

Courtney and Brandon discussed property ownership and potential plans for lot adjustments, lot merging, and future construction, including questions regarding setback variances. The Planning Commission provided general guidance on requirements for the area. It was noted that the Town generally discourages variances.

No action was taken.

Building Permit Requests *(Review and Recommendation to Town Board)*

- Jeff Vanderveen – Verizon Tower Modifications:

Jeff Vanderveen, a Verizon representative, presented plans to replace existing antennas on the Verizon tower with updated models to improve service. No changes to the structure or ground work are proposed. The representative asked about permit requirements. Ron Harris, Fire Chief, stated that a building permit was not necessary for the proposed antenna replacement. Tyson made a motion to approve the project. Asa seconded the motion. All were in favor, and the motion carried.

- Asa Bradford – Residential Building Permit

Asa discussed setback measurements and confirmed the building application was complete.

Tyson made a motion to approve the building permit for Asa Bradford. Tracy Johnson seconded the motion. All were in favor, and the motion carried.

Adjournment: Meeting was adjourned at 6:40pm

Tracy made a motion to adjourn, seconded by Tyson and all were in favor.

Posted:4/6/2026

Prepared by: Dani Harding, Tropic Town Clerk