



Sandy City, Utah

10000 Centennial Parkway
Sandy, UT 84070
Phone: 801-568-7141

Meeting Minutes

City Council

Brooke Christensen, District 1

Alison Stroud, District 2

Kris Nicholl, District 3

Marci Houseman, District 4

Aaron Dekeyzer, At-large

Brooke D'Sousa, At-large

Cyndi Sharkey, At-large

Tuesday, April 28, 2026

5:15 PM

Council Chambers

5:15 Council Meeting

Present: 7 - Council Member Alison Stroud
Council Member Kris Nicholl
Council Member Marci Houseman
Council Member Cyndi Sharkey
Council Member Brooke Christensen
Council Member Brooke D'Sousa
Council Member Aaron Dekeyzer

Council Staff in Attendance
Dustin Fratto, Council Director
Justin Sorenson, Assistant Director
Chris Edwards, Council Clerk
Liz Theriault, Sr. Policy and Comms Analyst
Tracy Cowdell, Council Attorney

Administration in Attendance
Mayor Zoltanski
Shane Pace, CAO
Jeff Robinson, Deputy City Attorney
Ryan McConaghie, Fire
Jeff Nigbur, Police
Tom Ward, Public Utilities
Ben Hill, Parks & Recreation
Ryan Kump, Public Works
James Sorensen, Community Development
Brian Kelley, Administrative Services
Susan Wood, Public Affairs/PIO
Ryan Mecham, Senior Policy Advisor

Prayer, Pledge of Allegiance, and Introductions

Council Member Cyndi Sharkey welcomed those in attendance. Council will be participating in a budget training and workshop this evening.

Council Member Brooke Christensen offered the Prayer.
Council led the Pledge.

Council moved to Item 1 on the Agenda.

General Citizen Comment Period (Will be held at the conclusion of the Work Session)

Council Chair Cyndi Sharkey invited the public to participate in General Citizen Comment.

Sandra Haak with the Dimple Dell Preservation Committee spoke about the volunteer turnout for their Earth Day community event. The committee may change the date of their Earth Day project so it does not conflict with the Sandy City Beautification Day event.

Public comment closed.

Council moved to Standing Reports.

Work Session

1. [26-243](#) The City Council is Receiving Training from Nakamura & Associates on Utah Budget & Finance in a Council/Mayor form of Municipal Government

Attachments: [Budget Training Presentation](#)

Dustin Fratto, Council Executive Director, introduced Kerri and Frank Nakamura with Kerri Nakamura and Associates, who provided the Council with a training on municipal budgetary training.

Kerri Nakamura provided an overview to the Council of their experience and background. Frank Nakamura spent 32 years in the Council-Mayor form of government as the city attorney. He spoke highly of this form of government. He reviewed the roles of the legislative and executive branch in our form of municipal government. The legislative sets the policy and the executive branch executes the policy. He reviewed the authority of the Council and the limitations to the Council's authority.

Following remarks, Ms. Nakamura led the Council in a training workshop on municipal budget and finance in a Council/Mayor form of government with an emphasis on creating transparent budgets that reflect policy goals. They provided an overview of the Council's powers and duties, budget policy, budgeting basics and resources, and how a community establishes budget policy. They provided an in depth review of the Utah Municipal Budget Process, monitoring the budget, municipal revenue, property taxes and truth in taxation process. They emphasized the importance of planning. A policy-driven budget must be a year-round endeavor and setting budget policy was the most important role of the City Council. They reviewed the authority and limitations of the Council and the city's guiding principles: Protect, Connect, Create. The governing body should provide legislative policy direction to the city manager and mayor and reaffirm the policy direction annually. Tools used to establish policy direction include: strategic plan, policy statement, legislative intent and goal statement. Policy direction should be intentional, meet community needs, measurable, and achievable. Policy should drive the numbers. The numbers should not drive the policy. Ms. Nakamura then reviewed budgeting basics, government resources, balanced budgets, and fund types (governmental vs proprietary). Most municipal budgets include multiple fund types. Council budget amendments were required to move money from one appropriation unit (department) to another in the general fund. She reviewed debt service funds, special revenue funds, capital projects fund, enterprise funds, and provided examples of projects that would fall into the capital projects fund. They reviewed the municipal budget process and timeline, administrative and council responsibilities, the importance of transparency, and effective ways to monitor the expense budget and the implementation of policy. They also reviewed sales tax rates and revenues, resort community tax, municipal transient room tax, gas tax, and local transit and transportation funding opportunities. Council questions and comments occurred throughout the presentation.

Council convened a recess at 7:27 pm.

Council reconvened at 7:34 pm.

Following the recess, Council moved to General Citizen Comments.

Council Business

2. [26-244](#) Possible Closed Session: character, professional competence, or physical or mental health of an individual.

The Council convened a closed session at 9:21 pm in the Council Conference Room to discuss the character, professional competence, or physical or mental health of an individual. The council meeting adjourned immediately following the closed session.

A motion was made by Cyndi Sharkey seconded by Marci Houseman to convene a closed session in the Council Conference Room and adjourn the council meeting immediately following the closed session...The motion carried by a unanimous voice vote.

Standing Reports

Agenda Planning Calendar Review & Council Office Director's Report

Dustin Fratto, Executive Director: Next week the Mayor's FY2027 Tentative Budget will be presented to the Council.

Council Member Business

Council Member Marci Houseman acknowledged Shane Pace, CAO, for receiving City Manager of the Year Award.

Council Member Brooke Christensen thanked the Sandy Youth Council, volunteers and staff for helping to plant the rose bushes at the Sandy Cemetery on Sandy Beautification Day.

Council Member Cyndi Sharkey attended the Utah League of Cities and Towns mid-year conference. The workshops were all very informative and educational. The Council hosted dignitaries at the RSL game for the Messi game. Guests included business leaders from the Smith Entertainment Group, Senate President, legislators, and the Attorney General.

Council Member Alison Stroud thanked the Sandy Youth Council for their help at the Sandy cemetery. They helped plant 40 different rose bushes and cleaned around the headstones. She attended meetings in Washington DC as part of the South Valley Chamber conference and spoke about her meetings with Utah federal legislators.

Council Member Brooke D'Sousa attended the Utah League of Cities and Towns mid-year conference and spoke about the education workshops and trainings at the conference. Her family participated in a Sandy Beautification Day clean-up project at Dimple Dell Park.

Mayor's Report

No report

CAO Report

Shane Pace, CAO: This Monday at 12:30 there will be a Wildland preparedness event at This is the Place Heritage Park. He attended the UCMA conference in St. George.

Recreation Center Construction Report

Ben Hill, Parks & Recreation Director provided the Council with a construction report and update on the Sandy Recreation Center.

Following the report, Council moved to Item 2 on the Agenda and convened closed session.

Adjournment

The Council meeting adjourned immediately following the closed session which convened at 9:21 pm.