

WOODS CROSS CITY COUNCIL MEETING
MAY 19, 2026

The minutes of the Woods Cross City Council meeting held May 19, 2026, at 6:30 P.M. in the Woods Cross City Hall located at 1555 South 800 West, Woods Cross, Utah.

COUNCIL MEMBERS PRESENT:

Ryan Westergard, Mayor
Julie Checketts
Jim Grover-online

Eric Jones-entered as noted
Wally Larrabee
Rachel Peterson

STAFF PRESENT:

Bryce Haderlie, City Administrator
Curtis Poole Community Development Director
Sam Christiansen, Public Works Director
LaCee Bartholomew, Community Services Manager

Annette Hanson, City Recorder
Johnny Filler, Public Works
James Bigelow, Police Chief

PUBLIC ATTENDANCE:

Rylie Evans
Kyrene Gibb
Don Shcrader
Marly Ferrin
James Larsen

Brandie Evans
Tyler Parkin
Lois Schrader
Ross Andrew
Michael

Brett Evans
LeGrande Blackley
Dixie Weeks
Michael Vadersteen
Lindsey Vowles

INVOCATION/PLEDGE:

Wally Larrabee

PROCLAMATION: NEUROFIBROMATOSIS MONTH OF MAY

The Mayor gave the floor to Council Member Checketts. She said this was the ninth year of recognizing May as Neurofibromatosis month. She invited Rylie Evans to speak to the Council.

Rylie said she was 14 years old and was addressing the Council to help bring awareness to the community about families in our community who suffer from neurofibromatosis. She thanked the Mayor and Council for recognizing May as Neurofibromatosis Awareness month in Woods Cross City. She said NF has been hard to live with and is painful and sometimes makes school hard for her. She said she feels “seen” because of this recognition spotlighting this disease. She said it is a reminder that she is not fighting this disease alone and she has the help and support from the community. She said she has met some incredible people during this journey, and it gives her hope and courage to continue to fight the battle of NF. She said she has felt love and empowerment through her community’s support, and it has made a difference in her life she will never forget. This disease is not well known but does affect about 1 in 2,000 people, Neurofibromatosis affects 2 million people around the world and affects all populations equally regardless of race, ethnicity, or gender and causes tumors to grow on nerves throughout the body and can affect development of the brain, cardiovascular system, bones, and skin. NF can lead to blindness, deafness, bone abnormalities, disfigurement, learning disabilities, disabling pain, and cancer. The Children’s Tumor Foundation leads efforts to promote and financially sponsor world-class medical research aimed at finding effective treatments and, ultimately, a cure for NF. Much remains to be done to raise public awareness about this disease to promote early diagnosis, proper management and treatment, prevention of complications, and support for research.

The Mayor and Council said they were glad to be able to help bring awareness to this disease each year and thanked Rylie and the Evans family for helping to bring awareness to NF and for their continued involvement

**OFFICIAL MINUTES
WOODS CROSS CITY COUNCIL MEETING
MAY 19, 2026
PAGE 2**

and efforts. The Mayor and Council thanked Rylie for her bravery and courage to help raise awareness with her struggles with NF.

Following the information given above, the Mayor made a Proclamation declaring May Neurofibromatosis Awareness Month for 2026.

CONSENT AGENDA ITEMS

The Council reviewed the consent agenda items and Council Member Larrabee made a motion to approve the consent agenda items as presented with Council Member Checketts seconding the motion and all voted in favor of the motion through a roll call vote.

RATIFY CASH DISBURSEMENTS

The Council ratified the cash disbursements for the time period 5/1/26-5/13/26 via the consent agenda.

ADOPT RESOLUTION 2026-991 APPROVING COMMENCEMENT OF THE WATER IMPACT FEE IFFP STUDY

The following information was given to the Council for their review.

“Although we have included this in our FY 27 budget request, staff requests to proceed with the current FY 26 budget. Brain has requested an update to the Water IFFP to reflect the latest cost estimates for the tank replacement project, as well as the current bond obligations, including the three existing bonds and the new 2025 series bond. Looking ahead to FY 27, the 2016 series bond will be fully paid off, and we anticipate an increase in payments for the 2014 A+B series bonds starting in FY 28. The current IFFP and IFA were adopted in January 2024 Updating the IFFP and IFA with revised growth projections and construction costs—including the critical 1500 S Reservoir replacement project—along with adopting updated fee structures, will ensure our financial planning remains accurate and responsive to ongoing needs. These steps are essential to maintaining reliable water services and securing our financial stability for the future.

”After confirmation from JUB engineering and LRB Financial advisors, the anticipated costs are:

- LRB \$2,500
- JUB Engineering \$8,000

“Brian Passey’s response for this resolution. “Looking at our CY25-6 Budget, we show an amount of \$12,000 available in GL 53-40-310 which could be used for Water IFFP/IFA update services. This could tell us how much of our 2025 water bond projects might be useable towards our annual debt service going forward. This will help offset the \$136,000 that we have been able to use annually for the 2016 water bond payments that are expiring soon.”

Resolution 2026-991 approving commencement of the water impact fee IFFP study was adopted through the consent agenda.

ADOPT RESOLUTION 2026-992 AUTHORIZING CHANGE ORDER TO MILLS PARK RESURFACING PROJECT

OFFICIAL MINUTES
WOODS CROSS CITY COUNCIL MEETING
MAY 19, 2026
PAGE 3

During the bidding process, the request for proposal asked for the cost of additional basketball hoops and the installation of tennis court net posts. The additional hoops are rated for park play and are adjustable. The tennis court net posts are also rated for public park play. The 2 additional basketball hoops have been requested by Community Services for Summer Rec and other recreation functions. The replacement of the tennis court net posts is due to further inspection of the existing posts. The costs Renner has supplied include installation. This was inadvertently left off the original resolution passed on April 7, 2026.

Staff recommends approving the Change Order 1 to the Mills Resurfacing Project, adding 2 additional basketball hoops and 1 Tennis court net post set for \$14,300.00, bringing the total for this project up to \$52,969.00. Cost is covered in the approved FY 25-26 Budget as a project in the RAP Tax, 23-40-731. This budget line was approved for \$55,000.

Resolution 2026-992 authorizing Mills Park project change order was adopted via the consent agenda.

PUBLIC COMMENT

The Mayor opened the meeting for public comments that would take three to five minutes.

Mr. Brian Bean addressed the Council and said he is a resident of the city and said he had comments regarding the item addressing the stop sign request at 2260 Mountainview Blvd. He said he was in favor of putting in a stop sign at this location. He said he has almost gotten in several accidents at this location. He said he felt like it was a matter of showing the right-of-way. He said that east/west has more traffic movement. He said a stop sign may not be warranted but a yield sign would show which way traffic has the right-of-way to help slow the traffic going the opposite direction.

Mr. Tyler Parkin addressed the Council, and he said he was speaking about the budget increase that is being proposed to increase taxes. He said he was concerned that taxes are increasing amid the bad economy and the residents cannot afford the increase for the new city hall and Hogan Park redesign. He said he felt this matter should be put on the ballot for residents to vote on. He said he did not feel the need to be pushed through by the Council, especially on the re-election year. He said he feels like wages for employees are also high compared to other cities that are similar size. He said he has asked for comparisons on what wages are for cities that are similar sizes, but he has not seen any. He said he feels like a new city hall should be put on a ballot to vote on. He also said he is proposing there be more budget meetings held by the Council so they can show where they are trying to scale back on things pertaining to the budget so the citizens can be involved.

Ms. Dixie Weeks addressed the Council and asked if there had been any progress in removing lithium from the water in Woods Cross. She said she felt like drinking water was a very important subject.

The Mayor said the Public Works Director would get in contact with her and address any questions she might have regarding the drinking water.

Mr. Stephan Olsen addressed the Council and said he had some questions and said he felt similar to Mr. Parkin about the need to put a hold on building the new city hall. He said he wondered why the city needed so many people on the Council for a small city. He also said he felt like the voting ballot should not show unaffiliated when voting. He said he felt like the recordings of the City Council meetings should also be public and be available to listen to on the city website if anyone wanted to see what had been discussed.

**OFFICIAL MINUTES
WOODS CROSS CITY COUNCIL MEETING
MAY 19, 2026
PAGE 4**

There were no further comments, and the Mayor closed the public comment period.

The Mayor thanked everyone for their comments and said they would follow up with those comments.

STOP SIGN REQUEST AT 2260 MOUNTAINVIEW BLVD.

The Mayor noted this was an item that had been requested to be on the agenda by Mr. Tyler Parkin.

Mr. Parkin addressed the Council and said he lives in Valentine Estates and wanted to address this stop sign request. He said he had read over the memorandum that the Public Works Department had given out regarding the regulations from the MUTCD and said he was not suggesting the city go against the MUTCD regulations but asked that it be applied to current intersection data at the 2260 Mountainview Blvd. He said it was stated there was no traffic study ever done at this intersection. He said without that data being collected it is difficult to say that a stop sign is not warranted. He said since the 2020 review that had been referenced, there have been many changes including additional residency growth, increased park use, increased Legacy Trail traffic, and regular pedestrian bicycle and child activity. He said in addition to regular vehicle traffic, this intersection also receives regular delivery trucks in the area traveling at high speed. He said there are many trucks and the rate of speed is very concerning. He said there are also problems with high-speed E-Bikes and off-road vehicles, side-by-sides traveling in the area, and underage kids operating these vehicles. He said there are pedestrians and children crossing or approaching this intersection often. He said there were almost accidents with E-bikes two different times during the day with kids on these E-bikes. He said these are the types of incidents or situations where the MUTCD calls for engineering judgement not just traffic volume numbers. He said traffic control is also meant to be preventative when there is an elevated risk.

Council Member Jones entered the meeting at this time.

Mr. Parkin said he had some of the near misses that are shown on his security camera if there was a need to look at them. He said he had gone around the city and looked at different areas, excluding 1500 South and some of the major roadways. He said he did take pictures where there were stop signs and yield signs within the city. Mr. Parkin went over the various intersections, and which signs were located there. He said these locations had used engineering judgement and have been used in residential settings where conditions support additional traffic controls even where strict volume thresholds may not have been required. He said he was asking for the same consideration here as some of these other streets. He asked the Council to authorize temporary traffic counter measures to gather current ADT and intersection data at this specific location and to consider installing signs, whether it be yield signs or stop signs if warranted, based on those updates and findings because he is very concerned about the safety of the children in this area. He said he believes a child is going to be hit in this intersection and he does not want to have this happen in his neighborhood.

The following information was provided by the Public Works Department regarding traffic information in this area.

- The City has received speeding concerns and stop-sign requests almost every year since Shamrock Village began construction.
- In 2020, Vijay Kornala, a certified Professional Traffic Operations Engineer with JUB Engineering, conducted a traffic study at 2260 S Mountain View Blvd. The study found that stop signs were not warranted at that time.

**OFFICIAL MINUTES
WOODS CROSS CITY COUNCIL MEETING
MAY 19, 2026
PAGE 5**

- In April of 2021, the City's insurer recommended, in a letter dated April 30, 2021, that the City follows the most current MUTCD to support the legal defensibility of traffic signs and roadway markings.
- In May of 2023, it was estimated that a traffic study on Mountain View Blvd would cost \$25,000.
- The idea of a Traffic Safety Committee has been discussed in the past to administer stop and yield sign requests. This would require a change to the city code and purchasing traffic counters. Bountiful City uses a similar process for stop and yield sign requests.

Current Policy

The City Council reaffirmed the current policy of following City Code 14-06-010 on September 19, 2023, during discussion of traffic concerns raised by residents in and around the Shamrock Subdivision.

Current Conditions at 2260 S Mountain View Blvd and the surrounding area

- Speed data for southbound traffic on Mountain View Blvd. was collected by the radar sign at 2006 Mountain View Blvd. from April 12, 2026, through May 13, 2026. See documents attached to this Memo
- Current Crash history, provided in the Transportation Master Plan (TMP) update from October 2020 to October 2025, for 2260 S Mountain View Blvd shows 0 crashes.
- Based on information gathered as part of the TMP update. This intersection had a traffic camera counter as part of the TMP update. A full Average Daily Traffic ADT count analysis was not performed with the TMP; only Morning and evening rush-hour traffic counts were based on these peak numbers. JUB still recommends no stop signs and suggests that, if a traffic study were performed and yielded numbers similar to the TMP count, it still would not meet the warrant.
- Stop Signs placed around Odyssey Elementary are required as per the Safe Route to School regulations. All Davis School District elementary and some secondary schools have a safe route-to-school study performed and implemented.
- Other than the Stop and Yield signs on roads connecting with State roads and collector city roads (1500 S, 800 W, 1100 W), existing stop/yield signs placed throughout the city prior to 2020, not part of a Safe Route to School, may have had studies conducted.

State and City Code References

- The Manual on Uniform Traffic Control Devices (MUTCD) is the national standard for traffic control devices and roadway signage in the United States. It is recognized by the Federal Highway Administration and incorporated into Title 23 of the Code of Federal Regulations. The State of Utah mandates that UDOT adopt a MUTCD under Utah Code § 41-6a-301, and Utah Administrative Code R920-1 is a rule that specifically incorporates the Utah MUTCD by reference, establishing it as the official standard for all highways open to public travel in the state.
- 14-01-040. Police Chief to Administer. The Woods Cross City Chief of Police is vested with the authority necessary to administer the Woods Cross City Traffic Code and all laws related to vehicle operation on city highways.
- 14-06-010. Traffic Signs and Signals. The City shall place and maintain official traffic signs, signals, and markings on highways under its jurisdiction as needed to regulate and guide traffic and parking within Woods Cross City and to carry out this title. All signs and signals installed under this section must conform to, and be maintained in accordance with the Department of Transportation manual and specifications for a uniform system of traffic-control devices under Utah Code Ann. 41-6-20, as amended.

MUTCD Guidelines

OFFICIAL MINUTES
WOODS CROSS CITY COUNCIL MEETING
MAY 19, 2026
PAGE 6

Options

1. Continue following the national/state-adopted MUTCD and its supplements as stated in our city code.
2. Have Code Enforcement conduct a clear-view inspection of this intersection under City Code 12-28-107, Clear View of Intersecting Streets, and work with the property owners to achieve compliance.
3. Install Yield Signs following the August 16, 2023, memo from Vijay Kornala, with JUB Engineering. Each sign installation costs \$150, as of May 14, 2026, including the pole and rivets, plus staff time.
4. While this may not change the outcome of the intersections in question, the City could create a Traffic Safety Committee, with City Code giving authorization to the committee, to review these requests on a case-by-case basis. The committee could include the Police Chief, Traffic Engineer, PW Director, and possibly a Council member.

The Mayor asked the Public Works Director if there had been a traffic study done in this area.

The Public Works Director said there was a traffic study done in 2020 about the time the Shamrock subdivision was approved in anticipation of Mountainview being completed. He said the traffic master plan did not do daily counts last year, they just did morning and evening counts and did not include pedestrians. He said the counts showed there were 96 cars in the morning and from 4:00-5:45 p.m. it showed 72 cars. It was also noted there is a school pick-up near this location.

Mr. Parkin said he felt like those times and car counts needed to be looked at because he felt traffic has picked up with activities at the park and people coming home from work.

The Mayor asked what the costs would be for a full daily traffic count. The Public Works Director said a four-way approach without pedestrians would be \$800.

Council Member felt there would not be a valid count right now with school just getting out this week.

Mr. Parkin asked that temporary yield signs be put in at that intersection right now and then a proper traffic study be completed when school resumes.

Council Member Peterson asked whether yield signs would address the concerns Mr. Parkin had raised.

The Public Works Director said there is no requirement to stop with the yield signs so it might not help and that there are some options through the MUTCD, and he could look at those options and see what would be most effective.

Mr. Parkin said he works for Murray city and they put in temporary speed bumps in the summer. The Public Works Director said the problem with speed bumps is that it just moves the problem down the road. He said he felt like it comes down to three things, education, engineering, and enforcement.

Mr. Parkin said there were several roundabouts, located in other neighborhoods so why was there not one put in on this longer stretch of road which is a concern.

The Public Works Director said that subdivision was designed before he came to the city, so he was not sure why that was not considered.

The Public Works Director said there are smaller roundabouts but there is a cost to put those in and they are not ideal.

**OFFICIAL MINUTES
WOODS CROSS CITY COUNCIL MEETING
MAY 19, 2026
PAGE 7**

Mr. Parkin said he is not looking to waste the taxpayers' dollars, but he felt like there should be some sort of solution.

There was discussion on yield signs by the Council and how those work in various intersections. Council Member Checketts asked if the Public Works Director had yield signs available to put in and the Public Works Director said he did have two yield signs he could install. He said he would have to do some research on which direction would be the most effective to place the yield signs. The Mayor said he had some reservations about putting up temporary yield signs because once they are up, it is hard to take them away. The Public Works Director said guidelines on allowing yield signs are more flexible in the MUTCD.

The Mayor asked the Council what they thought about doing this and Council Member Larrabee said he felt like if the yield signs were put in and the residents get used to having them there, it would be hard to remove them again.

Council Member Checketts said if allowing yield signs are more flexible, they could be left up indefinitely. She said another idea would be to allow them to be installed and left up for six months and see if that helps with traffic calming and if it does, the traffic study would not need to be done.

The Public Works Director said it would be allowed under MUTCD guidelines to do what is being suggested by putting up the yield signs.

Council Member Jones said public safety is important, but decisions should be made using data as well. He said if the traffic data at this intersection is so much less than is even recommended for a yield sign, and there have been no accidents recorded at this intersection, there might not be a reason to put the signs in. He said he wanted data to inform this decision. He said he did not feel like data shows it is warranted.

Mr. Parkin said if there was a full traffic study done it could show more data and more need for the signs.

The Council discussed the possibility of waiting to do a traffic study until after summer is over and when school is back in session to get a more accurate account.

Council Member Peterson said she felt like putting in a yield sign with no data was not a wise choice. She said she felt education would be the best way to go.

There was discussion on having the traffic engineer do an evaluation on additional traffic in the area that travels to the park for sporting events and the Legacy Trail without doing a full traffic study. It was noted the city's traffic engineer could give his recommendation after looking at the additional traffic and see if he would recommend putting in a yield sign and which way it would need to be installed. The Council said they felt like this is a way that could help with that decision and get it done in a timely matter. It was reiterated that signs do not make it so accidents do not happen and drivers cannot always be controlled.

The Mayor said it does come down to personal responsibility to make neighborhoods safe and by obeying the laws. He said it would be good to have the city engineer do the evaluation and see what his recommendation would be for putting in yield signs and which direction to install them.

The Council said they would like the Public Works Director to bring back the city engineer's recommendation so the Council can see how they would like to proceed.

SECOND DRIVEWAYS AND HARD SURFACE FOR SINGLE-FAMILY RESIDENTIAL ZONES

The Mayor gave the floor to the Community Development Director, Mr. Curtis Poole, and he went over information regarding second driveways and hard surfaces in single-family residential zones.

Mr. Poole said that during a City Council meeting in May 2025, a resident raised concerns regarding the city's standards for installing second driveways in single-family residential zones. Specifically, the concern centered around the fact that existing city code only addresses second driveways on arterial and collector streets. Over the years, second driveways have been installed and permitted throughout the city on local residential streets; however, the current code does not provide clear standards or guidance for how those situations should be reviewed or regulated. Additionally, the city currently does not have code provisions regulating the amount of hard surface coverage permitted within a front yard area.

Following the discussion and direction by the Council, staff spent the next several months researching practices from surrounding communities, evaluating existing city code, and holding discussions with both the Planning Commission and City Council. During those discussions, the topic expanded beyond second driveways and included concerns related to circular driveways, front yard parking and increasing amounts of paved surfaces within residential neighborhoods. Ultimately, the Council referred the issue back to the Planning Commission for additional review and future code amendment considerations.

Mr. Poole said over the last six months staff have conducted additional research and collected data throughout the city regarding residential parking habits, driveway configurations, and front yard hard surface coverage in single-family neighborhoods. Through this effort, staff identified dozens of situations involving residents parking on lawns, installing second driveways without permits, driving across landscaped areas to access rear parking areas, and other similar circumstances. One of the primary challenges staff has identified is that portions of the current code are vague, inconsistent, or silent on several of these issues. While some regulations exist related to parking and driveway access, there are currently limited standards addressing the extent of paving or hard surface coverage allowed within front yards or the design and placement of second driveways on local streets. This has created inconsistent expectations and difficulties with enforcement.

Mr. Poole said the code enforcement officer has many open cases regarding parking issues and the number could be doubled with other parking infractions she is not enforcing at this time.

Policy Considerations

The purpose of zoning regulations is to promote orderly development and protect the health, safety, and welfare of residents. While driveway and parking regulations may seem minor in nature, these issues can have long-term impacts on neighborhood character, drainage, streetscape appearance, traffic safety, and overall community aesthetics. Some questions to consider:

- What level of front yard paving and vehicle parking is appropriate within single-family residential neighborhoods?
- Should front yards primarily function as landscaped open space, or should additional flexibility for vehicle and trailer parking be accommodated?
- Should parking in front of the home (between the street and home or in front of the home on a second driveway) be permitted?
- Should second driveways be permitted, and if so, under what circumstances?

OFFICIAL MINUTES
WOODS CROSS CITY COUNCIL MEETING
MAY 19, 2026
PAGE 9

- Should the city establish a maximum percentage of hard surface coverage permitted within front yards?
- Are gravel, road base, or similar products appropriate for parking vehicles and trailers in single-family residential neighborhoods?
- What long-term neighborhood character and appearance does the Council envision for single-family residential areas?

Mr. Poole noted that at its core, this discussion is also a policy question regarding the future appearance and character of single-family neighborhoods. As redevelopment and reinvestment continue to occur throughout the city, the Council may wish to consider what level of front yard paving, driveway access, and vehicle and trailer parking is appropriate and consistent with the community's vision for residential areas.

The Community Development Director explained the process of how a property that is not in compliance would be handled after a new ordinance was passed. He said the code enforcement officer would work with people who are out of compliance to help them with education and help them implement things to become compliant.

The Council also asked how things would be handled if the code changes and there is still gravel in parking areas and how that would be handled. Mr. Poole said they would be considered as a grandfathered property. Mr. Poole said if there is a gravel driveway already in place next to the current driveway, that if a new ordinance was approved, it would be grandfathered, but it is people putting in gravel driveways on the opposite side of the driveway that would not be allowed. Mr. Poole said there have been 6 new driveways put in since November that have not gone through the process.

Council Member Checketts expressed concern about having gravel driveways allowed because leakage from cars could seep through the ground and contaminate water sources.

The Council asked what would happen if a home was purchased with a non-compliant driveway already in place. Mr. Poole said those people would have to come into compliance.

The Council was asked how they felt about gravel and road base. Council Member Jones agreed with Council Member Checketts about contamination from leaks from vehicles going into the ground through the gravel.

The Mayor said he understands why people do gravel because concrete can be expensive but said he felt there should be standards for curb appeal. He said there is the "broken window" effect which can also affect neighborhoods; noting there has been a lot of chatter on social media with opinions both for/against allowing it.

Council Member Peterson said she didn't have anything against gravel if it is maintained. She said she wants people to feel welcome in the community and if gravel is allowed, it would just need to be kept up with weeding to keep things looking nice.

Council Member Checketts said she felt like maintaining nice gravel would be hard. She felt like there would be more weed growth with gravel, which would be hard to enforce across the city. She said she thought the city needs to maintain a certain level attractiveness so we can invite people willing to keep up their property to live in our city and sometimes that depends on how things are kept up and look. Council Member Larrabee said he agreed it would be hard keeping property maintained and clean and weed free with gravel.

**OFFICIAL MINUTES
WOODS CROSS CITY COUNCIL MEETING
MAY 19, 2026
PAGE 10**

Council Member Jones said he preferred driveways on one side of the home. The Mayor agreed he preferred driveways on one side of the home. He did not like having a driveway on the opposite side of the home.

Council Member Grover said in his neighborhood they have gravel on opposite sides of the driveway and he felt it was fine if the gravel is well maintained. He said he is not in support of having gravel for a second driveway. He said a second driveways should lead to a second garage. The Mayor said there might be some exceptions with larger lots that would allow out buildings behind a home. He said he was opposed to putting a second driveway on a small lot that did not lead to a garage behind the home.

Council Member Jones said a lot size could be given a percentage of how much hard surface would be allowed on a residential property to help control the amount of concrete there is on a particular sized lot.

There was also discussion on what the definition of "well maintained" would be with gravel being allowed. The Mayor said the definition would need to be clear.

The Mayor asked how the Council felt about a second second driveway on the opposite side of the home. Council Member Jones said the RV's could be specified to be parked behind a fence and behind a home. He also said large RV's can be a visibility issue if parked in the front of a home when someone is trying to back out of a driveway.

Council Member Checketts said she thought front yards should be classified as open space. She wondered if you allow gravel on a second driveway where would that stop.

It was noted that gravel can be a challenge, but it can look nice and is more affordable. It was also noted that there are questions about gravel size and the possibility of gravel getting into the storm drain.

The Mayor said he might be open to allowing gravel next to a driveway for parking. If allowed, the code would need a clear definition of "well maintained," including borders to keep the gravel contained. It was also noted that a well-maintained gravel area should be free of weeds.

It was noted that the Planning Commission could get into the specifics of a definition of what could be considered well maintained.

It was noted they should consider no second driveway on the opposite side of the driveway. There was discussion about not parking on the opposite side of the driveway, but the question was asked if it would be allowed if it is an access to the back of someone's property. It was also noted that some people park their recreational vehicles behind their home for winter parking.. Some people park RV's behind their home for winter parking.

Council Member Jones said he would still prefer a single driveway.

It was suggested that staff do some investigation of codes from other cities to see how other cities are enforcing this kind of code.

Mr. Poole asked if the Council would like to review this again before the Planning Commission reviews it and the Council said they would like to look at it again before it goes to the Planning Commission for their review.

UDOT LANDSCAPE PLAN FOR THE I-15 RECONSTRUCTION PROJECT

The Mayor gave the floor to the City Administrator who gave information on the UDOT landscape plan for the I-15 reconstruction project.

He noted that UDOT has updated the landscape drawings for the 2600 South, Woods Cross/North Salt Lake interchange and would like Council input. He said while other South Davis cities have elected to reduce or eliminate materials and plants that require extensive maintenance, North Salt Lake and Woods Cross have asked UDOT to restore vegetation to equal standards to enhance the intersection. UDOT has confirmed that the proposed plans will not cost the cities any out-of-pocket costs. The communities will continue to maintain the interchange landscape as we have done in the past. In keeping with state mandates to reduce landscape water consumption, “ornamental turf” is being reduced. We also need to recognize that plants in these types of locations can be severely impacted by salt and other materials that run off the road surfaces. While it is not in Woods Cross, we have included the new I-15, I-215, and US-89 interchange at the south end of North Salt Lake City for your benefit. The entire I-15 project scope can be found at: I-15 Farmington to Salt Lake City - Reconstruction.

The Council reviewed the landscape plan and gave their thoughts on what is being considered for landscape. It was noted that it was more decorative rock than vegetation. The Council said they were comfortable with the plan as long as it was easy to maintain.

The Public Works Director said if it is more rock, there is more chemical maintenance. He said it was a tradeoff. He said when water is introduced there is more weed control. He said it could be a wash between chemical maintenance and vegetation maintenance.

The Public Works Director said weed barrier will be put down, but there are always weeds that come from the top of the weed barrier. It was noted it would be good to keep the Public Works Director involved to add comments about what is happening during the process.

PUBLIC SURVEY TO BE CONDUCTED BY Y2 ANALYTICS—KYRENE GIBB

The Mayor gave the floor to the City Administrator and noted that Ms. Kyrene Gibb who is on the staff of the Y2 Analytics staff was at the meeting to update the Council on the survey preparation and review the questions that they have prepared to ensure it meets the objectives of the city. It was noted that staff met with Y2 and provided background information relating to the City Hall/Hogan Park project, the services that the city provides, and other relevant information to establish the foundation of the survey.

Ms. Gibb went over the survey question draft with the Council and got feedback from the Council Members on what other questions or ideas they would like to see communicated on this survey so they could get the best response from the city residents who would be receiving this questionnaire. It was noted the questionnaire would go out to randomly selected residents so they could get the best cross section of answers as possible. Ms. Gibb noted this survey would mainly be online through email or text message depending on what the utility information. QR code? No random sampling gives representative as a whole. She said everyone has an equal chance to take the survey. She also said they could open the access to everyone later but not at first. She said they want a good number of responses. She said they could sent out invitations and reminders to make sure there is follow-up. She also said they would encourage participation for the random sampling. The City Administrator asked if they can you get the survey out before Memorial

**OFFICIAL MINUTES
WOODS CROSS CITY COUNCIL MEETING
MAY 19, 2026
PAGE 12**

Day. He said they could offer participants that fill out the survey to get a free breakfast if it can be sent out that quickly. Ms. Gibb said it is possible but depends on when the questions are finalized. She said they would see what they could do to get it completed as soon as possible.

PUBLIC WORKS REPORT

APRIL WATER TASKS

- 170 Bluestakes/Utility Locates
- 5 After hour callouts
- 3 Water leak (Setter Replacements
- 81 Shut-off notices delivered
- Ongoing Valve/Hydrant Exercising
- PRV Maintenance
- Monitoring Well Level Checks
- 20 Shut-offs due to non-payment

- Monthly Bac-T Samples
- Quarterly Samples to State
- Additional Well 4 work (new level sensor)
- BSI Online Final Start-up Docs
- Saline Intrusion Samples
- 219 Work Orders Completed

APRIL STREETS/STORM TASKS

- 6 SWPPP Inspection Sites
- 3 Follow-up Inspections
- Non-compliance
- Detention Basin Cleaning/Inspections
- Training
- Post Construction Inspections
- Working on CDL Driving Test
- GIS Mapping Updates
- Twin D Scheduling, SD Cleaning
- SW Coalition Duties
- SW Coalition Water Fair

- Inlet Cleaning
- Servicing/Swapping Salter beds
- Street sign replacements
- Concrete replacement
- Storm Inlet cleaning
- Elements updates/concrete list
- Weed spraying/mowing
- 40 garbage can work orders
- 3 Asphalt patches – 7 tons
- Yard/building maintenance
- Potholes
- Spring cleanup – 36 mattresses
- Dog Park help

APRIL PARKS TASKS

- Seasonal training – 100 hours
- Drinking fountain installs
- Ball field prep
- Installed new benches
- Senior lunch help
- Spring banners – 4 hours
- Arbor Day, Event + Prep -50 hours
- Park inspections – 30 hours

- Bathroom cleaning
- Weed spraying
- Fertilization – 20 hours
- Dog Park prep – 20 hours
- Memorial Day Planning – 5 hours
- Radiator repair on Toro
- Equipment maintenance
- 2nd mowing – 25 hours

2026 ARBOR DAY AT MILLS PARK

- Had about 25-30 Kids and parents
- Wood Cross High School Communication class students participated
- Advertised in the Newsletter, Social Media, and local pre-schools

**OFFICIAL MINUTES
WOODS CROSS CITY COUNCIL MEETING
MAY 19, 2026
PAGE 13**

- JUB sponsored this event.
- Will plan an event next year so that Elected Officials can attend



IN THE WORKS

- 500 S – Enbridge Gas has begun the remaining portions of their project. New gas line bore under the Spur Line Track/Concrete in the islands. 2-3 months.
- Legacy Highway Project – Construction has started. UDOT will close the Woods Cross Section of Legacy Trail to install the sound wall. Trail closure starts May 18 –July.
- City Management Program is updated and approved by the ULCT
- Well 3 – Well Driller is approximately 220' in depth as of May 8th. Need to reach 450'
- 1500 S Reservoir Bid has been opened. Working with the Apparent bid winner to bring to the Council.
- Well 4 to have new HVAC installed in May
- Irrigation Season to begin 5/15
- 1200 S Storm Drain (Farm Meadows) – Contractor to return to finish landscape repairs once secondary water is available.
- Front Runner Double Tracking is nearing the end of the design phase
- I-15 Widening – Currently out to bid • Bid Award in October
- The Water, Storm Water, and Road Depreciation plans are done and are available upon request.

CITY ADMINISTRATOR REPORT

The City Administrator reported the following to the City Council:

1. Worked with Y2 Analytics for community survey.
2. Weekly meetings with City Hall Hogan Park committee.
3. Working with the South Davis Metro Fire District Administration Committee and staff on the FY27 budget.
4. Working with the Northwood Group and staff on the property sales agreements for the old post office and old public works property.

FINANCE REPORT

The City Council reviewed the Financial Report for the month of April.

**OFFICIAL MINUTES
WOODS CROSS CITY COUNCIL MEETING
MAY 19, 2026
PAGE 14**

QUESTIONS/DIRECTION TO CITY ADMINISTRATOR OR STAFF

Council Member Checketts said the electrical box across from UTA has been tagged and needs to be cleaned up. The Public Works Director said he would check into getting that taken care of.

The Council asked what time they should be at the park for the Memorial Day Celebration. It was noted 7:00 a.m. or earlier if you want to be there for a race. Council Member Grover said he would be at the park at 6:30 a.m. to help with the race. It was also noted that the YCC was moving and cleaning tables.

The Mayor said that staff would be manning a tent with Method Architects providing display boards with information layout and information so people can see different views and provide feedback.

The Mayor thanked the City Administrator for his work as budget work for South Davis Metro Fire Agency and noted that while he is head of the board, the City Administrator will help with the budget for the Fire District.

Council Member Checketts said she had seen up to eight tankers on 5th South waiting to turn into the Sinclair Oil loading rack. She said it needs to be communicated it is clearly a problem and needs to be addressed. She said it will be an issue getting off 5th South and she wondered how that will work when they start construction on that intersection. She said there is not enough room getting off 500 South to 700 West. The City Administrator said they will continue to remind them it won't work as well as they think it will.

Council Member Peterson thanked the Public Works Department for helping with field day at Hogan Park. She said they did a great job getting the park ready for that activity.

Mr. Poole said he was reporting back on the question of collecting taxes for business licensing. He said that is already being taken care of those will continue but they did not find anything out of order after those audits.

The Council asked the Code Enforcement Officer to reach out to UTA about weeds. Mr. Poole said the Code Enforcement Officer is reaching out to them.

COUNCIL REPORTS

Council Member Larrabee reported on the activities of the Wasatch Integrated Waste District. He said Syracuse City is working an addendum for high density housing to provide a dumpster and a recycle dumpster for high density housing. He said Wasatch Integrated can arrange for those to be picked up for recycling. He said we might want to address that at a later date. The Mayor asked if they were making money from recyclables again. Council member Larrabee said yes, they are and cardboard is the hot item right now, but metal is also a recyclable that is sought after.

The Mayor reported on the activities of the Fire District. He said the Interim Fire Chief Jeff Larsen has been appointed to be the new Fire Chief. The Mayor said he was a great Deputy Chief and he will do a great job as the new Fire Chief. The Mayor said he has done a great job stepping in with the passing of Chief Stewart, and the board was excited to have him. The Mayor said they interviewed about 30 people. The Mayor said they had reported to the board on their findings and what they recommended as some different options for recruiting and hiring a new chief. After the review the hiring of Chief Larsen was a unanimous decision. He said they have worked on a consultant agreement to help in getting things set up with the new Chief. He said there will also be 2 deputy chiefs to help with the workload. He said the Chief will be hiring those two deputy chiefs. He said one position is already in the budget and one position is in the proposed

**OFFICIAL MINUTES
WOODS CROSS CITY COUNCIL MEETING
MAY 19, 2026
PAGE 15**

budget. He said they will be going through Truth in Taxation to get that second deputy chief position and they are hoping to get that revenue, but it would come out of the fund balance if it did not come through Truth in Taxation. He said Chief Larsen will do a great job and the Mayor said he will report on those new hires as soon as they come about.

The Mayor said the Sewer District's long term account manager had retired. The Mayor said they had a get together to wish him well. He noted that position will be filled internally possibly by the assistant that has been working for the district for the past several years learning the ropes.

ADJOURNMENT

There being no further business before the City Council, Council Member Checketts made a motion to adjourn the meeting at 9:22 p.m. with Council Member Peterson seconding the motion and all voted in favor of the motion through a roll call vote.

Approved by City Council 6/2/26

