

iSEE 4 Year Program Evaluation Rubric

[Board rule R277-443-7-3](#) states that “At least once every four years, the Superintendent shall review and evaluate all organizations' participation in the iSEE program,...report to the Board the results of the review and evaluation, and make a recommendation to the Board regarding an organization's continued participation in the program”. This rubric is designed to fulfill the requirements of this board rule.

Organization:

Review period:

Evaluator:

Instructions: For each criterion below, select the performance level that best describes the organization's performance during the review period. Provide specific evidence and comments to support the rating.

Rating Scale:

- **Exemplary (4):** The organization consistently exceeds expectations and demonstrates exceptional performance in this area.
- **Proficient (3):** The organization consistently meets expectations and demonstrates strong performance in this area.
- **Developing (2):** The organization inconsistently meets expectations in this area.
- **Unsatisfactory (1):** The organization does not meet expectations in this area and requires significant improvement.

Educational Service Plan					
Criteria	Exemplary	Proficient	Developing	Unsatisfactory	Comments
Aligned to SEEd Standards	☐ All educational services are aligned to SEEd standards and alignment is clearly communicated to stakeholders	☐ All educational services are aligned to SEEd standards	☐ Outreach programming is aligned to SEEd Standards	☐ No educational services are aligned to SEEd standards	
Offered Educational Services	☐ All educational services receive equal resources and program success	☐ Outreach programming is the primary focus; other educational services are supplementary	☐ Outreach programming is supplementary to other educational services	☐ No outreach programming is provided	

Outreach Experience					
Criteria	Exemplary	Proficient	Developing	Unsatisfactory	Comments
Follows State law and Board Rule	NA	☐ Facilitators observed following all state laws and board rules.	NA	☐ Facilitators observed not following state laws and board rules	
Student Sensemaking of a Phenomenon	☐ Instruction is driven by student questions and the need to explain and make sense of a phenomenon.	☐ Instruction utilizes the instructor guiding students to make sense of a phenomenon.	☐ Instruction is lecture driven utilizing a phenomenon.	☐ Instruction is lecture driven without a phenomenon.	
Three - Dimensional Science Instruction *See Appendix to the SEEd Standards .	☐ Instruction has students authentically using the SEPs and CCCs with the DCIs at the appropriate grade level.*	☐ Instruction has students using both the SEPs and CCCs with the DCIs to make sense of a phenomenon.	☐ Instruction has students use either the SEPs or CCCs with the DCIs to make sense of a phenomenon.	☐ Instruction has students only use the DCIs to make sense of a phenomenon.	

Outreach Experience Continued					
Criteria	Exemplary	Proficient	Developing	Unsatisfactory	Comments
Multi Language Learner Supports	☐ Instruction has students listening, speaking, reading, and writing in collaboration with their peers	☐ Instruction has students listening, speaking, reading, and writing	☐ Instruction utilizes two or three of the language domains (listening, speaking, reading, writing)	☐ Instruction utilizes only one of the language domains (listening, speaking, reading, writing)	

Financial Monitoring					
Criteria	Exemplary	Proficient	Developing	Unsatisfactory	Comments
Matching Funds	NA	☐ The organization provided at least a \$1.00 match with state funds for the last four years	NA	☐ The organization provided less than a \$1.00 match with state funds for each of the last four years	
Reimbursement Requests	☐ Reimbursement requests are submitted monthly	☐ Reimbursement requests are submitted quarterly	☐ Reimbursement requests are submitted bi-annually	☐ Reimbursement requests are submitted annually	

Financial Monitoring Continued					
Criteria	Exemplary	Proficient	Developing	Unsatisfactory	Comments
Allowable Expenditures	NA	☐ All reimbursement requests include allowable expenditures	NA	☐ Reimbursement requests have included unallowable expenditures	
Receipts on File	☐ Organization has more than 5 years of receipts on file	☐ Organization has 3 years of receipts on file	☐ Organization has less than 3 years of receipts on file	☐ Organization does not have receipts on file	
Cost Effectiveness and Procedural Efficiency	☐ The organization maximizes the reach and quality of its educational services while maintaining minimal operational costs	☐ The organization demonstrates cost effectiveness and procedural efficiency in its use of iSEE funds, as reported in the year-end report	☐ There are concerns about the cost effectiveness or procedural efficiency of the organization use of iSEE funds	☐ The organization does not demonstrate cost effectiveness or procedural efficiency in its use of iSEE funds	

Annual Report					
Criteria	Exemplary	Proficient	Developing	Unsatisfactory	Comments
Timely Submission	NA	☐ All the required documents are submitted before the submission deadline	☐ Some of the required documents are submitted before the submission deadline	☐ None of the required documents are submitted before the submission deadline	
Performance Measures	☐ All performance measures are well above expected results	☐ Performance measures are within expected results	☐ Some performance measures are below expected results	☐ All performance measures are below expected results	
Narrative Report Requirements	☐ All required elements of the narrative are clearly provided, well organized, and has supporting documentation in appendices	☐ All required elements of the narrative are provided and are well organized	☐ All the required elements of the narrative are provided. Report is unorganized or hard to follow	☐ Required elements of the narrative are missing	

Annual Report Continued					
Criteria	Exemplary	Proficient	Developing	Unsatisfactory	Comments
Offering of Outreach to Grade Relevant Schools	☐ Two thirds of relevant Utah schools have the opportunity to receive outreach experiences yearly	☐ One third of relevant Utah schools have the opportunity to receive outreach experiences yearly	☐ One fourth of relevant Utah schools have the opportunity to receive outreach experiences yearly	☐ Less than one fourth of relevant Utah schools have the opportunity to receive outreach experiences yearly	
Evaluation System	☐ Evaluation system is implemented, results are reported, and improvements are evident	☐ Evaluation system is implemented and results are reported	☐ Evaluation system is implemented; results are inconsistent or not reported	☐ No evaluation system is implemented.	

Overall Summary and Recommendation

Based on the evaluation of the criteria above, provide an overall summary of the organization's performance and a recommendation regarding its continued participation in the iSEE program.

Overall Summary Evaluation: ☐ Exemplary ☐ Proficient ☐ Developing ☐ Unsatisfactory Justification for Rating:	Recommendation: ☐ Continue Participation ☐ Continue Participation with Stipulations (Specify Stipulations) ☐ Recommend Conditional Continued Participation Pending Corrective Actions (Specify Actions and Timeline) ☐ Recommend Discontinuation of Participation Justification for Recommendation:
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Reviewer Signature: *Milo Maughan*

Date: