

BOARD OF DAVIS COUNTY COMMISSIONERS MINUTES

**Board of Davis County Commissioners - Regular Meeting Minutes
Tuesday, May 26, 2026**

The Board of Davis County Commissioners met for their regularly scheduled meeting at 10:00 AM on May 26, 2026, in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Required legal notice of this meeting was given.

All documents from this meeting are on file in the Davis County Clerk’s Office. The agenda for this meeting is incorporated into the minutes as item headers.

Following the approved Davis County policy, artificial intelligence (AI) was utilized in the preliminary creation of these minutes. The final minutes were edited and completed by Davis County Clerk's Office staff.

PRESENT

Davis County Commission Chair John Crofts
Davis County Commission Vice Chair Bob Stevenson
Davis County Commissioner Lorene Kamalu
Clerk Brian McKenzie

PLEDGE OF ALLEGIANCE

The meeting convened at 10:00 AM, and Drew Chamberlain, of Layton City, led the Pledge of Allegiance.

PUBLIC COMMENTS

Lorna Koci provided an in-depth statement on behalf of Salt Lake Donated Dental Services and Davis Donated Dental Services, expressing support for the Annual Plan guiding Community Development Block Grant (CDBG) disbursements. She expressed deep gratitude for the hard work in setting priorities for the annual plan, and noted both organizations' appreciation for previous CDBG funding. Lorna highlighted that her clinic provides comprehensive oral health care exclusively to uninsured, low-income residents of Davis County. Since 2012, they have delivered \$1.7 million in services on just over \$300,000.00 in expenses by partnering with volunteer dentists, hygienists, and the Davis Technical College. She emphasized that poor oral health is the leading reason children miss school, and a common reason adults miss work, and pointed out that approximately 92,000 Davis County residents have not seen a dentist in the past year. Lorna, who also serves as Chair of Davis County's Senior Services Advisory Board, was warmly thanked by Commissioner Crofts for her leadership and extensive service in advocating for the County's senior citizens and vulnerable populations.

RECOGNITION, PRESENTATION, AND INFORMATIONAL ITEMS

- 1 **#2026-563. Receipt of Two Applications for Adjustment of Property Tax (UCA § 59-2-1347) -**
 recommended by Brian McKenzie, Clerk, Clerk's Office

Clerk McKenzie reported that both applications will be reviewed by the Tax Advisory Committee, and will subsequently be brought back with recommendations to the Commission.

MEETING MINUTES

- 2 **#2026-561. Approval of the Work Session Meeting Minutes for May 5, 2026 - recommended by John**
 Crofts, Davis County Commission Chair, Commissioners' Office

VOTING:

Motion to Approve Item 2: John Crofts. Second: Bob Stevenson. All present voted aye.

- 3 **#2026-562. Approval of the Regular Commission Meeting Minutes for May 5, 2026 - recommended by**
 John Crofts, Davis County Commission Chair, Commissioners' Office

VOTING:

Motion to Approve Item 3: John Crofts. Second: Lorene Kamalu. All present voted aye.

BUSINESS/ACTION

ATTORNEY'S OFFICE

4 **#2026-559. Approval of a Settlement Agreement and Release of Claims with Jamshid Askar -**
 recommended by Neal Geddes, Chief Deputy, Attorney's Office

Financial Information:

- Type: Payable
- Amount: \$3,585.00

Terms:

- One-Time Payment in the Form of One Check

Chief Deputy Geddes explained that an employee at the Courthouse security checkpoint improperly handled and damaged an expensive personal property item. Following an evaluation by the Civil Attorney Office, Risk Management, and the Utah Counties Indemnity Pool (USIP), a settlement agreement was negotiated for a one-time payment of \$3,585.00. This release agreement was designed to prevent any further claims and save additional administrative time.

VOTING:

Motion to Approve Item 4: Lorene Kamalu. Second: John Crofts. All present voted aye.

PUBLIC HEARING: COMMUNITY & ECONOMIC DEVELOPMENT

5 **#2026-488. Second Public Hearing for the Davis County 2026-2027 Annual Action Plan for the**
 Community Development Block Grant (CDBG) and HOME Investment Partnership Programs -
 recommended by Kent Andersen, Director, Community & Economic Development - Community Services

Financial Information: N/A

Terms: N/A

Ryan Steinbeagle, Community Services Manager, outlined the recommended CDBG projects, including waterline improvements with Woods Cross City, South Davis Water District, and a two-phase project for Sunset City, receiving \$180,000.00 this year and next. Because public service activities are strictly capped at 15% of the CDBG allocation, only \$135,000.00 could be used to fund the applications, which totaled over \$1 million in requests. The recommended recipients included Davis Donated Dental, Pioneer Adult Rehabilitation Center (PARC), and the Health Department for Davis Links. Ryan also detailed that the Home Investment Partnership Program funds are being proposed for Habitat for Humanity's home rehab program, an ownership assistance program, and a soil subsidence project in Woods Cross. He explained that following the Commission's adoption of the proposed plan, it would be sent to the Department of Housing and Urban Development (HUD). Commissioner Crofts noted that he was made aware by Clerk McKenzie prior to the meeting that additional items were added to the proposal, and Ryan clarified that some standard attachments were originally left off but have since been added.

VOTING:

Motion to Open a Public Hearing: Bob Stevenson. Second: Lorene Kamalu. All present voted aye.

Bryce Haderlie, City Administrator for Woods Cross City, thanked Ryan and his team for supporting the waterline and soil subsidence project. He explained that a dropping water table causes the soil to collapse, generating around 21 applications a year from residents with sinking homes; currently, the city and CDBG funds help repair one to two properties annually.

John Russell, with Habitat for Humanity, expressed appreciation for funding their Critical Home Repair Programs, which addresses deferred maintenance, accessibility, and mobility issues to keep low-to-moderate-income homeowners stable and safe.

Andy Hansen, Davis County Assessor and a Woods Cross resident affected by soil subsidence, thanked the County for their help and detailed his efforts to educate neighbors about available resources.

Amanda Grow, from Grandview For Good expressed her deep appreciation to the County for supporting the creation of Davis County's first grief center. Over the past year, this vital resource has provided intensive group therapy to roughly 100 families navigating the devastating impacts of major trauma and loss, while also

****These minutes are pending legislative approval and are subject to change until approved.****

equipping thousands of other children across the County with essential coping skills. Highlighting the critical need for early intervention, she cautioned that grieving children face a significantly higher risk of suicide, addiction, and incarceration. Commissioner Crofts noted that these services save taxpayers money in the long run. Commissioner Kamalu encouraged those interested in learning more about the vital services to visit the facility for a tour. Amanda announced that the organization is actively raising funds for therapy scholarships to ensure care remains accessible to vulnerable families and will be opening a new facility in Layton to complement its existing location in Bountiful.

Ryan Steinbeigle clarified that organizations like Grandview for Good, Open Doors, and Lantern House were recommended to receive Social Services Block Grant (SSBG) funds totaling around \$100,000.00, but are not a part of the CDBG process.

Emileigh Hillstead, from the Safe Harbor Crisis Center, thanked the Commission for its ongoing support of the County's only sexual assault and domestic violence center. She reported that they served over 2,000 citizens last year utilizing a 45-day crisis shelter and 24 various-sized apartments for housing, and assisting with protective orders, therapy, and forensic nursing. She emphasized the severe need by noting their nurses recently conducted one to two sexual assault exams every day for a week straight. Commissioner Crofts thanked Emileigh and Safe Harbor for all they do for the community, and Commissioner Kamalu stressed the urgent need for upstream prevention, pointing out that Davis County and Utah uncharacteristically experience rates of domestic violence and sexual abuse that are higher than the national average.

VOTING:

Motion to Close the Public Hearing: Lorene Kamalu. All present voted aye.

VOTING:

Motion to Approve Item 5: Bob Stevenson. Second: Lorene Kamalu. All present voted aye.

Clerk McKenzie brought to the Commission's attention that the wording in Item 5 requests a public hearing regarding the Annual Plan, but does not request the approval or adoption, and suggested legal review. Chief Deputy Geddess said that since the Annual Plan was included in the agenda files, the Commission could vote to adopt it.

COMMUNITY & ECONOMIC DEVELOPMENT

- 6
- RES #2026-19. Approval of a Resolution for an Interlocal Cooperation Transportation Project Reimbursement Agreement with Kaysville City to use Third Quarter Transportation Grant Funds for the Angel Street Extension Project** - recommended by Kent Andersen, Director, Community & Economic Development - Economic Development

Financial Information:	Terms:
- Type: Payable - Amount: \$4,960,000.00	- Beginning Date: 05/19/2026 - Ending Date: 12/31/2030

Director Andersen explained that the project, recommended by the Council of Governments in October, connects the south end of Angel Street near Jefferson Academy to the roundabout on Sunset Drive, just north of the Central Davis Sewer. The project also includes a proposed trailhead to access the West Davis Trail on the north end.

VOTING:

Motion to Approve Item 6: Bob Stevenson. Second: Lorene Kamalu. All present voted aye.

HEALTH

- 7 **#2026-529. Approval of Recommendations for an Appointment and Reappointments to the Davis County Board of Health - recommended by Brian Hatch, Director, Health - Admin**

Financial Information: N/A	Terms: • Beginning Date: Various • Ending Date: 06/30/2029
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Director Hatch first recommended the reappointment of two people that have been assetts to the board and will serve another three years: Dr. Gary Alexander, an infectious disease doctor who provides critical expertise and handles much of the county's tuberculosis issues and related questions; and Richard Swanson, a risk manager for the school district who oversees state school health programs and manages inspections that interface directly with the Health Department. Director Hatch also recommended the appointment of Dr. Steven Christensen, a dentist with a background in public health, for a three-year term. The Commission expressed profound gratitude for the unpaid expertise of these busy professionals.

VOTING:
Motion to Approve Item 7: Lorene Kamalu. Second: Bob Stevenson. All present voted aye.

- 8 **#2026-552. Approval of Amendment #11 to Contract #2020-0458 with the Utah Department of Health & Human Services for Tobacco Prevention FY21-FY25 - recommended by Brian Hatch, Director, Health - Community Services**

Financial Information: • Type: Receivable • Amount: \$635,725.00 (\$46,087.00 \$27,792.00 \$160,239.00 \$401,607.00)	Terms: • Beginning Date: 07/01/2026 • Ending Date: 06/30/2027
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- 9 **#2026-554. Approval of an Agreement with the Utah Department of Environmental Quality to Perform Minimum Performance Standards - recommended by Brian Hatch, Director, Health - Environmental**

Financial Information: • Type: Receivable • Amount: \$86,031.00	Terms: • Beginning Date: 07/01/2026 • Ending Date: 06/30/2027
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VOTING:
Motion to Approve Items 8-9: John Crofts. Second: Lorene Kamalu. All present voted aye.

SHERIFF'S OFFICE

- 10 **#2026-537. Approval for Training Reimbursement Agreement Between Kyson Allen Benoit and Davis County for Special Functions Training and Basic Corrections Training - recommended by Arnold Butcher, Chief Deputy, Sheriff's Office**

Financial Information: • Type: Payable • Amount: \$18,630.00	Terms: • Beginning Date: 05/19/2026 • Ending Date: This Agreement Will Terminate on the Date that All Parties Have Satisfied Each of their Respective Duties Under this Agreement
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Deputy Chief Butcher presented a training reimbursement agreement, requiring the employee to provide two years of service or equivalent hours, after which the obligations are considered fulfilled; if broken, the remaining balance becomes a receivable to the County.

****These minutes are pending legislative approval and are subject to change until approved.****

- 11 **#2026-538. Approval for Training Reimbursement Agreement between Alicia Andrella Bernardo and Davis County for Special Functions Training and Basic Corrections Training - recommended by Arnold Butcher, Chief Deputy, Sheriff's Office**

Financial Information:

- Type: Payable
- Amount: \$19,666.00

Terms:

- Beginning Date: 5/19/2026
- Ending Date: This Agreement Will Terminate on the Date that All Parties Have Satisfied Each of their Respective Duties Under this Agreement.

Like the prior agreement, it mandates approximately two years of service to fully satisfy the terms, and becomes a receivable if the terms aren't met.

- 12 **#2026-548. Approval of Pricing Amendment #2 to Contract #2024-0636 between Davis County and Interactive Data, LLC (ID) - recommended by Arnold Butcher, Chief Deputy, Sheriff's Office**

Financial Information:

- Type: Payable
- Amount: \$140.00 monthly

Terms:

- Beginning Date: 05/01/2026
- Ending Date: 05/01/2027

Chief Deputy Butcher explained that the Sheriff's Office re-evaluated their utilization of Interactive Data software and opted to reduce the number of access seats for cost savings. This amendment decreases the contract cost to \$140.00 a month.

- 13 **#2026-555. Approval of a Master Service Agreement with Lexipol, LLC for Online Data Storage and Access to Annual Corrections Policy Manual, Daily Training Bulletins, and Supplemental Manuals - recommended by Arnold Butcher, Chief Deputy, Sheriff's Office**

Financial Information:

- Type: Payable
- Amount: \$33,061.12

Terms:

- Beginning Date: 01/01/2026
- Ending Date: 12/31/2026

VOTING:

Motion to Approve Items 10-13: Lorene Kamalu. Second: Bob Stevenson. All present voted aye.

TREASURER'S OFFICE

- 14 **#2026-558. Approval of an Amendment to Contract # 2026-0229 with CashMan for Additional Services and Fees for the Armored Transportation of Cash - recommended by Matt Brady, Davis County Treasurer, Treasurer's Office**

Financial Information:

- Type: Payable
- Amount: See Contract

Terms:

- Beginning Date: 05/18/2026
- Ending Date: 03/10/2029

Treasurer Brady reported that the Sheriff's Office was removed from the armored transportation service entirely, since it was determined they do not handle enough cash to justify the expense. The Health Department's cash pickup schedule was adjusted from three times a week to two times a week at a newly reduced rate.

VOTING:

Motion to Approve Item 14: Lorene Kamalu. Second: John Crofts. All present voted aye.

CONSENT ITEMS

15 **#2026-479. Approval of Low Risk, Low Dollar Agreements for the Western Sports Park (WSP) - recommended by Kent Andersen, Director, Community & Economic Development - Western Sports Park**

Financial Information:	Terms:
• Type: Receivable	• Beginning Date: 10/06/2025
• Amount: \$31,483.44	• Ending Date: 05/09/2026

16 **#2026-487. Approval of a Memorandum of Understanding with America 250 Utah Commission for a Discover Davis Stay & Play Giveaway - recommended by Kent Andersen, Director, Community & Economic Development - Tourism**

Financial Information:	Terms:
• Type: Receivable	• Beginning Date: 05/14/2026
• Amount: \$1,500.00	• Ending Date: 08/01/2026

17 **#2026-550. Approval of an Agreement with La Roca for a Soccer Tournament - recommended by Kent Andersen, Director, Community & Economic Development - Western Sports Park**

Financial Information:	Terms:
• Type: Receivable	• Beginning Date: 07/15/2026
• Amount: \$12,431.30	• Ending Date: 07/18/2026

18 **#2026-496. Approval of an Agreement with Ute Conference for Farmington's Youth Tackle Football - recommended by Kent Andersen, Director, Community & Economic Development - Western Sports Park**

Financial Information:	Terms:
• Type: Receivable	• Beginning Date: 08/22/2026
• Amount: \$4,047.40	• Ending Date: 08/29/2026

19 **#2026-556. Approval of an Agreement with York Production for a Donation of SportsTurf - recommended by Kent Andersen, Director, Community & Economic Development - Western Sports Park**

Financial Information:	Terms:
• Type: Receivable	• Beginning Date: 05/19/2026
• Amount: \$15,000.00	• Ending Date: 05/19/2026

20 **#2026-539. Approval of an Agreement with York Production for a Commercial Shoot - recommended by Kent Andersen, Director, Community & Economic Development - Western Sports Park**

Financial Information:	Terms:
• Type: Receivable	• Beginning Date: 05/15/2026
• Amount: \$10,771.04	• Ending Date: 05/18/2026

VOTING:

Motion to Approve Items 15-20: Bob Stevenson. Second: John Crofts. All present voted aye.

VOTING:

Motion to Recess to Board of Equalization: Bob Stevenson. Second: Lorene Kamalu. All present voted aye.

BOARD OF EQUALIZATION

21 **#2026-21. Property Tax Register 05-26-2026** - *recommended by Scott Parke, County Controller, Tax Administration*

The Property Tax Register for 05/26/2026 is maintained by the Davis County Controller as the Clerk of the Board of Equalization.

VOTING:

Motion to Approve Item 21: Bob Stevenson. Second: Lorene Kamalu. All present voted aye.

VOTING:

Motion to Reconvene Commission Meeting: Bob Stevenson. Second: Lorene Kamalu. All present voted aye.

CLOSING REMARKS

Commissioner Kamalu provided a summary regarding her recent attendance at the Utah Association of Counties post-legislative conference held in late April, an event she attended alongside Commissioner Crofts and Commissioner Stevenson. She shared valuable insights she learned from a keynote speaker who specializes in training high-performing individuals and organizations. Commissioner Kamalu explained that the speaker discussed Maslow's hierarchy of needs and referenced a comprehensive research study conducted by Google regarding organizational success; the primary takeaway from this research was that the single most important characteristic for fostering high-performing individuals and organizations is "psychological safety."

MEETING ADJOURNED

The meeting adjourned at 10:34 AM.

Minutes Prepared by:
Solana Guest
Deputy Clerk

Minutes Approved on:
06/09/2026


Brian McKenzie (Jun 2, 2026 14:05:30 MDT)
Brian McKenzie
Davis County Clerk


John Crofts (Jun 2, 2026 12:40:46 MDT)
John V. Crofts
Commission Chair

