

The regular meeting of the Orderville Town Board was held Monday, May 4, 2026, at 5:30 p.m. in the basement of the Orderville Town Office.

Board Members present were: Mayor Ray Spencer, Council Members: Susan Esplin, Shanda Frost, Robert Caruso & Shaun Sharkey.

Employees present Chelcie Cox -Treasurer, Breanna Crofts-Town Clerk, Chris Esplin -Building Inspector, and Verl Sawyer – Public Works Director.

Public present: Connie Crofts, Kelly Heaton, Anegla Powers-Armstrong, Robert Lacey, Ed & Ann Bolander, Kobe & Priscilla Shatto. Gavin Heaton & Tony Nielsen via team.

Mayor Ray Spencer called the meeting to order. Minutes of the previous meeting April 1, 2026, were reviewed. Susan Esplin motioned to approve the minutes. Shanda Frost seconded the motion. All were in favor. Motion carries. Bills were presented for payment. Susan Esplin motioned to pay the bills. Shanda Frost seconded the motion. All were in favor. Motion carries.

BUSINESS:

1. BUSINESS LICENSES:

• EAST ZION RESORT LLC – GAVIN HEATON

The new owners, Gavin & Kelly Heaton, confirmed their intent to continue the resort's historical operations without major changes, simply reflecting a transfer of ownership. Following the approval, a brief discussion was held regarding a platted but unused road on the property, with the council advising the new owners on the process to formally request its vacation. Shanda Frost motioned to approve East Zion Resort LLC as presented. Susan Esplin seconded the motion. All were in favor. Motion carries.

2. CONSIDER FOR APPROVAL/DENIAL A RECOMMENDATION FROM THE ORDERVILLE PLANNING AND ZONING COMMISSION FOR A ZONE CHANGE ON PARCELS O-6-13, O-6-14, & O-6-15 GOING FROM SINGLE FAMILY RESIDENTIAL (R-1A) TO COMMERCIAL DISTRICT (C-1) AS REQUEST BY TERRY GRIFFITHS

The Orderville Planning and Zoning Commission had recommended denying the change, citing concerns over the potential loss of affordable rental housing. However, the applicant, Terry, explained his goal was to secure legal access to the back of his store and that he had no plans to demolish the existing rental homes. Council discussion, supported by the Planning Commission Chairman, highlighted that the lots were already undersized for residential use, that nobody from the public objected, and that the change was consistent with the downtown area's commercial character. The council ultimately voted to override the Planning Commission's recommendation and unanimously approved the zone change. Susan Esplin motioned to approve the zone change from Single Family Residential R-1A to Commercial District C-1 for parcels O-6-13, O-6-14, & O-6-15. Robert Caruso seconded the motion. All were in favor. Motion carries.

3. UTAH TRAIL NETWORK AGREEMENT WITH UDOT

Having been discussed in previous meetings, the council moved to formalize the agreement via Resolution 2026-05-01-1. Susan Esplin motioned to approve Utah Trail Network Agreement as Resolution 2026-05-01-1. Shanda Frost seconded the motion. Aye: Susan Esplin, Robert Caruso, Shaun Sharkey, Shanda Frost. Motion carries four to zero.

4. FITNESS CENTER AGREEMENT WITH KANE COUNTY SCHOOL DISTRICT

The agreement stipulates that the town will take possession of the school's gym equipment for a three-year period while the new school is under construction. The discussion highlighted key operational details, including a requirement for users to be at least 18 years old to sign a liability waiver, the installation of security cameras, and a coded door entry system. It was clarified that students under 18 would still have supervised access through school-led programs, consistent with current policy. Susan Esplin motioned to approve the

Memorandum of Understanding with Kane County School District as Resolution 2026-05-01-2. Shanda Frost seconded the motion. Aye: Susan Esplin, Robert Caruso, Shaun Sharkey, Shanda Frost. Motion carries four to zero. Following the approval of the MOU with the school district, the council held an in-depth discussion on the renovation of the designated building for the new community fitness center. To initiate progress, the council unanimously approved authorizing staff to spend up to \$7,000 on the most critical improvements needed to get the fitness center operational. Shaun Sharkey motioned to approve \$7000.00 to be spent by staff to get fitness center operational. Shanda Frost seconded the motion. All were in favor. Motion carries.

5. DUAL SOURCE AGREEMENT WITH KANE COUNTY SCHOOL DISTRICT

This agreement formalizes the management of the elementary school's lawn irrigation, which can switch between irrigation and town water. The agreement, part of the town's cross-connection program, includes a \$100 fee for more than two source changes per year to mitigate the risk of backflow incidents. Shaun Sharkey motioned to approve Dual Source Agreement as Resolution 2026-05-04-3. Susan Esplin seconded the motion. Ayes: Susan Esplin, Robert Caruso, Shaun Sharkey, Shanda Frost. Motion carries four to zero.

6. SUNRISE ENGINEERING WORK RELEASE NO 2026-01 US-89 MT CARMEL JCT TO MUDDY CANYON WATER LINE ADJUSTMENTS The council decided to table any decision on a work release for its own engineers (Sunrise) to monitor the project, pending further clarification from UDOT.

7. TENTATIVE BUDGET FY 2027

The council reviewed the tentative budget for the upcoming fiscal year. The proposed general fund expenditure is \$1,354,916. Key figures presented included a streets and roads budget of \$180,000, a law enforcement budget increase to \$59,366, a fire department request of \$129,500, and a comprehensive Parks and Recreation budget of \$300,000. For buildings, \$40,000 was tentatively allocated, intended to cover projects like the fitness center renovation. Shaun Sharkey motioned to set a public hearing for June 1st for the budget. Shanda Frost seconded the motion. All were in favor. Motion carries.

8. MUNICIPAL CODE UPDATE TITLE 8 CHAPTER 9 SUBSECTION 9.10.6

The proposed change aims to correct an error from a previous ordinance rewrite by aligning the C2 zone's setback requirements with those of the C1 zone. Shaun Sharkey motioned to set a public hearing for June 1st to amend the municipal code for the C2 commercial zone. Susan Esplin seconded the motion. All were in favor.

DEPARTMENT BUSINESS:

STREETS AND ROADS Kellie Frost expressed concerns for center street deterioration. Shanna Frost expressed concerns of a drainage issue out front of her property located at 50 N 100 W.

PARKS, RECREATION, AND CEMETERIES

BUILDINGS AND FIRE DEPARTMENT Robert Caruso proposed exploring options of construction of a new larger town office community building. The council expressed support for investigating the feasibility and potential grant funding.

WATER DEPARTMENT

ADMINISTRATION

OTHER NECESSARY ITEMS

EXECUTIVE SESSION Shanda Frost motioned to go into executive session. Shaun Sharkey seconded the motion. All were in favor. Motion carries. Shanda Frost motioned to exit executive session. Shaun Sharkey seconded the motion. All were in favor. Motion carries.

ADJOURN Shaun Sharkey motioned that the meeting be adjourned. Shanda Frost seconded the motion. All were in favor. Motion carries.

On June 1, 2026, Susan Esplin motioned to approve these minutes. Shanda Frost seconded the motion. All were in favor. Motion carries.