

ALPINE SCHOOL DISTRICT

575 NORTH 100 EAST, AMERICAN FORK, UT 84003-1758

ROBERT W. SMITH, SUPERINTENDENT

Date: May 20, 2026

Utah State Board of Education
Attn: Kristin Campbell
250 East 500 South
Salt Lake City, UT 84111

Subject: Request for Assignment of New School Location Numbers

Dear Kristin,

This letter is to formally notify the Utah State Board of Education that the Alpine School District Board of Education has approved the establishment of new special schools for the upcoming school year.

Pursuant to USBE requirements, Alpine School District respectfully requests the assignment and recognition of the following school location numbers:

- **811** – Special School (Name to be Determined)
- **816** – ATEC West (Name to be Determined)
- **817** – TTEC (Name to be Determined)

The District has completed the required new school forms which are attached. Please consider this letter our required waiver documentation to USBE. We would appreciate this being processed quickly as we are working to establish the schools in a short time frame.

Please let us know if any additional information or documentation is required to complete this request. We appreciate your assistance and support throughout this process.

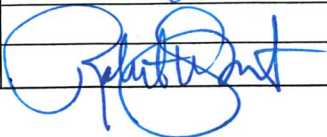
Sincerely,



Robert W. Smith
Superintendent
Alpine School District



New School Request Form

Official School Name*	School #811 - Name to be Determined		
Requested School Number (Optional)†	811		
Physical Address*	525 N 400 E, Orem UT 84097		
Mailing Address*	"		
Phone Number*	801-610-8400		
Fax Number			
School Website			
Grade Range*	K-12		
Date School Opens*	Aug 2026		
Reason for New School	Special School for South		
LEA or District Name*	Alpine School District		
Charter Schools Only: Approved District Location			
School Type (check all that apply)*	Any additional information that would enhance our understanding of why a new school needs to be created:		
☐ Alternative Facility			
☐ Private School	Contact Title Superintendent		
☐ Virtual School			
☐ Vocational/ATC	Contact Name* Robert W Smith		
☒ Special Education facility			
☐ YIC Facility	Contact E-mail* rwsmith@alpinedistrict.org		
☐ Traditional School			
☐ Charter School	Phone Number* 801-610-8421		
☐ Other (please explain)			
	Authorized By*		
	Signature of Authorizer* 		

After completing the form, please e-mail to kristin.campbell@schools.utah.gov. For questions call Kristin Campbell at 801-538-7892.

*Indicates required text.



New School Request Form

Official School Name*	ATEC West
Requested School Number (Optional)†	816
Physical Address*	2433 N. Redwood Rd, Suite MT Saratoga Springs, UT 84045
Mailing Address*	" "
Phone Number*	801-610-8400
Fax Number	
School Website	
Grade Range*	Post Secondary
Date School Opens*	Aug 2026
Reason for New School	Prepare for upcoming district split
LEA or District Name*	Alpine School District
Charter Schools Only: Approved District Location	

School Type (check all that apply)*	Any additional information that would enhance our understanding of why a new school needs to be created:
☐ Alternative Facility	
☐ Private School	
☐ Virtual School	
☒ Vocational/ATC	
☒ Special Education facility	Contact Title Superintendent
☐ YIC Facility	Contact Name* Robert W. Smith
☐ Traditional School	Contact E-mail* rwsmith@alpinedistrict.org
☐ Charter School	Phone Number* 801-610-8421
☐ Other (please explain)	Authorized By*
	Signature of Authorizer*

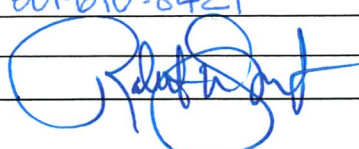
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*Indicates required text.



New School Request Form

Official School Name*	TTEC
Requested School Number (Optional)†	817
Physical Address*	525 N 400 E, Orem, UT 84097
Mailing Address*	" "
Phone Number*	801-610-8400
Fax Number	
School Website	
Grade Range*	Post Secondary
Date School Opens*	Aug 2026
Reason for New School	Prepare for upcoming district split
LEA or District Name*	Alpine School District
Charter Schools Only: Approved District Location	

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	Signature of Authorizer*

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