

MINUTES of the public special meeting of the Historic Preservation and Museum Advisory Board held **June 1, 2026**, at the Museum of Uintah County at 155 East Main, Vernal, Utah. The meeting commenced at 4:36 pm.

Participants: Lee Buschkowsky, Stephanie Tippetts, Hannah Glass, Jessica Briggs

Attendance: Karen England, Lee Buschkowsky, Alycia Luke, Stephanie Tippetts, Hannah Glass, Jessica Briggs, Lana Fullbright

1. Approval of Minutes from the May 4, 2026, meeting.

- **Motion:** Stephanie Tippetts made a motion to approve the minutes for May 4, 2026, Jessica Briggs seconded the motion. **Motion passed unanimously.**

2. Review and Vote on Revised Bylaws

- **Discussion:** The board reviewed the revised bylaws section by section, noting several minor edits and updates to streamline the text and establish clarity. Key points of discussion included:
 - **Section 1.4 (Chain of Command):** Confirmed the abbreviation of the Library, Archives, and Museum Director.
 - **Section 2.3 (Museum Purpose):** Confirmed the specialized vocabulary regarding everyday objects.
 - **Section 3.5 (Authorized Board Configurations):** Discussed the composition and legality of the Historic Preservation seats to maintain symmetry between both sides of the board.
 - **Section 3.8 (Regional Diversity):** Reviewed the language regarding regional diversity, noting it serves as a baseline goal for applicants.
 - **Section 3.9 (Appointments):** Adjusted the phrasing to clarify general appointments versus vacancies.
 - **Section 4.1 (Officers):** Affirmed that maintaining three distinct officers (Chair, Vice Chair, and Secretary) remains optimal to prevent structural conflicts. Clarified that the Secretary will be a voting member of the board.
 - **Section 5.1 (Regular Meetings):** Discussed the requirement to hold at least four regular meetings per year, allowing the board flexibility to schedule more if needed.
 - **Section 5.5 (Voting):** Struck out specific redundancies regarding the removal of officers from the supermajority action items list, as those processes are already sufficiently outlined.
 - **Section 5.9 (Electronic/Telephone Participation):** Updated the location from "Library" to "Museum."
- **Motion:** Jessica Briggs made a motion to approve the updated bylaws with today's discussed revisions. Stephanie Tippetts seconded the motion. **The motion passed unanimously.**

3. Other Board Business

- **Grant Update:** Alycia Luke shared information regarding an upcoming three-year grant opportunity featuring both a collections side (museums/archives) and a historic preservation side (structures/landmarks).
 - **Museum Application:** Karen England confirmed she is preparing an application for the museum side to fund restoration and preservation work for the 50-year-old First Lady Doll Collection.
 - **Preservation Application:** The board discussed that a historic preservation application requires national historic significance. Because local landmarks like the Gibson House carry state or local significance rather than national, and the amount of time to apply for the grant was short, the board decided to bypass this cycle for the preservation side and focus on future regional or state-level grants.
- **Strategic Planning:** Karen England noted that the Museum's 5-Year Strategic Plan will be brought forward for review at the next meeting. Alycia asked the board to read and review the documents before attending the next meeting.
- **Next Meeting Date:** The board scheduled the next regular meeting for **July 6, 2026, at 4:30 PM**. Alycia Luke will follow up via email with the exact document links and PDFs for prior review.

Adjournment

A motion was made to adjourn the meeting.

- **Motion:** Hannah Glass
- **Second:** Jessica Briggs.

Meeting adjourned at 5:30 PM.

The next regular meeting is scheduled for **Monday, July 6, 2026, at 4:30 PM.**