



MINUTES

SUMMIT COUNTY

Board of Health

QUINN'S BUILDING

650 ROUND VALLEY DRIVE, PARK CITY, UT, 84060

MONDAY, APRIL 6, 2026

Meeting also conducted via Zoom.

NOTICE is hereby given that the Summit County Board of Health will hold their
monthly

meeting on the above date. The meeting will be held both in person and
electronically, via

Zoom. The physical location for this meeting is the Summit County
Health Department, Quinn's Building 650 Round Valley Drive, Park City, Utah
(All times listed below are general in nature, and are subject to change by the Board
Chair)

To participate and view the Board meeting live, join Zoom Webinar: 934 1635 7784

<https://summitcountyut.zoom.us/j/93416357784>

To listen by phone only dial: 1 (253) 205 0468

Board Chair Megan McKenna welcomed members of the board at 4:00 PM.

Megan McKenna
Megan Holbrook
Andy Hecht
Michelle Downard
Ilyssa Golding
Alissa Van Wie
Deepani Jinadasa
Phil Bondurant
Kendra Babitz
Jennifer Morrill

Nancy Porter
Nathan Brooks
Emily Quinton
Derek Moss
Chris Crowley
Penci Carreno
Kainoa Hartum
Jennifer Bateman
Mariana Penaranda

*Dr. Golding attended via Zoom.

Work Session

Community Clean Energy Program Update – Emily Quinton

Attachment: Cover Page

Attachment: 4.6.26 BOH Update Community Clean Energy Program.pdf

Emily Quinton, Sustainability Director, provided an update on Utah's Community Clean Energy Program, a long developed initiative that allows residents and businesses in participating communities to opt into clean energy through their Rocky Mountain Power utility bills. The program, created through state legislation passed in 2019 and developed in partnership between Rocky Mountain Power and the Community Renewable Energy Agency (also known as Utah Renewable Communities), was approved by the Utah Public Service Commission on March 4. Summit County has been involved in the program's development from the beginning, alongside other communities with clean energy goals. In total, 19 communities are now part of the program. The final step now required is for each participating community, including Summit County, to decide whether to adopt an ordinance by June 2 to make the program available locally. Key details from the approval include costs and eligibility: residential customers would pay \$4 per month, which includes a surcharge to support free participation for qualifying low income customers; commercial customers would pay a usage based rate (about half a cent per kilowatt-hour). Customers with older net metered rooftop solar systems are not eligible. If adopted, the program would launch after Rocky Mountain Power updates its billing systems, likely in late 2026 or 2027, and customers would receive multiple notices with the option to opt out. Emily Quinton emphasized that this program represents a rare, large scale opportunity to advance county wide clean energy goals and support community health and sustainability objectives, while acknowledging that it is a significant policy decision for County Council. Board members asked questions focused on public awareness, community adoption, and potential downsides of the proposed opt-out program. Emily Quinton explained that concerns raised during public comment centered on whether customers would be adequately informed before seeing changes on their utility bills. She described a multi-layered outreach plan that includes mailed notices and direct coordination with community and low-income service organizations to

ensure broader awareness. Emily Quinton also clarified that no communities have yet adopted the ordinance, though several in Summit County are preparing to consider it. When asked about potential drawbacks, she noted concerns for low-income customers who may not qualify for existing utility assistance programs and could struggle with the additional monthly cost, emphasizing the importance of clear communication about opt-out options. Finally, she confirmed that the program is opt-out, requires no justification to leave, and that low-income benefits depend on enrollment in Rocky Mountain Power's existing assistance program.

Measles Update – Nancy Porter & Derek Moss

Attachment: Cover Page

Nancy Porter, Epidemiologist, reported that Utah's measles outbreak has grown to 570 cases, averaging 5–7 new cases per day in March, with about 8% of cases hospitalized and roughly 10% considered breakthrough cases, still within national averages. She noted that Summit County has had five cases with no recent exposures and emphasized that Utah has the highest measles case count in the U.S. in 2026, while also highlighting a positive increase in MMR vaccinations statewide in March. Nancy Porter also shared broader disease updates, stating that flu season is officially over, RSV remains elevated but is beginning to decline after a late peak, COVID-19 activity is very low, and a single, non-consecutive measles wastewater detection suggests slowing spread. Derek Moss, Nursing Director, added that Summit County has seen a small increase in requests for the MMR vaccine since local cases were reported and expressed optimism about how well investigations and contact tracing efforts are functioning despite statewide challenges.

Board members asked follow-up questions related to local measles activity and exposure investigations. Derek Moss and Nancy Porter answered those questions.

2025 Summit County Health Department Audit Update – Dr. Phil Bondurant & Jennifer Morrill

Attachment: Cover Page

Dr. Bondurant and Jennifer Morrill, Business Manager, presented an update on the 2025 Summit County Health Department state audit, reporting that the audit has been successfully cleared with only three minor findings, all on the financial and budgeting side and largely considered recommendations. Dr. Bondurant highlighted that the department met all minimum performance standards with no findings and emphasized that the audit results reflect the strong work of the business office staff in managing more than 90 grants with a relatively small team. Jennifer Morrill explained that the minor findings involved

documenting existing processes for monthly expenditure reports and cost allocation, prioritizing an electronic payroll and finance system, and correcting a minor expense misclassification, all of which have already been addressed and submitted to the state following the exit interview. The audit results will also be used for PHAB requirements. Board members had no questions following the update.

Strategic Plan & PHAB Update – Dr. Phil Bondurant

Attachment: Cover Page

Dr. Bondurant, announced the completion of the Health Department's five-year strategic plan, thanking staff and Board of Health members for their involvement and noting that the plan focuses on supporting the workforce and addressing burnout through more intentional and strategic funding decisions. He emphasized that the plan represents a long-term culture shift and a commitment to staff well-being rather than a short-term fix. Penci Carreno, Health Administrative Coordinator, provided an update on the department's Public Health Accreditation Board (PHAB) accreditation progress, reporting that the department has reached nearly 100% completion, with remaining review documentation underway and formal submission to PHAB anticipated by the end of May. She explained that PHAB's review process will include documentation review, follow-up requests, and both in-person and virtual site visits over the coming months. Dr. Bondurant highlighted this accreditation effort as a major milestone, crediting Penci's leadership and the collective work of staff over the past 18–24 months in positioning the department for successful accreditation. Board members had no questions following the update.

Update on Public Comment Concerning Revisions to the Summit County Code of Health Chapter 15: Body Art & Permanent Makeup – Nathan Brooks

Attachment: Cover Page

Attachment: Body Art Edits Ch. 15 1.30.26.pdf

Dr. Bondurant explained that Nathan Brooks, Environmental Health Director, had been managing a major diesel spill in Kamas that had not gone well during cleanup, Dr. Bondurant explained that Nathan Brooks, Environmental Health Director, was actively managing a major diesel spill in Kamas that had encountered complications during cleanup, which required his attention during the meeting. In recognition of these circumstances, Dr. Bondurant asked the Chair whether the group could proceed with smaller approval items—excluding Board of Health matters, such as adoption of the strategic plan—and return to the work session at a later point in the meeting.

Nathan Brooks noted that the 30-day public comment period had closed with no comments received, which simplified the process. They indicated that the next step would be to request adoption of what had been presented at the previous meeting. (5:07PM)

Public Comment for the Summit County Code of Health Chapter 15: Body Art & Permanent Makeup

Attachment: Cover Page

Board chair Megan Mckenna opened public comment at 5:08 PM.

No public comment was offered.

Board chair Megan Mckenna closed public comment at 5:08PM

Consideration of Approval by the Board

Consideration and Possible Approval of the Summit County Health Department 2026 Strategic Plan – Board of Health

Attachment: Cover Page

Michelle Downard made a motion to approve the Summit County Health Department 2026 Strategic Plan as edited in the meeting. Ilyssa Golding seconded, and all voted in favor, (7-0).

Consideration and Possible Approval of the Summit County Code of Health Chapter 15: Body Art & Permanent Makeup – Board of Health

Attachment: Cover Page

Andy Hecht made a motion to approve the Summit County Code of Health Chapter 15: Body Art & Permanent Makeup. Alissa Van Wie seconded, and all voted in favor, (7-0).

Presentation of and Possible Action to Initiate 30–Day Comment Period for New Environmental Health Fee for Groundwater Monitoring – Nathan Brooks

Attachment: Cover Page

Attachment: Ground Water Monitoring Fee.docx

Alissa Van Wie made a motion to approve to Initiate 30–Day Comment Period for New Environmental Health Fee for Groundwater Monitoring. Andy Hecht seconded, and all voted in favor, (7-0).

Nathan Brooks, Environmental Health Director, explained that increased development in Summit County has led to more staff time being spent on septic site evaluations, particularly as development continues to occur closer to waterways and groundwater. Protecting water resources remains the department's top priority. To recover costs associated with field work, travel time, and staff hours, a fee is being proposed at \$107 per hour, averaging approximately six hours per site. This rate is consistent with fees charged by other health departments and is

intended solely for cost recovery, not revenue generation. Nathan invited questions from the group.

Board member Michelle Downard asked how often the service is currently provided and confirmed that the intent of the proposed fee is to recover costs by having applicants pay directly for services they receive, rather than those costs being absorbed by other health department fees. Nathan Brooks explained that the service has increased to approximately 12–15 times per year and is expected to continue growing. He clarified that, unlike percolation tests—which involve minimal staff time and have had a stable fee for many years—the proposed fee reflects the additional field visits and travel time required for this work. Nate Brooks added that the work is connected to percolation testing and groundwater monitoring, which are necessary to evaluate soil feasibility and groundwater levels for septic system placement, sometimes over extended monitoring periods, in accordance with state code, to ensure systems are safely sited.

Presentation of and Possible Action to Initiate 30- Day Comment Period for Revisions to the Summit County Code of Health, Chapter 6: Food Service Sanitation – Nathan Brooks

Attachment: Cover Page

Attachment: Ch. 6 Food Service Sanitation Edits 3.18.26.pdf

Michelle Downard made a motion to approve Action to Initiate 30- Day Comment Period for Revisions to the Summit County Code of Health, Chapter 6: Food Service Sanitation. Alissa Van Wie seconded, and all voted in favor, (7-0).

Nathan Brooks, Environmental Health Director, explained that Chapter 6 of the Summit County Code of Health, which covers food sanitation, is the largest chapter and closely aligns with the FDA Food Code. The proposed updates are primarily clean-up and modernization efforts rather than substantive changes, and the intent is to maintain consistency with state and federal standards while preserving existing local authority—particularly in light of post-COVID legislative changes that make removed provisions difficult to reinstate. Kendra Babitz, Deputy Director, noted that this is the final topic-based chapter in the code revision process and recommended moving it to a 30-day public comment period. An example of an update includes removing outdated language about secondary food truck permits to align with 2022 state legislation. Nathan also explained the removal of a \$100 permit reinstatement fee, stating that the department has historically worked collaboratively with permit holders and relies instead on an existing late fee and enforcement process outlined in the approved fee schedule.

Approval of February 02, 2026, Board of Health Meeting Minutes – Board of Health

Attachment: Cover Page

Attachment: BOH 02-02-26 MM Draft.pdf

Andy Hecht made a motion to approve the February 02, 2026, Board of Health Meeting Minutes as edited in the meeting. Ilyssa Golding seconded, and all voted in favor, (7-0).

Director and Board Final Comments

Health Department Director's Comments

Dr. Bondurant recognized Board member Michelle Downard for her service as Chair of the Board of Health, presenting a plaque to thank her for the time, leadership, and contributions she made over the past year as an unpaid, appointed board member. He then highlighted outreach efforts for the Community Health Improvement Plan (CHIP) and Community Health Assessment (CHA), noting that Nancy Porter and Kendra Babitz have begun a "CHIP/CHA Roadshow," with presentations already made to the Summit County Council and upcoming presentations scheduled for the Park City School District and Park City Council. Dr. Bondurant emphasized that these efforts aim to engage stakeholders and guide the department's direction over the next five years, aligning with the strategic plan and future funding efforts. Finally, Dr. Bondurant noted that the Board's June meeting will include a discussion evaluating the effectiveness of the current every-other-month meeting schedule. Board members were encouraged to reflect on whether the format is working, share feedback either ahead of time or at the June meeting, and consider whether adjustments are needed going forward.

Board Member Comments

Board member Michelle Downard shared that she is now serving on the Utah Association of Local Boards of Health (UALBOH) steering committee and provided an update on the upcoming UALBOH symposium scheduled for April 28–29. She noted that the agenda is still tentative but will include a legislative update from Jill Parker, a presentation on the Utah Wellbeing Project by Dr. Courtney Flint, and a networking activity with boards from across the state. Michelle Downard stated that she planned to attend and encouraged other board members to participate if possible.

Board Chairman Comments

Board chair Megan Mckenna shared that she helped present the CHIP and CHA to the County Council the previous week and discussed the work on the radio the following day. She has continued sharing the materials broadly and plans to present them to a high school debate class, using the CHA as a teaching resource for demographic analysis. Board member Megan Mckenna emphasized that she continues to find new and valuable uses for the CHA and expressed appreciation for the work and ongoing outreach. She also noted that the next COG meeting

date is still undecided but suggested the CHIP and CHA would be a strong topic for that group.

Public Comment on non-Agenda Items

Board chair Megan Mckenna opened public comment at 5:30PM.

No public comment was offered.

Board chair closed public comment at 5:30 PM.

Meeting Adjournment

Alissa Van Wie made a motion to approve Meeting Adjournment. Megan Holbrook seconded, and all voted in favor, (7-0).

Meeting minutes and recordings appear at summitcountyutah.gov/meetings. When in the electronic version of the minutes, clicking on the hyperlinked times takes you to that spot in the meeting recording.