

Minutes of the regular meeting of the Daggett County Commission/Redevelopment Agency Board Tuesday, February 18, 2015. Commissioners Karen Perry, Jack Lytle, and Clyde Slaugh were present. Niel Lund-County Attorney and Sue Olorenshaw, County Clerk was also present. The meeting was called to order at 9:00 a.m. by Mrs. Perry, Board Chair.

Also present were: Brian Raymond, Bret Reynolds-CIVCO Engineering, Chris Clark-Uintah Engineering, Aaron Averett and Jeff McCarty-Sunrise Engineering, Keri Pallesen-Auditor/Recorder, Kym Slagowski-IT, Carrie Poulsen-Planning & Zoning.

With regards to old business, Jack Lytle stated that he had discovered errors in Ordinance #15-05 amending the Dutch John Zoning Map. Mrs. Slagowski stated that the parcel number listed in the ordinance is incorrect. Mr. Lytle questioned the County Attorney on the best way to correct the errors. Keri Pallesen expressed her concerns with calling each split a "subdivision". Niel Lund addressed the Commission and stated that the ordinance just needs to identify the parcel. The errors that have been identified have no legal bearing on the ordinance itself. Mr. Lund stated that he will make the necessary corrections and this can be put on agenda for next week. Mr. Lund also addressed a one lot subdivision; according to state code any split is considered a subdivision. Niel Lund addressed the Commission with an update regarding the Sterling Codifiers. Bret Reynolds-CIVCO Engineering addressed the Commission regarding approval for the Manila Airport project. Mr. Reynolds stated that they will get the bid documents out shortly and will get more information on publishing requirements. Mrs. Perry signed the work order and will get a copy to Mr. Reynolds. Commissioner Lytle asked Mr. Reynolds to summarize the work that has been done on the Dutch John Airport and get back to the Commission with that information.

There was no one present with public comments.

The minutes of the February 10, 2015 were presented by the Clerk's Office for review and approval. Commissioner Perry stated that she had two corrections. On the first page, she attended Northeastern Counseling meetings on Wednesday not LEPC and on the last page, PLIC should be PLAC. Motion by Jack Lytle to approve the minutes with corrections. Seconded by Clyde Slaugh, all in favor.

With regards to correspondence, Brian Raymond stated that the Commissioners should have received a copy of an email from Brian Barton regarding the Six County Infrastructure Coalition Board. They would like to schedule a brainstorming session to talk through the priorities for Daggett County as they begin the planning effort. The Commission would like to meet with them on Monday, March 2, 2015 at 10:00 a.m. and has instructed Brian Raymond to contact Mr. Barton with the date and time. Mr. Lund stated that since all three Commissioners will be present, notice of the meeting will need to be posted at least 24 hours in advance.

Commission Calendar Review: Commissioner Lytle will not be available on March 4th, and March 15-17. Discussion regarding the Tourism Conference scheduled on Friday, February 27th. There will be a Social Media Presentation on Thursday, February 26th at 12:00 for anyone who would like to attend. PLAC meeting on Monday, February 23rd at 6:00 p.m. Mr. Lytle stated that the walk through in Dutch John with the Lucas' has been postponed until the 25th and the elected officials meeting will be held at 1:30 today.

There were no business licenses submitted for approval.

The next item on the agenda is the Dutch John Water Tank Engineering Bid Approval. The Commissioners stated that they have reviewed the bids and feel there is no need for further discussion. The Commissioners would like to thank those present who have submitted bids. Motion by Jack Lytle to award bid for the Dutch John Water Tank Engineering to Uintah

Engineering. Seconded by Clyde Slaugh, all in favor. Niel Lund stated that a conference call has been scheduled by Jesse Johnson for Thursday, February 19th to discuss financing, etc. The Commission requested that Chris Clark- Uintah Engineering be included.

The consideration of a visa & fuel card for Joe Jacobs was discussed. Commissioner Perry stated that she would like Joe to have his own visa card with a \$1000.00 limit. Mrs. Perry indicated that he makes several purchases for the County and it would be more convenient for him to have his own cards. Motion by Jack Lytle to approve the visa and gas cards for Joe Jacobs. Seconded by Clyde Slaugh, all in favor.

The surplus of the Bobcat bucket for a new grounds trailer was placed on the agenda for today however, after inspecting the bucket it was determined that it is not in suitable condition to trade.

Motion by Jack Lytle to go in and out of the RDA portion of the meeting. Seconded by Clyde Slaugh, all in favor. The affordable housing application for Daniel Bolton had been placed on the agenda for follow up. Brian Raymond stated that the credit check has not been done yet. He also indicated that based on the information given at the last meeting, Mr. Bolton may be interested in purchasing a different lot, possibly Lot 22. This will be placed back on the agenda for next week. Mr. Raymond stated that once Mr. Bolton has been approved to participate in the incentive program, he will work with him to prepare an offer to present to the Commission. Mr. Lytle stated that he had been contacted by Amy Rogers who was looking for information about the possibility of purchasing a lot on the airport bench. He indicated to her that the County is open to offers, however there are several issues regarding that area, such as utilities and zoning, infrastructure, etc. Commissioner Lytle asked the County Attorney about the need to do an ordinance or resolution setting up the Dutch John Planning & Zoning Board. This Board would cover only the newly incorporated area of Dutch John. Mr. Lund stated that he will prepare the document.

Mr. Lytle stated that he had received an email from Rowdy Muir-USFS regarding the rules for road less areas which he will forward to the other Commissioners.

The Open Invoice Register has been presented for review by the Auditor/Recorders Office. Commissioner Lytle had a question regarding the check to B&D Movers for \$9000.00. Commissioner Slaugh stated that this was the purchase of the trailer for the Road Department that was previously approved. With no further questions, motion by Jack Lytle to approve the Open Invoice Register in the amount of \$39,090.06. Seconded by Clyde Slaugh, all in favor.

Brian Raymond and Commissioner Slaugh reported on the Destination Brand Camp meeting they attended. Both stated that the meeting had a lot of good information. The County will need to form a Committee of 3-4 members, who will act independently from the Commission. Mr. Raymond indicated that he has received a packet of information to give to the Brand Committee when it has been formed.

With no further business, the meeting was adjourned at 10:13 a.m.

/s/ Sue Olorenshaw

/s/ Karen Perry

/s/ Jack Lytle

/s/ Clyde Slaugh