Board Meeting
Ensign Leadership Academy Board Meeting MINUTES
Virtual
ELA 5-6-2026 at 4:00 p.m.

Board of Directors' Access:
https://us02web.zoom.us/j/87389263978
Meeting ID: 873 8926 3978
One tap mobile 3462487799,,87389263978#

I. **Call to Order** by Vice Chairman Howard STephenson at 4:05PM

II. **Pledge of Allegiance** IMAGE by Richard Moss

III. **Reading of the Mission Statement (Assign or Ask for Volunteer):** by Richard Moss
The mission of Ensign Leadership Academy is, in support of the family, provide the best educational experience to as many students as possible in a moral and wholesome environment.

IV. **Roll Call of membership onto the Board of Directors** by Matt Throckmorton. Quorum present
(Staff perform roll call)

Board Member	Title	Term Expires	Attendance
Curt Bramble	Chair	June 2028	Not Present
Howard Stephenson	Vice Chair	June 2028	Present
David Erickson	Treasurer	June 2028	Present
Stephanie Hill	Secretary	June 2030	Not Present
Richard Moss	Director	June 2030	Present

Guests: Matt Throckmorton, Jordan Way

V. **Approval of the Consent Agenda** (**Motion** by Richard Moss, Second David Erickson, Voice vote 3-0-2)
   A. Meeting Minutes from April 1, 2026 LINK

VI. **Discussion/New Business/Action Items**
   A. Discussion and review of policies LINK Matt Throckmorton updates the board. Howard Stephenson, Stephanie Hill and Matt Throckmorton have worked extensively to review and edit the proposed policy handbook. The SCSB requires the full handbook to be approved by May the year of opening, thus May of 2027. Howard noted that the final half of review and

edits needs to be completed and asked Matt to find time. All board members are invited, though if we have a quorum a public meeting agenda will be posted.

B. Resolution to authorize Charter One to open a bank account LINK Extensive discussion regarding both the resolution as well the corresponding financial policy, to include process of approving, and signing checks. David Erickson, as Treasurer and a proposed signer onto the bank account had numerous, thoughtful questions. He asked how it will be determined which bank will be used. Howard Stephenson insisted that this decision be made by David Erickson working with the other signer, which is Chairman Curt Bramble, and the service provider Charter One. Jordan Way of Charter One spoke regarding the process used with other clients, which is strong on 'checks and balances' to ensure segregation of duties as protection. David Erickson makes the **motion** to approve the resolution, seconded by Richard Moss. Voice vote of 3-0-2.
C. UAPCS Grant debrief Matt Throckmorton and Richard Moss give a short discussion on information subsequent to the submission and final decision by UAPCS. It was noted that no new applicant schools received a grant, they all went to replications or satellite campuses. ELA was encouraged to re-apply the next cycle, and Matt encouraged ELA to consider it. More to come.
D. Other items: Matt Throckmorton provided information on registering to the UAPCS annual conference held Jun 10 and 11 at the Davis Convention center. Stephanie Hill has worked with Shannon Greer to obtain free registration. Richard Moss is making his travel arrangements, with Charter One providing lodging. A Board dinner will be held the evening of June 10, Matt Throckmorton will send a calendar invite and make arrangements. Also, David Erickson noted we needed to finalize the service contract with Charter One. Jordan Way offered to be a resource for board members, for all questions.

VII. Executive Session (if needed, closed to public)

CLOSED/EXECUTIVE SESSION: The Board will consider a motion to close the meeting to hold a strategy session to discuss pending or reasonably imminent litigation, and/or to discuss the purchase, exchange, or lease of real property, and/or the character, professional competence, or physical or mental health of an individual in conformance with §524204 and §524205 et seq., Utah Code Ann.

Matt Throckmorton read the statement above
Motion into Executive Session by David Erickson, seconded by Richard Moss. Roll Call vote, 3-0-2. At 4:50PM

Motion back into Regular Session by David Erickson, seconded by Richard Moss. Roll call vote, 3-0-2. At 4:57PM

VIII. Adjournment

(Next regular board meeting is Wednesday June 3, 2026 at 4PM) **Motion** to adjourn by Richard Moss, seconded by David Erickson. Voice vote, 3-0-2. Adjourned at 4:58PM