

Monticello Cemetery Board_Agenda/Minutes

Date: 11/12/2025 Time: 7:00 pm

Place: County Court House

<u>Board Members</u>	<u>Present</u>	<u>Absent</u>	<u>Excused</u>	<u>Visitors</u>
Chair, Bernie Christensen	X			
Vice Chair, Chris Allen	X			
Treasurer, Tanya Lowry	X			
Julie Bunker	X			
Todd Westcott			X	
<u>Staff</u>				
Secretary, Crystal Adair	X			
Caretaker, Arthur Adair	X			

Agenda:

1- Call to Order / Invocation-----Chair

7:30 pm invocation- Art

2- Approval of previous minutes-----Chair-----Action

Motion- Julie Second- Chris Third- Vote- All

3- Public Comment

None

4- Mitch Maughan, San Juan County Attorney

Tanya invited Mitch Maughan, County Attorney to attend the meeting and field questions regarding overdue accounts. Mr. Maughan advised that the bylaws should include language outlining a policy for buyback plots. The board agreed to take the matter under advisement. Mr. Maughan also agreed to draft a letter addressing overdue accounts to assist in collecting outstanding payments.

5- Financial Report -----Tanya-----Information

6- Cremation burial price policy -----Art-----Action

Motion-Julie Second-Chris Third- Vote- All

Double Cremation \$300 Single Cremation \$150 Price is per urn \$300

7- Plot buyback policy -----Tanya-----Action

Motion-Julie Second-Chris Third- Vote- All

75% If they have proof of what they bought the plot for. \$50 with no proof per lot.

8- 2025 Budget Request -----Discussion

(approval at Dec meeting)

3 foot bell hole bucket -\$3,500.00 (2,750)

Sod Cutter- \$4,500.00

*Replacement mower- 25,000

*Two new tractor tires- 1,500

Sprinkling system repairs \$2,000.00

New mower blades \$1,000.00

Dump truck \$15,000.00

9- Other Business

December budget date Tuesday Dec 9 @ 7pm

***Bylaws need to have no generation plots. Plots will revert back to the cemetery moving forward. Buy back will only be with proof of purchase.**

***Scrugrums we already said we would pay \$400 to the one that wanted the money. 2 said to donate. The one that wants money needs to show verification that she is the administrator of the estate.**

10- Adjourn

7:49 pm

Motion- Julie

Second- Tanya

Vote- All