



WEST VALLEY CITY HOUSING AUTHORITY  
3600 CONSTITUTION BOULEVARD  
WEST VALLEY CITY, UTAH 84119

TOM HUYNH, CHAIR  
LARS NORDFELT, VICE CHAIR

The Regular Meeting of the West Valley City Housing Authority will be held on Tuesday, March 3, 2015, at 6:30 PM, or as soon thereafter as the Redevelopment Agency Meeting is completed, in the City Council Chambers, West Valley City Hall, 3600 Constitution Boulevard, West Valley City, Utah. Members of the press and public are invited to attend.

Posted 02/26/2015, 2:00 p.m.

**A G E N D A**

1. Call to Order - Chairman Huynh
2. Opening Ceremony
3. Roll Call
4. Approval of Minutes:
  - A. February 3, 2015 (Annual Meeting)
5. Communications
6. Report of Executive Director
7. Adjourn

West Valley City does not discriminate on the basis of race, color, national origin, gender, religion, age or disability in employment or the provision of services.

If you are planning to attend this public meeting and, due to a disability, need assistance in understanding or participating in the meeting, please notify the City eight or more hours in advance of the meeting and we will try to provide whatever assistance may be required. The person to contact for assistance is Sheri McKendrick.

**MINUTES OF HOUSING AUTHORITY ANNUAL MEETING – FEBRUARY 3, 2015**

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THE ANNUAL MEETING OF THE WEST VALLEY CITY HOUSING AUTHORITY WAS HELD ON TUESDAY, FEBRUARY 3, 2015, AT 7:02 P.M., IN THE CITY COUNCIL CHAMBERS, WEST VALLEY CITY HALL, 3600 CONSTITUTION BOULEVARD, WEST VALLEY CITY, UTAH. THE MEETING WAS CALLED TO ORDER BY CHAIRMAN BUHLER.

THE FOLLOWING MEMBERS WERE PRESENT:

Steve Buhler, Chairman  
Tom Huynh, Vice Chair  
Karen Lang, Board Member  
Ron Bigelow, Board Member  
Lars Nordfelt, Board Member  
Corey Rushton, Board Member  
Steve Vincent, Board Member

Paul Isaac, Acting Executive Director  
Sheri McKendrick, Secretary

STAFF PRESENT:

Nicole Cottle, Assistant City Manager/CED Director  
Eric Bunderson, City Attorney  
Jim Welch, Finance Director  
Russell Willardson, Public Works Director  
Kevin Astill, Parks and Recreation Director  
Layne Morris, CPD Director  
John Evans, Fire Chief  
Lee Russo, Police Chief  
Sam Johnson, Strategic Communications Director  
Jake Arslanian, Public Works Department

**1312      OPENING CEREMONY**

The Opening Ceremony was previously conducted by Corey Rushton who showed clips of an old public service announcement regarding stopping pollution from the 1970's; after which he led the Pledge of Allegiance to the Flag.

**1313      APPROVAL OF MINUTES OF REGULAR MEETING HELD JANUARY 6, 2015**

The Board read and considered Minutes of the Regular Meeting held January 6, 2015. There were no changes, corrections or deletions.

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After discussion, Ms. Lang moved to approve the Minutes of the Regular Meeting held January 6, 2015, as written. Mr. Huynh seconded the motion.

A roll call vote was taken:

Mr. Vincent	Yes
Mr. Buhler	Yes
Mr. Huynh	Yes
Mr. Bigelow	Yes
Mr. Rushton	Yes
Mr. Nordfelt	Yes
Chairman Lang	Yes

Unanimous.

1314

**RESOLUTION NO. 15-01, APPROVE A SUBGRANT AGREEMENT BETWEEN THE WEST VALLEY CITY HOUSING AUTHORITY AND SALT LAKE COUNTY FOR THE CONDUCT OF A HOME INVESTMENT PARTNERSHIP PROGRAM**

Acting Executive Director, Paul Isaac, presented proposed Resolution No. 15-01 that would approve a Subgrant Agreement between the West Valley City Housing Authority and Salt Lake County for the conduct of a HOME Investment Partnership Program

As the lead agency in the local HOME consortium, Salt Lake County had notified West Valley City of their annual allocation of HOME funds. West Valley City would administer the Down Payment Assistance Program and two Rehabilitation Programs using the funds, and would receive ten percent administrative fees. Calculations were reviewed as follows:

I.	Housing Rehabilitation Program Total Budget	\$173,442.00
	a. Rehabilitations:	\$157,632.00
	b. Project delivery costs:	\$ 15,810.00
II.	Down Payment Assistance Program Total Budget	<u>\$ 46,149.00</u>
	a. Down payments:	\$ 40,000.00
	b. Project delivery costs:	\$ 6,149.00
	Total:	\$219,591.00

He informed the County had entered into a grant agreement with the U.S. Department of Housing and Urban Development (HUD) for financial assistance to conduct a HOME Investment Partnership Program (HOME Program) pursuant to the HOME Investment Partnerships Act, Title II of the Cranston-Gonzales National Affordable Housing Act, 42 U.S.C. 12701-12839, as amended, and

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subject to the Rules and Regulations, promulgated by HUD governing the conduct of HOME Investment Partnership Programs including, but not limited to, Title 24, Part 92 of the Code of Federal Regulations (CFR) (the Rules and Regulations); and the applicable Circulars published by the U.S. Office of Management and Budget (OMB Circulars).

Additionally, Salt Lake County had created a consortium involving six Utah cities. West Valley City was a member of the Salt Lake County Consortium, as per the HUD HOME Interlocal Agreement signed in May of 2011. Each year West Valley City had been allocated HOME funds through this partnership. The funding was restrictive allowing only residential construction, home rehabilitation and down payment assistance.

After discussion, Mr. Nordfelt moved to approve Resolution No. 15-01, a Resolution Authorizing the Execution of a Subgrant Agreement between the West Valley City Housing Authority and Salt Lake County for the Conduct of a HOME Investment Partnership Program. Ms. Lang seconded the motion.

A roll call vote was taken:

Mr. Vincent	Yes
Ms. Lang	Yes
Mr. Huynh	Yes
Mr. Rushton	Yes
Mr. Bigelow	Yes
Mr. Nordfelt	Yes
Chairman Buhler	Yes

Unanimous.

1315

**ELECT CHAIRPERSON FOR 2015**

The Board considered election of a Chairperson of the Housing Authority for 2015.

After discussion, Mr. Nordfelt moved to elect Tom Huynh as Chairperson for the Housing Authority for the year 2015. Ms. Lang seconded the motion.

A roll call vote was taken:

Mr. Vincent	Yes
Ms. Lang	Yes
Mr. Huynh	Yes
Mr. Rushton	Yes

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Mr. Bigelow	Yes
Mr. Nordfelt	Yes
Chairman Buhler	Yes

Unanimous.

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**ELECT VICE CHAIRPERSON FOR 2015**

The Board considered election of a Vice Chairperson of the Housing Authority for 2015.

After discussion, Mr. Rushton moved to elect Lars Nordfelt as Vice Chairperson for the Housing Authority for the year 2015. Ms. Lang seconded the motion.

A roll call vote was taken:

Mr. Vincent	Yes
Ms. Lang	Yes
Mr. Huynh	Yes
Mr. Rushton	Yes
Mr. Bigelow	Yes
Mr. Nordfelt	Yes
Chairman Buhler	Yes

Unanimous.

THERE BEING NO FURTHER BUSINESS OF THE HOUSING AUTHORITY OF WEST VALLEY CITY, THE ANNUAL MEETING OF TUESDAY, FEBRUARY 3, 2015, WAS ADJOURNED AT 6:55 P.M., BY CHAIRMAN BUHLER.

I hereby certify the foregoing to be a true, accurate and complete record of the proceedings of the Annual Meeting of the West Valley City Housing Authority held Tuesday, February 3, 2015.

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Sheri McKendrick, MMC  
Secretary