



**AGENDA
COUNTY COUNCIL
Wednesday, June 3, 2026**

NOTICE is hereby given that the Summit County Council will meet, on Wednesday,
June 3, 2026, electronically, via Zoom, and at the anchor location of the Summit County Courthouse,
60 N. Main Street, Coalville, UT 84017

(All times listed are general in nature, and are subject to change by the Board Chair)

To view Council meeting, live, visit the "Summit County, Utah" Facebook page.

OR

To participate in Council meeting: Join Zoom webinar: <https://zoom.us/j/772302472>

OR

To listen by phone only: Dial 1-301-715-8592, Webinar ID: 772 302 472

3:00 PM Closed Session - Litigation/Property acquisition (30 min)

3:30 PM - Move to Council chambers (10 min)

3:40 PM Work Session

1. 3:40 PM - Pledge of Allegiance (5 min)
2. 3:45 PM - Discussion regarding 2026 Summit County Fair events; Tyler Orgill (15 min)
[2026 Fair Council Presentation.pdf](#)

4:00 PM Convene as the Governing Board of the Park City Fire Service District

1. 4:00 PM - Discussion and possible approval of amendments to Personnel Policies Section 7 and 12; Devin Hirschi (15 min)
[PCFD Staff Report.pdf](#)
[PCFD Policy Section 7 - Personnel Actions \(R. 3-30-22\) Draft \(1\).docx](#)
[PCFD Policy Section 12 - Productive Work Environment \(R. 05-12-21\) Draft \(1\).docx](#)

Dismiss as the Governing Board of the Park City Fire Service District

4:15 PM Consideration of Approval

1. 4:15 PM - Discussion and possible approval of changes to the chart of positions; Matt Leavitt (15 min)
[Staff Report - 2026 mid-year Requests to Change Chart of Positions.docx](#)
2. 4:30 PM - Discussion and possible approval of Restaurant Tax Advisory Committee's 2026 grant recommendations; Alyssa Marsh and Beth Rossi (15 min)
[2026 Restaurant Tax Advisory Committee Recommendations.docx](#)
3. 4:45 PM - Approval of Council Minutes dated April 15, 2026, and April 22, 2026 (5 min)
[SCC Draft Minutes 4-15-26.pdf](#)
[SCC Draft Minutes 4-22-26.pdf](#)
4. 4:50 PM - Council and Manager comments (10 min)

5:00 PM Work Session, Continued

1. 5:00 PM - Discussion regarding short-term rental enforcement data and discussion about potential additional regulations; Scott Buchanan, Malena Stevens, and Lynda Viti (60 min)
[STR_WorkingGroup_Council_Update_June2026.pdf](#)

6:00 PM Public Input

Public comment is for any matter not on the Agenda and not the subject of a pending land use application. If you would like to submit comments to Council, please email publiccomments@summitcountyutah.gov by 12:00 p.m. on Wednesday, June 3, 2026. If you wish to interact with Council, for public input, please appear in person, or use the “Raise Hand” button at the bottom of the chat window in Zoom.

Adjourn

SUMMIT COUNTY FAIR

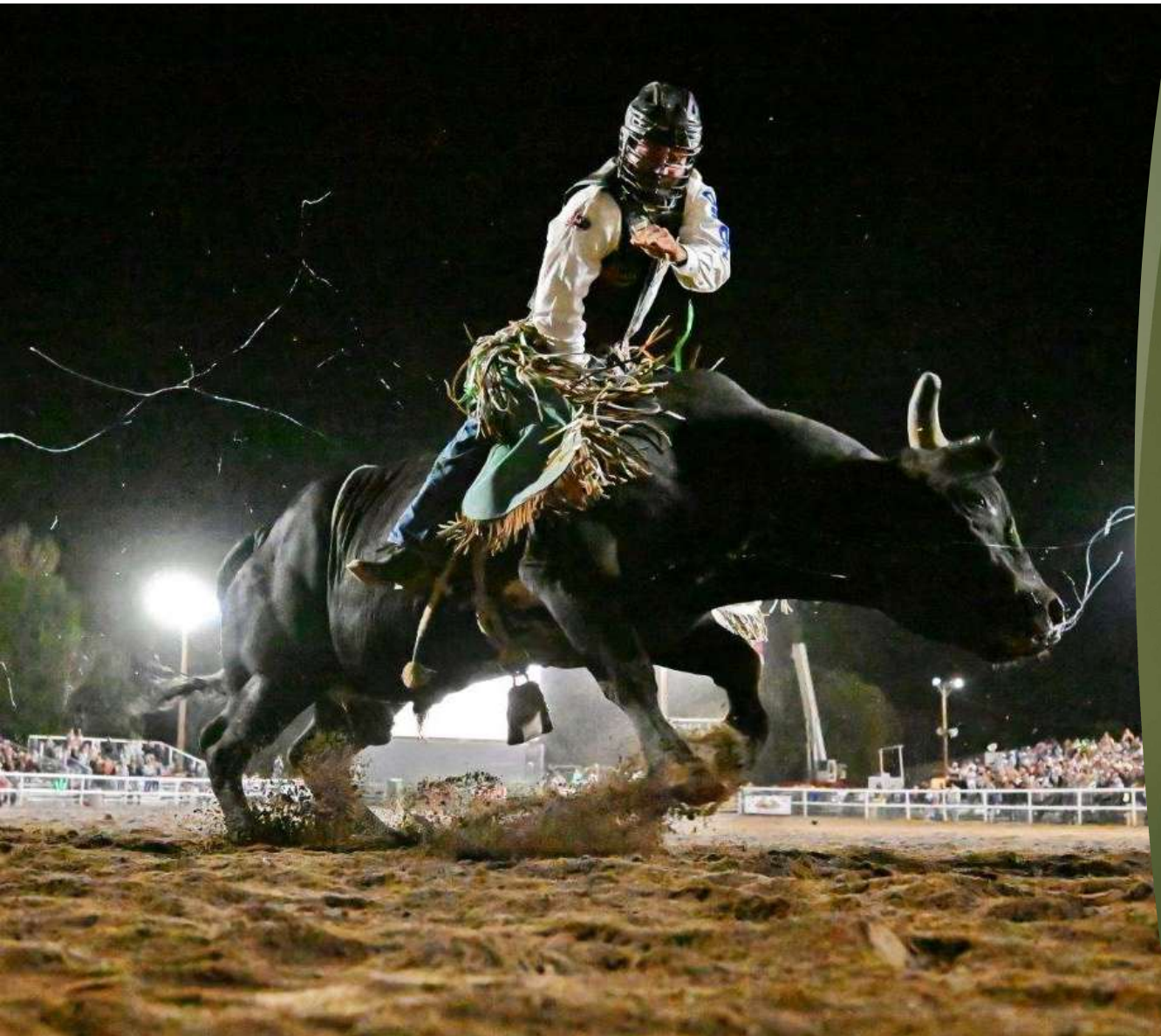
Utah



Schedule



August 1 - 8, 2026



PRCA Rodeo



Family Activities



Sustainability



Council Involvement

Events and Times



Miss Summit County
Pageant

Saturday June 20 at 7:00 P.M.



Derby Drivers

3 - Saturday August 1 at 7:00
P.M.



Serve Lunch to Seniors

Friday August 7 at 12:00 P.M.



Art Selection

Friday August 7 following
Senior luncheon



Parade

Saturday August 8 at 10:00
A.M.



PRCA Rodeo Drivers 8PM

2 - Thursday August 6
2 - Friday August 7
2 - Saturday August 8



Staff Report

Date: May 20th, 2026

Prepared by: Devin Hirschi, HR Director

Presented to: Summit County Council

Subject: Park City Fire District (PCFD) Policy Updates

Purpose: The proposed policy revisions would (1) protect PCFD from unnecessary conflicts of interest(s) and (2) provide clear direction when an employee decides to rescind their notice of resignation.

Background: The recommended changes evolved from recent events where PCFD's current policies did not encompass the full details of the given situation. The recommended changes would provide better guidance for future events.

Recommendation: The revisions to our 'Productive Work Environment' personnel policy would expand the definition of "outside employment" to include nonprofit organizations, charitable activities, fundraising efforts or similar endeavors and expand our 'Conflict of Interest' section to include volunteer, non-profit or charitable work where an employee holds a leadership, decision-making or influential role. The revisions to our 'Personnel Actions' policy will expand the 'Resignation' paragraph to provide additional direction when an employee decides to rescind their resignation of employment.

Attachments:

- PCFD Policy Section 12 - Productive Work Environment
- PCFD Policy Section 7 – Personnel Actions

SECTION 7 - PERSONNEL ACTIONS

A. **Promotion:**

A promotion is defined as a change in job title and classification recognizing increased capacity and responsibility of an employee from a position in one job class to a position in another job class having a higher entrance salary. Whenever a position comes open, whether a newly created position or a vacated position, the Fire Chief will first look within the District to determine if the promotion of a qualified, interested employee is possible and if it is a merit position, should fill the position with a qualified employee if available. A notice of the job opportunities shall be circulated among District employees describing the position. Personnel promoted into a higher pay grade shall receive a pay increase commensurate with their abilities and other employees holding the same or similar position. The Fire Chief shall take into consideration; longevity, performance evaluations and budget. The Fire Chief will work in conjunction with the Human Resource Officer in establishing promotion criteria for various job classifications. Employees who are full-time shall be entitled to continued benefits notwithstanding the orientation period and conditional status associated with such promotion.

B. **Career Ladder Adjustment:**

A career ladder adjustment is defined as moving an employee from one position in a job class to a similar position with a higher entrance salary in the same job class. This change recognizes an employee's increased capacity and responsibility to perform their work to a higher standard. If budgeted, personnel receiving a career ladder adjustment will be moved to the bottom of the new range or receive a 6% increase, whichever is greater. The Fire Chief will work in conjunction with the Human Resource Officer in establishing criteria for moving employees into various job classifications. There is no orientation period required for an employee receiving a career ladder adjustment.

C. **Layoff (Reduction-in-Force):**

Should it become necessary to undergo a reduction of the work force, brought about by a reduction of operating revenues, technological innovation, the discontinuance or reduction of services, or other grounds consistent with economic and efficient administration of the District; the Fire Chief shall lay off the necessary number of employees considering such factors as, but not limited to, longevity, performance, and organizational needs. The decision matrix shall be filed with the Personnel Director. Individuals being separated by a reduction in force do not have a right to prior notice. In determining which employees should be laid off the Fire Chief shall utilize the following sequence to achieve the required reduction:

1. Temporary/Seasonal employees (shall be separated or reduced in work hours).

2. Part-time employees (shall be separated or reduced in work hours).
3. Full-time employees (may be separated or reduced in work hours).

D. Abolishment of Job:

If a circumstance should arise requiring the abolition of a certain position, employment status may be maintained by one of the following:

1. The employee may be returned to a previous position, if a position is open or allocated by the Board at a salary appropriate for the position, which may entail a reduction in pay.
2. The employee may be promoted based upon performance, qualifications and position availability.
3. The affected employee may be reassigned to another division to fill an open position, for which they are qualified, commanding equal or lesser compensation.
4. If none of the alternatives are available, the employee shall be separated.

E. Separation:

Full-time employees may be subject to separation for cause, reasons of reduction-in-force, reduction of work, abolishment of a position, or lack of funds. An employee placed on disability leave must provide a return-to-work clearance from their physician within 180 days. Failure to provide such clearance shall result in separation from the District. Otherwise, all employees will be retained on the basis of their performance and separated if inadequate performance cannot be corrected. Merit employees have the right to appeal as outlined in the grievance procedures of Section 14 if they perceive the separation to be unjustified. Part-time, temporary, seasonal, contract, and merit exempt personnel may be terminated "at will" or according to terms of individual employment agreements.

F. Resignation:

Employees who resign and desire to leave the District in good standing should give a minimum of two (2) weeks' notice if they are to be considered for re-employment at a future date. Resignations must be in writing and submitted to the Fire Chief. The District may permit an employee to withdraw their resignation, in writing, at any time before the effective date of the resignation. The Fire Chief, in their discretion and in consultation with the HR Officer, may decline an employee's request to withdraw a resignation before its effective date.

G. Defacto Resignation:

An employee who is absent from work for one shift and capable of giving proper

notifications but does not inform the supervisor, shall be deemed to have resigned and shall be informed of the same in writing by the Fire Chief

H. Reinstatement/Rehire:

Former employees, who left voluntarily, and in good standing, may be reinstated to a vacant position only when their qualifications and ability indicate a potential for performance which would clearly exceed expected performance of current, and promotable employees. Previous District experience may be taken into consideration in determining placement of the employee on the District's salary schedule and accrual of benefits if the rehire or reinstatement occurs within one (1) year from the date of separation. The restatement/rehired employee shall be required to observe the waiting period before being placed on the District's offered insurances. If a reinstated/rehired employee returns to District employment within three (3) months of their separation date there shall be no change in their vacation accrual rate. However, longevity seniority will be adjusted to reflect the absence. If the employee returns to work after three (3) months they shall lose at a minimum one year of accrual for vacation and longevity seniority.

I. Reassignment:

The effective operation of the District requires periodic changes in work assignments to match functional needs with capabilities of District personnel. An employee may be reassigned from one position, station, apparatus, or division to a different position, station, apparatus, or division within the District. Reassignments may be temporary or permanent.

If the employee is reassigned to a position with a higher pay scale, the employee may receive acting-in pay. If the District reassigns an employee to a position with a lower salary range, and the employee's current salary is higher than the maximum, the employee shall have their pay frozen at their current rate for a period not to exceed 1 year. Reassignment to a position with a lower pay range shall not generally change an employee's rank or salary. If the reassignment is requested by the employee, that employee, shall suffer a loss of pay consistent with the reduction of responsibility. Employees may request reassignments, but must do so in writing through their Supervisor and the Fire Chief. Reassignments are NOT grievable under Section 14 of these Policies

J. Performance Documentation:

The Fire Chief and Supervisors shall, in a timely manner, document noteworthy, or significant incident behaviors of employees. Such records may be used to support decisions which affect employee status related to job advancement, rewards, discipline and discharge.

1. Timing & Purpose Of Evaluations: Annual employee evaluations for all full time and part-time employees shall be conducted by the Supervisors or Fire Chief in the month of the employee's hire date, and shall be used

as the basis for the following:

- a. To assure that employees are fully aware of performance standards which apply to their jobs;
- b. To allow employees to express ambitions, desires and set goals;
- c. To determine training needs;
- d. To transfer and reassign employees for better use of skills and abilities;
- e. To make appraisals for promotions;
- f. To discharge incompetent employees; and
- g. To identify employees to be separated for reduction-in-force.

SECTION 12 - PRODUCTIVE WORK ENVIRONMENT

A. General Conduct

The very nature of governmental service makes public relations one of the most important aspects of the job. The quality of our interactions impacts all employees of the District and the public perception of the District as a whole. Employees are to take every opportunity through the course of performing their job to create "good will" with the public. Employees are required to be courteous and show understanding in spite of the difficulty of situations which may arise. Reports of a negative nature will be investigated by supervisors, and disciplinary actions could result.

1. Employees are expected to apply themselves to their assigned duties during the full schedule for which they are being compensated.
2. Employees are expected to make prudent and frugal use of District funds, equipment, building and supplies.
3. Employees are expected to observe work place rules.
4. Employees are to report conditions or circumstances that would prevent them from performing their job effectively or completing assigned tasks.
5. Employees are expected to practice dress and grooming habits which are consistent with the District's purpose and beneficial in promoting a favorable public image. The Fire Chief is responsible for determining what creates a professional business environment in the District.

B. Uniform & Grooming Standards

The purpose of this policy is to establish a standard for professional appearance. This policy applies to all employees of the District, while on duty or while representing the District in related activities. In order to portray a positive public image and demonstrate pride and professionalism, it is the policy of the District to maintain high standards regarding employee appearance, dress, and grooming.

1. All employees shall adhere to good personal hygiene practices, including neat and clean appearance, well-groomed hair, and proper attention to oral hygiene, absence of offensive body odors, and attire that is appropriate to their line of work. Employees' general appearance while on-duty and/or in uniform must reflect a positive and professional image at all times.
2. Uniform items are provided by the District for all employees. Replacement of uniform items shall be on an as needed basis, and shall be monitored by District officers.

- a. **Administrative Personnel - Individuals** in administrative or support staff positions shall be well-groomed and attired in clothing items that are professional and business-like in nature, as set forth in Operational Policies and Procedures Chapter 12 Section 1.0.
 - b. **Suppression Personnel** - Suppression personnel are to dress according to the uniform standards set forth in Operational Policies and Procedures Chapter 12 Section 1.0. Suppression personnel are to be appropriately attired at the start of the shift until they are relieved from duty following the conclusion of their shift.
 - c. **Ambulance Personnel** - Ambulance personnel are to dress according to the uniform standards set forth in **Operational Policies and Procedures Chapter 12 Section 1.0**. Ambulance personnel are to be appropriately attired and ready to respond at the beginning and to the conclusion of their assigned shift adhering to all hygiene protocols as set forth in section 12.B.1. above.
 - d. **Safety Uniform/Turnout Gear (Suppression personnel) --** Protective clothing and equipment is provided to all suppression personnel for use as required when working in a hazardous environment, during firefighting activities or during any other similar conditions during training activities. The District shall provide a complete ensemble of personal protective equipment for structural and wildland firefighting to all suppression employees. The components of the turnout gear are set forth in the Operational Policies and Procedures Chapter 12 Section 1.0.
 - e. **Physical Training Uniforms (Suppression and Ambulance personnel) --** The physical training (PT) uniform may be worn during physical training activities, but shall not be worn out of the station when responding to emergency scenes unless it is fully covered by a duty uniform. The components of the PT uniform shall be outlined in the Operational Policies and Procedures Chapter 12 Section 1.0.
 - f. **No other insignia, emblem, advertising button, ribbon, jewelry or device shall be worn or attached to the uniform without authorization of the Fire Chief.**
3. Employee uniforms must be properly fitted, clean, pressed, and in good condition. Shoes or boots shall be shined and in good condition. All shirts shall be tucked into the uniform pants. District issued insignias, belt buckles, and badges shall be polished and worn in the proper place.
 4. Employees are responsible for laundering and maintenance of all uniform items. Worn, torn, or faded uniforms shall not be permitted to be worn. It

is the responsibility of the employee to notify their Battalion Chief or supervisor in the event that a uniform item is in need of repair or replacement.

5. **Tattoos/Branding/Body Piercing** -- Tattoos, brandings, and body piercings shall not be visible while in uniform and working in the public eye. Compliance may not be achieved by the ongoing use of bandaging to cover a tattoo.
6. The following additional guidelines apply to **Suppression and Ambulance personnel**:
 - a. **Hair** – Hair must be properly cut so as to present a neat appearance at all times. Employees' hair shall be cut so as not to hang below the bottom of the collar line, or it must be pulled back and secured at all times and for Suppression employees, in such a way that allows for full coverage by the protective safety hood. Any hair ties, combs, or barrettes must be neutral in color. Mohawks, spiked hair, unnatural hair coloring, and/or radical hairstyles that draw unnecessary attention are not appropriate on-duty or at District-related functions.
 - b. **Facial Hair** –
 - 1) Suppression employees will be freshly showered and clean-shaven when reporting for duty. Mustaches and sideburns will not obstruct and/or interfere with the wearing of uniforms or breathing apparatus facemasks. Moustaches shall not extend over the upper lip or more than one half inch past the corners of the mouth or one quarter inch below the corners of the mouth. Sideburns shall be neatly trimmed and may not extend down below the lower part of the ear opening, shall be of even width, not flared, and shall end with a clean horizontal line. Beards, goatees, or any facial hair on the chin, cheeks, underneath the lower lip or throat shall not be allowed.
 - 2) Ambulance employees will be freshly showered when reporting for duty. Mustaches, sideburns, beards, goatees, or any facial hair will be neatly trimmed. Ambulance employees filling shifts on the Park City Ambulance or participating in Standby events will adhere to section 6.b.1). above.
 - c. **Earrings or other visible body piercing items**– Earrings or other visible body piercing items shall not be worn by employees while on duty.

- d. **Rings/Jewelry** – It is strongly recommended that for safety purposes, rings not be worn while on duty. If a suppression or ambulance employee chooses to wear a ring, it must not protrude above the band; additionally, it is highly suggested that it be modified so that it will break away when snagged. Any ring that interferes with required safety protective equipment shall not be worn. For suppression or ambulance personnel, necklaces may be worn but must be worn under the clothing and not visible.
 - e. **Cosmetics** – Employees wearing cosmetics shall ensure that the appearance is conservative and in good taste.
- 7. Supervisors may request a uniform inspection at any time and employees shall be required to display all uniform items at that time.
 - 8. The wearing of District-issued uniform items, including footwear, while off-duty is prohibited without prior approval of a Chief Officer, with the exception of when an employee is traveling to and from work or is attending a district related training or event.
 - 9. Employees wearing any PCFSD identifying items while off-duty shall recognize that the wearing of such identifies them with the PCFSD, thus, their behavior while wearing such items shall reflect positively on the District.
 - 10. Only current District employees shall wear any District-issued uniform items unless prior permission from the Fire Chief has been received.
 - 11. Any uniform elements issued by the District or purchased with District-issued uniform allowance monies shall remain as District property. Thus, when an employee terminates, all uniform items shall be returned, clean and in good condition. The cost of uniform items not returned may be deducted from the employee's final paycheck.

C. Driving Requirements

To ensure District employees meet driving standards as set forth in this policy and are in compliance with state and local laws. This policy applies to all prospective and current employees, including all full-time, part-time, volunteer and temporary personnel.

- 1. **Driver's License Verifications** - The District will conduct driver's license verifications for each employee required to drive, or who has the potential to drive, District-owned vehicles. Verifications will be done initially upon post-offer of employment, prior to approval of driving privileges, and on an annual basis thereafter.

2. Driving Requirements

- a. All employees are required to possess a valid Utah Driver's License to operate any District vehicle or use their personal vehicle for District business. (License must be carried on the person when operating a vehicle.)
 - b. Employees must be twenty-one years of age or older to operate a District vehicle.
 - c. All emergency responders must complete the District's emergency vehicle operation course prior to being approved to operate emergency vehicles.
 - d. While operating a District vehicle or while operating any vehicle on District business, employees must comply with any and all restrictions placed on his/her driver's license.
 - e. Any change in status of a driver's license must be reported to the Fire Chief or Deputy Chief within 24 hours. Change in status means that an individual's previously valid driver's license is subsequently expired, refused, cancelled, revoked, suspended, or restricted by the Department of Public Safety, Driver License Division.
 - f. Any arrest, charge (including citation)¹ and/or conviction for a violation of driving under the influence (DUI) of drugs or alcohol must be reported to the Deputy Chief over Operations or Fire Chief prior to the employee's next scheduled shift or within twenty-four (24) hours, whichever is sooner. In order to comply with District policies and to protect the interests of the District and the public the District serves, internal disciplinary action may be taken prior to adjudication by the court.
3. An individual in a driving position who has a status change in his/her driver's license will be removed immediately from all driving responsibilities and may be reassigned or placed on paid leave pending an internal investigation. A license suspension or revocation may cause disciplinary action up to and including dismissal.
4. Unusual circumstances with individual cases will be evaluated on their own merits.

D. Outside Employment

District employment shall be the principal vocation of full-time employees. An employee may engage in outside employment, receive honoraria, or paid expenses, subject to the following conditions.

¹ See EMS rule R426-8-2700

For purposes of this policy, “outside employment” includes both compensated and uncompensated activities that require a material commitment of time, responsibility or decision-making authority. This includes, but is not limited to, management, leadership, or significant involvement in nonprofit organizations, charitable activities, fundraising efforts, or similar endeavors. Such activities must be disclosed and may be subject to the same review and approval requirements as paid employment.

1. The outside employment must not interfere with efficient performance of the employee's District position. In the event the Fire Chief determines that the outside employment is interfering with the employee's District position, the Fire Chief shall notify the employee in writing that the outside employment must cease. Interference would include (but is not limited to) conducting the outside employment during District paid hours and using District equipment.
2. The outside job must not conflict with the interests of the District.
3. The outside employment must not be the type that would reasonably give rise to conflicting interests or duties.
4. The employee is required to notify the Fire Chief and gain approval for acceptable outside employment, prior to accepting the employment. The employee should understand any injuries occurring while conducting outside employment will not qualify for District worker's compensation coverage.
5. If the Fire Chief determines that either the employment or payment could reasonably present a real or potential conflict of interest, the Fire Chief shall deny permission. The Fire Chief's decision may not be grieved. Failure to notify the employer and to gain approval is grounds for disciplinary action. Employees may jeopardize their employment with the District through unsatisfactory performance reviews affected by outside employment.

E. Conflict Of Interest

Employees shall not use their District position or any influence, power, authority, confidential information derived there from, or District time, equipment, property, or supplies for private gain. Employees shall not receive outside compensation for their performance of District duties. This restriction applies regardless of whether the outside activity is compensated and includes service in non-profit, charitable, or fundraising organizations where the employee holds a leadership, decision-making, or influential role. Exceptions may be made in cases of:

1. Awards for meritorious public contribution publicly awarded.
2. Receipt of honoraria or expenses paid for papers, speeches, or

appearances made by employees with the approval of the Fire Chief, or on their own time for which they are not compensated by the District, nor prohibited by these rules.

3. Receipt of usual social amenities, ceremonial gifts, or insubstantial advertising gifts as established by state law (*see* Section 17, Paragraph B). When an employee's responsibilities require an action or a decision which could be interpreted as a conflict of interest, the employee shall declare the potential conflict. The Fire Chief may then determine and notify the employee of the status of the potential conflict, either approving of the activity or listing the objections of the District.

F. Political Activity

Except as otherwise provided by law or by rules and regulations promulgated by the State of Utah or the federal government for federally aided programs, District employees may voluntarily participate in political activity subject to the following provisions:

1. No person shall be denied the opportunity to become an applicant for a position by virtue of political opinion or affiliation.
2. No person employed by the District may be dismissed from service as a result of political opinion or affiliation.
3. An employee may voluntarily contribute funds to political groups and become a candidate for public office. The intent of this provision is to allow the individual freedom of political expression, and to allow employees to serve as county party officers and as state or county delegates.
4. No employee may directly or indirectly coerce, command, advise or solicit any employee covered under the personnel system to pay, lend, or contribute part of their salary or compensation or anything else of value to any party, committee, organization, agency or person for political purposes. No supervisor, captain, employee, Board member or the Fire Chief, may attempt to make any employee's employment status dependent upon the employee's support or lack of support for any political party, committee, organization, agency, or person engaged in a political activity.
5. No employee may engage in any political activity during the hours of employment nor shall any person solicit political contributions from District employees during hours of employment. Hours of employment are those hours for which the employee is receiving compensation from the District. The use of District equipment or resources for political activity is also prohibited. Nothing in this section shall preclude voluntary contributions by a District employee to the party or candidate of the employee's choice, or participation on the employee's own time.

6. Nothing contained in this section shall be construed to permit partisan political activity by any District employee who is prevented or restricted from engaging in such political activity by the provisions of the Federal Hatch Act.

G. Discrimination Based on Protected Categories

1. Discrimination in any form is a serious offense which will not be tolerated.
2. Employees may use the **HOTLINE AT 435-336-3050** for any complaints. If this method is used, the caller must be specific as to who is involved, the date and time of the occurrence(s). Please see paragraph 5 below.
3. Discrimination based on a protected class is defined as discrimination of any person because of race, color, religious creed, sex, national origin, age, military status, disability, sexual orientation, gender identification or any other factor protected by law.
 - a. Examples of discrimination may include but is not limited to:
 - i) Using racial and ethnic slurs or offensive stereotypes and making jokes about these characteristics,
 - ii) Recruiting or hiring practices,
 - iii) Promotion opportunities, and
 - iv) Adverse employment actions.
4. Discrimination may result in disciplinary action up to and including termination of employment.
 - a. Employees or officials who willfully report a false claim may be subject to disciplinary action.
5. Reporting and Investigating Claims:
 - a. If an employee believes they have been subjected to discrimination they should:
 - i) Make a written record of the date, time and nature of the incident, and the names of any witnesses,
 - ii) Report the incident immediately to any of the following: A supervisor in the employee's chain of command, the Human Resource Officer, Fire Chief, the County Personnel Director, or the County Attorney's Office, Civil Division.

- iii) All incidents must be reported regardless of their seriousness. There shall be no retaliation against an employee who in good faith reports an incident of discrimination or against anyone who provides information about violations. Complaints may be submitted by any individual irrespective of whether the complainant was personally subjected to the offending behavior.
 - a. Supervisors who knowingly allow or tolerate any discrimination are in violation of this policy and are subject to disciplinary action up to and including termination of employment. Supervisors must deal quickly and fairly with allegations of discrimination whether or not there has been a formal complaint. They are responsible to:
 - i) Make sure the District's policy is communicated to employees; and
 - ii) Any complaint received by a supervisor shall be immediately reported to the Fire Chief, Human Resource Officer and County Personnel Director so that the matter can be investigated.
 - b. The County Personnel Director, or their designee, will conduct a fair and impartial review of the discrimination complaint. All such complaints will be handled with as much confidentiality as possible in order to encourage reporting and to protect the privacy of the parties.
 - c. An employee accused of discrimination and facing disciplinary action shall be entitled to receive notice of charges, the evidence to be used against them, and an opportunity to respond before disciplinary action may be taken per Section 13 of these policies.
- 6. Resolution.
 - a. The complainant shall be notified if any disciplinary action has been taken or not taken as a result of the official complaint. If either party to the complaint is not satisfied with the action taken or not taken they may file a written appeal with the Administrative Control Board through the County Personnel Director within ten (10) working days of receiving official notification of the case resolution from the Fire Chief or County Personnel Director.
 - b. If the complainant is not satisfied with the Board's decision they have a statutory right to request an investigation by the Utah Division of Antidiscrimination and Labor.

H. Sexual Harassment

The giving or withholding of job benefits based on the granting of sexual favors and any behavior or conduct of a sexual or gender based nature which is demeaning, ridiculing or derisive and results in a hostile, abusive, or unwelcome work environment constitutes sexual harassment. (See paragraph 7 below.)

Employees may use the **HOTLINE AT 435-336-3050** for any complaints. If this method is used, the caller must be specific as to who is involved, the date and time of the occurrence(s). Please see Paragraph 8, subparagraph b 1.

It is the Policy of the District that:

1. Unlawful discrimination/harassment of coworkers of any type, on or off duty, based on sex/gender, subtle or otherwise, shall not be tolerated and violators will be subject to disciplinary action up to and including termination.
2. Retaliation or reprisals are prohibited against any employee who opposes a forbidden practice, has filed a charge, testified, assisted or participated in any manner in an investigation proceeding or hearing under this policy.
3. False or bad faith claims regarding sexual harassment shall result in disciplinary action against the accuser.
4. An employee accused of sexual harassment and facing disciplinary action shall be entitled to receive notice of charges, the evidence to be used against them, and an opportunity to respond before disciplinary action may be taken.
5. Records and proceedings of sexual harassment claims, investigations, or resolutions are confidential and shall be maintained separate and apart from the employee's personnel file.
6. All employees, supervisors and management personnel shall receive training on the sexual/gender harassment policy and grievances procedures during orientation and annually during in service training.
7. Prohibited Conduct: Any deliberate, unwanted, or unwelcome behavior of a sex/gender based nature, whether verbal, non-verbal, or physical is prohibited. There are two major categories of sexual/gender harassment:
 - a. Quid Pro Quo the granting or conditioning of tangible job benefits on the grant of sexual favors, and
 - b. Creating a hostile or unwelcome work environment. Creation of a hostile work environment can occur through any or all of the

following general means:

- 1) Level One: Sex Role Stereotyping
 - a) Assignments made or denied solely on the traditional historic perceptions regarding the types of jobs that specific gender may/should perform.
 - b) Comments or written material reinforcing traditional historic perception regarding gender.
 - 2) Level Two: Gender Harassment/Discrimination
 - a) Intentional or unintentional behavior/conduct of a visual, verbal, nature directed at a specific gender which is demeaning, ridiculing or derisive of that gender.
 - b) Creating an environment that demonstrates a demeaning, ridiculing or derisive attitude toward a specific gender.
 - 3) Level Three: Targeted or Individual Harassment
 - a) Intentional behavior predicated on gender or expressing sexuality which is directed at a specific group or individual.
 - b) Offensive conduct may be verbal, visual or physical and includes unwanted physical touching.
 - 4) Level Four: Criminal Touching
 - a) The intentional unwanted touching of the breasts, buttocks, or genitals of another.
 - b) Forcible sexual abuse.
8. Any employee who is being sexually harassed or who has personal knowledge of clearly offensive conduct may address the issue either through the formal or informal processes described below.
- a. Informal Process: Employees who are experiencing an unwelcome or hostile work environment at levels 1-3 as described above may, if they so desire, choose to address that unwelcome behavior/conduct informally by notifying the individual responsible for the behavior that the behavior is objectionable. That the

conduct/behavior is unwelcome and that future similar behavior will result in a formal complaint.

- b. Employees experiencing sexual harassment at this level are not required to use the informal process and may file a formal complaint if they so desire.
 - 1) This notification may be: orally in person; in writing signed or unsigned; through a supervisor either orally or in writing.
 - 2) The victim may ask the supervisor for assistance in determining what to say and how to approach the offending employee; request the supervisor to accompany the victim when the victim gives the offending employee notice; ask the supervisor to give notice to the offending employee, accompanied by the victim; ask the supervisor alone to provide notice to the offending employee.
 - 3) If circumstances involve the immediate supervisor, the employee shall seek assistance through the Human Resource Officer, Fire Chief, County Personnel Director or the County Attorney's Office, Civil Division.
- c. Formal Process: Employees who are experiencing an unwelcome or hostile work environment which is clearly offensive or at Level 4 as described above, or who have been subjected to quid pro quo type sexual harassment, should address that unwelcome behavior/conduct through the formal remedial process.
 - 1) Complaints shall be in writing and specify the identity of the victim; the identity of the offending employee; the offensive behavior that the offender engaged in; the frequency of the offensive behavior; damage the victim suffered as a result of the offensive behavior; How the victim would like the matter settled; and what the victim would like to see happen.
 - 2) The victim will be allowed a reasonable amount of time during work hours to prepare a formal complaint. The victim should submit formal written complaints to any of the following:
 - a) The District Human Resource Officer
 - b) The Fire Chief;
 - c) The County Personnel Director, or

d) County Attorney's Office, Civil Division.

9. Remedies: Employees found guilty of sexual harassment shall face disciplinary action ranging from a letter of reprimand to termination based on all the circumstances of the case, as well as the offending employee's prior work history. Information contained in the complaint and/or investigation files shall be released only with the written authorization of the victim and the County Personnel Director.
10. Records: Information related to any sexual harassment complaint, proceeding, or resolution shall be maintained in separate and confidential sexual harassment complaint files. This information shall not be placed or maintained in any employee's personnel file.
11. Victim Protection: Individual complaints, either verbal or written, are confidential. Victims of alleged sexual harassment shall not be required to confront the accused outside of a formal proceeding. Retaliation or reprisals are prohibited against any employee who opposed a practice forbidden under this policy, or who has filed a charge, testified, assisted or participated in any manner in an investigation, proceeding or hearing. Any employee engaging in prohibited retaliatory activities shall be subject to disciplinary action up to and including termination. Retaliation is an additional and separate disciplinary offense. Retaliation may consist of, but is not limited to:
 - a. Open hostility;
 - b. Exclusion or ostracism;
 - c. Special or more closely monitored attention to work performance;
 - d. Assignment to demeaning duties not otherwise performed during the regular course of the employee's duties.

I. Drug Free Work Place

A healthy and productive work force, safe working conditions free from the effects of drugs and alcohol is essential to the maintenance of quality operations and all services provided to the public. It is the policy of the District that the unlawful manufacture, distribution, dispensation, possession or use of a controlled substance, drug paraphernalia and/or alcoholic beverage in the workplace is expressly prohibited. All processes, procedures, actions and requirements undertaken or imposed by the District shall be in conformance with Utah Code §34-41-101 *et. seq.* Drug and Alcohol Testing and the Omnibus Transportation Employee Testing Act of 1991, revised as of February 15, 1994. In order to achieve a drug-free work place all individuals who are extended a conditional offer of employment with the District and employees in safety sensitive positions shall be required to participate in controlled substances

testing.

1. Testing

- a. When an applicant has been extended a conditional offer of employment but before beginning work;
- b. When there is a reasonable suspicion to believe that an employee is in an impaired state;
- c. When an employee has been involved in an on duty accident or has been injured on duty
- e. On a random basis for employees in safety sensitive positions;
- f. Return to duty testing (as defined by paragraph 2(k) below));
- g. Follow up testing.

2. Definitions:

- a. Alcohol - Alcohol is defined as an intoxicating agent in beverage alcohol, ethyl alcohol, or other low molecular weight alcohols in methyl and isopropyl alcohol no matter how packaged or in what form the alcohol is stored, utilized or found.
- b. Controlled Substance - Controlled substances are defined as marijuana (THC), cocaine, phencyclidine (PCP), opiates, and amphetamines (including methamphetamine) or any other substances which are included in the, Utah Controlled Substances Act (Utah Code §58-37-1 *et. seq.*).
- c. Drug - Any substance recognized as a drug in the United States Pharmacopeia or other drug compendia, including the Utah Controlled Substances Act, (Utah Code §58-37-1 *et. seq.*) or supplement to any of those compendia.
- d. Drug Testing - The scientific analysis for the presence of drugs or their metabolites in the human body in accordance with the definitions and terms of this policy.
- e. Random Testing - The unannounced drug testing of an employee in a Safety Sensitive Position who was selected for testing by using a method uninfluenced by any personal characteristics other than job category.
- f. Reasonable Suspicion - Knowledge sufficient to induce an ordinarily

prudent and cautious individual under the circumstances to believe that a prohibited activity is occurring.

- g. Reasonable Suspicion Testing - An articulated belief based on recorded specific facts and reasonable inferences drawn from those facts that an employee or volunteer is in violation of this drug-free workplace policy.
 - h. Positive test - Any test result showing a blood alcohol content of 0.02 or greater or the presence of any controlled substance, its metabolites in the test subject or a sample that has been tampered with.
 - i. Refusal to Submit to Testing - Failure to provide adequate breath or urine sample without a valid or verified medical explanation, after the employee has received notice they are being tested and a breath or urine sample is required, or engages in conduct that clearly obstructs the testing process.
 - j. Safety Sensitive Position - shall include any position which involves emergency response or driving of District Vehicles, or any position involved in the operation of Dangerous Equipment.
 - k. Return to duty testing - The drug/alcohol testing with a verified negative test result for controlled substances or their metabolites, of an employee who has been released back to work after seeking help from a rehabilitation program.
 - l. Follow-up testing - The drug/alcohol testing of an employee who has sought professional help from a rehabilitation program. The employee shall be tested monthly while under the care of the Substance Abuse Professional and upon release from a rehabilitation program. The employee shall be tested a minimum of six (6) times in the following twelve (12) months following their return to duty. Employees may be subjected to follow up drug/alcohol testing for a period not to exceed sixty (60) months.
 - 1) Follow-up testing beyond one year shall be based on a need assessment provided by a substance abuse professional.
3. If the employee seeks help prior to discovery, then confidentiality, job security, and promotional opportunities will be protected. But if the employee does not attempt to seek help and the problem comes to the attention of the District, the employee will be terminated per paragraphs 16 and 18 below. Discovery begins with the notification when an employee has been notified of a random drug test.

4. The extent of District assistance, if an employee comes forward prior to discovery, shall be limited to referral to a community resource program with financial limitations as provided in the District health and medical insurance plan.
5. If an employee is under treatment with a drug that alters their ability to perform the essential functions of a specific position, the employee shall be reassigned if a current job opening exists which the employee is qualified.
6. The District shall require a final applicant selected for a position with the District to undergo a drug screen test to detect the presence of illegal drugs, controlled substances or their metabolites in the body. Refusal to take such a test shall be grounds for denial of employment. An applicant, who tests positive for a controlled substance or its metabolites, as defined in the definitions of this policy, shall be denied employment with the District.
7. Employees shall not use, be under the influence of or be in possession of alcohol while on duty, on District premises or while in District vehicles. District premises include buildings, parking lots, grounds and vehicles owned by District or personal vehicles while being used for District business. Under the influence is defined as having blood alcohol content in excess of .02%.
8. If an employee in a safety sensitive position is called to work outside the regularly scheduled work period, the employee has the right to refuse to go to work if the employee has used alcohol or consumed legally prescribed medication and feels that they may be impaired. The employee must notify their supervisor if they have consumed any alcohol in the last four hours prior to being called in. Employees exercising this option shall have job security and promotional opportunities protected.
9. Employees trafficking, selling, using, possessing or being at the work place under the influence of alcohol, illegal or illegally obtained controlled substances shall be subject to immediate suspension and such conduct may be grounds for termination of employment.
10. When a supervisor makes a determination that there is a reasonable suspicion to believe that an employee is under the influence of, or is in possession of alcohol or controlled substances, the employee shall be subject to drug/alcohol testing.
12. Employees performing in safety sensitive positions are subject to random drug/ alcohol tests.
13. The District maintains the right to conduct unannounced inspections of District owned property, vehicles, work stations, equipment, desks,

cabinets, etc.

14. The District maintains the right to utilize detection methods necessary for the enforcement of this policy including blood, urine, or other tests, and the use of electronic detection equipment and trained animals.
15. Failure to cooperate with these detection methods or inspections is grounds for termination of employment.
16. Upon required testing due to an accident or reasonable suspicion, the employee tested shall not engage in the operation of any District equipment or engage in any employment related duties, which their supervisor deems dangerous to themselves or others until the results of the tests are received and the employee is released back to work by the District. If presumptive testing indicates negative results, employee may return to duty pending official testing results.
17. If any alcohol test result shows a blood alcohol content of 0.04% or greater, the employee shall be terminated.
18. If an employee test result shows an alcohol concentration of greater than 0.02% but less than 0.04%, the employee shall not be permitted to perform in a Safety Sensitive Position for at least twenty-four (24) hours.
19. If an employee has self-disclosed prior to discovery (*see* paragraph 3 above) and tests positive for a controlled substance or the test results show a blood alcohol content of 0.04% or greater, the employee may be referred to a Substance Abuse Professional who shall perform an evaluation at the District's expense, to determine whether the employee has a drug/alcohol problem. This employee may also be provided with information about drug or alcohol treatment programs in the area. The District shall have no obligation or duty to pay for or provide financial assistance for a drug/alcohol treatment program. Referral to treatment creates no protections from other disciplinary actions.
20. If a drug test result shows that the employee has tested positive for a controlled substance, the employee shall be terminated.
21. Employees may direct any questions regarding this policy to the Human Resource Officer.
22. In order to ensure fitness for duty, all employees in a safety-sensitive position have the responsibility to report the use of any prescription or over-the-counter medications that causes impairment or may produce side effects that could alter one's ability to perform the duties of their job. Such a report shall be made to the Human Resource Officer for submission to the District's physician for consideration. The physician

will determine whether any work restriction or limitation is indicated and inform the District and the individual of such restriction.

23. Reporting Violations - All employees have the responsibility to immediately report unsafe working conditions or hazardous activities that may jeopardize their safety, the safety of fellow employees and the safety of the public we serve. This includes the responsibility to immediately report any violations of this Drug and Alcohol policy.

J. Nonsmoking Policy

It is the policy of the District to comply with all applicable federal, state, and local regulations regarding smoking and the use of tobacco products (including e-cigarettes or vaporless cigarettes) in the work place and to provide a work environment that promotes productivity and the well-being of its employees.

1. The District recognizes that smoking in the work place can adversely affect employees. Accordingly, smoking is restricted at all District facilities.
2. Smoking is prohibited inside all District facilities and vehicles. The Supervisors are responsible for implementing and monitoring smoking regulations, and supervisors/department managers are expected to enforce such regulations. The smoking policy applies to employees during working time and to customers and visitors while on District premises.
3. Employees who wish to smoke may do so outside of District facilities and vehicles, as long as, they are at least 25' from any entry way, exit, open or closed window or air intake.
4. Employees are expected to exercise common courtesy and to respect the needs and sensitivities of coworkers as regards the smoking policy. However, smokers have a special obligation not to abuse break and work rules. Complaints about smoking issues should be resolved at the lowest level possible. Employees who violate the policy will be subject to disciplinary action.
5. The District does not discriminate against individuals on the basis of their use of legal products, such as tobacco, if the use occurs during non-working time or off of the District's premises.

K. Serious & Communicable Diseases

It is the policy of the District that employees with infectious, long-term, life threatening, or other serious diseases may work as long as they are physically and mentally able to perform the duties of their job without undue risk to their own health or that of other employees or customers of District services.

1. Serious diseases for the purposes of this policy include, but are not limited to, cancer, heart disease, multiple sclerosis, hepatitis, tuberculosis, drug

resistant tuberculosis, chronic fatigue syndrome, human immune deficiency virus ("HIV") and acquired immune deficiency syndrome ("AIDS").

2. The District will support, where feasible and practical, educational programs to enhance employee awareness and understanding of serious diseases.
3. Employees afflicted with a serious disease are to be treated no differently than any other employee. However, if the serious disease affects their ability to perform assigned duties, such employees are to be treated like other employees who have disabilities that limit their job performance and will be provided reasonable accommodation as long as there is no undue hardship on District operations.
4. Employees who are diagnosed as having a serious disease and who want an accommodation shall inform their supervisor, the Fire Chief or the Human Resource Officer of their condition as soon as possible. Anyone receiving such a report shall respond with compassion and understanding. In addition, they shall review with the employee District policy on such issues as employee assistance, leaves and disability, infection control, requesting and granting accommodations, the District's continuing expectation regarding the employee's performance and attendance, and available benefits.
5. Employees who have a serious disease and who want an accommodation shall provide the Fire Chief and Human Resource officer with any pertinent medical records needed to make decisions regarding job assignments, ability to continue working, or ability to return to work. The District may also require a doctor's certification of an employee's ability to perform job duties safely. Additionally, the District may request that an employee submit to a medical examination if it believes the employee is a health or safety threat to themselves or others.
6. The District will maintain the confidentiality of the diagnosis and medical records of employees with serious diseases, unless otherwise required by law. Information relating to an employee's serious disease will not be disclosed to other employees unless the information is, in the opinion of the Fire Chief, necessary to protect the health or safety of the employee, coworkers, or others.
7. The District will comply with applicable occupational safety regulations concerning employees exposed to blood or other potentially infectious materials. Universal precautions, engineering and work practice controls, and personal protective equipment will be utilized to limit the spread of diseases in the work place.

Employees concerned about being infected with a communicable disease by a coworker, customer, or other person shall convey this concern to their supervisor, the Fire Chief or the Human Resource Officer. Employees who refuse to work with or perform services for a person known or suspected to have a serious disease, without first discussing their concern with a supervisor, will be subject to discipline, up to and including termination. In addition, where there is little or no evidence of risk of infection to the concerned employee, that employee may be assigned to work with or perform services for any other employee or customer as required by the District.

L. Work Place Violence

It is the policy of the PCFSD that threats or acts of physical violence, including verbal abuse, bullying, intimidation, harassment, and/or coercion which involve or affect District employees or which occur on District property or at District functions shall not be tolerated.

1. Threats or Acts of Violence are defined as conduct against persons or property that is sufficiently severe, offensive or intimidating to alter the condition of District employment, or to create a hostile, abusive or intimidating work environment for one or more District employees.
2. Prohibited workplace violence includes, but is not limited to, the following:
 - a. Threats or acts of violence occurring on District premises, regardless of the relationship of the District with the individual(s) involved.
 - b. Threats or acts of violence not occurring on District premises, but involving someone who is acting in the capacity of a representative of the District.
 - c. Threats or acts of violence not occurring on District premises, but involving an employee of the District if the threats or acts of violence affect the legitimate interests of the District.
3. Any employee who experiences or witnesses such acts, conduct, behavior or communications that would fall within the definition above shall immediately notify their immediate supervisor or another member of management. Failure to report such information according to the guidelines within this policy shall be grounds for disciplinary action.
4. The District shall promptly and thoroughly investigate any report of threats or acts of violence. The identity of the individual making a report shall be protected to the greatest extent possible.
5. Any employee determined to be responsible for threats of or actual violence or other conduct that is in violation of these guidelines shall be subject to

disciplinary action, up to and including dismissal.

6. Incidents of workplace violence that involve criminal conduct shall be referred to law enforcement for investigation and handling.
7. At the sole discretion of the Fire Chief, any employee who exhibits any potential warning signs, symptoms, and risk factors may be required to submit to a psychological fitness for duty evaluation. The cost of such evaluation shall be at the expense of the District.
8. Reporting Procedure
 - a. If the act of violence constitutes an emergency, an employee who witnesses or is made aware of the situation shall call 911. After contacting 911, the employee shall immediately contact the senior officer on duty. Upon receipt of such a report, the Fire Chief shall be notified as soon as possible.
 - b. If a situation of workplace violence occurs but does not constitute an immediate emergency, the employee shall contact his immediate supervisor.
 - c. It shall be the responsibility of the Fire Chief to direct the investigation into the allegation and determine any appropriate and necessary action.

M. Employee Education

It shall be the policy of the District to conduct regularly scheduled training to ensure the highest quality of service is provided to the residents and visitors of the Park City area and to develop teamwork and efficiency of operations during emergency incidents.

1. The training division will organize, coordinate, and schedule training to meet local, state, and federal guidelines for all Fire, EMS, and Special Operations training. All training shall be documented and records maintained by the Training Officer.
2. The Training Officer will be responsible to ensure compliance with all District Policies, Procedures, Standard Operating Guidelines, and that all safety regulations will be followed during training exercises.
3. Every attempt shall be made to offer quality training in-house. However, from time to time, persons may wish to attend training outside the District. An "Outside Training Request" form must be completed and submitted to the employee's assigned Battalion Chief. Selection of participating applicants will be based on the District's training needs, timeliness of applications, prior outside training of the applicants and seniority.

STAFF REPORT

TO: Summit County Council
FROM: Matt Leavitt – Summit County Financial Officer
DATE: May 29, 2026
SUBJECT: Possible amendments to Chart of Positions



BACKGROUND:

The following requests have been made to change the Chart of Positions. Additions to the Chart of Positions require review by the Budget Committee and County Manager before being submitted to the County Council for possible approval.

Sheriff's Office: requesting an additional school resource officer (SRO) for the North Summit School District (NSSD). The NSSD is willing to amend their current contract with the County to pay half, or approximately \$80,000, of the salaries/benefits of the SRO. Previously NSSD had a non-law enforcement sworn school guardian that is retiring. NSSD would like to replace that position with an SRO by contract with the County and providing a higher level of security.

Attorney's Office: has an existing unfilled part-time position that they would like to fill with a benefited position, essentially going from 29 hrs/week to 30+ hours. After further conversation with the County Attorney, they would like the Council to consider changing the current part-time, non-benefited position to a full-time benefited position. The estimated cost of moving to a part-time benefited position at 30 hours per week is about \$50k per year. The estimated cost of converting the position to full-time benefited position is about \$80k per year. These estimates are in addition to what is currently budgeted for the position which is about \$85k per year. Additional arguments for the full-time position are the ability to recruit a competent, reliable employee to help with the increasing caseload in the criminal division.

COUNCIL REQUIRED ACTION:

Approve or deny requested changes to the Chart of Positions.



SUMMIT COUNTY RESTAURANT TAX ADVISORY COMMITTEE

2026 Grant Request Recommendations Rationale and Restrictions

To:	Summit County Council Members
From:	Alyssa Marsh, 2026 Chair; Beth Rossi, 2026 Vice Chair Summit County Restaurant Tax Advisory Committee
Date:	June 3, 2026
Re:	2026 Restaurant Tax Grant Applications and Recommendations

Background:

In 1991 the Summit County Commission implemented a 1% tax to be charged on all restaurant sales within Summit County. The 2026 grant cycle is the 35th year of Restaurant Tax Grant awards in Summit County.

This year there are 57 applications requesting a total of over \$7.4M in grant funds. The total money available to grant this year is approximately \$4.47M.

Process:

The committee meets annually before the application goes online to review the process, set the calendar for this year's meetings, and address any concerns from the committee. At the end of the Grant application collections, each committee member receives a copy of all the applications through the Summit County "Box." The applications are then divided and assigned to each committee member to act as a liaison answering any questions and confirming that the application is complete in preparation for the presentations. The committee then scheduled a meeting to review and discuss applications. The committee scheduled two (2) full days of 15-minute interviews with all applicants, May 6 & 7, 2026 in both Coalville and Park City at county facilities and zoom options were available. The applicants were given 15 minutes to present their grant proposal and for committee questions.

The Committee ranks each application based on six criteria:

1. Sustainable Tourism – How does the proposal increase tourism, especially overnight visitors, in a sustainable manner using the definition from the World Tourism Organization?
2. Cultural Tourism – Does the project generate cultural tourism?
3. Leverage – The ability of the project to leverage grant funds from other sources of funding and to generate positive partnerships.
4. Restaurant Sales Tax – Potential of the project to increase the one percent (1%) Restaurant Sales Tax.
5. New or Developing – Is the proposed project new or developing?
6. Asset – Does the project provide or maintain a tangible or iconic asset that enhances tourism in the County?

The Committee members assign each application a score based on the following point system:

Sustainable Tourism = 20 points; Cultural Tourism = 10 points; Leverage = 15 points; Increase One Percent (1%) Tax = 20 points; New or Developing = 10 points; Asset = 25 points

There are varying degrees of tourism components included in these applications. The Committee's review process concentrates on the applicant's ability to augment the Restaurant Tax Fund by sustainably attracting day and overnight visitors, particularly from outside of Summit County.

Some of the applications are for marketing promotion with the sole purpose of bringing visitors to the County. In other cases, the application is for an event, service or facility that will enhance the experience of guests visiting the area.

The Committee recognizes and agrees that some local events and facilities, while not directly driving overnight visitation, provide opportunities for guests to enjoy their stay in Summit County and enhance the perception of the County as a desirable vacation destination.

2026 Timeframe & Key Dates:

Note that all SCRTAC members attended trainings and all meetings were held in accordance with the Utah Open Meetings Act.

Date	Event
Monday, March 2, 2026	Application Available Online — www.summitcounty.org/868/Restaurant-Tax-Grant
Thursday, March 5, 2026 3:00pm	Informational Session (Via Zoom)
Tuesday, March 31, 2026 5:00 pm	Application Deadline
Wednesday, May 6, 2026 8:30am to 4:30pm	Applicant Interviews
Thursday, May 7, 2026 8:30am to 4:30pm	Applicant Interviews
Friday, May 8, 2026	Committee Deliberation and Ranking
Wednesday, June 3, 2026	Chairs Present Recommendations to Summit County Council

Funding Decisions / Penalties / Disqualifications:

- This year there the committee decided against funding 6 applications:

RES-48-26 Summit County – Lands & Natural Resources
RES-51-26 U.S. National Ski & Snowboard Hall of Fame and Museum
RES-24-26 Oakley City – Pickleball Pavilion
RES-20-26 North Summit Recreation – Beacon Hill Sports Complex Lighting
RES-49-26 Sundance Institute – Local Lens
RES-22-26 Nuzzles Co.

- There were 2 grant applications that were disqualified by the Summit County Attorney from our consideration:

RES-55-26: WasteLess Solutions
RES-56-26: Weilenmann School of Discovery

- Additionally, the Following Grants were penalized 10% for late financial reporting of a 2025 Grant:

RES-23-26 Oakley City – Oakley Rodeo Committee
 RES-20-26 North Summit Recreation – Beacon Hill Sports Complex Lighting
 RES-38-26 Park City Ski Snowboard – Events at UOP
 RES-37-26 Park City Ski & Snowboard – Annual Ski Swap
 RES-40-26 Peoa Recreation Special Service District

On behalf of the Committee Members, we appreciate the opportunity to serve in this important role assisting County Council in distributing these important funds to enhance the quality and sustainability of life and tourism in Summit County.

Sincerely,

[2026 Chair Sign]		[2026 Vice Chair Sign]	
Alyssa Marsh 2026 SCRTAC Chair	[Date]	Beth Rossi 2026 SCRTAC Vice Chair	[Date]

2026 RESTAURANT GRANT RECOMMENDATIONS

No.	Applicant	Request	Recommended Amount
RES-01-26	Alf Engen Ski Museum & Park City Museum – Planes, Trains, and Advertising	\$96,600	\$75,000

2026 RATIONALE: The joint advertising campaign between Alf Engen Ski Museum and Park City Museum features advertisements on four TRAX trains, twelve UTA buses, and ten Front Runner interiors. They have shown such great success at Salt Lake City Airport digital network (signs in concourses and at baggage claim) that they have decided to expand to the growing PVU (Provo Airport). The goal of this campaign is to attract visitors from outside Summit County and encourage them to stay, dine, and play in Park City and its surrounding areas during our shoulder season.

2026 RECIPIENT RESPONSIBILITIES: Grant funds will be used for Planes and Trains advertising as presented during the 2026 shoulder seasons. Marketing to include digital ads in SLC baggage claim, PVU, transit wraps (UTA and TRAX). Please make sure the SCRTAC Logo is utilized in the ads. Grantee is solely responsible for submitting all reports, financial back up information and unused monies to Summit County by stated due date – failure to do so will result in disqualification for future grants. If the advertising is cancelled or is less than forecasted, funds are to be returned to Summit County.

PREVIOUS FUNDING (PAST FIVE YEARS): 2021=\$50,000; 2022=\$50,000; 2023=\$80,000; 2024=\$80,722; 2025=\$85,000.

No.	Applicant	Request	Recommended Amount
RES-02-26	Alf Engen Ski Museum – Targeted Marketing & Expanding Our Reach	\$70,000	\$50,000

2026 RATIONALE: The Alf Engen Ski Museum Foundation, located at the Utah Olympic Park, archives and exhibits winter sports events and memorabilia of our county, country and community. A large portion of their visitors are out of county and overnight guests. The Foundation is seeking funding to help with expanding their out of county marketing, continued website investments and some new initiatives including field trips, and membership newsletters.

2026 RECIPIENT RESPONSIBILITIES: : Grant funds will be used for advertising and marketing and events as presented in the application, including out-of-county digital, print, social, and partner placements. Please make sure the SCRTAC Logo is utilized in the ads and any project materials. Grantee is solely responsible for submitting all reports, financial back up information, and unused monies to Summit County by the stated due date — failure to do so will result in disqualification for future grants and may reduce future awards for future grants. If the project, advertising, or event is cancelled or is less than forecasted, funds are to be returned to Summit County.

PREVIOUS FUNDING (PAST FIVE YEARS): 2021=\$25,000; 2022=\$30,000; 2023=\$50,000; 2024=\$61,910; 2025=\$60,000.

No.	Applicant	Request	Recommended Amount
RES-03-26	Arts Council of Park City & Summit County	\$263,800	\$185,000

2026 RATIONALE: The Arts Council requests \$263,800 to fund cultural tourism marketing including paid digital advertising, search visibility optimization, creative content development, and cultural events (August 2026–October 2027) as part of a \$437,817 total project budget including leverage and in-kind values.

2026 RECIPIENT RESPONSIBILITIES: Grant funds will be used for advertising and marketing and events as presented in the application, including out-of-county digital, print, social, and partner placements. Please make sure the SCRTAC Logo is utilized in the ads and any project materials. Grantee is solely responsible for submitting all reports, financial back up information, and unused monies to Summit County by the stated due date — failure to do so will result in disqualification for future grants and may reduce future awards for future grants. If the project, advertising, or event is cancelled or is less than forecasted, funds are to be returned to Summit County.

PREVIOUS FUNDING (PAST FIVE YEARS): 2021=\$42,000; 2022=\$60,000; 2023=\$75,000; 2024=\$169,502; 2025=\$175,000.

No.	Applicant	Request	Recommended Amount
RES-04-26	Canyons Village Management Association – Boundless	\$375,000	\$180,000

2026 RATIONALE: CVMA seeks \$375,000 to fund out-of-Summit-County marketing for Boundless – Music, Arts, and Culture Fest, a new two-day inaugural festival scheduled June 2027 at Canyons Village, combining live music with the destination’s mountain setting and local businesses creating a distinct visitor experience and encourage guests to explore the broader Summit County Community with a projected 10,000 attendees across the festival weekend.

2026 RECIPIENT RESPONSIBILITIES: Grant funds will be used for advertising and marketing as presented in the application, including out-of-county digital, print, social, and partner placements. Please make sure the SCRTAC Logo is utilized in the ads and any project materials. Grantee is solely responsible for submitting all reports, financial back up information, and unused monies to Summit County by the stated due date — failure to do so will result in disqualification for future grants and may reduce future awards for future grants. If the project, advertising, or event is cancelled or is less than forecasted, funds are to be returned to Summit County.

PREVIOUS FUNDING (PAST FIVE YEARS): New Grant Applicant.

No.	Applicant	Request	Recommended Amount
RES-05-26	Canyons Village Management Association – Forum Fest	\$120,000	\$90,000

2026 RATIONALE: CVMA seeks \$120,000 to support out-of-Summit-County marketing for the 5th annual Forum Fest, July 2–4, 2026 at Canyons Village, positioned around the 250th anniversary of America’s Independence with three days of complimentary, family-friendly programming including drone shows, fireworks, live music, a 5K, and new offerings such as a silent disco and golf simulator. The application reports approximately 32,000 attendees in 2025, a 29.53% YoY increase in Canyons Village hotel occupancy across all three event nights, and 104,000 unique website visitors with top out-of-state markets in Los Angeles, Phoenix, Salt Lake City, Las Vegas, and Denver/Englewood.

2026 RECIPIENT RESPONSIBILITIES: Grant funds will be used for advertising and marketing as presented in the application, including out-of-county digital, print, social, and partner placements. Please make sure the SCRTAC Logo is utilized in the ads and any project materials. Grantee is solely responsible for submitting all reports, financial back up information, and unused monies to Summit County by the stated due date — failure to do so will result in disqualification for future grants and may reduce future awards for future grants. If the project, advertising, or event is cancelled or is less than forecasted, funds are to be returned to Summit County.

PREVIOUS FUNDING (PAST FIVE YEARS): 2021=\$20,000; 2022=N/A; 2023=\$35,000; 2024=\$45,782; 2025=\$76,000.

No.	Applicant	Request	Recommended Amount
RES-06-26	Chabad Lubavitch of Park City	\$10,000	\$3,000

2026 RATIONALE: Chabad Lubavitch of Park City is a first-time Restaurant Tax Grant applicant requesting \$10,000 toward its annual outdoor Jewish music festival and cultural event scheduled for August 5, 2026, in Summit County, with planned headliner bookings consistent with past years’ programming (8th Day, Zusya).

2026 RECIPIENT RESPONSIBILITIES: Grant funds will be used for advertising and marketing as presented in the application, including out-of-county digital, print, social, and partner placements. Please make sure the SCRTAC Logo is utilized in the ads and any project materials. Grantee is solely responsible for submitting all reports, financial back up information, and unused monies to Summit County by the stated due date — failure to do so will result in disqualification for future grants and may reduce future awards for future grants. If the project, advertising, or event is cancelled or is less than forecasted, funds are to be returned to Summit County.

PREVIOUS FUNDING (PAST FIVE YEARS): New Grant Applicant

No.	Applicant	Request	Recommended Amount
RES-07-26	Christian Center of Park City – Hike for Hunger	\$40,000	\$5,000

2026 RATIONALE: The Christian Center of Park City (CCPC) requests \$40,000 to expand its Hike for Hunger event, an annual philanthropic adventure that raised awareness of food insecurity while raising operational funding for the organization's food pantries and food assistance programs serving rural Summit County. In 2025, the event attracted 1,450 attendees, of which 750 (51.7%) were out-of-county visitors from Salt Lake, Utah, and Wasatch counties; CCPC projects sustained or slightly increased attendance for 2026 with a continued 50%+ out-of-county draw through expanded digital advertising (Town Lift, Park Record, Facebook/Instagram geo-targeting, BLIP billboards, radio, print).

2026 RECIPIENT RESPONSIBILITIES: Grant funds will be used for advertising and marketing as presented in the application, including out-of-county digital, print, social, and partner placements. Please make sure the SCRTAC Logo is utilized in the ads and any project materials. Grantee is solely responsible for submitting all reports, financial back up information, and unused monies to Summit County by the stated due date — failure to do so will result in disqualification for future grants and may reduce future awards for future grants. If the project, advertising, or event is cancelled or is less than forecasted, funds are to be returned to Summit County.

PREVIOUS FUNDING (PAST FIVE YEARS): 2023=\$10,000; 2024=\$10,526; 2025=\$5,000

No.	Applicant	Request	Recommended Amount
RES-08-26	Coalville City – Car Show	\$20,000	\$15,000

2026 RATIONALE: Coalville City requests \$20,000 to support its annual Car Show, a cherished community event set on Historic Main Street that drew 1,009 attendees in 2025, of which 577 (57%) were out-of-county visitors. The Car Show has been a part of Coalville’s summer for the past 25 years which has been very popular and attracted many out-of-town visitors. The Coalville Car Show will take place on Main Street. Remaining on Main Street has been very successful in showcasing Coalville’s local restaurants. The recommended amount of \$15,0000 grant monies will assist funding for advertising and marketing, awards/trophies, event merchandise, DJ Music, inflatables and prizes.

2026 RECIPIENT RESPONSIBILITIES: Grant funds shall be used solely for the eligible event scope presented in the application — including out-of-county marketing, advertising, event production/merchandise, and third-party services — and may not be used to compensate the grantee’s regular staff or employees absent prior written approval. Please make sure the SCRTAC Logo is utilized in the ads and any project materials. Grantee is solely responsible for submitting all reports, financial back up information, and unused monies to Summit County by the stated due date — failure to do so will result in disqualification for future grants and may reduce future awards for future grants. If the event, advertising, or programming is canceled or completed for less than forecasted, unused funds shall be returned to Summit County.

PREVIOUS FUNDING (PAST FIVE YEARS): 2021=\$20,000; 2022=\$80,000; 2023=\$60,000; 2024=\$13,034 Car Show; 2025 = \$20,000 Car Show

No.	Applicant	Request	Recommended Amount
RES-09-26	Coalville City – Light Parade	\$5,000	\$5,000

2026 RATIONALE: Coalville City’s Holiday Season officially begins with the Annual Light Parade & Holiday Kickoff Celebration scheduled for Saturday November 28, 2026 and seeks \$5,000 toward the annual event —a free, family-friendly community event marking the start of the holiday season with 25+ lighted parade entries, Santa Claus, hot chocolate and donuts, photos with Santa at City Hall, an annual tree-lighting ceremony, and cash prizes for outstanding parade entries. The popular and highly anticipated annual event brings patrons not only from Coalville, Summit County but also outside the community to Coalville’s Main Street and restaurants

2026 RECIPIENT RESPONSIBILITIES: Grant funds shall be used for out-of-county advertising/marketing and event production: music and stage. Please make sure the SCRTAC Logo is utilized in the ads and any project materials. Grantee is solely responsible for submitting all reports, financial back up information, and unused monies to Summit County by the stated due date — failure to do so will result in disqualification for future grants and may reduce future awards for future grants. If the event, advertising, or programming is canceled or completed for less than forecasted, unused funds shall be returned to Summit County.

PREVIOUS FUNDING (PAST FIVE YEARS): 2024=\$3,000 Light Parade); 2025=\$5,000

No.	Applicant	Request	Recommended Amount
RES-10-26	Community Wireless of Park City dba KPCW	\$6,000	\$3,000

2026 RATIONALE: Skate Your Groove Thing is a family friendly disco ice-skating event at Park City Ice Arena. Grant funds will be used for the following: ice arena fee, photo booth, skate rentals, banner, swag, and decorations. Last year they estimated more than 300 people in attendance.

2026 RECIPIENT RESPONSIBILITIES: Make sure the SCRTAC Logo is utilized in the ads and continue to track out of county attendance. Grantee is solely responsible for submitting all reports, financial back up information and unused monies to Summit County by stated due date – failure to do so will result in disqualification for future grants. If advertising is cancelled or is less than forecasted, funds are to be returned to Summit County.

PREVIOUS FUNDING (PAST FIVE YEARS): 2025=\$4,000

No.	Applicant	Request	Recommended Amount
RES-11-26	Francis City – Frontier Days	\$206,000	\$66,000

2026 RATIONALE: Francis City requests \$206,000 for Francis Frontier Days, including a marketing campaign, rodeo prize funding, and arena bleacher/fencing improvements to support the annual Labor Day weekend celebration. The 2025 sold out rodeo performances with attendance exceeding current arena capacity, and projected growth from approximately 6,000 attendees in 2025 to 8,000 visitors in 2026, including significant out-of-county and overnight visitation.

2026 RECIPIENT RESPONSIBILITIES: Grant funds will be used for event marketing, advertising, promotion and safety of the attendees as presented in the application to drive out-of-county attendance. Please make sure the SCRTAC Logo is utilized in the ads and any project materials. Grantee is solely responsible for submitting all reports, financial back up information, and unused monies to Summit County by the stated due date — failure to do so will result in disqualification for future grants and may reduce future awards for future grants. If the project, advertising, or event is cancelled or is less than forecasted, funds are to be returned to Summit County.

PREVIOUS FUNDING (PAST FIVE YEARS): 2021=No request; 2022=\$15,000; 2023=\$15,000; 2024=\$67,400; 2025=\$9,000

No.	Applicant	Request	Recommended Amount
RES-12-26	Henefer Town Inc. – 4th of July Celebration	\$130,000	\$48,000

2026 RATIONALE: Henefer Town requests \$130,000 to fund Henefer Days/4th of July Celebration and rodeo events in July 2026, supporting entertainment, fireworks, food service, prizes, event promotion; as well as capital assets, tractor purchase, water tank and industrial grill. Henefer Days/4th of July Celebration has successfully grown out-of-county participation, documented at 20–25% for 4th of July activities and 68% for Little Buckaroo Rodeo events, with confirmed draw from Wyoming, Idaho, Arizona, and Nevada.

Recommended amount is for Nighttime Entertainment, Fireworks, and Water Tank Purchase. It was also recommended by SCRTGC to research the possibility of leasing a tractor for the festival season rather than purchase.

2026 RECIPIENT RESPONSIBILITIES: Grant funds shall be used solely for the eligible event scope presented in the application — including out-of-county marketing, advertising, event production, and third-party services — and may not be used to compensate the grantee’s regular staff or employees absent prior written approval. Please make sure the SCRTAC Logo is utilized in the ads and any project materials. Grantee is solely responsible for submitting all reports, financial back up information, and unused monies to Summit County by the stated due date — failure to do so will result in disqualification for future grants and may reduce future awards for future grants. If the event, advertising, or programming is canceled or completed for less than forecasted, unused funds shall be returned to Summit County.

PREVIOUS FUNDING (PAST FIVE YEARS): 2024=\$27,223; 2025=\$30,000.

No.	Applicant	Request	Recommended Amount
RES-13-26	Historic Park City Alliance – Holiday Magic on Main	\$136,250	\$135,000

2026 RATIONALE: Historic Park City Alliance requests \$136,250 to expand Holiday Magic on Main (November 28–December 31, 2026), a signature winter promotion featuring Snow Globe Stroll, Tree Lighting, Santa Pub

Crawl, RIP the Ski Bum scavenger hunt, and Holiday Window Display Contest. In 2025, the program generated \$14.5 million in editorial media value, 798 media mentions, and 4 billion impressions.

2026 RECIPIENT RESPONSIBILITIES: Grant funds will be used for event marketing, advertising, and promotion as presented in the application to drive out-of-county attendance. Please make sure the SCRTAC Logo is utilized in the ads and any project materials. Grantee is solely responsible for submitting all reports, financial back up information, and unused monies to Summit County by the stated due date — failure to do so will result in disqualification for future grants and may reduce future awards for future grants. If the project, advertising, or event is cancelled or is less than forecasted, funds are to be returned to Summit County.

PREVIOUS FUNDING (PAST FIVE YEARS): 2024=\$215,468 (combined HPCA awards); 2025=\$135,000

No.	Applicant	Request	Recommended Amount
RES-14-26	Historic Park City Alliance – There's More on Main	\$174,633.50	\$174,000

2026 RATIONALE: Historic Park City Alliance requests \$174,633.50 for "There's More on Main" (July 1, 2026– June 30, 2027), a year-round integrated marketing campaign including website redesign, digital advertising, social media, email marketing, and public relations to position Historic Main Street as a must-visit destination amid increased resort-based competition and recent challenging winter seasons. The organization's 2025 public relations efforts generated approximately 800 media mentions, \$14.5 million in estimated editorial value, and 4 billion impressions across media channels, demonstrating strong media relationship and earned-coverage capacity.

2026 RECIPIENT RESPONSIBILITIES: Grant funds will be used for advertising and marketing as presented in the application, including out-of-county digital, print, social, and partner placements. Please make sure the SCRTAC Logo is utilized in the ads and any project materials. Grantee is solely responsible for submitting all reports, financial back up information, and unused monies to Summit County by the stated due date — failure to do so will result in disqualification for future grants and may reduce future awards for future grants. If the project, advertising, or event is cancelled or is less than forecasted, funds are to be returned to Summit County.

PREVIOUS FUNDING (PAST FIVE YEARS): 2021=\$110,000; 2022=N/A; 2023=\$150,000; 2024=\$215,468 (combined HPCA awards); 2025=\$175,000

No.	Applicant	Request	Recommended Amount
RES-15-26	Kamas City – Fiesta Days	\$127,500	\$115,000

2026 RATIONALE: The Kamas Valley Fiesta Days celebration began in 1938 as an annual celebration for the residents of Kamas Valley to commemorate their cultural heritage. The celebration has taken place in the days adjacent to Utah’s Pioneer Day (July 24th). This established event attracts residents along the Wasatch Back, the Wasatch Front and visitors from as far away as Wyoming, Idaho, Nevada and even Texas and

Oklahoma. This year’s Fiesta days will primarily take place between July 18 and July 25 offering established events like our Demolition Derby but also including two nights of rodeos. By broadening the event and attracting more visitors, there will be a beneficial impact to Kamas Valley Restaurants and lodging during the celebration and with return visitors.

2026 RECIPIENT RESPONSIBILITIES: Grant funds will be used for Derby Marketing and Promotions, Derby Prizes, Rodeo Prizes. Please make sure the SCRTAC Logo is utilized as much as possible in advertising as well as any materials relevant to the grants support. Grantee is solely responsible for submitting all reports, financial back up information and unused monies to Summit County by stated due date – failure to do so will result in disqualification for future grants.

PREVIOUS FUNDING (PAST FIVE YEARS): 2023=\$65,000; 2024=\$107,600; 2025=\$100,000.

No.	Applicant	Request	Recommended Amount
RES-16-26	Kimball Art Center – Festival Marketing Plan	\$35,000	\$35,000

2026 RATIONALE: Kimball Art Center requests \$35,000 to support marketing for the 57th Annual Park City Kimball Arts Festival (August 7–9, 2026), including digital advertising (\$16,000), traditional media placements (\$3,800), design services (\$5,000), consulting services (\$3,000), video production (\$2,500), photography production (\$2,200), and website updates (\$2,500).

2026 RECIPIENT RESPONSIBILITIES: Grant funds will be used for advertising and marketing as presented in the application, including out-of-county digital, print, social, and partner placements. Please make sure the SCRTAC Logo is utilized in the ads and any project materials. Grantee is solely responsible for submitting all reports, financial back up information, and unused monies to Summit County by the stated due date — failure to do so will result in disqualification for future grants and may reduce future awards for future grants. If the project, advertising, or event is cancelled or is less than forecasted, funds are to be returned to Summit County.

PREVIOUS FUNDING (PAST FIVE YEARS): 2022=\$15,000; 2023=\$20,000; 2024=\$24,736; 2025=\$27,500 (Festival).

No.	Applicant	Request	Recommended Amount
RES-17-26	Kimball Art Center – Marketing Plan	\$81,590	\$75,000

2026 RATIONALE: Kimball Art Center requests \$81,590 to expand institutional visibility, increase awareness of exhibitions and programs, and position the organization as a year-round cultural anchor for Park City through targeted digital and traditional marketing (digital advertising, video/photography content development, design, consulting, and print partnerships). The organization tracks 75,000+ annual visits across exhibitions, education, and the Park City Kimball Arts Festival.

2026 RECIPIENT RESPONSIBILITIES: Grant funds will be used for advertising and marketing as presented in the

application, including out-of-county digital, print, social, and partner placements. Please make sure the SCRTAC Logo is utilized in the ads and any project materials. Grantee is solely responsible for submitting all reports, financial back up information, and unused monies to Summit County by the stated due date — failure to do so will result in disqualification for future grants and may reduce future awards for future grants. If the project, advertising, or event is cancelled or is less than forecasted, funds are to be returned to Summit County.

PREVIOUS FUNDING (PAST FIVE YEARS): 2021=\$50,000; 2022=\$45,000; 2023=\$50,000; 2024=\$55,782; 2025=\$70,000

No.	Applicant	Request	Recommended Amount
RES-18-26	Mountain Town Music	\$83,000	\$83,000

2026 RATIONALE: Mountain Town Music (MTM) has been a resource of consistent, high-quality live music, free for all for 25 years in Summit County. Free concerts take place throughout the County at various venues and at different events. This grant proposal seeks funding to continue expanding the digital marketing efforts highlighting the promotion of free music to draw tourist traffic to all parts of Summit County. The funds will help to further analyze metrics and refine a strategic marketing plan. There is an emphasis in marketing to the high impact areas that specifically provide food and beverage (i.e. Main Street, Canyons Village, etc.)

2026 RECIPIENT RESPONSIBILITIES: Grant funds will be used for advertising and marketing and events as presented in the application, including out-of-county digital, print, social, and partner placements. Please make sure the SCRTAC Logo is utilized in the ads and any project materials. Grantee is solely responsible for submitting all reports, financial back up information, and unused monies to Summit County by the stated due date — failure to do so will result in disqualification for future grants and may reduce future awards for future grants. If the project, advertising, or event is cancelled or is less than forecasted, funds are to be returned to Summit County.

PREVIOUS FUNDING (PAST FIVE YEARS): 2021=\$18,500 (spent \$12,000, returned \$6,500); 2022=\$15,000; 2023=\$40,000; 2024=\$60,081; 2025=\$75,000.

No.	Applicant	Request	Recommended Amount
RES-19-26	National Ability Center	\$85,000	\$60,000

2026 RATIONALE: The National Ability Center brings people to the county to participate in their adaptive programs and events. The National Ability Center anticipates thousands of out of county participants for overnight stays. Grant requests for the following: digital marketing, content making (blogs, short films, infographics, articles), and email marketing.

2026 RECIPIENT RESPONSIBILITIES: Grant money to be used for advertising to bring people to Summit County. Please make sure the SCRTAC Logo is utilized in the ads. Grantee is solely responsible for submitting all reports, financial back up information and unused monies to Summit County by stated due date – failure to do

so will result in disqualification for future grants. If the advertising is cancelled or is less than forecasted, funds are to be returned to Summit County.

PREVIOUS FUNDING (PAST FIVE YEARS): 2021=\$8,000; 2022=\$15,000; 2023=\$10,000; 2024=\$16,147; 2025=\$6,000

No.	Applicant	Request	Recommended Amount
RES-20-26	North Summit Recreation – Beacon Hill Sports Complex Lighting	\$327,598.35	Not Funded

2026 RATIONALE: North Summit Recreation Special Service District (a government entity) seeks \$327,598.35 toward the \$427,598.35 Beacon Hill Sports Complex Lighting project—the next phase of the Coalville park’s buildout—covering a Musco Sports Lighting LED system (9 poles, 51 luminaires) and Big Country Construction installation (concrete foundations, conduit, three-circuit electrical) serving softball, soccer/multipurpose, pickleball, and basketball surfaces. The committee was unable to allocate the entire amount needed to complete the project. Advises to re-apply with additional sources and intent to complete the complete project in a timely manner.

2026 RECIPIENT RESPONSIBILITIES: Committee Recommends no funding.

PREVIOUS FUNDING (PAST FIVE YEARS): 2023=\$264,000; 2024=\$39,963; 2025=\$100,000

No.	Applicant	Request	Recommended Amount
RES-21-26	North Summit Unite – Community Theater	\$21,000	\$7,500

2026 RATIONALE: North Summit Unite produces several events throughout the year focused on arts and culture within the community. Funds from the Restaurant Tax would be used to promote all our events throughout the Summit County area including social and paid media advertising outside of Summit County. North Summit Unite will extend marketing out of Summit County using radio to reach Wasatch Front and Wyoming.

2026 RECIPIENT RESPONSIBILITIES: Funds are to be spent on the marketing for the events hosted in Summit County through channels targeted outside of Summit County. Funds may also be used for website updates. Funds are not allowed to be spent on staff hourly wages / salaries or on direct mailings to residents within Summit County. Please make sure the SCRTAC Logo is utilized as much as possible in advertising as well as any materials relevant to the grants support. Grantee is solely responsible for submitting all reports, financial back up information and unused monies to Summit County by stated due date – failure to do so will result in disqualification for future grants.

PREVIOUS FUNDING (PAST FIVE YEARS): 2025=\$5,000 Unite Community Theater marketing).

No.	Applicant	Request	Recommended Amount
RES-22-26	Nuzzles Co.	\$15,000	Not Funded

2026 RATIONALE: Nuzzles & Co.'s signature Puppy Snuggle Lounges bring 8-10 puppies to public events to delight visitors with puppy love and engagement. Nuzzles' Restaurant Tax Grant requested \$15,000 to support operational expenses related to producing Puppy Snuggle Lounges to include staff time to transport puppies and staff animal intake and medical care. Restaurant Tax Grant funds are not allowed to support organizational staff hourly wages or salaries. Puppy Snuggle Lounges are a wonderful add on to several events the restaurant tax grant funds through separate applications. Due to the request for staff pay and the existing support given to the events Puppy Snuggle Lounges participate in, the committee does not recommend funding the Puppy Snuggle Lounges.

2026 RECIPIENT RESPONSIBILITIES: Restaurant tax funds are unable to be allocated for staff pay.

PREVIOUS FUNDING (PAST FIVE YEARS): 2025=Application disqualified by the Summit County Attorney; ineligible for funding.

No.	Applicant	Request	Recommended Amount
RES-23-26	Oakley City – Oakley Rodeo Committee	\$797,500	\$350,000

2026 RATIONALE: The Oakley Rodeo Committee seeks \$797,500 to support the 91st Annual Oakley Independence Day Rodeo & Celebration and the Oakley Xtreme Bulls Tour—a sold-out, premier four-day rodeo event (plus one additional night) held during the 4th of July holiday weekend that consistently draws approximately 23,500 out-of-county visitors, with an estimated 9,400 overnight stays contributing substantial restaurant and lodging revenue.

2026 RECIPIENT RESPONSIBILITIES: Grant funds shall be used solely for the eligible event scope presented in the application — including out-of-county marketing, advertising, event production, and third-party services — and may not be used to compensate the grantee's regular staff or employees absent prior written approval. Please make sure the SCRTAC Logo is utilized in the ads and any project materials. Grantee is solely responsible for submitting all reports, financial back up information, and unused monies to Summit County by the stated due date — failure to do so will result in disqualification for future grants and may reduce future awards for future grants. If the event, advertising, or programming is canceled or completed for less than forecasted, unused funds shall be returned to Summit County.

PREVIOUS FUNDING (PAST FIVE YEARS): 2022=\$60,000; 2023=\$175,000; 2024=\$188,000; 2025=\$260,000

No.	Applicant	Request	Recommended Amount
RES-24-26	Oakley City – Pickleball Pavilion	\$99,940	Not Funded

2026 RATIONALE: Oakley City seeks Restaurant Tax funding to construct a 24 x 44 pavilion at the Oakley pickleball complex, a tangible recreational asset intended to support daily pickleball use, the annual Oakley pickleball tournament, rodeo-related private groups, family reunions, softball, soccer tournaments, and youth football. The application notes that Oakley hosted its second annual pickleball tournament with approximately 300 participants from more than 18 states, supported by the Park City Pickleball Club and national/local sponsors. The applicant did indicate that this project was an all or nothing project and if full funding wasn't available, they would look to other resources.

2026 RECIPIENT RESPONSIBILITIES: Committee Recommends no funding.

PREVIOUS FUNDING (PAST FIVE YEARS): New Grant request

No.	Applicant	Request	Recommended Amount
RES-25-26	Park City Opera	\$20,000	\$12,000

2026 RATIONALE: Park City Opera requests \$20,000 to support their Summer 2026 season featuring two full opera productions and a seven-week concert series. The grant funds will support venue rental costs and experience enhancements that directly engage with local restaurants and bars. In 2025, the organization's inaugural mainstage production completely sold out with 27% of ticket purchasers from out-of-state and an additional 21% from non-Summit County Utah residents, demonstrating clear appeal to overnight visitors.

2026 RECIPIENT RESPONSIBILITIES: Grant funds will be used for advertising, marketing and venue rental cost as presented in the application, including out-of-county marketing, and partner placements. Please make sure the SCRTAC Logo is utilized in the ads and any project materials. Grantee is solely responsible for submitting all reports, financial back up information, and unused monies to Summit County by the stated due date — failure to do so will result in disqualification for future grants and may reduce future awards for future grants. If the project, advertising, or event is cancelled or is less than forecasted, funds are to be returned to Summit County.

PREVIOUS FUNDING (PAST FIVE YEARS): 2025=\$7,500.

No.	Applicant	Request	Recommended Amount
RES-26-26	Park City Area Lodging Association – Delta Voucher	\$450,000	\$375,000

2026 RATIONALE: The Park City Area Lodging Association (PCALA) intends to further expand upon the ongoing success of the Delta Flight Voucher Program. The program’s primary goal is to drive out-of-state visitation to Park City during timeframes that have historically lower occupancy. The Delta Flight Voucher Program has been successful at driving out-of- state visitation.

2026 RECIPIENT RESPONSIBILITIES: Grant funds will be used for their 2026-2027 Delta Flight Voucher Program. Please make sure the SCRTAC Logo is utilized as much as possible in advertising as well as any materials relevant to the grants support. Grantee is solely responsible for submitting all reports, financial back up information and unused monies to Summit County by stated due date – failure to do so will result in disqualification for future grants.

PREVIOUS FUNDING (PAST FIVE YEARS): 2021=\$400,000; 2023=\$300,000; 2024=\$396,910; 2025=\$400,000

No.	Applicant	Request	Recommended Amount
RES-27-26	Park City Area Restaurant Association – Perfect Pairing	\$342,750	\$342,750

2026 RATIONALE: The PCARA is comprised of over 80 Park City area restaurants promoting the uniqueness of restaurants in the Park City area. PCARA is seeking funding to support multi-channel marketing and signature culinary events that attract visitors, particularly from outside Summit County, encouraging overnight stays and increased local spending.

2026 RECIPIENT RESPONSIBILITIES: Grant funds are to be used for digital marketing (digital ads, social media advertising), production of the Cocktail Contest, production and promotion for Fall and Spring Dine Abouts and tracking. Please make sure the SCRTAC Logo is utilized in the ads. Grantee is solely responsible for submitting all reports, financial back up information and unused monies to Summit County by stated due date – failure to do so will result in disqualification for future grants. If the event is cancelled, funds are to be returned to Summit County.

PREVIOUS FUNDING (PAST FIVE YEARS): 2022=\$357,700; 2023=\$375,000; 2024=\$351,784; 2025=\$350,000.

No.	Applicant	Request	Recommended Amount
RES-28-26	Park City Chamber of Commerce Visitors Bureau	\$250,000	\$160,000

2026 RATIONALE: The Park City Chamber & Visitors Bureau requests \$250,000 for a 15-week winter pilot

program (December 17, 2026–April 2, 2027) operating hourly shuttle service between Park City and Salt Lake City International Airport, designed to increase overnight visitation through convenient, sustainable airport access. The applicant projects that at 25% capacity utilization, the service will attract approximately 2,600 overnight visitors estimated to spend \$545 per person per day.

2026 RECIPIENT RESPONSIBILITIES: Grant funds will be used for the marketing and promotion of shuttle services as presented in the application. Please make sure the SCRTAC Logo is utilized in the ads and any project materials. Grantee is solely responsible for submitting all reports, financial back up information, and unused monies to Summit County by the stated due date — failure to do so will result in disqualification for future grants and may reduce future awards for future grants. If the project, advertising, or event is cancelled or is less than forecasted, funds are to be returned to Summit County

PREVIOUS FUNDING (PAST FIVE YEARS): New grant request

No.	Applicant	Request	Recommended Amount
RES-29-26	Park City Film	\$100,930	\$85,000

2026 RATIONALE: Park City Film seeks \$100,930 to expand out-of-county cultural tourism marketing and strengthen the Dinner and a Movie restaurant partnership initiative following Sundance's departure. Alongside a curated Fall Film Festival designed to attract heritage and cultural tourists during shoulder seasons; the funding will support digital advertising, radio spots on KUER-FM and KRCL-FM, and social media campaigns.

2026 RECIPIENT RESPONSIBILITIES: Grant funds will be used for advertising and marketing as presented in the application, including out-of-county digital, print, social, and partner placements. Please make sure the SCRTAC Logo is utilized in the ads and any project materials. Grantee is solely responsible for submitting all reports, financial back up information, and unused monies to Summit County by the stated due date — failure to do so will result in disqualification for future grants and may reduce future awards for future grants. If the project, advertising, or event is cancelled or is less than forecasted, funds are to be returned to Summit County.

PREVIOUS FUNDING (PAST FIVE YEARS): 2021=\$42,000; 2022=\$55,000; 2023=\$69,000; 2024=\$69,400; 2025=\$62,500

No.	Applicant	Request	Recommended Amount
RES-30-26	Park City Gallery Association	\$50,000	\$15,000

2026 RATIONALE: Park City Gallery Association represents 15 fine art galleries on Historic Main Street, seeks \$50,000 for a centralized marketing program supporting the long-running Final Friday Gallery Stroll. The stroll

is a year-round, free monthly event that has activated 40+ galleries in the district for more than 30 years.

2026 RECIPIENT RESPONSIBILITIES: Grant funds will be used for advertising and marketing as presented in the application, including important to ensure focus is for out-of-county digital, print, social, and partner placements in a trackable way to report on. Please make sure the SCRTAC Logo is utilized in the ads and any project materials. Grantee is solely responsible for submitting all reports, financial back up information, and unused monies to Summit County by the stated due date — failure to do so will result in disqualification for future grants and may reduce future awards for future grants. If the project, advertising, or event is cancelled or is less than forecasted, funds are to be returned to Summit County.

PREVIOUS FUNDING (PAST FIVE YEARS): 2021=\$2,600; 2022=\$10,000; 2023=\$11,000; 2024=\$18,469; 2025=\$0(Submitted late)

No.	Applicant	Request	Recommended Amount
RES-31-26	Park City Historical Society dba Park City Museum – 26-27 Marketing Campaign	\$85,000	\$70,000

2026 RATIONALE: The application from Park City Museum is for the 2026 Heritage Tourism Marketing Campaign. A new achievement of the museum is they are accredited as being Utah’s only Smithsonian Affiliate - which allows for different access to signature events and exhibits. Building on the growth achieved in 2025, Park City Museum (PCM) will enhance its marketing strategy to expand out-of-county visitor reach, strengthen engagement, and drive sustainable tourism through expanded digital presence and partnerships. Grant funds will be used to enhance website video marketing. PCM also partners with Alf Engen Ski Museum for collaborative advertising at SL International Airport and new, this year, at Provo Airport.

2026 RECIPIENT RESPONSIBILITIES: Grant funds will be used for event marketing, advertising, and promotion as presented in the application to drive out-of-county attendance. Please make sure the SCRTAC Logo is utilized in the ads and any project materials. Grantee is solely responsible for submitting all reports, financial back up information, and unused monies to Summit County by the stated due date — failure to do so will result in disqualification for future grants and may reduce future awards for future grants. If the project, advertising, or event is cancelled or is less than forecasted, funds are to be returned to Summit County.

PREVIOUS FUNDING (PAST FIVE YEARS): 2021=\$19,000; 2022=\$35,000; 2023=\$40,000; 2024=\$51,525; 2025=\$55,000.

No.	Applicant	Request	Recommended Amount
RES-32-26	Friends of Ski Mountain Mining History / Park City Historical Society dba Park City Museum	\$73,780	\$60,000

2026 RATIONALE: Park City Historical Society is collaborating with Friends of Ski Mountain Mining History (FOSMMH) on a NEW PROJECT to develop heritage tourism by creating a self-guided mine tour, beginning in

the heart of Historical Main Street. This tour is through an app that allows for a geofence triggered narrative of the Mines’ and Environmental History. The route is 7 miles that can be divided up amongst multiple days if needed - or can start and end on Main Street in the same day. This is a free app and tour available for all ages and skill sets.

2026 RECIPIENT RESPONSIBILITIES: Grant funds will be used for both development of the website and advertising materials as presented in the application. Funds are also awarded for out of county marketing. Please make sure the SCRTAC Logo is utilized in the ads and any project materials. Grantee is solely responsible for submitting all reports, financial back up information, and unused monies to Summit County by the stated due date — failure to do so will result in disqualification for future grants and may reduce future awards for future grants. If the project, advertising, or event is cancelled or is less than forecasted, funds are to be returned to Summit County.

PREVIOUS FUNDING (PAST FIVE YEARS): 2024=\$200,000; 2025=\$200,000

No.	Applicant	Request	Recommended Amount
RES-33-26	Park City Municipal Corporation – Ice Arena	\$38,685	\$28,000

2026 RATIONALE: Park City Municipal Corporation seeks \$38,685 to upgrade the Park City Ice Arena’s 9-year-old audio and speaker system, replacing dated CD/iPod inputs and inconsistent three-zone speakers (lobby, bleachers, ice surface) with a current processor, amplifier, microphones, touch-screen controls, and new directional speakers installed.

2026 RECIPIENT RESPONSIBILITIES: Grant funds shall be used solely for the equipment, materials, installation, and project work specified in the application. Please make sure the SCRTAC Logo is utilized on appropriate signage and project materials. Grantee is solely responsible for submitting all reports, itemized invoices, and unused monies to Summit County by the stated due date — failure to do so will result in disqualification for future grants and may reduce future awards for future grants. If the project is canceled, deferred, or completed for less than forecasted, unused funds shall be returned to Summit County.

PREVIOUS FUNDING (PAST FIVE YEARS): New Grant request

No.	Applicant	Request	Recommended Amount
RES-34-26	Park City Municipal Corporation – Library Café & Patio Enhancement Project	\$85,587.28	\$22,000

2026 RATIONALE: Park City Municipal Corporation seeks Restaurant Tax funding to purchase and install indoor cafe furniture, outdoor patio furniture, and durable shade sails for the Park City Library Cafe and patio. The Library is a highly visible public cultural facility in Old Town, within walking distance of Park City Mountain Village, Empire Avenue lodging, Main Street businesses, and free transit routes.

2026 RECIPIENT RESPONSIBILITIES: Grant funds shall be used solely for the equipment, materials, installation,

and project work specified in the application. Please make sure the SCRTAC Logo is utilized on appropriate signage and project materials. Grantee is solely responsible for submitting all reports, itemized invoices, and unused monies to Summit County by the stated due date — failure to do so will result in disqualification for future grants and may reduce future awards for future grants. If the project is canceled, deferred, or completed for less than forecasted, unused funds shall be returned to Summit County.

PREVIOUS FUNDING (PAST FIVE YEARS): New Grant Request

No.	Applicant	Request	Recommended Amount
RES-35-26	Park City Performances dba Egyptian Theatre	\$275,000	\$185,000

2026 RATIONALE: Park City Performances seeks \$275,000 for marketing-and-promotion of the Theatre’s 100th Year and the Performing Arts Company’s 45th Anniversary celebrations running September 1, 2026, through August 31, 2027.

2026 RECIPIENT RESPONSIBILITIES: Grant funds will be used for advertising and marketing as presented in the application, including out-of-county digital, print, social, and partner placements. Please make sure the SCRTAC Logo is utilized in the ads and any project materials. Grantee is solely responsible for submitting all reports, financial back up information, and unused monies to Summit County by the stated due date — failure to do so will result in disqualification for future grants and may reduce future awards for future grants. If the project, advertising, or event is cancelled or is less than forecasted, funds are to be returned to Summit County.

PREVIOUS FUNDING (PAST FIVE YEARS): 2021=\$125,000; 2022=No funding; 2023=\$100,000; 2024=\$106,275; 2025=\$150,000.

No.	Applicant	Request	Recommended Amount
RES-36-26	Park City Performing Arts – Concerts on the Slopes	\$375,000	\$275,000

2026 RATIONALE: Park City Performing Arts seeks support for out-of-county marketing for the 2026 Concerts on the Slopes series at Canyons Village—a strategic expansion from 12 concerts in 2025 to 16 concerts in 2026. With the venue capacity growing from 3,500 to 5,000 attendees per show and reserved seating doubling from 500 to 1,000 seats.

2026 RECIPIENT RESPONSIBILITIES: Grant funds will be used for advertising and marketing as presented in the application, including out-of-county digital, print, social, and partner placements. Please make sure the SCRTAC Logo is utilized in the ads and any project materials. Grantee is solely responsible for submitting all reports, financial back up information, and unused monies to Summit County by the stated due date — failure to do so will result in disqualification for future grants and may reduce future awards for future grants. If the project, advertising, or event is cancelled or is less than forecasted, funds are to be returned to Summit County.

PREVIOUS FUNDING (PAST FIVE YEARS): 2024=\$200,000; 2025=\$200,000.

No.	Applicant	Request	Recommended Amount
RES-37-26	Park City Ski & Snowboard – Annual Ski Swap	\$100,000	\$50,000

2026 RATIONALE: Park City Ski & Snowboard seeks funding for the 54th Annual Park City Ski & Snowboard Swap, a long-standing off-season event held November 6-8, 2026, at the Basin Recreation Fieldhouse. The Swap attracts approximately 3,500 attendees annually, including a significant Salt Lake Valley and regional audience, and supports Park City's winter sports identity during a quieter shoulder-season period.

2026 RECIPIENT RESPONSIBILITIES: Grant funds will be used for event marketing, advertising, and promotion as presented in the application to drive out-of-county attendance. Please make sure the SCRTAC Logo is utilized in the ads and any project materials. Grantee is solely responsible for submitting all reports, financial back up information, and unused monies to Summit County by the stated due date — failure to do so will result in disqualification for future grants and may reduce future awards for future grants. If the project, advertising, or event is cancelled or is less than forecasted, funds are to be returned to Summit County.

PREVIOUS FUNDING (PAST FIVE YEARS): 2023=\$100,000; 2024=\$106,275; 2025=\$50,000

No.	Applicant	Request	Recommended Amount
RES-38-26	Park City Ski & Snowboard – Events at UOP	\$250,000	\$175,000

2026 RATIONALE: Park City Ski & Snowboard seeks \$250,000 toward hosting five or more elite-level Alpine, Freestyle (Moguls and Aerials), Ski Jumping, and Nordic Combined competitions during the 2026/27 season — events to be proposed in May 2026 and confirmed in June 2026 that will serve as pre-qualifications for national and international selections in the lead-up to the 2034 Utah Winter Olympics.

2026 RECIPIENT RESPONSIBILITIES: Grant funds will be used for event marketing, advertising, and promotion as presented in the application to drive out-of-county attendance. Please make sure the SCRTAC Logo is utilized in the ads and any project materials. Grantee is solely responsible for submitting all reports, financial back up information, and unused monies to Summit County by the stated due date — failure to do so will result in disqualification for future grants and may reduce future awards for future grants. If the project, advertising, or event is cancelled or is less than forecasted, funds are to be returned to Summit County.

PREVIOUS FUNDING (PAST FIVE YEARS): 2024=\$106,000; 2025=\$225,000

No.	Applicant	Request	Recommended Amount
RES-39-26	Park Silly Sunday Market	\$73,100	\$65,000

2026 RATIONALE: The Park Silly Sunday Market aims to create a lively and sustainable weekly community event on Park City's Historic Main Street, promoting local businesses, non-profit organizations, and artists while fostering social responsibility and community engagement. They provide a vibrant marketplace for local vendors to sell their products and services while encouraging sustainable practices and reducing waste through eco-friendly initiatives like recycling and composting. In addition to supporting local businesses, the market showcases non-profit organizations each week and hosts events to encourage community involvement and volunteerism. Live music, food vendors, and entertainment create a festive atmosphere for visitors of all ages.

2026 RECIPIENT RESPONSIBILITIES: Grant funds will be used for out of county marketing and advertising as presented in the application. Please make sure the SCRTAC Logo is utilized in the ads. Grantee is solely responsible for submitting all reports, financial back up information and unused monies to Summit County by stated due date – failure to do so will result in disqualification for future grants. If the advertising is cancelled or is less than forecasted, funds are to be returned to Summit County.

PREVIOUS FUNDING (PAST FIVE YEARS): 2021=\$6,000; 2022=\$15,000; 2023=\$15,000; 2024=\$43,115; 2025=\$55,000.

No.	Applicant	Request	Recommended Amount
RES-40-26	Peoa Recreation Special Service District	\$18,900	\$13,600

2026 RATIONALE: The Peoa Recreation Special Service District is requesting support for ongoing maintenance and improvements at Woodenshoe Park and the Peoa Arena, along with advertising and operational support for the 2026 Peoa Stampede. Peoa Recreation Special Service District is run entirely by volunteers. Has consistently grown attendance of the Peoa Stampede to over 2,000 attendees, of which 35-45% out of county residents, as well as outdoor concerts with Mountain Music, developing and expanding events for Eastern Summit County.

2026 RECIPIENT RESPONSIBILITIES: Grant funds shall be used for the seasonal tractor rental; outside website host & maintenance, out of county event advertising, Peoa Stampede Awards and event bounce house and project work specified in the application. Please make sure the SCRTAC Logo is utilized on appropriate signage and project materials. Grantee is solely responsible for submitting all reports, itemized invoices, and unused monies to Summit County by the stated due date — failure to do so will result in disqualification for future grants and may reduce future awards for future grants. If the project is canceled, deferred, or completed for less than forecasted, unused funds shall be returned to Summit County.

PREVIOUS FUNDING (PAST FIVE YEARS): Peoa Recreation Special Service District entity-level totals: 2021=\$3,000; 2024=\$8,202; 2025=\$41,625.

No.	Applicant	Request	Recommended Amount
RES-41-26	Recycle Utah (Park City Conservation Assoc.)	\$20,000	\$7,500

2026 RATIONALE: Park City Conservation Association requests marketing support of the 100 Mile Meal, a culinary tourism event scheduled August 22, 2026 at Red Pine Lodge that features a multi-course meal sourced from 30+ regional farms, ranches, creameries, distilleries, and food artisans within a 100-mile foodshed.

2026 RECIPIENT RESPONSIBILITIES: Grant funds will be used for advertising and marketing as presented in the application for this new grant request. This includes out-of-county digital, print, social, and partner placements to ensure increase and tracking for guests external to Summit County. Please make sure the SCRTAC Logo is utilized in the ads and any project materials. Grantee is solely responsible for submitting all reports, financial back up information, and unused monies to Summit County by the stated due date — failure to do so will result in disqualification for future grants and may reduce future awards for future grants. If the project, advertising, or event is cancelled or is less than forecasted, funds are to be returned to Summit County.

PREVIOUS FUNDING (PAST FIVE YEARS): New Grant Applicant

No.	Applicant	Request	Recommended Amount
RES-42-26	South Summit High School – Rodeo Club	\$20,000	\$20,000

2026 RATIONALE: The South Summit High School Rodeo Club is hosting a 2 day rodeo event, as required for High School Rodeo bracket. This year they are requesting funds to provide signature prizes to acknowledge the significant skills refined and executed by the event participants.

2026 RECIPIENT RESPONSIBILITIES: Grant funds will be used as presented in the application, please make sure the SCRTAC Logo is utilized in any ads and marketing materials. Grantee is solely responsible for submitting all reports, financial back up information, and unused monies to Summit County by the stated due date — failure to do so will result in disqualification for future grants and may reduce future awards for future grants. If the project, advertising, or event is cancelled or is less than forecasted, funds are to be returned to Summit County.

PREVIOUS FUNDING (PAST FIVE YEARS): 2022=\$15,000; 2023=\$15,000; 2024=\$15,000; 2025=\$20,000.

No.	Applicant	Request	Recommended Amount
RES-43-26	Summit Bike Share	\$97,500	\$97,500

2026 RATIONALE: Summit Bike Share is the nation’s first all-electric bike share system, to align with the Park City and Snyderville Basin communities’ appreciation of sustainable tourism and outdoor tourism. Summit Bike Share has dedicated matching Transportation Sales Tax funds to fund the purchase of 60 total new e-bicycles.

2026 RECIPIENT RESPONSIBILITIES: Grant funds will be used to purchase new e-bicycles. Please make sure the SCRTAC Logo is utilized as much as possible in advertising as well as any materials relevant to the grants support. Grantee is solely responsible for submitting all reports, financial back up information and unused monies to Summit County by stated due date – failure to do so will result in disqualification for future grants.

PREVIOUS FUNDING (PAST FIVE YEARS): 2024=\$74,620; 2025=\$85,000.

No.	Applicant	Request	Recommended Amount
RES-44-26	Summit Community Gardens and EATS – Dinners in the Garden	\$15,000	\$7,500

2026 RATIONALE: Summit Community Gardens and EATS hosts a one-of-a-kind outdoor dining experience partnering with local chefs and restaurants that highlight Park City’s vibrant culinary scene. The funding would be used to cover the marketing and food costs for the restaurants and chef partners.

2026 RECIPIENT RESPONSIBILITIES: Grant funds are to be used for Advertising and Promotion and Restaurant Partner materials for Dinners in the Garden. Grant funds cannot be used for Labor and Wages. Please make sure the SCRTAC Logo is utilized in advertising. Grantee is solely responsible for submitting all reports, financial back up information and unused monies to Summit County by stated due date – failure to do so will result in disqualification for future grants. If the event is cancelled, funds are to be returned to Summit County.

PREVIOUS FUNDING (PAST FIVE YEARS): 2024=\$6,000; 2025=\$10,000.

No.	Applicant	Request	Recommended Amount
RES-45-26	Summit County - Fair – Derby	\$41,000	\$35,000

2026 RATIONALE: Summit County Fair seeks \$41,000 toward the Demolition Derby—the opening-night anchor event of the Summit County Fair scheduled Saturday, August 1, 2026, at 7:00 PM at the Coalville fairgrounds.

2026 RECIPIENT RESPONSIBILITIES: Grant funds shall be used solely for the eligible event scope presented in the application — including out-of-county marketing, advertising, event production, and prize monies. Please make sure the SCRTAC Logo is utilized in the ads and any project materials. Grantee is solely responsible for submitting all reports, financial back up information, and unused monies to Summit County by the stated due date — failure to do so will result in disqualification for future grants and may reduce future awards for future grants. If the event, advertising, or programming is canceled or completed for less than forecasted, unused funds shall be returned to Summit County.

PREVIOUS FUNDING (PAST FIVE YEARS: 2021=\$37,000; 2022=\$50,000; 2023=\$67,500; 2024=\$73,705 (PRCA with 10% late-reporting reduction); 2025=\$102,000 (\$32,000 Derby + \$70,000 PRCA Rodeo).

No.	Applicant	Request	Recommended Amount
RES-46-26	Summit County - Fair – Venue Safety & Infrastructure Improvement Project	\$504,000	\$69,400

2026 RATIONALE: Summit County is requesting funding for the Venue Safety and Infrastructure Improvement Project at the Summit County Fairgrounds. Funds would support capital components; installing chain-link perimeter fencing for crowd-flow and event control, installing security bollards at access points, and installing a year-round speaker system to support event recruitment.

2026 RECIPIENT RESPONSIBILITIES: Grant funds shall be used solely for the equipment, materials, installation, and project work specified in the application. Please make sure the SCRTAC Logo is utilized on appropriate signage and project materials. Grantee is solely responsible for submitting all reports, itemized invoices, and unused monies to Summit County by the stated due date — failure to do so will result in disqualification for future grants and may reduce future awards for future grants. If the project is canceled, deferred, or completed for less than forecasted, unused funds shall be returned to Summit County.

PREVIOUS FUNDING (PAST FIVE YEARS): New project line item

No.	Applicant	Request	Recommended Amount
RES-47-26	Summit County - Fair – PRCA Rodeo	\$76,000	\$76,000

2026 RATIONALE: Summit County Fair seeks grant funds for the PRCA Rodeo payouts and production for the August 6–8, 2026 fair. This is second consecutive year of a three-night PRCA-sanctioned rodeo culminating in the week-long Summit County Fair at the Coalville fairgrounds.

2026 RECIPIENT RESPONSIBILITIES: Grant funds shall be used solely for the eligible event scope presented in the application — including out-of-county marketing, advertising, event production, prize monies, and third-party services. Please make sure the SCRTAC Logo is utilized in the ads and any project materials. Grantee is solely responsible for submitting all reports, financial back up information, and unused monies to Summit County by the stated due date — failure to do so will result in disqualification for future grants and may reduce future awards for future grants. If the event, advertising, or programming is canceled or completed for less than forecasted, unused funds shall be returned to Summit County.

PREVIOUS FUNDING (PAST FIVE YEARS): Summit County entity-level totals (all applications: Derby, PRCA Rodeo, related events): 2020=\$12,000; 2021=\$37,000; 2022=\$50,000; 2023=\$67,500; 2024=\$73,705 (PRCA with 10% late-reporting reduction); 2025=\$102,000 (\$32,000 Derby + \$70,000 PRCA Rodeo).

No.	Applicant	Request	Recommended Amount
RES-48-26	Summit County – Lands & Natural Resources	\$95,000	Not Funded

2026 RATIONALE: Summit County requests \$95,000 for critical facility analysis and schematic design work to prepare a county-owned ranch house on the newly acquired 910 Ranch (8,588 acres) for public use as a visitor center and recreation hub serving the region's largest public open-space acquisition in county history.

2026 RECIPIENT RESPONSIBILITIES: Committee recommends not funding.

PREVIOUS FUNDING (PAST FIVE YEARS): New project line item for Lands & Natural Resources

No.	Applicant	Request	Recommended Amount
RES-49-26	Sundance Institute – Local Lens	\$10,393	Not Funded

2026 RATIONALE: Sundance Institute requests \$10,393 to market the Sundance Film Festival: Local Lens summer program (June–July 2026) in Park City, a strategic expansion following the 2027 relocation of the main Festival to Boulder, demonstrating the organization's long-term commitment to Summit County. The application identified that they (Sundance Institute) intend to use any awarded funding for internal staff. The Institute owns and manages its own database, but intends, (it seems), to charge for using its own marketing channel efforts for (distributing emails to their existing audience.)

2026 RECIPIENT RESPONSIBILITIES: Grant funds are not possible to apply towards organization staff costs and the event is only accessible to locals.

PREVIOUS FUNDING (PAST FIVE YEARS): 2021=\$112,500; 2022=\$225,000; 2023=\$180,000; 2024=\$185,307; 2025=Not Funded.

No.	Applicant	Request	Recommended Amount
RES-50-26	Swaner Preserve & EcoCenter	\$58,037.54	\$40,000

2026 RATIONALE: USU Swaner Preserve & EcoCenter seeks supports for an out-of-Summit-County marketing campaign for their upcoming exhibits.

2026 RECIPIENT RESPONSIBILITIES: Grant funds will be used for advertising and marketing as presented in the application, including out-of-county digital, print, social, and partner placements. Please make sure the SCRTAC Logo is utilized in the ads and any project materials. Grantee is solely responsible for submitting all reports, financial back up information, and unused monies to Summit County by the stated due date — failure to do so will result in disqualification for future grants and may reduce future awards for future grants. If the project, advertising, or event is cancelled or is less than forecasted, funds are to be returned to Summit County.

PREVIOUS FUNDING (PAST FIVE YEARS): 2022=\$25,000; 2023=\$30,000; 2024=\$41,974; 2025=\$50,000.

No.	Applicant	Request	Recommended Amount
RES-51-26	U.S. National Ski & Snowboard Hall of Fame and Museum, Inc.	\$80,000	Not Funded

2026 RATIONALE: The U.S. National Ski & Snowboard Hall of Fame and Museum is requesting \$80,000 in Restaurant Tax Grant funding to support the 2026 Class Announcement event (September 2026) and the 2027 Annual Industry Week and Induction Ceremony (March 2027)—a premier national winter sports gathering that honors the inductees of the Hall of Fame's prestigious Class of 2026 and attracts Olympians, industry leaders, media, and winter sports enthusiasts from across the nation. The applicant is seeking funds to hold a fundraising event in Ogden, Utah for the National Museum that is based in Michigan. Their application did not highlight any benefits that might positively affect tourism in Summit County.

2026 RECIPIENT RESPONSIBILITIES: Committee recommends not funding due to the main event be held in Ogden, Utah.

PREVIOUS FUNDING (PAST FIVE YEARS): 2024=\$108,948; 2025=\$45,000.

No.	Applicant	Request	Recommended Amount
RES-52-26	US Ski & Snowboard Association	\$150,000	\$150,000

2026 RATIONALE: US Ski & Snowboard Association seeks support for their television broadcast production of the 2026/27 FIS Freestyle Ski World Cup at Deer Valley, scheduled January 28–30, 2027 (USSA and Deer Valley Resort serve jointly as local organizing committee). The grant funds a production package including live broadcast feeds delivered globally, NBC (3–4 hours across NBC network/CNBC/Peacock), and Outside TV.

2026 RECIPIENT RESPONSIBILITIES: Grant funds will be used to produce and deliver a high-quality television broadcast that broadcasts to the nation and to the world. Please make sure the SCRTAC Logo is utilized in the ads and any project materials. Grantee is solely responsible for submitting all reports, financial back up information, and unused monies to Summit County by the stated due date — failure to do so will result in disqualification for future grants and may reduce future awards for future grants. If the project, advertising, or event is cancelled or is less than forecasted, funds are to be returned to Summit County.

PREVIOUS FUNDING (PAST FIVE YEARS): 2020=\$115,000; 2021=\$127,000; 2022=\$139,000; 2023=\$141,000; 2024=\$144,101; 2025=\$150,000 (Returned funding, did not hold the event).

No.	Applicant	Request	Recommended Amount
RES-53-26	Utah Olympic Park – 26/27 Marketing and Messaging Campaign	\$100,000	\$80,000

2026 RATIONALE: Utah Olympic Park requests funding for a year-round strategic marketing campaign (May 2026–April 2027) positioning Park City as America's premier Olympic destination and driving out-of-state tourism, particularly during non-peak periods. The committee felt that the UOP marketing strategy and proposed spend was well planned and commented positively on its ongoing past success in driving out of county visitors to Summit County for activities.

2026 RECIPIENT RESPONSIBILITIES: Grant funds will be used for event marketing, advertising, and promotion as presented in the application to drive out-of-county attendance. Please make sure the SCRTAC Logo is utilized in the ads and any project materials. Grantee is solely responsible for submitting all reports, financial back up information, and unused monies to Summit County by the stated due date — failure to do so will result in disqualification for future grants and may reduce future awards for future grants. If the project, advertising, or event is cancelled or is less than forecasted, funds are to be returned to Summit County.

PREVIOUS FUNDING (PAST FIVE YEARS): 2024=\$76,601; 2025=\$80,000

No.	Applicant	Request	Recommended Amount
RES-54-26	Utah Symphony & Opera – Deer Valley Music Festival	\$140,000	\$108,000

2026 RATIONALE: The 2026 Deer Valley Music Festival brings audiences together to share the joy of first rate live musical performances under mountain skies. The festival has shifted its dates this year to take place from July 17 through August 15, 2026 with outdoor concerts at Deer Valleys Snow Park Amphitheater and chamber concerts at St. Mary’s Church. This year’s headliners include Idina Menzel and the Music of Celine Dion performed with Utah Symphony

2026 RECIPIENT RESPONSIBILITIES: Grant funds will be used for advertising and marketing as presented in the application, including out-of-county digital, print, social, and partner placements. Please make sure the SCRTAC Logo is utilized in the ads and any project materials. Grantee is solely responsible for submitting all reports, financial back up information, and unused monies to Summit County by the stated due date — failure to do so will result in disqualification for future grants and may reduce future awards for future grants. If the project, advertising, or event is cancelled or is less than forecasted, funds are to be returned to Summit County.

PREVIOUS FUNDING (PAST FIVE YEARS): 2021=\$80,000; 2022=\$85,000; 2023=\$100,000; 2024=\$115,056; 2025=\$105,000.

No.	Applicant	Request	Recommended Amount
RES-55-26	WasteLess Solutions	\$82,500	\$0

2026 RATIONALE: Application disqualified by the Summit County Attorney as not eligible under the Restaurant Tax Grant program. The Committee did not score or rank this application and makes no funding recommendation. Recommended amount: \$0. Proposed use of funds does not meet the requirements of Utah Code 59-12-601 et seq. or Summit County Code Title 3, Chapter 3, Article B).

2026 RECIPIENT RESPONSIBILITIES: Application disqualified by the Summit County Attorney. Proposed use of funds does not meet the requirements of Utah Code 59-12-601 et seq. or Summit County Code Title 3, Chapter 3, Article B).

PREVIOUS FUNDING (PAST FIVE YEARS): New Grant Applicant.

No.	Applicant	Request	Recommended Amount
RES-56-26	Weilenmann School of Discovery	\$30,000	\$0

2026 RATIONALE: Application disqualified by the Summit County Attorney as not eligible under the Restaurant

Tax Grant program. The Committee did not score or rank this application and makes no funding recommendations. Recommended amount: \$0. Applicant entity type or proposed use of funds does not meet the requirements of Utah Code 59-12-601 et seq. or Summit County Code Title 3, Chapter 3, Article B).

2026 RECIPIENT RESPONSIBILITIES: Application disqualified by the Summit County Attorney. Proposed use of funds does not meet the requirements of Utah Code 59-12-601 et seq. or Summit County Code Title 3, Chapter 3, Article B).

PREVIOUS FUNDING (PAST FIVE YEARS): 2024=Request denied; 2025=\$10,000.

No.	Applicant	Request	Recommended Amount
RES-57-26	Summit County - Fair – Barrel Race	\$15,000	\$10,000

2026 RATIONALE: Summit County Fair request funds for the reintroduction of the Summit County Championship Barrel Race as a stand-alone, single-day open divisional (4D or 5D) event scheduled August 22, 2026, at the Coalville fairgrounds — the first time the Fair has hosted a barrel race in nearly a decade since the 2017 event.

2026 RECIPIENT RESPONSIBILITIES: Grant funds shall be used solely for the eligible event scope presented in the application — including out-of-county marketing, advertising, event production, and third-party services — and may not be used to compensate the grantee’s regular staff or employees absent prior written approval. Please make sure the SCRTAC Logo is utilized in the ads and any project materials. Grantee is solely responsible for submitting all reports, financial back up information, and unused monies to Summit County by the stated due date — failure to do so will result in disqualification for future grants and may reduce future awards for future grants. If the event, advertising, or programming is canceled or completed for less than forecasted, unused funds shall be returned to Summit County.

PREVIOUS FUNDING (PAST FIVE YEARS): New Grant Application



MINUTES

SUMMIT COUNTY

County Council

SUMMIT COUNTY COURTHOUSE

60 NORTH MAIN STREET, COALVILLE, UTAH, 84017

WEDNESDAY, APRIL 15, 2026

Meeting also conducted via Zoom.

DRAFT

1. **Work Session (1:11 PM)**

Canice Harte
Roger Armstrong
Christopher Robinson
Tonja B Hanson
Megan McKenna

Shayne Scott
Dave Thomas
Matt Leavitt
Carl Miller
Amir Caus
Travis Lewis
Emily Quinton
Laura Kuhrmeyer
Ray Milliner
Malena Stevens
Ryan Stack
Brandon Brady
Melissa Mendez
Brian Craven

1) ***Pledge of Allegiance*** (1:11 PM)

2) ***Discussion regarding sales tax revenues; Matt Leavitt*** (1:11 PM)

Attachment: Cover Page

Attachment: Staff Presentation - 2026 1st Qtr Summit County Sales Tax Update.pdf

Financial Officer Matt Leavitt updated the Council regarding sales tax revenues.
(1:12 PM)

Council commented and asked Questions. Financial Officer Leavitt responded. (1:25 PM)

- 3) ***Continued discussion regarding a proposed Rezone and Master Planned Development for the Junction Commons, a 19-building mixed use redevelopment project at Junction Commons (formerly Outlets Park City), located at 6699 N Landmark Dr, Kimball Junction, Summit County, UT; Parcel FSE-1; Applicant: Elliott Workgroup representing SRE Ontario LLC. Project #24-087. Amir Caus, AICP, Senior Planner (1:35 PM)***

Attachment: Cover Page

Attachment: Junction Commons Master Planned Development Staff Memo - April 15, 2026 Work Session (Housing and Traffic).pdf

Regional Transportation Planning Director Carl Miller and supported by Planner Amir Caus presented the traffic impacts of the Rezone and Master Planned Development for Junction Commons to the Council. (1:36 PM)

Director Miller paused for Council comments and questions along with Chief Civil Deputy Attorney Dave Thomas. Director Miller and Planner Caus responded, while Craig Elliot, Partner at Elliot Workgroup, and Adam Greenebaum, Senior Vice President at Singerman Real Estate of SRE Ontario LLC, addressed the County Council's transportation questions regarding Junction Commons. (1:46 PM)

Director Miller and Planner Caus continued the presentation. (2:03 PM)

Council members continued commenting and asking questions. Director Miller, Planner Caus, Partner Elliot, Senior Vice President Greenebaum, and Justin Keyes from Jones, Waldo, Holbrook & McDonough A Professional Corporation responded. (2:20 PM)

Craig Elliot, Partner at Elliot Workgroup, Adam Greenebaum, Senior Vice President at Singerman Real Estate of SRE Ontario LLC, and Justin Keyes from Jones, Waldo, Holbrook & McDonough A Professional Corporation presented on the redevelopment project at the Junction Commons, focusing on traffic. (2:28 PM)

Council members continued commenting and asking questions. Director Miller, Planner Caus, Partner Elliot, Senior Vice President Greenebaum, and Attorney Keyes responded. (2:46 PM)

2. **Convene as the Governing Board of North Summit Fire Service District (2:51 PM)**

Recess (2:51 PM)

Tonja B Hanson made a motion to convene as the Governing Board of North Summit Fire Service District (2:57 PM). Megan McKenna seconded, and all voted in favor, (5-0).

- 1) ***Review and approval of amendments to Section 9 and Section 12 of the Personnel Policies, replacing vacation and sick time with paid time off (PTO), and updating the tattoo/body art policy; Ben Nielson and Tyler Rowser (2:57 PM)***

Attachment: Cover Page

Attachment: NSFD Personnel Policy Updates.pdf

Attachment: NSFD_Personnel_Policy_Updates

North Summit Fire Chief Ben Nielson presented the Employer Social Security Coverage to Council. (2:57 PM)

Council members commented and asked questions. Fire Chief Nielson responded. (3:04 PM)

Tonja B Hanson made a motion to approve the North Summit Fire District amendments to Section 9 and Section 12 of the Personnel Policies, replacing vacation and sick time with paid time off (PTO), and updating the tattoo/body art policy. (3:13 PM). Christopher Robinson seconded, and all voted in favor, (5-0).

- 2) ***Review and approval of the Notification of Employer Social Security Coverage (District Social Security Exemption) to Utah Retirement Systems; Ben Nielson and Tyler Rowser (3:14 PM)***

Attachment: Cover Page

Attachment: NSFD Staff Report Notification to URS.pdf

Attachment: Henefer Fire Station 22 Flyer

North Summit Fire Chief Ben Nielson and Civil Deputy Attorney Ryan Stack presented the option for employees to opt out of Social Security to the Council. (3:14 PM)

Council members commented and asked questions. Chief Nielson and Attorney Stack responded. (3:16 PM)

Roger Armstrong made a motion to approve the Notification of Employer Social Security Coverage (District Social Security Exemption) to Utah Retirement Systems as contained in the packet. (3:17 PM). Christopher Robinson seconded, and all voted in favor, (5-0).

Roger Armstrong made a motion to dismiss as the Governing Board of the North Summit Fire District and reconvene as the County Council. (3:17 PM). Tonja B Hanson seconded, and all voted in favor, (5-0).

Chief Neilson announced an open house for the Henefer remodel on May 15, 2026, and invited the Council and Community to attend. (3:17 PM)

3. **Work Session, Continued (3:18 PM)**

- 1) ***Update from UDOT on bridge reconstruction at Jeremy Ranch; Jessica Rice (3:18 PM)***

Attachment: Cover Page

Attachment: Jeremy Ranch Bridges Reconstruction by UDOT.pdf

UDOT Project Manager Jessica Rice presented an update to the Council. (3:18 PM)

Council member Christopher Robinson left the meeting. (3:27 PM)

Canice Harte
Roger Armstrong
Tonja B Hanson
Megan McKenna
Excused: Christopher Robinson

Shayne Scott
Dave Thomas
Matt Leavitt
Carl Miller
Amir Caus
Travis Lewis
Emily Quinton
Laura Kuhrmeyer
Ray Milliner
Malena Stevens

Ryan Stack
Melissa Mendez
Brian Craven

Council members commented and asked questions. Manager Rice responded. (3:29 PM)

Engineer Brandon Brady supported the Council's traffic questions. (3:31 PM)

4. **Consideration of Approval** (3:34 PM)

1) ***Discussion and action regarding a discretionary tax abatement for Parcel SS-67-13; Stephanie Paice*** (3:34 PM)

Attachment: Cover Page

Attachment: Staff Report Discretionary Abatement for SS-67-13.pdf

Chief Deputy Auditor Travis Lewis presented a discretionary tax abatement for Parcel SS-67-13 to the Council. (3:34 PM)

Council commented and asked questions. Deputy Lewis and Chief Civil Deputy Attorney Dave Thomas responded. (3:36 PM)

Roger Armstrong made a motion to approve the discretionary tax abatement concerning Parcel SS-67-13 is returned to the primary exemption and a refund in the amount in the amount of \$1,766.17 (3:37 PM). Megan McKenna seconded, and all voted in favor, (4-0).

2) ***Discussion and adoption of Ordinance No. 1007, An Ordinance of Summit County Enacting Title 8, Chapter 2 to the Summit County Code, Community Clean Energy Program; Emily Quinton*** (3:38 PM)

Attachment: Cover Page

Attachment: Consideration of Ordinance No 1007 - Slides.pdf

Attachment: Consideration of Ordinance No 1007 - Staff Report.pdf

Attachment: Summit County Ordinance No 1007 Community Clean Energy Program.pdf

Sustainability Director Emily Quinton presented Ordinance 1007 to Council. (3:39 PM)

Council members commented and asked Questions. Director Quinton responded. (4:06 PM)

Council member Christopher Robison joined the meeting. (4:14 PM)

Canice Harte
Roger Armstrong
Christopher Robinson
Tonja B Hanson
Megan McKenna

Shayne Scott
Dave Thomas
Matt Leavitt
Carl Miller
Amir Caus
Travis Lewis
Emily Quinton
Laura Kuhrmeyer
Ray Milliner
Malena Stevens
Ryan Stack

Brandon Brady
Melissa Mendez
Brian Craven

Roger Armstrong made a motion to approve Summit County Ordinance No. 1007, An Ordinance of Summit County Enacting Title 8, Chapter 2 to the Summit County Code, Community Clean Energy Program as contained in the packet. (4:20 PM). Tonja B Hanson seconded, and all voted in favor, (5-0).

Attachment: Ord 1007 Community Clean Energy Program Executed

- 3) ***Discussion and adoption of Proclamation No. 2026-03, a Proclamation Recognizing National Animal Care and Control Appreciation Week and Summit County's Animal Control Employees*** (4:22 PM)

Attachment: Cover Page

Attachment: Proclamation_AnimalControlAppreciationWeek_2026.pdf

Manager Shayne Scott read the Proclamation 2026-03 Recognizing National Animal Care and Control Appreciation Week and Summit County's Animal Control Employees. (4:22 PM)

Tonja B Hanson made a motion to adopt Proclamation No. 2026-03, a Proclamation Recognizing National Animal Care and Control Appreciation Week and Summit County's Animal Control Employees (4:24 PM). Christopher Robinson seconded, and all voted in favor, (5-0).

Attachment: Proclamation 2026-03 National Animal Care and Control Appreciation Week and Animal Control Employees Executed

- 4) ***Continued discussion and action regarding Ordinance No. 820-A, An Ordinance Approving and Adopting the Amended and Restated Development Agreement for the Utah Olympic Park (Parcels PP-62-KJS, KJS-6-1AM, PP-62-3-UAF-X, PP-62-4, PP-63-A, PP-63-A-2-X, and PP-65-A). Utah Olympic Legacy Foundation*** (Applicant); Laura Kuhrmeyer (4:25 PM)

Attachment: Cover Page

Attachment: Amended and Restated UOP DA redline 4.9.2026

Chief Civil Deputy Attorney Dave Thomas updated the Council on Ordinance No. 820-A redlines, moving the Ordinance forward. (4:26 PM)

Applicants Colin Hilton, President and CEO of Utah Olympic Legacy Foundation (UOLF), along with Jamie Kimball, UOLF General Manager, Christopher Conabee, Principal of Utah Development and Construction, and Thomas Wadsworth, Vice President at The Cynosure Group, addressed the modifications and conditions requested by Council members from the last Council meeting on 3/18/2026. (4:43 PM)

Council members commented and asked questions. Planner Kuhrmeyer, applicants President Hilton, Principal Conebee, Manager Kimball, and Vice President Wadsworth, along with Chief Civil Deputy Attorney Thomas, responded. (4:45 PM)

Roger Armstrong made a motion to approve Ordinance No. 820-A, An Ordinance Approving and Adopting the Amended and Restated Development Agreement for the Utah Olympic Park Parcels listed in the agreement (5:01 PM). Tonja B Hanson seconded, and all voted in favor, (5-0).

Attachment: Ord No 820-A Approving and Adopting the Amended and Restated Development Agreement for the Utah Olympic Park Executed

5) ***Discussion and approval of Ordinance No. 1008, an Ordinance Amending Title 1, Chapter 11 to the Summit County Code, Disposition of County Real and Personal Property; Dave Thomas*** (5:02 PM)

Attachment: Cover Page

Attachment: Legal Memorandum - Disposal of Real Property.docx

Attachment: Ordinance No. 1008 Disposition of Real Property.docx

Chief Civil Deputy Attorney Dave Thomas presented Ordinance 1008 to Council. (5:02 PM)

Council commented and asked questions. Attorney Thomas responded. (5:10 PM)

Megan McKenna made a motion to approve Ordinance No. 1008, an Ordinance Amending Title 1, Chapter 11 to the Summit County Code, Disposition of County Real and Personal Property (5:17 PM). Roger Armstrong seconded, and all voted in favor, (5-0).

Attachment: Ord 1008 Amending Title 1, Chapter 11 Disposition of County Real & Personal Property Executed

7) ***Council and Manager comments*** (5:17 PM)

Council member Megan McKenna provided updates about her activities on behalf of the Council last week. (5:19 PM)

Council member Tonja B Hanson provided updates about her activities on behalf of the Council last week. (5:22 PM)

Council member Christopher Robinson provided updates about his activities on behalf of the Council last week. (5:23 PM)

Manager Shayne Scott updated the Council about activities at the County. (5:24 PM)

Council Chair Canice Harte provided updates about his activities on behalf of the Council last week. (5:26 PM)

Clerk Malena Stevens was called to speak. (5:27 PM)

Recess (5:27 PM)

5. **Public Input** (5:54 PM)

Council member Roger Armstrong left the meeting. (5:55 PM)

Canice Harte
Christopher Robinson
Tonja B Hanson
Megan McKenna
Excused: Roger Armstrong

Shayne Scott
Dave Thomas
Matt Leavitt
Carl Miller
Amir Caus
Travis Lewis
Emily Quinton
Laura Kuhrmeyer
Ray Milliner
Malena Stevens
Ryan Stack

Brandon Brady
Melissa Mendez
Brian Craven

Council Chair Harte opened the meeting for public comment. (5:55 PM)

No one appeared to comment. (5:56 PM)

Council Chair Harte closed the meeting for public comment. (5:57 PM)

6. **Public Hearing** (5:57 PM)

- 1) ***Public Hearing and approval of Ordinance No. 1009, and Ordinance Amending the Snyderville Basin Development Code Chapters 10-8-17, Accessory Buildings, 10-2-10 Use Table, and Chapter 10-11-1 Definitions; Ray Milliner, Principal Planner*** (5:57 PM)

Attachment: Cover Page

Attachment: Staff Report Accessory Buildings Structures.pdf

Attachment: Ordinance 1009 Accessory Buildings.pdf

Principal Planner Ray Milliner presented Ordinance No. 1009 to Council. (5:57 PM)

Council Chair Harte opened the public hearing. (6:04 PM)

Chris Rakowski was called to speak. (6:05 PM)

Council Chair Harte closed the public hearing. (6:13 PM)

Council member Robinson commented and asked questions of the speakers. The speakers responded. (6:13 PM)

Casey Norton was called to speak. (6:15 PM)

Council members commented and asked questions. Principal Planner Ray Milliner responded. (6:17 PM)

Christopher Robinson made a motion to approve Ordinance No. 1009, and Ordinance Amending the Snyderville Basin Development Code Chapters 10-8-17, Accessory Buildings, 10-2-10 Use Table, and Chapter 10-11-1 Definitions, with the change that the maximum height be modified from the existing 26 feet to 32 feet, and otherwise that we accept it as proposed. (6:29 PM). Tonja B Hanson seconded, and all voted in favor, (4-0). Absent: Roger Armstrong.

Attachment: Ord 1009 Amending SBDC Chapters 10-8-17, 10-2-10 & 10-11-1 Executed

7. **Council Communications**

- 1) ***Fiscal year 2025 and 2026 Fraud Risk Assessment; Cindy Keyes***

Attachment: Cover Page

Attachment: Staff Report 2025 2026 Fraud Risk Assessment.pdf

8. **Adjournment** (6:32 PM)

Meeting minutes and recordings appear at summitcountyutah.gov/meetings. When in the electronic version of the minutes, clicking on the hyperlinked times takes you to that spot in the meeting recording.



MINUTES

SUMMIT COUNTY

County Council

RICHINS BUILDING AUDITORIUM

1885 WEST UTE BOULEVARD, PARK CITY, UTAH, 84060

WEDNESDAY, APRIL 22, 2026

Meeting also conducted via Zoom.

<u>DRAFT</u>

1. **Closed Session (2:00 PM)**

Megan McKenna made a motion to enter closed session to discuss Property acquisition (2:00 PM). Tonja B Hanson seconded, and all voted in favor, (4-0). Absent: Chris Robinson

1) ***Property acquisition*** (2:00 PM)

Council members Harte, Hanson, Armstrong, and McKenna, along with Manager Shayne Scott, Deputy Manager Janna Young, Chief Civil Deputy Attorney Dave Thomas, Economic Development and Housing Director Jeff Jones, Community Development Director Peter Barnes, and Executive Secretary Annette Singleton met in closed session to discuss property acquisition. (2:00 PM)

Roger Armstrong made a motion to enter closed session to discuss personnel. (2:46 PM). Megan McKenna seconded, and all voted in favor, (4-0). Absent: Chris Robinson

2) ***Personnel*** (2:46 PM)

Council members Harte, Hanson, Armstrong, and McKenna, along with Manager Shayne Scott, Deputy Manager Janna Young, Chief Civil Deputy Attorney Dave Thomas, Civil Deputy Attorney Ryan Stack, ACB Chair Steven Dallin, and Executive Secretary Annette Singleton met in closed session to discuss personnel. (2:46 PM)

Megan McKenna made a motion to leave closed session and enter open session. (3:01 PM). Roger Armstrong seconded, and all voted in favor, (4-0). Absent: Chris Robinson

Move to auditorium (3:01 PM)

Roger Armstrong
Canice Harte

Janna Young
Dave Thomas

Megan McKenna
Excused: Tonja B Hanson
Chris Robinson

Ryan Stack
Chase Black
Ben Nielson
Aaron Newman
Anna Frachou
Jeff Jones
Shayne Scott
Tiffanie Robinson
Amir Caus
Amy Price
Brian Craven

2. **Pledge of Allegiance (3:17 PM)**

3. **Convene as the Governing Board of North Summit Fire Service District (3:17 PM)**

Roger Armstrong made a motion to convene as the Governing Board of North Summit Fire Service District. (3:17 PM). Megan McKenna seconded, and all voted in favor, (3-0). Absent: Tonja B Hanson, Christopher Robinson.

1) ***Discussion and adoption of the North Summit Fire Service District Fire Chief Employment Contract with Benjamin Nielson***; Steve Dallin (3:18 PM)

Attachment: Cover Page

Attachment: Chief Contract 2026 ACB recc to Council [address redacted].pdf

Steve Dallin, *ACB Chair*, for North Summit Fire Service District provided recommendations to the County Council for the renewal of Fire Chief Benjamin Nielson's employment contract. Mr. Dallin highlighted five items that were changed in the contract. These items were contract term, termination without cause, retirement, compensation, and vehicle access. (3:18 PM)

Council Harte responded to the recommendations presented by Mr. Dallin. (3:21 PM)

Roger Armstrong made a motion to adopt the contract for Chief Nielson for North Summit Fire Service District as contained in the packet with the changes mentioned. (3:21 PM). Megan McKenna seconded, and all voted in favor, (3-0). Absent: Tonja B Hanson, Christopher Robinson.

Attachment: Contract - Executed

Roger Armstrong made a motion to dismiss as the Governing Board of the North Summit Fire District and convene as the Board of Equalization. (3:22 PM). Megan McKenna seconded, and all voted in favor, (3-0). Absent: Tonja B Hanson, Christopher Robinson.

4. **Convene as the Board of Equalization (3:23 PM)**

1) ***Discussion and possible approval of 2026 Applications for Exemption of 501(c)3 organizations; Chase Black*** (3:23 PM)

Attachment: Cover Page

Attachment: 501c3 Exemptions Staff Report 2026.04.22.pdf

Chase Black, *Chief Deputy Auditor*, presented an application for a 501 (c) (3) tax exemption. (3:23 PM)

Matt Webber, Mountain Sky Conference Chancellor, addressed the County Council and provided additional information to the discussion. (3:25 PM)

Council members asked follow-up questions of Chief Deputy Black and Mr. Webber. Civil Chief Deputy Attorney Dave Thomas responded to their concerns. (3:32 PM)

Roger Armstrong made a motion to deny the 2026 application for exemption of the 501(c)3 Mountain Sky Conference of the United Methodist Church concerning parcel number SS-298 finding the property is being used for more than de minimis purposes for snowmobiling under a lease that extends from November until April. (3:37 PM). Megan McKenna seconded, and all voted in favor, (3-0). Absent: Tonja B Hanson, Christopher Robinson.

5. **Work Session** (3:39 PM)

1) **2026 legislative wrap up**; Janna Young, and Foxley & Pignanelli (3:39 PM)

Attachment: Cover Page

Attachment: StaffReport_2026LegSessionWrapup_April222026.pdf

Janna Young, *Deputy County Manager*, introduced the 2026 Legislative wrap-up and the team with Foxley & Pignanelli. (3:39 PM)

Foxley & Pignanelli Managing Partner Frank Pignanelli addressed the Council. (3:44 PM)

The Foxley & Pignanelli team of Machi Johnson, Mel Robe and Steve Styler, along with Mr. Pignanelli, provided a recap of bills that were heard during the 2026 Legislative Session that impact Summit County. (3:46 PM)

Additionally, Mr. Pignanelli provided a preview of anticipated legislative activities for upcoming interim sessions. (4:17 PM)

Council members thanked the Foxley & Pignanelli team for their work supporting the people of Summit County and asked follow-up questions. Deputy Manager Young responded to the concerns raised. (4:20 PM)

-RECESS-

2) **Discussion regarding the 2026 Community Engagement & Behavioral Health Survey**; Aaron Newman and Anna Frachou (4:31 PM)

Attachment: Cover Page

Attachment: Staff Report.pdf

Attachment: 2026 PRC Community Engagement & Behavioral Health Survey Report - Summit County, UT[2].pdf

Attachment: Presentation

Aaron Newman, *Behavioral Health Director*, and Anna Frachou, *Mental Wellness Alliance Director*, presented the 2026 Community Engagement & Behavioral Health Survey results to the County Council. (4:32 PM)

Council members asked questions and commented on the survey results. (4:48 PM)

3) **Introduction to Placer.ai**; Jeff Jones (4:58 PM)

Attachment: Cover Page

Attachment: Staff Report-Introduction to Placer.ai.pdf

Attachment: Presentation Placer ai An Introduction.pdf

Jeff Jones, *Economic Development and Housing Director*, introduced a new data tool available to the county called Placer.ai. Director Jones provided examples of what Pacer.ai can provide to the County. (4:58 PM)

Council members commented on the presentation and provided direction to Director Jones. (5:15 PM)

Council member Robinson joined the meeting via Zoom at 5:18 p.m.

Roger Armstrong
Christopher Robinson
Canice Harte
Megan McKenna
Excused: Tonja B Hanson

Janna Young
Dave Thomas
Ryan Stack
Chase Black
Ben Nielson
Aaron Newman
Anna Frachou
Jeff Jones
Shayne Scott
Tiffanie Robinson
Amir Caus
Amy Price
Brian Craven

6. **Consideration of Approval** (5:28 PM)

- 1) ***Discussion and action regarding a request, by Ballet West, for an extension of time to use RAP Tax Cultural grant funds awarded in 2025;*** Jessica Magelsen (5:28 PM)

Attachment: Cover Page

Attachment: 2025 Summit County RAP Contract Extension Request - Ballet West.docx

Attachment: 063025 RAPARTS-06-25 Ballet West \$41,650.pdf

Jessica Magelsen, *Foundations and Government Giving Manager with Ballet West*, presented a request to extend the time to utilize the RAP tax through September 30, 2026. (5:28 PM)

Council members commented on the request and asked follow-up questions to which Ms. Magelsen responded. (5:33 PM)

Roger Armstrong made a motion to extend the 2025 Summit County Cultural RAP grant program contract with Ballet West through September 30, 2026, to accommodate the strategic shift in programming which is using partnerships to further extend the grant program and also allow for the purpose of RAP grant to be enhanced. (5:39 PM). Megan McKenna seconded, and all voted in favor, (4-0). Absent: Tonja B Hanson.

- 2) **Advice and consent of the County Manager's recommendation to reappoint a member to serve on the Summit County Library Board of Directors;** Shayne Scott (5:39 PM)

Attachment: Cover Page

Attachment: Appointment to Summit County Library Board of Directors.docx

Attachment: Library BOD Members.pdf

County Manager Shayne Scott recommended the reappointment of Jessie Meshkov to the Summit County Library Board of Directors.

Roger Armstrong made a motion to consent to the County Manager's recommendation to reappoint Jesse Meshkov to serve on the Summit County Library Board of Directors with her term of service to expire February 28, 2030. (5:40 PM). Christopher Robinson seconded, and all voted in favor, (4-0). Absent: Tonja B Hanson.

- 3) ***Approval of County Council Minutes dated March 11, 2026, March 18, 2026, March 25, 2026, and April 22, 2026*** (5:40 min)

Attachment: Cover Page

Attachment: SCC Draft Minutes 3-11-26.pdf

Attachment: SCC Draft Minutes 3-18-26.pdf

Attachment: SCC Draft Minutes 3-25-26.pdf

Megan McKenna made a motion to approve the minutes dated March 11, 2026, as attached in the packet. (5:41 PM). Christopher Robinson seconded, and all voted in favor, (3-0). Absent: Tonja B Hanson. Abstain: Roger Armstrong.

Megan McKenna made a motion to approve the minutes dated March 18, 2026, and March 25, 2026. as attached in the packet. (5:41 PM). Roger Armstrong seconded, and all voted in favor, (4-0). Absent: Tonja B Hanson.

- 4) ***Council and Manager comments*** (5:41 PM)

Attachment: Cover Page

Council member Armstrong provided an update on the Utah Rural Communities Energy Program. Council member McKenna provided a recap of her activities on behalf of the County from the prior week. (5:42 PM)

Deputy County Manager Janna Young, provided Manager comments for activities and events that happened in the County since the last meeting. (5:46 PM)

-RECESS-

7. **Public Input** (6:01 PM)

Council Chair Harte opened the meeting for public input at 6:01 p.m.

No one came forward to speak.

Council Chair Harte closed the meeting for public input at 6:02 p.m.

8. **Public Hearings** (6:02 PM)

- 1) ***Public Hearing and Action for the Silver Creek Estates Unit I Block 9 Lot A Amended Plat Amendment to vacate a portion of Earl Street, realigning the right-of-way to be consistent with the newly constructed portion of Earl Street and a portion of the lower Silver Creek Road roundabout, and to dedicate that portion of Earl Street and a portion of lower Silver Creek Road roundabout as a public rights-of-way. Parcels SL-I-9-A-AM, SL-I-4-1-SC-X, SL-I-9-A-SC-X, SL-I-9-C-1-X, SL-I-9-E-SC-X, located at approx. 7105 N. Silver Creek Road. Owner(s): CPD Silver Creek, LLC, Summit County, Summit County Service Area 3. Applicant: Michael Kendell, Summit County. Administrative Process. Project #25-085.*** Tiffanie N. Robinson, Senior Planner (6:03 PM)

Attachment: Cover Page

Attachment: SL-I-9-A Plat Amendment SCC PH 4.22#25-085.pdf

Tiffany Robinson, *Senior Planner*, presented the amended plat amendment to vacate a portion of Earl Street and realign the right-of-way to be consistent with the newly constructed portion of Earl Street and a portion of the lower Silver Creek Road roundabout. (6:03 PM)

Council Chair Harte opened the meeting for public hearing at 6:08 PM

Tony Tyler was called to speak at 6:09 PM

Richard Hunt was called to speak at 6:11 PM

Jim Conway was called to speak at 6:16 PM

Council Chair Harte closed the meeting for public hearing at 6:19 PM

Council members asked clarifying questions. John Angell, *Public Works Director*, Planner Robinson, and Michael Kendell, *Engineer*, responded. (6:19 PM)

Roger Armstrong made a motion to approve the SL-I-9-A plat amendment according to the findings of fact, conclusions of law and conditions of approval as contained in the packet. (6:33 PM). Christopher Robinson seconded, and all voted in favor, (4-0). Absent: Tonja B Hanson.

Attachment: Public Comment List of Names

Attachment: Public Comment - Hunt

Attachment: Public Comment - Spacek

Attachment: Public Comment - King

- 2) ***Public Hearing and Adoption of Ordinance No. 1010 An Ordinance Amending the Snyderville Basin Development Code Section 10-8-2 (Sign Regulations); Applicant: Summit County Staff; Legislative Process. Project #26-029.*** Amir Caus, AICP, Senior Planner (6:34 PM)

Attachment: Cover Page

Attachment: Snyderville Basin Development Code Amendment - Sign Regulations - Staff Report - SCC (1).pdf

Attachment: SIGN CODE AND DEFINITION AMENDMENTS FINAL DRAFT - CLEAN - FINAL DRAFT (without resorts).docx

Attachment: ORD - 1010 (Sign Regulations).docx

Attachment: Public Comment Letter

Amir Caus, *AICP, Senior Planner*, presented Ordinance No. 1010, an ordinance amending the SBDC section 10-8-2, sign regulation and enforcement for approval and adoption. (6:34 PM)

Francesca Blanc Executive Director of Scenic Utah, read a statement to the County Council. (6:37 PM)

Council members asked clarifying questions to which Senior Planner Caus responded. (6:42 PM)

Council Chair Harte open the meeting for public hearing at 6:54 p.m.

No one came forward to speak.

Council Chair Harte closed the meeting for public hearing at 6:54 p.m.

Council members asked additional questions. Planner Caus and Dave Thomas, *Civil Chief Deputy Attorney*, responded. Council members discussed prohibiting digital displays with exceptions for Fuel Station Price Signs and Drive-Through Menu Signs. (6:55 PM)

Roger Armstrong made a motion to adopt Ordinance 1010 an Ordinance Amending the Snyderville Basin Development Code Section 10-8-2 Sign Regulations consistent with the ordinance contained in the packet subject to the changes discussed. (7:41 PM). Christopher Robinson seconded, and all voted in favor, (4-0). Absent: Tonja B Hanson.

Attachment: Ord 1010 Snyderville Basin Development Code Section 10-8-2 (sign regulation).pdf Executed

9. **Adjournment (7:41 PM)**

Roger Armstrong made a motion to adjourn. Megan McKenna seconded, and all voted in favor, (4-0).

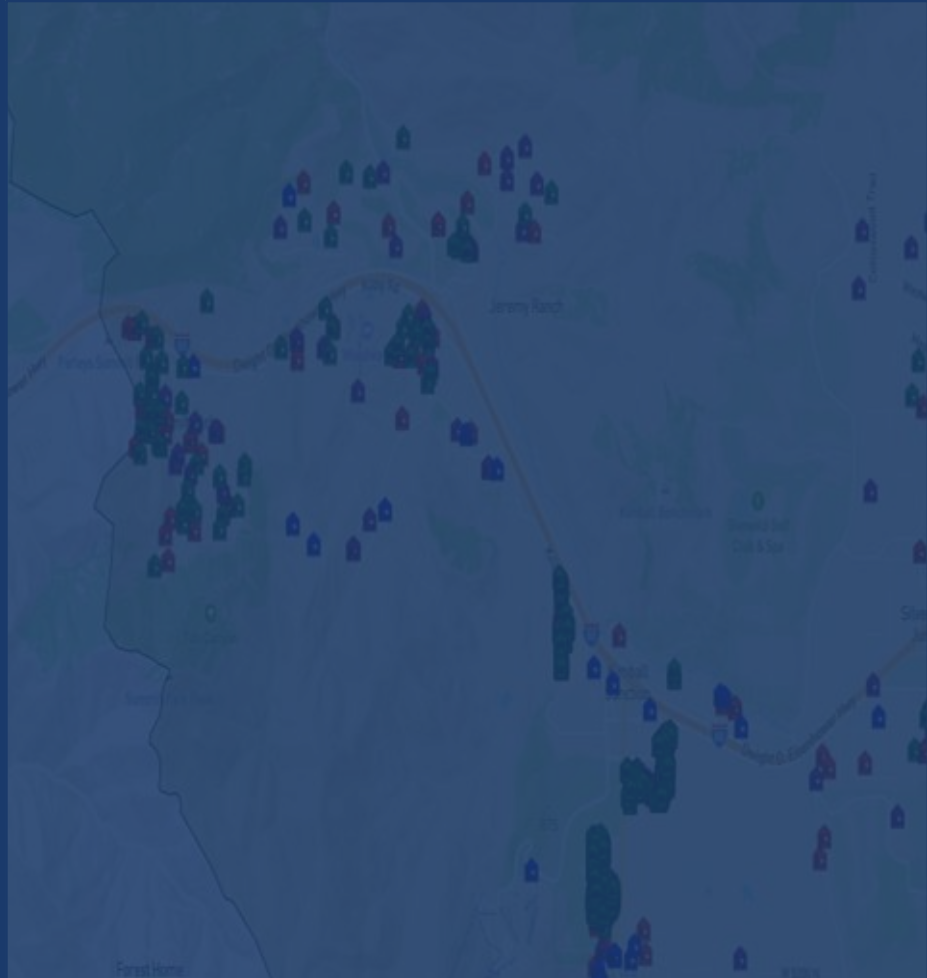
Meeting minutes and recordings appear at summitcountyutah.gov/meetings. When in the electronic version of the minutes, clicking on the hyperlinked times takes you to that spot in the meeting recording.



Summit County Council Update

Short Term Rental Working Group

June 3, 2026





PROGRAM BACKGROUND

How We Got Here

- ▶ Several years of deliberation by the STR Working Group
- ▶ Late 2024: Council enhanced data collection & enforcement capacity (FTE addition)
- ▶ Partnership with Azora Software selected via competitive bid
- ▶ Scott Buchanan hired March 2025 as Code Enforcement Officer

Timeline

May 2025

Azora begins identifying unlicensed STRs

Oct 2025

Phase 1: Enforcement kicked off

Jan 2026

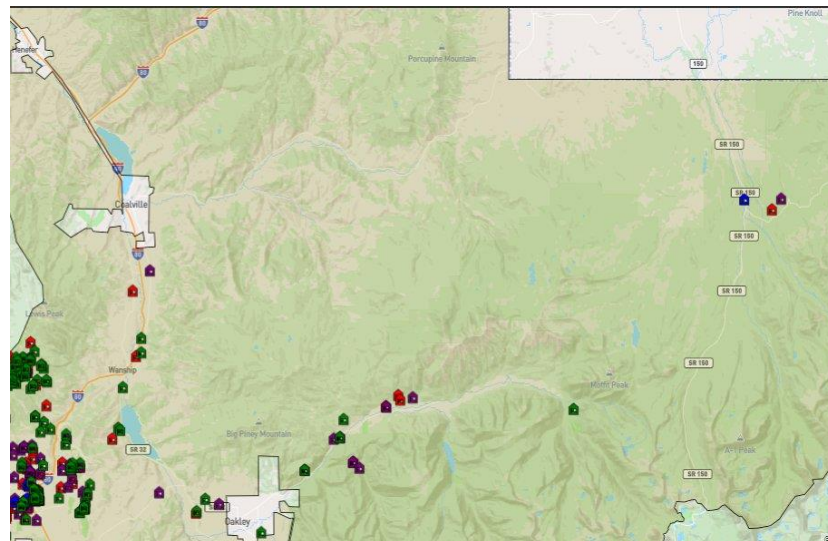
Nightly Rental Concerns Hotline launched

Mar 2026

Phase 2: 250 additional unlicensed units identified

Jun 2026

Notices of Violation begin for intransigent owners

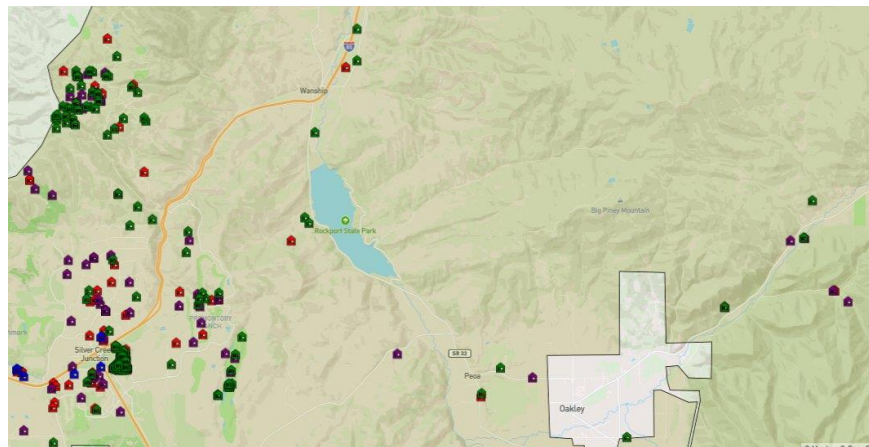


North Summit / Weber Canyon / Bear River Service Area

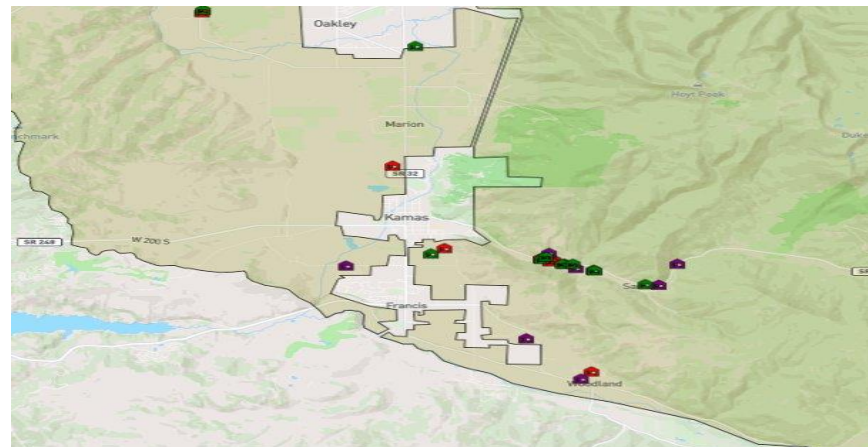
Summit County Code Enforcement (SCCE) oversees nightly rental enforcement as part of the Community Development Department.



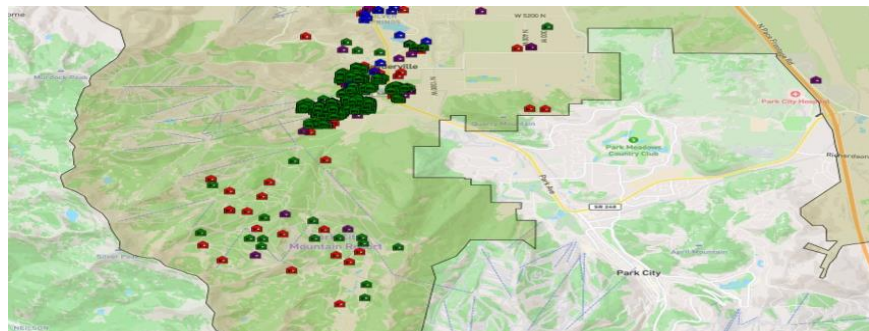
STR COMPLIANCE MAPS — UNINCORPORATED SUMMIT COUNTY



Silver Creek / Tollgate / Promontory / Rockport / Wanship / Peoa



South Summit (Kamas / Francis / Woodland)



Canyons / Saddleback / Mountain Resort

Map Legend

-  Licensed & Compliant
-  Unlicensed / Non-Compliant
-  Applied / In Process
-  Disclaimed Activity



PHASE 1 ENFORCEMENT RESULTS

650

Unlicensed STRs
Identified (Phase 1)

76%+

Near Compliance Rate
Achieved

215

Licensed

148

Disclaimed activity

130

In application process

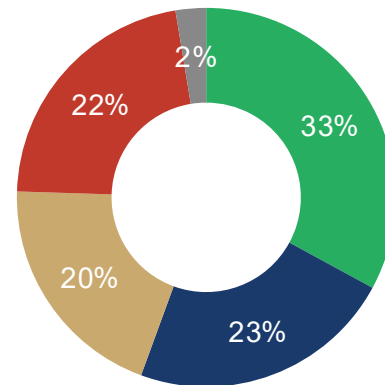
143

Ignored two notices

17

Unable to be licensed

Phase 1: 650 Unlicensed Units



Licensed

Disclaimed

In Application

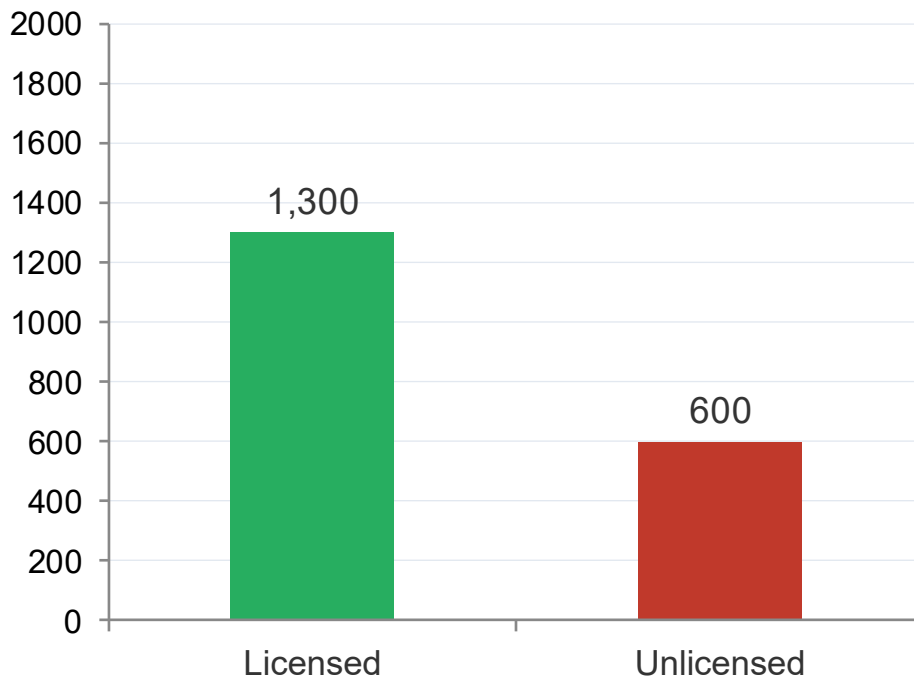
Ignored Notices

Unable to License



CURRENT NIGHTLY RENTAL COMPLIANCE — MAY 2026

Total: ~1,900 Nightly Rental Units



1,300

Licensed Nightly Rentals

600

Unlicensed Nightly Rentals

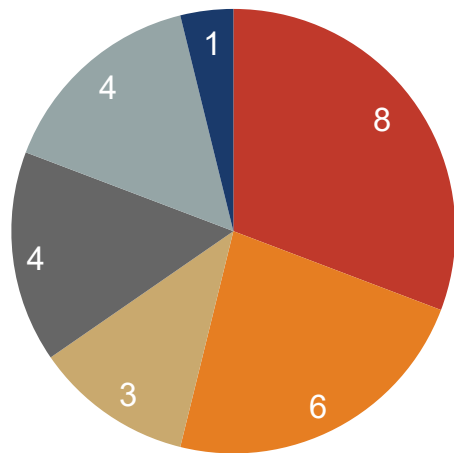
~400 of unlicensed units are in the application process. ~200 have yet to apply or may not be eligible.



NIGHTLY RENTAL COMPLAINTS

Night Rental Concerns Hotline | Active since January 2026

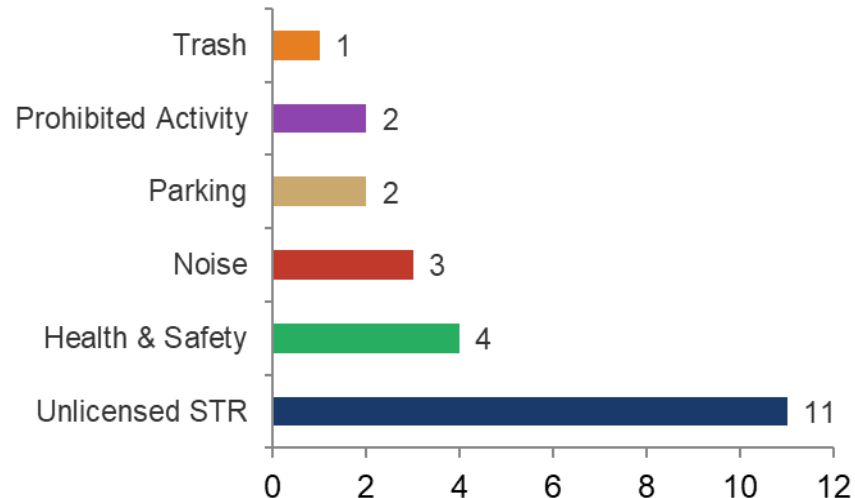
25 Total Calls (Jan–May 2026)



■ Noise (→Dispatch) ■ Trash ■ Parking
■ General/Other ■ Out of Area ■ Unlicensed STR

All STR Complaints 2022–2026

18 total complaints received by Summit County Code



Note: All “Nightly Rental Concerns Hotline” parking & trash complaints involved Summit Park nightly rental units. (Jan–May, ’26)



NEXT STEPS & FUTURE GOALS

June 2026

Notice of Violations and Cease & Desist for owners who ignored two courtesy notices

June 2026

Communicate with 250 newly identified Phase 2 units — targeting 80%+ compliance

Ongoing

GIS map layer: parcel-level view of licensed vs. unlicensed units

Ongoing

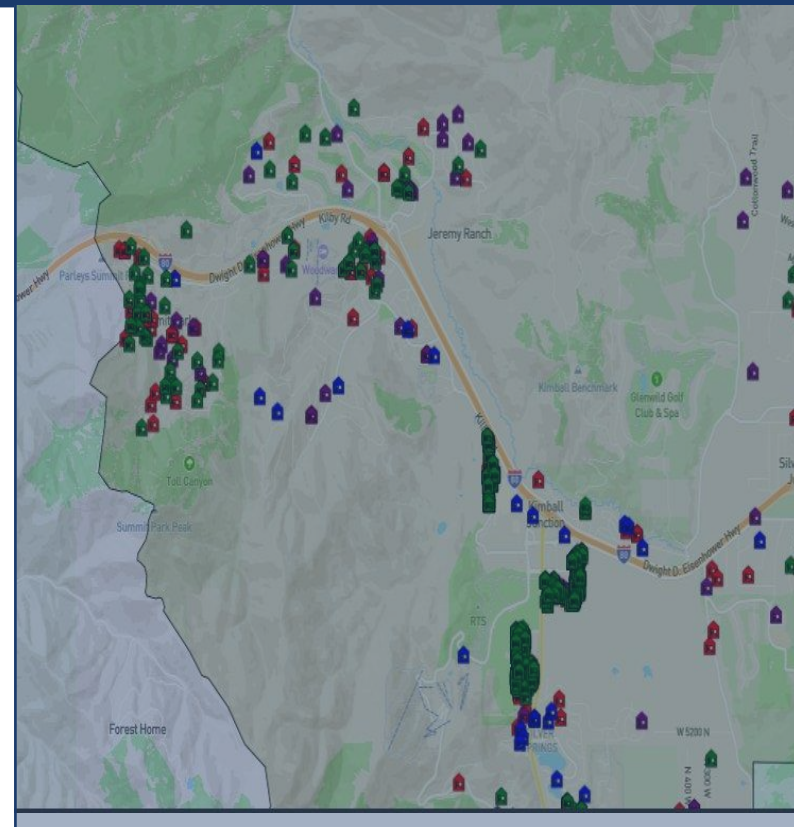
Increase public education & outreach with Communications Department

Future

Identify opportunities for increased efficiencies and performance through business license code amendments

Future

Increase enforcement capacity through system improvements, process enhancements and greater collaboration between departments





Next Steps



Questions & Council Direction
