



UNIFIED FIRE SERVICE AREA BOARD MINUTES

APRIL 21, 2026, 8:30 AM (or immediately following the UFA Board Meeting)
Electronically via Zoom Webinar/UFA Headquarters-3380 South 900 West SLC, UT 84119

- Call to Order

Quorum present

Chair Harris called the meeting to order at 9:00 a.m.

- Public Comment

No public comments were received. Public comment remained available live and through the posted electronic submission option.

- Swearing In-UFSA New Board Members

Chair Harris announced that three newly appointed Board Members would be sworn into office and invited Clerk Micayla Dinkel to administer the oath of office.

Clerk Dinkel addressed the newly appointed Board Members and acknowledged the responsibility entrusted to them by the communities they represent. She emphasized that the behaviors, decisions, and actions of Board Members directly reflect upon Unified Fire Service Area, fellow Board Members, organizational personnel, and the level of service provided to the citizens served by the organization.

Mayor Gray, Mayor John and Mayor Sudbury were then asked to raise their right hands and repeat the official oath of office. Upon completion of the oath, Clerk Dinkel congratulated the newly sworn Board Members. Chair Harris also welcomed the new members and expressed appreciation for their willingness to serve and quickly become engaged in the organization's work.

Approval of Joint UFSA/LBA Minutes

a. March 17, 2026 UFSA LBA Joint Board Meeting Minutes

Mayor Gettel made a motion to approve the minutes from the March 17, 2026, UFSA Board Meeting as submitted. Mayor Overson seconded the motion, and all voted in favor; none opposed.

- Update on the Tax Revenue Anticipation Note, Series 2026

Chief Finance Officer Tony Hill provided a report regarding the 2026 Tax and Revenue Anticipation Note (TRAN). Tony reminded the Board that during the March 2026 meeting, the Board approved a

parameters resolution authorizing Chair Harris and staff to proceed with finalization of the 2026 Tax and Revenue Anticipation Note. He reported that the transaction officially closed on April 1, 2026.

CFO Hill reviewed several key details of the financing transaction, including:

- Wells Fargo Municipal Capital Strategies submitted the winning bid
- This marked the third consecutive successful TRAN partnership with Wells Fargo
- The total issuance amount was approximately \$32.5 million
- The interest rate secured for the note was 3.36%
- The repayment maturity date would occur on December 22, 2026, and
- The estimated total interest repayment amount would be slightly under \$800,000.

CFO Hill noted that staff received multiple competitive bids and stated that Wells Fargo provided the strongest overall proposal. He also expressed appreciation for the organization's long-standing working relationship with the institution.

Chair Harris thanked Tony for the extensive work associated with the annual financing process and acknowledged the significance of managing a transaction involving such substantial funding amounts. She commended staff for securing a favorable interest rate and completing the process.

- Approve Resolution 04-2026A Cooperative Agreement between Utah Division of Forestry, Fire and State Lands and UFSA and Approval of 2026 Wildland Fire Program Participation Commitment Between Utah Division of Forestry, Fire, and State Lands and UFSA

DC Widdison explained that the Cooperative Wildfire System Agreement serves as an ongoing partnership between Unified Fire Service Area and the Utah Division of Forestry, Fire, and State Lands. He stated that the agreement establishes a framework under which the State of Utah agrees to cover wildfire suppression costs associated with large-scale or extended-attack wildfire incidents. In exchange, local government agencies—including UFSA—agree to provide:

- Initial attack wildfire response services;
- Wildfire prevention efforts;
- Preparedness planning; and
- Mitigation and risk-reduction activities within their jurisdictions.

DC Widdison emphasized that the agreement strengthens coordinated wildfire response capabilities between state and local agencies and ensures that communities continue to receive rapid and effective initial wildfire response services while limiting local financial exposure during major wildfire events. DC Widdison further explained that one of the primary components of the Cooperative Wildfire System Agreement is the annual "Participation Commitment" requirement,

commonly referred to as the “PC.” He stated that the Participation Commitment is an annual compliance requirement necessary for Unified Fire Service Area to remain in good standing within the Cooperative Wildfire System (CWS).

DC Widdison noted that the Participation Commitment represents a direct investment into wildfire risk reduction efforts and is intended to ensure that participating agencies continue actively supporting statewide wildfire preparedness initiatives. He noted that the commitment is fulfilled through ongoing prevention, preparedness, and mitigation activities performed by the organization throughout the year. These activities include work completed by the Wildland Division and fuels crews to reduce wildfire hazards and improve community resilience in high-risk areas.

DC Widdison stated that two primary factors are used in determining the annual Participation Commitment amount:

- The overall wildfire risk within the agency’s service area; and
- The ten-year historical wildfire suppression costs previously paid by the State of Utah within those jurisdictions.

Based on those calculations, the Participation Commitment amount for 2026 was established at approximately \$277,425. DC Widdison explained that the Wildland Division and fuels crews would focus throughout the year on completing qualifying wildfire mitigation and preparedness work necessary to satisfy the commitment amount, as has been successfully accomplished in prior years. He also noted that staff would continue meeting all associated reporting and documentation requirements required by the State to maintain compliance under the program.

Discussion emphasized that the Participation Commitment structure incentivizes proactive wildfire mitigation efforts at the local level while helping ensure continued eligibility for State financial assistance during major wildfire incidents. Staff noted that maintaining compliance is an important component of the broader partnership between UFSA and the Utah Division of Forestry, Fire, and State Lands.

Councilmember Stewart made a motion to approve Resolution 04-2026A Cooperative Agreement between Utah Division of Forestry, Fire, and State Lands and UFSA as well as approving the 2026 Wildland Fire Program Participation Commitment between Utah Division of Forestry, Fire, and State Land and UFSA. Mayor Sudbury seconded the motion, and a roll call vote was taken:

Bailey	YES	Huish	YES
Bourke	YES	Jackson	YES
Butterfield	YES	John	YES
Gettel	YES	Overson	YES
Gray	YES	Stewart	YES
Harris	YES	Stavros	-
		Sudbury	YES

- UFSA Finance Committee Updates

Upcoming meeting 6/8/26 at 2:30 p.m.

- District Administrator Report

DA Rachel Anderson advised the Board that staff wished to provide additional information regarding the financial impacts of the proposed Fiscal Year 2026–2027 Unified Fire Authority budget on the Unified Fire Service Area. She explained that the discussion was intended to be informational only and that no formal direction or action was requested from the Board at this meeting.

DA Anderson turned the time over to CFO Hill to provide a detailed financial overview. CFO Hill explained that the proposed FY 2026–2027 UFA budget included a 5.95% increase to UFSA. He noted that the increase was slightly higher than the average increase experienced by the other UFA member entities. He further explained that the increase was primarily driven by two major factors, including previous decisions to staff additional fire stations, specifically Eagle Mountain Station 253 and Station 107 in Kearns, and by the reduction of the Recreation Area Funding.

CFO Hill stated that the Recreation Area Funding from Salt Lake County had historically helped offset costs to UFSA. He advised the Board that, at the time of the meeting, slightly more than \$2 million remained incorporated into the FY 2026–2027 UFA budget.

Chief Burchett explained that the most recent plan received from Salt Lake County proposed a gradual reduction of the remaining Recreation Area Funding through Fiscal Year 2029–2030. Under the current projection, the county contribution would be reduced to zero by that budget cycle, at which point the full financial impact of the reduction would be borne by UFSA.

CFO Hill explained that, to date, the current annual financial impact to UFSA was approximately \$872,000. He advised that this amount could serve as a starting point if the Board desired to begin evaluating possible options to offset the reductions. Staff emphasized that future discussions could include strategies for addressing both the current \$872,000 impact and the larger long-term \$2.3 million impact anticipated by FY 2029–2030.

Staff noted that the facilitation meetings that have been held in the past several months and negotiations surrounding the issue had been challenging and emphasized that UFA and UFSA ultimately had very limited control over the decisions made by Salt Lake County regarding the

continuation of the contribution funding. DA Anderson will continue to follow this issue and provide information to the board.

- Possible Closed Session

No closed session was held.

- Adjournment

Mayor Gettel moved to adjourn the April 21, 2026, UFSA Board Meeting. Mayor Overson seconded the motion, and all voted in favor; none opposed.

BOARD MEMBERS IN ATTENDANCE

Councilmember Tyler Huish

Mayor Scotty John

Mayor Dustin Gettel

Councilmember Chrystal Butterfield

Mayor Cheri Jackson

Mayor Roger Bourke

Councilmember Catherine Harris

Mayor Kristie Overson

Councilmember Kathleen Bailey

Mayor Jared Gray

Councilmember Sheldon Stewart

Mayor Mick Sudbury

BOARD MEMBERS ABSENT

SLCo Assessor Chris Stavros

STAFF IN ATTENDANCE

Fire Chief Dominic Burchett

CFO Tony Hill

District Administrator Rachel Anderson

Clerk Micayla Dinkel

ATTENDEES

AC Russell

HRD Day

FM Watkins

Specialist Bird

AC Dern

DC Greensides

DC Widdison

Digital Media Specialist Courtney Samuel

DOC Easton

OC Kay

BC Torgerson

DC Fossum

FF Call