

North View Fire District  
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April 23, 2026  
North View Fire District Board Meeting Minutes

The North View Fire District Trustees convened in a Fire Board Meeting session on April 23, 2026, at 5:00 p.m., at the North View Fire Station. Notice of time, place, and agenda of the meeting was electronically mailed to each Trustee to the Utah Public Meeting Notice Site, Standard Examiner, and posted at the North View Fire Station on April 23, 2026. Notice of the 2026 annual meeting schedule was electronically mailed to the Utah Public Notice Website and to the Standard Examiner. Pursuant to the NVFD Electronic Meetings Policy adopted March 16, 2011, One (1) or more trustees may have participated electronically, and the NVFD Station 21 315 E. 2550 N., North Ogden, Utah, is designated as the anchor location, where members of the public may monitor and, when appropriate, participate in the meeting. After notifying the District Clerk, Trustees may have participated electronically by telephone, Skype, FaceTime, or any method that facilitates communication electronically.

Present:

Chairperson Timothy Wheelwright  
Vice-Chairperson Jay Johnson  
Trustee Meredith Aardema  
Trustee John Arrington  
Trustee Chris Clark  
Trustee Kristen Mechem  
Chief Kristopher Maxfield

Excused:

Trustee Leonard Call

Staff Present:

Deputy Chief/ Fire Marshal Ryan Barker  
Deputy Chief Jeremiah Jones  
Battalion Chief Thomas Maples  
Nicci Roylance/District Clerk  
Jeff Davis, Accountant

Public:

Kevin Karras

Rob Sant (Rise Bakery)

Andrea Steiniger (Pleasant View's City Manager) electronically

1. Opening Prayer, Reading or Expression of Thought, and the Pledge of Allegiance.

- Chairperson Wheelwright welcomed the Board and the public present at 5:02 p.m.
- Vice-Chairperson Johnson led the Board and the public in the Pledge of Allegiance.
- Vice-Chairperson Johnson offered a prayer and a quote, The Man in the Arena by Theodore Roosevelt: "It is not the critic who counts; not the man who points out how the strong man stumbles, or where the doer of deeds could have done them better. Their credit belongs to the man who is actually in the arena, whose face is marred by dust and sweat and blood; who strives valiantly; who errs, and comes short again and again, because there is no effort without error and shortcoming; but who does actually strive to do the deeds; who knows the great enthusiasms, the great devotions; who spends himself in a worthy cause; who at the best know in the end the triumph of high achievement, and who at the worst, if he fails, at least fails while daring greatly, so that his place shall never be with those cold and timid souls who know neither victory nor defeat."

2. Consideration to approve the minutes of March 26, 2026.

- Chairperson Wheelwright stated that the minutes were distributed electronically.
- Trustee Arrington stated he did not like a statement he made in the minutes.
- Trustee Arrington stated that the statement sounded as if he were mad at the District, not the State, regarding the Truth and Taxation last year. He provided Nicci Roylance with a statement that he would like to be amended.
- Nicci Roylance changed the statement in the minutes.

- Trustee Arrington motioned to approve the amended March 26, 2026, Board Meeting Minutes. Vice-Chairperson Johnson seconded the motion.
- Chairperson Wheelwright abstained from voting due to being excused for the March 26, 2026, meeting.

Voting

Chairperson Wheelwright	abstained from voting.
Vice-Chairperson Johnson	aye
Trustee Arrington	aye
Trustee Clark	aye
Trustee Call	excused
Trustee Mechem	aye
Trustee Aardema	aye

3. Consideration to approve the monthly financial transaction for March 2026.
  - Jeff Davis, Accountant, asked if anyone had any questions.
  - Trustee Arrington had a question about the Lifescan. She asked if that was for everyone in the District. Chief Maxfield stated it was.
  - Trustee Arrington asked if we front-load our new hires with a uniform allowance? Chief Maxfield stated that we do front-load them, so it is not a burden.
  - Trustee Aardema asked about the fireworks line item. The Fire Marshal explained that it was a fee that firework companies must pay for their tents for the upcoming season.
  - Jeff Davis, Accountant, presented the YTD.
  - Jeff Davis, Accountant, stated that the District is making policies on what our fund balances should be.
  - Jeff Davis, the accountant, stated the District's available cash balance.
  - Trustee Aardema motioned to approve the March 2026 financial transactions. Trustee Mechem seconded the motion.

### Voting

Chairperson Wheelwright	aye
Vice-Chairperson Johnson	aye
Trustee Arrington	aye
Trustee Clark	aye
Trustee Call	excused
Trustee Mechem	aye
Trustee Aardema	aye

#### 4. Public Comment

- There were no public comments made.

#### 5. Presentation on an RDA with Rise Bakery.

- Rob Sant with Urban and Main Consulting presented the expansion of Rise Bakery.
- Andrea Steiniger, Pleasant City Manager, was attending on Zoom.
- Rob Sant presented the Total Project Area Acres is 21.64 acres. Existing Land Use is Industrial.
- If it is just a warehouse, then it would void the agreement.
- In the agreement, there is a cap of \$214,145
- Meredith asked about the total number of jobs, and Rob Sant stated that there are 175 jobs.
- Trustee Aardema voiced her concerns about the infrastructure and the impact on our service as a District.
- Trustee Arrington asked about the increments, and Rob Sant stated that after this year, it would be 50%.
- Trustee Mechem stated that Rise Bakery is waiting for the Special Districts to decide. Rob Sant stated that he will be presenting to the rest of the Special Districts in the next few days and weeks.
- Jeff Davis asked if we could max it out at \$214,145. Rob Sant stated he could build it in our agreement.
- Vice-Chairperson Johnson asked which entities are most in agreement and what the percentages are. Rob Sant stated that the County is 50%. Rob Sant did state that most are making policies for 50%.

- Trustee Aardema asked if we could negotiate. Rob Sant stated that they would be willing.
- Chairperson Wheelwright stated that we would decide at May's Meeting.
- Rob Stant's presentation is [Exhibit A](#)

## 6. Discussion and/or action to approve Policy Manual Adoption

- Chief Maxfield stated that we have been updating the policies and have added the Board Meeting Policy, Purchasing Policy, Personnel Policies and Procedures, which include [Exhibit B](#).
- Trustee Arrington stated that our Paramedic must be out of Station 21 to meet the County's Paramedic Program requirements.
- Chief Maxfield stated that we updated the Drug and Alcohol policy regarding accidents and testing.
- Chairperson Wheelwright asked about the dollar amount of the damage and whether it meets the criteria. Chief Maxfield stated that the policy requires employees to work with the Deputy Chief of Operations to make the dollar amount decision for accidents.
- Chief Maxfield talked about the DOT and Non-DOT updates in the policy.
- Chairperson Wheelwright asked us to give the board a number we would have had for the drug test. Deputy Chief Jones stated that about 20-30 employees.
- Discussion was held on what constitutes a reportable accident, non-fault, or fault drug testing.
- Trustee Mechem gave some examples of what is reportable and what is non-reportable.
- The Board gave discussion and recommendations for greater objectivity in the policy.
- Chief Maxfield was advised on the policies that were discussed and changed. Chairperson Wheelwright stated that the Board trusts Chief Maxfield to update the policies without motion.

## 7. Discussion and/or action to approve FY27 Benefits.

- Chief Maxfield stated that our brokerage is with the Buckner group and presented an increase of 8.39%.
- Trustee Aardema asked what the break was for the District's premium payment and the employees' premium payment. Chief Maxfield stated it is 90% paid by the District and 10% paid by the employee.
- Trustee Aardema asked if it was just for the employee or the whole family? Chief Maxfield stated it is for the family.
- Chief Maxfield stated that PEHP was higher and would make our employees lose what they have used towards their deductible.
- Trustee Mechem stated that there was a guaranteed rate for next year. Trustee Mechem stated that she likes PEHP and its share costs, and that no other plan offers that.
- Chief Maxfield asked if the Board would like us to look at PEHP, and they would like the committee to.
- Chief Maxfield stated that we got a 7.5% increase, which is the first increase in many years.
- Chief Maxfield stated that life insurance went up by 327 dollars for the year.
- Chief Maxfield stated the seed money for the HSA plan would be \$1710 for those employees who pick the HSA plan.
- A discussion was held on the HSA plan, out-of-pocket maximums, HSA seed money, calendar year vs. fiscal year, and the scenarios that could happen, and whether it is reasonable.
- See [Exhibit B](#)
- Trustee Aardema motioned to approve staying with the existing benefits plan. Trustee Mechem seconded the motion.

## Voting

Chairperson Wheelwright	aye
Vice-Chairperson Johnson	aye
Trustee Arrington	aye
Trustee Clark	aye
Trustee Call	excused
Trustee Mechem	aye
Trustee Aardema	aye

### 8. Discussion and/or action Quarter 1 Response Data

- Deputy Chief Jones presented the Quarter One Data Analytics Report.
- See [Exhibit C](#)
- Chairperson Wheelwright asked to get some historical data for comparison.

### 9. Discussion and/ or action to approve Dates for One-on-Ones

- Chairperson Wheelwright asked me to text availability with those Trustees later.

### 10. Administrations Report

- Chief Maxfield thanked Deputy Chief Jones for his work on Data Analytics.
- Chief Maxfield discussed the medical supplies budget and the cost of cardiac arrest for the year.
- Chief Maxfield stated that calls have increased.
- Chief Maxfield stated that our first Budget Meeting went well.
- Deputy Chief Barker stated that Chairperson Wheelwright had asked about seeing the calls through ISPY, and Deputy Chief Barker recommended Flow MSP. Trustee Clark suggested Pulse Point as the Board's notification service. Kevin Karras, a member of the public, stated that he uses Pulse Point.
- Deputy Chief Jones stated that Ogden Regional Hospital recognized our crew that saved a little boy who was run over. Chief Maxfield stated that

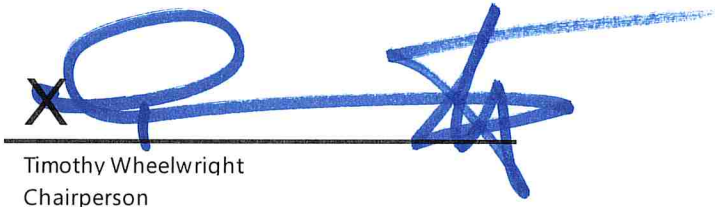
we got confirmation that he will be presenting our Medical Call of the Year at our Banquet.

#### 11. Chairperson's Report

- Chairperson Wheelwright stated he did not have anything at this time.

#### 12. Adjournment

- Trustee Mechem motioned to adjourn at 7:17 p.m. Vice-Chairperson Johnson seconded the motion.



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Timothy Wheelwright  
Chairperson



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Nicci Roylance  
District Clerk

These minutes were approved on the 28<sup>th</sup> of May 2026.