

Congregate Care Advisory Committee Meeting Minutes

Wednesday, April 29, 2026

1:00pm - 3:00pm

Multi Agency State Office Building, Room 3006

195 N 1950 W, Salt Lake City, UT 84116

Public Virtual Attendance: <https://utah-gov.zoom.us/j/82342429468>

This meeting was recorded. An audio copy of this recording and all other meeting materials can be found on the Utah Public Notice Website ([Congregate Care Advisory Committee PNW](#)).

Attendees

Board members attending: Daniel Sanderson, Tony Mosier, Jessica Black, Steven Demille, Cassandra Howell, Trina Packard, and Adam Pendleton.

Board members excused: Travis Broderick

DHHS staff attending: Dustin Penmank, Jada Stelmach

Agenda

1. Welcome - Trina Packard

- a. Intro Script
 - i. The meeting was called to order at approximately 1:00 PM by Trina Packard.
 - ii. Trina Packard read the introductory script, outlining that the meeting is being held in-person and virtually, hosted by the Utah Department of Health and Human Services (DHHS), and is being recorded.
- b. Call for attendance
 - i. Tony Mosier motioned to begin the meeting, Daniel Sanderson seconded. The motion was passed unanimously.
- c. Approve minutes from March 2026
 - i. Approval of the March 2026 meeting minutes was moved by Jessica Black and seconded by Steven Demille. The motion passed unanimously.

2. New Business

- a. Standard and Intensive Care
 - i. The Committee engaged in an in-depth review of the differentiating requirements between standard and intensive residential treatment programs, focusing on the five priority pillars.
 - 1. The Committee added a requirement for educational support to be offered in both levels of care.
 - 2. The Committee discussed Q15 safety checks, concluding they must be documented during all hours.
 - 3. The Committee reviewed current intermediate secure requirements.
 - 4. The Committee agreed that frontline staff in intensive programs should be trained in a recognized suicide prevention model (e.g., C-SSRS or QPR)
 - 5. The Committee discussed the requirement for psychiatric/medical care assessments within 24 hours of a crisis.

3. DLBC Update

- a. Dustin Penman shared that there were no new department updates to share at this time.

4. Action Items:

- a. Committee Members to review specific intermediate secure facility requirements.
- b. Refine proposals for intensive programming and staffing requirements.

5. Public Comment

- a. The chair opened the floor for public comment. It was confirmed that no members of the public requested to comment.

6. Adjourn - Trina Packard

- a. The Committee reviewed and confirmed the following upcoming meeting dates:
 - i. May meeting: May 27, 2026
 - ii. June meeting: June 17, 2026
 - iii. July meeting: Moved to July 29, 2026
- b. Trina Packard called for a motion to adjourn the meeting.
- c. Adam Pendleton motioned to adjourn the meeting, and the motion was

seconded by Jessica Black.

- d. The motion was passed unanimously. The meeting was adjourned at approximately 3:00 PM.

UNAPPROVED