Grand County School District

EACH STUDENT, EVERY DAY.

Grand County School District Board of Education

Board Work Session - May 13 2026

Wednesday, May 13, 2026
3:30 PM

In Attendance: Melissa Byrd, Kathy Williams, Dave Bierschied, Lauralee Green, Jenna Woodbury, Matthew Keyes (Superintendent), Jeri Hamilton (Business Administrator), NaShay Lange (Administrative Assistant)

Also in attendance: Mikalyn Steinbrueck (zoom), Tish Casper, Kari Barnard, Lindsay Dowd, Cari Caylor, Libby Bailey, Holly Harris, Buffy Camps, Sarah Dawson, Jill Tatton, Melissa Roy, Kaci Hamilton, Chloe Byrd, Natalie Winn, Hunter Jones, Maysie Hall, Jessie Shalvey,

Melissa Byrd called the meeting to order at 3:40 PM

Pledge of Allegiance led by: Buffy Camps
Mission Statement read by: Lauralee Green
Announcement: read by: Melissa Byrd

Page

1. Approval of Agenda

Motion to approve the agenda.
Moved by: Dave Bierschied; seconded by: Jenna Woodbury

Passed; 5-0

2. Budget Officer Statement

Business Administrator Jeri Hamilton will read the Budget Officer Statement - Grand County School District Board of Education is formally notifying the public that the tentative Fiscal Year 2026/2027 proposed Budget and all Budget discussions include a proposed tax rate increase.

Jeri Hamilton read the above statment.

3. Budget Officer - Property Impact Statement 6

Proposed Property Tax Impact Schedule

Jeri handed out the Property Impact Statement to all people in the audience and explained why she is handing out the materials. She then reviewed the documents.

Jeri is going to work on a statement that can be used when stakeholders have questions about where the money has gone and where the money will go.

4. Public Comments

None.

5. Items for Discussion

a. Student Services Presentation 8

Libby Bailey will present to the Board.

Architecting Student Success

There are 4 pillars:

Universal Prevention (Tier 1), Targeted Interventions (Tiers 2 and 3), Safety & Security, Compliance & Goverance

Each pillar will be focused on for each quarter of the year.

1)Foundations and Frameworks: very technical - Discipline standardization, MTSS universal rollout

2)Assessment and Design: Admin say what they need - site evaluations, fidelity checklists

3)Action Monitoring: All are involved (parents, students, etc) - site level leadership activation, real time data tracking

4)Evaluation and Iteration - system strengthening, planning for 27/28

2-4 above - can't really say at this time what this looks like because this is a first time run through this year and in order to do this truthfully, we have to use fresh data at the time it is received which will take place when we are in the trenches with it.

b. Youth Garden Project Presentation

Jessie Shalvey, Executive Director at the Youth Garden Project will present to the Board.

YGP Presentation

Jessie has been with the Youth Garden for about five years and has been in her current position for about nine months.

They have added a few new programs since the last presentation to the board, including:

- Plant & Play Friday - a 7-week program
- Middle school leadership program - combines fun with responsibility
- Teacher Calendar has been incorporated on the website - lessons and space are available to reserve
- New garden that is publicly open - is a nibble garden and is universally accessible with raised beds

Moving forward

- There will be a shift from 2 to 1 field trip per teacher per year
- Growth in the CTE Program
- Pause on the fencing project
- Continuing the look for more grants

2/3 of summer camp is already filled

Questions: what happened to the high school internship program? they found the older students lost interest, so they are hoping to bridge the gap with the middle school program and be able to add the high school internship program back in a couple of years

c. Budget Revenue Analysis 22

Business Administrator, Jeri Hamilton will provide budget revenue projections. The Board will have the opportunity to discuss budget priorities.

Revenue Analysis

Jeri discussed the preliminary budget and went over the numbers.

d. Teacher Student Success Act Plan 23

Business Administrator, Jeri Hamilton will provide FY27 TSSA Preliminary Plan

FY26/27 District TSSA Plan

Jeri reviewed the numbers with the board. The board will be able to approve the plan at the next board meeting.

Melissa's original thought was that this was supposed to be a framework and not the board telling the principals how to spend their money.

Matt says that this plan was developed from the plans that came from the principals.

e. Program Review(s)

Business Administrator, Jeri Hamilton will update the Board on CNP, School Fee(s), and Trustland program reviews.

We have come to end. We are waiting to hear from CNP. Everything has been submitted for a few weeks and we have not heard back on CNP. It is on a state desk. It is from our auditor that was here. We submitted everything, then she asked for more information which we have submitted again.

School fees we are waiting on a response. We were audited from school fees and we had to find the appropriate documentation.

For trustlands - it was not a finance compliance, it was a compliance issue with the links on the websites. Those links have been put on the websites and have been submitted to the state. We are waiting on a response there as well.

f. GCSD Certified Staffing Update

Superintendent Keyes will provide an update on staffing efforts.

We have hired most of our positions that have been recently vacated.

Only 2 open Cert Teachers - one at HMK, one for CTE AG teacher at GCHS.

Discussion regarding board member presence on administration (assistant principal or above) interviewing and hiring decisions. Hiring process decisions, changes - recruitment, etc.

g. Out of State Travel - Student & Employee 24

The Board will have the opportunity to discuss GCSD Out of State Travel Policy and Procedure.

GCSD Policy FFC

GCSD Policy CKB

GCSD OOS Travel Form

Discussion regarding having a radial distance around Moab for out of state travel that is automatically approved and does not require approval before the board. If we have this radial distance approved, the board would still like to be aware of these trips happening because it would be best practice to know when students and/or staff are leaving the state.

Discussion about the procedure for how and where travel forms go and who needs to approve them. Specifically, if a school is using their funding to pay for a trip, does the BA need to okay that trip?

h. HMK/PreK Site Updates

Superintendent Keyes will update the Board on updated regarding the preschool and HMK site work.

In the closing stages. Just a few punch list items left to be completed on the HMK/PreK project. Should be wrapping that up soon.

Received preliminary contracts for the plaza. Anticipating starting that project June 1st. Complete by start of school year.

i. Introduction of Student Body Officers

Hunter Jones is present to introduce the new Student Body Officers and their positions. The new Student Body Officers will quickly tell them Board about themselves.

Chloe Byrd - Student Body President

Natalie Winn - Student Body Vice President

Maysie Hall - Student Body Secretary

Kaci Hamilton - Public Relations Officer

6. Executive Session

None.

7. Adjournment

Move to adjourn the meeting.

Moved by: Dave Bierschied; seconded by: Kathy Williams

No vote.

Meeting adjourned at 5:35pm.

Proposed Property Tax Impact Schedule

Grand County School District Board of Education is considering a tax rate that exceeds the certified tax rate. The following information is intended to provide the public with a schedule of the School District explanation and proposed property tax increases (if adopted).

Notice of Proposed Property Tax Increase – Grand County School District (GCSD)

Grand County School District is proposing an increase in property tax revenue to increase the Capital fund. Increasing the Capital Fund will ensure the School District is able to maintain, repair and update buildings, facilities and campuses without seeking bonds (new debt).

Current:

GCSD Current Capital Levy Rate:	0.001344
GCSD Current Capital Levy Revenue:	$5,098,732

Proposed:

GCSD Proposed Capital Levy Rate Change:	0.001469
GCSD Capital Levy Revenue with Rate Change:	$5,572,945
New Capital Levy Revenue to GCSD:	***$474,213***
Estimated increase to GCSD Capital Fund:	***9.30%***

Estimated Increase to Primary Residence taxable value at $260,947

Average Capital Levy on Primary Residence:	$350.71
Proposed Capital Levy on Primary Residence:	$382.67
Proposed Increase:	***$31.96***

Estimated Increase to Commercial taxable Value at $1,450,017

Average Capital Levy on Commercial Property:	$1,948.82
Proposed Capital Leve on Commercial Property:	$2,130.08
Proposed Increase:	***$181.26***

Affected Funds: Capital Fund – Construction Services

Impact of Tax Increase- Grand County School District Facilities Committee will review the Capital Master Plan (aka the ten year plan), update the plan by priorities and set anticipated project timelines with estimated dates.

Proposed Budget:	$5,098,732
Proposed Budget with Tax Rate Change:	$5,572,945
Budget Change:	$474,213
Total Capital Fund Anticipated Change:	***$474,213***

Additional Levy Notice:

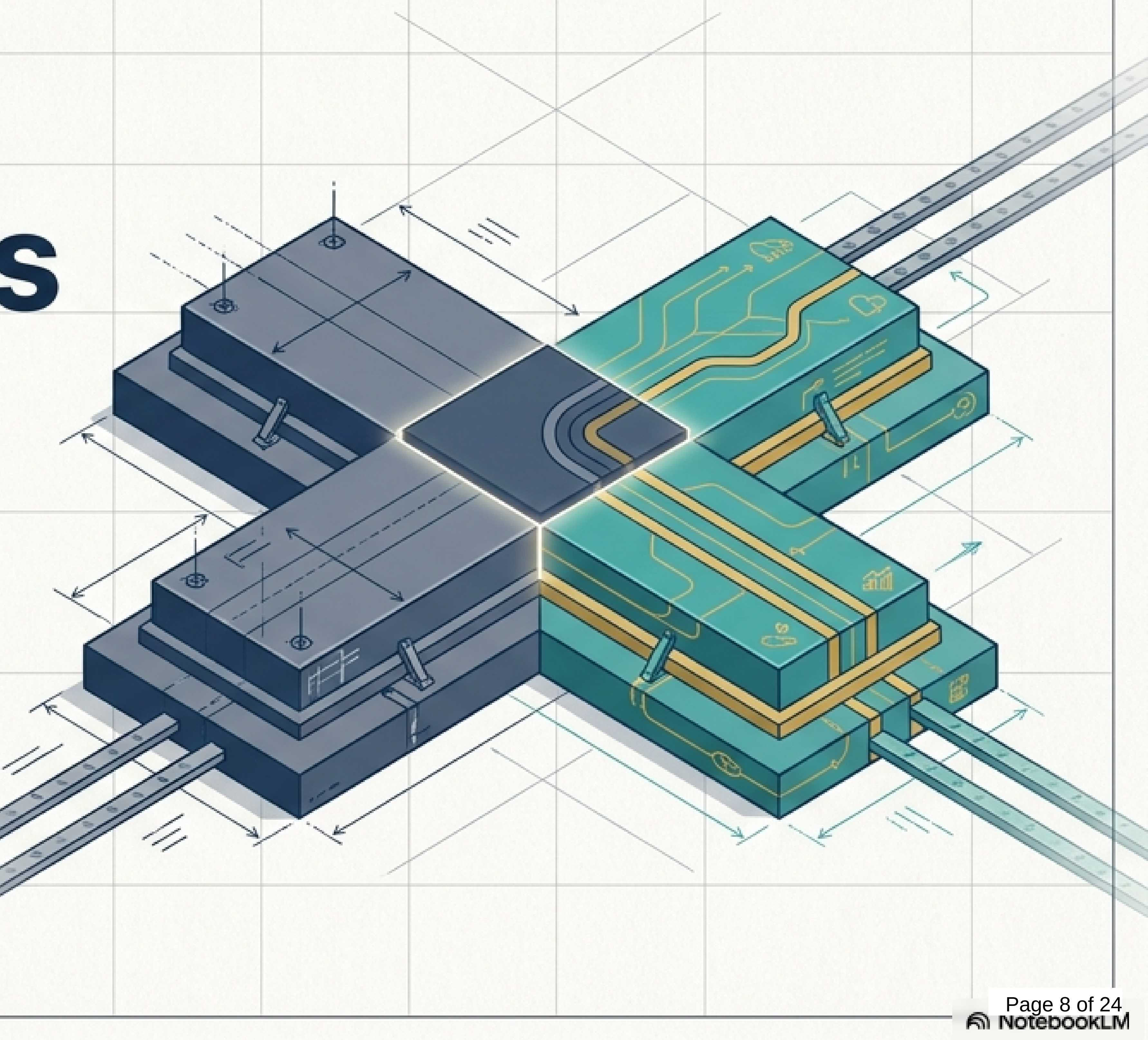
	FY25/26	FY26/27
GCSD Basic Levy:	0.001379	0.001352
Voted Levy:	0.000882	0.000882
Board Levy:	0.001507	0.001507
Debt Levy:	0.000559	0.000500

Grand County School District Board of Education does not anticipate an increase in the Voted, Board or Debt Levies. The Basic Levy is set by the State of Utah; .000027 decrease for Fiscal Year 2027. The Debt Levy will be slightly less next year based on bond payments (0.000059 decrease).

Architecting Student Success

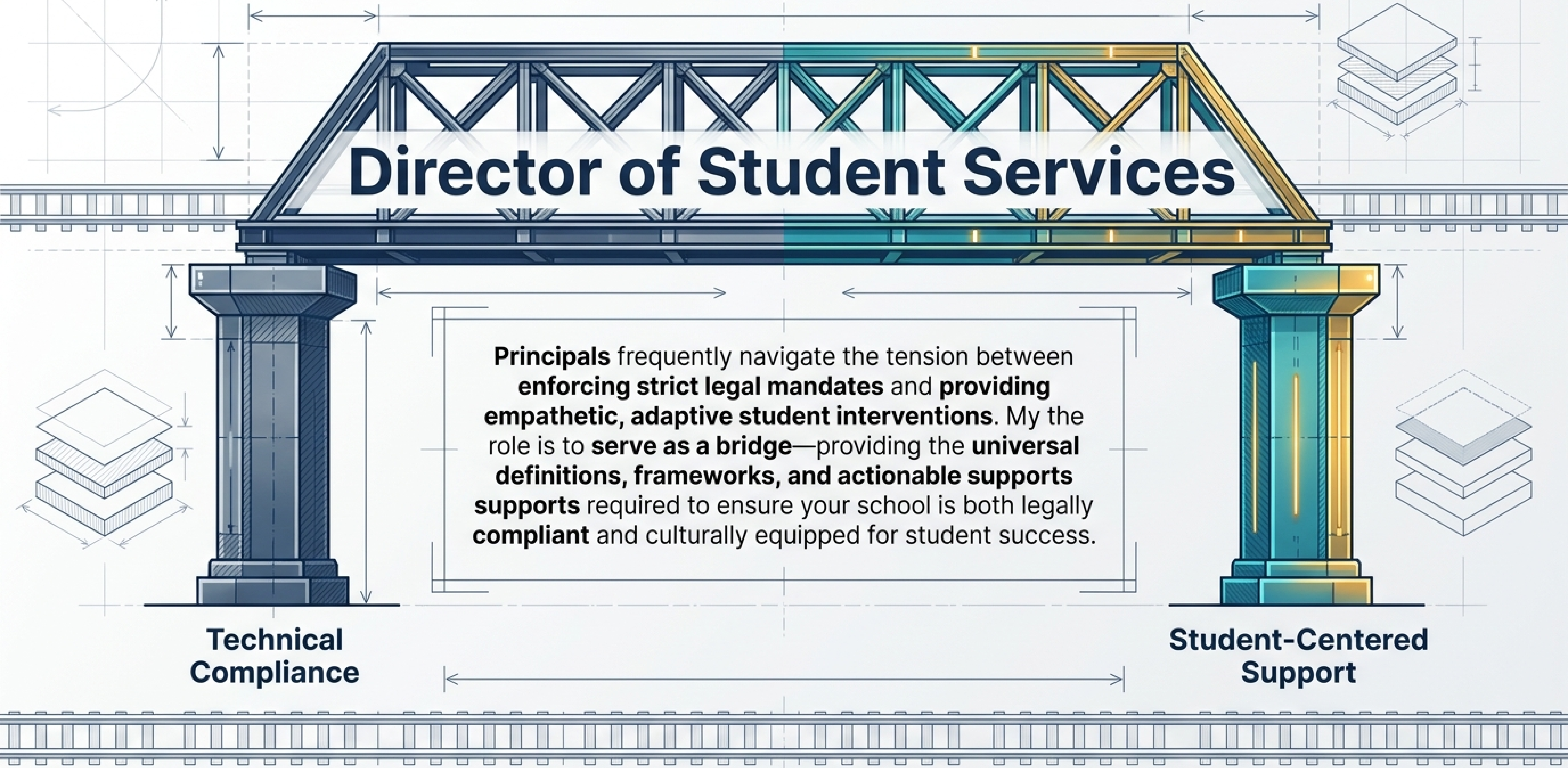
Director of Student Services: P-12 Strategic Plan (2026-2027)

A structural blueprint for integrating legal compliance with adaptive MTSS interventions.



Director of Student Services

Principals frequently navigate the tension between **enforcing strict legal mandates** and **providing empathetic, adaptive student interventions**. My the role is to **serve as a bridge**—providing the **universal definitions, frameworks, and actionable supports supports** required to ensure your school is both legally **compliant** and culturally equipped for student success.



The Dual Mandate Matrix

	Technical Track (Pillar 4 Compliance)	**Adaptive Track** (MTSS Universal Language)
Primary Goal	**Eliminate ambiguity** in **discipline handling** and civil rights investigations.	**Shift school culture** to **address the root causes of behavior** through a **universal language.**
Key Tools & Mechanisms	Educators Handbook optimization, State of Utah Mandatory Reporting, Title VI/IX legal workflows.	**Tiered** models, Universal Screeners, PBIS, Restorative Practices, Targeted SEB supports.
Desired Outcome	**100%** legal compliance and standardized reporting.	**Unified vision** for logical discipline and proactive support.

Milestone 1: Foundations & Frameworks
(July 28 – Oct 15)

Focus: Discipline standardization and MTSS universal rollout.

Milestone 2: Assessment & Design
(Oct 20 – Dec 18)

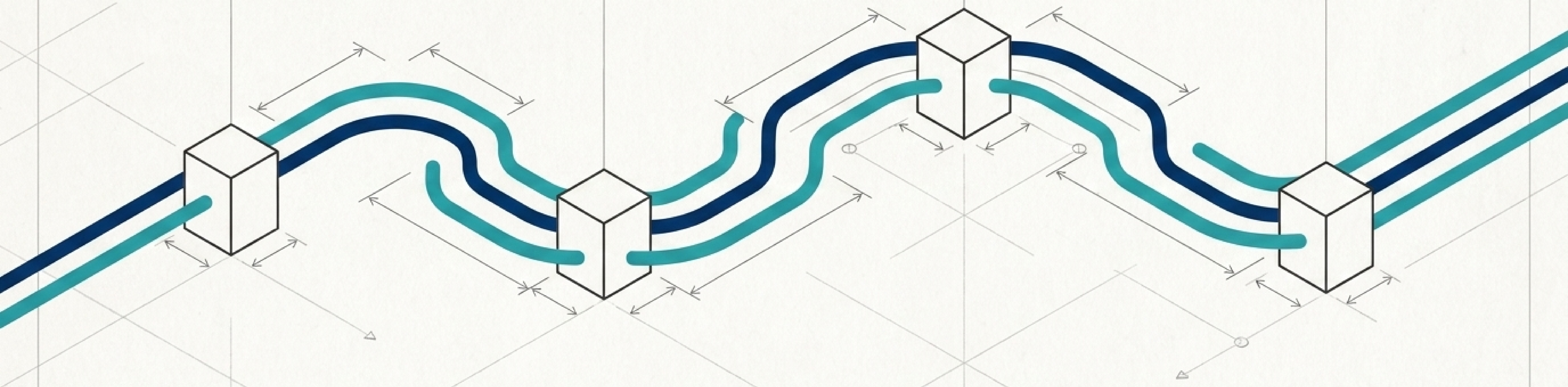
Focus: Site-specific evaluations and fidelity checklists.

Milestone 3: Action & Monitoring
(Jan 5 – Mar 11)

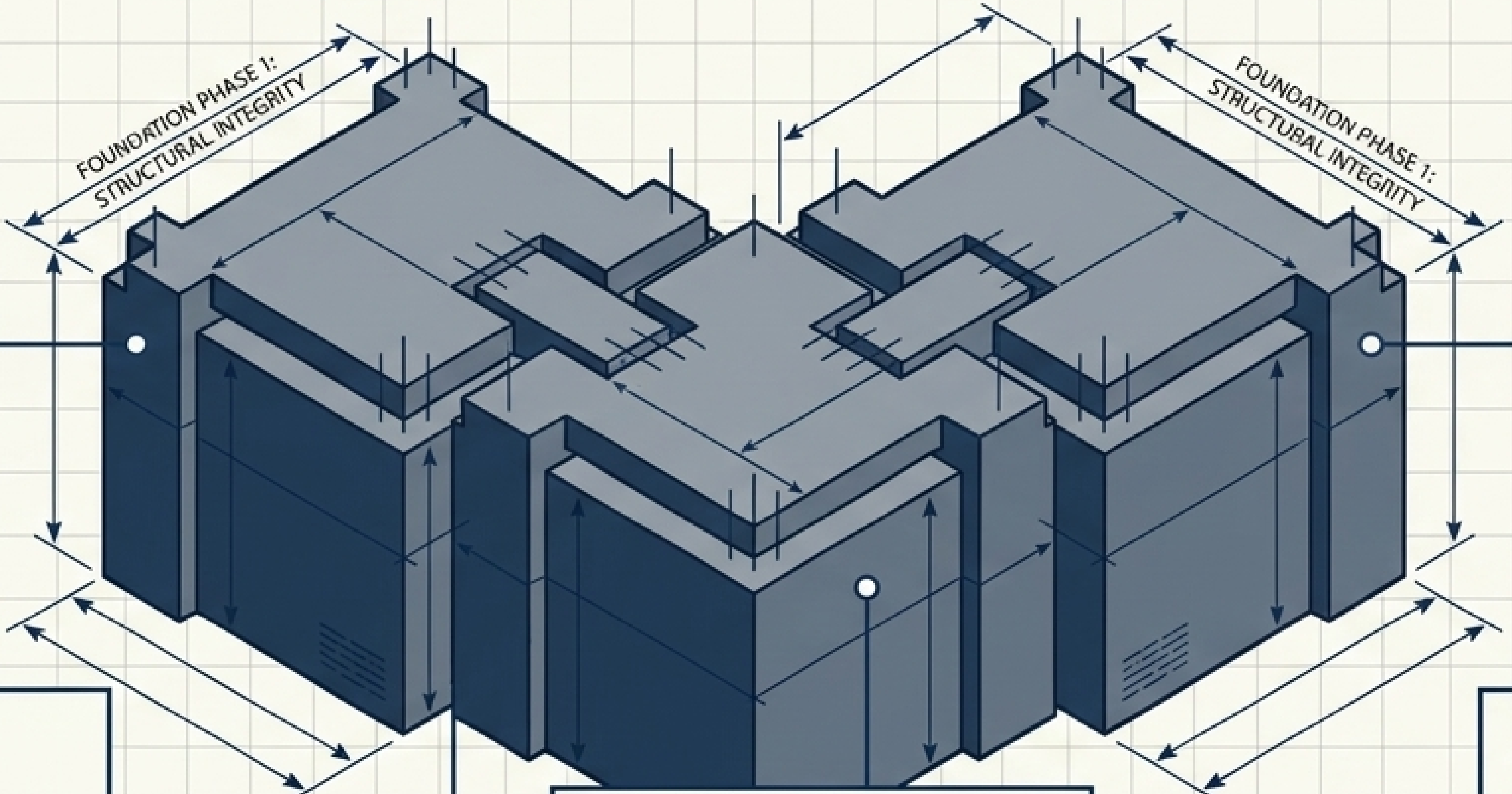
Focus: Site-level leadership activation and real-time data tracking.

Milestone 4: Evaluation & Iteration
(Mar 15 – May 28)

Focus: System strengthening and 2027-2028 planning.



Quarter 1: Eliminating Ambiguity in Pillar 4 Compliance



Educators Handbook Optimization:

- Streamlining discipline reporting programs and procedures across all P-12 staff for complete consistency.

State of Utah Mandatory Reporting:

- Identifying precise infractions that mandate state reporting to guarantee 100% compliance.

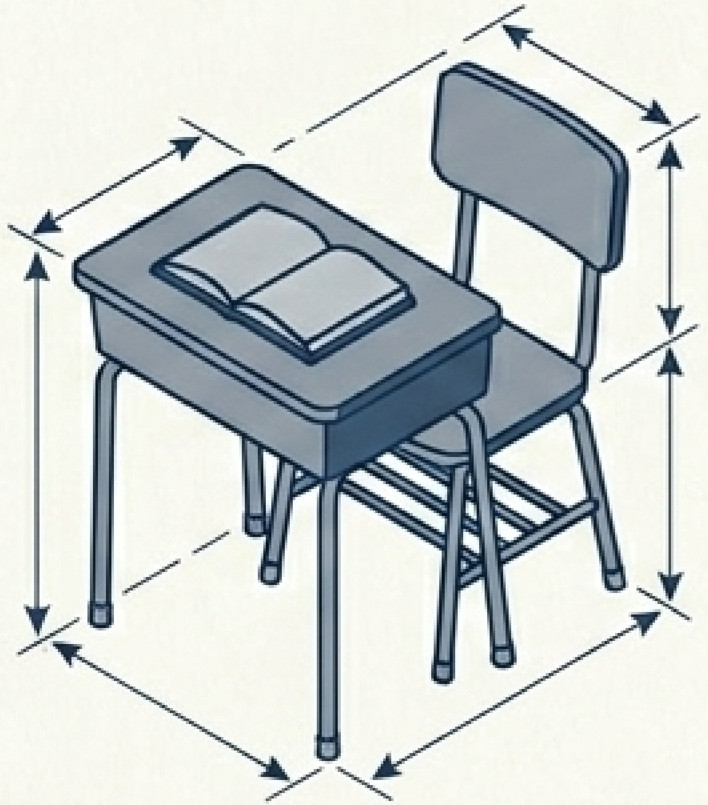
Behavior Definitions:

- Establishing strict, universally understood boundaries between classroom and office jurisdictions.

Behavioral Boundaries Diagnostic

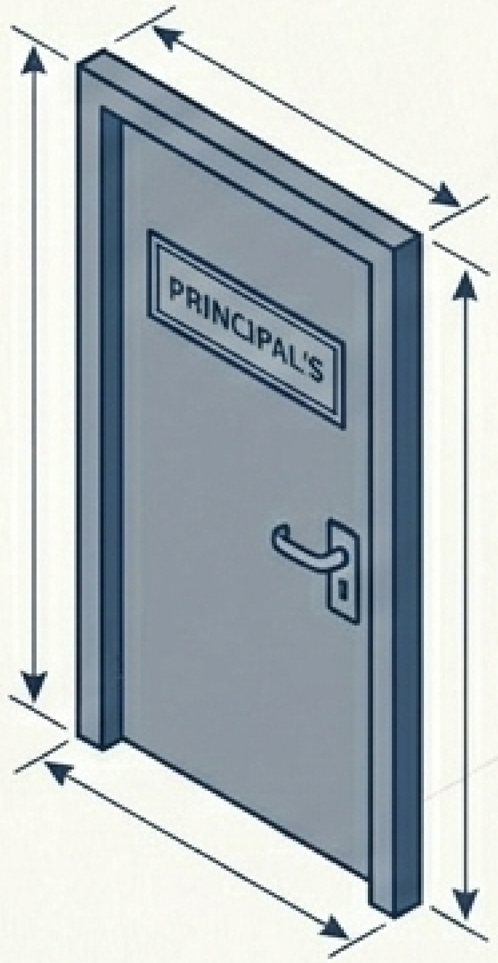
Class-Managed Behaviors

- **Defined as:**
  Minor infractions.
- **Response:**
  Handled via logical discipline and Tier 1 classroom management tools (e.g., CHAMPS/CLEAR).



Office-Managed Behaviors

- **Defined as:**
  Major infractions.
- **Response:**
  Escalate to site administration. May trigger State of Utah Mandatory Reporting protocols.



Navigating Title IX & Title VI Due Process

Step 1: Legal Definition

Provide a clear, legally sound definition of Title IX and precisely what constitutes a formal investigation.

Step 2: Process Initiation

Execute the exact required steps for initiating the formal investigation process.

Step 3: Unified Reporting

Utilize established, legally sound reporting language consistently across all staff communications.

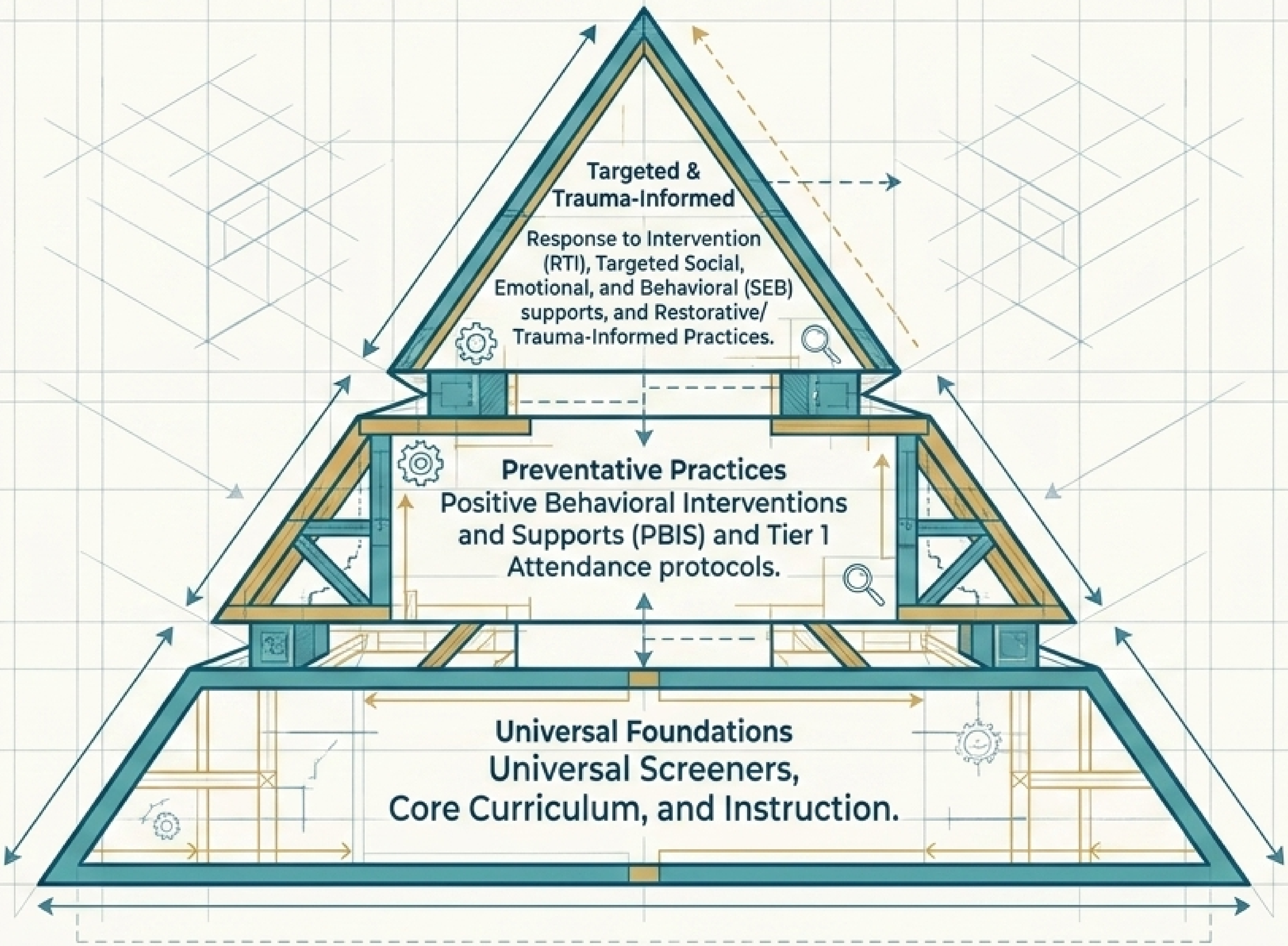
Quarter 1: Establishing a Universal Language for MTSS

Defining the tiered model universally across K-12.

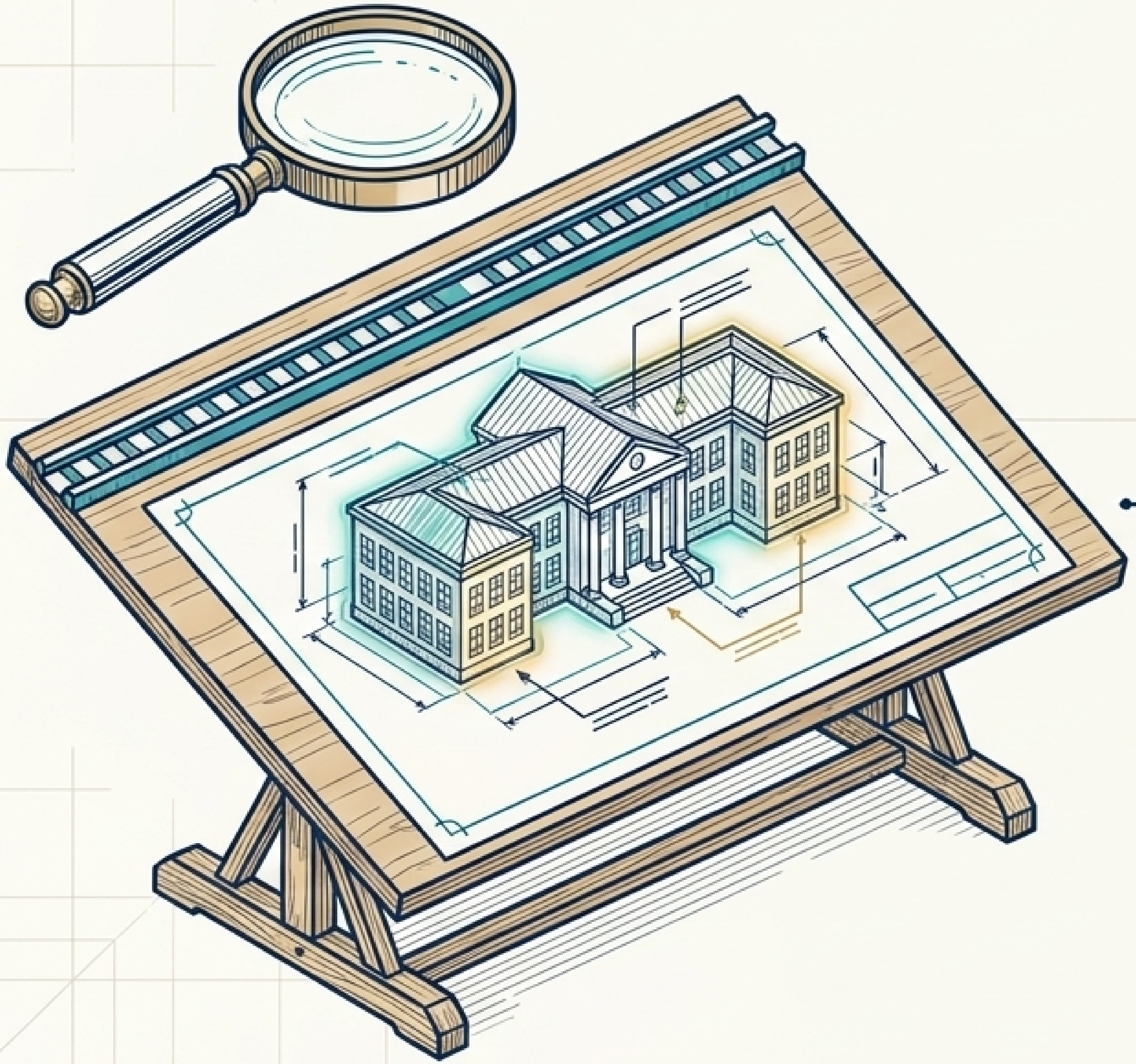
Training on the Big Five Behavior Management, Tier One Bullying Prevention, CHAMPS (or CLEAR), and Tier One Attendance.

Developing a unified vision for responding to unwanted behavior universally, addressing root causes rather than just symptoms.

The Architecture of Tier 1 Universal Supports



Quarter 2: Site-Specific Assessment & Design (Oct 20 – Dec 18)



Comprehensive Needs Assessment

- Conducting localized evaluations for all MTSS and behavioral support areas introduced in Q1.

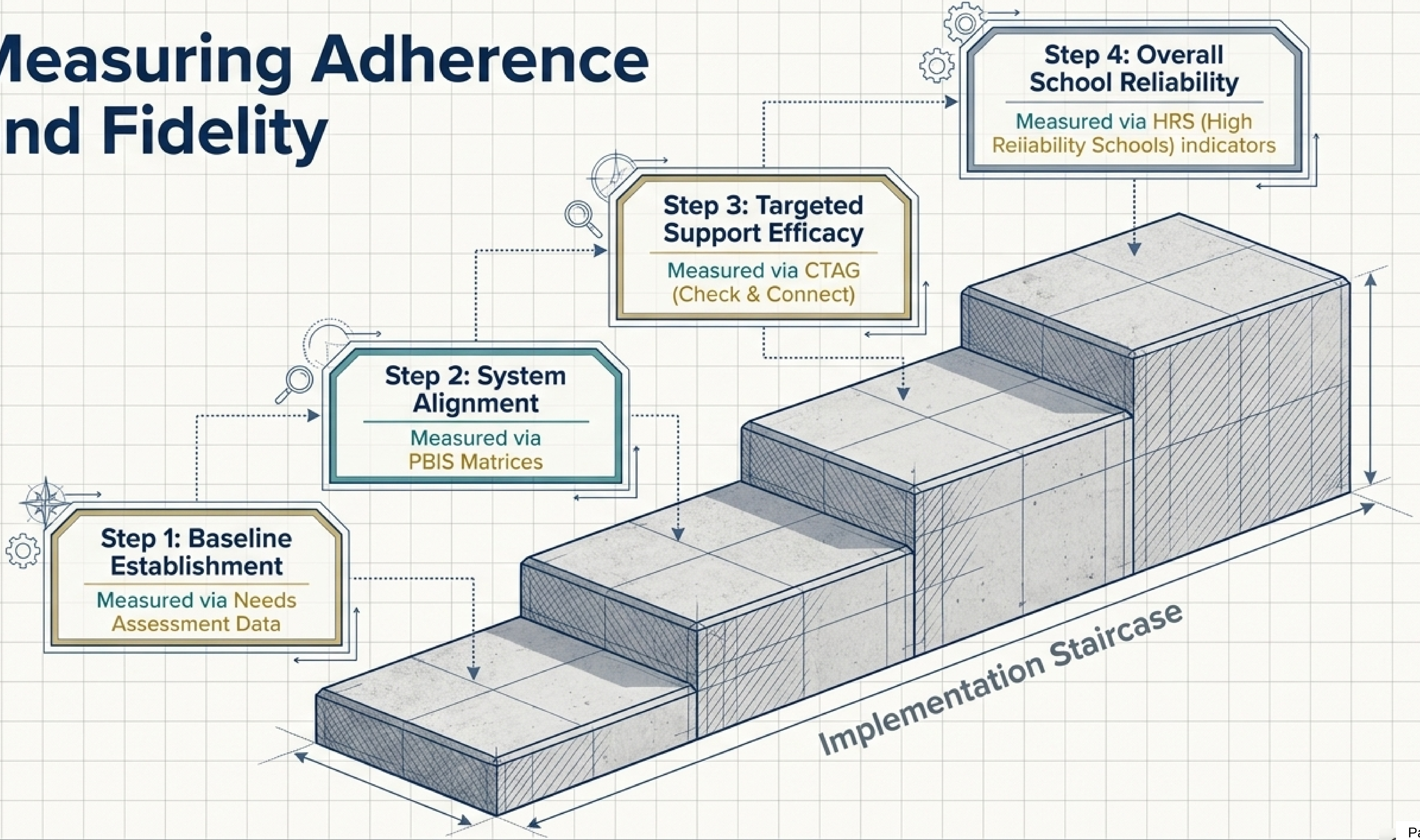
Initial Design & Goal Setting

- Collaborating directly with site administrators to design tailored intervention structures based on your specific assessment data.

Implementation Tracking

- Utilizing rigorous checklists to ensure customized systems are built correctly from day one.

Measuring Adherence and Fidelity



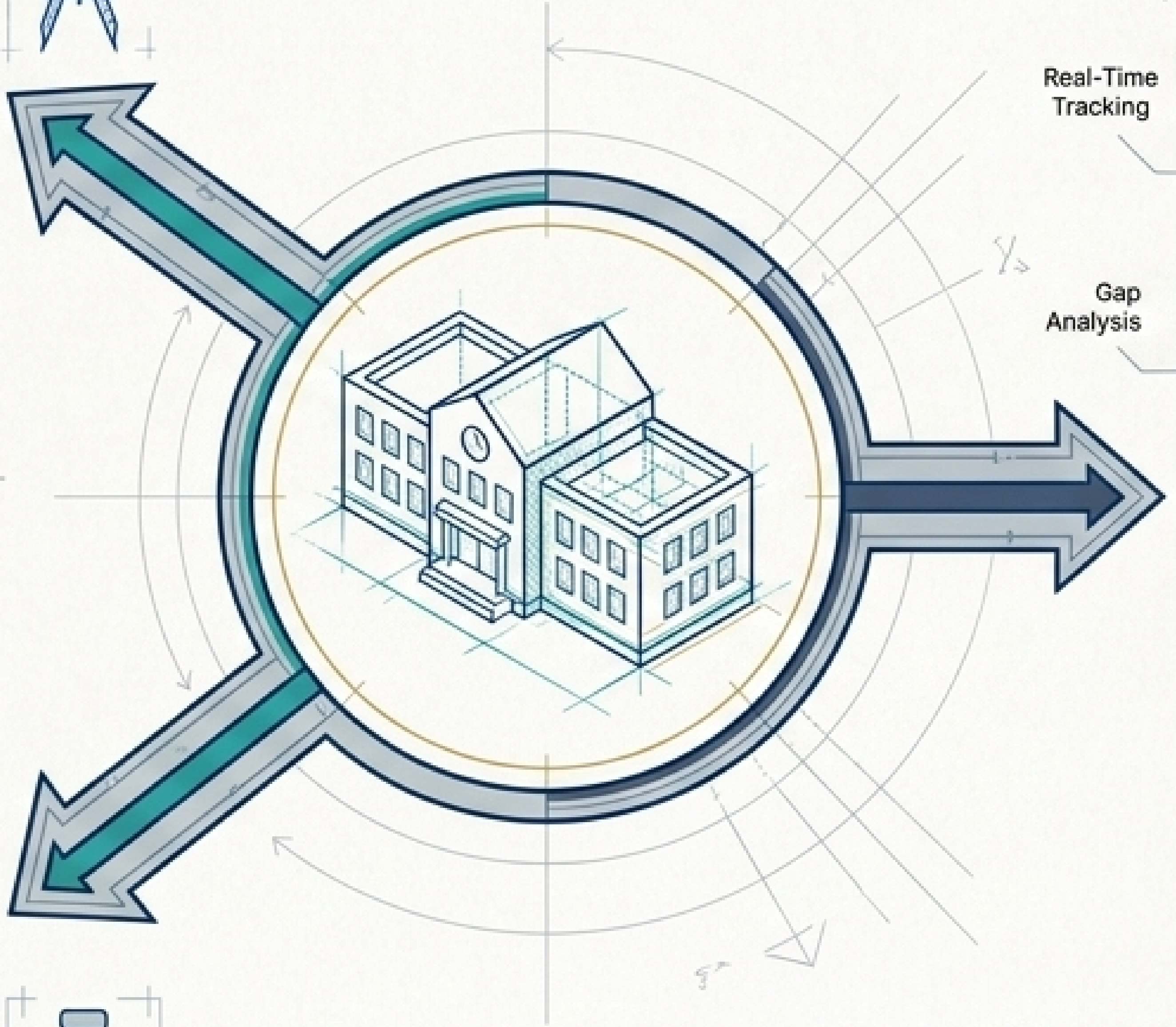
Quarter 3: Action, Local Ownership, & Monitoring (Jan 5 – Mar 11)

Site-Level Leadership Committees

- Empowering your school-based teams to take full ownership of the needs assessment data and drive the MTSS design locally.

Active Implementation

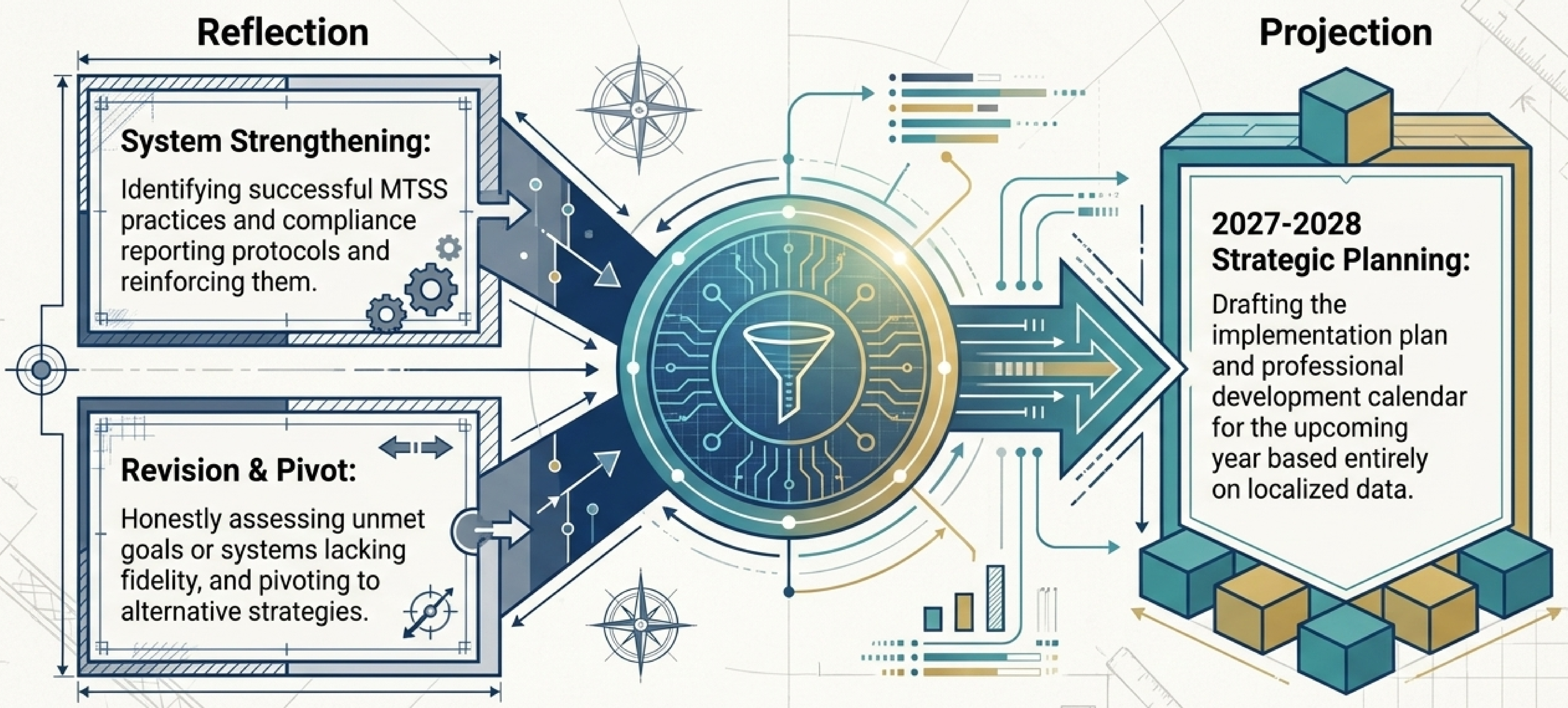
- Rolling out the tailored MTSS and discipline workflows directly onto the school floor.



Dynamic Progress Monitoring

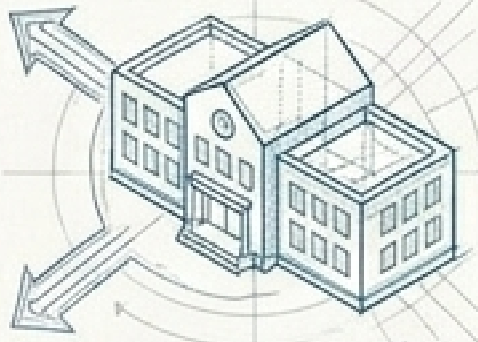
- Leveraging established metrics and Educators Handbook data to identify gaps in Tier 1 supports and course-correct in real-time.

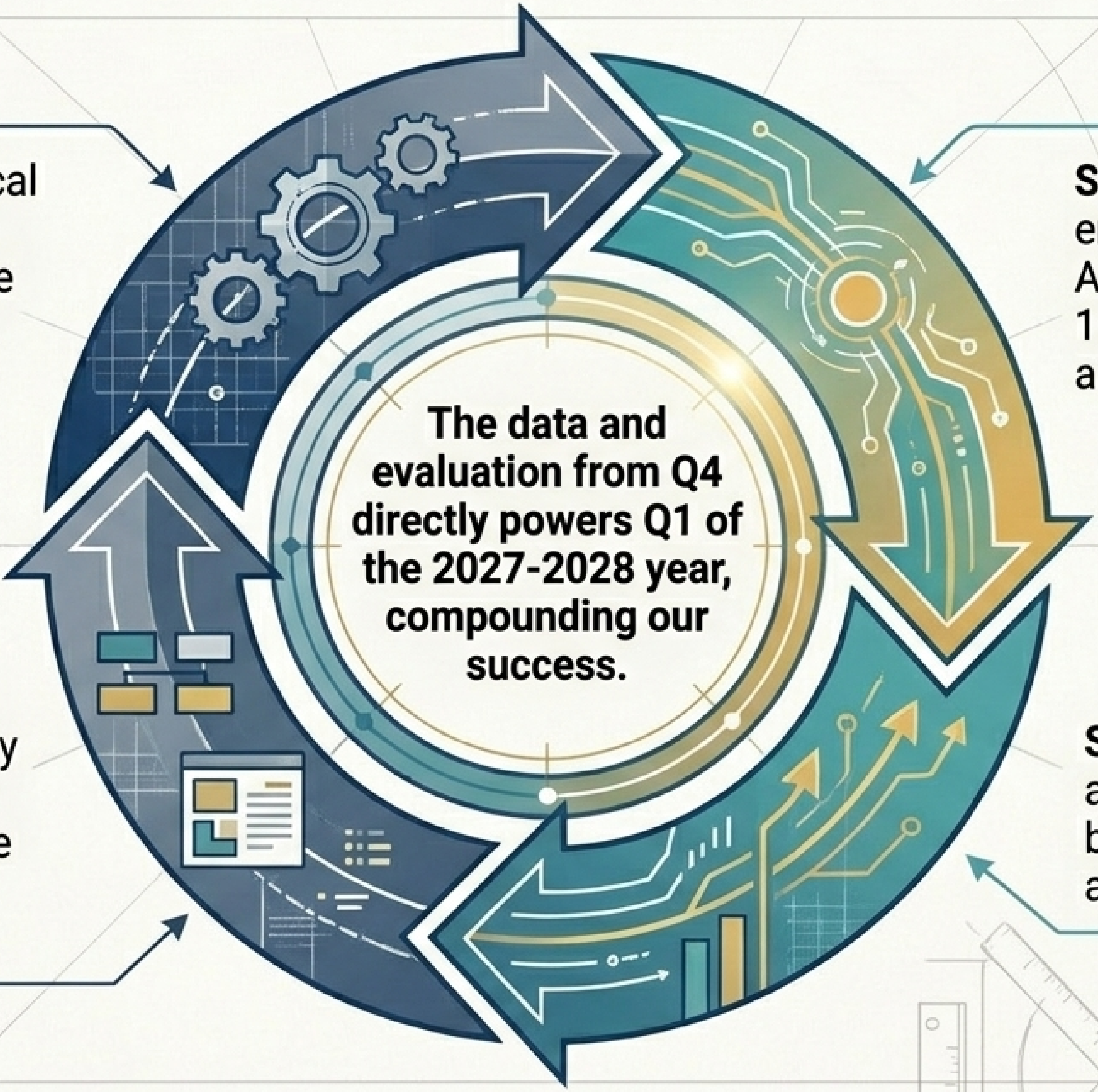
Quarter 4: Evaluation & Future Planning (Mar 15 – May 28)



The Blueprint in Motion: The Compounding Flywheel Effect

Stage 1: Strict Technical Compliance creates a safe, highly predictable school environment.





Stage 2: A predictable environment allows Adaptive MTSS and Tier 1 supports to take root and succeed.

Stage 3: Successful MTSS actively reduces major behavioral infractions at the root cause.

Stage 4: Fewer major infractions dramatically eases the compliance, investigation, and state reporting burden on administrators.

Grand County School District

The General Fund

Revenues

	FY26 mid-year Dist. Summary 2025-2026	FY27 Preliminary District Summary 2026-2027	FY27 Change in Revenue Projections 2026-2027
Local Sources:			
Property Taxes			
1110 - Basic Levy	5,250,054	5,424,130	174,076
1112 - Voted Local Levy	3,869,946	3,101,756	(768,190)
1114 - Board Local Levy	4,174,699	5,447,416	1,272,717
Total Local Sources	**$ 13,294,699**	**$ 13,973,302**	**$ 678,603**
State Sources:			-
Minimum School Program			-
Var/3010 - K-12 Regular School	1,003,791	1,096,699	92,908
Var/3015 - Necessarily Existent Small Schools	1,441,447	1,495,345	53,898
Var/3020 - Professional Staff	-	-	-
1215/3100 - Pre-School	200,874	123,648	(77,226)
1205-1220/3100 Special Ed	1,063,922	1,298,329	234,407
5201/3100 - Class Size Reduction	385,384	400,137	14,753
5344/3100 - Students At-Risk Add On	365,729	451,230	85,501
5901-6000/3100 - Career and Technology Ed	576,888	541,788	(35,100)
Total Basic School Program	**$ 5,038,035**	**$ 5,407,176**	**$ 369,141**
Related to Basic Programs			-
5315/3200 - Pupil Transportation	$ 428,732	$ 468,309	39,577
5310/3200 - Flexible Allocation	664,428	692,772	28,344
5651/3200 - Educ Professional Time	191,932	193,264	1,332
1609/3300 - Adult Education*	130,172	120,431	(9,741)
5613/3300 - Adult Education - Corrections Instit	10,111	7,646	(2,465)
Salary Supplement for Highly Needed Educators	151,455	139,951	(11,504)
School Based Professional Stipend	97,375	-	(97,375)
5868/3400 - Teacher Supplies & Materials	29,066	29,066	-
5876/3400 - Educator Salary Adjustment	1,206,889	1,242,599	35,710
5420/3500 - School LAND Trust	443,284	534,634	91,350
5678/3500 - Teacher and Student Success	525,009	568,717	43,708
5882/3500 - BTS	68,220		
5344/3500 - YIC	145,155		
5679/3500 - Student Health and Counseling	62,393	60,389	(2,004)
Total Related to Basic Programs	**$ 4,154,221**	**$ 4,057,778**	**$ 116,932**
Total State Support	**$ 9,192,256**	**$ 9,464,954**	**$ 486,073**

Changes in Revenue that are not available due to program requirements	**7,307**
Estimated new funding for FY27 based on preliminary estimates	**$ 478,766**
Estimated Costs for all employees	
Cost w/1 Level Increase	**$182,826.00**
Cost w/1% Salary Increase w/Level	**$159,786.00**
Cost w/1.0% & Benefit Increase	**$172,395.00**
Grand Total	**$515,007.00**
Other estimated new costs	
Total	**$0.00**
Revenue Available after Staff Costs	**-$36,241.00**

2026-2027 TSSA Plan

Grand County School District

The Teacher Student Success Act Plan is comprised of the following budget items:

- Teachers: Salaries - $189,000 Benefit5s $75,400 for a total cost of $264,400
- School Nurse: Salaries $96,500 Benefits $38,500 for a total cost of $135,000
- Instructional Coaches: Salaries $125,400, Benefits $47,000 for a total cost of $172,400
- This brings the total expenditure budget to $571,800, the revenue proposed by the USBE for the fiscal year FY2027 is $568,717.00. The District will use local Board Levy Leeway funds to make up the shortfall.
- If there is any deferred revenue from the prior fiscal year, then those funds will be used to cover the shortfall for existing salaries and benefits, then to fund Mentors, and lastly professional development opportunities.

Grand County School District
OUT OF STATE TRAVEL REQUEST FORM

PURPOSE: This document is required for any out of state travel involving any club, activity, or sport associated with Grand County School District students or staff. The document needs to be completed by the staff member traveling, teacher, head coach/advisor of the program and signed off approval from the Athletic Director (for athletics), Principal, Superintendent, and GCSD School Board member.
The completed form, and presentation to the GCSD School Board will be required to receive final approval from the board regarding any out of state travel for and must be completed 45 days prior to the departure date.

Head Coach/Advisor submitting this form: ______________________Today's Date:

Program Involved: ____

Dates of travel: Departure _______________ Return _ _____________________

Destination(s): ________________________________, ____________________ __

Mode(s) of Transportation involved:

Purpose for Travel: _
____

__

Funding/Revenue Source(s): ____District____

____

Chaperon/Supervision: ____

____

Overnight Accommodations:____

____

Other Requirements need to be attached to this document. 1. Permission Slip being used. 2. Detailed Itinerary/Agenda of the trip.

Athletic Director (if appropriate)	**Date**	**Principal/Director**	**Date**
GCSD Superintendent	**Date**	**GCSD Business Administrator**	**Date**
Head Coach/Advisor	**Date**		

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Approved by GCSD Board on:_________________________
Date