

**Wasatch Peak Academy  
Board of Directors Meeting  
Thursday, January 22, 2026**



**Location:** 414 North Cutler Dr, North Salt Lake, UT 84054

**In Attendance:** Marlowe Wolferstan, Emily Willey, Brad Wyatt, Jennifer Royall, Tristian Carlisle, Katie Jones, Kristin Kano (8:25 a.m. via Zoom),

**Others in Attendance:** Heidi Bauerle, Chantel Wixon, Dawn Kawaguchi, Amy Pilkington,

Wasatch Peak Academy will provide a meaningful educational experience focused on student growth to inspire students with an appreciation for community, and enthusiasm for learning, and a drive for academic excellence

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## **MINUTES**

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### **8:16 AM – INTRODUCTORY ITEMS**

- Welcome & Roll Call by Marlowe Wolferstan

**There was no PUBLIC COMMENT.** This was the first public comment period for the 2026-2027 School Fee Schedule and the Fee Waiver Policy. Amy Pilkington explained that the

### **REPORTS**

- **Eide Bailly**

- *FY25 Financial Audit Review* – Ken Jeppesen briefly reviewed the board letter in which he pointed out and discussed corrected and uncorrected misstatements which there weren't any as well as reiterate their independence. Ken moved on to the first report which was an unmodified or clean report. This report is the numbers. He reviewed the annual financial audit, which showed positive results including a \$1.4 million increase in current assets and a \$602,000 surplus despite increased expenses. The audit confirmed accurate financial reporting throughout the year, with no issues found that required correction. Ken noted their successful management of debt covenants and discussed the expansion project, which contributed to the capital asset increase of \$1 million. Ken reviewed three financial reports with the board, confirming that their budget was accurate and their internal controls were appropriate. He noted that the board's monthly review of financial statements serves as an important control measure. Ken also discussed state-mandated procedures, including the requirement to deposit cash within three business days, which was identified as a finding but was not considered a significant issue. He assured the board that this requirement would not be reviewed again for another three years. Amy added that the issue had been addressed with additional training. *Ken Jeppesen was excused at 8:35 a.m.*

- **Administration**

- *State of the School* – Amy Pilkington reported on the current enrollment, which is slightly up from November at 528, and the school ran the first lottery for next year

with capacity reached and waitlists in every grade. She highlighted positive growth in kindergarten and first-grade assessment data, with second and third-grade testing in progress, while noting that some advanced students max out on tests due to limited question banks. Amy also discussed improvements in the Spanish program under Angela Bennett Rodriguez's leadership and mentioned that service-learning projects are ongoing with a mix of individual and grade-wide initiatives. Amy discussed the staffing changes for the school musical and choir programs, explaining how Natane took over the musical program due to early planning and available resources. She also described the hiring of a new music specialist with strong credentials in both music and ABA therapy, noting that the position was part-time and stipend based. Amy expressed concerns about the PTO's reduced involvement in school activities and fundraising, particularly regarding the Fall Festival event which they wanted to convert into a non-fundraising Spring Fling event, leaving the school to explore alternative funding methods.

➤ **Board of Directors**

- Financial Report – Chantel Wixon reviewed the financials as of December 31, noting that revenue from local sources was at 100% of the budget, while state and federal sources were at 51% and 14% respectively. She highlighted that overall revenue was on track at 51% of the budget, with expenses slightly over at 45%. Chantel also mentioned that the total net income was over half a million, an improvement from the previous year. She encouraged any questions about the financial reports, but none were raised. Overall, this is a really good start to the year.

**SCHOOL LAND TRUST COUNCIL**

- Review SLT FY25 Final Report – Amy Pilkington reviewed the FY25 final report which detailed spending on salaries, transportation, and curriculum. There is a small amount of rollover.
- Discuss Needs for Upcoming School Plan – Amy Pilkington recommended shifting funds from field trips to salaries for music, art, and PE specialists to simplify accounting. This will be discussed more in the next board meeting.

**CONSENT ITEMS**

- December 11, 2025 Board Meeting Minutes – There was no further discussion. **Brad Wyatt made a motion to approve the consent items. Jennifer Royall seconded the motion. The votes were as follows:**

**Marlowe Wolferstan – Aye**

**Emily Willey – Aye**

**Brad Wyatt – Aye**

**Kristin Kano – Aye**

**Jennifer Royall – Aye**

**Tristian Carlisle – Aye**

**Katie Jones – Aye**

**Motion passed unanimously.**

## VOTING ITEMS

- 2026-2027 School Calendar – Amy Pilkington reviewed the FY27 calendar which is very similar to this year and DSD’s FY27 calendar but maintains a week-long Thanksgiving break. There was a discussion on possible virtual wellness days that other districts in the state have. **Tristain Carlisle made a motion to approve the 2026-2027 School Calendar. Brad Wyatt seconded the motion. The votes were as follows:**

**Marlowe Wolferstan – Aye**

**Emily Willey – Aye**

**Brad Wyatt – Aye**

**Kristin Kano – Aye**

**Jennifer Royall – Aye**

**Tristian Carlisle – Aye**

**Katie Jones – Aye**

**Motion passed unanimously.**

- LEA-Specific Educator License(s) – Amy Pilkington stated that Halia Bangal is the acting librarian and even though it’s not required for us to have a librarian license, she is actively pursuing one. She is close to getting her librarian endorsement. This only benefits the school for her to have it. We are asking for an LEA-Specific License for Halia while she becomes qualified for it. **Marlowe Wolferstan made a motion to approve the Request for LEA-specific educator licenses for Halia Bangal (for an elementary education license with a Library Media (K-12) endorsement for a period of three years). Jennifer Royall seconded the motion. The votes were as follows:**

**Marlowe Wolferstan – Aye**

**Emily Willey – Aye**

**Brad Wyatt – Aye**

**Kristin Kano – Aye**

**Jennifer Royall – Aye**

**Tristian Carlisle – Aye**

**Katie Jones – Aye**

**Motion passed unanimously.**

- Amend Student Conduct & Discipline Policy – Amy Pilkington reviewed the amended Student Conduct and Discipline Policy to align with updated state laws regarding restraints and seclusions. Dawn stated that she didn’t include the redlined version of the policy but did email it out to the board right away. *Brad Wyatt was excused at 9:32 a.m.* **Jennifer Royall made a motion to approve the Amended Student Conduct & Discipline Policy. Marlowe Wolferstan seconded the motion. The votes were as follows:**

**Marlowe Wolferstan – Aye**

**Emily Willey – Aye**

**Kristin Kano – Aye**

**Jennifer Royall – Aye**

**Tristian Carlisle – Aye**

**Katie Jones – Aye**

**Motion passed unanimously.**

## DISCUSSION ITEMS

- Calendaring Items

- Next PreBoard Meeting February 25<sup>th</sup>
  - Next Board Meeting March 12<sup>th</sup>
  - NCSC26 New Orleans, LA June 24-26 (Wed-Fri) – Early Registration Deadline is February 17<sup>th</sup>
- There was an update given to the board on the state charter board satellite application. The presentation to the SCSB is scheduled on February 12<sup>th</sup>.

**There was no CLOSED SESSION.**

**9:42 AM – Marlowe Wolferstan made a motion to ADJOURN. Emily Willey seconded the motion. The votes were as follows:**

**Marlowe Wolferstan – Aye**

**Emily Willey – Aye**

**Kristin Kano – Aye**

**Jennifer Royall – Aye**

**Tristian Carlisle – Aye**

**Katie Jones – Aye**

**Motion passed unanimously.**

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