

APPROVED
Grand County Public Library
Minutes for the Regular Board of Directors Meeting
March 12, 2026 5:30 pm
Board Room, Grand County Public Library

In attendance for the March 12, 2026 Grand County Public Library Board meeting held in the Board Room at the Grand County Public Library, were as follows: Anne Clare Erickson, Brian Parkin, Jackie Hoyer, and Trish Hedin. Also present were Carrie Valdes, Library Director; and Meghan Flynn, Assistant Director (minutes). Michele Widera and Rowan List were absent. Alyssa Sherman arrived at 5:34 p.m.

Brian called the meeting to order at 5:30 p.m.

Approval of the minutes for the January 8, 2026 meeting was discussed. Anne Clare made a motion to approve the minutes as presented. Trish seconded the motion and it passed unanimously.

The library bills were passed around for review.

There were no Citizens to be Heard.

Carrie delivered a Director's Report to the Board. Library staff have been busy planning and offering programs and events for all ages. Methods for collecting wifi statistics have changed to comply with Utah State Library requirements. Library staff are also working with the Utah State Library to clarify processes for recording program attendance statistics.

Alyssa joined the meeting at 5:34 p.m.

Carrie continued the Director's Report noting that the library is short staffed, but the County Commission has approved the library's request to hire one part time person during the current hiring freeze. Discussion followed. Carrie concluded the Director's Report noting that the library's year-to-date budget and statistics are as expected.

The Board moved on to Old Business. The first two items on the agenda under Old Business were 2025 Library Budget Review and 2026 Library Budget Discussion. Carrie reviewed the last 6 years of the library's annual revenues, expenditures, and fund balances. Historically, the library has been able to use the fund balance to operate 5-6 years between tax rate adjustments. This method has worked to balance the library's operational budget each year, but it has not included any contributions to the capital projects account. The Moab Library building is now 20 years old and requires several significant repairs to the roof, lighting fixtures, bathrooms, and additional needs related to 20 years of wear and tear on a heavily used facility.

The HVAC replacement project that's in process will be paid for via a combination of three funding sources: (1) a small amount of money in the capital projects account that's left over from

the building's construction, (2) funds remaining from the bond used to build the library, and (3) money in the library's fund balance. The cost of the HVAC project will leave little to no funds available to address the building's other capital project needs.

Carrie is working with County Administration staff and the County Clerk to investigate the possibility of freezing the library tax rate. The change would mean that tax payers' contributions to the library will remain relatively stable (instead of fluctuating annually) until properties are reassessed. This approach to tax collection could allow for regular contributions to a capital projects account while maintaining the needs of the library's operational budget. Making the change will mean the county must complete annual truth in taxation requirements. Carrie explained that planning and saving for facility repairs will ultimately save tax payer money instead of addressing facility needs when emergency repairs are required. Discussion followed.

The third item on the agenda under Old Business was Review and Consideration of Approval of a Revised Grand County Public Library Residency Policy. Carrie explained that suggested revisions were added to the policy to account for the terms detailed in the new Interlocal Agreement with San Juan County. Discussion followed. Jackie made a motion to approve the revised policy as presented. Anne Clare seconded the motion and it passed unanimously.

The fourth item on the agenda under Old Business was Discussion of Potential Amendments to the Grand County Public Library Board Bylaws. Carrie explained that a Grand County High School student applied for the High School Representative seat on the Library Board, but the applicant's residence is outside Grand County so, based on the current bylaws, they are ineligible for the position. Discussion followed regarding edits to the bylaws so that any high school student attending school in Grand County may be eligible for the High School Representative seat. Library staff will provide revised bylaws for the Board to review at a future meeting.

There was no New Business.

There was no Consent Agenda.

There were no Board Member Reports.

The Board moved on to Future Agenda Items. A revision of the Library Board Bylaws will be presented for review at a future meeting. The Grand County Attorney has a new template for bylaws and the revision will reflect the new format.

A closed session was not needed. Brian adjourned the meeting at 6:12 p.m.