

**The Minutes of
Honeyville City Planning Commission
April 22, 2026, Regular Meeting**

Staci Zilles-Nelson called the meeting to order at 7:00 p.m.

Present were Chair **Staci Zilles-Nelson**. Commission Members **Jamie Cook, Kelli Shaw, Laurie Hunsaker, Anna Dammer, Jacob Jaques** and **Caleb Hardy**

Employees present: **Brittiny Chlarson, Clerk/Recorder**
Wendy Lindauer, Deputy Clerk
Kenny Funk, Zoning Administrator
Jami Jaques, Code Enforcement

There were approximately three members of the public present.

Laurie Hunsaker offered the Invocation and led the group in the Pledge of Allegiance.

Conflict of Interest, if any: None Noted

Administer Oath of Office – Brittiny Chlarson administered the Oath of Office to **Caleb Hardy**.

Public Comment Period:

None Noted.

City Council Meeting Report – Chair Staci Zilles-Nelson:

- A. Report: Staci Z-N**
- **Budget Meeting:** The council will hold their budget planning meeting on April 29.
- **City Clean Up:** May 1st, 2nd and 4th.
- **Ethics Meeting:** Directly following the Planning Commission today.
- **4th of July:** Working on fun things to celebrate the 250th anniversary.
- **Water Rates:** The last time the city updated the water rates was 2017. The Mayor would like to increase rates to at least keep up with inflation.
- **3600 W. Road Widening:** This road will be extended 6 feet to the east. The cost of this project is covered by a grant.
- **Youth City Council:** Kami is looking for youth 14 and older to join the youth city council.
- **Water System:** It was discussed that Spring Box #8 is in need of upgrading.

Zoning Administrator/DRC Report – Kenny Funk:

A. DRC: Kenny F

- **Savannah Heights Boundary Adjustment:** There is a protection strip in the area under discussion that needs to be addressed.
- **Crystal Hot Springs Site Plan:** This should be on the DRC's agenda at the next meeting.
- **Floodplain Permit:** This permit was required for a building permit on S. Salt Creek Road because it is in a historical floodplain area.
- **Second Water Meter:** Individuals have asked if they can have a meter for indoor water and outdoor water.

DISCUSSION ITEMS:

- A. Fences & Permit:** The permit has been created and just needs the graphics to be added to it. It was suggested to show what is and is not allowed.
- B. Short Term Rentals:** Staci Z-N presented updated verbiage. The commission would like this to be reviewed by the attorney and then post a public hearing for May.
- C. Sidewalk Ordinance:** The Commission read sections 7-1-3, 7-1-6:B and 4-2-2:13 of the current code. Staci Z-N shared an example to be added to the sidewalk ordinance. It was decided that they would like to remove 7-1-6:B and replace it with the verbiage Staci presented. The commission would also like this to be reviewed by the attorney and then post a public hearing for May.
- D. Title 10 – Chapters 22 & 35:** Kenny F presented updates to Title 10 in chapters 22 & 35. These sections are ready for whereas statements and then post a public hearing for May.
- E. Title 11 – Chapter 4.11:** Kenny F presented updates to Title 11 regarding Flag Lots. This is also ready for whereas statements and to be posted for a public hearing in May.

ACTION ITEMS:

- A. Approval of Minutes: 03/25/26 –** Not in the packet. Will be presented next month.

Agenda Items for Next Month:

- **Public Hearings for: Short Term Rentals, Sidewalk Ordinance, Title 10, Title 11 and Billboard Ordinance**

JACOB JAQUES motioned to adjourn at 7:39 p.m. LAURIE HUNSAKER seconded the motion. MOTION CARRIED with Jamie C for, Kelli S for, Laurie H for, Anna D for, Jacob J for and Caleb H for.

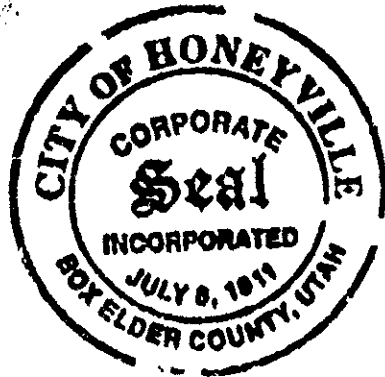
Meeting Adjourned at 7:39 p.m.

The foregoing minutes were taken and typed by Brittiny Charson.

I certify these minutes to be true and accurate to the best of my knowledge.

ATTEST:

DATE APPROVED: 5/27/20



A handwritten signature in cursive script, reading "Brittiny Charson", written over a horizontal line.

Brittiny Charson – Clerk/Recorder

A handwritten signature in cursive script, reading "Jacob Jaques", written over a horizontal line.

Jacob Jaques – Vice-Chair