



## **Excelsior Academy Board of Trustees**

### **Draft Meeting Minutes**

Tuesday, May 26, 2026 | 5:30 PM

162 E Erda Way, Erda, UT 84074

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## **1. Call to Order**

Mr. Clark called the meeting to order at 5:37 PM.

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## **2. Roll Call**

### **Board Members Present:**

Danelle Robins

Laura Skousen

Caleb Fielding

Emily Smith

### **Board Members Excused:**

Cathy Hunter

### **Staff Present:**

Jen Draper

Gichin Marsden

Matt Hymas

### **Public Present:**

None

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## **3. Approval of Minutes**

**Motion:** Mrs. Robins moved to approve the April 23, 2026, Board Meeting Minutes.

**Second:** Mrs. Smith

**Discussion:** None

**Vote:** All in favor

**Result:** Motion carried.

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#### **4. Public Comment**

None

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#### **5. Finance Report**

**Presenter:** Mr. Fielding

Mr. Fielding reviewed the April 2026 financial reports, scoreboard, and enrollment sits at 1,560.

See Attachment A.

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#### **6. Administrative Report**

**Presenter:** Mr. Marsden

##### **Middle School Report:**

- Graduation was a great success, with 172 students moving on to high school.
- RISE scores increased by 12% in 6th-grade math and by 21% in 6th-grade science compared to the previous year.
- We welcomed two new middle school teachers: Vanessa May, Math, and Sarah Brown, PE. We also welcomed Aaron Kartchner as our new Athletic Director.
- Excelsior Academy saw strong growth in RISE scores, with 55% of classes demonstrating improvement from the previous year. Notably, 6th-grade science achieved a 21% increase in growth.
- A new intervention model is being implemented to further support and improve 6th-grade math performance.

**Presenter:** Mr. Hymas

- Enrolled 1,389, waitlist 114
- School Culture and Climate
  - 5th-grade wax museum
  - Kindergarten Graduation

- Dissection of Fetal Pigs
  - 8th Grade Rockets
  - Field Day
  - Elementary Field Trips
  - A hot air balloon arrived at the elementary school.
  
  - Operational Updates
    - Back in discussion regarding a HS
      - Financial advisement
      - State-Level Grants
      - What the future can provide as far as enrollment
  
  - Family and community engagement-
    - We are very grateful for FSO and all their continued efforts throughout the year
  - Policy updates
    - Having the board more in the know
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## 7. Discussion Items

- Board Meeting Schedule 2026/2027 School Year. See Attachment B
  - Hearing for the final budget for FY 26 and the original budget for FY 27. See Attachment A
  - Reviewed the Family Engagement Policy and School Compac, no updates or changes. See Attachment C
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## 8. Board Business – Action Items

**Action Item: Vote to approve the Fraud Risk Assessment**

**Motion:** Mr. Fielding

**Second:** Mrs. Smith

**Discussion:** There was no discussion on the Fraud Risk Assessment.

**Vote:** All in favor

**Result:** Motion carried.

See Attachment D.

**Action Item: Approve the school-based mental health grant** .

**Motion:** Mrs. Robins

**Second:** Mr. Fielding

**Discussion:** There was no discussion on the school-based mental health grant

**Vote:** All in favor

**Result:** Motion carried.

See Attachment E.

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## **9. Adjournment**

**Motion:** Mr. Smith

**Second:** Mrs. Robins

**Vote:** All in favor

**Time:** 7:02 PM

Meeting adjourned.