Executive Committee Meeting Minutes

Tuesday, May 5 · 10:30am – 12:30pm
Via Google Meet

Attendees: James Steed, Courtney Edgington, Matthew Huskinson, Tamera Dalton, Alyssa Cronin, Ken Gourdin

Absent: Adina Zaradnikova, Stephanie Hill, Roger Downing

Staff: Libby Oseguera

1. Public input on State Plan
The Committee received public input regarding the State Plan. No significant concerns were raised, and the majority of feedback focused on the implementation strategy for the work outlined in the plan.

2. Federal Appropriation Update
A federal appropriation update for 2026 was provided. The final award amount received on April 10 was $441,778.00, bringing the Cumulative Grant Award to Date to $665,644.00.

Since the approved budget estimated $670,098, a required spending reduction of $4,454 was discussed. Savings have been identified, as $4,672 allocated for travel to the Disability Policy Seminar (DSP) and the National Association for Council on Developmental Disabilities (NACDD) national conference will not be used; the NACDD conference was postponed until 2027 and the Committee did not participate in DSP. The budget will be formally amended in June to reflect the actual award amount and remove the travel line item.

3. Officer elections for September - Treasurer and Vice-Chair
Discussion was held regarding officer elections scheduled for September, specifically for the Treasurer and Vice-Chair positions. The terms and names of current members were noted.

4. Discuss potential agenda items for the June Council Meeting

Potential agenda items for the June Council Meeting were reviewed, including:

- Vote to approve March 2026 Meeting Minutes
- Vote on the 2027-2031 State Plan
- Votes on New Member recommendations and the budget amendment
- Committee Updates and/or Reports
- Agency Updates: *All agency members will be asked to provide a 5-minute update as a new standing item on the agenda.* This change began in March 2026.
- Discussion of a Culture and language activity or presentations
- The committee discussed the material on the agenda and decided to amend the meeting schedule for a shorter period. The June meeting will now take place from 9:30-12:30 and will be hybrid so members can visit the new UDDC office building.

5. New Business

The members discussed assigning the Governance Committee to include language that will allow the Executive Committee to act as the Treasurer if the role is vacant. The Council will consider this proposal at the annual meeting in September.