Wasatch Charter School
Governing Board Annual Meeting
February 25, 2025 | 6:15 PM - 7:25 PM
1458 East Murray-Holladay Road, Holladay, UT 84117

Zoom Link, Board Info, Board Packet, Meeting Slides

Minutes

1. Opening
   a. Confirm Recorder is on: Confirmed.
   b. Roll Call and confirm Quorum: Quorum confirmed.

      Present:
      Mac Gaulin, Board President
      Smith Monson, Board Member
      Rhiannon McDaniel, Board Member
      Sarah Gonzales, Board Member
      Vivian Gayol, Board Member
      Shannon Markham, Board Member
      Gloria Pak, Board Member
      Heather Campbell, Executive Director
      Kara Salisbury, Administrative Director
      Tricia Sullivan, Wasatch Family Foundation Director
      Brian Cates, Business Manager
      Misti Moberly, Public

      Excused:
      Melissa Frisch, Board Member

   c. Potential Conflicts of Interest: None reported.
   d. Waldorf Verse

      "The healthy social life is found
      When in the mirror of each human soul
      The whole community finds its reflection,
      And when, in the community,
      The strength of each one is living."
      -Rudolf Steiner

2. Approval of Meeting Minutes
    a. [January Board Meeting (January 25th)](): Trustee Gaulin made a motion to approve the January 2026 Minutes; Trustee Monson seconded the motion, which carried unanimously with an abstention from new Board member Ms. Pak.
    b. [Special February Board Meeting (February 3)](): Trustee Gaulin made a motion to approve the January 2026 Minutes; Trustee Monson seconded the motion, which carried unanimously with an abstention from new Board member Ms. Pak.

3. Option for Public Participation: None requested.

4. Finance Update from Brian Cates: Mr. Cates stated that the prevalent financial picture at this time in the year is one of waiting to see what will come of the legislative session in progress, regarding their changes to funding for schools. There is discussion that it is likely that the WPU (weighted pupil unit) will see a 4.2% increase, and local replacement will see a 4.5% increase. He then reviewed the current fiscal markers for the school, stating that the school is in a strong financial position and all of the markers are healthy. Mr. Cates then spoke about the status of the financial relationship between the school and the Wasatch Family Foundation, stating that there is a large receivable due to the school from the Foundation, which is mostly from lease payments that have not been paid for the space the Foundation leases from the school. Details and possible solutions that have been discussed were shared, and steps will continue to be taken as appropriate. This discussion was for the awareness of the Board but with no action proposed for Board vote at this time.

5. Committee Report Discussions and Votes
    a. Executive Committee:
        i. Board member approval/recruitment
            1. Position voting: Trustee Gaulin made a motion to propose Trustee Gayol as the Board's Vice Chair; Trustee Monson seconded the motion, which carried unanimously with an abstention from new Board member Ms. Pak.
            2. Discuss proposed 6-month volunteer model/Committee structures: Ms. Gayol spoke about a Board model that she has observed in a different school, where each Board committee is chaired by a Board member but staff with 3 to 4 volunteers who are not Board members. She proposed that this could be a tactic for both sharing the workload of the Board members and for recruiting for future Board members (as the expectation would be that there could be a flow from volunteer positions to Board positions). It was determined that this will be discussed further in the Executive Committee and then a proposal will be brought to the Board.
    b. Policy Committee: Ms. Gayol shared information about the updated policies; updates were minimal except for the LEA-Specific License Policy which was changed more extensively to comply with current requirements. Trustee Monson made a motion to approve the three updated policies listed; Trustee Gaulin seconded the motion, which carried unanimously with an abstention from new Board member Ms. Pak.
            1. A-47 HR Policy
            2. A-60 Title I Pay Equivalency Policy

            3. [A-53 LEA-specific License]()

   c. Fundraising: Ms. McDaniel spoke about ideas for a framework for the sustainer program. There was extensive brainstorming about event ideas and incentives for donations.

6. Executive Director Report discussion: Ms. Campbell gave a brief update on the status of the potential building expansion project, saying that floorplans are being reviewed and finalized, in the hope of the project being approved by all applicable governing entities.
   a. Monthly Report: Ms. Campbell reviewed highlights from the report that was provided to members ahead of the meeting, including information about early stages of hiring for the upcoming school year, upcoming calendared events for parents, etc.
   b. Annual Report: Ms. Campbell reviewed highlights from the report that was provided to members ahead of the meeting. Discussion focused on metrics around absentee rates and student test scores.
   c. School Land Trust Final Report: Ms. Campbell reviewed the report that was provided to members ahead of the meeting, noting goals that were met or nearly met, and areas where work is still happening.
   d. School Land Trust Plan Vote: The plan for the upcoming year was discussed briefly; it is substantially the same as the previous year's plan. Trustee Gaulin made a motion to approve the School Land Trust Plan; Trustee Monson seconded the motion, which carried unanimously with an abstention from new Board member Ms. Pak.
   e. Building related vote (if needed)

7. Option for Closed Session: Not exercised.

8. Adjourn: Trustee Gaulin made a motion to adjourn the meeting, and the meeting came to a close at 8:10pm.

Board Meeting Public Participation Note:

Persons requesting to speak to the board of education in an open meeting need to sign up prior to the start of the open session of the board meeting. Resolution of questions or responses to proposals should not be expected at this meeting; staff or others may be asked to research and/or prepare materials and solutions for a later time. Fifteen minutes total have been scheduled for persons requesting to speak. Three minutes will be allotted for individual requests and five minutes will be allotted for group requests. If we receive more requests than the allotted time permits, those requests may be scheduled for the next board business meeting. Your concerns may be submitted in writing to the Board Secretary for distribution to the board at any time.