



NORTH DAVIS FIRE DISTRICT  
BOARD OF TRUSTEES /  
LOCAL BUILDING AUTHORITY

Station 41  
381 North 3150 West  
West Point City, Utah 84015  
(801)525-2850

[www.northdavisfireut.gov](http://www.northdavisfireut.gov)

*Scott Wiggill, Chair*  
*Megan Ratchford, Vice-Chair*  
*Mark Shepherd, Member*  
*Brian Vincent, Member*  
*Annette Judd, Member*  
*Jerry Chatterton, Member*  
*Nancy Smalling, Member*  
*Ricky Carlson, Member*  
*Dakota Wurth, Member*

*Mark Becraft, Fire Chief*  
*Curt King, Deputy Fire Chief*

**Board Meeting Minutes**  
**Thursday, April 16<sup>th</sup>, 2026**

Work Session 6:00 PM / Regular Meeting 6:30 PM  
or Immediately following Work Session

**Board of Trustees Work Session 6:00 PM**

Board Members Present: Scott Wiggill, Ricky Carlson, Dakota Wurth, Annette Judd, Megan Ratchford, Brian Vincent, Nancy Smalling (virtual)

Excused: Jerry Chatterton, Mark Shepherd

Staff Present: Chief Mark Becraft, Deputy Chief Curt King, Misty Rogers, Jamey Maddy, Amber King, Mike Rawlings

Visitors: Tukker Higgs with family and friends, Anthony Hernandez with family and friends, Michael Hays with family and friends, C Shift

1. Badge Pinning for New NDFD Firefighters or Promoted Employees

A badge pinning took place for Mike Hays, Tukker Higgs, and Anthony Hernandez.

2. Discussion and Planning for the North Davis Fire District; including the Fiscal Year 2027 Draft Budget, Capital Improvements Plan, and Staffing

- a) Interlocal Agreement NDFD Service Area Extension for the MIDA Falcon Hill Project Area
- b) Update on MOU with Davis County
- c) Emergency Management Director

Chief Becraft said that he has been working with the budget committee and things are looking good. There are not a lot of changes. All in all, it looks like a balanced budget will be able to come to the board to be passed next month. Chief Becraft invited the board to meet with him on an individual basis if they would like to go over questions about the budget.

Chief Becraft said he has been working with Mike Wagstaff on the MIDA annexation and MOU for the Sunset section. Because MIDA wants NDFD to cover the Roy section, we will likely need to enter into an MOU. It is being drafted, and it looks like the district could get paid. The section served right now had 10 calls last year. It will include NDFD's impact and inspection fees.

Chief Becraft has met with city managers and representatives about the Emergency Management Director position, and it is now included in the tentative budget that will be brought to the board at the next meeting. Board Member Ratchford said that the sewer district has asked to be including in emergency management trainings. Chief Becraft said that is great, and public works will also be included.

### **Board of Trustees Regular Session 6:30 PM (immediately following the Work Session)**

Board Members Present: Ricky Carlson, Dakota Wurth, Scott Wiggill, Annette Judd, Megan Ratchford, Brian Vincent, Nancy Smalling (virtual)

Excused: Jerry Chatterton

Staff Present: Chief Mark Becraft, Deputy Chief Curt King, Misty Rogers, Jamey Maddy, Amber King, Mike Rawlings

Visitors: None

1. Call to Order
2. Invocation or Inspirational Thought – Ricky Carlson
3. Pledge of Allegiance
4. Citizen Comment – None in attendance
5. Consideration of Approval of NDFD Board of Trustee Meeting Minutes from March 2026

Board Member Wurth motioned to approve the NDFD Board of Trustee Minutes from March 2026. Board Member Ratchford seconded the motion. The motion passed.

6. Consideration of Approval of the NDFD Bills

Board Member Ratchford asked about the negatives in the property taxes in 2021 and 2024. District Clerk Rogers said that they overpaid us and withheld amounts to make up for it. It does not affect the tentative budget for FY2027. She offered to print her report to show what goes on with it

every month.

Board Member Judd motioned to approve the NDFD Bills. Board Member Ratchford seconded the motion. The motion passed.

#### 7. Consideration of Approval of the NDFD Financial Report

Chief Becraft shared that the district is on target and looking good. He met with First Professional Services yesterday and discussed the current budget and tentative budget. They came up with a good, conservative number for ambulance revenue. The district is at 98% collection rate in April, meaning more will be collected this year than budgeted. Wages are also on target. Board Chair Wiggill asked about overtime hours and if being fully staffed has reduced them. Chief Becraft said the district has not had to use it as much due to having minimum manning.

Board Member Vincent asked about ambulance revenue. District Clerk Rogers said that it will collect up through mid-September and go back into this current year.

Board Member Carlson motioned to approve the NDFD Financial Report. Board Member Wurth seconded the motion. The motion passed.

#### 8. Fire Chiefs Report

Chief Becraft said that he sold the 2007 Spartan Crimson engine that is scheduled to be sold due to getting a new ladder truck. It does not have to go to auction if it is sold to another agency, which he likes doing. Paragonah Fire has agreed to pay \$15K for the Spartan.

Chief Becraft asked for a head nod from the board for insurance due to open enrollment being in May. The board did not have any concerns about this.

Deputy Chief King shared statistics for the month of March. 340 calls were ran, which was up about 20 calls from February and January. 254 calls were in Clearfield, 4 calls in Clinton, 7 in Layton, 39 calls in Sunset, Syracuse was 5, Weber County 2, West Point was 28 calls. Out of Station 41, 71 incidents were run. The rest were out of Station 42. The district hired a full time and part time employee. The district is fully staffed right now. Another employee will be leaving in a few months. Things are going well with the staff.

#### 9. Member City Updates

Board Member Vincent shared that he was grateful for the trucks and crews being at the Easter Egg Hunt in West Point City.

Board Member Ratchford shared that they are going through budgets right now and that they must refocus the financials. There is a new mural in Clearfield. There will be a new playground across from the high school. The HAFB show was cancelled and rescheduled for next year.

Board Member Carlson shared that their city should have a balanced budget. Chair Wiggill thanked the district for their support for Easter, specifically having C Shift attend.

10. Consideration of adjourning into a Closed Session pursuant to one or more of the provisions of Section 52-4-205(1) of the Open and Public Meetings Law - Tabled

11. Motion to Adjourn

Board Member Ratchford motioned to adjourn. Board Member Wurth seconded the motion. The motion passed.

Dated the 21<sup>st</sup> day of May 2026.



By:   
SCOTT WIGGILL, CHAIR

ATTEST:

By:   
MISTY ROGERS, CLERK