

**Laketown, Utah**

**ORDINANCE 2026-06**

**AN ORDINANCE AUTHORIZING A SALARY COMPENSATION INCREASE FOR ALL FULL TIME AND PART TIME EMPLOYEES OF THE TOWN, INCLUDING EXECUTIVE MUNICIPAL OFFICERS, OF 3% AS A COST OF LIVING (COLA) ADJUSTMENT; AUTHORIZING AN ADDITIONAL \$3.00 PER HOUR MERIT INCREASE FOR THE TOWN CLERK; AUTHORIZING AN ADDITIONAL 6% MERIT INCREASE FOR CERTAIN SEASONAL EMPLOYEES DESCRIBED HEREIN**

**WHEREAS**, the Town of Laketown employees both full and part-time employees and has a desire to fairly compensate those full and part time employees; and

**WHEREAS**, the Town Council proposes a 3% annual Cost of Living Adjustment (COLA) for all full and part-time employees at the beginning of each fiscal year, starting July 1, 2027, and

**WHEREAS**, the Town Council proposes a \$3.00 per hour merit increase for the Town Clerk to be applied to the next pay period in 2026 following adoption of this ordinance, and

**WHEREAS**, the Town Council proposes a 6% merit increase for both seasonal employees, Brian Nelson and Cody Reed, effective as of April 15, 2026; and

**WHEREAS**, §10-3-818 of Utah State Code (as amended) requires the governing body to fix by ordinance compensation or compensation schedules of elective and statutory officers of the municipality for their services; and

**WHEREAS**, §10-3-818 of Utah State Code (as amended) requires the governing body to hold a public hearing on the compensation increase for a municipal officer before the governing body may adopt a final budget or amended budget, and publish notice of the time, place, and purpose of the public hearing for at least 7 days before the date of the public hearing as a Class A notice under §63G-30-102 of Utah State Code (as amended);

**WHEREAS**, the Town Council conducted a public hearing on this issue on May 6, 2026, and found that increases in compensation for all full time and part time employees, including executive municipal officers as the term is defined in §10-3-818 of Utah State Code (as amended), are appropriate and necessary for the continued successful operation of the Town.

**NOW, THEREFORE, BE IT ORDAINED** by the Town Council of Laketown, Utah:

**SECTION 1:** For the purpose of compensation and compliance with §10-3-818 of Utah State Code (as amended), the Town of Laketown recognizes the following positions as an executive municipal officer as defined in §10-3-818 of Utah State Code (as amended):

1. The Town Manager or Chief Administrative Officer;
2. The Assistant Town Manager or Assistant Chief Administrative Officer;
3. The Town Attorney;
4. An individual who is the head or chief of a Town Department or Division including but not limited to the Town Clerk and Town Treasurer; and

5. An individual who is the Chief Assistant or Deputy of a Town Department or Division.

**SECTION 2:** The merit increase for the Town Clerk and certain seasonal employees described herein, is hereby set as follows for Fiscal Year 2026:

1. \$1.00 per hour merit increase for the Town Clerk; and
2. 6% merit increase for certain seasonal employees as described herein.

**SECTION 3:** The compensation increase for all full time and part time employees, including the aforementioned executive municipal officers, is hereby set as follows for Fiscal Year 2027:

1. 3% Cost of Living Adjustment (COLA).

**SECTION 4:** Immediately after its adoption, this ordinance shall be signed and recorded in the official records of the Town of Laketown and shall take immediate effect on the aforementioned pay periods.

**PASSED AND ADOPTED** by Laketown Town Council, this **3rd day of June, 2026**.

\_\_\_\_\_  
BRANDON WILLIS, Mayor  
Laketown Town

Attest:

\_\_\_\_\_  
Lisa Johnson, Clerk  
Laketown Town

Town Council Vote As Recorded:	AYE	NAY	ABSTAIN	ABSENT
Burdette Weston	_____	_____	_____	_____
Kirsten Gash	_____	_____	_____	_____
Denise Johnson	_____	_____	_____	_____
Kris Hodges	_____	_____	_____	_____

RECORDED this \_\_\_\_\_.

PUBLISHED OR POSTED this \_\_\_\_\_.

**CERTIFICATE OF PASSAGE AND PUBLICATION OR POSTING**

In accordance with §10-3-713 of Utah State Code, as amended, I, the Clerk of Laketown Town, hereby certify that the foregoing Amendment was duly passed and published or posted at:

- 1) Laketown Town Office
- 2) Laketown United States Post Office
- 3) Dee's Super Service
- 4) Laketown Town Website

on the above referenced dates.

\_\_\_\_\_  
LISA JOHNSON, Clerk  
Laketown Town