NEW HARMONY VALLEY SPECIAL SERVICE DISTRICT

ADMINISTRATIVE CONTROL BOARD MEETING

May 20, 2026
KOLOB FIRE STATION
1388 South Old Hwy 91
7:00PM

Meeting Minutes

I. **Meeting Called to Order: Pat Fleckenstein**
   a. The meeting was called to order at 7:06pm.

II. **Pledge of Allegiance: By Invitation.**

III. **Attendance: Cathye Huckaby.**
   a. Board Members' Present: Pat Fleckenstin, Chairperson; Ryan Frisby, Vice Chairperson; Eric Kerns, Member; Tim Beam, Member; Cathye Huckaby, Board Clerk/Office Manager.
   b. Board Members Absent: N/A
   c. Harmony Valley Fire Department: Fire Captain David Osborn.
   d. Fire Association: Tamra Banks, Member
   e. Community: None

IV. **Reading and Approval of Previous ACB Meeting Minutes: Ryan Frisby.**
   a. April 15, 2026, Administrative Control Board (ACB) meeting minutes were emailed to each member prior to the meeting. Members had a chance to review the minutes and make changes. No changes were requested (See Attached).

   Motion: Eric Kerns made a motion that the ACB Meeting Minutes for April 15, 2026, be approved as reviewed. Ryan Frisby second the motion. Motion carried unanimously by all present.

V. **Financial Report: Cathye Huckaby.**
   a. NHVSSD Balance Sheet dated 5-18-2026 was reviewed (See Attached).
   b. NHVSSD Budgets vs Actuals FY 2026 January – December 2026, as of 5-18-2026 was reviewed (See Attached).
   c. NHVSSD Expense Report from 4-1-2026 to 5-18-2026 was reviewed (See Attached).

   Motion: Ryan Frisby made a motion to accept the financial report as reviewed and discussed. Tim Beam second the motion. Motion carried unanimously by all present

VI. Truth in Taxation (TNT) Update: Pat Fleckenstein.

a. Notices have been mailed to the County and State. (See Attached).
b. The Assessor's office has finalized the 2026 property values for New Harmony. We will need to get and use those values for the TNT mailing notices (See Attached).
c. The Chairman will contact the company to be used for mailing and start the process in June.

VII. EMR Licensing Project: Chief Banks.

a. Held over till next month.

VIII. NHVSSD Board Vacancy/John Southwick Resignation.

a. The Board received and accepted John's resignation and thanked him for his service.

Motion: Eric Kerns made a motion that a) the board accept John Southwick's resignation; b) the clerk proceed with advertising the vacancy in the newspaper, on the community social media page, the mailbox kiosks and New Harmony Post Office, c) the posting will run for two weeks. As per NHVSSD policy for midterm vacancies a replacement will be appointed by the board. Tim Beam second the motion. Motion carried unanimously by all present

IX. Chairperson Report: Pat Fleckenstein.

a. Pat Fleckenstein telephoned Commissioner Iverson, regarding the frontage road, awaiting a return call.

X. Board Member's Report:

a. No additional Reporting.

XI. Fire Chief's Report: Jim Banks.

a. Resolution No: 2021-01, Charge Mitigation Rates were reviewed by the Board (See Attached.)

XII. Office Manager/Board Clerk Report: Cathye Huckaby.

a. The year-end audits for the Office of State Auditor have been turned into the accountant Office.

XIII. Fire Association Reports: Tamra Banks.

a. Pancake Breakfast held on May 16th was a success, raising approximately $2,700.
b. Community clean-up will be held on June 6th.

c. The Volunteer Appreciation dinner will be held on June 13th at Vivian Whitted house.
d. The county maps are being updated to accurately show fire hydrants. They will be ready next month.
e. Residents will be offered the opportunity to buy reflective address signs when they pay their impact fees. The signs will be $21.00

Motion: Eric Kerns made a motion that residence will be offered the opportunity to buy reflective address signs when paying impact fees. Checks shall be made out to the New Harmony Fire Association. All monies will be given to the association and not deposited in any NHVSSSD bank accounts. Tim Beam second the motion. Motion carried unanimously by all present

XIV. Community Remarks:

a. None.

XV. Meeting Adjourned: Pat Fleckenstein.

a. Meeting Adjourned at 7:36pm.

Motion: Eric Kerns made a motion to adjourn the ACB Meeting. Ryan Frisby seconded the motion. Motion carried unanimously by all present. Meeting adjourned.

Attachments:

Agenda 5-20-2026-25
Utah Public Notice: (4-23-26, 5-18-26)
ACB Meeting Minutes 4-15--26
NHVSSD Balance Sheet dated 5-18-26.
NHVSSD Budgets vs Actuals FY 2026 January – December 2026, as of 5-18-2025 was reviewed (See Attached).
NHVSSD Expense Report from 4-1-2026 to 5-18-2026 was reviewed (See Attached).
John Southwick's resignation.
Email 5-4-2026 Notice of intent to increase tax rate.

Email 4-29-2026 Notice of intent to increase tax rate.
Email 5-12-26 New Harmony Data

NEW HARMONY VALLEY SPECIAL SERVICE DISTRICT
Administrative Control Board Hearing
May 20, 2026
7:00pm

KOLOB FIRE STATION
1388 South Old Hwy 91

Agenda

I. **Open Meeting: Pat Fleckenstein**

II. **Pledge of Allegiance: By Invitation**

III. **Attendance: Cathye Huckaby.**

IV. **Review/Approval of Meeting Minutes: Pat Fleckenstein.**

V. **Financial Reports: Cathye Huckaby.**
- **Balance Sheet.**
- **Budget vs Actuals.**
- **Expenditures.**

VI. **Truth In Taxation (TNT) Update: Pat Fleckenstein**

VII. **EMR Licensing Project: Chief Banks**

VIII. **NHVSSD Board Vacancy /John Southwick Resignation: Cathye Huckaby**

IX. **Chairperson Report: Pat Fleckenstein**

X. **Board Member Reports:**

XI. **Fire Chief Report: Jim Banks**

XII. **Report Office Manager: Cathye Huckaby**

XIII. **Fire Association Reports:**

XIV. **Community Remarks:**

XV. **Meeting Adjourned:**

Public Notice Updated for New Harmony Administrative Control Board

From <support@helpdesk.utah.gov>
To <cathye.huckaby@newharmonyfire.org>
Date 2026-05-18 13:12

Utah Public Notice

Revised Notice

New Harmony Administrative Control Board

View this notice and download a calendar invite

Notice Date & Time: 5/20/26 7:00 PM -5/20/26 9:00 PM

Description/Agenda:

NEW HARMONY VALLEY SPECIAL SERVICE DISTRICT
Administrative Control Board Hearing
April 15, 2026
7:00pm

KOLOB FIRE STATION
1388 South Old Hwy 91

Agenda

I. Open Meeting: Pat Fleckenstein

II. Pledge of Allegiance: By Invitation

III. Attendance: Cathye Huckaby.

IV. Review/Approval of Meeting Minutes: Pat Fleckenstein.

V. Financial Reports: Cathye Huckaby.
- Balance Sheet.
- Budget vs Actuals.
- Expenditures.

VI. Truth in Taxation (TNT) Update: Pat Fleckenstein

VII. EMR Licensing Project: Chief Banks

VIII. NHVSSD Board Vacancy /John Southwick Resignation: Cathye Huckaby

IX. Chairperson Report: Pat Fleckenstein

X. Board Member Reports:

XI. Fire Chief Report: Jim Banks

XII. Report Office Manager: Cathye Huckaby

XIII. Fire Association Reports:

XIV. Community Remarks:

XV. Meeting Adjourned:

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Notice of Special Accommodations:

NOTICE OF SPECIAL ACCOMMODATION DURING PUBLIC MEETINGS In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Cathye Huckaby at 435 767-1893

Notice of Electronic or telephone participation:

NA

Other information:

Location:

1388 S. Old HWY 91, New Harmony, 84757

Contact information:

Cathye Huckaby , cathye.huckaby@newharmonyfire.org, (435)767-1893

To stop receiving email notifications for this public body, please click this link:

Public Notice for New Harmony Administrative Control Board

From <support@helpdesk.utah.gov>
To <cathye.huckaby@newharmonyfire.org>
Date 2026-04-23 11:03

Utah Public Notice

New Harmony Administrative Control Board

View this notice and download a calendar invite

Notice Date & Time: 5/20/26 7:00 PM -5/20/26 9:00 PM

Description/Agenda:

TO BE ANNOUNCED

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NEW HARMONY VALLEY SPECIAL SERVICE DISTRICT

ADMINISTRATIVE CONTROL BOARD MEETING

April 15, 2026
KOLOB FIRE STATION
1388 South Old Hwy 91
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Meeting Minutes

I. **Meeting Called to Order: Pat Fleckenstein.**
   a. The meeting was called to order at 7:06pm.

II. **Pledge of Allegiance: By Invitation.**

III. **Attendance: Cathye Huckaby.**
   a. Board Members' Present: Pat Fleckenstin, Chairperson; John Southwick, Treasurer; Eric Kerns, Member; Tim Beam, Member; Member, Cathye Huckaby, Board Clerk/Office Manager.
   b. Board Members Absent: Ryan Frisby, Vice Chairperson.
   c. Harmony Valley Fire Department: Fire Chief Jim Banks.
   d. Fire Association: Tamra Banks, Member
   e. Community: None

IV. **Reading and Approval of Previous ACB Meeting Minutes: Pat Fleckenstein.**
   a. March 18, 2026, Administrative Control Board (ACB) meeting minutes were emailed to each member prior to this meeting. Members had a chance to review the minutes and make changes. No changes were requested (See Attached).

   Motion: Eric Kerns made a motion that the ACB Meeting Minutes for March 18, 2026, be approved as reviewed. John Southwick seconded the motion. Motion carried unanimously by all present.

V. **Financial Report: John Southwick/ Cathye Huckaby.**
   a. NHVSSD Balance Sheet dated 4-13-2026 was reviewed (See Attached).
   b. NHVSSD Budgets vs Actuals FY 2026 January – December 2026, as of 4-13-2026 was reviewed (See Attached).
   c. NHVSSD Expense Report from 3-1-2026 to 4-13-2026 was reviewed (See Attached).
   d. Notable mentions:
      - Line-Item Operations and Maintenance: 70% of the budget was used in the first quarter.
         1. Recent significant expense was a $17,000 invoice for repairs on Engine 182, including its pump basin.
      - Line-item Training: 86% of the budget has been used in this 1Qtr, primarily due to pre-paying for EMT courses.
         1. There are currently four people in the EMT program.
         2. Training costs are increasing due to new billing for Winter Fire School, which was previously unbilled.
         3. The EMT course costs $1,500 per student, plus an additional $150 for textbooks.

- Meals and Traveling: This category also show high expenditure mainly because of the expenses listed above.
- Utilities: Costs are expected to rise due to billing for the new fire station.

e. In review of our current spending the board will need to consider moving contingency funds to the general account at our mid-year budget hearing.
   - A mid-year budget review will be held in July

VI. ***Motion: Eric Kerns made a motion to accept the financial report as reviewed and discussed. Tim Beam seconded the motion. Motion carried unanimously by all present.***

VI. Truth in Taxation (TNT) Update: Pat Fleckenstein.

a. Pat Flakenstien and Cathye Huckaby met and formed a working group to Initial steps have been taken for a tax increase resolution, following the successful process from 2024.

b. Pat Fleckenstein has initiated contact with the Washington County Official TNT (Truth in Taxation) representative, Adrian Harvell, who has taken over from Ryan Sullivan in assisting with this endeavor. Ryan is still supervising.

c. Pat sent an email to Adrain outlining the board's intention to pursue a tax increase (See Attached).

d. At our request Karl Ruthledge, Washington County emailed both Cathye Huckaby and Pat Fleckenstein the average Residential Market Value in New Harmony for 2025, which was $743,660. The number of homes in 2024 was 684, in 2026 that number is 705. (See Attached).

e. Pat drafted a new resolution that includes these updated numbers, mirroring the format of the successful 2024 resolution, even though the TNT representative stated it was not strictly necessary.

f. Pat will get the drafted tax increase resolution signed to submit it with the official records.

g. The board confirmed that the next step is to solidify the specific dollar amount for the tax increase request. The discussion involved the amount of increase needed to properly augment the NHVSSD's Budget in the coming years. The board too arguments supporting an increase anywhere between $50,000 to $150,000. The increase is needed due to a.) declining revenue streams b.) limiting dependency on secondary income sources such as Fire Association donations, c.) not having adequately addressed the cost of operations increases from 2000 – 2023 at the last TNT, only asking for the cost of the new engine payment.

h. Cathye Huckaby presented an analysis of revenue vs expenditure trends from 2023 to 2026 to support the proposed increase. (See Attached)
   - Line-item Charges for Services: This revenue is highly fluctuating and unreliable, despite a 168% increase from 2023 to 2025. The 2025 figure was inflated by a large payment for a freeway fire truck incident.
   - Line-item Grants: Revenue dropped from $18,000 in 2023 to 0 and is not expected to return without a dedicated grant writer.
   - Line-item Impact Fees: This source has seen a steady decline of about 27% over the last three years.

- New Harmony Fire Association (NHFA) Donations: This is the secondary source of income for the NHVSSD budget, but it is donation-based and therefore not guaranteed.
    - In 2023, NHFA donated $43,000 in monetary and matching grants i.e., ambulance, boots, and turnouts.
    - In 2025, they donated approximately $29,0000 toward retrofitting the new fire engine.
    - Currently FY 2026, NHFA is committed to donate $20,000 towards the new air compressor.
    - Future funding is at risk as the town has discussed canceling or taking over the Apple Festiva. The Apple Festival is the association's primary and largest fund-raising event.
    - Key Decision: Sonia will contact Lowell by May 1st to request the park for the Apple Festival, proceeding as planned until a formal decision is made by the town. - Rationale: Vendors are beginning to plan their schedules.
- Line-item Administration & Contracted Services: Both rose by 26%.
- Line item EMR (Emergency Medical Response): This is a new and unknown expense category. Expected to at least double as the department becomes licensed for EMR-Non transport.
- Line-item Insurance: Workers' Comp increased by 20% (almost $2,000).
- Line-item Operations & Maintenance/Repairs: Costs are rising due to aging equipment, in the first quarter the NHVSSD spent ($24,900) nearing previous annual totals.
- Line-item Training: Costs are up due to EMT courses and Winter School.
- The documented budget shortfall is at minimum (not including the unknown) $22,800, in addition to the $26,000 historically covered by donations.

i. Pat Fleckenstein suggested that the analysis of rising costs justifies the proposed budget increase, highlighting that the department should not rely on donations for necessities.
    - The core issue is a budget that has not kept up with the cost of living or been adjusted to stop relying on donations. A figure for the Truth in Taxation (T&T) increase needs to be finalized to justify the need.
    - A factor in the discussion is how long the Board can and will use Impact Fees to make the next 14 years' payment on the new engine.
    - The board debated how to interpret a prior decision regarding the use of impact fees for a fire apparatus payment.
    - John Southwick asserts that impact fees are legally restricted to two uses: buildings or apparatus, and the board has already designated the current fees for *apparatus payments.* ~~*He agrees they have done this for three years.*~~
    - Cathye Huckaby clarifies that the board's decision, recorded in the minutes, was to use impact fees for the apparatus for only three to four years, with the specific intent not to deplete the entire impact fee fund.
    - Pat Fleckenstein adds that the board's intention was to move away from relying solely on impact fees to pay for the fire engine, thereby freeing up those funds for other permitted uses like a building or other apparatus.

j. The board discussed the justification for an upcoming budget increase and the public messaging strategy.
    - Cathye Huckaby states the original goal was to create a solid budget that does not depend on secondary source income like donations and impact fees.

- It was noted a previous promise was made during a Truth in Taxation (TNT) process to pay for the truck from the budget, and while that is happening, they cannot use the same justification for a new increase. They now need new, solid data to support the current request.
- Pat believes the justification for the increase is "so simple to explain", particularly with the numbers laid out.
- Pat reported on a successful meeting with County Commissioners Adams, Snow and Victor Iverson regarding the intended budget increase.

k. Pat met with Commissioners Adams and Iverson to discuss the board's intention to seek a budget increase, using information and numbers provided by Cathye Huckaby.

l. The Commissioners were supportive of the increase considering all the following: operating cost inflation, purchase of a $35,000 Air Compressor; NHVSSD depending on donations from HVFA to meet budgetary inadequacies; at least three apparatuses will need extensive work or replacement within the next five years.

m. The primary discussion of the board was to determine the appropriate amount for the budget increase, weighing a smaller recurring request against a larger, less frequent one.
   - During the meeting with commissioners, Pat mentioned an initial figure of $50,000 for the increase.
   - One commissioner advised against "nickel-and-diming" the public with smaller increases every few years, suggesting instead "pull the band-aid" and request a larger amount sufficient to stabilize the budget for the next five years.
   - Pat Fleckenstein suggested that a $50,000 figure is " easy to justify" based on numbers presented, however, not sufficient enough to stop another TNT from being needed in a couple of years.
   - The group reviewed the math of the previous increase: A $50,000 increase was a 50% increase to the former $100,000 budget. The current budget is now $155,000.
   - The board connected the budget increase to maintaining the ISO rating and managing growth.
   - Pat noted that looking at budgets from the early 2000s, a proportional budget today would be around $250,000.
   - Since the last increase, 100 new households have been added to the community. This increases the number of calls for service. It also spreads the tax burden across more households, lowering the individual contribution.
     i. Pat discussed the potential for a budget increase to positively impact the community's ISO rating, which is currently a "good" 5/5X.
     ii. While improving the rating is unlikely, the goal is to prevent it from slipping lower, which would have a "drastic effect" on residents' insurance rates and availability.
     iii. The ISO rating is worthwhile due to its direct financial correlation for residents and that the board needs to decide on a final number for the budget increase.
   - The immediate need to replace "Command 181" (James's truck) was identified as a critical, unbudgeted expenditure.
   - Cathye Huckaby directed the board to consider the apparatus list, specifically highlighting the poor condition of James's truck. (See Attached.)

n. The board agrees to pursue a larger budget increase and create a formal vehicle replacement plan, while noting tax rate limits.

- John Southwick agreed with the commissioner's advice to "go big" on the budget request, suggesting a figure of $150,000, to avoid repeating the TNT process every few years.
- An increase approved now would not be seen until the 2028 budget (funds arriving late 2027). John stated this is justifiable due to inflation and rising fuel costs.
- Eric Kerns made the argument that more $50,000 but less than $100.000 would be easier on the community and meet our immediate needs, even if another TNT application would be necessary in the future.
- Pat advocated for solidifying a formal replacement plan for vehicles and equipment.
- John supported creating a formal vehicle replacement category in the budget, which would strengthen future CIB loan applications by showing dedicated funds.
- Cathye Huckaby noted the legal tax rate limit of .0008, currently it is at .000445.
- The board debates the appropriate size of a budget increase, weighing resident perception against historical underfunding.
- ~~Pat expressed personal discomfort with doubling the budget.~~
- John argued that the proposed tax increase of $150,000 would be justified and agreed with the commissioner not to "nickel and dime each year
- The group analyzes recent housing growth in the valley to determine if it justifies a larger budget increase.
- Discussion shifts to the justification for recurring budget increases and a potential $100,000 target.
- Cathye noted that the previous $50,000 increase was based solely on truck-related costs and failed to account for the fact that the budget had not kept pace with the cost of living for the past 20-30 years.
- John added that this issue of being "behind the eight ball" has not been addressed and has worsened over the last four years.
- The group debates the strategy for communicating the need for a significant budget increase to residents.
- Key Decision: The group agreed to obtain an example property tax bill to illustrate ~~how the fire department portion of taxes has decreased over the last five years~~ (excluding the last TNT increase). Jim Banks offered to provide his own property tax bill for this purpose, with personal information redacted.
- The need to self-fund future equipment replacements, such as SCBAs, is identified as another key budget justification.

Motion: Eric Kerns made a motion to proceed with the Truth in Taxation Process, to increase the NHVSSD budget by $80,000. Tim Beam second the motion. Motion ~~carried, supported by Eric Kerns, Time Beam; Pat Fleckenstein, opposed John~~ Southwick.

VII. **EMR Licensing Project: Chief Banks.**

a. Chief Banks and three other volunteers are currently taking courses in EMT Licensing's. The district is picking up the costs.

b. The district licensing process is extensive; the work committee is making progress.
   - Four apparatuses will be licensed and outfitted: the engine, two squads, and Command 18. This incurs a $250 annual fee per vehicle.
   - EMR certification is required to participate in the rural EMS insurance program, a "fantastic recruiting tool."

- To qualify for the insurance, personnel must become nationally certified and respond to at least 20% of medical aid calls.
- The department pursuing EMT certification, which introduces new equipment, reporting, and cost requirements.

c. Equipment Requirements:
   - AEDs: The department has AEDs for every piece of rolling stock. These were purchased refurbished to save money, as new units can cost $1,000-$2,000 each.
   - Oxygen: Oxygen equipment is required on each vehicle. The department previously had an agreement with Gold Cross to supply and exchange tanks, for which the department had purchased four extra tanks to add to Gold Cross's rotation. Some vehicles still lack oxygen equipment that will need to be purchased.
   - Miscellaneous Supplies: A variety of other supplies are required. An example of a relaxed requirement is that only one ring cutter is needed per organization, whereas previously it was required per vehicle.

d. Reporting and Protocol Requirements:
   - EPCR: The department must participate in the electronic Patient Care Report (EPCR) system. Each time a patient is treated, a report must be completed and submitted to both the state and the department's medical director for review.
   - Standing Orders: The department must adopt the state's standard list of protocols and standing orders, ensuring all members are knowledgeable and copies are available in each vehicle, electronically via tablets.
   - Unknown Costs: Pat Fleckenstein noted that the full cost details for some items, like tablets for EPCR, are not yet known.

e. EMT certification will require managing new medication and supplying lifecycles, adding recurring costs.

f. AED Maintenance:
   - The department is already trained in and uses AEDs several times a year.
   - AED pads expire about every 18 months, rendering the device inoperable until they are replaced. Each replacement costs around $75.
   - AED batteries also need periodic replacement at a cost of several hundred dollars each.
   - The department supports and maintains an additional public AED located in the town.

g. Medication Requirements:
   - EMT licensing mandates that the department carry certain medications, which must be maintained, documented, and replaced as they expire.
   - Epinephrine: The protocol has shifted from using expensive EpiPens (which cost up to $700 each) to manually drawing epinephrine from a vial with a syringe. This requires additional training but is more cost-effective.
   - Other required medications include Albuterol.
   - Many of these medications remain stable at room temperature and are typically effective for around two years.

f. Pat Fleckenstein has initiated preliminary discussions with county commissioners regarding the long-term role of Gold Cross ambulance services in the valley.
  - Pat believes that the department's pursuit of a non-transport EMR (Emergency Medical Responder) license could eventually lead to a conversation about the presence of Gold Cross in the valley, which would be beneficial for both the community and the department.
  - An example was cited of Veyo and Dameron Valley, where fear of the local department starting a transport service was a major issue. Veyo received an ambulance three days after securing its license.
  - The commissioners were reported to be "exceptionally open" to future discussions on the topic.
  - They requested that the department first establish its EMR service to understand its operations and impact before re-engaging in a conversation about approaching Gold Cross.
  - This initial operational period will also generate data on call volume and costs.

VIII. Engine182: Chief Banks

a. As previously reported, Engine 182 (a 14-year-old apparatus) stopped working the week the new engine (Engine 181) was put into service. J.D. Mobile fixed the engine and Chief Banks and Wes Goodman were able to get the apparatus to Salt Lake for repairs that cost $17,275.

b. Engine 182 is now in service at the town station, bringing it to ISO standards. Town station personnel have been trained.
  - Crews will take the engine for fires and a smaller squad for medical calls.

IX. Town- NHVSSD MOU Agreement, the Use of the Town Station.

a. Tabled no longer deemed necessary.

X. Chairperson Report: Pat Fleckenstein.

a. In his meeting Pat discussed with the Washington County Commissioners the proposed connector road between I-15 Fwy exit 40 and 42. This was a follow-up discussion from meetings held in 2024 with Clay Huckaby, Jim Banks, the PRI Representative from The Church of Jesus Christ of Latter Day Saints and the County Commissioners, wherein it was discussed that the church would provide property for the frontage road and the County would build the road.
  - A past commitment was made by County Roads and PRI (the real estate side of the church) to conduct a survey on the feasibility of a connector road (either a frontage road or a loop).
  - It was learned that the survey was completed, but the County Road Department stated they would not share the results.
  - Pat expressed to the commissioners the critical need for this road to prevent a serious incident, referring to the Foresight fire as an example of what could happen.
  - The commissioners are now taking the issue very seriously and have a plan they intend to start implementing immediately.
  - Pat committed to following up with the commissioners to ensure accountability and prevent the issue from being tabled for another year.

XI. Board Member's Report:

a. No additional Reporting.

XII. Fire Chief's Report: Jim Banks.

a. Air Compressor is ordered. The Fire Association will cover $20,000 of the cost; the district will pay the remaining balance of approximately $15,000.
b. As previously mentioned, Command 181, F150 transmission is going out again. The district could investigate a low interest loan again from CIB to purchase a new vehicle.

XIII. Office Manager/Board Clerk Report: Cathye Huckaby.

a. No additional reporting.

XIV. Fire Association Reports: Tamra Banks

a. Tamra Banks, New Harmony Fire Association Representative, discussed the challenges of finding alternative locations for the Apple Festival. As previously discussed, the Town is in talks regarding no longer allowing the town park for the function.
   - Pat Fleckenstein informed the commissioners that a sizable portion of the fire district's funding comes from the Association, which relies heavily on the Apple Festival. He noted this is not a sustainable business model and that the festival's future is on "shaky grounds."
   - The commissioners were upset about the pushback the festival is receiving and offered a solution.
   - Commissioner Iverson, while understanding the "quaintness" of the current location, stated the county is "more than willing to at the drop of a hat" allow the use of county property for the event if necessary.
   - Tamra Banks detailed the logistical problems with alternative locations that have been considered (e.g., Water Department, Frisbee Farms, property across the street, the library).
     - *The primary issue with all alternatives is the lack of adequate parking*, especially in case of rain.
     - Frisbee Farms presents additional challenges: vendors would be on gravel, which is unsuitable for attendees with wheelchairs, strollers, or canes, and the event would conflict with their own popular Halloween activities in October.
   - Tamra noted the festival's growing popularity ("victim of their own success"), which increases attendance and parking pressure, even if the number of vendors (currently 80) remains the same.
   - The current issue with the town is being led by an individual named Marty Larsen, who is waiting for a survey to be completed before engaging in further discussion.
   - Tamra clarified that the town has not taken any official action (no motion has been made), so the event's status is currently "status quo" from last year, with no formal contract in place.
   - The future of the Apple Festival is uncertain due to a potential change in town leadership.
   - A search is underway for a permanent location for the festival, with efforts focused on securing a park through a county grant program. Tamra was directed to the Recreation and Arts Program (RAP) grant application available from the county.
   - Action Item: Tamra Banks - Go to the county office to pick up the RAP grant application and begin the process. The group discussed the possibility of acquiring land from PRI for a community center and park, building on previous conversation.

b. The upcoming Pancake Breakfast fundraiser and community outreach event details were finalized.
   - Date & Time: May 16th, from 8:00 AM to 11:00 AM.
   - Location: At the Kolob Fire Station.

- Cost: $8 for adults, $5 for kids (same as last year).
- Activities & Responsibilities:
    - Action Item: John Southwick - Provide fire mitigation information and chipping sign-ups. - [May 16th].
    - Richard will provide a firefighter demonstration, involving a donated car.
- The event is considered a minor fundraiser, with the primary goal being community awareness and engagement.

c. Planning is underway for a Community Cleanup day and a volunteer appreciation event. The date has not been set. Potential dates being considered are May 23rd or June 6th.

d. Volunteer Appreciation Event: This is a "save the date" announcement, intended only for the people in the room. Date: June 13th. The event is for firefighters and volunteers who have contributed significant hours. The association will cover the cost of the event, which will feature music, cornhole, and a food truck from "The Drunken Butchers."

e. An outstanding action item for Pat to pick up maps from the GIS office was discussed. Tamra offered to pick them up herself since she would be going to the county building for the RAP grant application.

XV. Community Remarks:

a. None.

XVI. Meeting Adjourned: Pat Fleckenstein.

a. *Meeting Adjourned at 8:38pm.*

Motion: Eric Kerns made a motion to adjourn the ACB Meeting. John Southwick seconded the motion. Motion carried unanimously by all present. Meeting adjourned.

Attachments:

Agenda 4-15-25
Utah Public Notice: (4-16-26, 3-17-26)
ACB Meeting Minutes 3-18-26
NHVSSD Balance Sheet dated 4-13-26.
NHVSSD Budgets vs Actuals FY 2026 January – December 2026, as of 4-13-2025 was reviewed
NHVSSD Expense Report from 3-1-2026 to 4-13-2026 was reviewed.
Email: 4-15-26: Notice of Intent to Increase Tax Rate.
TNT Points to Consider
NHVSSD Expense Comparison FY2023-FY 2026 as pf 4-14-26
Proposed Resolution No. NHVSSD R 2026-2

New Harmony Valley Special Service District

Balance Sheet

As of May 18, 2026

	Total
Assets	
Current Assets	
Bank Accounts	
Certificate *9569	372,750.00
Loan Escrow Account - Fire Truck	0.00
State Bank - Building Fund	10,577.46
State Bank - Capital Projects	0.48
State Bank - Contingency Fund	43,392.44
State Bank - General Fund	107,185.15
State Bank - Impact Fees	64,364.19
Total for Bank Accounts	**$598,269.72**
Other Current Assets	
Due from other governments	38,890.75
Uncategorized Asset	0.00
Total for Other Current Assets	**$38,890.75**
Total for Current Assets	**$637,160.47**
Fixed Assets	
General Fixed Assets	$0.00
Buildings and Improvements	380,101.17
Emergency Vehicles	361,334.00
Land	8,750.00
Machinery and Epuipment	$136,052.53
2024 Fire Truck	625,000.00
Total for Machinery and Epuipment	**$761,052.53**
Total for General Fixed Assets	**$1,511,237.70**
Total for Fixed Assets	**$1,511,237.70**
Other Assets	
Construction in Progress	-3,829.46
Total for Other Assets	**-$3,829.46**
Total for Assets	**$2,144,568.71**

NHVSSD Board

From jw_southwick <jw_southwick@pm.me>
To cathye.huckaby@newharmonyfire.org <cathye.huckaby@newharmonyfire.org>, Tim Beam <timjbeam@gmail.com>, Ryan Frisby <frisby3053@aol.com>, Eric Kerns <erickerns1@gmail.com>, Pat Fleckenstein <pat.fleckenstein@gmail.com>, Jim Banks <jim.banks@nhfd.info>
Date 2026-04-16 10:27

I wish to thank everyone involved with the New Harmony Fire Department and their dedication in service to our community. It has been a pleasure being a part of such an organization. I am pleased to see the improvements that have been made and the direction the fire department is going in. Due to health concerns I have decided to resign from the NHVSSD Board. I would like to help with the chipping program if needed.

Respectfully,
John W Southwick

New Harmony Valley Special Service District

Budget vs. Actuals: Budget_FY26_P&L - FY26 P&L

January - December 2026

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
Charge for Services		10,000.00	-10,000.00	
Contribution from Fund Balance		40,590.00	-40,590.00	
Donations		100.00	-100.00	
Grants		100.00	-100.00	
Impact Fee Revenue	10,450.00	30,000.00	-19,550.00	34.83 %
Property Tax	42,524.65	166,110.00	-123,585.35	25.60 %
Refunds	58.00		58.00	
Reimbursments	0.00		0.00	
Total Income	**$53,032.65**	**$246,900.00**	**$ -193,867.35**	**21.48 %**
GROSS PROFIT	**$53,032.65**	**$246,900.00**	**$ -193,867.35**	**21.48 %**
Expenses				
Administration	117.44	2,000.00	-1,882.56	5.87 %
Accounting (HintonBurdick)	4,000.00	12,000.00	-8,000.00	33.33 %
Bank service Charge	530.04		530.04	
Chief Banks	4,000.00	12,000.00	-8,000.00	33.33 %
Office Manager	4,312.50	12,000.00	-7,687.50	35.94 %
Total Administration	**12,959.98**	**38,000.00**	**-25,040.02**	**34.11 %**
Call out reimbursement	8,640.00	25,000.00	-16,360.00	34.56 %
Contracted Services	157.30	12,500.00	-12,342.70	1.26 %
Drug Testing	36.00	0.00	36.00	
ESO	3,393.73		3,393.73	
Google	448.34		448.34	
Lexipol	4,184.48	0.00	4,184.48	
Professional Organizations/ Dues	457.00		457.00	
Streamline Web Services	1,271.78		1,271.78	
Total Contracted Services	**9,948.63**	**12,500.00**	**-2,551.37**	**79.59 %**
Debt Service		34,000.00	-34,000.00	
Election Costs		0.00	0.00	
Emergency Medical Response	1,577.46	2,500.00	-922.54	63.10 %
Insurance		15,000.00	-15,000.00	
Liability Insurance		0.00	0.00	
Workers Comp	2,932.00	0.00	2,932.00	
Total Insurance	**2,932.00**	**15,000.00**	**-12,068.00**	**19.55 %**
Misc		0.00	0.00	
Operations Maintenance & Repair	5,880.19	33,000.00	-27,119.81	17.82 %
Building Repair	472.00		472.00	
Equipment Repair	20,574.33	0.00	20,574.33	
Fuel	2,247.07	0.00	2,247.07	
Total Operations Maintenance & Repair	**29,173.59**	**33,000.00**	**-3,826.41**	**88.40 %**
Purchase of Fixed Assets		0.00	0.00	
Purchase Machinery and Equip	118.80	15,000.00	-14,881.20	0.79 %

New Harmony Valley Special Service District

Budget vs. Actuals: Budget_FY26_P&L - FY26 P&L

January - December 2026

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Total Purchase of Fixed Assets	**118.80**	**15,000.00**	**-14,881.20**	**0.79 %**
Reimbursement-Impact	700.00		700.00	
Safety Equipment		18,000.00	-18,000.00	
Other	135.00	0.00	135.00	
SCBAs	125.82		125.82	
Total Safety Equipment	**260.82**	**18,000.00**	**-17,739.18**	**1.45 %**
Station Supplies	30.68	13,000.00	-12,969.32	0.24 %
Bay Station Supplies	1,738.48	0.00	1,738.48	
Office Supplies	147.97	0.00	147.97	
Printing		0.00	0.00	
Total Office Supplies	**147.97**	**0.00**	**147.97**	
Total Station Supplies	**1,917.13**	**13,000.00**	**-11,082.87**	**14.75 %**
Training	7,545.00	11,000.00	-3,455.00	68.59 %
Fire School		0.00	0.00	
Other	504.52		504.52	
Total Training	**8,049.52**	**11,000.00**	**-2,950.48**	**73.18 %**
Travel, Meals, Mileage	26.97	1,000.00	-973.03	2.70 %
Hotels	247.12	0.00	247.12	
Meals	486.31	0.00	486.31	
Total Travel, Meals, Mileage	**760.40**	**1,000.00**	**-239.60**	**76.04 %**
UTILITIES	435.72	10,400.00	-9,964.28	4.19 %
Gas and Electric	988.01	0.00	988.01	
Internet Access	1,995.77	0.00	1,995.77	
Town of New Harmony	455.17		455.17	
Waste Dumpster	375.09	0.00	375.09	
Total UTILITIES	**4,249.76**	**10,400.00**	**-6,150.24**	**40.86 %**
Total Expenses	**$81,288.09**	**$228,400.00**	**$ -147,111.91**	**35.59 %**
NET OPERATING INCOME	**$ -28,255.44**	**$18,500.00**	**$ -46,755.44**	**-152.73 %**
Other Income				
Interest Income	546.38	6,500.00	-5,953.62	8.41 %
Sale of Assets		0.00	0.00	
Total Other Income	**$546.38**	**$6,500.00**	**$ -5,953.62**	**8.41 %**
Other Expenses				
Contribution to Fund Balance		15,000.00	-15,000.00	
Interest Expense	26.16	10,000.00	-9,973.84	0.26 %
Total Other Expenses	**$26.16**	**$25,000.00**	**$ -24,973.84**	**0.10 %**
NET OTHER INCOME	**$520.22**	**$ -18,500.00**	**$19,020.22**	**-2.81 %**
NET INCOME	**$ -27,735.22**	**$0.00**	**$ -27,735.22**	**0.00%**

New Harmony Valley Special Service District

Selected	Date	Type	No.	Payee	Category	Total	Action
	05/18/2026	Check	EFT	Shell Oil	Fuel	$416.37	
	05/18/2026	Check		Chris Fryer	Training	$40.00	
	05/08/2026	Check	EFT	ROCKY MOUNTAIN POWER	Gas and Electric	$104.21	
	05/08/2026	Check	EFT	VISA	--Split--	$277.52	
	05/08/2026	Check	EFT	VISA	--Split--	$696.88	
	05/08/2026	Check	EFT	Republic Services	Waste Dumpster	$100.72	
	05/08/2026	Check	4762	Streamline	Streamline Web Services	$1,271.78	
	05/08/2026	Check	4761	TINK'S SUPERIOR AUTO PARTS	Equipment Repair	$1,310.70	
	05/08/2026	Check	4760	John D. Theodosiou	Operations Maintenance & Repair	$400.00	
	05/08/2026	Check	4759	Jim Banks	Chief Banks	$1,000.00	
	05/08/2026	Check	4758	ESO Solutions Inc.	ESO	$3,393.73	
	05/08/2026	Check	4757	EnBridge	Gas and Electric	$34.19	
	05/08/2026	Check	4756	Western Pest Control	UTILITIES	$65.65	
	05/08/2026	Check	4755	SQUIRE	Accounting (HintonBurdick)	$1,000.00	
	05/08/2026	Check	4754	Cathye Huckaby	Office Manager	$1,215.00	
	04/27/2026	Expense	EFT	ROCKY MOUNTAIN POWER	UTILITIES	$107.47	
	04/22/2026	Expense	4749	Scott Alishouse	Call out reimbursement	$80.00	
	04/22/2026	Expense	EFT		Bank service Charge	$433.05	
	04/22/2026	Check	EFT	Shell Small Business	Fuel	$592.42	
	04/22/2026	Check	EFT	ROCKY MOUNTAIN POWER	Gas and Electric	$107.42	
	04/22/2026	Check	4753	Wes Goodman	--Split--	$277.77	

Selected	Date	Type	No.	Payee	Category	Total	Action
	04/22/2026	Check	4752	Malcolm Tonneson	Equipment Repair	$25.53	
	04/22/2026	Check	4751	John D. Theodosiou	Operations Maintenance & Repair	$700.00	
	04/13/2026	Check	4750	Siddons Martin Emergency Group	--Split--	$17,251.17	
	04/10/2026	Check	4749	Scott Alishouse	Call out reimbursement	$80.00	
	04/10/2026	Check	4748	Heber Barlow	--Split--	$240.00	
	04/10/2026	Check	4747	Buccicardi, Gian	Training	$40.00	
	04/10/2026	Check	4746	Kristen Carter	--Split--	$800.00	
	04/10/2026	Check	4745	Richard Carter	--Split--	$840.00	
	04/10/2026	Check	4744	Maddalyn Goodman	Call out reimbursement	$160.00	
	04/10/2026	Check	4743	Wes Goodman	--Split--	$1,400.00	
	04/10/2026	Check	4742	Clair Hansen	--Split--	$320.00	
	04/10/2026	Check	4741	Mack, Joshua	--Split--	$160.00	
	04/10/2026	Check	4740	DAVID OSBORN	--Split--	$240.00	
	04/10/2026	Check	4739	Plourde, Andrew	Training	$120.00	
	04/10/2026	Check	4738	Reynolds, Raymond	Training	$160.00	
	04/10/2026	Check	4737	Malcolm Tonneson	--Split--	$320.00	
	04/10/2026	Check	4736	Don Williams	--Split--	$680.00	
	04/10/2026	Check	4735	John Wray	--Split--	$640.00	
	04/10/2026	Check	4734	Yanez-Hernandez , Ainath	--Split--	$120.00	
	04/10/2026	Check	4733	Malcolm Tonneson	Operations Maintenance & Repair	$649.89	
	04/08/2026	Expense	EFT	Republic Services	Bank service Charge	$96.99	
	04/07/2026	Check	4732	Jim Banks	--Split--	$1,919.82	
	04/07/2026	Check	4731	Cathye Huckaby	Office Manager	$1,057.50	

Selected	Date	Type	No.	Payee	Category	Total	Action
	04/04/2026	Check	ETF	VISA	--Split--	$2,305.63	
	04/04/2026	Check	EFT	VISA	Google	$107.30	
	04/04/2026	Check	4730	L3Harris	Purchase Machinery and Equip	$118.80	
	04/04/2026	Check	4729	TOWN OF NEW HARMONY	Town of New Harmony	$455.17	
	04/04/2026	Check	4728	EnBridge	Gas and Electric	$102.54	
	04/04/2026	Check	4727	Western Pest Control	UTILITIES	$65.65	
	04/04/2026	Check	4726	SQUIRE	Accounting (HintonBurdick)	$1,000.00	
	04/04/2026	Check	4725	Cathye Huckaby	Office Manager	$0.00	

Re: Notice of intent to increase tax rate.

From Pat Fleckenstein <pat.fleckenstein@gmail.com>
To Matthew Hurst <matthewhurst@utah.gov>
Cc Adrian Harvell <Adrian.Harvell@washco.utah.gov>, Cathye Huckaby <cathye.huckaby@newharmonyfire.org>, James Banks <jim.banks@nhfd.utah.gov>
Date 2026-05-04 16:42

Thank you.
Sent from my iPhone

> On May 4, 2026, at 10:15 AM, Matthew Hurst <matthewhurst@utah.gov> wrote:
>
> I have finished up the 2026 fiscal year checklist, but haven't completed the calendar year checklist yet. I will send you the updated checklist once we revise it for the new year.
>
> Thanks
>
> On Sun, May 3, 2026 at 3:38 PM Pat Fleckenstein <pat.fleckenstein@gmail.com> wrote:
>
>> Hello, as we previously discussed at our meeting at the end of March the New Harmony Valley Special District intends to increase its tax rate. With your help we will be adhering to the guidelines you showed us for the "2026 calendar year property tax increase requirements". checklist. I will be forwarding tomorrow for our records a resolution from the NHVSSD-Administrative Control Board that we will be signing this evening declaring our intentions.
>>
>> Thank you for meeting with us last month. I hope that we can schedule another meeting in the near future to discuss the process further.
>>
>> Pat Fleckenstein
>> Chair NHVSSD
>> pat.fleckenstein@gmail.com
>> 760-559-2506
>> Sent from my iPhone

RE: Notice of intent to increase Tax rate

From Adrian Harvell <adrian.harvell@washco.utah.gov>
To Pat fleckenstein <pat.fleckenstein@gmail.com>, Cathye Huckaby <cathye.huckaby@newharmonyfire.org>, James Banks <jim.banks@nhfd.utah.gov>
Date 2026-04-29 14:41

2025 CY Tax Rate Increase Checklist with Code References.pdf (~270 KB)

Hey Pat,
Will you please send and email to both us at the county, and Matt Hurst at USTC (matthewhurst@utah.gov)? We will use that correspondence as the official notification (to check off the first box on the attached checklist).
Thanks so much!

From: Pat fleckenstein <pat.fleckenstein@gmail.com>
Sent: Wednesday, April 15, 2026 8:15 AM
To: Adrian Harvell <adrian.harvell@washco.utah.gov>; Cathye Huckaby <cathye.huckaby@newharmonyfire.org>; James Banks <jim.banks@nhfd.utah.gov>
Subject: Notice of intent to increase Tax rate

Hello, as we previously discussed at our meeting at the end of March the New Harmony Valley Special District intends to increase its tax rate. With your help we will be adhering to the guidelines you showed us for the "2026 calendar year property tax increase requirements". checklist. I will be forwarding tomorrow for our records a resolution from the NHVSSD-Administrative Control Board that we will be signing this evening declaring our intentions.

Thank you for meeting with us last month. I hope that we can schedule another meeting in the near future to discuss the process further.

Pat Fleckenstein
Chair NHVSSD
pat.fleckenstein@gmail.com
760-559-2506

RE: New Harmony Data

From Ryan Sullivan <ryan.sullivan@washco.utah.gov>
To cathye.huckaby@newharmonyfire.org <cathye.huckaby@newharmonyfire.org>, pat.fleckenstein@gmail.com <pat.fleckenstein@gmail.com>
Cc Karl Rutledge <karl.rutledge@washco.utah.gov>, Adrian Harvell <adrian.harvell@washco.utah.gov>
Date 2026-05-12 11:56

Cathye & Pat

The assessor's office has finalized the 2026 values. I wasn't sure whether you requested the 2025 numbers just for a preliminary review, but if you still intend to move forward with a tax increase, you will need to base everything on the 2026 values.

Thank you,

WASHINGTON COUNTY®
CLERK-AUDITOR

Ryan Sullivan
CLERK/AUDITOR

O 435.301.7220
E ryan.sullivan@washco.utah.gov
111 East Tabernacle | St. George, UT 84770

From: Karl Rutledge <Karl.Rutledge@washco.utah.gov>
Sent: Thursday, April 2, 2026 12:10 PM
To: cathye.huckaby@newharmonyfire.org; pat.fleckenstein@gmail.com
Cc: Ryan Sullivan <Ryan.Sullivan@washco.utah.gov>
Subject: New Harmony Data

Hello Cathy and Pat,

The Average Residential Market Value in New Harmony for 2025 was $743,660.

The number of Homes in 2024 was 684 and the number of Homes in 2026 is currently 705.

Those numbers do not include and Outbuilding's or Detached ADU's.

If you have any questions, please let me know.

WASHINGTON COUNTY
ASSESSOR

Karl Rutledge
ANALYST ADMINISTRATOR

O 435.301.7020 D 435.301.7024
E karl.rutledge@washco.utah.gov
111 East Tabernacle | St. George, UT 84770

RESOLUTION NO: 2021-01

A RESOLUTION ESTABLISHING AND IMPLEMENTING A PROGRAM TO CHARGE MITIGATION RATES FOR THE DEPLOYMENT OF EMERGENCY AND NON-EMERGENCY SERVICES BY THE FIRE DEPARTMENT FOR SERVICES PROVIDED/RENDERED BY/FOR THE NEW HARMONY SPECIAL SERVICE DISTRICT.

WHEREAS, the emergency services response activity to incidents continues to increase each year; Environmental Protection requirements involving equipment and training, and Homeland Security regulations involving equipment and training, creating additional demands on all operational aspects of the fire department services; and

WHEREAS, the fire department has investigated different methods to maintain a high level of quality of emergency and non-emergency service capability throughout times of constantly increasing service demands, where maintaining an effective response by the fire department decreases the costs of incidents to insurance carriers, businesses, and individuals through timely and effective management of emergency situations, saving lives and reducing property and environmental damage; and

WHEREAS, raising real property tax to meet the increase in service demands would not be fair when the responsible party(s) should be held accountable for their actions; and

WHEREAS, the Board of the New Harmony Special Service District desires to implement a fair and equitable procedure by which to collect said mitigation rates and shall establish a billing system in accordance with applicable laws, regulations and guidelines; Now, Therefore

BE IT ORDAINED BY THE BOARD OF DIRECTORS OF THE NEW HARMONY SPECIAL SERVICE DISTRICT:

SECTION 1: The New Harmony Special Service District shall initiate mitigation rates for the delivery of emergency and non-emergency services by the fire department for personnel, supplies and equipment to the scene of emergency and non-emergency incidents as listed in "EXHIBIT A". The mitigation rates shall be based on actual costs of the services and that which is usual, customary and reasonable (UCR) as shown in "EXHIBIT A", which may include any services, personnel, supplies, and equipment and with baselines established by addendum to this document.

SECTION 2: A claim shall be filed to the responsible party(s) through their insurance carrier. In some circumstances, the responsible party(s) will be billed directly.

SECTION 3: The fire department's Board may make rules or regulations and from time to time may amend, revoke, or add rules and regulations, not consistent with this Section, as they may deem necessary or expedient in respect to billing for these mitigation rates or the collection thereof.

SECTION 4: It is found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were adopted in open meetings of this Board, and that all deliberations of this Board and any of its committees that resulted in such formal actions were in accordance with all legal requirements, and the Codified Resolutions of the Board.

SECTION 5: This resolution shall take effect at the date of adoption.

SECTION 6: The Mitigation Rates lists in Exhibit A will increase by 1.5% annually or based on the annual percentage increase in the Consumer Price Index (CPI), as developed by the Bureau of Labor Statistics of the U.S. Department of Labor, whichever is more. Rate adjustments will occur on the anniversary date of this ordinance/resolution to keep the fire department's cost recovery program in conformity with increasing operating expenses.

THE ABOVE WAS PASSED

Signature: Bruce McDonell

Name (printed): BRUCE MCDONELL

Title: Chief

Date: 5/10/2021

EXHIBIT A
MITIGATION RATES
BASED ON PER HOUR

The mitigation rates below are average "billing levels", and are typical for the incident responses listed, however, when a claim is submitted, it may be itemized and based on the actual services provided.

These rates are based on actual costs using amortized schedules for apparatus (including useful life, equipment, repairs, and maintenance). Labor rates include an average department's actual burdened labor costs and not just a firefighter's wage. These include wages, retirement, benefits, workers comp, etc.

MOTOR VEHICLE INCIDENTS

Level 1 - $516.00
Provide hazardous materials assessment and scene stabilization. This will be the most common "billing level". This occurs almost every time the fire department responds to an accident/incident.

Level 2 - $588.00
Includes Level 1 services as well as clean up and material used (sorbents) for *hazardous fluid clean up and disposal. We will bill at this level if the fire department has* to clean up any gasoline or other automotive fluids that are spilled as a result of the accident/incident.

Level 3 – CAR FIRE - $718.00
Provide scene safety, fire suppression, breathing air, rescue tools, hand tools, hose, tip use, foam, structure protection, and clean up gasoline or other automotive fluids that are spilled as a result of the accident/incident.

ADD-ON SERVICES:

Extrication - $1,550.00
Includes heavy rescue tools, ropes, airbags, cribbing etc. This charge will be added if the fire department has to free/remove anyone from the vehicle(s) using any equipment. We will not bill at this level if the patient is simply unconscious and fire department is able to open the door to access the patient. This level is to be billed only if equipment is deployed.

Creating a Landing Zone - $474.00
Includes Air Care (multi-engine company response, mutual aid, helicopter). We will bill at this level any time a helicopter landing zone is created and/or is utilized to transport the patient(s).

Itemized Response: You have the option to bill each incident as an independent event with custom mitigation rates, for each incident using, itemized rates deemed usual, customary and reasonable (UCR). These incidents will be billed, itemized per apparatus, per personnel, plus products and equipment used.

HAZMAT

Level 1 - $832.00
Basic Response: Claim will include engine response, first responder assignment, perimeter establishment, evacuations, set-up and command.

Level 2 - $2,971.00
Intermediate Response: Claim will include engine response, first responder *assignment, hazmat certified team and appropriate equipment, perimeter establishment,* evacuations, set-up and command, Level A or B suit donning, breathing air and detection equipment. Set-up and removal of decon center.

Level 3 – $7,012.00
Advanced Response: Claim will include engine response, first responder assignment, hazmat certified team and appropriate equipment, perimeter establishment, evacuations, first responder set-up and command, Level A or B suit donning, breathing air and detection equipment and robot deployment. Set-up and removal of decon center, detection equipment, recovery and identification of material. Disposal and environment clean up. Includes above in addition to any disposal rates of material and contaminated equipment and material used at scene. Includes 3 hours of on scene time - **each additional hour @ $336.00 per HAZMAT team**.

FIRE INVESTIGATION
Fire Investigation Team - $327.00 per hour.
Includes:

- Scene Safety
- Investigation
- Source Identification
- K-9/Arson Dog Unit
- Identification Equipment
- Mobile Detection Unit
- Fire Report

The claim begins when the Fire Investigator responds to the incident and is billed for logged time only.

FIRES
Assignment - $475.00 per hour, per engine / $594.00 per hour, per truck

Includes:

- Scene Safety
- Investigation
- Fire / Hazard Control

This will be the most common "billing level". This occurs almost every time the fire department responds to an incident.

Level 4
Itemized Response: You have the option to bill each incident as an independent event with custom mitigation rates for each incident using itemized rates deemed usual, customary and reasonable (UCR). These incidents will be billed, itemized, per trained rescue person, plus rescue products used.

BACK COUNTRY OR SPECIAL RESCUE

Itemized Response: Each incident will be billed with custom mitigation rates deemed usual, customary and reasonable (UCR). These incidents will be billed, itemized per apparatus per hour, per trained rescue person per hour, plus rescue products used.

Minimum billed $475 for the first response vehicle plus $59 per rescue person. Additional rates of $475 per hour per response vehicle and $59 per hour per rescue person.

CHIEF RESPONSE

This includes the set-up of Command, and providing direction of the incident. This could include operations, safety, and administration of the incident.

Billed at $297 per hour.

MISCELLANEOUS / ADDITIONAL TIME ON-SCENE

ADDITIONAL TIME ON-SCENE (for all levels of service)
Engine billed at $475 per hour.
Truck billed at $594 per hour.
Miscellaneous equipment billed at $357.

MITIGATION RATE NOTES

The mitigation rates above are average “billing levels” for one hour of service, and are typical for the incident responses listed, however, when a claim is submitted, it may be itemized and based on the actual services provided.

These average mitigation rates were determined by itemizing costs for a typical run (from the time a fire apparatus leaves the station until it returns to the station) and are based on the actual costs, using amortized schedules for apparatus (including useful life, equipment, repairs, and maintenance) and labor rates (an average department’s “actual personnel expense” and not just a firefighter's basic wage). The actual personnel expense includes costs such as wages, retirement, benefits, workers comp, insurance, etc.

OPTIONAL: A fire department has the option to bill each fire as an independent event with custom mitigation rates.

Itemized, per person, at various pay levels and for itemized products use.

ILLEGAL FIRES

Assignment - $475.00 per hour, per engine / $594.00 per hour, per truck

When a fire is started by any person or persons that requires a fire department response during a time or season when fires are regulated or controlled by local or state rules, provisions or ordinances because of pollution or fire danger concerns, such person or persons will be liable for the fire department response at a cost not to exceed the actual expenses incurred by the fire department to respond and contain the fire. Similarly, if a fire is started where permits are required for such a fire and the permit was not obtained and the fire department is required to respond to contain the fire the responsible party will be liable for the response at a cost not to exceed the actual expenses incurred by the fire department. The actual expenses will include direct labor, equipment costs and any other costs that can be reasonably allocated to the cost of the response.

WATER INCIDENTS

Level 1

Basic Response: Claim will include engine response, first responder assignment, perimeter establishment, evacuations, first responder set-up and command, scene safety and investigation (including possible patient contact, hazard control). This will be the most common "billing level". This occurs almost every time the fire department responds to a water incident.

Billed at $475 plus $59 per hour, per rescue person.

Level 2

Intermediate Response: Includes Level 1 services as well as clean up and material used (sorbents), minor hazardous clean up and disposal. We will bill at this level if the fire department has to clean up small amounts of gasoline or other fluids that are spilled as a result of the incident.

Billed at $950 plus $59 per hour, per rescue person.

Level 3

Advanced Response: Includes Level 1 and Level 2 services as well as D.A.R.T. activation, donning breathing apparatus and detection equipment. Set up and removal of decon center, detection equipment, recovery and identification of material. Disposal and environment clean up. Includes above in addition to any disposal rates of material and contaminated equipment and material used at scene.

Billed at $2,350 plus $59 per hour per rescue person, plus $119 per hour per HAZMAT team member.