

Glendale Town
PLANNING AND ZONING BOARD MEETING
Wednesday May 13,2026

MINUTES

Attendance: Rulon Dutson, Swanny Jacobs, Don Jensen **Board Chair:** Raleigh Franklin

Call to Order: The meeting was called to order by Rulon Dutson at 7:00pm

Previous Monthly Minutes: N/A

Monthly Expenses and Financials: N/A

ADMINISTRATIVE ITEMS:

1: ORDINANCE FOR CAMPING AT CITY PROPERTY SITES

Lori said that Matt has seen people camping at the ball park the last little bit and we don't have public restrooms up there. At least that are accessible 24 hours a day. So we need to pass a NO CAMPING ordinance so we can get signs. Board discussion and agreed it would be good. Rulon asked for a motion to approve the no camping ordinance. It was motioned and seconded. **MOTION PASSED**

2: FIRE HYDRANTS

Discussed adopting a no parking ordinance within 15 feet of fire hydrants. Rulon asked for a motion to approve a no parking ordinance within 15 feet of fire hydrants. It was motioned and seconded. **MOTION PASSED**

3: ORDINANCE FOR REGISTERED VEHICLES ON CITY STREETS

Intersection and Crosswalk Setbacks: Rulon proposed new parking regulations to improve town safety, specifically requiring a 30-foot clearance from intersections and a 20-foot clearance from crosswalks for all parked vehicles).

Parking Duration Policy: The participants discussed implementing a 72-hour or three-day limit for vehicles parked on the city right-of-way. Rulon noted that this timeframe allows for the removal of derelict or stationary items while giving vehicle owners sufficient time to move their property before facing ticketing or towing.

Rulon made a formal motion to adopt the three-day parking limit for any vehicle located on Glendale city property, with the understanding that failure to move a vehicle within that window will result in the vehicle being ticketed or towed by the sheriff's office. Motion was seconded. **MOTION PASSED**

4: ORDINANCE FOR RIGHT OF WAY ON CITY PROPERTY (NOT ROADS)

A primary challenge identified by the board is clearly distinguishing between private property and city-owned right-of-way, especially in areas lacking defined curbs, gutters, or center lines on the road. The board discussed that without a clear definition of where the city property begins, enforcing parking codes may be difficult and could potentially lead to disputes or lawsuits regarding tax boundaries.

The board discussed the accumulation of junk, such as trailers, snowmobiles, and tires, currently located on the city right-of-way. The board noted that some of these items are eyesores rather than immediate safety hazards, they agreed that these areas need to be cleaned up to improve the town's appearance. During the discussion, it was acknowledged that some houses do not have private driveways and rely on street

parking. The board agreed that the proposed parking ordinance should regulate the duration of parking to prevent abandonment, rather than prohibiting street parking entirely, to accommodate these residents. The board discussed that Main Street is technically a state right-of-way, meaning the town must pass a specific city ordinance to enable local law enforcement to regulate parking and address abandoned vehicles in that area. It was decided that this city ordinance would allow the sheriff's office to assist in clearing the area, even on the state-controlled portion.

The board decided to bring the discussion to Town Board next week, on May 20, for further discussion on defining private property and city-owned right-of-way.

Motion was made to adjourn the meeting and was seconded. **MEETING ADJOURNED**