



BOARD OF COMMISSIONERS WORK SESSION MEETING
117 South Main Street, Monticello, Utah 84535. Commission Chambers
April 21, 2026, at 9:00 AM

MINUTES

The public will be able to view the meeting on San Juan County's Facebook live and Youtube channel

AUDIO: <https://www.utah.gov/pmn/files/1431723.MP3>

VIDEO: <https://www.youtube.com/watch?v=oYFuSslExjE>

CALL TO ORDER

Time Stamp 0:00:01 (audio) & 0:20:47 (video)

Commission Vice-Chair Jamie Harvey called the meeting to order at 9:23 a.m.

ROLL CALL

Time Stamp 0:00:24 (audio) & 0:21:11 (video)

Commission Vice-Chair Jamie Harvey called for attendance:

PRESENT

Lori Maughan, Commission Chair, Absent
Jamie Harvey, Commission Vice-Chair
Silvia Stubbs, Commissioner

STAFF

Mack McDonald, County Administrator
Lyman W. Duncan, Clerk/Auditor
Jens Nielson, Deputy County Attorney
Ryan Benally, USU Extension, Assistant Professor
Reagan Wytsalucy, USU Extension Associate Professor
Jerrica Torres, USU Extension Administrative Assistant

AGENDA ITEMS

1. Family and Consumer Science Directors Visit. Heidi LeBlanc, USU Extension

Time Stamp 0:00:54 (audio) & 0:21:41 (video)

Ryan Benally, USU Extension Assistant Professor, Home and Community Department, introduced his key topics for the county commission to review. He expressed concern for the county residents facing poverty and food insecurity. Ryan's focus is to improve their health by program expansion, specifically youth tobacco cessation, 4-H youth development (public speaking, STEM, leadership growth, career workshops), and food preservation techniques. The extension office receives numerous grants from federal & state sources. Commissioners Stubbs and Harvey thanked Ryan for his military service and for his community involvement throughout the reservation.

Reagan Wytalucy, USU Extension Associate Professor, Agriculture & Natural Resources, spoke about the grants received for the grazing program. There are several weather measuring stations throughout the Utah strip, which are intended to report weather data to Dine' elders.

2. Review and Final Update of the Commission Policies and Procedures

Time Stamp 0:53:56 (audio) & 1:14:43 (video)

Jens Nielson, Deputy County Attorney, presented the current "final" version for review. He asked if there were any items that needed to be corrected, added or deleted. There was discussion regarding the Clerk/Auditor's role, the job description for the County Administrator, agenda preparation deadline, and the consent agenda. The document will be moved to May 19, 2026, Commission Meeting for approval.

3. Commission Organization Chart

Time Stamp 1:32:31 (audio) & 1:53:18 (video)

Item moved to May 19, 2026, Commission Meeting

4. Review and Discuss San Juan County Purchasing Policy.

Time Stamp 1:32:45 (audio) & 1:53:32 (video)

Item moved to May 19, 2026, Commission Meeting

ADJOURNMENT

Time Stamp 1:33:25 (audio) & 1:54:12 (video)

Motion to adjourn:

Motion made by Commissioner Stubbs, Seconded by Commission Vice-Chair Jamie Harvey.

Voting Yea: Commission Vice-Chair Jamie Harvey, Commissioner Stubbs

The Board of San Juan County Commissioners can call a closed meeting at any time during the Regular Session, if necessary, for reasons permitted under UCA 52-4-205

All agenda items shall be considered as having potential Commission action components and may be completed by an electronic method **In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for this meeting should contact the San Juan County Clerk's Office: 117 South Main, Monticello or telephone 435-587-3223, giving reasonable notice**

APPROVED: 
San Juan County Board of County Commissioners

DATE: 5/19/26

ATTEST: 
San Juan County Clerk/Auditor

DATE: 5/21/26